

F.O.I. Compliance – Subject to Board approval

ESSEX BOARD of EDUCATION

Date: February 10, 2022

Budget Workshop II – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Board members</u>		<u>Administration:</u>		<u>Others:</u>
	Lon Seidman	√	Brian White	√	
√ = present	Justin Pillion	√	Robert Grissom	√	
	Nancy Johnston	√	Sarah Brzozowy	√	
	Mark Watson	√	Jennifer Tousignant	√	
	Cassandra Sweet				
	Vacancy				

Call To Order: 6:00 p.m.

Items/Discussion:

The board reviewed and discussed the proposed Essex Elementary budget document for 2022-23 (see attached).

Public Comment – there were no public comments

The next budget workshop is currently scheduled for March 07, 2022 @ 6:00 p.m., if needed.

ADJOURNMENT:

On motion duly made and seconded, the board unanimously VOTED to adjourn at 7:31 p.m.



Essex Budget Presentation

Workshop #2

February 10, 2022

Proposed Essex Elementary School 2022-2023 Budget

\$8,144,643

3.60%

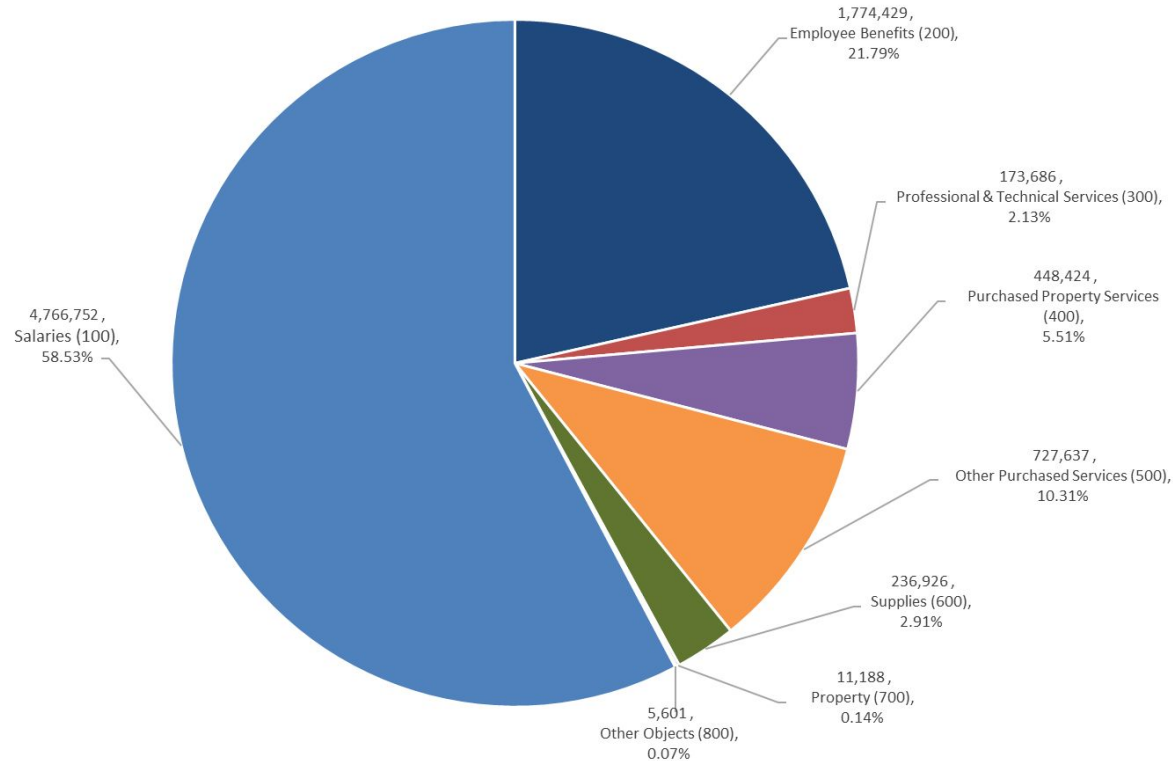
\$283,236

Change From Workshop #1 (1/24/2022)	Workshop #1	Workshop #2	\$ Change	Description
Supervision District Allocation (5198, 5298)	\$2,345,637	\$2,383,815	\$38,178	Reallocation of Supervision District Staff Resources for 2022-23
Teacher Salaries (5113)	\$1,948,708	\$1,888,033	(\$60,675)	Known staff retirements (3)
Workers Comp (5260)	\$33,387	\$31,797	(\$1,590)	Decrease per Town
BOE Fees - Audit (5330)	\$12,000	\$13,440	\$1,440	Increase per Town
General Liability Insurance (5520)	\$30,800	\$30,213	(\$587)	Decrease per Town
Net Change Since Workshop #1			(\$23,235)	

Proposed Essex Elementary School Budget

2022-2023 Analysis of Requested Budget by Object

Total Budget Request: \$8,144,643



Total PreK-12 Essex Educational Expenditures

	2021-2022	2022-2023	% Increase	\$ Increase
Essex Elementary School <small>Includes Supervision District as of Jan 31, 2022</small>	\$7,861,407	\$8,144,643	3.60%	\$283,236
Essex Portion of Region 4 <small>Net Region 4 as of Workshop #2 Feb 7, 2022</small>	\$8,960,506 <small>R4: \$21,652,441</small>	\$8,868,835 <small>R4: \$21,305,890</small>	(1.02%) <small>R4: (1.60%)</small>	(\$91,671) <small>R4: (\$346,551)</small>
Total Expenditures Essex PreK-12	\$16,821,913	\$17,013,478	1.14%	\$191,565

Average Daily Membership for the 2022-2023 Budget

- Average Daily Membership is based upon a three-way allocation per state statute.

	<u>Chester</u> 192	<u>Deep River</u> 289	<u>Essex</u> 343	<u>Total</u> 824
School Year 2022-2023	23.30% (192 Students)	35.07% (289 Students)	41.63% (343 Students)	824
School Year 2021-2022	23.68% (202 Students)	34.94% (298 Students)	41.38% (353 Students)	853
Change	-0.38%	0.13%	0.25%	

Student Enrollment & Staffing

Essex Elementary School

Essex Class Sections and Sizes

Grade Level	2021-22 (as of 2/10/22)	Number of Sections	Class Size (Est.)	2022-23 (as of 2/10/22)	Number of Sections	Class Size (Est.)
K	32	2	16/16	33	2	16/17
1	33	3	11/11/11	32	3	10/11/11
2	39	3	13/13/13	33	3	11/11/11
3	43	3	14/14/15	39	3	13/13/13
4	39	3	13/13/13	43	3	14/14/15
5	42	3	14/14/14	39	3	13/13/13
6	43	3	14/14/15	42	3	14/14/14
Total	271	20	13.6	261	20	13.1

Special Education - Essex Elementary School

Landscape 2021-22 School Year

Staffing - Essex

2021-2022

School	Special Ed Teacher (Supervision)	School Psych (Supervision)	Social Worker / Counselor	Speech & Language (Supervision)	BCBA (Supervision)	Special Ed Para	OT (Supervision)
EES *	4.0	1.0	1.0	1.5	0.3	14.8	0.4

* Does not include the proposed Special Education program which is being recommended in the 2022-23 Supervision District Budget

Special Education Costs - District Wide

Salaries (special education teachers, paraeducators and related service providers)

Out of District Tuition

Out of District Transportation

Outside professional services (evaluations, contracted services, audiological services, physical therapy)

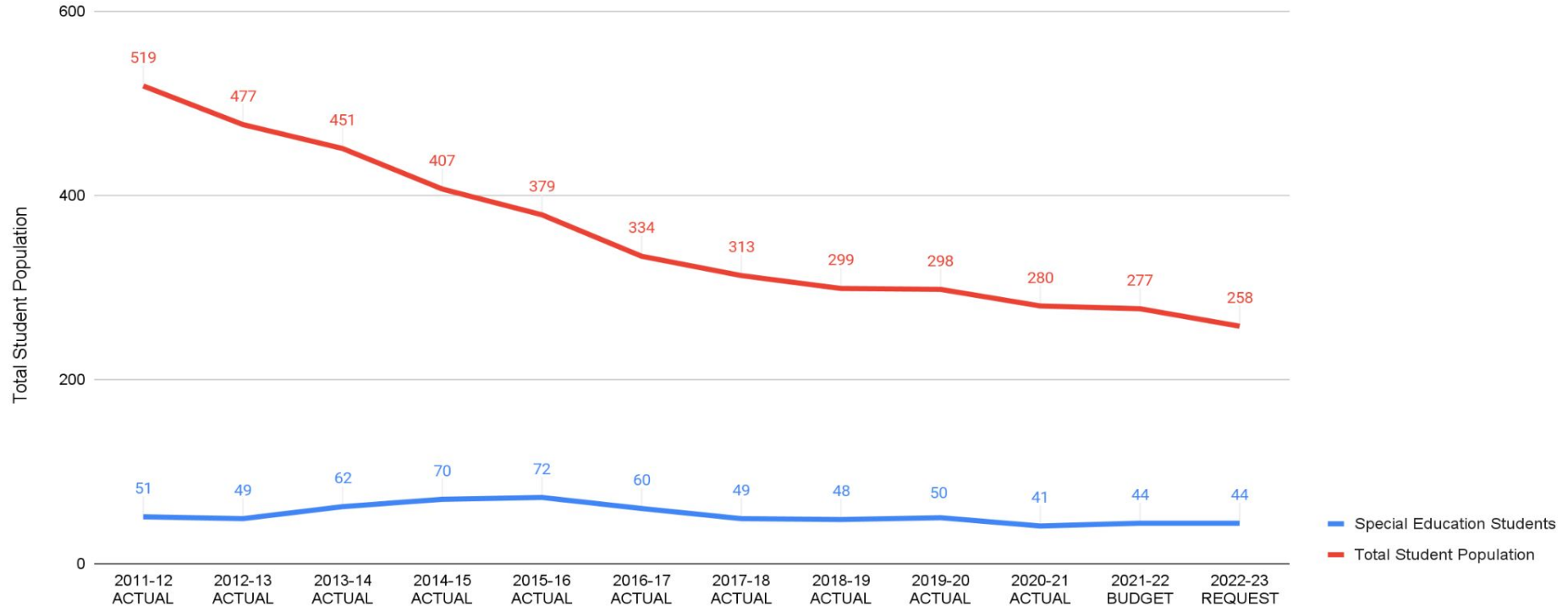
In-District Transportation

Extended School Year/Celebrate Learning

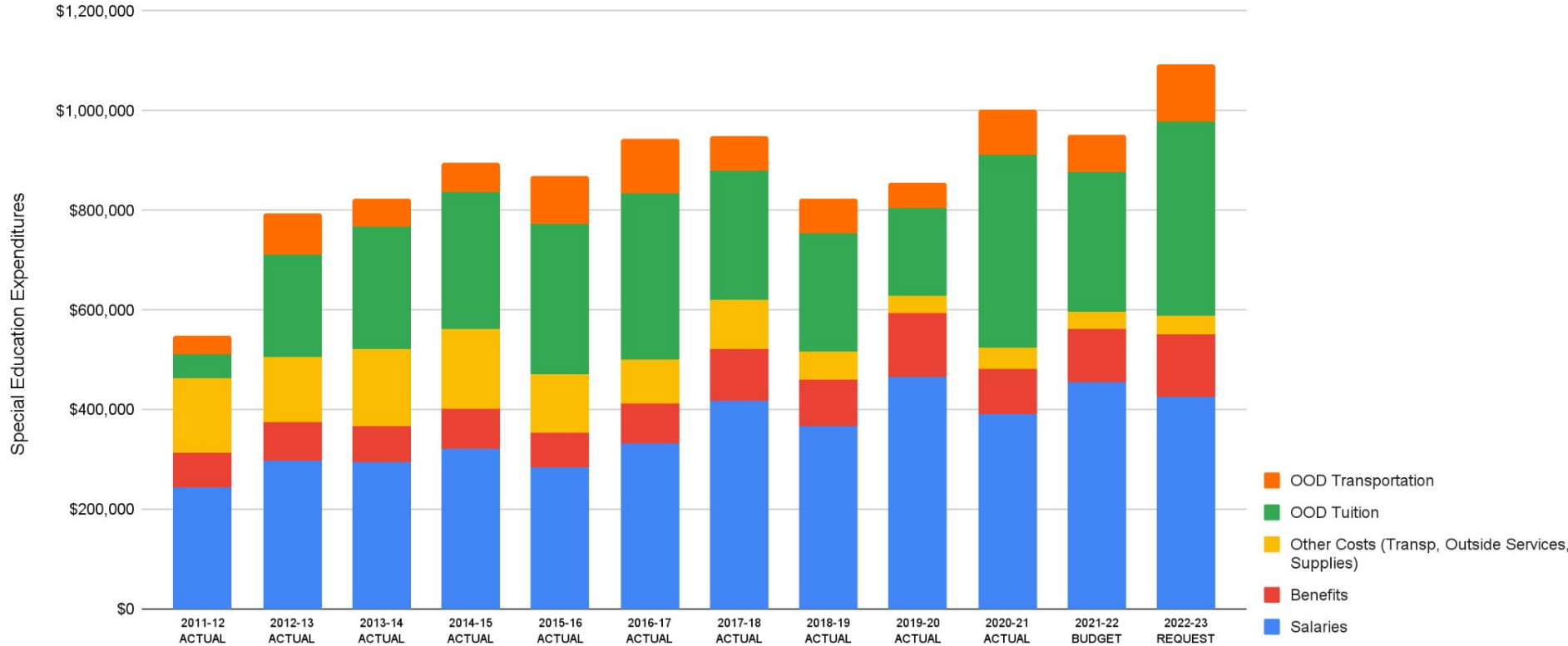
Intensive Programs

Student Enrollment Trends - Essex

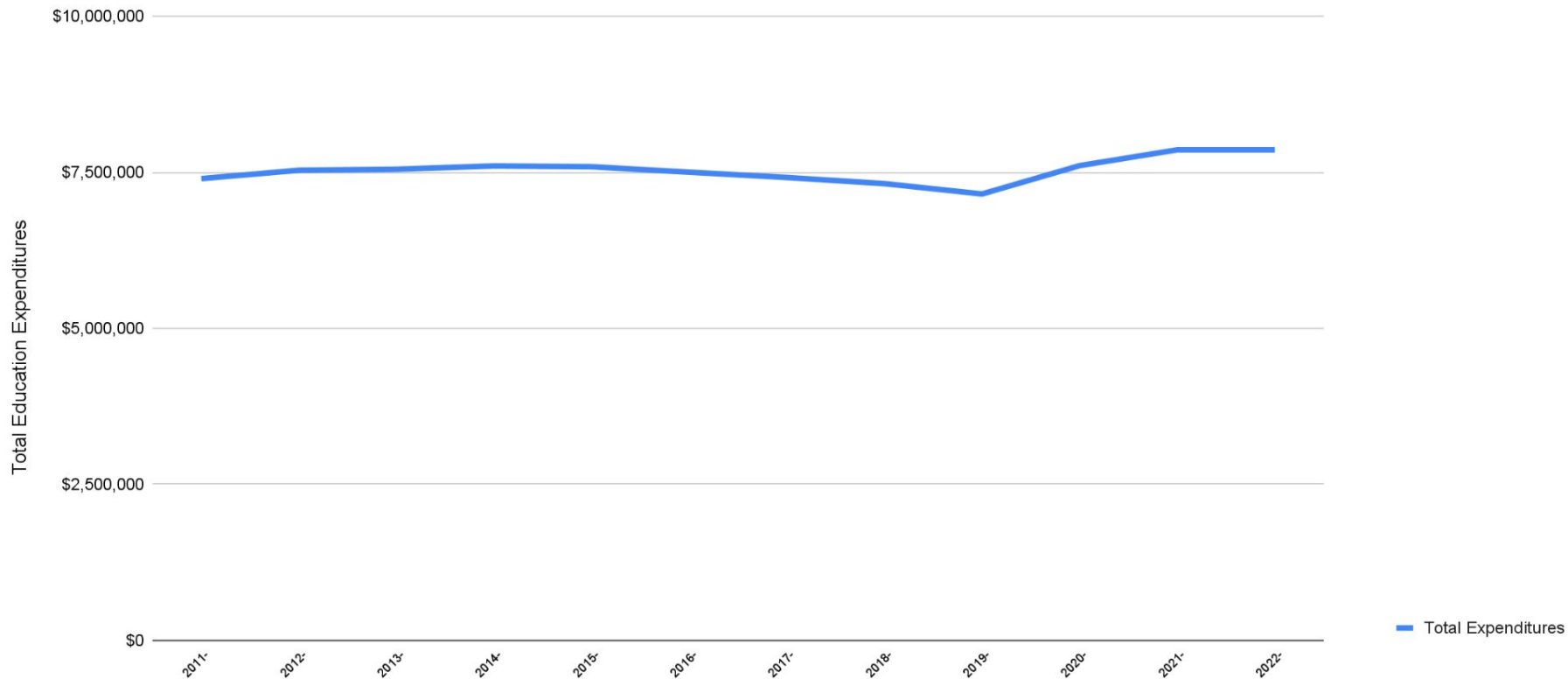
Total Student Population vs. Special Education Students



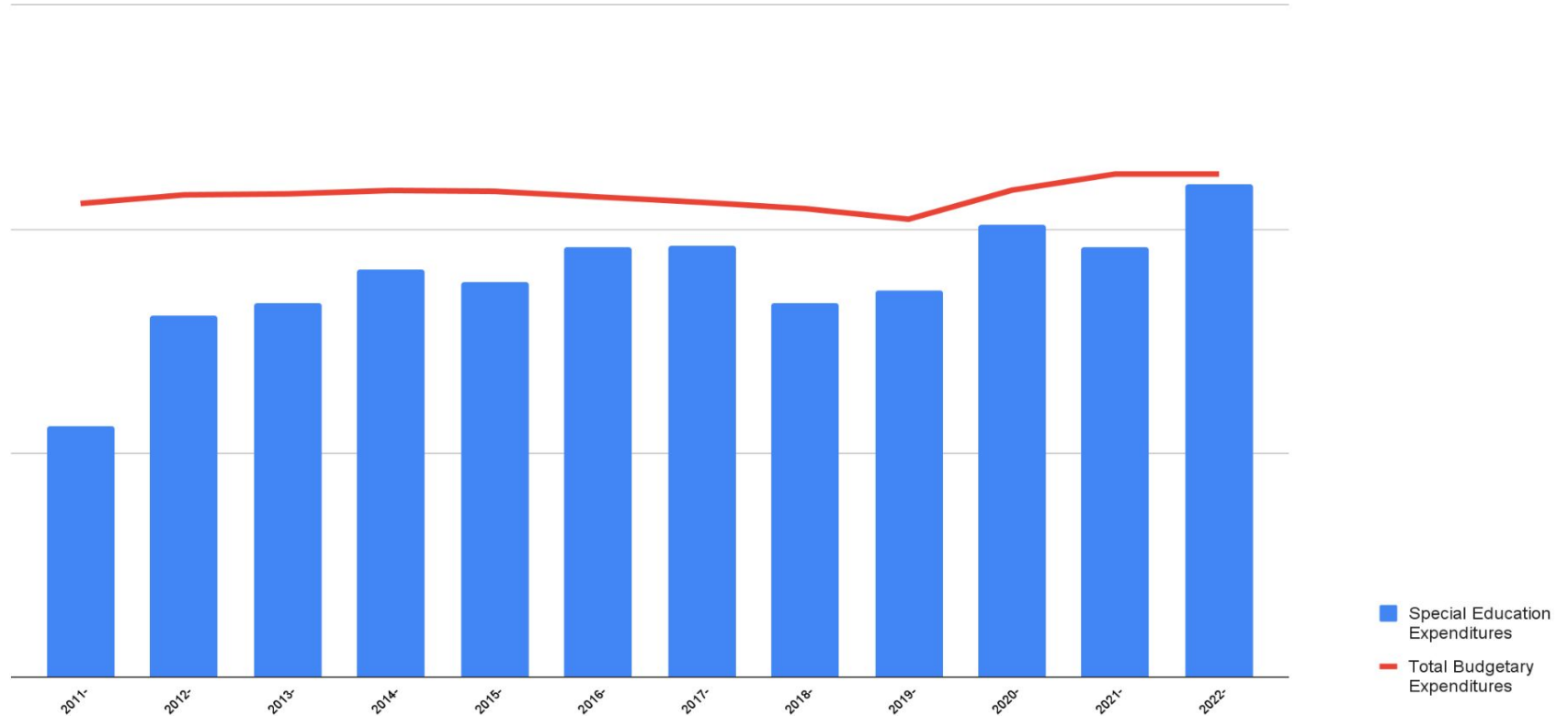
Special Education Costs - Essex



Total Budgetary Expenditures - Essex



Expenditure Trends - Special Ed vs. Total Budget - Essex



Connecticut Excess Cost Grant - Essex

The Excess Cost Grant is provided by the State to school districts for partial reimbursement of special education expenses that cumulatively exceed the school district's "Basic Contribution"

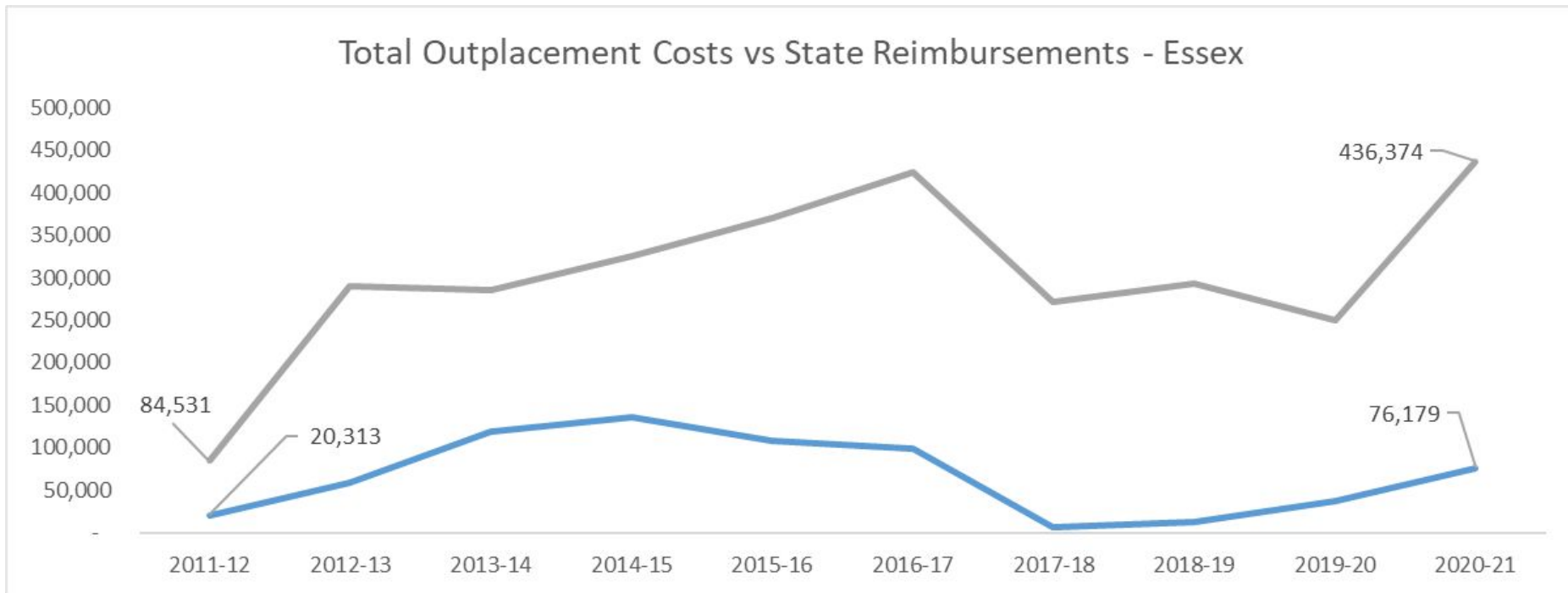
Reimbursement percentage is calculated annually based on funds available from the State, applied to the total excess costs submitted by the districts (10-year history is 70% - 80%)

An Example:

- District A has 1 outplaced student, who incurred special education costs of \$120,000
- District A's Net Current Expenditure (NCE) per Pupil for the prior year = \$20,000
- District A's "Basic Contribution" = $4.5 \times \$20,000 = \$90,000$
- District A's "Excess Costs" = $\$120,000 - \$90,000 = \$30,000$
- CSDE calculated a prorated reimbursement rate for the year of 75%
- District A's Excess Cost reimbursement = $75\% \times \$30,000 = \$22,500$

Connecticut Excess Cost Grant - Essex

After Excess Cost calculations, Essex has received the following reimbursements from the state, which equates to approximately 15% - 20% of actual outplacement costs annually



Impact of Pandemic on Operating Budgets Essex Elementary School

Major Drivers for Changes in Actuals Due to Pandemic

2019-2020 & 2020-2021

Salaries

- Teacher Salaries
- Para-Educator Salaries
- Substitute Salaries
- Extracurricular Salaries



Leaves of absences, reduced extracurricular programming, and grant funds drove lower salaries

Field Trips

Professional Development

Travel & Conferences



Canceling in-person events drove lower utilization of funds budgeted for experiential opportunities

Pandemic Grant Funding Supports

2019-2020 Through 2021-2022

Coronavirus Relief Funds - \$168,569 - March 2020 through December 2020

- Daily Building Subs
- Temporary Custodians
- Immediate PPE Needs
- General Mitigation Supplies & Equipment (dividers, signage, etc.)

ESSER I - \$14,016 - January 2021 thru June 2021

- Daily Building Subs & Temporary Custodians

ESSER II - \$62,139 - July 2021 through June 2022

- Daily Building Subs & Temporary Custodians
- Offset of Summer School costs

Recovery Areas and Additional Funding Requests

2022-2023 School Year

Salaries

- Additional Math Intervention Supports (Grant)
- Additional Social Worker Supports (Grant)
- Increased Custodial Supports (20 Hours per Week) + \$28,794 12.9%
- Additional Extracurricular Offerings + \$3,770 17.2%

Student Experience

- Field Trips + \$2,114 74.2%
- Classroom Supplies & Texts + \$24,365 28.8%

Staff Development

- Course Reimbursement + \$11,500 92.0%
- Conferences + \$10,094 437.4%

Total + \$80,637 1.03%

ARP ESSER Spending Plan - Essex Elementary School

ARP ESSER III provided Essex Elementary School with \$129,170 dollars for 2021-22 (current year), 2022-23 and 2023-24

Essex Elementary's approved spending plan includes the following focus areas:

Priority 1: Academic Support, Learning Loss, Learning Acceleration, & Recovery

Math Interventionist (0.5 FTE, 3 years) \$48,396

Priority 3: Social-Emotional Well-Being

Social Worker (0.4 FTE, 3 years) \$80,774

Updated Capital Requests

Essex Elementary School

Essex Elementary School - Capital Requests

Updated 2/10/2022

<i>Amount Requested:</i>	<i>Object</i>	<i>School Year 2022-2023</i>
Replace Furniture - Kindergarten	5730	\$14,000
Replace Ride-On Floor Buffer/Cleaner Machine Quote #1 = \$17,900 Quote #2 = \$17,333 Quote #3 = \$14,856	5730	\$17,900
Replace Gymnasium Wall Mats (Including Removal & Installation) Quote #1 = \$17,000 Quote #2 = \$26,800	5730	\$17,000
Replace 2 Heat Recovery Air Handlers	5730	\$95,000
Total		\$143,900

Essex Budget Timeline and Next Steps

- **February 10, 2022 (Today)** - Essex Budget Workshop #2
- **March 7, 2022** - Essex Budget Workshop #3
- **March 10, 2022** - Essex BOE Meeting - Vote to Approve 2022-2023 Essex Budget for Presentation to Town
- **March 30, 2022** - Present Essex BOE 2022-2023 Budget to Essex BOF/BOS
- **April 14, 2022** - Present Essex BOE 2022-2023 Budget at Public Hearing at Town Hall
- **May 9, 2022** - Essex Town Budget Vote
- **May 12, 2022** - Essex BOE Meeting

Connecticut Excess Cost Grant - Essex

The Excess Cost Grant is provided by the State to school districts for partial reimbursement of special education expenses that cumulatively exceed the school district's "Basic Contribution".

- "Basic Contribution" is all costs up to 4.5 times the district's previous year's average expenditure per pupil (Net Current Expenditure per Pupil, or "NCE).
- Excess Costs are all costs paid for special education expenses per student IN EXCESS of 4.5 times the district's NCE
- The Grant is not fully funded; rather, the State of Connecticut appropriates approximately \$140 million dollars annually for the Excess Cost Grant
- As a result, each year the CSDE divides the total Excess Cost appropriation (\$140 million) by the total amount requested by all districts to determine an annual prorated reimbursement percentage to apply to each district's excess cost submission
- Historically, the prorated reimbursement percentage has been 70% - 80%

ESSEX SCHOOL DISTRICT
Essex Elementary School
2022-2023 Proposed Budget

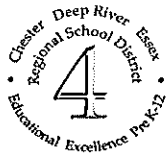
Essex Board of Education Budget Workshop #2 February 10, 2022



A Mission-Driven Learning Community with a PK-12 Line of Sight

Lon Seidman, Chair - Essex Board of Education
Brian J. White, Superintendent of Schools
Sarah Smalley, Director of Pupil Services

Sarah Brzozowy, Ed.D, Assistant Superintendent
Jennifer Tousignant, Principal
Robert Grissom, Finance Director



Regional School District 4
Chester - Deep River - Essex - Region 4

2022 - 2023 School Year Budget Request

ESSEX SCHOOL DISTRICT

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Regional School District 4 Chester - Deep River - Essex - Region 4

2022 - 2023 School Year Budget Request

ESSEX SCHOOL DISTRICT

The Essex School District is part of a system of schools comprising the Chester, Deep River, Essex, and Region 4 school districts. The districts are governed by multiple Boards of Education and administered under the auspices of the Supervision District agreement. The Boards of Education are committed to providing a rigorous, challenging, and cohesive educational program with a PK-12 line of sight.

Essex Elementary School

Essex Elementary School opened in 1954 and serves students in Essex, Centerbrook, and Ivoryton. Today, Essex Elementary School serves approximately two hundred eighty students in grades PK-6. Essex Elementary School has high expectations for all students and uses a School Improvement Process to improve student achievement. School Improvement is a continuous process used to ensure that all students are achieving at high levels. Continuous improvement is essential to provide increased student performance and quality results. Innovative, exemplary, and research-based programs, coupled with professional development, focused and aligned resources, and public participation in planning, are critical factors in schools that demonstrate continuous growth. An early intervention process, SRBI, supports teacher and specialist collaboration for effective use of instructional resources and to monitor student progress. Performance Plus is used to monitor interventions and student data at Tier II and Tier III. All of these efforts are coordinated to provide seamless instruction between all professionals in the building for a continuum of instructional support for student growth. Meetings are held to discuss best practice, review student data, and plan collaboratively. The efforts of the staff are positively affecting student achievement and the staff is committed to continuing their efforts and expanding upon them in the future.

Besides a strong academic program in reading, writing and mathematics, there are other programs to enrich our students' elementary experience. Students in grades 3-6 participate in the World Language/Spanish program. Technology is integrated into the classrooms through three laptop labs, one full size iPad lab and one mini iPad lab along with multiple desktop computers in every classroom. The band and choral programs encourage students' skills in music. A school-wide Art Show demonstrates the multitude of media that students create in grades K-6. The Parent Teacher Organization (PTO) provides enrichment programs for students in the Cultural Arts, field trips to enhance the curriculum and a myriad of opportunities for parent/family involvement. The Essex Elementary School Foundation funds the Historian in Residence Program for students in grades 4, 5, and 6 and a World Cultures program for students in grade 3. The staff continues to enhance its Social Development Program, which helps to narrow the disparity between students who are already successful in school and those who struggle in school. The Social Development Program promotes a school culture, climate, and curriculum, which foster the social, emotional, and behavioral development of students. The Social Development Book of the Month program embeds our core values into the general curriculum in each classroom. At Essex Elementary School we strive to provide a strong academic program and to create an atmosphere that fosters a love of learning and a sense of community.



Regional School District 4
Chester - Deep River - Essex - Region 4

2022 - 2023 School Year Budget Request

ESSEX SCHOOL DISTRICT

District Priorities 2021-2022

All schools and staff will be dedicated to pursuing and implementing the priorities that the Administration identified as the most crucial to the improvement of student success.

1. Tier I Instruction: Core curriculum and instruction delivered to all students. A strong Tier I includes multiple ways for students to learn and demonstrate mastery of grade level standards. Tier I Instruction happens in the classroom for all students as a foundation to learning.
2. Intervention: Students in need of additional support in one or multiple areas receive targeted intervention at the Tier II or Tier III level. These interventions may be for literacy, mathematics, soft skills, social skills or other academic skills. Intervention is progress monitored throughout the course of the program to determine efficacy or a need to make modifications.
3. Social Emotional Learning: Mental health is a critical focus in light of the stressors of the pandemic. Social Emotional Learning pathways are an integral part of all classrooms for the 2021-2022 school year. There has been an increased need for support of students who are dealing with the everyday challenges and pressures that may impact mental and emotional health.

It should be noted that the District is undertaking a strategic planning exercise that will result in 5 year District Goals with associated performance measures. These goals will take effect beginning in the 2022-2023 school year. The stated District Priorities for 2021-2022 will be included in the District Strategic Planning process.



Regional School District 4 Chester - Deep River - Essex - Region 4

2022 - 2023 School Year Budget Request

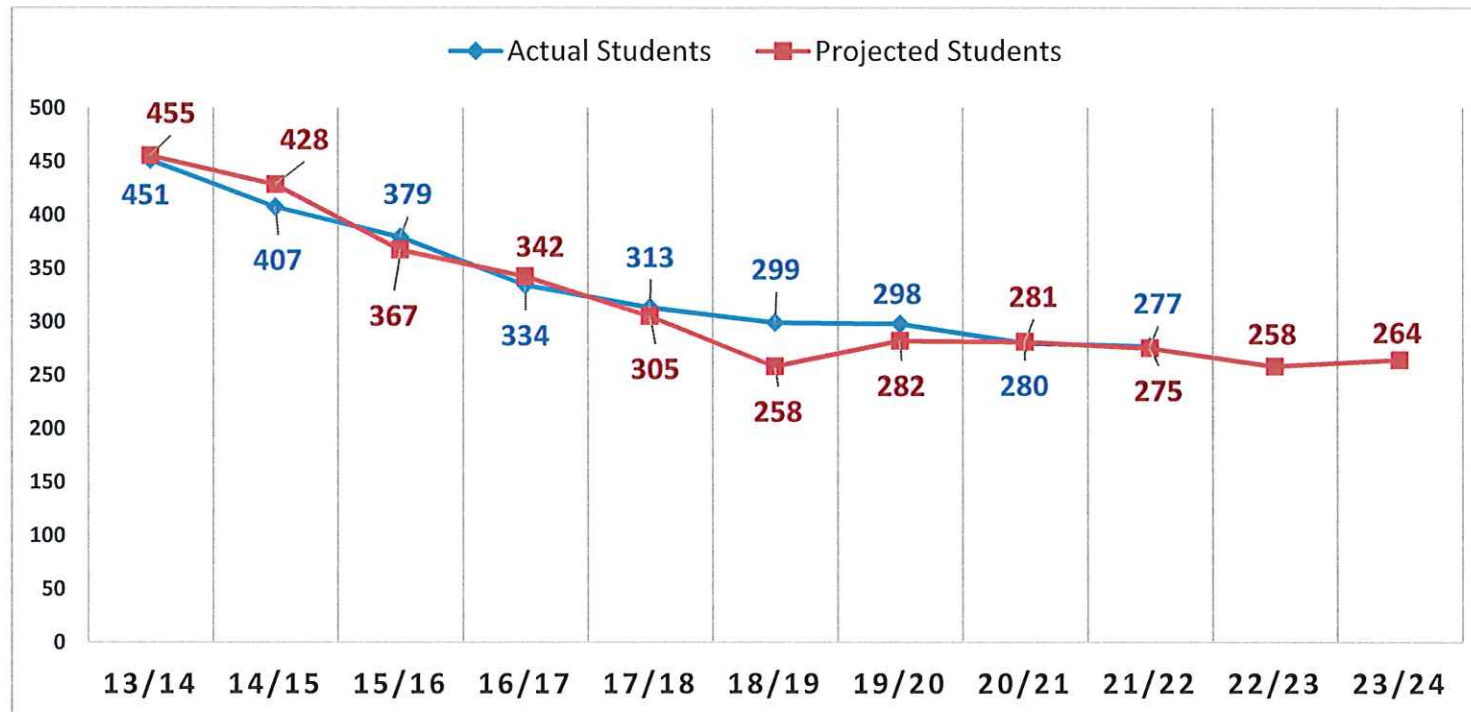
ESSEX SCHOOL DISTRICT

Essex Elementary School

Enrollment and Projections (Grades K-6)

2013/14 through 2023/24

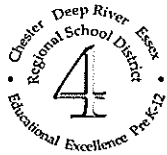
(enrollment based upon SDE October 1 census PSIS report)



*Pete Prowda projections used for years 13/14 through 18/19

* Principal's projections used for year 19/20

* NESDEC study for projections for 20/21-23/24



Regional School District 4
Chester - Deep River - Essex - Region 4

2022 - 2023 School Year Budget Request

ESSEX SCHOOL DISTRICT

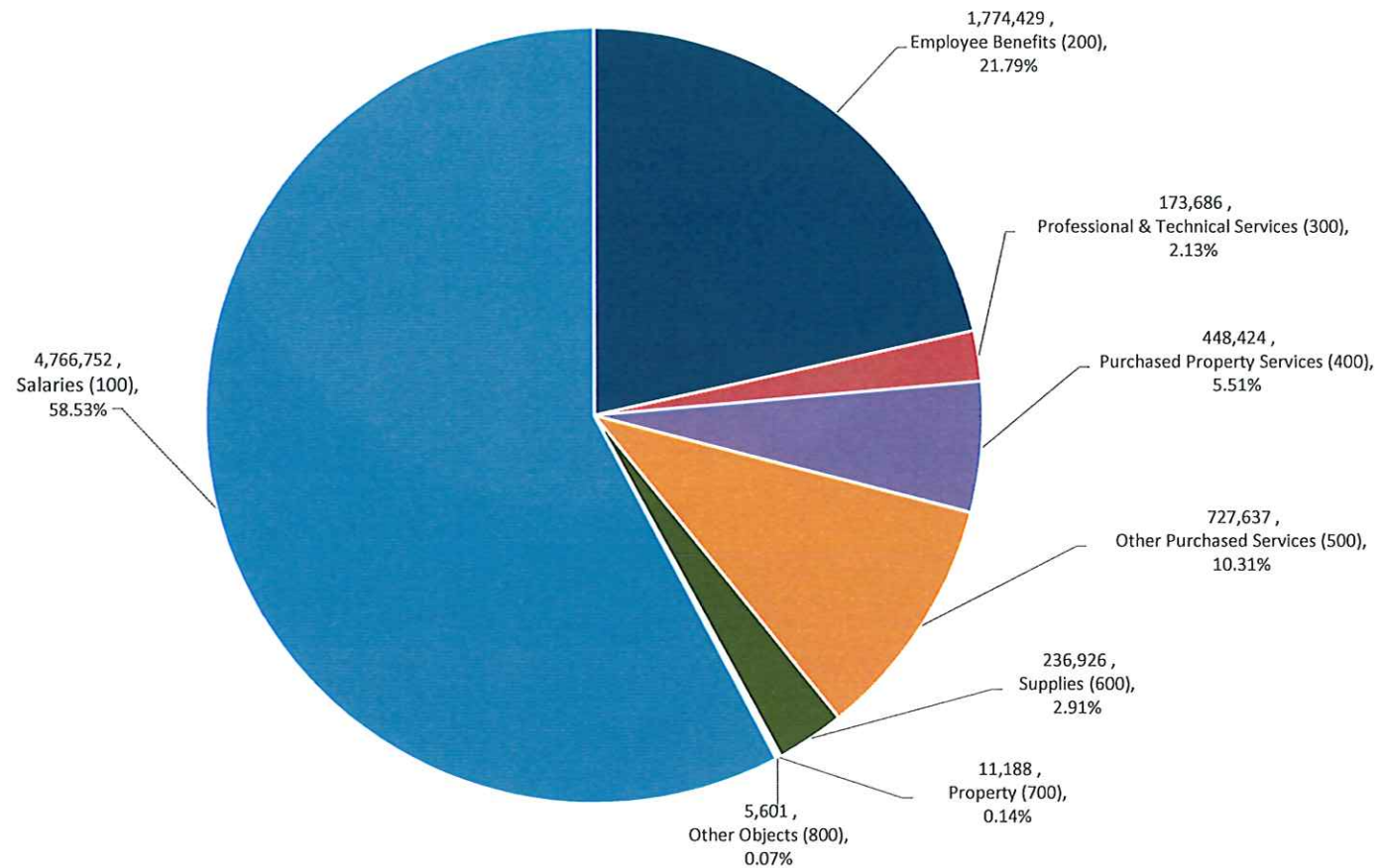
Essex Elementary School Enrollment and Projections

	K	1	2	3	4	5	6	TOTAL	SECTIONS	CLASS SIZE
2017/18	35	41	37	41	61	42	56	313	20	15.7
2018/19	31	38	40	41	43	64	42	299	20	15.0
2019/20	37	32	39	38	45	44	63	298	19	15.7
2020/21	32	38	35	41	40	47	47	280	19	14.7
2021/22	32	38	35	40	40	47	45	277	20	13.9
Projected										
2022/23	27	37	31	41	42	41	39	258	20	12.9

*Note: all actual figures based on October 1st PSIS census report
all projections based on NESDEC study Projections*

Essex Elementary School
Requested Budget for
School Year 2022 - 2023

2022-2023 Analysis of Requested Budget by Object
Total Budget Request: \$8,144,643



Essex Elementary School
Proposed Budget for School Year 2022-2023

BUDGET SUMMARY EXPENDITURES BY OBJECT CODE	2019-20 Approved Budget	2020-2021 Approved Budget	2021-2022 Approved Budget	2022-2023 Requested Budget	% of Change over 2021-2022	\$ of Change over 2021-2022	Object Description
Salaries (100)	4,429,390	4,548,807	4,589,740	4,766,752	3.86%	177,012	Includes regular and extra compensatory wages for employees
Employee Benefits (200)	1,627,666	1,765,568	1,810,527	1,774,429	-1.99%	(36,098)	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare.
Professional & Technical Services (300)	165,467	158,457	160,003	173,686	8.55%	13,683	Primarily legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Purchased Property Services (400)	483,226	430,335	427,276	448,424	4.95%	21,148	Expenditures from these accounts are used for upkeep and repairs of school buildings, equipment and leases.
Other Purchased Services (500)	551,211	628,464	671,422	839,637	25.05%	168,215	Expenditures from these accounts are used primarily for out-of-district transportation, communications, out of district tuition, travel, and conferences.
Supplies (600)	201,463	216,418	211,937	236,926	11.79%	24,989	Includes supplies, materials, textbooks, utilities such as heating fuel.
Property (700)	0	3,170	9,249	11,188	20.96%	1,939	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	5,553	5,214	5,253	5,601	6.62%	348	These accounts are used to budget for professional memberships.
TOTAL EXPENDITURES	7,463,976	7,756,432	7,885,407	8,256,643	4.71%	371,236	
REVENUES	0	(48,000)	(24,000)	(112,000)	366.67%	(88,000)	Excess cost reimbursements for OOD Tuition
NET BILLINGS TO TOWN	7,463,976	7,708,432	7,861,407	8,144,643	3.60%	283,236	Difference from 2021/22 budget Over 2021/22 budget

283,236
3.60%

Essex Elementary School
Requested Budget for School Year 2022-2023
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
OBJECT 100 - SALARIES:											
5111 School Administration Salary	148,877	151,898	(3,021)	152,227	155,308	(3,081)	155,652	159,543	3,891	2.50%	Salaries of Principal.
5113 Teachers' Salaries	1,861,350	1,920,946	(59,596)	1,911,645	1,844,342	67,303	1,947,055	1,888,033	(59,022)	-3.03%	Contractual salaries for Teachers.
5114 Secretary Salaries	146,276	131,813	14,463	157,861	145,285	12,576	146,812	148,057	1,245	0.85%	Salaries for Secretaries.
5115 Custodian Salaries	233,112	216,173	16,939	221,326	240,514	(19,188)	222,385	258,169	35,784	16.09%	Salaries for Custodians and Maintenance Supervisor.
5116 Nurse Salary	53,303	53,592	(289)	53,534	57,317	(3,783)	55,941	55,941	0	0.00%	Salaries for School Nurse.
5118 Food Service Administrator Salary	-	-	0	15,665	0	15,665	16,017	16,017	0	0.00%	Food Service Administrator Salary.
5118 Food Service Bookkeeper Salary	-	-	0	5,867	0	5,867	5,999	6,519	520	8.67%	Food Service Bookkeeper Salary.
5118 Cafeteria Salary	35,000	73,388	(38,388)	58,640	78,431	(19,791)	59,946	58,133	(1,813)	-3.02%	Salaries for Cafeteria Program.
5119 Para Educators Salaries	490,075	460,752	29,323	437,828	421,593	16,235	447,680	418,279	(29,401)	-6.57%	Wages for Para-Educators.
5123 Substitute Teachers Salary	55,000	27,947	27,053	45,000	33,234	11,766	54,755	54,000	(755)	-1.38%	Daily rate of \$100 for the anticipated annual number of substitute days.
5124 Substitute Secretary/Para-Educators	8,000	37,914	(29,914)	8,000	3,498	4,502	8,180	8,385	205	2.50%	Sub Secretaries and Para-Educators coverage.
5125 Substitute Custodians	3,000	5,639	(2,639)	5,000	3,041	1,959	5,113	5,241	128	2.50%	Sub Custodian coverage.
5126 Summer Part Time Custodian Salary	14,500	12,423	2,077	12,000	8,930	3,070	12,270	12,577	307	2.50%	Summer help for custodial services.
5133 Coaches/Extra-Curricular Salary	13,893	16,838	(2,945)	21,420	3,817	17,603	21,902	25,672	3,770	17.21%	Stipends for planned extracurricular clubs and activities, Mentors, and Teach In Charge stipend.
5134 Secretary Overtime	1,700	400	1,300	1,700	400	1,300	1,738	1,767	29	1.67%	Reflects the cost of overtime for the school secretaries and the clerk for the BOE.
5135 Custodian Overtime	4,500	1,782	2,718	4,500	405	4,095	4,601	4,716	115	2.50%	Covers custodians for emergency snow removal, repairs, etc.
5190 Salaries Under Negotiation	-	-	0	0	0	0	0	101,843	101,843	100.00%	Negotiable increase for collectively bargained salaries.
5198 Supervision District	1,360,804	1,360,803	1	1,436,594	1,436,594	0	1,423,694	1,543,861	120,167	8.44%	Essex Elementary Schools proportionate share of Supervision District Salaries.
TOTAL SALARIES	4,429,390	4,472,308	(42,918)	4,548,807	4,432,707	116,100	4,589,740	4,766,752	177,012	3.86%	
OBJECT 200 - EMPLOYEE BENEFITS:											
5210 Health Insurance	879,318	879,318	0	1,023,115	1,023,115	(0)	1,056,808	1,056,808	0	0.00%	Contractual health insurance to employees.
5212 Appropriation: Health Insurance Reserve Fund				33,524	33,524	(0)	33,524	0	(33,524)	-100.00%	Appropriation: Health Insurance Reserve Fund.
5214 Life Insurance	4,016	3,829	187	5,486	3,809	1,677	3,863	3,938	75	1.94%	To provide contractual life insurance to employees.
5223 FICA/Medicare	98,324	94,856	3,468	101,930	108,175	(6,245)	101,126	102,034	908	0.90%	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250 Unemployment Compensation	30,000	1,957	28,043	30,000	956	29,044	30,000	22,500	(7,500)	-25.00%	Estimated expense based on potential claims due to staff reductions and other terminations.
5260 Worker's Compensation	29,683	27,748	1,935	30,871	28,555	2,316	31,797	31,797	0	0.00%	Premium payments, required by statute, for all employees. Per Town Hall.
5290 Other Employee Benefits	100,047	68,103	31,944	79,109	72,190	6,919	85,826	88,964	3,138	3.66%	Contractual contributions for non-certified pensions.
5291 Annuities	12,316	14,774	(2,458)	15,829	14,079	1,750	14,997	14,562	(435)	-2.90%	Para-educators and Administrators contractual contributions to annuity contracts.
5298 Supervision District	473,962	469,613	4,349	445,704	445,704	0	452,586	453,826	1,240	0.27%	Essex Elementary Schools proportionate share of Supervision District Benefits.
TOTAL EMPLOYEE BENEFITS	1,627,666	1,560,197	67,469	1,765,568	1,730,107	35,461	1,810,527	1,774,429	(36,098)	-1.99%	

Essex Elementary School
Requested Budget for School Year 2022-2023
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:											
5322 Professional Development	7,000	-	7,000	7,000	0	7,000	12,500	24,000	11,500	92.00%	Contractual tuition reimbursement for teachers.
5330 Other Professional Services											
Sound Equipment Services	850	350	500	850	0	850	850	850	0	0.00%	Services purchased for concerts.
Special Education	39,000	20,560	18,440	24,800	23,280	1,520	17,000	17,000	0	0.00%	To provide services and consulting for special needs students serviced in district.
Health	1,175	0	1,175	1,175	0	1,175	900	900	0	0.00%	To provide for CPR recertification.
Physical Therapy	17,011	14,085	2,926	18,669	13,291	5,378	9,759	11,643	1,884	19.31%	To provide physical therapy for special needs students.
Testing & Therapy	17,000	0	17,000	10,000	6,750	3,250	9,000	10,000	1,000	11.11%	To provide diagnostic testing and speech therapy for special needs students serviced in district.
Building Study	0	0	-	0	0	0	17,000	0	(17,000)	-100.00%	Building Study completed by Kaestle Boos Associates.
Other Services	30,500	17,434	13,066	31,500	19,621	11,879	31,500	33,440	1,940	6.16%	Audit fees, legal fees, and sound equipment services.
TOTAL OTHER PROFESSIONAL SER	105,536	52,429	53,107	86,994	62,942	24,052	86,009	73,833	(12,176)	-14.16%	
5398 Supervision District	52,931	52,931	-	64,463	64,463	0	61,494	75,853	14,359	23.35%	Essex Elementary Schools proportionate share of Supervision District Purchased & Technical Services
TOTAL PURCHASED & TECHNICAL SERVICE	166,467	105,360	60,107	168,457	127,405	31,052	160,003	173,686	13,683	8.55%	
OBJECT 400 - PURCHASED PROPERTY SERVICES:											
5411 Water	8,900	7,924	976	9,100	8,329	771	9,100	9,200	100	1.10%	To provide water for the school.
5412 Electricity	78,334	48,872	29,462	70,000	55,281	14,719	70,000	70,000	0	0.00%	To provide electrical energy to the school.
5430 Repairs & Maintenance											
Art	300	-	300	300	0	300	300	300	0	0.00%	To provide repairs and maintenance for art equipment.
Music	1,780	-	1,780	1,950	1,905	45	2,050	2,050	0	0.00%	To provide repairs and maintenance for music equipment.
Computer Education	10,000	1,355	8,645	9,000	4,396	4,604	9,000	9,000	0	0.00%	To provide repairs and maintenance school technology equipment.
Special Education	100	2,562	(2,462)	3,850	3,350	500	3,550	3,550	0	0.00%	To provide repairs and maintenance to SPED equipment.
Health	85	3,560	(3,475)	85	75	10	85	85	0	0.00%	To provide repairs and maintenance for the health equipment.
Audio/Visual	500	75	425	500	669	(169)	500	650	150	30.00%	To provide repairs and maintenance for the audio/visual equipment.
Contracts	800	745	55	800	763	37	825	850	25	3.03%	Maintenance for library automation.
Plant Operations Repairs			0			0					Repairs and maintenance costs for the building.
INSPECTIONS	9,500	-	9,500	9,800	0	9,800	9,800	10,100	300	3.06%	Inspections.
REGULAR FACILITY MAINTENANCE	11,700	-	11,700	13,800	0	13,800	13,800	21,300	7,500	54.35%	Maintenance of facilities.
COMMUNICATIONS SYSTEM	4,200	-	4,200	4,500	0	4,500	4,500	4,600	100	2.22%	Internet Service
PLUMBING	3,200	-	3,200	3,400	0	3,400	3,400	3,500	100	2.94%	Plumbing needs.
HEATING	37,600	-	37,600	40,600	40,600	0	40,600	46,700	6,100	15.02%	Heating.
GROUNDS	53,900	-	53,900	57,175	57,175	0	57,175	65,450	8,275	14.47%	Grounds maintenance contracts.
GENERAL REPAIRS	68,000	53,900	14,100	10,000	63,432	(53,432)	10,000	8,000	(2,000)	-20.00%	General Repairs of facility.
MISCELLANEOUS	12,675	65,701	(53,026)	12,675	0	12,675	12,675	13,725	1,050	8.28%	Miscellaneous.
CAPITAL RESERVE FUND	60,000	60,000	0	60,000	60,000	0	60,000	60,000	0	0.00%	
Security	0	-	0	540	0	540	0	575	575	100.00%	Camera licenses / subscription & replacements.
Cafeteria	3000	-	3,000	3,000	0	3,000	2,500	2,500	0	0.00%	To provide repairs as needed.
TOTAL REPAIRS & MAINTENANCE	277,340	187,898	89,442	231,975	232,364	(389)	230,760	252,935	22,175	9.61%	
5440 Leases	111,505	107,892	3,613	111,505	100,350	11,155	111,505	111,505	0	0.00%	Equipment lease agreements for technology, copy machines, and musical instruments.
5498 Supervision District	7,147	7,147	0	7,755	7,755	0	5,911	4,784	(1,127)	-19.07%	Essex Elementary Schools proportionate share of Supervision District Property Services.
TOTAL PURCHASED PROPERTY SERVICES	483,226	359,734	123,492	430,335	404,079	26,256	427,276	448,424	21,148	4.95%	

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OBJECT 500 - OTHER PURCHASED SERVICES:											
5511 Transportation											
Out-of-District Transportation	65,000	49,671	15,329	106,839	90,634	16,206	75,200	115,133	39,933	53.10%	Transportation for student(s) in educational placement outside of EES.
TOTAL TRANSPORTATION	65,000	49,671	15,329	106,839	90,634	16,206	75,200	115,133	39,933	53.10%	
5515 Field Trips & School Events	2,400	419	1,981	2,498	0	2,498	2,850	4,964	2,114	74.18%	Money provided for transporting students to Unity Days at JWMS, buses for kindergarten orientation and community outreach and enrichment programs, etc.
5520 Comprehensive Insurance	24,656	24,585	71	25,485	26,037	(552)	29,333	30,213	880	3.00%	School portion of premium payments for Property and Liability Insurance.
5530 Communications	6,800	5,587	1,213	6,828	5,321	1,507	6,828	7,508	680	9.96%	Cost of telephone services.
5540 Advertising	-	-	-	200	113	88	200	200	0	0.00%	Primarily employment advertising in local newspapers.
5561 Tuition											
Out-of-District Tuition	181,200	175,587	5,613	208,553	385,235	(176,682)	279,333	388,835	109,502	39.20%	Tuition for student(s) in educational placement outside of EES.
TOTAL TUITION	181,200	175,587	5,613	208,553	385,235	(176,682)	279,333	388,835	109,502	39.20%	
5580 Travel & Conference											
Staff Travel & Conferences	7,500	1,540	5,960	7,500	7,573	(73)	2,308	12,402	10,094	437.35%	Money provided for travel to out-of-district and in-district conferences and professional development seminars and workshops.
Admin. Travel & Conferences	1,000	534	466	2,000	1,243	757	2,000	2,000	0	0.00%	Contractual amount for travel to out-of-district and in-district conferences and professional development seminars and workshops, including mileage.
TOTAL TRAVEL & CONFERENCES	8,500	2,074	6,426	9,500	8,816	684	4,308	14,402	10,094	234.31%	
5598 Supervision District	262,655	262,655	-	268,561	268,561	0	273,370	278,382	5,012	1.83%	Essex Elementary Schools proportionate share of Supervision District Purchased Services.
TOTAL OTHER PURCHASED SERVICES	551,211	520,579	30,632	628,464	784,716	(156,252)	671,422	839,637	168,215	25.05%	
OBJECT 600 - SUPPLIES:											
5610 General Supplies											
Computer Education	8,000	7,907	93	7,000	5,577	1,423	7,000	8,000	1,000	14.29%	To provide paper, ink, and other supplies for computer education equipment.
Health	1,400	1,253	147	1,400	1,081	319	1,400	1,600	200	14.29%	To provide for health care supplies and contractually required health items.
Office Supplies	11,000	16,104	(5,104)	10,000	7,840	2,160	10,000	10,000	0	0.00%	Includes expenses for paper goods, postage, permanent record cards, local purchases, and the parent handbook/calender.
TOTAL GENERAL SUPPLIES	20,400	25,265	(4,865)	18,400	14,497	3,903	18,400	19,600	1,200	6.52%	
5611 Instruction Supplies:											
Art	5,400	3,041	2,359	5,400	5,395	5	5,400	5,400	0	0.00%	Purch of instructional supp for the art program.
Language Arts	7,291	4,860	2,431	7,092	6,302	790	7,075	6,114	(961)	-13.58%	Purch of instructional supp for the language arts program.
Foreign Language (FLES)	450	445	5	480	121	359	480	918	438	91.25%	Purch of instructional supp for the foreign language program.
Kindergarten	626	451	175	1,172	1,141	31	714	1,196	482	67.51%	Purch of instructional supp for the kindergarten program.
Mathematics	3,995	2,962	1,033	4,606	4,556	50	6,349	6,232	(117)	-1.84%	Purch of instructional supp for the math program.
Music	875	781	94	1,116	1,113	3	765	2,194	1,429	186.80%	Purch of instructional supp for the music program.
Physical Education	2,008	650	1,358	500	498	2	2,208	2,823	615	27.85%	Purch of instructional supp for the physical ed program.
Reading	2,289	374	1,915	2,157	2,156	1	2,947	2,834	(113)	-3.83%	Purch of instructional supp for the reading program.
Science	4,000	2,863	1,137	4,000	1,005	2,995	2,618	2,726	108	4.13%	Purch of instructional supp for the science program.

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Social Studies	1,747	2,506	(759)	3,000	2,821	179	1,279	1,354	75	5.86%	Purch of instructional supp for the social studies program.
Testing (Incl Scoring Services)	2,452	1,429	1,023	2,955	3,238	(283)	2,114	3,005	891	42.15%	To provide for all consumable materials necessary to conduct testing.
Enrichment Projects	3,598	778	2,820	3,688	3,702	(14)	4,356	3,201	(1,155)	-26.52%	Purch of instructional supp for enrichment projects.
Special Education	1,763	1,063	700	1,731	1,396	335	1,789	2,233	444	24.82%	Purch of instructional supp for the special ed program.
Library	506	504	2	492	487	5	352	649	297	84.38%	To provide for materials necessary for the library.
Audio Visual	7,179	4,261	2,918	7,113	7,009	104	7,609	7,538	(71)	-0.93%	To provide for materials necessary for the audio visual program.
TOTAL INSTRUCTION SUPPLIES	44,179	26,970	17,209	45,502	40,941	4,561	46,055	48,417	2,362	5.13%	
5613 Operations Maintenance Supplies	20,000	17,214	2,786	19,000	16,214	2,786	19,000	20,000	1,000	5.26%	General maintenance & cleaning supplies.
5624 Heating Fuel Natural Gas	30,000	27,512	2,488	34,000	35,903	(1,903)	34,000	35,360	1,360	4.00%	Based on an estimated usage for new natural gas system.
5626 Gasoline	200	-	200	50	50	0	50	50	0	0.00%	Gas needed to operate the schools machinery.
5629 General Instructional Supplies	19,752	8,553	11,199	19,594	19,126	468	20,131	23,230	3,099	15.39%	Includes pens, writing and copy paper, pencils, rulers, clips, staples, etc. used for instruction.
5641 Instruction Materials:											
Language Arts	660	284	376	1,554	1,902	(348)	1,784	4,940	3,156	176.91%	Purchase of new and replacement textbooks and supporting materials for instruction for the language arts program.
Foreign Language (FLES)	95	99	(4)	328	135	193	329	240	(89)	-27.05%	Purchase of new and replacement textbooks and supporting materials for instruction for the foreign language program.
Kindergarten	1,597	80	1,517	957	927	30	526	1,073	547	103.99%	Purchase of new and replacement textbooks and supporting materials for instruction for the kindergarten program.
Mathematics	7,052	6,448	604	6,100	6,045	55	8,102	8,991	889	10.97%	Purchase of new and replacement materials for instruction for the math program.
Music	1,700	1,676	24	3,031	2,893	138	1,750	1,750	0	0.00%	Purchase of new and replacement materials for instruction for the music program.
Reading	5,550	5,366	184	11,300	11,297	3	5,500	11,475	5,975	108.64%	Purchase of new and replacement textbooks and supporting materials for instruction for the reading program.
Science	4,000	3,380	620	4,000	561	3,439	2,750	2,600	(150)	-5.45%	Purchase of new and replacement textbooks and supporting materials for instruction for the science program.
Social Studies	660	48	612	500	0	500	385	385	0	0.00%	Purchase of new and replacement textbooks and supporting materials for instruction for the social studies program.
Computer Education Software	6,760	6,759	1	7,253	6,143	1,110	11,409	20,448	9,039	79.23%	TCI Social Studies Curriculum grades 5 & 6.
Study Skills Program	1,925	1,925	0	1,678	1,642	36	1,578	949	(629)	-39.86%	Purchase of new and replacement materials for instruction for the study skills program.
Enrichment Projects	1,750	1,750	0	1,750	1,079	671	1,750	2,010	260	14.86%	Purchase of new and replacement textbooks and supporting materials for instruction for enrichment projects.
Special Education	5,319	5,319	0	5,300	3,259	2,041	2,764	2,765	1	0.04%	Purchase of new and replacement textbooks and supporting materials for instruction for the special education program.
Guidance	1,155	1,146	9	920	898	22	880	805	(75)	-8.52%	Purchase of new and replacement materials for instruction for the guidance program.
Library	6,919	6,863	56	6,640	6,634	6	6,560	6,540	(20)	-0.30%	To provide for materials necessary for the library.
TOTAL INSTRUCTION MATERIALS	45,142	41,143	3,999	51,311	43,414	7,897	46,067	64,971	18,904	41.04%	
5698 Supervision District	21,790	21,790	0	28,561	28,561	0	28,234	25,298	(2,936)	-10.40%	Essex Elementary Schools proportionate share of Supervision District Supplies
TOTAL SUPPLIES	201,463	168,447	33,016	216,418	198,705	17,713	211,937	236,926	24,989	11.79%	

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OBJECT 700 - PROPERTY:											
5730 Equipment											
Physical Education	0	0	-	0	0	0	1,311	0	(1,311)	-100.00%	Physical education needs.
Science	0	-	-	840	840	0	840	0	(840)	-100.00%	Microscopes.
Special Education	0	-	-	2,330	1,327	1,003	2,330	2,420	90	3.86%	Purchase of new and replacement assistive technology equipment which supports the special education program.
Audio/Visual	0	0	-	0	0	0	0	0	0	100.00%	
Plant Operations	0	0	-	0	0	0	0	4,000	4,000	100.00%	
Cafeteria	0	0	-	0	0	0	4,768	4,768	0	0.00%	Cafeteria equipment.
TOTAL EQUIPMENT	0	0	0	3,170	2,167	1,003	9,249	11,188	1,939	20.96%	
5798 Supervision District	0	0	-	0	0	0	0	0	0	100.00%	Essex Elementary Schools proportionate share of Supervision District Equipment.
TOTAL PROPERTY	0	0	0	3,170	2,167	1,003	9,249	11,188	1,939	20.96%	
OBJECT 800 - OTHER OBJECTS:											
5810 Dues & Fees											
Board of Education	3,000	2,777	223	3,000	2,777	223	3,000	3,100	100	3.33%	Connecticut Association of Boards of Education dues.
School Dues & Fees	929	545	384	689	614	75	550	690	140	25.45%	Connecticut Association of Schools and Learn dues.
TOTAL DUES & FEES	3,929	3,322	607	3,689	3,391	298	3,550	3,790	240	6.76%	
5898 Supervision District	1,624	1,624	-	1,525	1,525	0	1,703	1,811	108	6.34%	Essex Elementary Schools proportionate share of Supervision District.
TOTAL OTHER OBJECTS	5,553	4,946	607	5,214	4,916	298	5,253	5,601	348	6.62%	
TOTAL EXPENDITURES	7,463,976	7,191,571	272,405	7,756,432	7,684,802	71,631	7,885,407	8,256,643	371,236	4.71%	
REVENUES											
55111 Excess Cost Reimb.	0	(37,534)	37,534	(48,000)	(76,179)	28,179	(24,000)	(112,000)	(88,000)	366.67%	Reimbursement from State of CT for excessive special education costs.
TOTAL REVENUES	0	(37,534)	37,534	(48,000)	(76,179)	28,179	(24,000)	(112,000)	(88,000)	366.67%	
TOTAL REVENUES	0	(37,534)	37,534	(48,000)	(76,179)	28,179	(24,000)	(112,000)	(88,000)	366.67%	
GRAND TOTAL	7,463,976	7,154,037	309,939	7,708,432	7,608,623	99,810	7,861,407	8,144,643	283,236	3.60%	

ESSEX ELEMENTARY STAFFING ANALYSIS

<u>Position</u>	<u>Description</u>	<u>19-20 Approved</u>	<u>20-21 Approved</u>	<u>21-22 Approved</u>	<u>22-23 Requested</u>	<u>Adjustments</u>
5111	Administration	1.0	1.0	1.0	1.0	0.0
5113	Teachers K-6 Classroom					
	Kindergarten	3.0	3.0	2.0	2.0	0.0
	1st Grade	2.0	3.0	3.0	3.0	0.0
	2nd Grade	3.0	2.0	3.0	3.0	0.0
	3rd Grade	3.0	3.0	3.0	3.0	0.0
	4th Grade	3.0	3.0	3.0	3.0	0.0
	5th Grade	3.0	3.0	3.0	3.0	0.0
	6th Grade	3.0	2.0	3.0	3.0	0.0
	Teachers Special Area					
	Library Media Specialist	0.0	0.0	0.0	0.0	0.0
	Physical Education	0.0	0.0	0.0	0.0	0.0
	TLC Coordinator	0.5	0.5	0.5	0.5	0.0
	Reading Consultant	2.0	2.0	2.0	2.0	0.0
	Math Coach	1.0	1.0	1.0	1.0	0.0
	School Counselors	1.0	1.0	1.0	1.0	0.0
	Specials (.1 Art, .1 PE, .2 Music/Instrument)	0.4	0.4	0.4	0.4	0.0
	Total Teachers	24.9	23.9	24.9	24.9	0.0
5114	Secretaries	2.8	2.8	2.8	2.8	0.0
5115	Custodians	3.6	3.6	3.6	4.1	0.5
5116	Nurse	1.0	1.0	1.0	1.0	0.0
5119	Para-educators					
	Special Education	17.8	14.8	14.8	16.8	2.0
	TLC	0.0	0.0	0.0	0.0	0.0
	Kindergarten	1.5	1.5	1.5	1.5	0.0
	Health	0.3	0.3	0.3	0.3	0.0
	Total Para-educators	19.5	16.5	16.5	18.5	2.0
5120	Network Technicians	0.0	0.0	0.0	0.0	0.0
	TOTALS	52.8	48.8	49.8	52.3	2.5

SUPERVISION FUNDED

5113	Teachers					
	Art	0.9	0.9	0.9	0.9	0.0
	Music	1.8	1.8	1.8	1.8	0.0
	FLES	0.8	0.8	0.8	0.8	0.0
	Physical Education	0.9	0.9	0.9	0.9	0.0
	Special Education	4.0	4.0	4.0	4.4	0.4
	Speech/Language	1.5	1.5	1.5	1.5	0.0
	Psychological Services	As needed	As needed	As needed	As needed	
	Occupational & Physical Therapy	As needed	As needed	As needed	As needed	
	Dyslexia Specialist	As needed	As needed	As needed	As needed	
	Behavior Analyst (BCBA)	As needed	As needed	As needed	As needed	
	Total Teachers	9.9	9.9	9.9	10.3	0.4
5120	Network Technicians	1.0	1.0	1.0	1.0	0.0
5119	Para-educators					
	Special Education	0.00	0.00	0.00	0.80	0.8
	TOTAL SUPERVISION FUNDED	10.90	10.90	10.90	12.10	1.2