

**ESSEX ELEMENTARY SCHOOL  
BOARD OF EDUCATION REGULAR MEETING  
REMOTE MEETING  
THURSDAY, MAY 13, 2021 7:00pm**

**F.O.I. Compliance** – Subject to BOE approval at a future meeting  
(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

**CALL TO ORDER**

Mr. Seidman called the meeting to order at 7:02pm.

**VERBAL ROLL CALL FOR BOE MEMBERS**

<b>Attendance:</b>	<b>Essex BOE</b>	<b>Administration:</b>
	Lon Seidman	Brian White
	Loretta McCluskey	Sarah Smalley
	Nancy Johnston	Bob Grissom
	Cassandra Sweet	Jennifer Tousignant
	Mark Watson	

**Absent:**

**CONSENT AGENDA**

Upon a motion made by Lon Seidman and seconded by Mark Watson the Essex Elementary Board of Education unanimously **VOTED** to nominate Mark Watson to finish the term of Vice Chair until November 2021.

There is also a vacancy in the Supervision District board.

Upon a motion made by Nancy Johnston and seconded by Loretta McCluskey the Essex Elementary Board of Education unanimously **VOTED** to approve Nancy Johnston to fill the vacancy on the Supervision District Committee.

Upon a motion duly made by Loretta McCluskey seconded by Nancy Johnston the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting on March 11, 2021 regular meeting and the Accounts Payable report as written.

**Amendments:**

**PUBLIC COMMENT**

No Comment

**REPORTS and OTHER ITEMS:**

**Superintendent's Report**

**District Update**

Mr. White gave a brief update of the end of year events. The Memorial Day celebration and field day events will both be held outdoors. Sixth grade night will also occur this year. The executive order is ending after May 20<sup>th</sup>, all meetings will resume in person. The incoming Assistant Superintendent is meeting with the principals and other staff members. She will begin her position on July 1<sup>st</sup>.

The challenge to meet possible learning gaps is being addressed. It is anticipated that all students will be back in school in the fall. One year contracts have been completed due to the difficulty of having negotiation discussions during Covid. Next year six contracts will be negotiated. The process will be discussed in the near future. Planning has begun for the next school year.

### **Information and Communication**

No additional update.

### **Possible VOTE to Accept a Donation of \$485 from Mason Clark to be used as a Campership for a Student**

Upon a motion made by Loretta McCluskey and seconded by Mark Watson the Essex Elementary Board of Education unanimously **VOTED** to accept the Donation of \$485 to be used as a Campership for a student.

### **Finance Office Report**

#### **Financial Status Updates**

#### **Current Year to Date Financial Status Update**

Mr. Grissom gave a brief update. This was prepared through April 30, 2021. Favorable trends are occurring. Mr. Grissom will keep the Board apprised of any changes.

#### **Cafeteria Fund Update**

Mr. Grissom gave a brief update on the cafeteria reporting. This is trending well. There is no deficit. Participation numbers are beginning to trend upward.

#### **Medical Reserve Tracking**

Revenues for medical coverage is exceeding payouts. It is expected that a favorable financial position will occur at the end of the year. Claim activity is expected to return to prior levels.

#### **ESSER Funds Update**

Mr. Grissom gave a grant update. The application for ESSER funds has been submitted and approved. Priorities for Essex have been identified.

#### **General Grants Update**

Mr. Grissom updated the board on security grant application which will be submitted. These are competitive grants. An IDEA grant was received by Essex Elementary for next year.

#### **Principal's Update**

Ms. Tousignant discussed the change in the process for teacher assignments which will now be published in August. A math passport will be distributed to students. Ms. Sweet thanked Ms. Tousignant for her support of the PTO.

**Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The Original contract expires June 30, 2012 per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30<sup>th</sup>.** Upon a motion made by Loretta McCluskey and seconded by Nancy Johnston, the Essex Elementary Board of Education unanimously **VOTED** to extend the site of the preschool for one year.

**Discussion and Possible VOTE to renew YMCA afterschool Care Contract on Yearly Basis**  
Upon a motion made by Loretta McCluskey and seconded by Cassandra Sweet, the Essex Elementary Board of Education **VOTED** to renew the YMCA Afterschool Care Contract for one year. Ayes: Nancy Johnston, Loretta McCluskey, Cassandra Sweet, Mark Watson. Abstentions: Lon Seidman

### **Committee Reports**

#### **Supervision District:**

No further update.

### **Other Committee Reports**

#### **LEARN Committee Report**

No report at this time.

### **Discussion regarding and Pending Policies**

None Pending.

### **PUBLIC COMMENT**

No Comment

### **EXECUTIVE SESSION –PERSONNEL**

#### **Superintendent to Present Year-In-Review Self-Assessment**

Upon a motion duly made and seconded the Essex Elementary Board of Education unanimously **VOTED** to go into Executive Session at 7:55pm. Mr. White was invited to attend.

The Board came out of Executive Session at 8:09pm.

### **FUTURE AGENDA ITEMS**

- Joint BOE meeting June 3, 2021
- Essex BOE Meeting next Regular is September 9, 2021 @ 7:00pm
- BOE Self-evaluation (TBD)

### **ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:10pm.

Respectfully Submitted,

Kelley Frazier, Secretary