



**Regional School District #4
Chester – Deep River – Essex – Region 4
Deep River BOE Special Meeting**

Via Google Meet
Dial +1 (415) 604-0605
PIN: 699 040 877#
Sept. 29 @ 7:00 p.m.

To: Members of the Deep River Board of Education
Subject: **Deep River Board of Education Special Meeting – Tuesday, September 29, 2020**
Time: **7:00 p.m.**
Place: **Via Google Meet – To listen remotely please dial (US)+1 (415) 604-0605 PIN: 699 040 877#**
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing ***6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

AGENDA

- 1. Call to order**
- 2. Verbal roll call for BOE members**
- 3. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 3.1 Minutes from the special meeting of June 11, 2020 (*encl #1*)
 - 3.2 Minutes from the special meeting of July 28, 2020 (*encl #2*)
 - 3.3 Minutes from the special meeting of August 19, 2020 (*encl #3*)
 - 3.4 Accounts Payable report (*encl #4*)
- 4. Reports and Other Items**

Superintendent's Report – B. White

Finance Office Report – K. Sterner (*encl #5, #6, #7, #8, #9, #10*)
- 5. Possible Action Items: (Please call each BOE member's name to record their vote)**
 - 5.1 Discussion and Possible VOTE(s) pertaining to COVID-19 related expenses and transfer of funds (*encl #11*)
 - 5.2 Discussion and Possible VOTE to approve the transfer of unexpended 2019-2020 funds in the amount of \$62,363 (*please reference previous encl #6*)

- 6. Comment.** *(In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply):* **PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press *6 if you would like to unmute your phone. When you are done speaking, please remember to press *6 (or your phone's mute button) again to reduce background noise.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

7. Adjournment

Cc: Town Clerks: Deep River

F.O.I. Compliance - subject to BOE approval

DEEP RIVER BOARD of EDUCATION

Date: June 11, 2020

Special Meeting – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:		<u>Administration:</u>	<u>Others:</u>
(√ = attended)	Paula Weglarz	√	
	Miriam Morrissey	√	√
	Tracy Dickson (departed at 7:05 p.m.)	√	√
	Marc Lewis		√
	Robert Ferretti	√	√
	Lenore Grunko	√	√
	Mary Elizabeth Campbell	√	
	Scott Hallden		
	Vacancy		

Call To Order: approx. 6:00 p.m.

Items/Discussion:

Public Comment:

Miriam Morrissey shared news regarding a pen pal project run by Deep River Parks and Rec with the 3rd grade class and residents of Kirtland Commons.

On motion duly made and seconded the Board unanimously **VOTED** to approve the consent agenda consisting of the minutes from Regular Meeting on January 16, 2020; Budget Workshop I on January 29, 2020; Budget Workshop II on February 27, 2020; Budget Workshop III on March 04, 2020; Budget Workshop IV; Special Meeting on March 31, 2020; Special Meeting on April 03, 2020.

Superintendent’s Report

Superintendent White offered the floor to Lenore Grunko, the Deep River Board’s LEARN representative, to provide an update on a recent LEARN meeting she attended.

Superintendent White and Assistant Superintendent Kristina Martineau presented a district update. Principal Strickland also shared an update on past and ongoing district efforts to foster a sense of school community for students and teachers, as well as end-of-year celebrations planned by Deep River Elementary. (see attached presentation)

There was a discussion regarding the possible use of unexpended 2019-20 funds to purchase COVID-19 related materials and supplies for use during 2020-21.

On motion duly made and seconded, the Board unanimously VOTED to approve the use of unexpended 2019-20 funds to purchase COVID-19 related materials and supplies for use during 2020-21 as presented (see attached).

There was a discussion regarding the requested end-of-year transfers as presented.

On motion duly made and seconded, the Board unanimously VOTED to approve end-of-year transfers as presented (see attached).

There was a discussion regarding Superintendent White's recommendation to appoint Shipman and Goodwin as legal counsel for 2020-21.

On motion duly made and seconded, the Board unanimously (as of 7:08 p.m.) VOTED to approve Superintendent White's recommendation to appoint Shipman and Goodwin as legal counsel for 2020-21.

There was a discussion regarding the possible annual renewal of the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008.

On motion duly made and seconded, the Board unanimously VOTED to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The original contract expires on June 30, 2012 and per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30th

ADJOURNMENT:

On motion duly made and seconded, the Board unanimously VOTED to adjourn at approx. 7:11 p.m.

F.O.I. Compliance - subject to BOE approval

DEEP RIVER BOARD of EDUCATION

Date: July 28, 2020

Special Meeting – REMOTE MEETING w/ optional in-person attendance

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	Paula Weglarz	√	<u>Administration:</u>	<u>Others:</u>
(√ = attended)	Miriam Morrissey	√	Brian White	√
	Tracy Dickson	√	Kristina Martineau	√
	Marc Lewis		Tyson Stoddard	√
	Robert Ferretti	√		
	Lenore Grunko	√		
	Mary Elizabeth Campbell	√		
	Scott Hallden			
	Vacancy			

Call To Order: approx. 4:02 p.m.

Items/Discussion:

On motion duly made and seconded the Board unanimously **VOTED** to move into executive session at 4:04 p.m. for the purpose of interviewing the Superintendent’s recommended candidate for principal.

The Board returned to public session at approx. 4:17 p.m.

On motion duly made and seconded, the Board unanimously VOTED to appoint Lauren Feltz as Principal of Deep River Elementary School.

ADJOURNMENT:

On motion duly made and seconded, the Board unanimously VOTED to adjourn at approx. 4:19 p.m.

F.O.I. Compliance - subject to BOE approval

DEEP RIVER BOARD of EDUCATION

Date: August 19, 2020

Special Meeting – REMOTE MEETING w/ optional in-person attendance

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:		<u>Administration:</u>	<u>Others:</u>
(√ = attended)	Paula Weglarz	√	
	Miriam Morrissey	√	√
	Tracy Dickson	√	√
	Marc Lewis	√	√
	Robert Ferretti	√	√
	Lenore Grunko	√	√
	Mary Elizabeth Campbell		
	Scott Hallden		
	Vacancy		

Call To Order: approx. 6:00 p.m.

Items/Discussion:

Update on Status of School Reopening

Superintendent White stated that the purpose of tonight’s meeting will be to provide an update to the Deep River BOE and community about reopening preparations specifically at Deep River Elementary.

Before he started the update, Superintendent White gave new Principal Lauren Feltz time to introduce herself to those attending the meeting.

Superintendent White reminded everyone about past detailed presentations to the Joint BOE and all our communities at Joint BOE meetings held during the last two weeks, videos of which along with copies of the presentation are available on the district website. Additionally, other information has also been posted on the website along with a multipage FAQ document based on questions received from the public. He then opened the discussion up to BOE members who may have Deep River Elementary specific questions.

Superintendent White and Assistant Superintendent Martineau answered questions from the Board.

Possible Action Items:

Discussion and Possible VOTE(s) pertaining to COVID-19 related expenses – No action was needed

Public Comment:

No comments were made

ADJOURNMENT:

On motion duly made and seconded, the Board unanimously VOTED to adjourn at approx. 6:30 p.m.



09/24/2020 10:15 9781dpea REGIONAL SCHOOL DIST # 4 AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME

UNCLEARED CLEARED BATCH CLEAR DATE

78819	09/24/2020	PRINTED	003061 A-DEC COMMUNICATIONS, LLC	887.50			
78820	09/24/2020	PRINTED	002467 ALLSTON SUPPLY CO INC	834.86			
78821	09/24/2020	PRINTED	002836 SYNCB/AMAZON	1,371.88			
78822	09/24/2020	PRINTED	005835 CITIZENS BANK - HEALTH B	54,392.00			
78823	09/24/2020	PRINTED	002155 CONNECTICUT WATER CO	440.86			
78824	09/24/2020	PRINTED	002159 CREC	35.00			
78825	09/24/2020	PRINTED	002172 DEEP RIVER STUDENT ACTIVI	9.20			
78826	09/24/2020	PRINTED	006719 EVERSOURCE	5,108.59			
78827	09/24/2020	PRINTED	002158 HEINEMANN PUBLISHING	397.05			
78828	09/24/2020	PRINTED	002504 LAWSON PRODUCTS, INC.	268.91			
78829	09/24/2020	PRINTED	005959 LEAF	1,258.00			
78830	09/24/2020	PRINTED	005254 LEARNING A-Z	2,099.00			
78831	09/24/2020	PRINTED	002249 REGIONAL SCHOOL DISTRICT	983.57			
78832	09/24/2020	PRINTED	002261 SAYBROOK LAWN & POWER EQU	188.00			
78833	09/24/2020	PRINTED	008132 SOUTHERN CONNECTICUT GAS	775.80			
78834	09/24/2020	PRINTED	002264 SCHOOL HEALTH CORPORATION	57.00			
78835	09/24/2020	PRINTED	002267 SCHOOL SPECIALTY	970.30			
78836	09/24/2020	PRINTED	003342 SHIPMAN'S FIRE EQUIPMENT	302.65			
78837	09/24/2020	PRINTED	008097 THE FAMILY LAUNDRY	129.15			
78838	09/24/2020	PRINTED	002518 TREASURER SUPERVISION DIS	160,342.92			
78839	09/24/2020	PRINTED	007050 W.B.MASON CO., INC.	280.39			

21 CHECKS

CASH ACCOUNT TOTAL

231,132.63 .00

2020-2021

09/24/2020 10:14
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

1
P
apcsb

CASH ACCOUNT: 2000 1040 DEEP RIVER CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
78819 09/24/2020 PRD Invoice: 00-9656	3061 A-DEC COMMUNICATIONS 106136 00-9656	09/18/2020 21200090 2091820			887.50
		2020 2021 BLANKET			
		CHECK 78819 TOTAL:			887.50
78820 09/24/2020 PRD Invoice: 130372A	2467 ALLSTON SUPPLY CO IN 106137 130372A	09/18/2020 21200131 2091820			9.20
		MISC. SUPPLIES - BLEACH, SIMPL			
	Invoice: 130580	09/18/2020 21200131 2091820			72.51
		MISC. SUPPLIES - BLEACH, SIMPL			
	Invoice: 130683	09/18/2020 21200131 2091820			22.08
		MISC. SUPPLIES - BLEACH, SIMPL			
	Invoice: 131052	09/18/2020 21200131 2091820			731.07
		MISC. SUPPLIES - BLEACH, SIMPL			
		CHECK 78820 TOTAL:			834.86
78821 09/24/2020 PRD Invoice: 678338345789	2836 SYNCB/AMAZON 106142 678338345789	09/18/2020 21200094 2091820			234.97
		2020 2021 BLANKET MISC. SUPPLI			
	Invoice: 958997955553	09/18/2020 21200094 2091820			11.99
		2020 2021 BLANKET MISC. SUPPLI			
	Invoice: 646937735758	09/18/2020 21200094 2091820			25.98
		2020 2021 BLANKET MISC. SUPPLI			
	Invoice: 43395689947	09/18/2020 21200142 2091820			73.94
		SEE ATTACHED READING SUPPLIES			
	Invoice: 988357965469	09/18/2020 21200158 2091820			29.97
		MINI DISPLAYPORT THUNDERBOLT T			
	Invoice: 444756783663	09/18/2020 21200167 2091820			169.78
		HP 94X TONERS 2 EA			
	Invoice: 554653567839	09/18/2020 21200185 2091820			358.87
		YAMAHA PSRE360 61 KEY TOUCH SEN			
	Invoice: 677483735475	09/18/2020 21200166 2091820			62.34
		SNYDER'S MIMI PRETZELS			
	Invoice: 677483735475 WAZ	09/18/2020 21200094 2091820			139.95
		2020 2021 BLANKET MISC. SUPPLI			
	Invoice: 46559596664	09/18/2020 21200183 2091820			122.14
		MISC. BOOKS			
	Invoice: 446769457969	09/18/2020 21200175 2091820			78.00

09/24/2020 10:14 9781dpea | REGIONAL SCHOOL DIST # 4 | A/P CASH DISBURSEMENTS JOURNAL | P 2 | apcsdshsb

CASH ACCOUNT: 2000 1040 DEEP RIVER CASH VOUCHER INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC

INVOICE: 446769457969

Invoice: 836887646696

Invoice: 15.58

78822 09/24/2020 PRD 5835 CITIZENS BANK - HEA 106156 OCTOBER 2020

Invoice: OCTOBER 2020

78823 09/24/2020 PRD 2155 CONNECTICUT WATER CO 106157 9420

Invoice: 9420

78824 09/24/2020 PRD 2159 CREC

Invoice: PQUJXKVY6CJ

78825 09/24/2020 PRD 2172 DEEP RIVER STUDENT A 106159 4830

Invoice: 4830

78826 09/24/2020 PRD 6719 EVERSOURCE

Invoice: 9/17 51732582002

78827 09/24/2020 PRD 2158 HEINEMANN PUBLISHING 106168 7239514

Invoice: 7239514

78828 09/24/2020 PRD 2504 LAWSON PRODUCTS, IN 106161 9307842601

Invoice: 9307842601

INVOICE DTL DESC

CARESOUR ADVANCED 75% ALCOHOL

09/18/2020 21200183 2091820

MISC. BOOKS

09/18/2020 21200184 2091820

USB C TO USB ADAPTER

CHECK 78821 TOTAL:

1,371.88

09/18/2020 21200054 2091820

HEALTH INSURANCE 2020 2021

CHECK 78822 TOTAL:

54,392.00

09/18/2020 21200007 2091820

2020 2021 BLANKET WATER

CHECK 78823 TOTAL:

440.86

09/18/2020 21200199 2091820

WORKSHOP - JILL SHAKUN

CHECK 78824 TOTAL:

35.00

09/18/2020 21200015 2091820

2020 2021 BLANKET USPS

CHECK 78825 TOTAL:

9.20

09/18/2020 21200009 2091820

2020 2021 BLANKET ELECTRICITY

CHECK 78826 TOTAL:

5,108.59

09/18/2020 21200163 2091820

GRADE 5 WRITING W546

CHECK 78827 TOTAL:

397.05

09/18/2020 21200111 2091820

2020 2021 BLANKET

CHECK 78828 TOTAL:

268.91

09/24/2020 10:14 9781dpea REGIONAL SCHOOL DIST # 4
|A/P CASH DISBURSEMENTS JOURNAL
CASH ACCOUNT: 2000 1040 DEEP RIVER CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

P 3
|apcshdsb

NET
INVOICE DTL DESC INV DATE PO WARRANT

78829	09/24/2020	PRTD	5959	LEAF	106162	11008851	CHECK	78828	TOTAL:	268.91
Invoice: 11008851										
	09/18/2020			2020 2021 LEASE FOR COPIERS		2091820				1,258.00
78830	09/24/2020	PRTD	5254	LEARNING A-Z	106163	8256266	CHECK	78829	TOTAL:	1,258.00
Invoice: 8256266										
	09/18/2020			READING A-Z.COM SUBSCRIPTION		2091820				2,099.00
78831	09/24/2020	PRTD	2249	REGIONAL SCHOOL DIST	106170	580438	CHECK	78830	TOTAL:	2,099.00
Invoice: 580438										
	09/18/2020			2020 2021 LEGAL FEES		2091820				983.57
78832	09/24/2020	PRTD	2261	SAYBROOK LAWN & POWE	106171	72531	CHECK	78831	TOTAL:	983.57
Invoice: 72531										
	09/18/2020			2020 2021 BLANKET PARTS, REPAI		2091820				188.00
78833	09/24/2020	PRTD	8132	SOUTHERN CONNECTICUT	106175	11/16	CHECK	78832	TOTAL:	188.00
Invoice: 11/16										
	09/18/2020			2020 2021 BLANKET		2091820				775.80
78834	09/24/2020	PRTD	2264	SCHOOL HEALTH CORPOR	106201	3792069-02	CHECK	78833	TOTAL:	775.80
Invoice: 3792069-02										
	09/18/2020			20051 ARM SPLINT (CHILD)		2091820				57.00
78835	09/24/2020	PRTD	2267	SCHOOL SPECIALTY	106172	308103636588	CHECK	78834	TOTAL:	57.00
Invoice: 308103636588										
	09/18/2020			9245680689 CRAYOLA WATERCOLORS		2091820				294.35
	09/18/2020			053919 PAPER COPIER 8.5 X 11 G		2091820				52.62
	09/18/2020			SEE ATTACHED TO BE SHIPPED TO:		2091820				541.18
	09/18/2020			SEE ATTACHED MISC. SUPPLIES TO		2091820				82.15

09/24/2020 10:14 9781dpea REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL
CASH ACCOUNT: 2000 1040 DEEP RIVER CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

IP 4
lapcshdsb

INVOICE DTL DESC INV DATE PO WARRANT NET

78836 09/24/2020 PRD 3342 SHIPMAN'S FIRE EQUIP 106174 338114		CHECK 78835 TOTAL:		970.30
Invoice: 338114		09/18/2020 21200123 2091820		302.65
		2020 2021 BLANKET FIRE EXTINGU		
78837 09/24/2020 PRD 8097 THE FAMILY LAUNDRY 106152 5877335454949		CHECK 78836 TOTAL:		302.65
Invoice: 5877335454949		09/18/2020 21200161 2091820		117.45
		BLANKET - 2020-2021 LAUNDRY		
Invoice: 0746		09/18/2020 21200161 2091820		11.70
		BLANKET - 2020-2021 LAUNDRY		
78838 09/24/2020 PRD 2518 TREASURER SUPERVISIO 106176 OCTOBER 2020		CHECK 78837 TOTAL:		129.15
Invoice: OCTOBER 2020		09/18/2020 21200040 2091820		160,342.92
		SALARIES		
78839 09/24/2020 PRD 7050 W.B.MASON CO., INC. 106164 213577452		CHECK 78838 TOTAL:		160,342.92
Invoice: 213577452		09/18/2020 21200129 2091820		27.49
Invoice: 213616092		2020 2021 BLANKET		
Invoice: 213617997		09/18/2020 21200129 2091820		83.99
Invoice: 213659760		2020 2021 BLANKET		
Invoice: 213756415		09/18/2020 21200129 2091820		53.94
		2020 2021 BLANKET		
		09/18/2020 21200129 2091820		66.99
		2020 2021 BLANKET		
		09/18/2020 21200129 2091820		47.98
		2020 2021 BLANKET		
		CHECK 78839 TOTAL:		280.39

NUMBER OF CHECKS 21 *** CASH ACCOUNT TOTAL *** 231,132.63

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	21	231,132.63

*** GRAND TOTAL *** 231,132.63



09/17/2020 08:42
9781dpea

REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040

FOR: Uncleared

CHECK #	CHECK DATE TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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78818 09/17/2020 PRINTED 002159 CREC

1 CHECKS

4,598.75

4,598.75

CASH ACCOUNT TOTAL

.00

2019 10/02



09/17/2020 08:40 9781dpea REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL P 1 apcshdsb

CASH ACCOUNT: 2000 1040 DEEP RIVER CASH VOUCHER INVOICE INV DATE PO WARRANT NET

CHECK NO CHK DATE TYPE VENDOR NAME INVOICE DTL DESC

78818 09/17/2020 PRD 2159 CREC 105980 20344401 09/15/2020 20200440 2091520 4,598.75

Invoice: 20344401 AUDIOLOGICAL MAINTENANCE SERVI CHECK 78818 TOTAL: 4,598.75

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 4,598.75

COUNT	AMOUNT
1	4,598.75
TOTAL PRINTED CHECKS	

*** GRAND TOTAL *** 4,598.75

09/08/2020 08:24 9781dpea REGIONAL SCHOOL DIST # 4 AP CHECK RECONCILIATION REGISTER P 1 apchkrcn

FOR CASH ACCOUNT: 2000 1040 VENDOR NAME FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
78793	09/08/2020	PRINTED	006124 HOMETOWN SANITATION SERVI	195.00			
78794	09/08/2020	PRINTED	006353 MAHONEY SABOL & COMPANY,	3,700.00			
78795	09/08/2020	PRINTED	005105 WB MASON	867.19			
			3 CHECKS	4,762.19			
			CASH ACCOUNT TOTAL				.00

2019 2020

09/08/2020 08:22 9781dpea REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL P 1 apcshdsb

CASH ACCOUNT: 2000 1040 DEEP RIVER CASH VOUCHER INVOICE CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
78793	09/08/2020 PRD	6124 HOMETOWN SANITATION	105746	11148			
Invoice: 11148				09/04/2020	202000159	2090420	195.00
				2019 2020 BLANKET			
				CHECK	78793	TOTAL:	195.00
78794	09/08/2020 PRD	6353 MAHONEY SABOL & COMP	105742	640052			
Invoice: 640052				09/04/2020	202000379	2090420	3,700.00
				TOWN'S FINANCIAL STATEMENT/SIN			
				CHECK	78794	TOTAL:	3,700.00
78795	09/08/2020 PRD	5105 WB MASON	105744	213146834			
Invoice: 213146834				09/04/2020	202000429	2090420	83.92
				FLAT PLEXI GLASS			
				09/04/2020	202000185	2090420	783.27
Invoice: 213078204				2019 2020 BLANKET			
				CHECK	78795	TOTAL:	867.19
				NUMBER OF CHECKS	3	*** CASH ACCOUNT TOTAL ***	4,762.19

TOTAL PRINTED CHECKS 3 4,762.19

*** GRAND TOTAL *** 4,762.19

08/28/2020 09:30 9781dpea REGIONAL SCHOOL DIST # 4 AP CHECK RECONCILIATION REGISTER P 1 apchkrcn

FOR CASH ACCOUNT: 2000 1040 VENDOR NAME FOR: Uncleared CLEARED BATCH CLEAR DATE

78774	08/28/2020	PRINTED	006541	ACCO BRANDS USA LLC	491.05		
78775	08/28/2020	PRINTED	002168	DEEP RIVER HARDWARE CO.	36.48		
78776	08/28/2020	PRINTED	006678	FRONTIER	14.44		
78777	08/28/2020	PRINTED	002158	HEINEMANN PUBLISHING	123.00		
78778	08/28/2020	PRINTED	005443	INTEGRATED TECHNICAL SYST	785.00		
78779	08/28/2020	PRINTED	002217	KONE INC.	6,089.16		
78780	08/28/2020	PRINTED	005959	LEAF	1,258.00		
78781	08/28/2020	PRINTED	002221	NEW ENGLAND ENERGY CONTRO	3,742.00		
78782	08/28/2020	PRINTED	005713	NEW ENGLAND INDUSTRIAL SU	234.70		
78783	08/28/2020	PRINTED	007822	RAPTOR TECHNOLOGIES, LLC	1,750.00		
78784	08/28/2020	PRINTED	002618	REALLY GOOD STUFF	197.99		
78785	08/28/2020	PRINTED	005275	ANDREA RICCI	190.79		
78786	08/28/2020	PRINTED	002261	SAYBROOK LAWN & POWER EQU	15.76		
78787	08/28/2020	PRINTED	008132	SOUTHERN CONNECTICUT GAS	129.85		
78788	08/28/2020	PRINTED	002264	SCHOOL HEALTH CORPORATION	10.04		
78789	08/28/2020	PRINTED	002267	SCHOOL SPECIALTY	2,084.70		
78790	08/28/2020	PRINTED	005171	TCI - ORDER DEPARTMENT	1,089.50		
78791	08/28/2020	PRINTED	007050	W.B.MASON CO.,INC.	76.96		
78792	08/28/2020	PRINTED	002587	WALTHAM SERVICES, INC	85.00		
19 CHECKS CASH ACCOUNT TOTAL					18,404.42		.00

18,404.42

08/28/2020 09:28 9781dpea | REGIONAL SCHOOL DIST # 4 | A/P CASH DISBURSEMENTS JOURNAL | P 1 | apcsdshsb

CASH ACCOUNT: 2000 1040 DEEP RIVER CASH
 CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
78774 08/28/2020 PRD Invoice: 10132231	6541 ACCO BRANDS USA LLC 105631 10132231	08/27/2020	21200165	2082720	491.05
		2020 2021 MAINTENANCE CONTRACT			
		CHECK	78774	TOTAL:	491.05
78775 08/28/2020 PRD Invoice: 510094/509996	2168 DEEP RIVER HARDWARE 105629 510094/509996	08/27/2020	21200099	2082720	36.48
		2020 2021 BLANKET			
		CHECK	78775	TOTAL:	36.48
78776 08/28/2020 PRD Invoice: 8/19/20	6678 FRONTIER 105630 8/19/20	08/27/2020	21200014	2082720	14.44
		2020 2021 BLANKET TELEPHONE			
		CHECK	78776	TOTAL:	14.44
78777 08/28/2020 PRD Invoice: 7224895	2158 HEINEMANN PUBLISHING 105634 7224895	08/27/2020	21200136	2082720	47.00
		#W142 GRADE 1 WRITING			
		08/27/2020	21200140	2082720	76.00
		978-0-325-04285-5 fountas / re			
		CHECK	78777	TOTAL:	123.00
78778 08/28/2020 PRD Invoice: IN29306	5443 INTEGRATED TECHNICAL 105636 IN29306	08/27/2020	21200109	2082720	785.00
		CLOCKS & BELLS MAINTENANCE			
		CHECK	78778	TOTAL:	785.00
78779 08/28/2020 PRD Invoice: 959602270	2217 KONE INC. 105637 959602270	08/27/2020	21200032	2082720	6,089.16
		2020 2021 MAINTENANCE COVERAGE			
		CHECK	78779	TOTAL:	6,089.16
78780 08/28/2020 PRD Invoice: 10915670	5959 LEAF 105638 10915670	08/27/2020	21200002	2082720	1,258.00
		2020 2021 LEASE FOR COPIERS			
		CHECK	78780	TOTAL:	1,258.00
78781 08/28/2020 PRD Invoice: C-2920	2221 NEW ENGLAND ENERGY C 105641 C-2920	08/27/2020	21200079	2082720	3,742.00
		2020 2021 MAINTENANCE AGREEMENT			
		CHECK	78781	TOTAL:	3,742.00

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TNY DATE:	PO

CASH ACCOUNT: 2000
CHECK NO CHK DATE TYPE VENDOR NAME 1040 DEEP RIVER CASH
INV DATE PO WARRANT INVOICE

INVOICE DTL DESC							
78782 08/28/2020 PRTD Invoice: S-9843	5713 NEW ENGLAND INDUSTRI	105642	S-9843	08/27/2020 21200114 2082720 2020 2021 BLANKET	CHECK	78782 TOTAL:	234.70
78783 08/28/2020 PRTD Invoice: 131427	7822 RAPTOR TECHNOLOGIES,	105645	131427	08/27/2020 21200088 2082720 ID SCANNER PRINTER FOR BADGES	CHECK	78783 TOTAL:	1,750.00
78784 08/28/2020 PRTD Invoice: 7021703A	2618 REALLY GOOD STUFF	105646	7021703A	08/27/2020 21200159 2082720 BLUE NEONREALLY GOOD ST BINS	CHECK	78784 TOTAL:	197.99
78785 08/28/2020 PRTD Invoice: AUGUST 2020	5275 ANDREA RICCI	105647	AUGUST 2020	08/27/2020 21200156 2082720 REIMBURSEMENT TARGET SUPPLIES	CHECK	78785 TOTAL:	190.79
78786 08/28/2020 PRTD Invoice: 71734	2261 SAYBROOK LAWN & POWE	105648	71734	08/27/2020 21200115 2082720 2020 2021 BLANKET PARTS, REPAI	CHECK	78786 TOTAL:	15.76
78787 08/28/2020 PRTD Invoice: 10/12	8132 SOUTHERN CONNECTICUT	105657	10/12	08/27/2020 21200016 2082720 2020 2021 BLANKET	CHECK	78787 TOTAL:	129.85
78788 08/28/2020 PRTD Invoice: 3792069-01	2264 SCHOOL HEALTH CORPOR	105651	3792069-01	08/27/2020 21200053 2082720 20051 ARM SPLINT (CHILD)	CHECK	78788 TOTAL:	10.04
78789 08/28/2020 PRTD Invoice: 208125489546	2267 SCHOOL SPECIALTY	105652	208125489546	08/27/2020 21200036 2082720 SEE ATTACHED TO BE SHIPPED TO:	CHECK	78789 TOTAL:	510.96
Invoice: 208125649373		105654	208125649373	08/27/2020 21200137 2082720 #026029 COOMPOSITION BOOKS 100			35.10
Invoice: 308103587580		105655	308103587580	08/27/2020 21200049 2082720 VIEW BINDER 086388			270.64

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 REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

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 CASH ACCOUNT: 2000 1040 DEEP RIVER CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO WARRANT

NET

INVOICE DTL DESC

 Invoice: 308103588859 105656 308103588859 08/27/2020 21200069 2082720 1,268.00
 SEE ATTACHED TO BE SHIPPED TO

CHECK 78789 TOTAL: 2,084.70

 78790 08/28/2020 PRD 5171 TCI - ORDER DEPARTME 105658 INV69093 08/27/2020 21200026 2082720 396.50
 Invoice: INV69093 95906 BSA!KINDERGARTEN: INTERA

 Invoice: INV69146 105659 INV69146 08/27/2020 21200083 2082720 693.00
 BSA! GRADE 1 INTERACTIVE STUDE

CHECK 78790 TOTAL: 1,089.50

 78791 08/28/2020 PRD 7050 W.B.MASON CO., INC. 105639 213025659 08/27/2020 21200129 2082720 16.99
 Invoice: 213025659 2020 2021 BLANKET

 Invoice: 212792214 105640 212792214 08/27/2020 21200129 2082720 59.97
 2020 2021 BLANKET

CHECK 78791 TOTAL: 76.96

 78792 08/28/2020 PRD 2587 WALTHAM SERVICES, IN 105660 2609781 08/27/2020 21200128 2082720 85.00
 Invoice: 2609781 2020 2021 BLANKET

CHECK 78792 TOTAL: 85.00

NUMBER OF CHECKS 19 *** CASH ACCOUNT TOTAL *** 18,404.42

COUNT	AMOUNT
19	18,404.42

TOTAL PRINTED CHECKS

*** GRAND TOTAL *** 18,404.42

08/28/2020 09:06 9781dpea REGIONAL SCHOOL DIST # 4 AP CHECK RECONCILIATION REGISTER P 1 apchkrcn

FOR CASH ACCOUNT: 2000 1040 VENDOR NAME FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
78769	08/28/2020	PRINTED	002467 ALLSTON SUPPLY CO INC	715.46			
78770	08/28/2020	PRINTED	002836 SYNCB/AMAZON	4,061.44			
78771	08/28/2020	PRINTED	002197 ESSEX HARDWARE CO	150.41			
78772	08/28/2020	PRINTED	002323 ESSEX PRINTING	489.23			
78773	08/28/2020	PRINTED	002158 HEINEMANN PUBLISHING	80.01			
5 CHECKS CASH ACCOUNT TOTAL				5,496.55			
					.00		

12002.0000

08/28/2020 09:04 9781dpea REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL CASH ACCOUNT: 2000 1040 DEEP RIVER CASH CHECK NO CHK DATE TYPE VENDOR NAME

P 2
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INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2020 2021 BLANKET MISC. SUPPLI				
08/25/2020 21200135 2082520				50.05
CORK BOARD BULLETIN BOARD 48 X				
08/25/2020 21200094 2082520				298.85
2020 2021 BLANKET MISC. SUPPLI				
08/25/2020 21200141 2082520				1,180.34
SEE ATTACHED ART SUPPLIES				
08/25/2020 21200142 2082520				24.60
SEE ATTACHED READING SUPPLIES				
08/25/2020 21200094 2082520				159.98
2020 2021 BLANKET MISC. SUPPLI				
08/25/2020 21200139 2082520				100.80
AVERY 8160 EASY PEEL ADDRESS L				
08/25/2020 21200141 2082520				1,096.72
SEE ATTACHED ART SUPPLIES				
CHECK 78770 TOTAL:				4,061.44
08/25/2020 21200102 2082520				63.74
2020 2021 BLANKET				
08/25/2020 21200102 2082520				10.99
2020 2021 BLANKET				
08/25/2020 21200102 2082520				63.74
2020 2021 BLANKET				
08/25/2020 21200102 2082520				11.94
2020 2021 BLANKET				
CHECK 78771 TOTAL:				150.41
08/25/2020 21200078 2082520				489.23
100 EACH STUDENT RECORD FILE F				
CHECK 78772 TOTAL:				489.23
08/25/2020 21200140 2082520				9.01
978-0-325-04285-5 fountas / re				
08/25/2020 21200140 2082520				71.00
978-0-325-04285-5 fountas / re				

Invoice: 7733746666664	105606	653349489588		
Invoice: 653349489588	105607	638866463778		
Invoice: 638866463778	105608	437774884478		
Invoice: 437774884478	105609	459497969668		
Invoice: 459497969668	105611	438595734553		
Invoice: 438595734553	105613	583866486849		
Invoice: 583866486849	105614	643888643789		
Invoice: 643888643789				
78771 08/28/2020 PRTD 2197 ESSEX HARDWARE CO	105617	015572		
Invoice: 015572				
Invoice: 105731	105618	105731		
Invoice: 014771	105619	014771		
Invoice: 016635	105620	016635		
78772 08/28/2020 PRTD 2323 ESSEX PRINTING	105621	26334		
Invoice: 26334				
78773 08/28/2020 PRTD 2158 HEINEMANN PUBLISHING	105610	855586575863		
Invoice: 855586575863				
Invoice: 473793848896	105612	473793848896		

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 2000
CHECK NO CHK DATE

1040
DEEP RIVER CASH VOUCHER INVOICE

INV DATE PO WARRANT NET

INVOICE DTL DESC

CHECK 78773 TOTAL: 80.01

NUMBER OF CHECKS 5 *** CASH ACCOUNT TOTAL *** 5,496.55

COUNT	AMOUNT
5	5,496.55

TOTAL PRINTED CHECKS

*** GRAND TOTAL *** 5,496.55



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REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

P 1
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FOR CASH ACCOUNT: 2000 1040

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
78765	08/25/2020	PRINTED	002467 ALLSTON SUPPLY CO INC	2,044.76			
78766	08/25/2020	PRINTED	002518 TREASURER SUPERVISION DIS	51.99			
78767	08/25/2020	PRINTED	002297 W.B.MASON	419.56			
78768	08/25/2020	PRINTED	005105 WB MASON	1,753.78			
4 CHECKS CASH ACCOUNT TOTAL				4,270.09			
					.00		

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 2000
CHECK NO CHK DATE

1040 DEEP RIVER CASH
VENDOR NAME

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INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
78765 08/25/2020 PRD	2467 ALLSTON SUPPLY CO IN 105404	129847			670.00
Invoice: 129847					
Invoice: 129210		105405	129210		1,019.85
Invoice: 126894		105406	126894		236.18
Invoice: 126894A		105412	126894A		118.73
78766 08/25/2020 PRD		2518 TREASURER SUPERVISIO 105410	6/2020		51.99
Invoice: 6/2020					
78767 08/25/2020 PRD		2297 W.B.MASON			231.89
Invoice: 212721818		105583	212721818		
Invoice: 212869867		105584	212869867		129.99
Invoice: 212914386		105585	212914386		57.68
78768 08/25/2020 PRD		5105 WB MASON			419.56
Invoice: 212286258		105408	212286258		559.80
Invoice: 212447781		105409	212447781		317.82
Invoice: 212499575		105411	212499575		19.99
Invoice: 212905877		105586	212905877		196.20
Invoice: 212908193		105587	212908193		659.97
		CHECK	78765 TOTAL:		2,044.76
		CHECK	78766 TOTAL:		51.99
		CHECK	78767 TOTAL:		419.56
		CHECK	78768 TOTAL:		1,753.78

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL



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NUMBER OF CHECKS	4	*** CASH ACCOUNT TOTAL ***	4,270.09
TOTAL PRINTED CHECKS		COUNT	AMOUNT
		4	4,270.09
		*** GRAND TOTAL ***	4,270.09

FOR CASH ACCOUNT: 2000

1040

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
78723	07/30/2020	PRINTED	006915 GAMETIME	4,183.44			
78724	07/30/2020	PRINTED	005720 GENERAL MAINTENANCE SUPPL	450.00			
78725	07/30/2020	PRINTED	005959 LEAF	428.30			
78726	07/30/2020	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	860.80			
78727	07/30/2020	PRINTED	002249 REGIONAL SCHOOL DISTRICT	15.14			
78728	07/30/2020	PRINTED	003192 RUSSELL HALL CO.	235.61			
78729	07/30/2020	PRINTED	005105 WB MASON	625.88			
7 CHECKS				6,799.17			
CASH ACCOUNT TOTAL					.00		

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 2000
CHECK NO CHK DATE TYPE VENDOR NAME

1040 DEEP RIVER CASH

VOUCHER INVOICE

INV DATE PO WARRANT

INVOICE DTL DESC

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78723	07/30/2020	PRTD	6915	GAMETIME	105199	PJI-0141038	07/29/2020	20200174	2072920	4,183.44
Invoice: PJI-0141038										
78724	07/30/2020	PRTD	5720	GENERAL MAINTENANCE	105194	168120	07/29/2020	20200432	2072920	450.00
Invoice: 168120										
78725	07/30/2020	PRTD	5959	LEAF	105201	10814155	07/29/2020	20200134	2072920	381.12
Invoice: 10814155										
78726	07/30/2020	PRTD	5713	NEW ENGLAND INDUSTRI	105192	IN131638	07/29/2020	20200169	2072920	860.80
Invoice: IN131638										
78727	07/30/2020	PRTD	2249	REGIONAL SCHOOL DIST	105203	577378	07/29/2020	20200329	2072920	15.14
Invoice: 577378										
78728	07/30/2020	PRTD	3192	RUSSELL HALL CO.	105193	479004 02	07/29/2020	20200178	2072920	235.61
Invoice: 479004 02										
78729	07/30/2020	PRTD	5105	WB MASON	105196	212051435	07/29/2020	20200431	2072920	89.98
Invoice: 212051435										
78729	07/30/2020	PRTD	2117	23720	105197	211723720	07/29/2020	20200431	2072920	309.91
Invoice: 211723720										
78729	07/30/2020	PRTD	2117	61792	105198	211761792	07/29/2020	20200431	2072920	225.99
Invoice: 211761792										
							CHECK	78729	TOTAL:	625.88

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL



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NUMBER OF CHECKS 7 *** CASH ACCOUNT TOTAL *** 6,799.17

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	7	6,799.17

*** GRAND TOTAL *** 6,799.17

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
78730	07/30/2020	PRINTED	002539 ALL WASTE, INC.	392.03			
78731	07/30/2020	PRINTED	005835 CITIZENS BANK - HEALTH B	54,392.00			
78732	07/30/2020	PRINTED	002764 CONNECTICUT LIBRARY CONSO	1,109.12			
78733	07/30/2020	PRINTED	002168 DEEP RIVER HARDWARE CO.	223.55			
78734	07/30/2020	PRINTED	002197 ESSEX HARDWARE CO	27.98			
78735	07/30/2020	PRINTED	006719 EVERSOURCE	4,703.05			
78736	07/30/2020	PRINTED	008133 FUN AND FUNCTION	126.54			
78737	07/30/2020	PRINTED	002158 HEINEMANN PUBLISHING	76.00			
78738	07/30/2020	PRINTED	006420 HEINEMANN WORKSHOPS	528.00			
78739	07/30/2020	PRINTED	006821 LAKESHORE LEARNING	91.98			
78740	07/30/2020	PRINTED	006502 PETER WAZ	91.05			
78741	07/30/2020	PRINTED	002618 REALLY GOOD STUFF	721.44			
78742	07/30/2020	PRINTED	002612 SCHOLASTIC INC.	618.03			
78743	07/30/2020	PRINTED	004823 SCHOLASTIC MAGAZINES	677.28			
78744	07/30/2020	PRINTED	002264 SCHOOL HEALTH CORPORATION	192.55			
78745	07/30/2020	PRINTED	002267 SCHOOL SPECIALTY	53.90			
78746	07/30/2020	PRINTED	002267 SCHOOL SPECIALTY	1,218.25			
78747	07/30/2020	PRINTED	002304 THERAPRO, INC	293.72			
78748	07/30/2020	PRINTED	002518 TREASURER SUPERVISION DIS	160,342.92			
19 CHECKS CASH ACCOUNT TOTAL				225,879.39			
					.00		

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07/30/2020 13:17 9781dpea REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL 1 P apcsbshdsb

CASH ACCOUNT: 2000 1040 DEEP RIVER CASH VOUCHER INVOICE CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
78730 07/30/2020 PRD	2539 ALL WASTE, INC.	07/29/2020	21200092	2073020	392.03
Invoice: 58811-6-0720		2020 2021 BLANKET (RUBBISH REM			
		CHECK	78730	TOTAL:	392.03
78731 07/30/2020 PRD	5835 CITIZENS BANK - HEA 105228	07/29/2020	21200054	2073020	54,392.00
Invoice: AUGUST 2020		HEALTH INSURANCE 2020 2021			
		CHECK	78731	TOTAL:	54,392.00
78732 07/30/2020 PRD	2764 CONNECTICUT LIBRARY 105229	07/29/2020	21200056	2073020	1,109.12
Invoice: 200004496		SUBSCRIPTION TO: BOOKFLIX & T			
		CHECK	78732	TOTAL:	1,109.12
78733 07/30/2020 PRD	2168 DEEP RIVER HARDWARE 105230	07/29/2020	21200099	2073020	145.47
Invoice: 510027		2020 2021 BLANKET			
Invoice: 434693		07/29/2020	21200099	2073020	78.08
		2020 2021 BLANKET			
		CHECK	78733	TOTAL:	223.55
78734 07/30/2020 PRD	2197 ESSEX HARDWARE CO 105232	07/29/2020	21200102	2073020	27.98
Invoice: 2007-008673		2020 2021 BLANKET			
		CHECK	78734	TOTAL:	27.98
78735 07/30/2020 PRD	6719 EVERSOURCE 105233	07/29/2020	21200009	2073020	4,703.05
Invoice: 51732582002 7/20/20		2020 2021 BLANKET ELECTRICITY			
		CHECK	78735	TOTAL:	4,703.05
78736 07/30/2020 PRD	8133 FUN AND FUNCTION 105234	07/29/2020	21200028	2073020	126.54
Invoice: 449050		WR3453 WEIGHTED VEST (ZEBRA PR			
		CHECK	78736	TOTAL:	126.54
78737 07/30/2020 PRD	2158 HEINEMANN PUBLISHING 105238	07/29/2020	21200051	2073020	76.00
Invoice: 7218187		READER'S NOTEBOOKS 2-4 ISBN 97			
		CHECK	78737	TOTAL:	76.00

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VOUCHER INVOICE

K NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
78738	07/30/2020 Invoice: 7219845	PRTD	6420 HEINEMANN WORKSHOPS	105235	7219845	07/29/2020 21200043 2073020 SEE ATTACHED TO BE SHIPPED TO				528.00
						CHECK		78738	TOTAL:	528.00
78739	07/30/2020 Invoice: 1933020720	PRTD	6821 LAKESHORE LEARNING	105239	1933020720	07/29/2020 21200024 2073020 LAKESHORE SAFETY NAME TAGS SET				91.98
						CHECK		78739	TOTAL:	91.98
78740	07/30/2020 Invoice: JSACT0029693	PRTD	6502 PETER WAZ	105258	JSACT0029693	07/29/2020 21200071 2073020 REIMBURSEMENT PUMP				91.05
						CHECK		78740	TOTAL:	91.05
78741	07/30/2020 Invoice: 7274404	PRTD	2618 REALLY GOOD STUFF	105240	7274404	07/29/2020 21200022 2073020 #155413				134.91
	Invoice: 7277850			105241	7277850	07/29/2020 21200037 2073020 CLASSIC CHAIR POCKETS - 8 PACK				333.45
	Invoice: 7290124			105242	7290124	07/29/2020 21200082 2073020 162016 READY-TO-DECORATE AIL A				253.08
						CHECK		78741	TOTAL:	721.44
78742	07/30/2020 Invoice: 23246391 1	PRTD	2612 SCHOLASTIC INC.	105245	23246391 1	07/29/2020 21200047 2073020 NTS532119 GUIDED READING READI				618.03
						CHECK		78742	TOTAL:	618.03
78743	07/30/2020 Invoice: M6971946 6	PRTD	4823 SCHOLASTIC MAGAZINES	105243	M6971946 6	07/29/2020 21200025 2073020 LET'S FIND OUT SCIENCE SPIN K-				222.42
	Invoice: M6974355 7			105246	M6974355 7	07/29/2020 21200062 2073020 STORYWORKS-GRADE 3				233.48
	Invoice: M6917012 4			105247	M6917012 4	07/29/2020 21200081 2073020 SCHOLASTIC NEWS GR. 1 010-2542				221.38
						CHECK		78743	TOTAL:	677.28
78744	07/30/2020 Invoice: 3792069-00	PRTD	2264 SCHOOL HEALTH CORPOR	105248	3792069-00	07/29/2020 21200053 2073020 20051 ARM SPLINT (CHILD)				192.55

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 3
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CASH ACCOUNT: 2000 1040
CHECK NO CHK DATE TYPE VENDOR NAME

DEEP RIVER CASH
VOUCHER INVOICE

INV DATE PO WARRANT NET

INVOICE DTL DESC

192.55

CHECK 78744 TOTAL:

78745 07/30/2020 PRD 2267 SCHOOL SPECIALTY 105254 308103555096
Invoice: 308103555096

07/29/2020 21200075 2073020
GA!REGIONS & PEOPLE: PLACARDS

53.90

CHECK 78745 TOTAL:

78746 07/30/2020 PRD 2267 SCHOOL SPECIALTY 105249 208125471838
Invoice: 208125471838

07/29/2020 21200017 2073020
SEE ATTACHED TO BE SHIPPED TO

408.06

Invoice: 208125489536

07/29/2020 21200019 2073020
SCHOOL SMART PENCIL CASE, 8-1/

80.59

Invoice: 208125469609

07/29/2020 21200061 2073020
POST IT SELF STICK EASEL PAD #

654.62

Invoice: 208125489554

07/29/2020 21200073 2073020
#78601 Envelope Poly Elastic T

74.98

CHECK 78746 TOTAL:

1,218.25

78747 07/30/2020 PRD 2304 THERAPRO, INC 105256 in486750
Invoice: in486750

07/29/2020 21200027 2073020
#CS4602 THERABAND (MEDIUM, RE

293.72

CHECK 78747 TOTAL:

293.72

78748 07/30/2020 PRD 2518 TREASURER SUPERVISIO 105257 AUGUST 2020
Invoice: AUGUST 2020

07/29/2020 21200040 2073020
SALARIES

160,342.92

CHECK 78748 TOTAL:

160,342.92

NUMBER OF CHECKS 19 *** CASH ACCOUNT TOTAL *** 225,879.39

COUNT AMOUNT

TOTAL PRINTED CHECKS 19 225,879.39

*** GRAND TOTAL ***

225,879.39

1
JOURNAL ENTRIES TO BE CREATED

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225,879.39

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
78701	07/10/2020	PRINTED	006432 A&A OFFICE SYSTEMS, INC	198.10			
78702	07/10/2020	PRINTED	002539 ALL WASTE, INC.	328.87			
78703	07/10/2020	PRINTED	002148 ALL STATE ALARM SERVICES	214.00			
78704	07/10/2020	PRINTED	002467 ALLSTON SUPPLY CO INC	1,492.43			
78705	07/10/2020	PRINTED	003655 CENTRAL SYSTEMS, INC.	300.00			
78706	07/10/2020	PRINTED	002155 CONNECTICUT WATER CO	753.66			
78707	07/10/2020	PRINTED	007849 ETT ENVIRONMENTAL SERVICE	1,000.00			
78708	07/10/2020	PRINTED	006719 EVERSOURCE	41.84			
78709	07/10/2020	PRINTED	006678 FRONTIER	168.43			
78710	07/10/2020	PRINTED	005720 GENERAL MAINTENANCE SUPPL	511.55			
78711	07/10/2020	PRINTED	002245 MAGNAKLEEN	223.50			
78712	07/10/2020	PRINTED	004093 PRECISION LOCK & SAFE LLC	1,698.00			
78713	07/10/2020	PRINTED	003192 RUSSELL HALL CO.	11.39			
78714	07/10/2020	PRINTED	006813 SANICLAZE	455.00			
78715	07/10/2020	PRINTED	002261 SAYBROOK LAWN & POWER EQU	859.24			
78716	07/10/2020	PRINTED	002436 TREASURER REGIONAL SCHOOL	9,088.05			
78717	07/10/2020	PRINTED	002518 TREASURER SUPERVISION DIS	175,161.56			
17 CHECKS CASH ACCOUNT TOTAL				192,505.62			
							.00

2019 2020

07/10/2020 15:10 9781dpea REGIONAL SCHOOL DIST # 4
CASH ACCOUNT: 2000 1040 DEEP RIVER CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

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INVOICE DTL DESC INV DATE PO WARRANT NET

78701	07/10/2020	PRTD	6432 A&A OFFICE SYSTEMS,	104733	INV444950	07/07/2020	20200195	2070920	198.10
Invoice: INV444950						2019	202	BLANKET / OVERAGE I	
						CHECK	78701	TOTAL:	198.10
78702	07/10/2020	PRTD	2539 ALL WASTE, INC.	104735	5881160620	07/07/2020	20200183	2070920	328.87
Invoice: 5881160620						2019	2020	ALLWASTE REIMBURSEME	
						CHECK	78702	TOTAL:	328.87
78703	07/10/2020	PRTD	2148 ALL STATE ALARM SERV	104734	35230	07/07/2020	20200142	2070920	214.00
Invoice: 35230						2019	2020	BLANKET	
						CHECK	78703	TOTAL:	214.00
78704	07/10/2020	PRTD	2467 ALLSTON SUPPLY CO IN	104810	127596	07/07/2020	20200186	2070920	75.03
Invoice: 127596						2019	2020	BLANKET	
						07/07/2020	20200186	2070920	874.40
Invoice: 127498						2019	2020	BLANKET	
						07/07/2020	20200430	2070920	543.00
Invoice: 129209						VICTORY SPRAYER #GN-GEN992			
						CHECK	78704	TOTAL:	1,492.43
78705	07/10/2020	PRTD	3655 CENTRAL SYSTEMS, INC	104818	8883	07/07/2020	20200361	2070920	300.00
Invoice: 8883						BLANKET 2019 2020			
						CHECK	78705	TOTAL:	300.00
78706	07/10/2020	PRTD	2155 CONNECTICUT WATER CO	104758	6/30/20 99235	07/07/2020	20200196	2070920	753.66
Invoice: 6/30/20 99235						2019	2020	BLANKET WATER	
						CHECK	78706	TOTAL:	753.66
78707	07/10/2020	PRTD	7849 ETT ENVIRONMENTAL SE	104736	5859-400	07/07/2020	20200152	2070920	1,000.00
Invoice: 5859-400						2019	2020		
						CHECK	78707	TOTAL:	1,000.00
78708	07/10/2020	PRTD	6719 EVERSOURCE	104737	51471482018 6/24/20	07/07/2020	20200203	2070920	41.84
Invoice: 51471482018 6/24/20						2019	2020	ELECTRICITY	

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|REGIONAL SCHOOL DIST # 4
|A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 2000 1040 DEEP RIVER CASH

1040

CASH ACCOUNT: 2000

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VOUCHER INVOICE

TYPE **VENDOR** **NAME**

CHECK NO	CHK DATE
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VOUCHER INVOICE

TYPE **VENDOR** **NAME**

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INV DATE	PO	WARRANT
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VOUCHER INVOICE

TYPE **VENDOR** **NAME**

CHECK NO	CHK DATE
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78709 07/10/2020 PRTD Invoice: 86052664236641	6678 FRONTIER	104738	86052664236641	07/07/2020 202000204 2070920 2019 2020 BLANKET		168.43
78710 07/10/2020 PRTD Invoice: 168121	5720 GENERAL MAINTENANCE	104740	168121	CHECK 78709 TOTAL:		168.43
78711 07/10/2020 PRTD Invoice: 2042899	2245 MAGNAKLEEN	104742	2042899	07/07/2020 202000156 2070920 2019 2020 BLANKET		511.55
Invoice: 2032979		104743	2032979	CHECK 78710 TOTAL:		511.55
Invoice: 2038188		104744	2038188	07/07/2020 20200271 2070920 BLANKET 2019-2020 MOP RENTAL		58.50
				07/07/2020 20200271 2070920 BLANKET 2019-2020 MOP RENTAL		82.50
				07/07/2020 20200271 2070920 BLANKET 2019-2020 MOP RENTAL		82.50
78712 07/10/2020 PRTD Invoice: 519031	4093 PRECISION LOCK & SAF	104745	519031	CHECK 78711 TOTAL:		223.50
Invoice: 519030		104756	519030	07/07/2020 20200175 2070920 2019 2020		880.00
				07/07/2020 20200175 2070920 2019 2020		818.00
78713 07/10/2020 PRTD Invoice: 479004A	3192 RUSSELL HALL CO.	104759	479004A	CHECK 78712 TOTAL:		1,698.00
				07/07/2020 20200178 2070920 2019 2020 BLANKET - SALT		11.39
78714 07/10/2020 PRTD Invoice: 10161672	6813 SANIGLAZE	104747	10161672	、 CHECK 78713 TOTAL:		11.39
				07/07/2020 20200179 2070920 2019 2020 BLANKET		455.00
78715 07/10/2020 PRTD Invoice: 70553	2261 SAYBROOK LAWN & POWE	104748	70553	CHECK 78714 TOTAL:		455.00
				07/07/2020 20200172 2070920 2019 2020 BLANKET		859.24

07/10/2020 15:10
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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 2000
CHECK NO CHK DATE TYPE VENDOR NAME

1040 DEEP RIVER CASH
VOUCHER INVOICE

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INVOICE DTL DESC

CHECK 78715 TOTAL: 859.24

78716 07/10/2020 PRD 2436 TREASURER REGIONAL S 104605 STACIE BOYD
Invoice: STACIE BOYD

06/24/2020 20200426 2070920
REIMBURSEMENT STACIE BOYD

9,088.05

CHECK 78716 TOTAL: 9,088.05

78717 07/10/2020 PRD 2518 TREASURER SUPERVISIO 104750 JUNE 2020
Invoice: JUNE 2020

07/07/2020 20200435 2070920
STACIE BOYD REIMBURSEMENT

9,088.05

Invoice: 5/2020 JULY 1

104751 5/2020 JULY 1

07/07/2020 20200205 2070920
2019 2020 BLANKET / CELL PHONE

51.99

Invoice: JUNE 30, 2020

104752 JUNE 30, 2020

07/07/2020 20200090 2070920
SALARIES

164,844.00

Invoice: JUNE PAYMENT

104799 JUNE PAYMENT

07/07/2020 20200435 2070920
STACIE BOYD REIMBURSEMENT

1,177.52

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COUNT AMOUNT
TOTAL PRINTED CHECKS 17 192,505.62

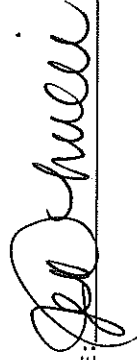
*** GRAND TOTAL *** 192,505.62

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REGIONAL SCHOOL DIST # 4
ACCOUNTS PAYABLE WARRANT REPORT

P 1
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DATE: 07/09/2020 WARRANT: 2070920 AMOUNT: \$ 192,505.62

SIGNATURE: 

2019/2020

**REGIONAL SCHOOL DIST # 4
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VENDOR NAME

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2,597.80
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218,335.39

5 CHECKS CASH ACCOUNT TOTAL

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2020. 2021

07/10/2020 15:21
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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 2000
CHECK NO CHK DATE

1040
DEEP RIVER CASH
VENDOR NAME

P 1
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TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

78718 07/10/2020 PRD 2408 CABE 104800 JULY 1 07/08/2020 21200042 2070921 2,434.00
Invoice: JULY 1 MEMBERSHIP DUES

Invoice: 20120 6/4/20 104801 20120 6/4/20 07/08/2020 21200042 2070921 163.80
MEMBERSHIP DUES

CHECK 78718 TOTAL: 2,597.80

78719 07/10/2020 PRD 5835 CITIZENS BANK - HEA 104802 JULY 2020 07/08/2020 21200054 2070921 54,392.00
Invoice: JULY 2020 HEALTH INSURANCE 2020 2021

CHECK 78719 TOTAL: 54,392.00

78720 07/10/2020 PRD 6809 FOLLETT SCHOOL SOLUT 104803 1399127 DR 07/08/2020 21200039 2070921 762.67
Invoice: 1399127 DR DEEP RIVER ELEM SCH DESTINY ME

CHECK 78720 TOTAL: 762.67

78721 07/10/2020 PRD 8072 STATE OF CONNECTICUT 104804 83127 07/08/2020 21200041 2070921 240.00
Invoice: 83127 ELEVATOR RENEWAL INVOICE 83127

CHECK 78721 TOTAL: 240.00

78722 07/10/2020 PRD 2518 TREASURER SUPERVISIO 104813 JULY 1, 2020 07/08/2020 21200040 2070921 160,342.92
Invoice: JULY 1, 2020 SALARIES

CHECK 78722 TOTAL: 160,342.92

NUMBER OF CHECKS 5 *** CASH ACCOUNT TOTAL *** 218,335.39

COUNT AMOUNT

TOTAL PRINTED CHECKS 5 218,335.39

*** GRAND TOTAL *** 218,335.39

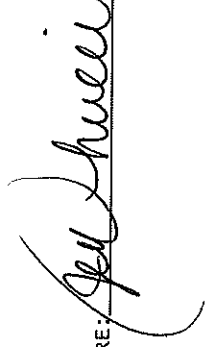
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REGIONAL SCHOOL DIST # 4
ACCOUNTS PAYABLE WARRANT REPORT

P 1
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DATE: 07/09/2020 WARRANT: 2070921 AMOUNT: \$ 218,335.39

SIGNATURE:



2020/2021

Object		Description	2019-2020 Original Budget	2019-2020 Transfers	2019-2020 Revised Budget	2019-2020 Actual Expense	2019-2020 Surplus/ (Deficit)
OBJECT 100 - SALARIES:							
5111		Administration	151,724	-	151,724	159,303	(7,579)
5113		Teachers' Salaries	1,242,376	-	1,242,376	1,248,785	(6,409)
5114		Secretary Salaries	98,097	-	98,097	100,682	(2,585)
5115		Custodial Salaries	159,047	-	159,047	161,988	(2,941)
5116		Nurse Salary	52,853	-	52,853	52,334	519
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	26,000	-	26,000	26,000	-
5119		Para Educators	238,844	-	238,844	238,361	483
5123		Substitute Teachers	40,000	-	40,000	19,356	20,644
5124		Substitute Secretary/Para-Educators/Custodian	4,000	-	4,000	2,231	1,769
5133		Coaches/Extra-Curricular	22,351	-	22,351	19,898	2,453
5134		Secretary OT	600	-	600	496	104
5135		Custodian OT Salary	4,500	-	4,500	1,972	2,528
5198		Supervision District Salary	1,333,368	-	1,333,368	1,333,370	(2)
TOTAL SALARIES			3,373,760	-	3,373,760	3,364,776	8,984
OBJECT 200 - EMPLOYEE BENEFITS:							
5210		Health Insurance	577,679	-	577,679	577,679	-
5214		Life Insurance	2,622	-	2,622	2,407	215
5223		FICA/Medicare	68,281	-	68,281	61,792	6,489
5250		Unemployment Compensation	20,000	(15,000)	5,000	1,236	3,764
5260		Worker's Compensation	16,284	-	16,284	16,284	-
5290		Other Employee Benefits	50,670	-	50,670	52,792	(2,122)
5291		Annuities	7,565	-	7,565	6,197	1,368
5298		Supervision District Fringe Benefits	407,927	-	407,927	407,927	-
TOTAL EMPLOYEE BENEFITS			1,151,028	(15,000)	1,136,028	1,126,314	9,714

Deep River Board of Education
FY 2019-2020 Year End Report

Object		Description	2019-2020 Original Budget	2019-2020 Transfers	2019-2020 Revised Budget	2019-2020 Actual Expense	2019-2020 Surplus/ (Deficit)
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:							
5322		<u>Professional Development</u>					
		School-Wide Enrichment Program	6,584	-	6,584	1,295	5,289
		Teacher Course Reimbursement	7,500	(3,000)	4,500	4,077	423
5330		<u>Other Professional Services</u>					
		Special Education	4,295	-	4,295	-	4,295
		Health	400	-	400	-	400
		Testing & Therapy	12,396	-	12,396	21,353	(8,957)
		Board of Education	15,000	-	15,000	18,660	(3,660)
5398		Supervision District Professional Services	43,238	-	43,238	43,238	-
TOTAL PURCHASED & TECHNICAL SERVICES			89,413	(3,000)	86,413	88,622	(2,209)
OBJECT 400 - PURCHASED PROPERTY SERVICES:							
5411		Water	6,410	-	6,410	5,693	717
5412		Electricity	53,965	(2,000)	51,965	42,642	9,323
5430		<u>Repairs & Maintenance</u>					
		Music	1,000	-	1,000	245	755
		Technology	5,500	(4,000)	1,500	298	1,202
		Health	75	-	75	75	-
		Library	529	-	529	472	57
		Principal's Office	400	-	400	306	94
		Plant Operations Repairs	108,669	(5,705)	102,964	100,052	2,912
5440		<u>Rentals</u>					
		Technology Leases	40,940	-	40,940	40,940	-
		Principal's Office Rentals	19,000	-	19,000	5,579	13,421
		Custodian Rentals	1,956	-	1,956	1,963	(7)
5498		Supervision District Purchased Services	5,838	-	5,838	5,838	-
TOTAL PURCHASED PROPERTY SERVICES			244,282	(11,705)	232,577	204,104	28,473

Deep River Board of Education
FY 2019-2020 Year End Report

Object		Description	2019-2020 Original Budget	2019-2020 Transfers	2019-2020 Revised Budget	2019-2020 Actual Expense	2019-2020 Surplus/ (Deficit)
OBJECT 500 - OTHER PURCHASED SERVICES:							
5515		Field Trips & School Events	4,079	-	4,079	332	3,747
5520		Comprehensive Insurance	25,206	-	25,206	23,658	1,548
5530		Communications	5,724	-	5,724	5,724	-
5540		Advertising	500	-	500	-	500
5561		In State Tuition	40,000	4,000	44,000	49,352	(5,352)
5580		Travel & Conferences	1,665	-	1,665	564	1,101
5598		Supervision District Other Purchased Services	168,545	-	168,545	168,545	-
TOTAL OTHER PURCHASED SERVICES			245,719	4,000	249,719	248,175	1,544
OBJECT 600 - SUPPLIES:							
5610		General Supplies	11,680	20,000	31,680	31,193	487
5611		Instructional Supplies					
		Art	4,743	-	4,743	2,982	1,761
		Language Arts	4,392	-	4,392	2,599	1,793
		Foreign Language (FLES)	220	-	220	215	5
		Kindergarten	1,036	-	1,036	874	162
		Mathematics	8,069	-	8,069	8,066	3
		Music	1,280	-	1,280	1,271	9
		Physical Education	1,765	-	1,765	1,763	2
		Reading	2,756	-	2,756	1,483	1,273
		Science	3,000	-	3,000	1,486	1,514
		Social Studies	884	-	884	808	76
		Technology Education	5,000	-	5,000	2,631	2,369
		General Instruction	15,000	-	15,000	12,898	2,102
		Special Education	1,852	5,705	7,557	7,541	16
		Health	1,000	-	1,000	519	481
		Library	630	-	630	151	479
		TOTAL INSTRUCTIONAL SUPPLIES	51,627	5,705	57,332	45,288	12,044
5613		Operations Maintenance Supplies	11,775	-	11,775	12,461	(686)
5624		Heating Fuel-Natural Gas	25,600	-	25,600	30,864	(5,264)
5640		Periodicals	850	-	850	-	850

Deep River Board of Education
FY 2019-2020 Year End Report

Object		Description	2019-2020 Original Budget	2019-2020 Transfers	2019-2020 Revised Budget	2019-2020 Actual Expense	2019-2020 Surplus/ (Deficit)
5641		<u>Instructional Materials</u>					
		Kindergarten	475	-	475	87	388
		Mathematics	100	-	100	139	(39)
		Reading	13,674	-	13,674	12,592	1,082
		Special Education	1,930	-	1,930	1,806	124
		TOTAL INSTRUCTIONAL MATERIALS	16,179	-	16,179	14,623	1,556
5642		Library & Professional Books	8,773		8,773	4,596	4,177
5698		Supervision District Supplies	17,799	-	17,799	17,799	-
TOTAL SUPPLIES			144,283	25,705	169,988	156,825	13,163
OBJECT 700 - PROPERTY:							
5730		<u>Equipment</u>					
		Art	3,925	-	3,925	3,925	-
		Kindergarten	1,569	-	1,569	1,134	435
		Physical Education	1,200	-	1,200	1,200	-
		General Instructional Equipment	2,128	-	2,128	351	1,777
		Special Education	200	-	200	182	18
		Health	2,117	-	2,117	1,878	239
TOTAL PROPERTY			11,139	-	11,139	8,671	2,468
OBJECT 800 - OTHER OBJECTS:							
5810		<u>Dues & Fees</u>					
		Health/Nurse	141	-	141	141	-
		School Dues: Institutional Membership	2,890		2,890	2,887	3
		LEARN	300	-	300	-	300
		TOTAL DUES & FEES	3,331	-	3,331	3,028	303
5898		Supervision District Dues & Fees	1,325	-	1,325	1,403	(78)
TOTAL OTHER OBJECTS			4,656	-	4,656	4,431	225
		TOTAL	5,264,280	-	5,264,280	5,201,917	62,363

REGIONAL SCHOOL DISTRICT NO. 4

CHESTER • DEEP RIVER • ESSEX

Brian J. White
Superintendent of Schools
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Kelly Sterner
Finance Director
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July 28, 2020

To: Brian White, Superintendent of Schools

From: Kelly Sterner, Finance Director 

RE: Deep River Cafeteria Fund fiscal year end results

Attachment 1 is the revenue and expenditure report for the Deep River cafeteria for the fiscal year July 1, 2019 through June 30, 2020. The net results for the year was a deficit of \$27,804. There are a number of items contributing to the deficit. These include:

- Fixed pricing for meals below breakeven level
- Level of support from Town operating fund
- Closure of schools in March halted café food sales revenue
- Expenditures related to Grab-n-Go food program available at our elementary schools

Attachment 2 shows the participation numbers for the Grab-n-Go program. The Grab-n-Go food support program has been in place since the closure of school in March and will continue through August. State grants provide funding which partially covers the cost of the food. We are seeking funding from other sources such as FEMA, however it remains unknown whether the costs will be considered eligible.

The deficit has been funded through a decrease in cash balances, increased accounts payable, but primarily by an increase in the amount that the café fund owes the Town fund (aka the Due To/Due From accounts). Fiscal year end cash balances of \$33,222 allow us to keep the Grab-n-Go program going and buy inventory for the start of school in the Fall. Here is the running balance between the café fund and Town fund as of June 30th:

	Balance due from Café to Town Fund
End of year balance as of 6/30/19	\$41,242.62
Fiscal year 2019-2020 deficit	<u>\$21,766.17</u>
End of year balance as of 6/30/20	\$63,008.79

For fiscal year 2020-2021, the cafeteria staff salaries and fringes have been shifted to the Town budget and appropriately funded. This should alleviate the growing deficit in the fund particularly when food sales resume. This may provide the opportunity to reimburse the deficit over time. An alternative solution that the Town and Board of Education could consider would be a supplemental appropriation for fiscal year 2019-2020 to offset the balance due.

Deep River 2020-2021

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Eligible Students - Free			64	64	64	65	68	68	69	69	69	69	669
Eligible - Reduced			22	13	14	14	14	14	14	14	14	14	147
Eligible - Full Pay			149	158	156	157	155	156	153	153	153	153	1,543
Total Enrollment		0	235	235	234	236	237	238	236	236	236	236	2,359
Breakfast - Free meals served			281	357	335	189	396	356	191	500	589	328	3,522
Breakfast - Reduced meals served			65	85	74	45	76	70	35	0	0	0	450
Breakfast - Full Pay meals served			109	190	198	94	211	167	88	0	0	0	1,057
Lunch - Free meals served			938	992	842	595	1,075	918	465	500	589	318	7,232
Lunch - Reduced meals served			327	262	222	145	251	205	96	0	0	0	1,508
Lunch - Full Pay meals served			1,290	1,419	1,280	893	1,526	1,277	648	0	0	0	8,333
Total Meal Count		0	3,010	3,305	2,951	1,961	3,535	2,993	1,523	1,000	1,178	646	22,102
4090 Miscellaneous Income	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4160 Cafeteria Lunch Cash Sales	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4360 State & Fed Grants - Claims breakfast	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4360 State & Fed Grants - Claims lunch	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4360 State & Fed Grants - 6 Cent	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4360 State & Fed Grants - Healthy Foods	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4360 State & Fed Grants - CN State Match	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4360 State & Fed Grants - State School Breakfast	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4361 USDA commodities	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4890 Transfer In	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total Revenue	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5111 Administrator Salary	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5114 Secretary Salary	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5118 Food Service Salary	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5124 Sub Sec'y Cafeteria	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5138 OT Cafeteria Salary	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total Salaries	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5210 Health Insurance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5214 Life Insurance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5222 MERF	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5223 FICA/Medicare	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total Benefits	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total Salary & Benefit Cost	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5430 Repairs & Maintenance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5600 All - Supplies / Energy	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5601 USDA Donations	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5610 General Supplies	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5800 All - Other Misc. Expense	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5890 Other Objects	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total Product Cost	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total Product. salary & Benefit Costs	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Profit (Loss)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Days													
Lunch Participation	#DIV/0!												
Breakfast Participation	#DIV/0!												
Meals Product Cost	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Labor/Meal	#DIV/0!	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
unpaid lunch balances - monthly value	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
lunch account balances- monthly value	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Month End Checking Account Balance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

Attachment 1

notes

Attachment 2

School Shutdown Meal counts

7810

7834

15644

Meal counts

	Chester Breakfast	Chester Lunch	Deep River Breakfast	Deep River Lunch	Essex Breakfast	Essex Lunch	daily breakfast total	daily lunch total	total meals served
Tuesday, March 17, 2020	19	19	31	31	17	17	67	67	134
Wednesday, March 18, 2020	25	25	28	28	23	23	76	76	152
Thursday, March 19, 2020	31	31	33	33	32	32	96	96	192
Friday, March 20, 2020	32	32	31	31	40	40	103	103	206
Monday, March 23, 2020	22	22	30	30	47	47	99	99	198
Tuesday, March 24, 2020	27	27	26	26	49	49	102	102	204
Wednesday, March 25, 2020	37	37	26	26	39	39	102	102	204
Thursday, March 26, 2020	39	39	30	30	44	44	113	113	226
Friday, March 27, 2020	37	37	27	27	55	55	119	119	238
Monday, March 30, 2020	35	35	26	26	33	33	94	94	188
Tuesday, March 31, 2020	37	37	34	34	40	40	111	111	222
MARCH Total	341	341	322	322	419	419	1082	1082	2164
Wednesday, April 1, 2020	43	43	35	35	31	31	109	109	218
Thursday, April 2, 2020	35	35	23	23	42	42	100	100	200
Friday, April 3, 2020	42	42	25	25	45	45	112	112	224
Monday, April 6, 2020	45	45	17	17	26	26	88	88	176
Tuesday, April 7, 2020	31	31	18	18	23	23	72	72	144
Wednesday, April 8, 2020	41	41	15	15	43	43	99	99	198
Thursday, April 9, 2020	41	41	7	7	68	68	116	116	232
Friday, April 10, 2020							0	0	0
Monday, April 13, 2020	16	16	2	2	29	29	47	47	94
Tuesday, April 14, 2020	42	42	25	25	38	38	105	105	210
Wednesday, April 15, 2020	31	31	29	29	36	36	96	96	192
Thursday, April 16, 2020	42	42	20	20	37	37	99	99	198
Friday, April 17, 2020	43	43	3	3	40	40	86	86	172
Monday, April 20, 2020	40	40	18	18	47	47	105	105	210
Tuesday, April 21, 2020	49	49	25	25	47	47	121	121	242
Wednesday, April 22, 2020	33	33	41	41	52	52	126	126	252
Thursday, April 23, 2020	42	42	30	30	61	61	133	133	266
Friday, April 24, 2020	51	51	36	36	56	56	143	143	286
Monday, April 27, 2020	37	37	33	33	55	55	125	125	250
Tuesday, April 28, 2020	36	36	33	33	55	55	124	124	248
Wednesday, April 29, 2020	40	40	39	39	52	52	131	131	262
Thursday, April 30, 2020	23	23	26	26	56	56	105	105	210
APRIL Total	803	803	500	500	939	939	2242	2242	4484
Friday, May 1, 2020	42	42	25	25	61	61	128	128	256
Monday, May 4, 2020	38	38	31	31	52	52	121	121	242
Tuesday, May 5, 2020	40	40	30	30	56	56	126	126	252
Wednesday, May 6, 2020	29	29	38	38	60	60	127	127	254
Thursday, May 7, 2020	44	44	35	35	60	60	139	139	278
Friday, May 8, 2020	48	48	39	39	68	68	155	155	310
Monday, May 11, 2020	32	32	34	34	52	52	118	118	236
Tuesday, May 12, 2020	53	49	26	26	52	52	131	127	258
Wednesday, May 13, 2020	43	43	29	29	46	46	118	118	236
Thursday, May 14, 2020	43	43	29	29	59	59	131	131	262
Friday, May 15, 2020	39	39	28	28	56	56	123	123	246
Monday, May 18, 2020	41	41	41	41	52	52	134	134	268
Tuesday, May 19, 2020	55	55	29	29	45	45	129	129	258
Wednesday, May 20, 2020	47	47	25	25	57	57	129	129	258
Thursday, May 21, 2020	48	48	27	27	50	50	125	125	250
Friday, May 22, 2020	54	54	27	27	72	72	153	153	306
Monday, May 25, 2020	0	0	0	0	0	0	0	0	0
Tuesday, May 26, 2020	21	34	17	17	38	38	76	89	165
Wednesday, May 27, 2020	24	31	21	21	54	54	99	106	205
Thursday, May 28, 2020	27	39	27	27	58	58	112	124	236
Friday, May 29, 2020	34	40	31	31	65	65	130	136	266
MAY Total	802	836	589	589	1113	1113	2504	2538	5042

Attachment 2-continued

Monday, June 1, 2020	38	38	20	20	62	62	120	120	240
Tuesday, June 2, 2020	44	44	23	23	52	52	119	119	238
Wednesday, June 3, 2020	17	17	19	19	44	44	80	80	160
Thursday, June 4, 2020	30	30	24	24	45	45	99	99	198
Friday, June 5, 2020	42	42	19	19	55	55	116	116	232
Monday, June 8, 2020	32	29	18	18	60	60	110	107	217
Tuesday, June 9, 2020	38	31	17	17	56	56	111	104	215
Wednesday, June 10, 2020	26	29	18	18	56	56	100	103	203
Thursday, June 11, 2020	37	40	7	7	45	45	89	92	181
Friday, June 12, 2020	32	36	19	19	60	60	111	115	226
Monday, June 15, 2020	29	29	13	13	48	48	90	90	180
Tuesday, June 16, 2020	28	28	11	1	51	51	90	80	170
Wednesday, June 17, 2020	27	27	14	14	36	36	77	77	154
Thursday, June 18, 2020	32	32	10	10	32	32	74	74	148
Friday, June 19, 2020	22	22	15	15	39	39	76	76	152
Monday, June 22, 2020	29	29	12	12	37	37	78	78	156
Tuesday, June 23, 2020	33	33	14	14	37	37	84	84	168
Wednesday, June 24, 2020	24	24	5	5	41	41	70	70	140
Thursday, June 25, 2020	28	28	15	15	41	41	84	84	168
Friday, June 26, 2020	16	16	16	16	45	45	77	77	154
Monday, June 29, 2020	17	17	8	8	34	34	59	59	118
Tuesday, June 30, 2020	20	20	11	11	37	37	68	68	136
JUNE TOTAL	641	641	328	318	1013	1013	1982	1972	3954

**Deep River Board of Education
FY 2019-2020**

Transfer Request 9/29/2020 Cafeteria fye deficit

FROM

Account #	Object	Description	Amount		Account #	Object	Description	Amount
211151	5123	Substitute Teachers	\$ 8,984		26161001	5118	Food Service/Cafeteria Salaries	\$62,363
various	5223	FICA/Medicare	\$ 6,489					
223102	5250	Unemployment	\$ 3,225					
226004	5412	Electricity	\$ 9,323					
various	5430	Repairs & Maintenance	\$ 5,020					
224104	5440	Rentals	\$ 13,421					
various	5611	Instructional Supplies	\$ 12,044					
222226	5642	Library & Professional Books	\$ 1,119					
various	5730	Equipment	\$ 2,468					
229058	5810	Dues & Fees	\$ 270					
		Total	\$ 62,363				Total	\$62,363

Funding necessary to eliminate cumulative Due From deficit between Deep River operating budget and the Deep River school lunch fund as of fye 2019-2020

Deep River Board of Education
FY 2020-2021 Year-to-Date Report as of September 16, 2020

Object		Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance
OBJECT 100 - SALARIES:								
5111		Administration	152,227	-	152,227	30,329	122,482	(584)
5113		Teachers' Salaries	1,274,276	-	1,274,276	94,907	1,138,889	40,480
5114		Secretary Salaries	96,408	-	96,408	17,182	88,017	(8,791)
5115		Custodial Salries	161,378	-	161,378	29,810	132,766	(1,198)
5116		Nurse Salary	53,534	-	53,534	4,041	48,493	1,000
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	75,084	-	75,084	-	-	75,084
5119		Para Educators	249,543	-	249,543	10,307	-	239,236
5123		Substitute Teachers	40,000	-	40,000	-	-	40,000
5124		Substitute Secretary/Para-Educators/Custodian	4,000	-	4,000	172	-	3,828
5133		Coaches/Extra-Curricular	31,936	-	31,936	-	-	31,936
5134		Secretary OT	600	-	600	126	-	474
5135		Custodian OT Salary	4,500	-	4,500	202	-	4,298
5198		Supervision District Salary	1,297,712	-	1,297,712	324,428	973,284	-
TOTAL SALARIES			3,441,198	-	3,441,198	511,504	2,503,932	425,762
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	652,708	-	652,708	142,605	489,532	20,571
5212		Health Insurance Reserve Fund	20,571	-	20,571	20,571	-	-
5214		Life Insurance	2,734	-	2,734	107	-	2,627
5223		FICA/Medicare	75,112	-	75,112	6,199	-	68,913
5250		Unemployment Compensation	5,000	-	5,000	-	5,000	-
5260		Worker's Compensation	15,517	-	15,517	-	15,517	-
5290		Other Employee Benefits	64,234	-	64,234	780	64,234	(780)
5291		Annuities	6,689	-	6,689	-	-	6,689
5298		Supervision District Fringe Benefits	380,281	-	380,281	95,070	285,211	-
TOTAL EMPLOYEE BENEFITS			1,222,846	-	1,222,846	265,332	859,494	98,020

Deep River Board of Education
FY 2020-2021 Year-to-Date Report as of September 16, 2020

Object		Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:								
5322		<u>Professional Development</u>						
		School-Wide Enrichment Program	6,608	-	6,608	-	340	6,268
		Teacher Course Reimbursement	5,000	-	5,000	-	-	5,000
5330		<u>Other Professional Services</u>						
		Special Education	8,722	-	8,722	-	-	8,722
		Health	400	-	400	-	-	400
		Testing & Therapy	12,622	-	12,622	-	-	12,622
		Board of Education	25,000	-	25,000	3,700		21,300
5398		Supervision District Professional Services	51,820	-	51,820	12,955	38,865	-
TOTAL PURCHASED & TECHNICAL SERVICES			110,172	-	110,172	16,655	39,205	54,312
OBJECT 400 - PURCHASED PROPERTY SERVICES:								
5411		Water	6,450	-	6,450	-	6,450	-
5412		Electricity	40,000	-	40,000	9,141	30,860	-
5413		Town Energy Efficiency Project Loan	26,733	-	26,733	-	-	26,733
5430		<u>Repairs & Maintenance</u>						
		Art	220	-	220	-	220	0
		Music	1,600	-	1,600	-	809	791
		Technology	5,500	-	5,500	-	-	5,500
		Health	85	-	85	75	-	10
		Library	475	-	475	491	-	(16)
		Principal's Office	400	-	400	-	-	400
		Plant Operations Repairs	113,261	-	113,261	24,845	69,323	19,093
		Security	2,265	-	2,265	1,750	-	515
5440		<u>Rentals</u>						
		Technology Leases	48,567	-	48,567	-	-	48,567
		Principal's Office Rentals	15,333	-	15,333	1,258	13,272	803
		Custodian Rentals	2,000	-	2,000	99	1,902	-
5498		Supervision District Purchased Services	6,235	-	6,235	1,559	4,676	-
TOTAL PURCHASED PROPERTY SERVICES			269,124	-	269,124	39,216	127,511	102,397

Deep River Board of Education
FY 2020-2021 Year-to-Date Report as of September 16, 2020

Object		Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	3,330	-	3,330	-	-	3,330
5515		Field Trips & School Events	4,467	-	4,467	-	-	4,467
5520		Comprehensive Insurance	41,989	-	41,989	-	41,989	-
5530		Communications	6,000	-	6,000	366	5,634	0
5540		Advertising	500	-	500	-	-	500
5561		In State Tuition	40,231	-	40,231	-	725	39,506
5580		Travel & Conferences	2,050	-	2,050	-	35	2,015
5598		Supervision District Other Purchased Services	170,492	-	170,492	42,623	127,869	-
TOTAL OTHER PURCHASED SERVICES			269,059	-	269,059	42,989	176,252	49,818
OBJECT 600 - SUPPLIES:								
5610		General Supplies	11,680	-	11,680	1,422	3,511	6,747
5611		Instructional Supplies						
		Art	3,486	-	3,486	2,277	1,117	92
		Language Arts	5,551	-	5,551	3,090	1,196	1,265
		Foreign Language (FLES)	220	-	220	-	-	220
		Kindergarten	1,022	-	1,022	962	65	(5)
		Mathematics	6,950	-	6,950	294	6,542	115
		Music	1,515	-	1,515	424	1,091	-
		Physical Education	2,005	-	2,005	-	-	2,005
		Reading	8,551	-	8,551	3,969	4,420	162
		Science	2,994	-	2,994	1,489	258	1,247
		Social Studies	2,851	-	2,851	724	2,095	31
		Technology Education	6,109	-	6,109	-	2,503	3,606
		General Instruction	12,500	-	12,500	2,983	1,243	8,275
		Special Education	2,482	-	2,482	993	327	1,163
		Health	1,650	-	1,650	253	200	1,197
		Library	1,650	-	1,650	-	84	1,566
		Audio Visual	912	-	912	-	-	912
		TOTAL INSTRUCTIONAL SUPPLIES	60,448	-	60,448	17,458	21,140	21,850
5613		Operations Maintenance Supplies	11,775	-	11,775	-	983	10,792
5624		Heating Fuel-Natural Gas	22,400	-	22,400	130	22,270	-
5640		Periodicals	850	-	850	-	-	850

Deep River Board of Education
FY 2020-2021 Year-to-Date Report as of September 16, 2020

Object		Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance
5641		<u>Instructional Materials</u>						
		Language Arts	840	-	840	-	-	840
		Mathematics	100	-	100	-	-	100
		Reading	6,233	-	6,233	271	2,671	3,291
		Science	258	-	258	-	-	258
		Social Studies	143	-	143	-	-	143
		Special Education	1,656	-	1,656	-	171	1,485
		TOTAL INSTRUCTIONAL MATERIALS	9,230	-	9,230	271	2,841	6,118
5642		Library & Professional Books	8,773		8,773	4,396	639	3,738
5698		Supervision District Supplies	16,350	-	16,350	4,088	12,263	-
TOTAL SUPPLIES			141,506	-	141,506	27,764	63,647	50,095
<u>OBJECT 700 - PROPERTY:</u>								
5730		<u>Equipment</u>						
		Art	4,046	-	4,046	-	-	4,046
		Kindergarten	426	-	426	-	-	426
		Music	273	-	273	-	262	11
		Special Education	600	-	600	-	198	402
TOTAL PROPERTY			5,345	-	5,345	-	460	4,885
<u>OBJECT 800 - OTHER OBJECTS:</u>								
5810		<u>Dues & Fees</u>						
		Health/Nurse	141	-	141	-	-	141
		Library	162		162	-	-	162
		School Dues: Institutional Membership	3,377	-	3,377	3,098	-	279
		TOTAL DUES & FEES	3,680	-	3,680	3,098		582
5898		Supervision District Dues & Fees	1,225	-	1,225	306	919	-
TOTAL OTHER OBJECTS			4,905	-	4,905	3,404	919	582
TOTAL			5,464,155	-	5,464,155	906,864	3,771,420	785,871

This document is a working projection of medical revenue and expenses as a tool for projecting the District's fiscal position.

REGIONAL SCHOOL DISTRICT NO. 4
CHESTER • DEEP RIVER • ESSEX

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Kelly Sterner
Finance Director
ksterner@reg4.k12.ct.us

July 17, 2020

To: Brian White, Superintendent of Schools

From: Kelly Sterner, Finance Director *[Signature]*

RE: Deep River BOE Unemployment Claims

As a little background, Municipalities and Boards of Education can elect one of two methods for paying their unemployment to the State. One method is to pay quarterly a set percent of payroll. The percent is established by the State based in part by experience. The second method is to elect not to pay the quarterly fee, but to reimburse the State dollar-for-dollar for all claims incurred. Deep River Board of Education operates under the latter method.

With COVID causing so many shutdowns and layoffs, the State of Connecticut has received a tremendous number of unemployment claims. This has caused a significant delay in producing the charge back invoices to the schools. Deep River BOE has just recently received their unemployment claims invoice for March/April/May. Other locations within our districts have experienced a spike in the number of applications, some of which are being contested. Deep River has not experienced an increase since the March stay-at-home order and at this point does not have any claims that will need to be contested.

The 2019-2020 Deep River BOE budget has sufficient budgeted amounts available and we do not anticipate the need for a transfer.

REGIONAL SCHOOL DISTRICT NO. 4
CHESTER • DEEP RIVER • ESSEX



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September 17, 2020

To: Brian White, Superintendent of Schools

From: Kelly Sterner, Finance Director

RE: Deep River School District ESSER and CRF Allocations

Below is an update for the Deep River School District of potential funding sources for costs incurred related to COVID-19. I have included a brief description of each. Further updates will be provided as we progress through the year.

ESSER Funds

Elementary and Secondary School Emergency Relief

Federal funds allotted through the CARES Act. Grants awarded for the purpose of providing local educational agencies with relief funds to address the impact of COVID-19 on elementary and secondary schools. Budgeted and administered through Deep River grant fund #2210.

Deep River School District Allocation: \$27,888

CRF

Coronavirus Relief Funds

Administered by the State Department of Education on behalf of the Office of Policy and Management. CRF may only be used to cover costs that:

- Are necessary expenditures incurred due to COVID-19
- Expenditures were not accounted for in the budget most recently approved
- Were incurred during the period that begins on March 1, 2020 and ends December 30, 2020

Deep River School Districts Allocations:

Personnel Related-Cleaning/PPE/Health/Safety	\$616
Non-Personnel Related-Cleaning/PPE/Health/Safety	\$63,651
Non-Personnel Related-Transportation	\$31,534
Total	\$95,801

Deep River Board of Education
FY 2020-2021

Transfer Request 9/24/2020 Temp/Substitute Custodians

FROM

Account #	Object	Description	Amount		Account #	Object	Description	Amount
26161001	5118	Cafeteria Salary	\$ 12,000		226001	5124	Substitute Custodians	\$12,000
		Total	\$ 12,000				Total	\$12,000

To provide funding for hire of temp full-time (37 hrs/week) through end of December 2020. Requested based on necessary additional cleaning duties related to COVID