



**Regional School District #4
Chester – Deep River – Essex – Region 4**

Via Google Meet
Dial +1 (617) 675-4444
PIN: 325 753 393 8200#
Feb. 25, 2021 @ 6:30 p.m.

REGIONAL SUPERVISION DISTRICT COMMITTEE

AGENDA

To: Members of the Regional Supervision District Committee
Subject: **Committee meeting Thursday, February 25, 2021**
Time: Committee meeting will begin at **6:30 p.m**
Place: **Via Google Meet – To listen remotely please dial (US) +1 (617) 675-4444 PIN: 325 753 393 8200#**
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing ***6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office- email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order.** 6:30 p.m Chester BOE Chair = *Supv. Dist. Chair (yearly rotation at December mtg. – goes to Chester until Dec. 2021)*
2. **Verbal Roll Call for Committee Members**
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 3.1 Minutes from Regular Meeting of December 03, 2020 (*encl #1*)
 - 3.2 Minutes from Special Meeting of December 16, 2020 (*encl #2*)
 - 3.3 Minutes from Budget Workshop I, December 16, 2020 (*encl #3*)
 - 3.4 Minutes from CABE Workshop, January 11, 2021 (*encl #4*)
 - 3.5 Minutes from Budget Workshop II, January 12, 2021 (*encl #5*)
 - 3.6 Minutes from Budget Workshop III, January 20, 2021 (*encl #6*)
 - 3.7 Accounts Payable report (*encl #7*)
4. **Public comment.** (*In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply*):
PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press *6 if you would like to unmute your phone. When you are done speaking, please remember to press *6 (or your phone's mute button) again to reduce background noise.

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

5. Reports and Other Items.

- 5.1. Superintendent's Report (*B. White*)
 - a. District Update (HOLD for Joint mtg.)
 - b. Information and Communication
 - c. Possible VOTE to move the proposed 2021-22 Supervision District Budget to the Joint BOE for vote (*encl #8*)

5.2. Finance Office Report – *B. Grissom*

- a. Supervision District Budget Status Report (*encl #9*)
- b. Medical Reserve Tracking (*encl #10*)

5.3. Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)

5.4. Joint PK Committees – (*Comm. Chairs*) Policy – *TBD*; Curriculum – *J. Stack*; Finance – *R. Daniels*

Finance	Policy	Curriculum
TBD	TBD	TBD

6. Public comment.

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

7. Future agenda Items

7.1 Next regular Supervision District Committee meeting – April 1, 2021 @ 6:30 p.m.

8. Adjournment



Regional School District 4

Chester – Deep River – Essex – Region 4

Boards of Education Committees – School Year 2020-21 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)	
*Joint PK-12 Policy Sub-Committee	R4(Sandmann/Clymas) CH(Bernardoni/Scherber) DR(Maikowski/Campbell) ES (Seidman/McCluskey)
*Joint PK-12 Curriculum Sub-Comm.	R4(Cavanaugh/Stack) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES(Johnston/Sweet)
*Joint PK-12 Finance Sub-Committee	R4 (Clark/Daniels; Stack Alt.) CH (Pollock/Englert) DR (Hallden/Lewis) ES (Seidman/Watson)
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Sandmann 21 / Cavanaugh 21 / Stack 21) CH (Fearon 21 /Fitzgibbons 21 / Englert 21) DR (Weglarz 21 / Ferretti 21 / Morrissey 21) ES (Fitton 21 /McCluskey 21 / Seidman 21)

Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Clymas/Fitton.) CH (TBD/Englert Alt.) DR (Morrissey/Weglarz Alt.) ES (Fitton/Watson)	Expires 7/2022	6/2021
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2023	9/2022
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2021	3/2021
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)	R4 (Daniels/Clymas/Fitton) CH (Fitzgibbons, TBD) DR (Campbell/Ferretti Alt.) ES (Fitton/Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2021	3/2021
Public Relations & Community Outreach	R4(TBD/TBD), CH (Bibbiani), ES (Seidman), DR (Weglarz/TBD)		
Technology	R4(TBD), CH(Englert), ES (Seidman), DR (TBD)		
School Calendar	R4(TBD/Daniels), CH (Englert), ES (McCluskey), DR (Weglarz)		
LEARN Joint BOE representative(s)	R4(TBD; Cavanaugh Alt.), CH(TBD), ES(TBD), DR(TBD)		
School Security Advisory Committee	R4(Fitton/Weglarz/Cavanaugh), CH(Greenberg-Ellis, Bibbiani), DR(Weglarz), ES(Fitton)		
Tuition Committee	R4(TBD), CH (TBD), DR (Morrissey), ES (McCluskey/Seidman Alt.)		
RFP Transportation Bid Review	R4(Clymas/Daniels/Fitton), CH (Englert), DR (Weglarz), ES (Seidman/Fitton)		
RFP Legal Bid Review	R4(Clymas/Daniels/Fitton), CH (Bibbiani), DR (Weglarz), ES (Seidman/Fitton)		
Wellness Committee (Food Services)	R4(TBD), CH (Scherber), DR(Weglarz), ES(TBD)		

<u>Individual BOE Ad Hoc Committees</u> (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	Englert		
Internal Marketing	TBD		
PTO	Smith		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	Weglarz		
CATV Advisory Council (Cable TV)	TBD		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Clymas/Daniels/Fitton	Expires 7/2021	3/2021
▪ R4 Custodians	Clymas/Daniels/Fitton	Expires 7/2021	3/2021
R4 Audit & Finance	TBD/TBD		
R4 Financial Task Force	Sandmann/Clark/Daniels/Clymas		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Sandmann/Weglarz/TBD		
R4 Building Committee	TBD/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clymas/Fitton/Daniels (only 1 rep needed)		
Public Relations & Outreach	TBD		
R4 Safety	TBD		
R4 Facilities Study Committee	TBD		

REGIONAL SUPERVISION DISTRICT COMMITTEE

Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.

WHO WE ARE:

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

David Fitzgibbons, Vice-Chair	(CH)	2021	Paula Weglarz,	(DR)	2021	Lon Seidman	(ES)	2021
Tom Englert	(CH)	2021	Miriam Morrissey	(DR)	2021	Loretta McCluskey,	(ES)	2021
Charlene Fearon	(CH)	2021	Bob Ferretti	(DR)	2021	DG Fitton Sec/Trsr	(ES)	2021
John Stack	(R4)	2021	Jane Cavanaugh	(R4)	2021	Kate Sandmann, Chair	(R4)	2021

Our contact information is listed on the District web site: www.reg4.k12.ct.us Our annual goals are also listed.

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools
Vacancy, Assistant Superintendent of Schools
Sarah Smalley, Director of Pupil Services
Bob Grissom, Finance Director

Our committee clerk is **Jennifer Bryan.**

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.

F.O.I. Compliance – Subject to BOE approval at a future meeting

REGIONAL SUPERVISION DISTRICT COMMITTEE

Date: December 03, 2020

Regular Meeting – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

CHESTER BOARD OF EDUCATION: David Fitzgibbons, Tom Englert, Charlene Fearon

DEEP RIVER BOARD OF EDUCATION: Paula Weglarz, Miriam Morrissey, Bob Ferretti

ESSEX BOARD OF EDUCATION: Lon Seidman, DG Fitton, Loretta McCluskey

REGION 4 BOARD OF EDUCATION: Kate Sandmann, Jane Cavanaugh, John Stack

Also in attendance: Brian. J. White, Superintendent; Sarah Smalley, Director of Pupil Services; Charlotte Charbono, First Student Location Manager

CALL TO ORDER and Verbal Roll Call

The yearly rotation of the Chair position goes to the Chair of the Chester BOE until Dec. 2021

Committee Chair David Fitzgibbons called the meeting to order at approx. 6:00 p.m.

The Vice-Chair position rotates to the Paula Weglarz, Chair of the Deep River BOE.

Upon a motion duly made and seconded, the Regional Supervision Committee VOTED (11 Yes / 0 No / 1 abstention - DG Fitton = motion passed) to appoint DG Fitton as the combined Secretary/Treasurer for the Committee.

CONSENT AGENDA

On motion duly made and seconded the Committee unanimously VOTED to approve the consent agenda consisting of the Minutes from the special meeting of September 30, 2020 and the Accounts Payable Report

PUBLIC COMMENT – none were made

REPORTS AND OTHER ITEMS

Superintendent White will hold his report until the Joint BOE meeting immediately following this meeting.

Superintendent White reviewed the proposed district wide school calendar for SY 2021-22 as recommended by the Joint BOE Calendar Committee. The Committee did not feel that they wanted to put forward two year's worth of calendars for vote due to the current uncertain times.

On motion duly made and seconded, the Committee unanimously VOTED to approve the recommended SY 2021-22 calendar as proposed.

The proposed calendar of BOE meetings for Jan. – Dec. 2021 was reviewed. Action will be held until the Joint BOE meeting immediately following this Committee meeting later this evening.

Finance Office Report

No report was given beyond the enclosure that members received showing the current budget status. Superintendent White asked that if any members have questions, to please feel free to e-mail him.

Mid-Year Transportation Update

Charlotte Charbono our location manager for First Student, presented the Committee with a mid-year transportation update.

Individual BOE reports

Chester – Board Chair David Fitzgibbons shared that Niche recently rated Chester Elementary as #1 in Middlesex County and the teachers were recognized very high in the State ratings as well.

Deep River – Board Chair Paula Weglarz reported that their new Principal, Lauren Feltz has been with them since August.

Essex – Board Chair Lon Seidman shared that it has been wonderful to see how flexible staff and administration has been with flipping school models back and forth.

Region 4 – Board Chair Kate Sandmann reported that the Region 4 Board has been busy with work by the JWMS Secured Entry Plan Review Committee and the Region 4 Fields and Grounds ad hoc Committee.

PUBLIC COMMENT – no comments were made

EXECUTIVE SESSION

On motion duly made and seconded, the Committee unanimously VOTED to move into Executive Session at approx. 6:20 p.m. for Personnel Matters – presentation of the Superintendent's Goals and the Mid-Year evaluation of the Superintendent.

The Committee returned from Executive Session at approx. 7:05 p.m.

FUTURE AGENDA ITEMS

- Supervision District Committee Budget Workshop I – December 16, 2020 @ 6:00 p.m. (re-set from Dec. 1)
- Supervision District Committee Budget Workshop II – January 12, 2021 @ 6:00 p.m. (if proposed mtg. calendar approved)
- Supervision District Committee Budget Workshop I – January 20, 2021 @ 6:00 p.m. (if proposed mtg. calendar approved)
- Supervision District Public Hearing on proposed 2021-22 Budget – February 01, 2021 @ 7:00 pm. (if proposed mtg. calendar approved)
- Next regular Supervision District Committee meeting – February 25, 2020 @ 6:30 p.m. (if proposed mtg. calendar approved)
- Review/approval of Supervision District Audit Report for 2019-20 (TBD)

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 7:05 p.m.

Respectfully Submitted,

Jennifer Bryan, Clerk

F.O.I. Compliance – Subject to Committee approval

SUPERVISION DISTRICT COMMITTEE

December 16, 2020

Special Meeting – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>	<u>Administration:</u>	<u>Other</u>
(√ = attended)	Kate Sandmann	√	√
	David Fitzgibbons	√	
	Lon Seidman	√	
	Charlene Fearon	√	
	Miriam Morrissey	√	
	Jane Cavanaugh	√	
	Paula Weglarz	√	
	DG Fitton	√	
	John Stack	√	

Call To Order: approx. 5:00 p.m.

Items / Discussion

There was a brief discussion regarding the need to have Network Technicians provide some additional hours of support via the MOU presented in enclosure #1.

On motion duly made and seconded, the Committee unanimously VOTED to approve the Memorandum of Understanding between the Regional No. 4 Supervision District and Local 1303-421 AFSCME, Council No. 4, AFL-CIO (Network Technicians only) as presented.

On motion duly made and seconded, the Committee unanimously VOTED to move into Executive Session to interview the Superintendent’s recommended candidate for Finance Director at approx. 5:04 p.m.

The Committee returned to public session at approx. 5:18 p.m.

On motion duly made and seconded, the Committee unanimously VOTED to appoint Robert Grissom as Finance Director (effective January 18, 2021).

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 5:20 p.m.

F.O.I. Compliance – Subject to Committee approval

SUPERVISION DISTRICT COMMITTEE

December 16, 2020

Budget Workshop I – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>		<u>Administration:</u>		<u>Other</u>
(√ = attended)	Kate Sandmann	√	Brian White	√	Bob Grissom
	David Fitzgibbons	√	Sarah Smalley	√	Naomi Marinelli
	Lon Seidman	√			
	Charlene Fearon	√			
	Miriam Morrissey	√			
	Jane Cavanaugh	√			
	Paula Weglarz	√			
	DG Fitton	√			
	John Stack	√			
	Tom Englert	√			

Call To Order: approx. 6:00 p.m.

Items / Discussion

The Board review information and shared recommendations regarding a proposed 2021-2022 Supervision District Budget. (see attached)

There was no public comment.

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 7:26 p.m.

F.O.I. Compliance – Subject to Committee approval

SUPERVISION DISTRICT COMMITTEE

January 11, 2021

CABE Facilitated Workshop – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>	<u>Administration:</u>	<u>Other</u>
(√ = attended)	David Fitzgibbons	√ Brian White	√ Nick Caruso of CABE
	Kate Sandmann	√	√ Lisa Steimer of CABE
	Lon Seidman	√	
	Charlene Fearon	√	
	Miriam Morrissey	√	
	Jane Cavanaugh	√	
	Loretta McCluskey	√	
	DG Fitton	√	
	John Stack (joined at 6:03 p.m)	√	
	Tom Englert	√	
	Bob Ferretti		
	Paula Weglarz		

Call To Order: approx. 6:00 p.m.

Items / Discussion

Nick Caruso and Lisa Steimer of CABE led a workshop on general communication best practices for Boards of Education with an additional discussion regarding the development of a crisis management communication plan.

There was a consensus to form a Supervision District Communications Strategy ad hoc subcommittee. The subcommittee’s charge will be to develop a communications guide to help inform Boards in a variety of situations as they may arise and to address recommended responses for when a board member feels their physical security has been threatened.

Members of this subcommittee were determined to be Lon Seidman (facilitating until such time as a chair may be chosen by the subcommittee), David Fitzgibbons, Miriam Morrissey, John Stack, DG Fitton, and Superintendent Brian White, as a de facto member. Mr. Seidman will work to determine next steps and a meeting date for the subcommittee.

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 7:27 p.m.

F.O.I. Compliance – Subject to Committee approval

SUPERVISION DISTRICT COMMITTEE

January 12, 2021

Budget Workshop II – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>		<u>Administration:</u>		<u>Other</u>
(√ = attended)	David Fitzgibbons	√	Brian White	√	Bob Grissom
	Kate Sandmann (arrived 6:01)	√	Sarah Smalley	√	Naomi Marinelli
	Lon Seidman	√			
	Charlene Fearon	√			
	Miriam Morrissey	√			
	Jane Cavanaugh	√			
	Paula Weglarz	√			
	DG Fitton	√			
	John Stack	√			
	Tom Englert	√			
	Robert Ferretti (arrived 6:01)	√			
	Loretta McCluskey				

Call To Order: approx. 6:00 p.m.

Items / Discussion

The Board reviewed information and shared recommendations regarding a proposed 2021-2022 Supervision District Budget (see attached).

Mr. White reviewed the newly added slide showing historical enrollment data, current, and projected. He noted that all of the projected future enrollment data comes from the recently completed NESDEC demographic study.

He reviewed the revisions that had been made after feedback during Workshop I in December.

There was no public comment.

Workshop III is scheduled for Jan. 20th.

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 7:00 p.m.

F.O.I. Compliance – Subject to Committee approval

SUPERVISION DISTRICT COMMITTEE

January 20, 2021

Budget Workshop III – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>		<u>Administration:</u>		<u>Other</u>	
(√ = attended)	David Fitzgibbons	√	Brian White	√	Bob Grissom	√
	Kate Sandmann	√	Sarah Smalley	√	Naomi Marinelli	√
	Lon Seidman	√				
	Charlene Fearon	√				
	Miriam Morrissey	√				
	Jane Cavanaugh	√				
	Tom Englert	√				
	DG Fitton	√				
	John Stack	√				
	Loretta McCluskey					
	Bob Ferretti					
	Paula Weglarz					

Call To Order: approx. 6:00 p.m.

Items / Discussion

Superintendent White presented the updated draft budget document and reviewed additional artifacts showing information as requested at the last budget workshop (see attached).

The Board shared recommendations regarding the proposed 2021-2022 Supervision District Budget.

This budget proposes housing the PK-12 Extended School Year (ESY) program in the Supervision District budget in order to provide the most transparency and clarity to the communities regarding the ESY program and what makes up its cost as a whole. The Committee agreed with the administration’s recommendation to house the program within the Supervision District budget.

There was an extended discussion regarding the best practice for how to allocate the costs of the Extended School Year (ESY) program. At the end of the discussion there was a consensus that administration should allocate costs as follows for 2021-22: Region 4’s allocation should be based on the anticipated number of Region 4 students who may participate in the ESY program using ADM as the billing method; And the elementary districts’ allocations should be based on the anticipated total number of PK-6 students who may participate in the ESY program using ADM as the billing method. There will be no usage-based billing for the ESY program in 2021-22.

The Committee will re-visit this allocation methodology when developing the 2022-23 Supervision District in order to determine if it is still considered best practice after using it for 2021-22.

There was a consensus to move the proposed budget, with revisions as discussed this evening, to Public Meeting on February 1st at 7:00 p.m. as regularly scheduled.

Public Comment

Virginia Carmany of Chester thanked the Committee for their in-depth allocation discussion and said she understood their reasoning behind using ADM for the ESY allocations for 2021-22. She also stated that she hopes that the lookback at those allocations, after one year, will allow the public to clearly see the program costs and to understand if that will continue to be the best way to allocate those costs. Additionally she stated her hope that boards allow the towns to take the lead in deciding whether or not to make a request to pursue any regionalization efforts in the future, and she stated that she understands there's an opening for filling the Assistant Superintendent position and she wondered whether or not that position was really required.

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 7:24 p.m.

01/14/2021 10:09
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 5000		1040	SUPERVISION CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
14121	01/14/2021	PRTD	2836 SYNCB/AMAZON	108347	573633548579	11/13/2020	21500040	SD011321	39.99
Invoice: 573633548579						MEDPRIDE DISPOSABLE UNDERPANTS			
						CHECK	14121	TOTAL:	39.99
14122	01/14/2021	PRTD	2419 FRONTIER COMMUNICATI	108356	DEC 2020	12/19/2020	21500006	SD011321	41.63
Invoice: DEC 2020						ACCT 860-526-2940-123179-5			
						CHECK	14122	TOTAL:	41.63
14123	01/14/2021	PRTD	5835 CITIZENS BANK - HEA	108349	JAN 2021	01/01/2021		SD011321	103,364.00
Invoice: JAN 2021						JAN 2021 PAYMENT			
						01/01/2021		SD011321	40,381.00
Invoice: SUPP APPRO						SUPP APPROP PAYMENT			
						CHECK	14123	TOTAL:	143,745.00
14124	01/14/2021	PRTD	7451 CLARY BUSINESS MACHI	108351	124427	12/14/2020	21500041	SD011321	124.00
Invoice: 124427						CED21/6 SHREDDER OIL, 6-1 QUAR			
						CHECK	14124	TOTAL:	124.00
14125	01/14/2021	PRTD	2447 EPCO-NBF GROUP	108352	019590	12/28/2020	21500049	SD011321	232.48
Invoice: 019590						SUPERIVION A/P CHECK STOCK			
						CHECK	14125	TOTAL:	232.48
14126	01/14/2021	PRTD	6719 EVERSOURCE	108353	51017903063/DEC	12/16/2020	21500007	SD011321	381.98
Invoice: 51017903063/DEC						ACCT 5101-7903063			
						CHECK	14126	TOTAL:	381.98
14127	01/14/2021	PRTD	2332 FIRST STUDENTS INC	108354	011707223	12/16/2020	21500008	SD011321	13,421.10
Invoice: 011707223						DAILY TRANSPORTATION FOR WHOLE			
						12/30/2020	21500008	SD011321	51,451.20
Invoice: 11707219						DAILY TRANSPORTATION FOR WHOLE			
						CHECK	14127	TOTAL:	64,872.30
14128	01/14/2021	PRTD	5764 ELIZABETH GRIEDER	108358	010521	12/14/2020	21500051	SD011321	21.05
Invoice: 010521						REIMBURSEMENT FOR PRESCHOOL SU			

01/14/2021 10:09
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

CASH ACCOUNT: 5000		1040	SUPERVISION CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
						CHECK	14128	TOTAL:	21.05
14129	01/14/2021	PRTD	8092 QUENCH USA INC	108359	INV02868648	01/04/2021	21500010	SD011321	43.00
	Invoice: INV02868648					ACCT D352715			
						CHECK	14129	TOTAL:	43.00
14130	01/14/2021	PRTD	2249 REGIONAL SCHOOL DIST	108360	CUST-2021-B	12/22/2020	21500039	SD011321	1,576.48
	Invoice: CUST-2021-B					OCT -DEC CUST SERVICES - 1 HR/DAY			
						CHECK	14130	TOTAL:	1,576.48
14131	01/14/2021	PRTD	2432 STAPLES ADVANTAGE	108361	3464354612	12/12/2020	21500015	SD011321	83.98
	Invoice: 3464354612					CUST BOS1824234			
				108362	3464354613	12/12/2020	21500015	SD011321	43.49
	Invoice: 3464354613					CUST BOS1824234			
						CHECK	14131	TOTAL:	127.47
14132	01/14/2021	PRTD	2436 TREASURER REGIONAL S	108363	SD585574/OCT	11/30/2020	21500013	SD011321	656.40
	Invoice: SD585574/OCT					LEGAL FEES - OCT 2020			
				108365	SD587416/NOV	12/29/2020	21500013	SD011321	3,748.45
	Invoice: SD587416/NOV					LEGAL FEES - NOV 2020			
						CHECK	14132	TOTAL:	4,404.85
14133	01/14/2021	PRTD	8218 TERRY TURNER	108367	120420	12/04/2020	21500052	SD011321	25.00
	Invoice: 120420					REIMBURSEMENT FOR PRESCHOOL SUP			
						CHECK	14133	TOTAL:	25.00
14134	01/14/2021	PRTD	6391 TYLER BUSINESS FORMS	108368	55478	01/08/2021	21500048	SD011321	762.23
	Invoice: 55478					2020 YR END TAX FORMS			
				108369	55635	01/11/2021	21500048	SD011321	18.92
	Invoice: 55635					2020 YR END TAX FORMS			
						CHECK	14134	TOTAL:	781.15
14135	01/14/2021	PRTD	6082 VERIZON WIRELESS	108370	9869221751/DEC	12/15/2020	21500017	SD011321	1,659.33
	Invoice: 9869221751/DEC					MONTHLY BILL			

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REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

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	CHECK	14135	TOTAL:	1,659.33
NUMBER OF CHECKS	15	*** CASH ACCOUNT TOTAL ***		218,075.71
		COUNT	AMOUNT	
TOTAL PRINTED CHECKS		15	218,075.71	
		*** GRAND TOTAL ***		218,075.71

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REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL								
SRC ACCOUNT									
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
2021 7 146									
APP 5000-2000					SUPERVISION ACCOUNTS PAYABLE		218,075.71		
01/14/2021	SD011321 DP				AP CASH DISBURSEMENTS JOURNAL				
APP 5000-1040					SUPERVISION CASH			218,075.71	
01/14/2021	SD011321 DP				AP CASH DISBURSEMENTS JOURNAL				
					JOURNAL 2021/07/146 TOTAL		218,075.71	218,075.71	

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REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT 5000-1040 5000-2000	2021 7	146	01/14/2021	SUPERVISION CASH SUPERVISION ACCOUNTS PAYABLE	218,075.71	218,075.71
				FUND TOTAL	218,075.71	218,075.71

** END OF REPORT - Generated by Dawn Pearson **

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 5000		1040	SUPERVISION CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
14136	01/28/2021	PRTD	2419 FRONTIER COMMUNICATI	108571	JAN 2021	01/19/2021	21500006	SD012721	51.75
	Invoice: JAN 2021					ACCT 860-526-2940-123179-5			
						CHECK	14136	TOTAL:	51.75
14137	01/28/2021	PRTD	6171 WINDSTREAM	108585	73412892/JAN	01/08/2021	21500020	SD012721	1,422.34
	Invoice: 73412892/JAN					ACCT 209482924			
						CHECK	14137	TOTAL:	1,422.34
14138	01/28/2021	PRTD	6719 EVERSOURCE	108569	51017903063/JAN21	01/19/2021	21500007	SD012721	770.85
	Invoice: 51017903063/JAN21					ACCT 5101-7903063			
						CHECK	14138	TOTAL:	770.85
14139	01/28/2021	PRTD	2154 THE HARTFORD COURANT	108573	030807846000	01/10/2021		SD012721	889.00
	Invoice: 030807846000					CU00263551			
						CHECK	14139	TOTAL:	889.00
14140	01/28/2021	PRTD	2944 PLAN ADMINISTRATION,	108575	JAN2021	01/01/2021		SD012721	296.20
	Invoice: JAN2021					PAL 0868 VOL LIFE			
						CHECK	14140	TOTAL:	296.20
14141	01/28/2021	PRTD	2944 PLAN ADMINISTRATION,	108576	JAN 2021	01/01/2021		SD012721	2,743.12
	Invoice: JAN 2021					REG LIFE PAL0768,0769,0771,0770,0744			
						CHECK	14141	TOTAL:	2,743.12
14142	01/28/2021	PRTD	5372 PMT ASSOCIATES, INC	108577	58964	12/08/2020		SD012721	135.00
	Invoice: 58964					PARA TRAINING			
						CHECK	14142	TOTAL:	135.00
14143	01/28/2021	PRTD	4980 QUALITY PROPANE, INC	108574	1641617	01/20/2021	21500014	SD012721	688.96
	Invoice: 1641617					HEATING FUEL - JULY 2020 - JUN			
						CHECK	14143	TOTAL:	688.96
14144	01/28/2021	PRTD	2432 STAPLES ADVANTAGE	108579	3466598245	01/09/2021	21500015	SD012721	423.59
	Invoice: 3466598245					CUST BOS1824234			

*** GRAND TOTAL *** 15,803.03

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL								
SRC ACCOUNT									
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
2021 7 247									
APP 5000-2000					SUPERVISION ACCOUNTS PAYABLE		15,803.03		
01/28/2021	SD012721 DP				AP CASH DISBURSEMENTS JOURNAL				
APP 5000-1040					SUPERVISION CASH			15,803.03	
01/28/2021	SD012721 DP				AP CASH DISBURSEMENTS JOURNAL				
					JOURNAL 2021/07/247 TOTAL		15,803.03	15,803.03	

SUPERVISION DISTRICT

Supporting the Chester, Deep River, Essex and Region 4 Schools

2021-2022 BUDGET REQUEST

FOR SUPERVISION DISTRICT COMMITTEE AND JOINT BOE VOTE FEBRUARY 25, 2021



DRAFT

A Mission-Driven Learning Community with a PK-12 Line of Sight

Brian J. White, Superintendent of Schools

Vacant, Assistant Superintendent

Sarah Smalley, Director of Pupil Services

Robert Grissom, Finance Director



Regional School District 4
Chester - Deep River - Essex - Region 4

2021-2022 School Year Budget Request

SUPERVISION DISTRICT

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Regional School District 4
Chester - Deep River - Essex - Region 4
2021-2022 School Year Budget Request

SUPERVISION DISTRICT

What is the Supervision District?

The Boards of Education of Chester, Deep River, Essex, and Region 4 endeavor to work together as multiple Boards of Education to support the Region's mission and strategic goals. High-achieving school districts intentionally align school goals, district goals, and Board goals to cultivate a mission-driven organization. The development of a cohesive educational program pre-kindergarten through grade twelve is a fundamental condition for educational excellence.

The Supervision District is unique to the educational system in Chester, Deep River, and Essex due to the complex multiple-board organizational structure. It is a key element facilitating regional cohesiveness. The Supervision District Committee provides oversight of the budget for the Central Administrative Office, which consists of the Superintendent, Assistant Superintendent, Director of Pupil Services, Director of Technology, and the Business Manager.

The Supervision District provides essential shared services to all of the Region's schools including administrative and fiscal services, curricular organization, professional development, the provision of special services, legal support, personnel services, student transportation, and best practices. The Supervision District also provides teachers and staff who work, or are available to work, in any of the Region's schools such as special education, preschool services, gifted and talented support, summer school, and elementary world language, music, and art teachers.

Chartered through an agreement in 1964 among the Boards of Education of Chester, Deep River, Essex, and Region 4, and modified in 2000, the Supervision District was established to fund those programs and services best shared across our schools. A committee composed of three members each from the Chester, Deep River, Essex, and Region 4 Boards of Education govern the Supervision District. The town Boards of Education govern each town's elementary school. The Region 4 Board of Education governs John Winthrop Middle School and Valley Regional High School. The Supervision District Committee chair rotates annually among the chairs of the Boards of Education.

The annual contributions required for each of the Boards is established by the Supervision committee in accordance with the agreement, and allocates each expense in the approved budget according to an accepted methodology. This methodology includes one or more of the following allocation methods:

- 1.) A 3-way allocation based on elementary student populations
- 2.) A 4-way allocation based on total K-12 student populations
- 3.) 1-way allocation for expenses benefiting only one board
- 4.) Use allocation for expenses which can be segregated by frequency or volume of use.



Regional School District 4
Chester - Deep River - Essex - Region 4

2021-2022 School Year Budget Request

SUPERVISION DISTRICT

District Strategies for 2017-2022

All schools and staff will be dedicated to pursuing and implementing the strategies that the strategic planning team identified as the most crucial to the improvement of student success in our priority identified skills. They are:

1. Operationalize a three community, unified focus: Pre-K to 12 on critical and creative thinking for solving difficult problems and to focus and align the districts' goal setting processes with these priorities across towns, building and grades.
2. Clarify/unify the assessment philosophy of the districts and comprehensively audit the use of assessment resources to ensure they are consistently applied throughout the districts and then build/use the assessment capacity of the districts to enable reliable assessment and data reporting of student proficiency in the priority skills (3 Year Process).
 - Data collection across the districts
 - Assessment Audit
 - Assessment Philosophy
3. Support teachers in the enhancement of their capacity (professional learning, development, support and feedback) to teach and assess higher order thinking skills (critical and creative problem-solving) in a digital learning environment. - (Educator Evaluation Rubric 3B and 3C).



Regional School District 4 Chester - Deep River - Essex - Region 4

2021-2022 School Year Budget Request

SUPERVISION DISTRICT

Average Daily Membership

What is Average Daily Membership (ADM)?

The Supervision District provides essential shared services to the Chester, Deep River, Essex, and Region 4 schools. The costs associated with Supervision District are assigned to member districts using a three-way allocation for shared elementary services. A four-way allocation is used for services shared by all member districts including Region 4. The allocations are based on the Average Daily Membership (ADM) among the participating Boards of Education. Preschool special needs students (minus typical peers) are counted and assigned to the home district. Students who are educated out of district are assigned to the home district (special education, vocational agriculture); this does not include students who attend technical high schools or adult education.

Average Daily Membership for the subsequent budget year is determined by the total number of students in each district grades K-6 or 7-12 based upon the Connecticut State Department of Education October 1 census of actual enrollment in the current year.

Average Daily Membership Calculation for the 2021/2022 Budget

■ Average Daily Membership based upon a three-way allocation to the elementary districts

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>
School Year 2021/2022	28.55%	31.83%	39.62%
School Year 2020/2021 *	25.60%	33.16%	41.24%
Change	2.95%	-1.33%	-1.62%

■ Average Daily Membership based upon a four-way allocation to the districts

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>	<u>Region 4</u>
School Year 2021/2022	13.18%	14.70%	18.30%	53.82%
School Year 2020/2021 *	11.90%	15.41%	19.17%	53.52%
Change	1.28%	-0.71%	-0.87%	0.30%



Regional School District 4
Chester - Deep River - Essex - Region 4

2021-2022 School Year Budget Request

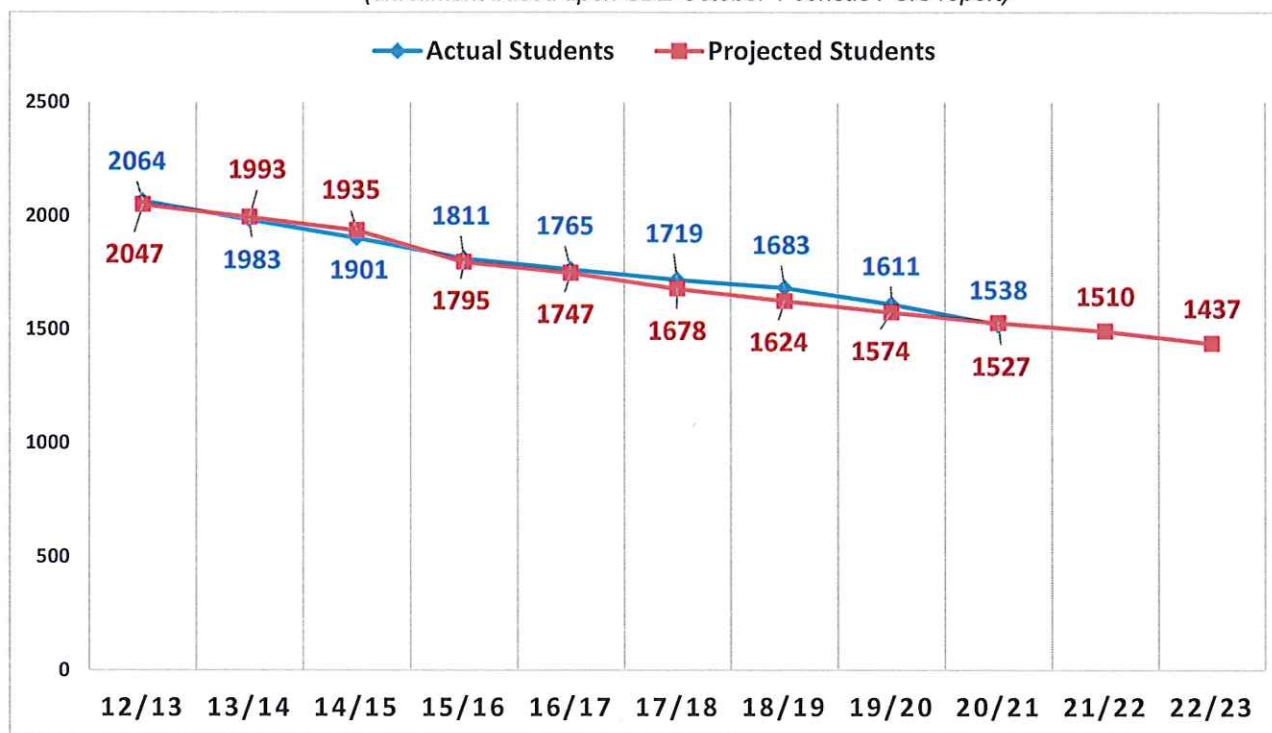
SUPERVISION DISTRICT

Total: Chester, Deep River, Essex, Region 4

Enrollment and Projections (Grades K-12)

2012/13 through 2022/23

(enrollment based upon SDE October 1 census PSIS report)

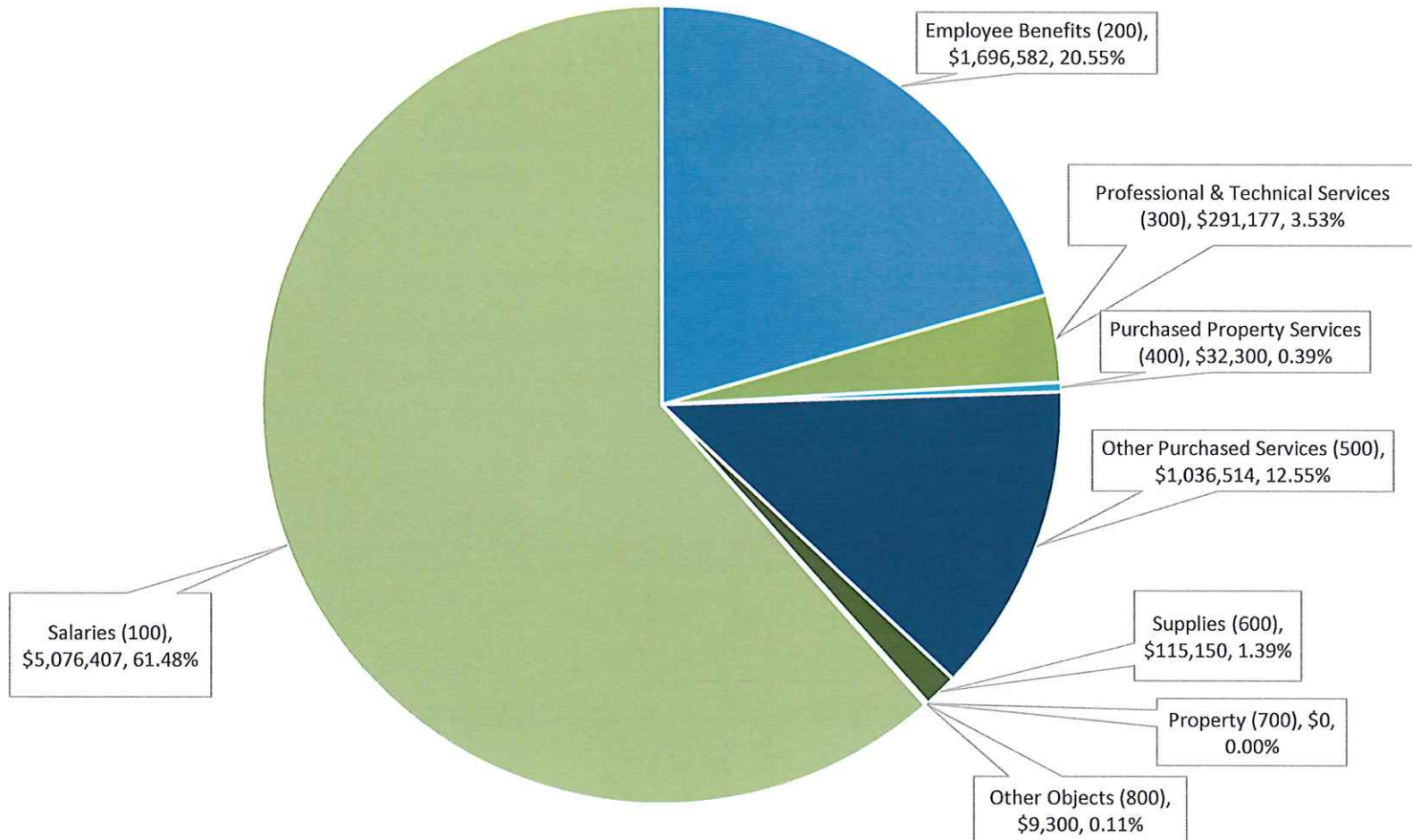


*Pete Prowda projections used for years 12/13 through 20/21

*NESDEC study used for projections for 21/22 and 22/23

SUPERVISION DISTRICT
Chester - Deep River - Essex - Region 4
Proposed Budget for School Year 2021-2022

2021-2022 Analysis of Requested Budget by Object
Total Budget Request: \$8,257,430



BUDGET SUMMARY									
EXPENDITURES BY OBJECT	2018-19 Approved Budget	2018-19 Actual Expenses	2019-2020 Approved Budget	2019-2020 Actual Expenses	2020-2021 Approved Budget	2021-2022 Requested Budget	% Change over 2021	\$ Change over 2021	Object Description
Salaries (100)	4,248,750	4,136,853	4,774,662	4,746,869	4,849,242	5,076,407	4.68%	227,165	Includes regular and extra compensatory wages for employees
Employee Benefits (200)	1,359,519	1,347,630	1,522,480	1,551,698	1,639,943	1,696,582	3.45%	56,639	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare. Additionally, includes Worker's & Unemployment Compensation
Professional & Technical Services (300)	259,277	336,258	282,481	283,424	317,405	291,177	-8.26%	-26,228	Legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Purchased Property Services (400)	22,852	22,386	39,300	31,382	40,456	32,300	-20.16%	-8,156	Expenditures from these accounts are used for upkeep and repairs of school buildings and equipment.
Other Purchased Services (500)	967,597	937,882	989,134	858,780	1,005,965	1,036,514	3.04%	30,549	Expenditures from these accounts are used primarily for student transportation for all districts, communications, travel, and conferences.
Supplies (600)	110,072	115,915	112,422	79,107	117,750	115,150	-2.21%	-2,600	Includes supplies, materials, textbooks, utilities such as propane heat and diesel fuel for the student buses.
Property (700)	0	0	0	0	0	0	0.00%	0	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	8,924	8,241	8,924	9,835	7,950	9,300	16.98%	1,350	These accounts are used to budget for professional memberships.
TOTAL	6,976,991	6,905,167	7,729,403	7,561,094	7,978,711	8,257,430	3.49%	278,720	
SUBTOTAL	6,976,991	6,905,167	7,729,403	7,561,094	7,978,711	8,257,430			
Revenues *	30,000	15,000	15,000	18,380	15,000	15,000			
GRAND TOTAL	6,946,991	6,890,167	7,714,403	7,542,714	7,963,711	8,242,430			

3.49%
278,720

* The regular education typical peers would pay a tuition to participate in the preschool program and miscellaneous revenue.



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT
BY OBJECT CODE

BY OBJECT CODE		2018-2019 Approved Budget	2018-2019 Actual Expenses	2019-2020 Approved Budget	2019-2020 Actual Expenses	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2021-2022 Requested Budget	% Change over 2021	\$ Change over 2021	Object Description
OBJECT 100 - SALARIES:											
5111	Administration	878,294	900,459	923,998	900,907	23,091	948,206	955,891	0.81%	7,686	Includes salaries of the Superintendent, Asst. Superintendent, Finance Director, Director of Technology, Director of Pupil Services, Supervisor of Pupil Services
5113	Teachers	2,856,004	2,701,860	3,097,800	3,055,932	41,868	3,120,606	3,273,022	4.88%	152,416	Contractual salaries for special education and special area teachers. ESY program salaries.
5114	Finance Office Staff/Secretaries	429,698	448,354	482,024	495,343	(13,319)	502,529	525,656	4.60%	23,127	Salaries for Finance Office staff and Secretaries in the Central Office.
5115	Custodial Service	8,541	1,519	0	0	0	0	0	0%	0	Part-time custodial service for the Central Office. Moved to Purchased Services in 19/20.
5116	Nurse Coordinator Stipend	3,000	3,000	3,000	1,857	1,143	3,000	3,000	0.00%	0	Stipend for a nurse to coordinate the district-wide nursing staff and stipend for ESL Coordinator.
	ESL Stipend	0	0	0	0	0	0	5,000	100.00%	5,000	Stipend for a teacher for English Language learning needs for students in the community.
5120	Managemnt System Admin. & Network Technicians	47,685	46,924	245,340	254,312	(8,972)	247,401	281,338	13.72%	33,937	Salary for Management System Administrator and Network Technicians. Increase to 12 month positions.
5123	Substitute Teachers	20,000	26,293	20,000	31,574	(11,574)	25,000	30,000	20.00%	5,000	To provide coverage for when teachers are absent from school.
5124	Substitute Secretary	500	0	500	0	500	500	500	0.00%	0	To provide coverage for when secretaries are absent.
5134	Secretary OT	1,000	7,895	2,000	6,744	(4,744)	2,000	2,000	0.00%	0	Overtime necessary for projects to remain on a timely basis.
5135	Board of Education Clerk	1,200	0	0	200	(200)	0	0			To provide wages for Board of Education Clerk.
TOTAL SALARIES		4,245,922	4,136,853	4,774,662	4,746,869	27,793	4,849,242	5,076,407	4.68%	227,165	
OBJECT 200 - EMPLOYEE BENEFITS:											
5210	Health Insurance	921,796	1,066,265	1,205,864	1,209,864	(4,000)	1,240,364	1,240,364	0.00%	(0)	To provide contractual health insurance to supervision employees.
5212	Appropriation: Health Insurance Reserve Fund						40,381	40,381	0.00%	0	Appropriation: Health Insurance Reserve Fund
5214	Life Insurance	7,496	6,972	7,818	7,637	181	8,603	7,248	-15.75%	(1,355)	To provide contractual life insurance to supervision employees.
5222	MERF - Municipal Employee Retirement Fund	84,938	89,639	97,198	117,402	(20,204)	132,517	164,619	24.22%	32,102	To provide contractual contribution to the State's Municipal Employees Retirement Fund for non-certified employees.
5223	FICA/Medicare	121,989	113,694	131,119	129,426	1,693	118,090	157,842	33.66%	39,752	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250	Unemployment Compensation	10,000	3,653	5,000	7,532	(2,532)	4,000	5,000	25%	1,000	Payments for actual unemployment claims filed by former Supervision District employees.
5260	Worker's Compensation Insurance	35,807	35,807	36,881	36,837	44	37,988	39,127	3.00%	1,140	Premium payments, required by statute, for all Supervision employees.
5291	Annuities	29,500	31,600	38,600	43,000	(4,400)	58,000	42,000	-27.59%	(16,000)	Contractual contributions to annuity contracts.
						0					
TOTAL EMPLOYEE BENEFITS		1,211,526	1,347,630	1,522,480	1,551,698	(29,217)	1,639,943	1,696,582	3.45%	56,639	



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT
BY OBJECT CODE

BY OBJECT CODE		2018-2019 Approved Budget	2018-2019 Actual Expenses	2019-2020 Approved Budget	2019-2020 Actual Expenses	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2021-2022 Requested Budget	% Change over 2021	\$ Change over 2021	Object Description
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:											
5322	Instructional Program Improvement										
	Prof Development Programs	51,000	54,464	51,000	44,329	6,671	35,000	30,000	-14.29%	(5,000)	Services performed by persons to assist teachers and supervisors to enhance the quality of the teaching process. Professional development for PK-12 activities.
	Curriculum Writing	28,000	27,092	28,000	23,526	4,474	20,000	20,000	0.00%	0	Curriculum development and revision across all content areas.
	Teacher Course Reimbursement	10,740	10,236	7,000	0	7,000	16,385	38,504	135.00%	22,119	Contractual reimbursement for courses.
	TOTAL INSTR. PROGRAM	89,740	91,791	86,000	67,855	18,145	71,385	88,504	23.98%	17,119	
5330	Other Professional Services										
	Summer School	35,000	35,088	30,000	31,419	(1,419)	23,000	0	-100.00%	(23,000)	To provide enrichment and remedial support services during the summer.
	Management Information Systems	91,537	116,296	118,981	123,946	(4,965)	151,878	152,673	0.52%	795	Annual maintenance and support for the districts management information systems such as MUNIS, Powerschool Student Database, Frontline, virus and other software.
	Legal/Audit/Other Prof Serv	41,500	86,194	41,500	60,203	(18,703)	37,500	50,000	33.33%	12,500	Legal and Audit services for the Supervision District. Includes the districtwide medical advisor and enrollment projection services.
	Custodial Services			6,000	0	6,000	8,642	0	-100.00%	(8,642)	Moved from Salary Object - purchased service through Region 4.
	Professional Services	1,500	6,889	0		0	25,000	0	-100.00%	(25,000)	To provide outside professional support for fiscal operations.
	TOTAL OTHER PROF SERVICES	169,537	244,467	196,481	215,569	(19,087)	246,020	202,673	-17.62%	(43,347)	
	TOTAL PURCH/TECH SERVICES	259,277	336,258	282,481	283,423	(942)	317,405	291,177	-8.26%	(26,228)	



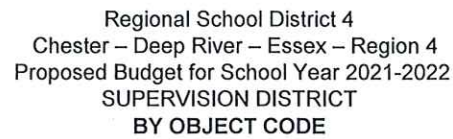
Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT
BY OBJECT CODE

BY OBJECT CODE		2018-2019 Approved Budget	2018-2019 Actual Expenses	2019-2020 Approved Budget	2019-2020 Actual Expenses	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2021-2022 Requested Budget	% Change over 2021	\$ Change over 2021	Object Description
OBJECT 400 - PURCHASED PROPERTY SERVICES:											
5412	Electricity	7,800	6,000	7,800	6,116	1,684	7,956	7,800	-1.96%	(156)	To provide electrical energy to the Central Office.
5430	Repairs & Maintenance										
	General Tech Repairs	3,500	0	3,500	3,500	0	3,500	3,500	0.00%	0	To provide repairs to technology equipment
	Instructional Repairs	500	0	500	0	500	500	500	0.00%	0	To provide repairs to Special Education
	Central Office Repairs	1,000	7,439	15,000	15,252		15,000	10,000	-33.33%	(5,000)	To provide repairs to the Central Office
	Non-Instructional Repairs	1,000	0	1,000	0	1,000	1,000	0	-100.00%	(1,000)	To provide repairs to non-instructional district equipment
	TOTAL REPAIRS & MAINT	6,000	13,439	20,000	18,752	1,248	20,000	14,000	-30.00%	(6,000)	
5440	Leases										
	Technology Lease	0	0	3,500	0	3,500	3,500	3,500	0.00%	0	To provide the lease purchase of technology for the district.
	Central Office Rentals	9,052	8,948	8,000	6,513	1,487	9,000	7,000	-22.22%	(2,000)	Equipment lease agreements for the postage meter and Central Office copy machines.
	TOTAL LEASES	9,052	8,948	11,500	6,513	4,987	12,500	10,500	-16.00%	(2,000)	
	TOTAL PURCH PROPERTY SERVICES	22,852	22,386	39,300	31,382	7,918	40,456	32,300	-20.16%	(8,156)	
OBJECT 500 - OTHER PURCHASED SERVICES:											
5510	Daily Transportation	722,585	723,868	744,263	657,828	86,436	774,034	806,031	4.13%	31,997	Contractual bus service for public elementary, middle and high schools.
5513	Sp Ed. In-District Transportation	123,034	129,087	126,725	103,907	22,818	131,794	131,794	0.00%	0	Contractual bus service for special education transportation includes 1 pre-school and 2 "tri-town" mini bus.
5515	Sp Ed. Extended School Year	34,033	19,809	35,054	40,538	(5,484)	26,456	28,606	8.13%	2,150	Transportation for mandatory summer program.
5520	Comprehensive Insurance	4,679	2,626	4,819	4,508	312	5,093	5,245	2.98%	152	Supervision's portion of premium payments for Property and Liability Insurance.
5530	Communications	50,000	31,550	45,000	23,793	21,207	35,000	30,000	-14.29%	(5,000)	Includes districtwide telephone, fax and cellular services.
5540	Advertising	750	1,395	750	3,494	(2,744)	750	3,000	300.00%	2,250	Provides for typical advertising needs.
5580	Travel & Conference										
	Professional Development	2,800	2,357	2,500	2,130	370	2,500	1,500	-40.00%	(1,000)	Conferences/training for Supervision District Staff.
	Central Office Travel & Conf	19,500	16,350	19,500	13,475	6,025	19,500	19,500	0.00%	0	Contractual travel and conference allowances for Central Office staff.
	Courier Service	10,216	10,310	10,522	9,108	1,415	10,838	10,838	0.00%	(0)	Provides the inter-building and post office courier service.
	TOTAL TRAVEL & CONF	32,516	29,017	32,522	24,713	7,810	32,838	31,838	-3.05%	(1,000)	
	TOTAL OTHER PURCH SERVICES	967,597	937,351	989,134	858,780	130,354	1,005,965	1,036,514	3.04%	30,549	



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT
BY OBJECT CODE

BY OBJECT CODE		2018-2019 Approved Budget	2018-2019 Actual Expenses	2019-2020 Approved Budget	2019-2020 Actual Expenses	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2021-2022 Requested Budget	% Change over 2021	\$ Change over 2021	Object Description
OBJECT 600 - SUPPLIES:											
5610	General Supplies										
	Printing & Admin Supplies	2,500	3,438	2,500	1,849	651	2,500	500	-80.00%	(2,000)	To provide funds for the printing and distribution of regional publications & misc admin supplies.
	General Office Supplies	10,000	10,713	10,000	8,634	1,366	15,000	12,500	-16.67%	(2,500)	To provide the supplies necessary to conduct the business of the Central Office.
	Fiscal Services Supplies	1,000	924	1,000	1,000	0	1,000	1,000	0.00%	0	To provide the forms and supplies necessary for the Finance Office.
	TOTAL GENERAL SUPPLIES	13,500	15,074	13,500	11,484	2,016	18,500	14,000	-24.32%	(4,500)	
5611	Instructional Supplies										
	Occupational Therapy Supplies	722	603	722	410	312	600	600	0.00%	0	To provide for consumable materials and other supplies necessary to conduct special education and pupil services.
	PreK Special Education Supplies	3,000	2,914	3,000	2,704	296	3,000	5,100	70.00%	2,100	Consumable materials and other supplies necessary to conduct the preschool special education program.
	Social Work Services Supplies	500	0	500	0	500	250	250	0.00%	0	To provide for consumable materials and other supplies necessary to for the District's social workers.
	Speech & Language Supplies	450	450	450	131	319	400	400	0.00%	0	To provide for consumable materials and other supplies necessary to for the District's speech and language program.
	Staff Recognition	100	0	100	0	100	0	0	0.00%	0	To provide for funding for recognition and awards for staff special achievements.
	TOTAL INSTRUCT SUPPLIES	4,772	3,967	4,772	3,244	1,528	4,250	6,350	49.41%	2,100	
5613	Maintenance Supplies	1,000	1,032	1,000	917	83	1,200	1,000	-16.67%	(200)	To provide for maintenance and cleaning supplies for Central Office.
5624	Heating Fuel	6,500	9,053	5,400	7,122	(1,722)	5,400	5,400	0.00%	0	To provide gas to heat the Central Office.
5626	Diesel Fuel	82,000	85,549	85,000	55,617	29,383	87,000	87,000	0.00%	0	Fuel necessary for our daily transportation.
	Total Maintenance/Diesel		95,634	91,400	63,656	27,744	93,600	93,400	-16.67%	(200)	



* The regular education typical peers would pay a tuition to participate in the preschool program and miscellaneous revenue.

Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT

SUPERVISION DISTRICT STAFFING ANALYSIS

LOCALLY FUNDED		19-20	20-21	21-22 Proposed	Adjustments
Position	Description				
5111	Administration				
	Superintendent	1.00	1.00	1.00	0.00
	Assistant Superintendent	1.00	1.00	1.00	0.00
	Finance Director	1.00	1.00	1.00	0.00
	Director of Technology	1.00	1.00	1.00	0.00
	Director of Pupil Services	0.90	0.90	0.90	0.00
	Pupil Services Supervisor	1.00	1.00	1.00	0.00
	Total Administration	5.90	5.90	5.90	0.00
5113	Teachers				
	Art (PK-6)	2.50	2.50	2.50	0.00
	FLES (PK-6)	2.00	2.00	2.00	0.00
	Music (PK-6)	4.60	4.60	4.60	0.00
	PE (PK-6)	2.50	2.50	2.50	0.00
	Media Specialist	2.70	2.70	2.70	0.00
	Special Education (K-6)	11.80	11.30	11.30	0.00
	Behavior Analyst (BCBA) (K-6)	0.70	0.70	0.70	0.00
	Psychologists (PK-12)	2.60	2.60	2.60	0.00
	Social Workers (PK-6)	1.80	1.80	1.80	0.00
	Occupational Therapist (PK-12)	1.40	1.40	1.40	0.00
	Speech & Language (PK-6)	4.30	4.30	4.30	0.00
	Preschool (PK)	3.00	3.00	3.00	0.00
	Total Teachers	39.90	39.40	39.40	0.00
5114	Secretaries/Finance Office Staff				
	Fiscal Services	2.80	2.80	3.00	0.20
	Central Office	4.00	4.00	4.00	0.00
	Total Secretaries/Finance Office Staff	6.80	6.80	7.00	0.20
5119	Para-educators				
	Elementary Special Education	0.00	0.00	0.00	0.00
5120	Technology				
	Management System Administrator	0.75	0.75	0.75	0.00
	Technology Integration Specialist	0.00	0.00	0.00	0.00
	Network Technicians	4.00	4.00	4.00	0.00
	Total Technology Personnel	0.75	4.75	4.75	0.00
	TOTAL LOCALLY FUNDED	57.35	56.85	57.05	0.20
GRANT FUNDED					
5111	Administration	0.10	0.10	0.00	-0.10
5113	Teachers	1.50	1.50	1.00	-0.50
5119	Para-educators - Special Education (PK)	6.50	6.50	6.50	0.00
5119	Para-educators	0.00	0.00	1.00	1.00
	TOTAL GRANT FUNDED	8.10	8.10	8.50	0.40



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT
Budget Allocation - 2021-2022

Obj #	Func #	Proposed Amount	Description	ADM Split		Chester	Deep River	Essex	Region #4	Total
				1 District	4 Districts					
				1	3	0.00%	0.00%	0.00%	100.00%	100.00%
				Elementary	3	28.55%	31.83%	39.62%	0.00%	100.00%
				4 Districts	4	13.18%	14.70%	18.30%	53.82%	100.00%
100 - SALARIES:										
5111	1207	112,933	Technology Director	4		14,885	16,601	20,667	60,781	112,933
5111	1215	293,475	Student Services	4		38,680	43,141	53,706	157,948	293,475
5111	2321	549,483	Superintendent/Asst Super/Bus Mgr	4		72,422	80,774	100,555	295,732	549,483
TOTAL 5111		955,891	Administration			125,986	140,516	174,928	514,461	955,891
5113	1101	186,898	Art	Usage		52,266	72,755	61,877	-	186,898
5113	1104	178,705	Foreign Language	Usage		44,570	62,483	71,652	-	178,705
5113	1109	385,630	Music	Usage		88,929	126,297	170,404	-	385,630
5113	1110	187,411	PE	Usage		71,312	52,189	63,910	-	187,411
5113	1123	201,638	Media Specialist	Usage		43,543	89,565	68,530	-	201,638
5113	1215	800,108	Special Ed	Usage		246,095	308,379	245,634	-	800,108
5113	2135	160,739	Occupational Therapy	Usage		45,534	72,276	8,094	34,836	160,739
5113	2113	162,555	Social Work	Usage		68,760	93,795	-	-	162,555
5113	2140	210,993	Psychological Services	Usage		34,793	34,793	84,160	57,247	210,993
5113	2150	366,312	Speech/Language	Usage		88,106	108,505	169,701	-	366,312
5113	1215	50,510	Related Services - BCBA	4		6,657	7,425	9,243	27,184	50,510
5113	1215	133,000	ESY Teachers *	Usage / 3		25,582	28,521	35,501	43,396	133,000
5113	1290	248,523	Pre-Kindergarten	3		70,953	79,105	98,465	-	248,523
TOTAL 5113		3,273,022	Teachers			887,101	1,136,087	1,087,170	162,663	3,273,022
5114	2321	525,656	Secretary / Finance Office Staff	4		69,281	77,271	96,195	282,908	525,656
5116	2435	8,000	ESL / Health Services Stipend	4		1,054	1,176	1,464	4,306	8,000
5120	2321	54,046	PowerSchool Administrator	4		7,123	7,945	9,890	29,088	54,046
5120	2321	227,292	Network Techs	4		29,957	33,412	41,594	122,328	227,292
5123	1215	30,000	Sub Teachers	3		8,565	9,549	11,886	-	30,000
5124	1215	500	Sub Secty/Aide	3		143	159	198	-	500
5134	2321	2,000	OT Secty/Aides	4		264	294	366	1,076	2,000
100		5,076,407	Salaries			1,129,475	1,406,410	1,423,694	1,116,830	5,076,407
* ESY Pre-K to 6 = 3-way split; R4 = usage % of salaries per individual budget						22.25%	27.70%	28.05%	21.99%	99.99%



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT

Obj #	Func #	Proposed Amount	Description	ADM Split					
					Chester	Deep River	Essex	Region #4	Total
				1 District	0.00%	0.00%	0.00%	100.00%	100.00%
				Elementary	28.55%	31.83%	39.62%	0.00%	100.00%
				4 Districts	13.18%	14.70%	18.30%	53.82%	100.00%
200 - BENEFITS									
5210	2321	236,429	Supt Office / Admin	4	31,161	34,755	43,267	127,246	236,429
5210	1101	85,875	Art	3	24,517	27,334	34,024	-	85,875
5210	1104	34,824	Foreign Language	3	9,942	11,084	13,797	-	34,824
5210	1109	122,750	Music	3	35,045	39,071	48,634	-	122,750
5210	1110	34,579	PE	3	9,872	11,006	13,700	-	34,579
5210	1215	223,441	Special Education	3	63,792	71,121	88,527	-	223,441
5210	1215	34,824	Occupational Therapy	4	4,590	5,119	6,372	18,742	34,824
5210	1290	85,875	Preschool	3	24,517	27,334	34,024	-	85,875
5210	1215	32,610	Social Work	3	9,310	10,380	12,920	-	32,610
5210	1215	54,587	Psychological Services	4	7,195	8,024	9,989	29,379	54,587
5210	1215	74,103	Speech & Language	4	9,767	10,893	13,561	39,882	74,103
5210	2321	88,804	Secretaries / Bookkeepers	4	11,704	13,054	16,251	47,794	88,804
5210		131,663	Media Specialist & Tech	4	17,353	19,354	24,094	70,861	131,663
		1,240,364	Total Health Insurance		258,767	288,532	359,161	333,905	1,240,365
5212		40,381	Appropriation: Health Insurance Reserve	4	5,322	5,935	7,390	21,733	40,381
5214	2321	3,400	Supt / Admin	4	448	500	622	1,830	3,399
5214	1101	266	Art	3	76	85	105	-	266
5214	1104	77	Foreign Language	3	22	25	31	-	77
5214	1109	243	Music	3	69	77	96	-	243
5214	1110	177	PE	3	51	56	70	-	177
5214		262	Media Specialist	3	75	83	104	-	262
5214	1215	674	Special Education	3	192	215	267	-	674
5214	2135	89	Occupational Therapy	4	12	13	16	48	89
5214	1290	166	Preschool	3	47	53	66	-	166
5214	2113	88	Social Work	Usage	33	55	-	-	88
5214	2140	89	Psychological Services	4	12	13	16	48	89
5214	2150	343	Speech & Language	4	45	50	63	184	343
5214	1207	211	Technology	4	28	31	39	113	211



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT

Obj #	Func #	Proposed Amount	Description	ADM Split		Chester	Deep River	Essex	Region #4	Total
				1 District	1					
				Elementary	3					
				4 Districts	4					
5214	2321	1,165	Secretaries / Bookkeepers	4		154	171	213	627	1,165
214	2600	-	Custodial Service	4		-	-	-	-	-
5214		7,248	Total Life Insurance			1,263	1,427	1,708	2,850	7,248
222	1207	15,962	Technology Director	4		2,104	2,346	2,921	8,591	15,962
222	1207	18,212	Technology Technician	4		2,400	2,677	3,333	9,802	18,212
222	2321	20,929	Admin	4		2,758	3,077	3,830	11,264	20,929
222	2321	28,149	Secretary/Bookkeeping	4		3,710	4,138	5,151	15,150	28,149
222	2321	81,367	Other Staff	4		10,724	11,961	14,890	43,792	81,367
222	2600	-	Custodial Service	4		-	-	-	-	-
		164,619	Total MERF	4		21,697	24,199	30,125	88,598	164,619
223	2321	-	Supt / Admin	4		-	-	-	-	-
5223	1101	2,500	Art	3		714	796	991	-	2,500
5223	1104	2,500	Foreign Language	3		714	796	991	-	2,500
5223	1109	5,200	Music	3		1,485	1,654	2,061	-	5,200
5223	1110	3,000	PE	3		857	954	1,190	-	3,000
5223		12,028	Media Specialist	3		3,434	3,829	4,765	-	12,028
5223	1215	16,000	Special Education	3		4,568	5,093	6,339	-	16,000
5223	1215	2,800	Occupational Therapy	4		369	412	512	1,507	2,800
5223	1215	3,391	Pre-k	3		968	1,079	1,344	-	3,391
5223	1215	2,105	Social Work (1)	Usage		778	1,327	-	-	2,105
5223	2134	9,000	Nurse	4		1,186	1,323	1,647	4,844	9,000
5223	1215	4,900	Psychological Services (2)	4		646	720	897	2,637	4,900
5223	1215	2,000	Speech & Language	4		264	294	366	1,076	2,000
5223	2321	61,500	Admin / Secretaries / Bookkeepers	4		8,106	9,041	11,255	33,099	61,500
5223	1116	2,000	Substitute Teachers	3		571	637	793	-	2,001
5223	1207	24,168	Technology	4		3,185	3,553	4,423	13,007	24,168
5223	2321	1,950	Summer School	4		257	287	357	1,049	1,950
5223	2321	2,800	PD & Curriculum Writing	4		369	412	512	1,507	2,800
5223		157,842	Total FICA / Medicare			28,470	32,204	38,441	58,727	157,842



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT

Obj #	Func #	Proposed Amount	Description	ADM Split		Chester	Deep River	Essex	Region #4	Total
				1 District	1					
				Elementary	3	28.55%	31.83%	39.62%	0.00%	100.00%
				4 Districts	4	13.18%	14.70%	18.30%	53.82%	100.00%

Unemployment & Worker's Compensation:

5250 & 5291	2321 2310	44,127 42,000	Workers Comp/Unemployment Comp Admin Annuities	4 4	5,816 5,536	6,487 6,174	8,075 7,686	23,749 22,604	44,127 42,000
200		1,696,582	Employee Benefits		326,872	364,958	452,586	552,166	1,696,582
			% of benefits per individual budget		19.27%	21.51%	26.68%	32.55%	100%

300 - PURCHASED SERVICES:

5322	1190	30,000	Prof Development Programs	4	3,954	4,410	5,490	16,146	30,000
5322	2213	20,000	Summer Curriculum	4	2,636	2,940	3,660	10,764	20,000
5322	2310	38,504	Teacher Course Reimbursement	3	10,993	12,256	15,255	-	38,504
5330	1116	-	Summer School	4	-	-	-	-	-
5330	1207	152,673	Technology	4	20,122	22,443	27,939	82,169	152,673
5330	2310	50,000	Legal /Audit	4	6,590	7,350	9,150	26,910	50,000
5330	2310	-	Custodial	4	-	-	-	-	-
5330		-	Consultants	4	-	-	-	-	-
300		291,177	Purchased Services		44,295	49,399	61,494	135,989	291,177
			% of purchased services per individual budget		15.21%	16.97%	21.12%	46.70%	100%

400 - PURCHASED PROPERTY SERVICES:

5412	2600	7,800	Electricity	4	1,028	1,147	1,427	4,198	7,800
5430	1207	3,500	General Tech Repairs	4	461	515	641	1,884	3,500
5430	2150	500	Speech Repairs	4	66	74	92	269	500
5430	2321	10,000	Central Office Building	4	1,318	1,470	1,830	5,382	10,000
5430	2510	-	Non-Instructional (Fiscal)	4	-	-	-	-	-
5440	2321	10,500	Copy Machine	4	1,384	1,544	1,922	5,651	10,500
400		32,300	Purchased Property Services		4,257	4,748	5,911	17,384	32,300
			% of purchased property services per individual budget		13.18%	14.70%	18.30%	53.82%	100%



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT

Obj #	Func #	Proposed Amount	Description	ADM Split		Chester	Deep River	Essex	Region #4	Total
				1 District	1	0.00%	0.00%	0.00%	100.00%	100.00%
				Elementary	3	28.55%	31.83%	39.62%	0.00%	100.00%
				4 Districts	4	13.18%	14.70%	18.30%	53.82%	100.00%
500 - OTHER PURCHASED SERVICES:										
5510	2700	806,031	Daily Transportation	Usage	111,071	111,071	196,994	386,895	806,031	
5513	2700	131,794	2 Mini Bus (SpEd)	3	37,627	41,950	52,217	-	131,794	
5515	2700	28,606	SpEd Trips & Summer School	3	8,167	9,105	11,334	-	28,606	
5520	2310	5,245	Insurance	4	691	771	960	2,823	5,245	
5530	2321	30,000	Communications	4	3,954	4,410	5,490	16,146	30,000	
5540	2321	3,000	Advertising	4	395	441	549	1,615	3,000	
5580	2213	1,500	Travel - Prof. Development	4	198	221	275	807	1,500	
5580	2321	19,500	Travel - Superintendent's Office	4	2,570	2,867	3,569	10,495	19,500	
5580	2321	10,838	Courier Service	4	1,428	1,593	1,983	5,833	10,838	
500		1,036,514	Other Purchased Services		166,102	172,429	273,370	424,614	1,036,514	
% of other purchased services per individual budget					16.03%	16.64%	26.37%	40.97%	100%	

600 - SUPPLIES:

5610	2310	500	Publish Regional Publication	4		66	74	92	269	500
5610	2321	12,500	General Office Supplies	4		1,648	1,838	2,288	6,728	12,500
5610	2510	1,000	Fiscal Svcs	4		132	147	183	538	1,000
5611	1215	600	Occupational Therapy	4		79	88	110	323	600
5611	1290	5,100	Pre-K SpEd	3		1,456	1,623	2,021	-	5,100
5611	2113	250	Social Work	3		71	80	99	-	250
5611	2150	400	Speech & Language	3		114	127	158	-	400
5613	2600	1,000	Maintenance Supplies	4		132	147	183	538	1,000
5624	2600	5,400	Heating Fuel	4		712	794	988	2,906	5,400
5626	2700	87,000	Transportation Fuel	Usage		10,875	10,875	21,750	43,500	87,000
5641	1290	500	Pre-K SpEd	3		143	159	198	-	500
5641	2140	400	Psych Svcs	4		53	59	73	215	400
5642	2321	500	Professional Books	4		66	74	92	269	500
600		115,150	Supplies			15,546	16,084	28,234	55,287	115,150
% of supplies per individual budget						13.50%	13.97%	24.52%	48.01%	100%



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2021-2022
SUPERVISION DISTRICT

Obj #	Func #	Proposed Amount	Description	ADM Split					
					Chester	Deep River	Essex	Region #4	Total
				1 District	0.00%	0.00%	0.00%	100.00%	100.00%
				Elementary	28.55%	31.83%	39.62%	0.00%	100.00%
				4 Districts	13.18%	14.70%	18.30%	53.82%	100.00%
700 - PROPERTY:									
5730	2510	-	Technology	4	-	-	-	-	-
		-			-	-	-	-	-
TOTAL									
700		-	Property		-	-	-	-	-
% of property per individual budget					0%	0%	0%	0%	0%
800 - OTHER OBJECTS:									
5810	2222	200	Library Co-op	4	26	29	36	108	200
5810	2321	8,000	Superintendent's Office	4	1,054	1,176	1,464	4,305	8,000
5810	2510	1,100	Fiscal Services	4	145	162	201	592	1,100
800		9,300	Other Objects		1,226	1,367	1,703	5,004	9,300
% of other objects per individual budget					13.18%	14.70%	18.31%	53.81%	100%
8,257,430 TOTAL 21-22 REQUESTED EXPENDITURES					1,687,772	2,015,394	2,246,991	2,307,272	8,257,430
-	Additional Services				-	-	-	-	-
(15,000)	Revenues				(4,283)	(4,775)	(5,943)	-	(15,000)
8,242,430	GRAND TOTAL 21-22 REQUESTED BUDGET				1,683,489	2,010,619	2,241,048	2,307,272	8,242,430
% of total per individual budget					20.42%	24.39%	27.19%	27.99%	100%

	Chester	Deep River	Essex	Region 4	
2021-2022 Supervision District Allocation	1,687,772	2,015,394	2,246,991	2,307,272	8,257,430
2020-2021 Allocation *	1,542,660	1,924,358	2,253,465	2,258,228	7,978,711
\$ change over 2020-2021	145,113	91,035	(6,474)	49,045	278,719
% Change over 2020-2021	9.41%	4.73%	-0.29%	2.17%	3.5%

* 2020-2021 allocation corrected from 21-22 Workshop #3 budget document (1/20/2021), based on revised 20-21 ADM calculation March 5, 2020. No change to total dollars.

Regional School District 4
Supervision District
FY 2020-2021 Year-to-Date as of January 31, 2021

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense	2020-2021 Encumbrances	2020-2021 Available Balance
<u>OBJECT 100 - SALARIES:</u>							
TOTAL SALARIES		4,849,241	-	4,849,241	2,409,449	2,262,432	177,360
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
TOTAL EMPLOYEE BENEFITS		1,639,943	-	1,639,943	988,205	621,688	30,050
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
TOTAL PURCHASED & TECHNICAL SERVICES		317,405	3,580	320,985	158,970	54,171	107,843
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>							
TOTAL PURCHASED PROPERTY SERVICES		40,457	-	40,457	7,631	5,132	27,694
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>							
TOTAL OTHER PURCHASED SERVICES		1,005,965	-	1,005,965	353,497	153,030	499,438
<u>OBJECT 600 - SUPPLIES:</u>							
TOTAL SUPPLIES		117,750	-	117,750	20,545	43,219	53,986
<u>OBJECT 700 - PROPERTY:</u>							
TOTAL PROPERTY		-	-	-	-	-	-
<u>OBJECT 800 - OTHER OBJECTS:</u>							
TOTAL OTHER OBJECTS		7,950	-	7,950	8,646	-	(696)
TOTAL		7,978,711	3,580	7,982,291	3,946,943	3,139,673	895,675

Regional School District 4
Supervision District
FY 2020-2021 Year-to-Date as of January 31, 2021

Object		Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense	2020-2021 Encumbrances	2020-2021 Available Balance
OBJECT 100 - SALARIES:								
5111		Administration	948,206	-	948,206	523,533	291,836	132,838
5113		Teachers	3,120,605	-	3,120,605	1,439,583	1,691,582	(10,560)
5114		Bookkeepers/Secretaries	502,529	-	502,529	303,060	196,698	2,771
5116		Nurse Coordinator Stipend	3,000	-	3,000	1,500		1,500
5120		Managemnt System Admin. & Tech Intergration Specialist	247,401	-	247,401	127,010	82,317	38,074
5123		Substitute Teachers	25,000	-	25,000	9,595		15,405
5124		Substitute Secretary	500	-	500	-		500
5133		Other Salary	-	-	-	583		(583)
5134		Secretary OT	2,000	-	2,000	4,585		(2,585)
TOTAL SALARIES			4,849,241	-	4,849,241	2,409,449	2,262,432	177,360
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	1,280,745	-	1,280,745	763,929	620,182	(103,366)
5214		Life Insurance	8,603	-	8,603	6,225	-	2,378
5222		MERF	132,517	-	132,517	81,946	-	50,571
5223		FICA/Medicare	118,090	-	118,090	72,832	-	45,258
5250		Unemployment Compensation	4,000	-	4,000	1,752	1,507	742
5260		Worker's Compensation	37,988	-	37,988	-	-	37,988
5291		Annuities	58,000	-	58,000	61,521	-	(3,521)
TOTAL EMPLOYEE BENEFITS			1,639,943	-	1,639,943	988,205	621,688	30,050
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:								
5322		Instructional Program Improvement						
	1190	Professional Development Programs	35,000	-	35,000	7,722	1,652	25,626
	2213	Curriculum Writing	20,000	-	20,000	1,865		18,135
	2310	Teacher Course Reimbursement	16,385	-	16,385	1,401		14,984
		TOTAL INSTR. PROGRAM IMPROVE	71,385	-	71,385	10,988	1,652	58,745
5330		Other Professional Services						
	1116	Summer School	23,000	-	23,000	-		23,000
	1207	Management Information Systems	151,878	-	151,878	119,086	32,034	758
	2310	Legal/Audit/Other Professional Serv	46,142	3,580	49,722	28,897	20,485	340
	2510	Professional Services	25,000	-	25,000	-		25,000
		TOTAL OTHER PROF SERVICES	246,020	3,580	249,600	147,983	52,519	49,098
TOTAL PURCHASED & TECHNICAL SERVICES			317,405	3,580	320,985	158,970	54,171	107,843

Regional School District 4
Supervision District
FY 2020-2021 Year-to-Date as of January 31, 2021

Object		Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense	2020-2021 Encumbrances	2020-2021 Available Balance
OBJECT 400 - PURCHASED PROPERTY SERVICES:								
5412		Electricity	7,956	-	7,956	4,235	3,721	-
5430		Repairs & Maintenance						
	1207	General Tech Repairs	3,500	-	3,500	-		3,500
	2150	Instructional Repairs	500	-	500	-		500
	2321	Central Office Repairs	15,000	-	15,000	2,074	1,060	11,867
	2510	Non-Instructional Repairs	1,000	-	1,000	-		1,000
		TOTAL REPAIRS & MAINTENANCE	20,000	-	20,000	2,074	1,060	16,867
5440		Leases						
	1207	Technology Lease	3,501	-	3,501	-		3,501
	2321	Central Office Rentals	9,000	-	9,000	1,322	351	7,327
		TOTAL LEASES	12,501	-	12,501	1,322	351	10,828
TOTAL PURCHASED PROPERTY SERVICES			40,457	-	40,457	7,631	5,132	27,694
OBJECT 500 - OTHER PURCHASED SERVICES:								
5510		Daily Transportation	774,034	-	774,034	274,189	103,385	396,459
5513		Sp Ed. In-District Transportation	131,794	-	131,794	49,370	28,578	53,845
5515		Sp Ed. Extended School Year	26,456	-	26,456	-	-	26,456
5520		Comprehensive Insurance	5,093	-	5,093	126		4,967
5530		Communications	35,000	-	35,000	14,917	12,910	7,173
5540		Advertising	750	-	750	3,436	-	(2,686)
5580		Travel & Conference						
	2213	Professional Development	2,500	-	2,500	-		2,500
	2321	Central Office Travel & Conference	19,500	-	19,500	5,404	2,000	12,096
	2600	Courier Service	10,838	-	10,838	6,055	6,156	(1,373)
		TOTAL TRAVEL & CONFERENCES	32,838	-	32,838	11,459	8,156	13,223
TOTAL OTHER PURCHASED SERVICES			1,005,965	-	1,005,965	353,497	153,030	499,438
OBJECT 600 - SUPPLIES:								
5610		General Supplies						
	2310	Printing & Administrative Supplies	2,500	-	2,500	482		2,018
	2321	General Office Supplies	15,000	-	15,000	6,271	4,234	4,495
	2510	Fiscal Services Supplies	1,000	-	1,000	993		7
		TOTAL GENERAL SUPPLIES	18,500	-	18,500	7,747	4,234	6,519

Regional School District 4
Supervision District
FY 2020-2021 Year-to-Date as of January 31, 2021

Object		Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense	2020-2021 Encumbrances	2020-2021 Available Balance
5611		Instructional Supplies						
	1215	Occupational Therapy Supplies	600	-	600	150	-	450
	1290	Preschool Special Education Supplies	3,000	-	3,000	1,918	815	267
	2113	Social Work Services Supplies	250	-	250	-		250
	2150	Speech & Language Supplies	400	-	400	-		400
		TOTAL INSTRUCTIONAL SUPPLIES	4,250	-	4,250	2,067	815	1,367
5613		Maintenance Supplies	1,200	-	1,200	-		1,200
5624		Heating Fuel	5,400	-	5,400	1,634	3,766	-
5626		Diesel Fuel	87,000	-	87,000	9,096	34,404	43,500
								-
5641		Textbooks & Workbooks						-
	1290	Preschool Special Education	500	-	500	-		500
	2140	Psychological Services	400	-	400	-		400
		TOTAL TEXTBOOK & WORKBOOKS	900	-	900	-	-	900
5642		Professional Books	500	-	500	-		500
TOTAL SUPPLIES			117,750	-	117,750	20,545	43,219	53,986
OBJECT 700 - PROPERTY:								
5730		Equipment	-	-	-	-		-
TOTAL PROPERTY			-	-	-	-	-	-
OBJECT 800 - OTHER OBJECTS:								
5810		Dues & Fees						
	2222	Library Dues & Fees	350	-	350	180		170
	2321	Superintendent's Office Dues & Fees	6,500	-	6,500	8,216		(1,716)
	2510	Fiscal Services Dues & Fees	1,100	-	1,100	250		850
		TOTAL DUES & FEES	7,950	-	7,950	8,646	-	(696)
TOTAL OTHER OBJECTS			7,950	-	7,950	8,646	-	(696)
		TOTAL	7,978,711	3,580	7,982,291	3,946,943	3,139,673	895,675

Region 4

Medical Reserve Tracking

2020-2021

Expenses	July	August	Sept.	October	Nov.	Dec.	January	February	March	April	May	June	Total
First Week	66,826	86,057	67,443	95,622	80,670	88,607	122,692	351,315					959,231
2nd Week	322,925	218,030	143,857	242,838	123,158	137,495	44,061	92,017					1,324,381
3rd Week	74,341	74,247	80,233	39,791	93,929	104,250	28,480						495,272
4th Week	32,710	94,033	119,007	76,994	77,797	64,589	32,899						498,029
5th week		26,420			75,953		47,517						149,890
H S A Payments	220,490	29,429	47,279	33,405	30,855	31,135	103,224	17,958					513,776
Medicare Supp.	9,076	110	12,538	14,179	9,076	9,260		9,554					63,793
Miscellaneous exp	1,527	10,000		10,000				10,000			10,000		41,527
Total Expenses	717,292	528,326	470,356	512,830	491,439	435,336	378,873	461,289	-	-	-	-	3,995,742
Monthly Revenue	July	August	Sept.	October	Nov.	Dec.	January	February	March	April	May	June	Total
Supv Dist.	103,364	103,364	103,364	103,364	103,364	103,364	143,745	103,371	103,372	103,373	103,374	103,375	1,280,794
Reg 4	329,834	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	2,952,289
Chest. BOE	76,790	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	708,069
Deep River BOE	54,392	54,392	54,392	54,392	54,392	54,392	74,963	54,392	54,392	54,392	54,392	54,392	673,275
Essex BOE	118,784	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	1,056,644
First Pay EE	679		51,794	62,314	61,417	61,786	61,272	67,600	67,600	67,600	67,600	67,600	637,262
Second Pay EE			62,380	62,563	60,935	62,909	61,192	67,600	67,600	67,600	67,600	67,600	647,980
TRB	12,274			14,474			10,734						37,482
Retirees	58,363	19,741	23,169	40,124	32,533	32,594	31,846	17,387					255,756
Other Rev.													-
Total Revenue	754,480	558,551	676,153	718,285	693,695	696,099	764,806						8,249,551
Net Rev/Exp/Month	37,189	30,225	205,796	205,455	202,255	260,763	385,932	(461,289)	-				
Self Insured cash balance at month end	\$ 1,104,855	\$ 1,002,128	\$ 1,250,117	\$ 1,499,597	\$ 1,911,328	\$ 2,060,672	\$ 2,438,081						

Revenue 8,249,551
Expenses 3,995,742
Net Position 4,253,809

Health Savings Account Policy

CGS 10-183 (T) requires that retired/certified employees be given the opportunity to purchase the Health insurance of the last employing BOE at the group rate.

This document is a working projection of medical revenue and expenses as a tool for projecting the District's fiscal position.