



**Regional School District #4
Chester – Deep River – Essex – Region 4**

CHESTER BOARD OF EDUCATION

Via Google Meet

Dial +1 (617) 675-4444

PIN: 521 895 961 8545#

May 26th @ 7:00 p.m.

AGENDA

To: Members of the Chester Board of Education
Subject: **Chester Board of Education meeting on Thursday, May 26, 2022**
Time: This Board meeting will begin promptly at 7:00 p.m.
Place: **Via Google Meet – To listen remotely please dial (US)+1 (617) 675-4444 PIN: 521 895 961 8545#**

(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing *6 will unmute your phone when it's time to speak)

*Effective July 01, 2021, per Public Act No. 21-2, upon written request sent to jbryan@reg4.k12.ct.us and received not less than 24 hours prior to the meeting, any member of the public will be provided with a physical location and the electronic equipment necessary to participate in the meeting in real-time.

Please contact Jennifer Bryan at Central Office via email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order** – *D. Fitzgibbons, Chair*
2. **Verbal Roll Call for BOE Members**
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 3.1. Minutes from the Regular Meeting of March 24, 2022 (*encl #1*)
 - 3.2. Accounts Payable report (*encl #2*)
4. **Public comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters
5. **Reports and Other Items:**
 - 5.1. **Superintendent's Report** – *B. White*
 - a. District update
 - b. Information and communication
 - 5.2. **Assistant Superintendent's Report** – *S. Brzozowy*
 - a. General update
 - b. Update on the work of the District Culture and Climate Committee
 - 5.3. **Financial Status Report** – *R. Grissom*
 - a. Financial Status Updates
 - o Current Year to Date Financial Status Update (*encl #3*)
 - o Cafeteria Fund Update (*encl #4*)
 - o Medical Reserve Tracking (*encl #5*)
 - o Grants Update (as needed)

5.4. Other Items (as needed)

- b. Discussion and Possible Vote(s) to approve transfer(s) as requested (*encl #6*)

5.5. Principal's Report (as needed)

Tyson Stoddard, CES (*none this evening*)

5.6. Committee reports (Chair)

- a. Joint PK-12 Committees (*comm. chairs*) – Policy – *L. Seidman*; Curriculum – *N. Johnston*; Finance – *R. Daniels*

Finance	Policy	Curriculum
Jan. 20 th @ 2 p.m. cancelled due to snow day	Jan. 20 th @ Noon cancelled due to snow day	Jan. 19 th @ Noon
Mar. 11 th @ Noon	Mar. 10 th @ Noon	Mar. 09 th @ Noon
Apr. 08 th @ Noon cancelled	Apr. 07 th @ Noon	Apr. 06 th @ Noon
May 06 th @ Noon	May 05 th @ Noon cancelled	May 04 th @ Noon

- b. Supervision District Committee Update – *C. Fearon, D. Fitzgibbons, D. Bernardoni*

- c. LEARN Committee Update – *D. Bernardoni*

- d. Other committee reports (as needed)

- d.1 Discussion regarding any pending policies for all BOEs – *standing item*

- d.1.a Policy #6111 School Calendar (*encl #7*)

- d.2.b Policy #4118.11/4118.112 Personnel – Discrimination/Harrassment (*encl #8*)

- d.3.c Policy #5145.4/5145.51 Student – Discrimination/Harrassment (*encl #9*)

6. Public Comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

7. Executive Session – Personnel

Evaluation of Superintendent

8. Future Agenda Items

8.1 Joint BOE meeting June 02, 2022 @ 7:00 p.m.

8.2 Chester BOE regular meeting September 22, 2022 @ 7:00 p.m.

9. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2021-22 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee	R4(Sandmann/Clymas) CH(Taigen/Scherber) DR(Maikowski/TBD) ES (Seidman/TBD)		
*Joint PK-12 Curriculum Sub-Comm.	R4(Cavanaugh/Silva) CH(Fearon/Bernardoni) DR(Grunko/TBD) ES (Johnston/Pillion)		
*Joint PK-12 Finance Sub-Committee	R4 (Daniels/Fearon/Clark) CH (Rice/Johnson) DR (Hallden/Lewis) ES (Seidman/Watson)		
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Sandmann 23 / Cavanaugh 23 / Stack 23) CH (Fitzgibbons 23 /Fearon 23 /Bernardoni 23) DR (Morrissey 23 / Ferretti 23 / Maikowski 23) ES (Seidman 23 /Pillion 23 / Johnston 23)		
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Clymas/Sandmann) CH (Taigen) DR (Morrissey) ES (Watson)	Expires 7/2025	6/2024
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2023	9/2022
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2021	3/2021
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)	R4 (Daniels/Clymas/Sandmann) CH (Fitzgibbons) DR (Maikowski) ES (Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2022	4/2022
Technology	R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)		
School Calendar	R4(Sandmann/Daniels), CH (TBD), ES (TBD), DR (Morrissey)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)		
School Safety Committee	R4(Cavanaugh), CH(Greenberg-Ellis), DR(TBD), ES(TBD)		
Tuition Committee	R4(Cavanaugh/Sandmann/Daniels), CH (TBD), DR (Morrissey), ES (Seidman Alt.)		
RFP Review Committee	R4(Cavanaugh/ Clymas/ Daniels), CH (Scherber), DR (Morrissey), ES (Seidman/Johnston)		
Joint BOE Insurance Committee	R4(Clymas), CH (Bernardoni), DR (Lewis), ES (Seidman)		
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	TBD		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	TBD / TBD		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Seidman		
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Clymas/Daniels/Sandmann	Expires 7/2022	4/2022
▪ R4 Custodians	Clymas/Daniels/Sandmann	Expires 7/2024	3/2024
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Sandmann/TBD/TBD		
JWMS Security Project Building Committee	Daniels/Stack/Cavanaugh/Sandmann		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark/Daniels/Sandmann (only 1 rep needed)		
R4 Long Range Athletic Facilities Planning Task Force	Clymas/Daniels/Cavanaugh		
R4 Safety	Cavanaugh		
R4 Advisory Council (PTO)	TBD		
R4 Facilities Study Committee	TBD		

CHESTER BOARD OF EDUCATION

Welcome to tonight's meeting of the Chester Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Chester, elected by the community to serve 4 years (6-3 rotation) without compensation.

David Fitzgibbons , Chair	2023	Maria Scherber	2025	Stuart Johnson (appt. 'til Nov. 23)	2025
Dale Bernardoni Vice-Chair	2023	Rebecca Greenberg-Ellis , Sec.	2025	Ken Rice (appt. 'til Nov. 23)	2025
Charlene Fearon	2023	Jan Taigen	2025	Faith Sprigg (appt. 'til Nov. 23)	2025

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools, Region 4 – Chester – Deep River - Essex
Sarah Brzozowy, Ed.D., Assistant Superintendent of Schools
Robert Grissom, Finance Director
Tyson Stoddard, Principal

Our board clerk is Ms. Kelley Frazier.

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the fourth Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at town hall and on the school website (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Chester.

**CHESTER ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
REMOTE MEETING
MARCH 24, 2022 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting
(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and
select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Chester BOE

David Fitzgibbons
Ken Rice
Jan Taigen
Dale Bernardoni
Stuart Johnson
Charlene Fearon
Maria Scherber
Absent: Rebecca Greenberg-Ellis

Administration

Brian White
Tyson Stoddard
Bob Grissom
Sarah Brzozowy

CALL TO ORDER

The meeting was called to order by Mr. Fitzgibbons at 7:00p.m.

CONSENT AGENDA

Upon a motion duly made and seconded the Chester Board of Education unanimously
VOTED to approve the minutes from the regular meeting on January 27, 2022, the
Budget Workshop of February 3, 2022, the Budget Workshop of February 17, 2022 and
the Accounts Payable report as written.

PUBLIC COMMENT

No Comment

REPORTS and OTHER ITEMS:

Superintendent’s Report

District Update

Mr. White gave a brief update. Budget development is underway. Things are smooth
going into spring.

Information and Communication

No additional report.

Assistant Superintendent’s Report S. Brzozowy

General Update

Ms. Brzozowy noted that the St. Patrick’s Day festivities were wonderful and
heartwarming.

Student Achievement

Ms. Brzozowy and Mr. Stoddard gave a presentation of the student academic
performance at Chester Elementary. The positive climate remains at CES. Mr. Johnson

and Ms. Scherber noted that they feel their 5th grade students would benefit from additional homework.

Financial Status Updates

Current Year to Date Financial Status Update

Mr. Grissom gave an update on the financial status. This reporting is through February. All financial obligations are expected to be met. Expenses are trending well.

Cafeteria Fund Update

Mr. Grissom gave a brief update on the cafeteria reporting. This reporting is through February. There is a net profit due to the state reimbursements for the seamless summer program. This program is still being offered through the end of June.

Medical Reserve Tracking

Net favorable results have been realized for this year. There has been no uptick in delayed procedures seen. The insurance consultant will present in April.

Grants Update

No Update.

Principal's Update

Mr. Stoddard gave a brief update. 100 Students participated in the STEAM fair. This was a virtual hybrid fair headed up by Lori Lenz. She does many enrichment programs for the school. Camp Hazen field day will be in May. Ms. Scherber thanked Mr. Tyson for the Steam fair and also thanked Ms. Lenz for her efforts.

Committee Reports

Curriculum

Elementary K-6 report cards were discussed. This will be rolled out in the fall. New course requests for Valley Regional are being discussed. The PD plan is being reviewed.

Finance

Bonding and long range capital planning for the district is being discussed.

Supervision District:

Budget was approved. The calendar was approved for FY22-23.

Other Committee Reports

LEARN Committee Report

The Ocean Avenue Learn renovation has begun. A legislative update for lobbying was discussed. There is a request for 8% increase for magnet schools.

Discussion regarding and Pending Policies

A fixed graduation date policy is being discussed. An update to Title 9 is being reviewed and will be discussed at the next Joint Board of Education meeting.

Discussion and Possible VOTE to approve Chester Elementary School 2022-23 budget for presentation to the Town of Chester.

Service providers are consistent across the district. Maintenance and repair issues of each building varies year to year. Ms. Scherber asked that object description be included for Chester during the budget process. A discussion was held regarding the budget and a reduction in debt service. Discussion held regarding the para educators expense but research has been done and these expenses are necessary.

Upon a motion made by Dale Bernardoni and seconded by Jan Taigen the Chester Elementary Board of Education unanimously **VOTED** to approve the Chester Elementary 2022-23 budget in the amount of \$5,441,522.

PUBLIC COMMENT

No Comment.

EXECUTIVE SESSION-Interview Candidate to fill BOE Vacancy for a term to last until November 2023.

Upon a motion duly made and seconded the Chester Board of Education unanimously **VOTED** to go into Executive Session at 8:30pm.

Executive Session Ended at 8:38pm.

Upon a motion made by Maria Scherber and seconded by Stuart Johnson the Chester Board of Education unanimously **VOTED** to appoint Faith Sprigg to the Chester Board of Education to fill a Vacancy on the Board to last until November 2023.

FUTURE AGENDA ITEMS

- 9.1 Present Proposed CES 2022-23 Budget to Chester BOF/BOS April 6, 2022 @7:00pm
- 9.2 Joint BOE Meeting Thursday, April 7, 2022 @ 7:00pm
- 9.3 Present Proposed CES BOE 2022-23 Budget at Public Hearing @ 7:00pm May 3, 2022 @7:00pm
- 9.4 Chester Town Budget Vote May 17, 2022 @7:00pm
- 9.5 Chester BOE regular Meeting is May 26, 2022 @7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:43pm.

Respectfully Submitted,

Kelley Frazier, Secretary

03/22/2022 08:30
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 1000		1040	CHESTER CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET	
INVOICE DTL DESC										
420258	03/22/2022	PRTD	2836 SYNCB/AMAZON	117256	855694764936	03/21/2022	22100329	CH032122	70.06	
Invoice: 855694764936						MACBOOK	CHARGER/SCHOOL PHOTO ALBUMS			
				117258	876343495496	03/21/2022	22100319	CH032122	331.93	
Invoice: 876343495496						PENCILS, HEADPHONES, EL TEXT, SD BOOKS OF MONTH				
						CHECK	420258	TOTAL:	401.99	
420259	03/22/2022	PRTD	5835 CITIZENS BANK - HEA	117259	040122	03/21/2022	22100059	CH032122	57,388.67	
Invoice: 040122						APRIL 2022	EMPLOYER SELF-INSURANCE			
						CHECK	420259	TOTAL:	57,388.67	
420260	03/22/2022	PRTD	2534 DE LAGE LANDEN	117260	75685193	03/21/2022	22100043	CH032122	399.00	
Invoice: 75685193						MARCH 2022	DOWNSTAIRS COPIER LEASE			
						CHECK	420260	TOTAL:	399.00	
420261	03/22/2022	PRTD	2168 DEEP RIVER HARDWARE	117263	06476	03/21/2022	22100143	CH032122	44.36	
Invoice: 06476						MAINT. REPAIR ITEMS				
						CHECK	420261	TOTAL:	44.36	
420262	03/22/2022	PRTD	7556 DIME OIL, LLC	117264	99819	03/21/2022	22100251	CH032122	9,252.26	
Invoice: 99819						HEATING OIL				
						CHECK	420262	TOTAL:	9,252.26	
420263	03/22/2022	PRTD	6719 EVERSOURCE	117281	031722A	03/21/2022	22100157	CH032122	503.89	
Invoice: 031722A						ENERGY LOAN PAY'T #17				
				117282	031722	03/21/2022	22100157	CH032122	2,485.39	
Invoice: 031722						ELECTRICITY SVC.-2/16-3/17/22				
						CHECK	420263	TOTAL:	2,989.28	
420264	03/22/2022	PRTD	6678 FRONTIER	117267	031922	03/21/2022	22100156	CH032122	210.80	
Invoice: 031922						TELEPHONE SVC.-3/19-4/18/22				
						CHECK	420264	TOTAL:	210.80	
420265	03/22/2022	PRTD	6636 GEANE GIORDANO	117268	031022	03/21/2022	22100334	CH032122	25.98	
Invoice: 031022						REIMB. FOR FLOOR TAPE				

03/22/2022 08:30
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

CASH ACCOUNT: 1000		1040	CHESTER CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT		NET
INVOICE DTL DESC										
						CHECK	420265	TOTAL:		25.98
420266	03/22/2022	PRTD	2158 HEINEMANN PUBLISHING	117285	7422638	03/21/2022	22100327	CH032122		990.00
	Invoice: 7422638					BENCHMARK ASSESSMENTS 1&2				
						CHECK	420266	TOTAL:		990.00
420267	03/22/2022	PRTD	2267 SCHOOL SPECIALTY, LL	117269	208129583088	03/21/2022	22100330	CH032122		248.36
	Invoice: 208129583088					ART SUPPLIES				
						CHECK	420267	TOTAL:		248.36
420268	03/22/2022	PRTD	8072 STATE OF CONNECTICUT	117279	89792	03/21/2022	22100335	CH032122		240.00
	Invoice: 89792					2022-2024 ELEVATOR RENEWAL CERT.				
						CHECK	420268	TOTAL:		240.00
420269	03/22/2022	PRTD	6323 TYSON STODDARD	117271	031022	03/21/2022	22100333	CH032122		269.04
	Invoice: 031022					REIMB. FOR STAFF PD BREAKFAST 3/11/22				
						CHECK	420269	TOTAL:		269.04
420270	03/22/2022	PRTD	5776 THERMOMEDICS, LLC	117272	2949	03/21/2022	22100142	CH032122		4,428.00
	Invoice: 2949					REPLACE B&G PUMP				
						CHECK	420270	TOTAL:		4,428.00
420271	03/22/2022	PRTD	2436 TREASURER REGIONAL S	117273	609038-CES	03/21/2022	22100227	CH032122		576.40
	Invoice: 609038-CES					JAN. 2022 LEGAL FEES				
				117274	SOFTWARE 1	03/21/2022	22100336	CH032122		2,690.14
	Invoice: SOFTWARE 1					REIMB. FOR 2021-22 SOFTWARE				
				117275	031722	03/21/2022	22100291	CH032122		48,735.00
	Invoice: 031722					2021-22 TECH LEASE REIMB. PAY'T				
						CHECK	420271	TOTAL:		52,001.54
420272	03/22/2022	PRTD	2518 TREASURER SUPERVISIO	117276	FEB2022	03/21/2022	22100164	CH032122		50.46
	Invoice: FEB2022					FEB. 2022 CELL PHONE FEE				
				117277	040122	03/21/2022	22100057	CH032122		137,069.08
	Invoice: 040122					APR. 2022 SHARE OF SUPERV. BUDGET				

03/22/2022 08:30
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL DESC			
							CHECK	420272	TOTAL:	137,119.54
420273	03/22/2022	PRTD	5105 WB MASON	117278	228140410	03/21/2022	22100168	CH032122		392.10
Invoice: 228140410						COPY PAPER				
							CHECK	420273	TOTAL:	392.10
					NUMBER OF CHECKS	16	*** CASH ACCOUNT TOTAL ***			266,400.92
						COUNT	AMOUNT			
TOTAL PRINTED CHECKS						16	266,400.92			
							*** GRAND TOTAL ***			266,400.92

04/06/2022 08:51
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 1000		1040	CHESTER CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT		NET
INVOICE DTL DESC										
420274	04/06/2022	PRTD	6432 A&A OFFICE SYSTEMS,	117532	INV549060	04/05/2022	22100238	CH040522		1,548.64
Invoice: INV549060						JAN-MAR 2022	COPIER MAINT. CONTRACT			
						CHECK	420274	TOTAL:		1,548.64
420275	04/06/2022	PRTD	2539 ALL WASTE, INC.	117538	3-58813-2-0322	04/05/2022	22100054	CH040522		367.60
Invoice: 3-58813-2-0322						APR 2022	WASTE DISPOSAL FEE			
						CHECK	420275	TOTAL:		367.60
420276	04/06/2022	PRTD	3691 CAMP HAZEN YMCA	117541	052022	04/05/2022	22100252	CH040522		250.00
Invoice: 052022						GR. 6 ECOLOGY DAY CAMP	DEPOSIT			
						CHECK	420276	TOTAL:		250.00
420277	04/06/2022	PRTD	5835 CITIZENS BANK - HEA	117542	050122	04/05/2022	22100059	CH040522		57,388.67
Invoice: 050122						MAY 2022	EMPLOYER SELF-INSURANCE			
						CHECK	420277	TOTAL:		57,388.67
420278	04/06/2022	PRTD	6593 CRYSTAL ROCK LLC	117543	17730296 032922	04/05/2022	22100049	CH040522		47.96
Invoice: 17730296 032922						MAY	FILTERED WATER SVC			
						CHECK	420278	TOTAL:		47.96
420279	04/06/2022	PRTD	2534 DE LAGE LANDEN	117545	75888654	04/05/2022	22100043	CH040522		203.00
Invoice: 75888654						APR 2022	OFFICE COPIER LEASE			
						CHECK	420279	TOTAL:		203.00
420280	04/06/2022	PRTD	3773 SUSAN DEBLASIO	117544	032121	04/05/2022	22100075	CH040522		24.95
Invoice: 032121						REIMB. FOR SUPER TEACHER	SUBSCR.			
						CHECK	420280	TOTAL:		24.95
420281	04/06/2022	PRTD	7592 DEMCO INC	117547	7102972	04/05/2022	22100338	CH040522		920.83
Invoice: 7102972						STORAGE CENTER				
						CHECK	420281	TOTAL:		920.83
420282	04/06/2022	PRTD	7696 GRE FUND III HOLDCO	117549	CT-17-291A-202203-1	04/05/2022	22100169	CH040522		690.97
Invoice: CT-17-291A-202203-1						MARCH 2022	SOLAR SVC			

04/06/2022 08:51
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcsdshsb

CASH ACCOUNT: 1000		1040	CHESTER CASH				INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC				
						CHECK	420282	TOTAL:		690.97
420283	04/06/2022	PRTD	3086 JW PEPPER & SON, INC	117550	364188071	04/05/2022	22100254	CH040522		27.99
	Invoice:					SHEET MUSIC/BAND SCORES				
				117551	364187106	04/05/2022	22100254	CH040522		48.98
	Invoice:					SHEET MUSIC/BAND SCORES				
				117552	364187448	04/05/2022	22100254	CH040522		381.96
	Invoice:					SHEET MUSIC/BAND SCORES				
						CHECK	420283	TOTAL:		458.93
420284	04/06/2022	PRTD	5959 LEAF	117553	13068275	04/05/2022	22100042	CH040522		515.00
	Invoice:					APR 2022 WORKROOM COPIER LEASE				
						CHECK	420284	TOTAL:		515.00
420285	04/06/2022	PRTD	2329 LEARN	117554	20221165	04/05/2022	22100328	CH040522		75.00
	Invoice:					FLEISCHER - SPEECH WEBINAR				
						CHECK	420285	TOTAL:		75.00
420286	04/06/2022	PRTD	6110 PKF O'CONNOR DAVIES,	117555	599099	04/05/2022	22100170	CH040522		2,995.00
	Invoice:					2021 AUDIT PROGRESS BILLING				
						CHECK	420286	TOTAL:		2,995.00
420287	04/06/2022	PRTD	2264 SCHOOL HEALTH CORPOR	117556	4045305-00	04/05/2022	22100283	CH040522		526.80
	Invoice:					HEALTH OFFICE SUPPLIES				
						CHECK	420287	TOTAL:		526.80
420288	04/06/2022	PRTD	8048 [REDACTED]	117557	033122	04/05/2022	22100186	CH040522		103.00
	Invoice:					MAR 2022 OOD TRANSPORT. - [REDACTED]				
						CHECK	420288	TOTAL:		103.00
420289	04/06/2022	PRTD	2574 SUNDANCE/NEWBRIDGE	117561	IV199382	04/05/2022	22100332	CH040522		129.80
	Invoice:					GR. K SPANISH LANGUAGE SET				
				117562	IV199339	04/05/2022	22100332	CH040522		1,106.05
	Invoice:					GR. K & 1 SPANISH LANG. SETS				

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL DESC			
							CHECK	420289	TOTAL:	1,235.85
420290	04/06/2022	PRTD	5776 THERMOMEDICS, LLC	117563	2958	04/05/2022 22100142 CH040522	APR-JUN 2022 MAINT. CONTRACT			4,885.00
	Invoice: 2958									
							CHECK	420290	TOTAL:	4,885.00
420291	04/06/2022	PRTD	2436 TREASURER REGIONAL S	117564	2022-MARCH	04/05/2022 22100190 CH040522	MARCH 2022 CAFE SALARIES & BENEFITS			2,131.17
	Invoice: 2022-MARCH									
							CHECK	420291	TOTAL:	2,131.17
420292	04/06/2022	PRTD	2518 TREASURER SUPERVISIO	117565	050122	04/05/2022 22100057 CH040522	MAY 2022 SHARE OF SUPERV. BUDGET			137,069.08
	Invoice: 050122									
							CHECK	420292	TOTAL:	137,069.08
420293	04/06/2022	PRTD	5105 WB MASON	117566	228596486	04/05/2022 22100293 CH040522	CRAYONS			36.40
	Invoice: 228596486									
							CHECK	420293	TOTAL:	36.40
NUMBER OF CHECKS					20	*** CASH ACCOUNT TOTAL ***				211,473.85
						COUNT	AMOUNT			
TOTAL PRINTED CHECKS						20	211,473.85			
						*** GRAND TOTAL ***				211,473.85

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL	DESC		
420294	04/13/2022	PRTD	2357 CIRMA	117819	22564	04/13/2022 22100048	CH041322	4,889.70		
	Invoice: 22564					W/C PREMIUM #4 OF 4				
				117820	22572	04/13/2022 22100047	CH041322	10,596.13		
	Invoice: 22572					LAP INSURANCE #4 OF 4				
						CHECK	420294 TOTAL:	15,485.83		
420295	04/13/2022	PRTD	2849 CURTIN MOTOR LIVERY,	117821	30498	04/13/2022 22100241	CH041322	2,662.00		
	Invoice: 30498					MAR 2022 OOD TRANSPORT.-				
						CHECK	420295 TOTAL:	2,662.00		
420296	04/13/2022	PRTD	2534 DE LAGE LANDEN	117822	75984894	04/13/2022 22100043	CH041322	399.00		
	Invoice: 75984894					APR 2022 DOWNSTAIRS COPIER LEASE				
						CHECK	420296 TOTAL:	399.00		
420297	04/13/2022	PRTD	2197 ESSEX HARDWARE CO	117823	2204-163912	04/13/2022 22100103	CH041322	269.85		
	Invoice: 2204-163912					GRASS SEED				
						CHECK	420297 TOTAL:	269.85		
420298	04/13/2022	PRTD	2217 KONE INC.	117824	962177688	04/13/2022 22100046	CH041322	903.96		
	Invoice: 962177688					APR-JUN 2022 ELEVATOR CONTRACT				
						CHECK	420298 TOTAL:	903.96		
420299	04/13/2022	PRTD	3129 AMY LIPPINCOTT	117825	041222	04/13/2022 22100345	CH041322	18.98		
	Invoice: 041222					REIMB. FOR STUDENT LEADER/SCIENCE SUPPLIES				
						CHECK	420299 TOTAL:	18.98		
420300	04/13/2022	PRTD	2574 SUNDANCE/NEWBRIDGE	117827	IV199676	04/13/2022 22100332	CH041322	488.95		
	Invoice: IV199676					GR. K & 1 ENGLISH SETS				
						CHECK	420300 TOTAL:	488.95		
420301	04/13/2022	PRTD	2518 TREASURER SUPERVISIO	117828	MAR2022	04/13/2022 22100164	CH041322	50.46		
	Invoice: MAR2022					MAR 2022 CELL PHONE FEE				
						CHECK	420301 TOTAL:	50.46		

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 1000 1040 CHESTER CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

420302	04/13/2022	PRTD	6736 UNIVERSITY OF CONNEC	117829	12048185	04/13/2022	22100341	CH041322	120.00
Invoice: 12048185						CARVIN IPAD CONFERENCE			

CHECK 420302 TOTAL: 120.00

NUMBER OF CHECKS 9 *** CASH ACCOUNT TOTAL *** 20,399.03

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	9	20,399.03

*** GRAND TOTAL *** 20,399.03

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REGIONAL SCHOOL DIST # 4
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CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL DESC			
420303	05/05/2022	PRTD	2539 ALL WASTE, INC.	118187	3-58813-2-0422	05/05/2022 22100054	CH050522			367.60
	Invoice: 3-58813-2-0422					MAY 2022 WASTE DISPOSAL FEE				
						CHECK	420303	TOTAL:		367.60
420304	05/05/2022	PRTD	2836 SYNCB/AMAZON	118188	894983495786	05/05/2022 22100337	CH050522			94.30
	Invoice: 894983495786					HEALTH OFFICE/SD/OFFICE SUPPLIES				
						CHECK	420304	TOTAL:		94.30
420305	05/05/2022	PRTD	4377 APPLE, INC.	118189	AH39687668	05/05/2022 22100340	CH050522			497.95
	Invoice: AH39687668					KL MACBOOK REPAIR				
						CHECK	420305	TOTAL:		497.95
420306	05/05/2022	PRTD	3542 HALO BRANDED SOLUTIO	118204	5879626	05/05/2022 22100348	CH050522			165.47
	Invoice: 5879626					KG ACTIVITY POSTERS				
						CHECK	420306	TOTAL:		165.47
420307	05/05/2022	PRTD	6593 CRYSTAL ROCK LLC	118190	17730296 042622	05/05/2022 22100049	CH050522			47.96
	Invoice: 17730296 042622					JUNE 2022 FILTERED WATER SVC.				
						CHECK	420307	TOTAL:		47.96
420308	05/05/2022	PRTD	2534 DE LAGE LANDEN	118191	76194381	05/05/2022 22100043	CH050522			203.00
	Invoice: 76194381					MAY 2022 OFFICE COPIER LEASE				
						CHECK	420308	TOTAL:		203.00
420309	05/05/2022	PRTD	2168 DEEP RIVER HARDWARE	118192	06622	05/05/2022 22100143	CH050522			43.37
	Invoice: 06622					TAPE/WRENCHES				
						CHECK	420309	TOTAL:		43.37
420310	05/05/2022	PRTD	8513 DRUMMEY ROSANE ANDER	118194	0000001	05/05/2022 22100331	CH050522			1,675.00
	Invoice: 0000001					APR. 2022 BUILDING STUDY				
						CHECK	420310	TOTAL:		1,675.00
420311	05/05/2022	PRTD	6719 EVERSOURCE	118195	041522	05/05/2022 22100157	CH050522			503.89
	Invoice: 041522					ENERGY LOAN PAY'T #18				
				118196	041922	05/05/2022 22100157	CH050522			1,343.78

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 1000		1040	CHESTER CASH				INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE					
						INVOICE DTL DESC				
Invoice: 041922						ELECTRICITY SVC.-3/17-4/19/22				
						CHECK	420311	TOTAL:		1,847.67
420312	05/05/2022	PRTD	2332 FIRST STUDENTS INC	118197	11795582	05/05/2022 22100253 CH050522		196.02		
Invoice: 11795582						GR. 4 SALMON RIVER BUS				
						CHECK	420312	TOTAL:		196.02
420313	05/05/2022	PRTD	6678 FRONTIER	118198	041922	05/05/2022 22100156 CH050522		214.11		
Invoice: 041922						TELEPHONE SVC.-4/19-5/18/22				
						CHECK	420313	TOTAL:		214.11
420314	05/05/2022	PRTD	5994 FUSS & O'NEILL INC.	118199	0240617	05/05/2022 22100339 CH050522		2,220.00		
Invoice: 0240617						RADON TESTING				
						CHECK	420314	TOTAL:		2,220.00
420315	05/05/2022	PRTD	7696 GRE FUND III HOLDCO	118200	CT-17-291A-202204-1	05/05/2022 22100169 CH050522		932.05		
Invoice: CT-17-291A-202204-1						APR. 2022 SOLAR SVC.				
						CHECK	420315	TOTAL:		932.05
420316	05/05/2022	PRTD	2126 JAMES GRZYBOWSKI	118201	041822	05/05/2022 22100285 CH050522		46.34		
Invoice: 041822						REIMB. FOR GAS FOR EQUIPMENT				
						118202	042222	100.00		
Invoice: 042222						05/05/2022 22100351 CH050522		REIMB. FOR BATHROOM REPAIR PARTS		
						118203	041422	335.87		
Invoice: 041422						05/05/2022 22100250 CH050522		REIMB. FOR AQUARIUM FISH		
						CHECK	420316	TOTAL:		482.21
420317	05/05/2022	PRTD	6989 LISA HANDFIELD	118207	040822	05/05/2022 22100342 CH050522		614.92		
Invoice: 040822						REIMB. FOR READING INCENTIVES				
						CHECK	420317	TOTAL:		614.92
420318	05/05/2022	PRTD	5342 NEW ENGLAND POWER EQ	118208	51695	05/05/2022 22100350 CH050522		59.78		
Invoice: 51695						MOWER BLADE KIT/LOCK NUTS				

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REGIONAL SCHOOL DIST # 4
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CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL	DESC		
							CHECK	420318	TOTAL:	59.78
420319	05/05/2022	PRTD	8554 ANDREA SELMER		118209	070221		05/05/2022 22100356	CH050522	149.00
			Invoice: 070221					REIMB. FOR CLASSROOM RUG		
							CHECK	420319	TOTAL:	149.00
420320	05/05/2022	PRTD	8048 [REDACTED]		118210	043022		05/05/2022 22100186	CH050522	77.25
			Invoice: 043022					APR. 2022 OOD TRANSP. - [REDACTED]		
							CHECK	420320	TOTAL:	77.25
420321	05/05/2022	PRTD	7180 TREASURER - STATE OF		118212	CEN292223		05/05/2022 22100263	CH050522	735.00
			Invoice: CEN292223					JAN-MAR 2022 INTERNET		
							CHECK	420321	TOTAL:	735.00
420322	05/05/2022	PRTD	5776 THERMOMEDICS, LLC		118213	2973		05/05/2022 22100142	CH050522	795.00
			Invoice: 2973					ECONOMIZER CONTROL REPLACEMENT		
							CHECK	420322	TOTAL:	795.00
420323	05/05/2022	PRTD	2436 TREASURER REGIONAL S		118214	610987		05/05/2022 22100227	CH050522	767.09
			Invoice: 610987					MAR. 2022 LEGAL FEES		
					118215	610349		05/05/2022 22100227	CH050522	1,039.60
			Invoice: 610349					FEB. 2022 LEGAL FEES		
					118216	2022-APRIL		05/05/2022 22100190	CH050522	2,243.35
			Invoice: 2022-APRIL					APR. 2022 CAFE SALARIES/BENEFITS		
							CHECK	420323	TOTAL:	4,050.04
420324	05/05/2022	PRTD	2518 TREASURER SUPERVISIO		118217	APR 2022		05/05/2022 22100164	CH050522	92.07
			Invoice: APR 2022					APR. 2022 CELL PHONE FEE		
					118218	2022-MICROSOFT		05/05/2022 22100355	CH050522	114.00
			Invoice: 2022-MICROSOFT					MICROSOFT OFFICE (2-YR)		
					118219	CES SPECIALS #1		05/05/2022 22100354	CH050522	13,016.60
			Invoice: CES SPECIALS #1					2021-22 .2 FTE ART TEACHER SALARY		
					118220	CES SPECIALS #2		05/05/2022 22100353	CH050522	13,706.00
			Invoice: CES SPECIALS #2					2021-22 .2 FTE SCHOOL COUNSELOR SALARY		

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REGIONAL SCHOOL DIST # 4
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CASH ACCOUNT: 1000		1040	CHESTER CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET	
INVOICE DTL DESC										
						CHECK	420324	TOTAL:	26,928.67	
420325	05/05/2022	PRTD	6586 NICOLE WAZ	118221	042922	05/05/2022	22100270	CH050522	477.00	
Invoice: 042922						REIMB. FOR CONF. REGISTRATIONS				
						CHECK	420325	TOTAL:	477.00	
420326	05/05/2022	PRTD	2442 WINSUPPLY ESSEX CT C	118222	455600-01	05/05/2022	22100352	CH050522	55.44	
Invoice: 455600-01						OUTDOOR SPIGOT				
						CHECK	420326	TOTAL:	55.44	
NUMBER OF CHECKS						24	*** CASH ACCOUNT TOTAL ***		42,928.81	
						COUNT	AMOUNT			
TOTAL PRINTED CHECKS						24	42,928.81			
						*** GRAND TOTAL ***		42,928.81		

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REGIONAL SCHOOL DIST # 4
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CASH ACCOUNT: 1000		1040	CHESTER CASH				INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC				
420327	05/17/2022	PRTD	3061 A-DEC COMMUNICATIONS	118465	00-10188	05/16/2022	22100359	CH051622		395.00
	Invoice: 00-10188					WALKIE REPAIR				
						CHECK	420327	TOTAL:		395.00
420328	05/17/2022	PRTD	8179 AMERICAN CHORAL DIRE	118447	GISTER	05/16/2022	22100290	CH051622		125.00
	Invoice: GISTER					RENEWAL DUES-GISTER				
						CHECK	420328	TOTAL:		125.00
420329	05/17/2022	PRTD	5390 CATHERINE ANOUAR	118448	051222	05/16/2022	22100188	CH051622		348.00
	Invoice: 051222					REIMB. FOR STAMP ROLLS				
						CHECK	420329	TOTAL:		348.00
420330	05/17/2022	PRTD	3691 CAMP HAZEN YMCA	118449	052022A	05/16/2022	22100252	CH051622		1,442.00
	Invoice: 052022A					GR. 6 ECOLOGY DAY CAMP BALANCE				
						CHECK	420330	TOTAL:		1,442.00
420331	05/17/2022	PRTD	5835 CITIZENS BANK - HEA	118450	060122	05/16/2022	22100059	CH051622		57,388.63
	Invoice: 060122					JUNE 2022 EMPLOYER SELF-INSURANCE				
						CHECK	420331	TOTAL:		57,388.63
420332	05/17/2022	PRTD	2849 CURTIN MOTOR LIVERY,	118451	26658	05/16/2022	22100241	CH051622		1,815.00
	Invoice: 26658					APR. 2022 OOD TRANSP. - [REDACTED]				
						CHECK	420332	TOTAL:		1,815.00
420333	05/17/2022	PRTD	2534 DE LAGE LANDEN	118452	76339542	05/16/2022	22100043	CH051622		399.00
	Invoice: 76339542					MAY 2022 DOWNSTAIRS COPIER LEASE				
						CHECK	420333	TOTAL:		399.00
420334	05/17/2022	PRTD	5959 LEAF	118453	13185086	05/16/2022	22100042	CH051622		515.00
	Invoice: 13185086					MAY 2022 WORKROOM COPIER LEASE				
						CHECK	420334	TOTAL:		515.00
420335	05/17/2022	PRTD	5636 PLANK ROAD PUBLISHIN	118458	22-821324	05/16/2022	22100255	CH051622		149.95
	Invoice: 22-821324					SUBSCRIPTION RENEWAL				

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REGIONAL SCHOOL DIST # 4
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CASH ACCOUNT: 1000		1040	CHESTER CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT		NET	
INVOICE DTL DESC											
						CHECK	420335	TOTAL:		149.95	
420336	05/17/2022	PRTD	8566 NATIONAL ASSOCIATION	118456	000446761	05/16/2022	22100360	CH051622		140.00	
	Invoice: 000446761					RENEWAL DUES-GISTER					
						CHECK	420336	TOTAL:		140.00	
420337	05/17/2022	PRTD	5713 NEW ENGLAND INDUSTRI	118457	IN145370	05/16/2022	22100044	CH051622		327.70	
	Invoice: IN145370					PAPER TOWELS					
						CHECK	420337	TOTAL:		327.70	
420338	05/17/2022	PRTD	2267 SCHOOL SPECIALTY, LL	118460	308103977499	05/16/2022	22100349	CH051622		249.82	
	Invoice: 308103977499					ART SUPPLIES					
						CHECK	420338	TOTAL:		249.82	
420339	05/17/2022	PRTD	7031 THE MATH LEARNING CE	118455	INV10847	05/16/2022	22100230	CH051622		46.00	
	Invoice: INV10847					PAN BALANCE SCALES					
						CHECK	420339	TOTAL:		46.00	
420340	05/17/2022	PRTD	2436 TREASURER REGIONAL S	118461	611523	05/16/2022	22100227	CH051622		866.35	
	Invoice: 611523					MARCH 2022-#2 LEGAL FEES					
						CHECK	420340	TOTAL:		866.35	
420341	05/17/2022	PRTD	2518 TREASURER SUPERVISIO	118462	060122	05/16/2022	22100057	CH051622		137,069.12	
	Invoice: 060122					JUNE 2022 SHARE OF SUPERV. BUDGET					
						CHECK	420341	TOTAL:		137,069.12	
420342	05/17/2022	PRTD	5105 WB MASON	118463	229549758	05/16/2022	22100261	CH051622		99.80	
	Invoice: 229549758					COLORED PAPER					
						CHECK	420342	TOTAL:		99.80	

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NUMBER OF CHECKS 16 *** CASH ACCOUNT TOTAL *** 201,376.37

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	16	201,376.37

*** GRAND TOTAL *** 201,376.37

Chester Board of Education
FY 2021-2022 Year-to-Date Report as of 4-30-2022

Object	Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
<u>OBJECT 100 - SALARIES:</u>							
TOTAL SALARIES		3,241,125	(43,560)	3,197,565	2,531,686	632,117	33,762
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
TOTAL EMPLOYEE BENEFITS		1,130,464	-	1,130,464	1,016,272	86,396	27,795
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
TOTAL PURCHASED & TECHNICAL SERVICES		109,959	-	109,959	74,534	16,775	18,650
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>							
TOTAL PURCHASED PROPERTY SERVICES		212,269	-	212,269	169,062	37,197	6,010
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>							
TOTAL OTHER PURCHASED SERVICES		243,873	43,560	287,433	228,360	36,277	22,797
<u>OBJECT 600 - SUPPLIES:</u>							
TOTAL SUPPLIES		206,205	-	206,205	157,739	20,432	28,034
<u>OBJECT 700 - PROPERTY:</u>							
TOTAL PROPERTY		1,800	-	1,800	689	-	1,111
<u>OBJECT 800 - OTHER OBJECTS:</u>							
TOTAL OTHER OBJECTS		4,327	-	4,327	3,728	392	207
SUBTOTAL		5,150,022	-	5,150,022	4,182,070	829,587	138,365

Chester Board of Education
FY 2021-2022 Year-to-date Report as of 4-30-2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
OBJECT 100 - SALARIES:								
5111		Administration	157,652	-	157,652	133,398	24,254	-
5113		Teachers' Salaries	1,231,997	(34,410)	1,197,587	822,233	365,437	9,917
5114		Secretary Salaries	103,468	-	103,468	82,679	22,641	(1,852)
5115		Custodial Salaries	190,944	-	190,944	109,619	24,027	57,297
5116		Nurse Salary	53,847	-	53,847	40,312	17,346	(3,811)
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	60,669	-	60,669	48,302	14,388	(2,021)
5119		Para Educators	262,724	10,850	273,574	205,261	60,035	8,279
5123		Substitute Teachers	29,762	(20,000)	9,762	22,189	11,552	(23,979)
5124		Substitute Secretary/Para-Educators	9,400	-	9,400	27,595	-	(18,195)
5125		Sub Custodians	-	-	-	-	-	-
5126		Summer Part Time Custodian Salary	-	-	-	-	-	-
5133		Coaches/Extra-Curricular	24,812	-	24,812	11,698	-	13,114
5134		Secretary OT	600	-	600	400	-	200
5135		Custodian OT	6,000	-	6,000	9,655	-	(3,655)
5138		Cafeteria OT	-	-	-	1,532	-	(1,532)
5198		Supervision District Salary	1,109,250	-	1,109,250	1,016,813	92,438	-
TOTAL SALARIES			3,241,125	(43,560)	3,197,565	2,531,686	632,117	33,762
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	688,664	-	688,664	631,275	57,389	-
5210		Appropriation: Health Insurance Reserve Fund	19,401	-	19,401	19,401	-	-
5214		Life Insurance	2,800	-	2,800	2,444	44	311
5222		MERF	-	-	-	7,536	1,208	(8,744)
5223		FICA/Medicare	69,141	-	69,141	52,917	481	15,742
5250		Unemployment Compensation	6,500	-	6,500	72	1,928	4,500
5260		Worker's Compensation	22,504	-	22,504	19,559	-	2,945
5290		Other Employee Benefits	10,003	-	10,003	260	-	9,743
5291		Annuities	7,298	-	7,298	4,000	-	3,298
5298		Supervision District Fringe Benefits	304,153	-	304,153	278,807	25,346	-
TOTAL EMPLOYEE BENEFITS			1,130,464	-	1,130,464	1,016,272	86,396	27,795

Chester Board of Education
FY 2021-2022 Year-to-date Report as of 4-30-2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>								
5322		Professional Development Programs	6,000	(3,600)	2,400	-	-	2,400
5330		<u>Other Professional Services</u>						
	2134	Health	450	-	450	-	-	450
	2135	Physical Therapy	8,214	-	8,214	4,836	3,378	-
	2140	Other Services	16,000	-	16,000	3,500	-	12,500
	2310	BOE - Other Services	25,000	3,600	28,600	25,594	3,006	-
	2600	Building Study	10,000	-	10,000	-	6,700	3,300
		TOTAL OTHER PROF SERVICES	59,664	3,600	63,264	33,930	13,084	16,250
5398		Supervision District Purchased Svcs	44,295	-	44,295	40,604	3,691	-
TOTAL PURCHASED & TECHNICAL SERVICES			109,959	-	109,959	74,534	16,775	18,650
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>								
5411		Water	3,800	-	3,800	2,967	833	-
5412		Electricity	48,600	-	48,600	33,884	14,716	-
5430		<u>Repairs & Maintenance</u>						
	1109	Music	700	-	700	-	700	-
	1110	Phys Ed	1,500	-	1,500	-	1,500	-
	1114	Computer Education	5,000	-	5,000	-	700	4,300
	2134	Health	660	-	660	75	-	585
	2150	Repairs & Maintenance	266	-	266	-	266	-
	2222	Library	800	-	800	763	-	37
	2410	Contracts	8,000	-	8,000	5,555	2,445	-
	2600	Plant Operations Repairs	73,211	-	73,211	61,264	11,799	147
		TOTAL REPAIRS & MAINTENANCE	90,137	-	90,137	67,657	17,410	5,070
5440		Leases	65,475	-	65,475	60,652	3,883	940
5498		Supervision District Purchased Property Services	4,257	-	4,257	3,902	355	-
TOTAL PURCHASED PROPERTY SERVICES			212,269	-	212,269	169,062	37,197	6,010

Chester Board of Education
FY 2021-2022 Year-to-date Report as of 4-30-2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	1,000	43,560	44,560	25,070	7,390	12,100
5515		Field Trips & School Events	16,792	-	16,792	738	9,857	6,198
5520		Comprehensive Insurance	44,709	-	44,709	42,385	-	2,324
5530		Communications	6,900	-	6,900	3,832	3,068	-
5580		Travel & Conferences	8,370	-	8,370	4,075	2,120	2,175
5598		Supervision District Other Purchased Services	166,102	-	166,102	152,260	13,842	-
TOTAL OTHER PURCHASED SERVICES			243,873	43,560	287,433	228,360	36,277	22,797
OBJECT 600 - SUPPLIES:								
5610		General Supplies						
	2310	Principal's Office	300	-	300	-	-	300
	2410	Office Supplies	7,850	-	7,850	4,043	2,444	1,363
		TOTAL INSTRUCTIONAL SUPPLIES	8,150	-	8,150	4,043	2,444	1,663
5611		Instructional Supplies						
	1101	Art	3,615	-	3,615	3,358	-	257
	1103	Language Arts	9,388	-	9,388	8,586	800	2
	1104	Foreign Language (FLES)	820	-	820	596	-	224
	1107	Kindergarten	987	-	987	699	165	122
	1108	Mathematics	4,891	-	4,891	3,388	346	1,157
	1109	Music	1,425	-	1,425	1,089	265	71
	1110	Physical Education	1,030	-	1,030	1,023	-	7
	1111	Reading	4,000	-	4,000	3,992	-	8
	1112	Science	7,204	-	7,204	2,697	2,833	1,673
	1113	Social Studies	2,575	-	2,575	2,101	190	284
	1114	Technology Education	4,500	-	4,500	1,649	-	2,851
	1190	Testing	15,000	(2,000)	13,000	8,410	2,814	1,777
	1207	Technology	12,400	(1,500)	10,900	2,244	3,000	5,656
	1210	Gifted and Talented	2,478	-	2,478	1,091	125	1,262
	1215	Special Education	2,834	-	2,834	2,582	200	52
	2134	Nurse	4,090	-	4,090	1,769	92	2,229
	2150	Speech Hearing	1,010	-	1,010	836	72	101
	2213	Social Development	6,000	-	6,000	2,267	1,055	2,678
	2222	Library	1,200	-	1,200	1,127	-	73
		TOTAL INSTRUCTIONAL SUPPLIES	85,447	(3,500)	81,947	49,504	11,958	20,486

Chester Board of Education
FY 2021-2022 Year-to-date Report as of 4-30-2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
5613		Operations Maintenance Supplies	27,000	-	27,000	24,869	1,947	185
5624		Heating Fuel Natural Gas	25,480	6,650	32,130	32,080	-	50
5626		Gasoline	600	-	600	-	600	-
5641		Instructional Materials						
	1103	Language Arts	6,212	(2,150)	4,062	2,958	973	131
	1104	Foreign Language (FLES)	-	-	-	-	-	-
	1107	Kindergarten	1,500	-	1,500	1,042	-	458
	1108	Mathematics	4,719	-	4,719	3,908	-	811
	1111	Reading	7,700	-	7,700	7,696	-	4
	1112	Science	2,484	(1,000)	1,484	1,056	-	428
	1113	Social Studies	1,696	-	1,696	969	250	477
	1114	Computer Education	6,000	-	6,000	5,755	-	245
	1210	Gifted and Talented	-	-	-	-	-	-
	1215	Special Education	2,121	-	2,121	859	537	725
		TOTAL INSTRUCTIONAL MATERIALS	32,432	(3,150)	29,282	24,243	1,760	3,279
5642		Library Books	11,550	-	11,550	8,750	428	2,372
5698		Supervision District Supplies	15,546	-	15,546	14,251	1,296	-
TOTAL SUPPLIES			206,205	-	206,205	157,739	20,432	28,034
OBJECT 700 - PROPERTY:								
5730		Equipment	1,800	-	1,800	689	-	1,111
5798		Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY			1,800	-	1,800	689	-	1,111
OBJECT 800 - OTHER OBJECTS:								
5810		Dues & Fees						
	2134	Board of Education	150	-	150	141	-	9
	2310	School Dues & Fees	1,865	-	1,865	1,859	-	6
	2410	School Dues & Fees	786	-	786	304	290	192
	2905	School Dues & Fees	300	-	300	300	-	-
		TOTAL DUES & FEES	3,101	-	3,101	2,604	290	207
5898		Supervision District Other Objects	1,226	-	1,226	1,124	102	-
TOTAL OTHER OBJECTS			4,327	-	4,327	3,728	392	207
SUBTOTAL			5.150.022	-	5.150.022	4.182.070	829.587	138.365

Chester Cafeteria Expense and Revenue Tracking

Chester 2021-2022		July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Eligible Students - Free		0	214	211	210	209	209	212	214	214	214			1,907
Eligible Students - Reduced		0	0	0	0	0	0	0	0	0	0			0
Eligible Students - Full Pay		0	0	0	0	0	0	0	0	0	0			0
Total Enrollment		0	214	211	210	209	209	212	214	214	214	0	0	1,907
Breakfast - Free meals served		0	19	390	823	837	705	649	529	886	722			5,560
Breakfast - Reduced meals served		0	0	0	0	0	0	0	0	0	0			0
Breakfast - Full Pay meals served		0	0	0	0	0	0	0	0	0	0			0
Lunch - Free meals served		0	487	2,453	2,902	2,634	2,373	2,579	2,416	3,306	2,222			21,372
Lunch - Reduced meals served		0	0	0	0	0	0	0	0	0	0			0
Lunch - Full Pay meals served		0	0	0	0	0	0	0	0	0	0			0
object	Total Meal Count	\$ -	506	2,843	3,725	3,471	3,078	3,228	2,945	4,192	2,944	0	0	26,932
4090	Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
4160	Café Lunch Cash Sales	\$ -	\$ -	\$ 50	\$ 97	\$ 215	\$ -	\$ 166	\$ 40	\$ -	\$ 130			\$ 697
4360	State & Fed Grants - Claims breakfast	\$ -	\$ 47	\$ 960	\$ 2,027	\$ 2,061	\$ 1,736	\$ 1,691	\$ 1,378	\$ 2,308	\$ 1,881			\$ 14,088
4360	State & Fed Grants - Claims lunch	\$ -	\$ 2,103	\$ 10,591	\$ 12,529	\$ 11,372	\$ 10,245	\$ 11,767	\$ 11,023	\$ 15,084	\$ 10,138			\$ 94,852
4360	State & Fed Grants - 6 Cent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
4360	State & Fed Grants - Healthy Foods	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
4360	State & Fed Grants - CN State Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,001	\$ -			\$ 1,001
4360	State & Fed Grants - State School Breakfast	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
4360	State & Fed Grants - Emergency Oper. Costs	\$ -	\$ -	\$ 4,115	\$ 614	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 4,729
4361	USDA commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
4890	Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total Revenue		\$ -	\$ 2,149	\$ 15,716	\$ 15,267	\$ 13,648	\$ 11,981	\$ 13,623	\$ 12,441	\$ 18,393	\$ 12,148	\$ -	\$ -	\$ 115,367
5111	Administrator Salary													\$ -
5114	Secretary Salary													\$ -
5118	Food Service Salary													\$ -
5124	Sub Secty\ Café													\$ -
5138	OT Cafeteria Salary													\$ -
Total Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5210	Health Insurance													\$ -
5214	Life Insurance													\$ -
5222	Merf													\$ -
5223	Fica/Medicare													\$ -
Total Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Salary & Benefit Cost		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5430	Repairs & Maintenance	\$ -	\$ 243	\$ -	\$ 267	\$ -	\$ -	\$ -	\$ -	\$ 1,265	\$ 133			\$ 1,907
5600	All - Supplies / Energy	\$ -	\$ 269	\$ 558	\$ 859	\$ 571	\$ 624	\$ 764	\$ 722	\$ 637	\$ 641			\$ 5,645
5601	USDA Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
5610	General Supplies	\$ -	\$ 1,789	\$ 4,323	\$ 5,874	\$ 6,202	\$ 4,325	\$ 4,022	\$ 4,312	\$ 5,324	\$ 3,249			\$ 39,420
5800	All - Other Misc. Expense	\$ -	\$ -	\$ 50	\$ 54	\$ 50	\$ -	\$ 59	\$ (21)	\$ 72	\$ -			\$ 263
5890	Other Objects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total Product Cost		\$ -	\$ 2,301	\$ 4,931	\$ 7,054	\$ 6,822	\$ 4,949	\$ 4,845	\$ 5,012	\$ 7,297	\$ 4,023	\$ -	\$ -	\$ 47,234
Total Product, Salary & Benefit Costs		\$ -	\$ 2,301	\$ 4,931	\$ 7,054	\$ 6,822	\$ 4,949	\$ 4,845	\$ 5,012	\$ 7,297	\$ 4,023	\$ -	\$ -	\$ 47,234
Profit (Loss)		\$ -	\$ (152)	\$ 10,785	\$ 8,213	\$ 6,826	\$ 7,033	\$ 8,779	\$ 7,429	\$ 11,095	\$ 8,126	\$ -	\$ -	\$ 68,133
Operating Days		0	4	19	20	18	17	18	16	22	15	21	10	180
Lunch Participation		#DIV/0!	56.9%	61.2%	69.1%	70.0%	66.8%	67.6%	70.6%	70.2%	69.2%	#DIV/0!	#DIV/0!	6.2%
Breakfast Participation		#DIV/0!	2.2%	9.7%	19.6%	22.2%	19.8%	17.0%	15.4%	18.8%	22.5%	#DIV/0!	#DIV/0!	1.6%
Meals Product Cost		#DIV/0!	\$ 4.55	\$ 1.73	\$ 1.89	\$ 1.97	\$ 1.61	\$ 1.50	\$ 1.70	\$ 1.74	\$ 1.37	#DIV/0!	#DIV/0!	
Labor/Meal		#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	
		#DIV/0!	\$ 4.55	\$ 1.73	\$ 1.89	\$ 1.97	\$ 1.61	\$ 1.50	\$ 1.70	\$ 1.74	\$ 1.37	#DIV/0!	#DIV/0!	
unpaid lunch balances - monthly value														
lunch account balances- monthly value														
Month End Checking Account Balance		\$ 41,978	\$ 44,973	\$ 46,837	\$ 44,766	\$ 49,478	\$ 57,212	\$ 65,863	\$ 73,115	\$ 82,486	\$ 87,719			

Medical Reserve Tracking
Chester, Deep River, Essex, Regional School
District No. 4, and the Supervision District
As of: 04.29.2022

2021-2022

Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
First Week		92,222	35,992	136,510	160,101	88,493	64,403	135,295	94,051	106,418			913,486
2nd Week	383,522	(56,382)	122,280	132,861	12,715	213,477	157,417	227,309	117,326	121,274			1,431,799
3rd Week	75,260	100,541	81,473	90,024	99,701	104,709	86,202	64,474	95,721	56,162			854,266
4th Week	135,937	92,300	39,597	117,867	123,840	90,673	83,978	168,163	99,439	75,900			1,027,695
5th week		35,845		131,918			69,991						237,754
H S A Payments	212,614	29,958	120,285	33,892	30,087	28,500	127,001	41,112	37,486	21,783			682,717
Medicare Supp.	8,811	4,511	12,253	8,257		8,257	15,606	3,553	11,474	7,527			80,250
Miscellaneous exp		1,486	515	520	529	533	20,540	545	547	10,527			35,741
Total Expenses	816,144	300,481	412,396	651,849	426,973	534,643	625,137	640,450	456,044	399,590	-	-	5,263,708
Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
Supv Dist.	141,851	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470			1,055,085
Reg 4	238,405	329,834	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405			2,475,479
Chest. BOE	76,790	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389			593,290
Deep River BOE	54,392	54,392	54,392	74,963	54,392	54,392	54,392	54,392	54,392	54,392			564,492
Essex BOE	121,591	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067			914,197
First Pay EE	298	298	51,350	60,586	60,748	62,553	61,003	60,587	61,732	61,532			480,686
Second Pay EE	392		60,076	60,223	60,748	60,977	60,372	60,703	60,680	63,000			487,171
TRB	9,304		8,534			11,329		(330)	9,349				38,187
Retirees	50,245	14,816	26,818	19,291	27,605	22,746	32,615	17,085	25,999	20,707			257,925
Other Rev.													-
													-
Total Revenue	693,269	646,267	686,502	700,395	688,825	697,329	693,713	677,768	697,484	684,962	-	-	6,866,513
Net Rev/Exp/Month	(122,875)	345,786	274,105	48,546	261,852	162,686	68,576	37,318	241,440	285,372	-	-	
Self Insured cash balance at month end	\$ 3,329,902	\$ 3,618,807	\$ 4,124,509	\$ 4,122,954	\$ 4,286,565	\$ 4,770,044	\$ 4,852,835	4,726,277	4,902,300				

Revenue (Full Year Projection) 6,866,513
Expenses (YTD) 5,263,708
Net Position 1,602,805

Health Savings Account Policy

CGS 10-183 (T) requires that retired/certified employees be given the opportunity to purchase the Health insurance of the last employing BOE at the group rate.

This document is a working projection, updated throughout the month, of medical revenue and expenses realized by the District.

It is to be used as a tool for projecting the fiscal position of the District's Medical Reserve fund.

Encl #6

REGION 4 SCHOOLS
Chester, Deep River, Essex
Budget Appropriation Transfers

SCHOOL: Chester Elementary School

DATE: 5/12/22

FROM ACCOUNT

OBJ#	ORG#	Account Description	Amt
5511	112705	In-State Dist Transportation	\$ 11,500.00
		TOTAL:	\$11,500.00

TO ACCOUNT

OBJ#	ORG#	Account Description	Amt
5430	126004	Custodian Repair	\$11,500.00
		TOTAL:	\$11,500.00

Reason(s) For Transfer Request:

We are requesting this transfer to cover the replacement of the main hallway ductless heat pump system.

We do not have sufficient funds in the Custodian Repair account to cover this purchase.

There should be no negative impact from this transfer of funds.

Requested By:

Tyler
Principal
Date: 5/12/22

Approved By:

Business Manager

Date

Posted By

Date

Instruction

School Calendar

The Superintendent of Schools shall recommend school calendars meeting all statutory requirements to the Board of Education for its review and modified as it believes appropriate, for its approval.

The school calendar shall show school days in each school month, the number of school days in each month, legal and local holidays, staff development days, early closing days, vacation periods, and other pertinent dates, including graduation for students in grade twelve.

The Board, in establishing a graduation date, may establish for any school year a firm graduation date which is no earlier than the one-hundred eightieth ~~eighty-fifth~~ day noted in the school calendar originally adopted by the board for that school year in the adopted school calendar. ~~The graduation date may be modified, if necessary, after April first in any school year by the Board establishing a firm graduation date which, at the time of such establishment, provides for at least 180 days of school.~~

To benefit children, families, and school staff in their planning, multiple year school calendars are preferable to single year school calendars.

(cf. 6146 - Graduation Requirements)

Legal Reference: Connecticut General Statutes

1-4 Days designated as legal holidays

10-15 Towns to maintain schools

10-16l Establishment of a Graduation Date

10-29a Certain days to be proclaimed by governor. Distribution and number of proclamations

10-261 Definitions

PA 95-182 An Act Concerning Reduction of Education Mandates

PA 96-108 An Act Concerning Student Use of Telecommunication Devices and the Establishment of Graduation Dates

DEEP RIVER PUBLIC SCHOOLS
ESSEX PUBLIC SCHOOLS
REGIONAL SCHOOL DISTRICT No. 4

4118.11 / 4218.112 (cert.)
4218.11/4218.112 (non-cert.)

PERSONNEL

Non-Discrimination/ Sexual Harassment

It is the policy of the Chester, Deep River, Essex and Region 4 Boards of Education (the “Boards”) for the Chester, Deep River, Essex and Region 4 Public Schools (the “Districts”) that any form of sex discrimination or sexual harassment is prohibited in the Boards’ education programs and activities, whether by students, Board employees or third parties subject to substantial control by the Boards. It is the policy of the Boards to maintain a working environment free from harassment, insults or intimidation on the basis of an employee's sex and free from discrimination based on sex.

The Boards do not discriminate on the basis of sex in the education programs or activities that it operates and the Boards are required by Title IX of the Education Amendments of 1972 and its implementing regulations (“Title IX”), Title VII of the Civil Rights Act of 1964 (“Title VII”), and Connecticut law not to discriminate in such a manner. Discrimination or harassment on the basis of sex includes discrimination or harassment on the basis of gender identity or sexual orientation. Students, Board employees and third parties are required to adhere to a standard of conduct that is respectful of the rights of all parties. Any employee or student who engages in conduct prohibited by this Policy shall be subject to disciplinary action, up to and including termination or expulsion, respectively. Third parties who engage in conduct prohibited by this Policy shall be subject to other sanctions, which may include exclusion from Board property and/or activities. Individuals who engage in acts of sex discrimination or sexual harassment may also be subject to civil and criminal penalties.

For conduct to violate Title IX, the conduct must have occurred in an education program or activity of the Boards; the conduct must have occurred within the United States of America; and the complainant must be participating in or attempting to participate in the education program or activity of the Boards. Conduct that does not meet these requirements still may constitute a violation of Title VII, Connecticut law, and/or another Board policy.

The Superintendent of Schools shall develop Administrative Regulations implementing this Policy and in accordance with Title IX, Title VII, and Connecticut law (the “Administrative Regulations”).

Sex discrimination occurs when an employer refuses to hire, disciplines or discharges any individual, or otherwise discriminates against an individual with respect to his or her compensation, terms, conditions, or privileges of employment on the basis of the individual’s sex. Sex discrimination also occurs when a person, because of the person’s sex, is denied participation in or the benefits of any education program or activity receiving federal financial assistance.

Sexual harassment under Title IX means conduct on the basis of sex that satisfies one or more of the following:

- (1) An employee of the Board conditioning the provision of an aid, benefit, or service of the Board on an individual’s participation in unwelcome sexual conduct (*i.e., quid pro quo*);

(2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the Boards' education programs or activities; or

(3) "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

Sexual harassment under Title VII and Connecticut law means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

(1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;

(2) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or

(3) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

Reporting Sex Discrimination or Sexual Harassment

It is the express policy of the Boards to encourage victims of sex discrimination and/or sexual harassment to report such claims. Employees are encouraged to report complaints of sex discrimination and/or sexual harassment promptly in accordance with the appropriate process set forth in the Administrative Regulations. The Boards direct its employees to respond to such complaints in a prompt and equitable manner.

Violations of this Policy by employees will not be permitted and may result in discipline up to and including discharge from employment. Individuals who engage in acts of sex discrimination or sexual harassment may also be subject to civil and criminal penalties. Retaliation against any employee for complaining about sex discrimination or sexual harassment is prohibited under this Policy and illegal under state and federal law.

Any Board employee with notice of sex discrimination and/or sexual harassment allegations shall immediately report such information to the building principal and/or the Title IX Coordinator, or if the employee does not work in a school building, to the Title IX Coordinator.

The Chester, Deep River, Essex and Region 4 Public Schools administration (the "Administration") shall provide training to Title IX Coordinator(s), investigators, decision-makers, and any person who facilitates an informal resolution process (as set forth in the Administrative Regulations), which training shall include, but need not be limited to, the definition of sex discrimination and sexual harassment, the scope of the Boards' education program and activity, how to conduct an investigation and implement the grievance process, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. The Administration shall make the training materials used to provide these trainings publicly available on the Boards' website. The Administration shall also periodically provide training to all Board employees on the topic of sex discrimination and sexual harassment under Title IX, Title VII, and Connecticut law, which shall include but not be limited to when reports of sex discrimination and/or sexual harassment must be made. The Administration shall distribute this Policy and the Administrative Regulations to employees, union representatives, students, parents and legal guardians and make the Policy and the Administrative Regulations available on the Boards' website to promote an environment free of sex discrimination and sexual harassment.

The Boards' Title IX Coordinator is The Director of Pupil Services. Any individual may make a report of sex discrimination and/or sexual harassment to any Board employee or directly to the Title IX Coordinator using any one, or multiple, of the following points of contact:

Director of Pupil Services
1 Winthrop Rd.,
Deep River, CT 06417
(860) 526-2417

Any Board employee in receipt of allegations of sex discrimination or sexual harassment, or in receipt of a formal complaint, shall immediately forward such information to the Title IX Coordinator. Board employees may also make a report of sexual harassment and/or sex discrimination to the U.S. Department of Education: Office for Civil Rights, Boston Office, U.S. Department of Education, 8th Floor, 5 Post Office Square, Boston, MA 02109-3921 (Telephone: 617-289-0111).

Employees may also make a report of sexual harassment and/or sex discrimination to the Connecticut Commission on Human Rights and Opportunities, 450 Columbus Boulevard, Hartford, CT 06103-1835 (Telephone: 860-541-3400 or Connecticut Toll Free Number: 1-800-477-5737).

Legal References:

Civil Rights Act of 1964, Title VII, 42 U.S.C. § 2000e-2(a).

Equal Employment Opportunity Commission Policy Guidance on Current Issues of Sexual Harassment (N-915.050), March 19, 1990.

Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681, et seq.

Title IX of the Education Amendments of 1972, 34 CFR § 106, et seq.

Meritor Savings Bank, FSB v. Vinson, 477 U.S. 57 (1986)

Conn. Gen. Stat. § 46a-54 - Commission powers Connecticut

Conn. Gen. Stat. § 46a-60 - Discriminatory employment practices prohibited.

Conn. Gen. Stat. § 46a-81c - Sexual orientation discrimination: Employment

Conn. Gen. Stat. § 10-153 - Discrimination on the basis of sex, gender identity or expression or marital status prohibited

Conn. Agencies Regs. §§ 46a-54-200 through § 46a-54-207

Policy Revised: TBD

CHESTER PUBLIC SCHOOLS
DEEP RIVER PUBLIC SCHOOLS
ESSEX PUBLIC SCHOOLS
REGIONAL SCHOOL DISTRICT NO. 4
REGIONAL SUPERVISION DISTRICT

PERSONNEL

Non-Discrimination

The Board of Education will not make employment decisions (including decisions related to hiring, assignment, compensation, promotion, demotion, disciplinary action and termination) on the basis of race, color, religion, age, sex, marital status, sexual orientation, national origin, ancestry, disability, pregnancy, genetic information, or gender identity or expression, except in the case of a bona fide occupational qualification.

It is the policy of the Board of Education that any form of discrimination or harassment on the basis of race, religion, color, national origin, sex, sexual orientation, marital status, age, disability, pregnancy, or gender identity or expression is prohibited, whether by students, Board employees or third parties subject to the control of the Board. The Board's prohibition of discrimination or harassment in its educational programs or activities expressly extends to academic, nonacademic and extracurricular activities, including athletics. It is also the policy of the Board of Education to provide for the prompt and equitable resolution of complaints alleging any discrimination on the basis of protected characteristics such as race, color, religion, age, sex, sexual orientation, marital status, national origin, disability (including pregnancy), or gender identity or expression.

For the purposes of this policy, "genetic information" means the information about genes, gene products, or inherited characteristics that may derive from an individual or a family member. "Genetic information" may also include an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

Legal References:

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d *et seq.*
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e *et seq.*
Title IX of the Education Amendments of 1972, 20 USCS § 1681, *et seq.*
Age Discrimination in Employment Act, 29 U.S.C. § 621
Americans with Disabilities Act, 42 U.S.C. § 12101
Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794
Title II of the Genetic Information Nondiscrimination Act of 2008, Pub.L.110 233, 42 USC 2000ff; 34 CFR 1635
Connecticut General Statutes § 10-153. Discrimination on basis of marital status
Connecticut Fair Employment Practices Act, Connecticut General Statutes § 46a-60
Connecticut General Statutes § 46a-81a Discrimination on basis of sexual orientation: Definitions
Connecticut General Statutes § 46a-81c Sexual orientation discrimination: Employment.
Public Act 11-55, An Act Concerning Discrimination.

Policy Revised: June 6, 2013

CHESTER PUBLIC SCHOOLS
DEEP RIVER PUBLIC SCHOOLS
ESSEX PUBLIC SCHOOLS
REGIONAL SCHOOL DISTRICT NO. 4
REGIONAL SUPERVISION DISTRICT

PERSONNEL

Sexual-Harassment

POLICY REGARDING SEX DISCRIMINATION AND SEXUAL HARASSMENT IN THE WORKPLACE (PERSONNEL)

It is the policy of the board of education to maintain a working environment free from harassment, insults or intimidation on the basis of an employee's sex and free from discrimination based on sex. Verbal or physical conduct by a supervisor or co-worker relating to an employee's sex which has the effect of creating an intimidating, hostile or offensive work environment, unreasonably interfering with the employee's work performance, or adversely affecting the employee's employment opportunities is prohibited.

Discrimination

Sex discrimination is defined as when an employer refuses to hire, disciplines or discharges any individual, or otherwise discriminates against an individual with respect to his or her compensation, terms, conditions, or privileges of employment on the basis of the individual's sex. Sex discrimination is also defined as when a person, because of his or her sex, is denied participation in, or the benefits of, a program that receives federal financial assistance.

Harassment

Sexual harassment is a form of sex discrimination. While it is difficult to define sexual harassment precisely, it does include any unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;
2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Although not an exhaustive list, the following are examples of the type of conduct prohibited by the policy against sexual harassment:

1. Unwelcome sexual advances from a co-worker or supervisor, such as unwanted hugs, touches, or kisses;
2. Unwelcome attention of a sexual nature, such as degrading, suggestive or lewd remarks or noises;

3. Dirty jokes, derogatory or pornographic posters, cartoons or drawings;
4. The threat or suggestion that continued employment advancement, assignment or earnings depend on whether or not the employee will submit to or tolerate harassment;
5. Circulating, showing, or exchanging emails, text messages, digital images or websites of a sexual nature;
6. Using computer systems, including email, instant messaging, text messaging, blogging or the use of social networking websites, or other forms of electronic communications, to engage in any conduct prohibited by this policy.

Any infraction of this policy by supervisors or co-workers should be reported immediately to the Title IX Coordinator, the Superintendent, or his/her designee in accordance with the district's sex discrimination and sexual harassment grievance procedure. Retaliation against any employee for complaining about sex discrimination or sexual harassment is prohibited under this policy and illegal under state and federal law. Violations of this policy will not be permitted and may result in discipline up to and including discharge from employment. Individuals who engage in acts of sex discrimination or sexual harassment may also be subject to civil and criminal penalties.

Legal References: United States Constitution, Article XIV
Civil Rights Act of 1964, Title VII, 42 U.S.C. 2000-e2(a).
Equal Employment Opportunity Commission Policy Guidance (N-915.035) on
Current Issues of Sexual Harassment, effective 10/15/88.
Title IX of the Education Amendments of 1972, 20 USCS § 1681, *et seq.*
Title IX of the Education Amendments of 1972, 34 CFR § 106, *et seq.*
Meritor Savings Bank, FSB v. Vinson, 477 U.S. 57 (1986)
Connecticut General Statutes § 46a-60 Discriminatory employment practices
prohibited.
Conn. Agencies Regs. §§ 46a-54-200 through § 46a-54-207
Constitution of the State of Connecticut, Article I, Section 20.

Policy Revised: June 6, 2013

CHESTER PUBLIC SCHOOLS
DEEP RIVER PUBLIC SCHOOLS
ESSEX PUBLIC SCHOOLS
REGIONAL SCHOOL DISTRICT NO. 4
REGIONAL SUPERVISION DISTRICT

STUDENT

Non-Discrimination/ Sexual Harassment

It is the policy of the Chester, Deep River, Essex and Region 4 Board of Education (the “Boards”) for the Chester, Deep River, Essex and Region 4 Public Schools (the “Districts”) that any form of sex discrimination or sexual harassment is prohibited in the Boards’ education programs and activities, whether by students, Board employees or third parties subject to substantial control by the Boards. The Boards do not discriminate on the basis of sex in the education programs or activities that it operates and the Boards are required by Title IX of the Education Amendments of 1972 and its implementing regulations (“Title IX”) and Connecticut law not to discriminate in such a manner. Discrimination or harassment on the basis of sex includes discrimination or harassment on the basis of gender identity or sexual orientation. Students, Board employees and third parties are required to adhere to a standard of conduct that is respectful of the rights of students, employees and third parties. Any student or employee who engages in conduct prohibited by this Policy shall be subject to disciplinary action, up to and including expulsion or termination, respectively.

For conduct to violate Title IX, the conduct must have occurred in an education program or activity of the Board; the conduct must have occurred within the United States of America; and the complainant must be participating in or attempting to participate in the education program or activity of the Board. Conduct that does not meet these requirements still may constitute a violation of Connecticut law or another Board policy.

The Superintendent of Schools shall develop Administrative Regulations implementing this Policy and in accordance with Title IX and Connecticut law (the “Administrative Regulations”).

Sex discrimination occurs when a person, because of the person’s sex, is denied participation in or the benefits of any education program or activity receiving federal financial assistance.

Sexual harassment under Title IX means conduct on the basis of sex that satisfies one or more of the following:

- (1) An employee of the Board conditioning the provision of an aid, benefit, or service of the Board on an individual’s participation in unwelcome sexual conduct (*i.e., quid pro quo*);
- (2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the Boards’ education programs or activities; or
- (3) “Sexual assault” as defined in 20 U.S.C. 1092(f)(6)(A)(v), “dating violence” as defined in 34 U.S.C. 12291(a)(10), “domestic violence” as defined in 34 U.S.C. 12291(a)(8), or “stalking” as defined in 34 U.S.C. 12291(a)(30).

Sexual harassment under Connecticut law means conduct in a school setting that 1) is sexual in nature; 2) is unwelcome; and 3) denies or limits a student’s ability to participate in or benefit from a

school's educational program. Sexual harassment can be verbal, nonverbal or physical. Sexual violence is a form of sexual harassment.

Reporting Sex Discrimination or Sexual Harassment

It is the express policy of the Boards to encourage victims of sex discrimination and/or sexual harassment to report such claims. Students are encouraged to report complaints of sex discrimination and/or sexual harassment promptly in accordance with the appropriate process set forth in the Administrative Regulations. The Boards direct its employees to respond to such complaints in a prompt and equitable manner. The Boards further direct its employees to maintain confidentiality to the extent appropriate and not tolerate any reprisals or retaliation that occur as a result of the good faith reporting of charges of sex discrimination and/or sexual harassment. Any such reprisals or retaliation will result in disciplinary action against the retaliator, up to and including expulsion or termination as appropriate.

Any Board employee with notice of sex discrimination and/or sexual harassment allegations shall immediately report such information to the building principal and/or the Title IX Coordinator, or if the employee does not work in a school building, to the Title IX Coordinator.

The Chester, Deep River, Essex and Region 4 Public Schools administration (the "Administration") shall provide training to Title IX Coordinator(s), investigators, decision-makers, and any person who facilitates an informal resolution process (as set forth in the Administrative Regulations), which training shall include but need not be limited to, the definitions of sex discrimination and sexual harassment, the scope of the Board's education program and activity, how to conduct an investigation and grievance process, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. The Administration shall make the training materials used to provide these trainings publicly available on the Boards' website. The Administration shall also periodically provide training to all Board employees on the topic of sex discrimination and sexual harassment under Title IX and Connecticut law, which shall include but not be limited to when reports of sex discrimination and/or sexual harassment must be made. The Administration shall distribute this Policy and the Administrative Regulations to staff, students and parents and legal guardians and make the Policy and the Administrative Regulations available on the Board's website to promote an environment free of sex discrimination and sexual harassment.

The Boards' Title IX Coordinator is the Director of Pupil Services. Any individual may make a report of sex discrimination and/or sexual harassment to any Board employee or directly to the Title IX Coordinator using any one, or multiple, of the following points of contact:

Director of Pupil Services
1 Winthrop Rd.,
Deep River, CT
(860) 526-2417

Any Board employee in receipt of allegations of sex discrimination or sexual harassment, or in receipt of a formal complaint, shall immediately forward such information to the Title IX Coordinator. Students may also make a report of sexual harassment and/or sex discrimination to the U.S. Department of Education: Office for Civil Rights, Boston Office, U.S. Department of Education, 8th Floor, 5 Post Office Square, Boston, MA 02109-3921 (Telephone (617) 289-0111).

Students may also make a report of sexual harassment and/or sex discrimination to the Connecticut Commission on Human Rights and Opportunities, 450 Columbus Boulevard, Hartford, CT 06103-1835 (Telephone: 860-541-3400 or Connecticut Toll Free Number: 1-800-477-5737).

Legal References: Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681, et seq.
Title IX of the Education Amendments of 1972, 34 C.F.R § 106.1, et seq.
Gebser v. Lago Vista Independent School District, 524 U.S. 274 (1998)
Davis v. Monroe County Board of Education, 526 U.S. 629 (1999)
Conn. Gen. Stat. § 10-15c - Discrimination in public schools prohibited.

Policy Revised: TBD

CHESTER PUBLIC SCHOOLS
DEEP RIVER PUBLIC SCHOOLS
ESSEX PUBLIC SCHOOLS
REGIONAL SCHOOL DISTRICT NO. 4
REGIONAL SUPERVISION DISTRICT

STUDENTS

Non-Discrimination

The Board of Education complies with all applicable federal, state and local laws prohibiting the exclusion of any person from any of its educational programs or activities, or the denial to any person of the benefits of any of its educational programs or activities because of race, religion, color, national origin, sex, sexual orientation, marital status, age, disability, pregnancy, or gender identity or expression, subject to the conditions and limitations established by law.

It is the policy of the Board that any form of discrimination or harassment on the basis of race, religion, color, national origin, sex, sexual orientation, marital status, age, disability, pregnancy or gender identity or expression is prohibited, whether by students, Board employees or third parties subject to the control of the Board. The Board's prohibition of discrimination or harassment in its educational programs or activities expressly extends to academic, nonacademic and extracurricular activities, including athletics. It is also the policy of the Board to provide for the prompt and equitable resolution of complaints alleging any discrimination on the basis of protected characteristics such as race, color, religion, age, sex, sexual orientation, marital status, national origin, disability, pregnancy, gender identity or expression.

For the purposes of this policy, "gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose.

Legal References:

Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681, *et seq.*

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, *et seq.*

Americans with Disabilities Act, 42 U.S.C. § 12101, *et seq.*

Connecticut General Statutes § 10-15c and § 46a-81a, *et seq.* - Discrimination on basis
of sexual orientation

Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, *et seq.*

Policy Revised: June 06, 2013

CHESTER PUBLIC SCHOOLS
DEEP RIVER PUBLIC SCHOOLS
ESSEX PUBLIC SCHOOLS
REGIONAL SCHOOL DISTRICT NO. 4
REGIONAL SUPERVISION DISTRICT

Students

Sex Discrimination and Sexual Harassment

It is the policy of the Board of Education that any form of sex discrimination or sexual harassment is prohibited, whether by students, Board employees or third parties subject to the control of the Board. Students, Board employees and third parties are expected to adhere to a standard of conduct that is respectful of the rights of students. Any student or employee who engages in conduct prohibited by this policy shall be subject to disciplinary action.

The Superintendent of Schools shall develop Administrative Regulations implementing this Policy.

Definitions

Sex discrimination occurs when a person, because of his or her sex, is denied participation in or the benefits of any education program or activity receiving federal financial assistance.

Sexual harassment: In a school setting, sexual harassment is conduct that 1) is sexual in nature; 2) is unwelcome; and 3) denies or limits a student's ability to participate in or benefit from a school's educational programs or activities. Sexual harassment can be verbal, nonverbal or physical. Although not an exhaustive list, the following are examples of sexual conduct prohibited by this policy:

1. Statements or other conduct indicating that a student's submission to, or rejection of, sexual overtures or advances will affect the student's grades and/or other academic progress.
2. Unwelcome attention and/or advances of a sexual nature, including verbal comments, sexual invitations, leering and physical touching.
3. Display of sexually suggestive objects, or use of sexually suggestive or obscene remarks, invitations, letters, emails, text messages, notes, slurs, jokes, pictures, cartoons, epithets or gestures.
4. Touching of a sexual nature or telling sexual or dirty jokes.
5. Transmitting or displaying emails or websites of a sexual nature.
6. Using computer systems, including email, instant messaging, text messaging, blogging or the use of social networking websites, or other forms of electronic communications, to engage in any conduct prohibited by this policy.

Procedure

It is the express policy of the Board of Education to encourage victims of sex discrimination or sexual harassment to report such claims. Students are encouraged to promptly report complaints of sex discrimination or sexual harassment to the appropriate personnel, as set forth in the Administrative Regulations implementing this Policy. The district will investigate such complaints promptly and will take corrective action where appropriate. The district will maintain confidentiality to the extent appropriate. The district will not tolerate any reprisals or retaliation that occur as a result of the good faith reporting of charges of sexual harassment or sex discrimination. Any such reprisals or retaliation will result in disciplinary action against the retaliator.

The school district will periodically provide staff development for district administrators and periodically distribute this Policy and the implementing Administrative Regulations to staff and students in an effort to maintain an environment free of sexual harassment and sex discrimination.

Legal References: United States Constitution, Article XIV
 Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681,
 et seq.
 Title IX of the Education Amendments of 1972, 34 C.F.R § 106.1,
 et seq.
 Gebser v. Lago Vista Independent School District, 524 U.S. 274
 (1998)
 Davis v. Monroe County Board of Education, 526 U.S. 629 (1999)
 Office for Civil Rights, U.S. Department of Education, Revised
 Sexual Harassment Guidance: Harassment of Students by School
 Employees, Other Students, or Third Parties, 66 Fed. Reg. 5512
 (Jan. 19, 2001).
 Constitution of the State of Connecticut, Article I, Section 20.

Policy approved: June 06, 2013

CHESTER ELEMENTARY SCHOOL
DEEP RIVER ELEMENTARY SCHOOL
ESSEX ELEMENTARY SCHOOL
REGIONAL SCHOOL DISTRICT NO. 4