



**Regional School District #4  
Chester – Deep River – Essex – Region 4  
Chester BOE Special Meeting**

Via Google Meet  
**Dial +1 (857) 529-6568**  
**PIN: 422 575 850#**  
September 23<sup>rd</sup> @ 7:00 p.m.

**To:** Members of the Chester Board of Education  
**Subject:** **Chester Board of Education Special Meeting – Wednesday, September 23, 2020**  
**Time:** **7:00 p.m.**  
**Place:** **Via Google Meet – To listen remotely please dial (US) +1 (857) 529-6568 PIN: 422 575 850#**  
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing **\*6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

**AGENDA**

- 1. Call to order**
- 2. Verbal roll call for BOE members**
- 3. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 3.1 Minutes from the special meeting of June 22, 2020 (*encl #1*)
  - 3.2 Minutes from the special meeting of August 18, 2020 (*encl #2*)
  - 3.3 Accounts Payable report (*encl #3*)
- 4. Reports and Other Items**
  - Superintendent's Report – B. White**
  - Finance Office Report – K. Sterner** (*encl # 4, #5, #6, #7, #8, #9*)
- 5. Possible Action Items: (Please call each BOE member's name to record their vote)**
  - 5.1 Discussion and Possible VOTE(s) pertaining to COVID-19 related expenses and transfer of funds (*encl #10*)
  - 5.2 Discussion and Possible VOTE to approve the transfer of unexpended 2019-20 funds in the amount of \$31,893 (*please reference previous encl # 5*)
  - 5.3 Discussion and Possible VOTE to accept a donation of \$74.99 from United Way to be used at the discretion of administration

**6. Comment.** *(In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply):* **PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press \*6 if you would like to unmute your phone. When you are done speaking, please remember to press \*6 (or your phone's mute button) again to reduce background noise.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

## **7. Adjournment**

Cc: Town Clerks: Chester

F.O.I. Compliance - Minutes

CHESTER BOARD of EDUCATION  
SPECIAL MEETING  
*Subject to approval at future meeting*

Date: June 22, 2020 – REMOTE MEETING held

(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

SPECIAL MEETING

| Attendance: |                         | Administration:      | Others: |
|-------------|-------------------------|----------------------|---------|
|             | David Fitzgibbons       | √ Brian White        | √       |
| √ = present | Charlene Fearon         | √ Kristina Martineau | √       |
|             | Dale Bernardoni         | √ Richard Huot       | √       |
|             | Rob Bibbiani            | Tyson Stoddard       | √       |
|             | Kris Pollock            | √ Sarah Smalley      | √       |
|             | Maria Scherber          | √ James Grzybowski   | √       |
|             | Rebecca Greenberg-Ellis | √                    |         |
|             | Tom Englert             | √                    |         |
|             | Kristin Smith           | √                    |         |

Call To Order: approx. 6:00 p.m.

Items/Discussion:

Public Comment: No comments were made.

On motion duly made and seconded the Board unanimously VOTED to approve the consent agenda consisting of the minutes from the Regular Meeting of January 23, 2020; Budget Workshop I of January 30, 2020; the Special Meeting of January 30, 2020; Budget Workshop II of February 11, 2020; Budget Workshop III of March 03, 2020; and the Special Meeting of April 01, 2020

Superintendent White and Assistant Superintendent Kristina Martineau presented a district update. Principal Stoddard also shared an update on past and ongoing district efforts to foster a sense of school community for students and teachers, as well as end-of-year celebrations held by Chester Elementary. (see attached presentation)

On motion duly made and seconded, the Board unanimously VOTED to accept the following donations: a donation from Chester Little League in the amount of \$1,658.73; a donation from United Way in the amount of \$149.99; a donation of \$500 from Laurence, Charlene and Mason Fearon, and Doreen Murphy for an outdoor learning space; and the donation of a piano by the Carlin Family. All are to be used at the discretion of administration

There was a discussion regarding the possible use of unexpended 2019-20 funds to purchase COVID-19 related materials and supplies for use during 2020-21.

On motion duly made and seconded, the Board unanimously VOTED to approve the use of unexpended 2019-20 funds to purchase COVID-19 related materials and supplies for use during 2020-21 as presented (see attached).

There was a discussion regarding the requested end-of-year transfers as presented.

On motion duly made and seconded, the Board unanimously VOTED to approve end-of-year transfers as presented (see attached).

There was a discussion regarding the possible annual renewal of the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008.

On motion duly made and seconded, the Board unanimously VOTED to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The original contract expires on June 30, 2012 and per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30<sup>th</sup>

**ADJOURNMENT:**

On motion duly made and seconded the Board unanimously VOTED to adjourn at approx. 7:05 p.m.

**F.O.I. Compliance - Minutes**

**CHESTER BOARD of EDUCATION  
SPECIAL MEETING**  
*Subject to approval at future meeting*

**Date:** August 18, 2020 – **REMOTE MEETING held**

(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

**SPECIAL MEETING****Attendance:**

√ = present

|                         |
|-------------------------|
| David Fitzgibbons       |
| Charlene Fearon         |
| Dale Bernardoni         |
| Rob Bibbiani            |
| Kris Pollock            |
| Maria Scherber          |
| Rebecca Greenberg-Ellis |
| Tom Englert             |
| Kristin Smith           |

Administration:

|                    |   |
|--------------------|---|
| Brian White        | √ |
| Kristina Martineau | √ |
| Kelly Sterner      | √ |
| Sarah Smalley      | √ |
| Tyson Stoddard     | √ |

Others: -

James Grzybowski √

Call To Order: approx. 6:00 p.m.**Items/Discussion:****Update on Status of School Reopening – Administrative Team**

Superintendent White stated that the purpose of tonight’s meeting will be to provide an update to the Chester BOE and community about reopening preparations specifically at Chester Elementary. He reminded everyone about past detailed presentations to the Joint BOE and all communities at Joint BOE meetings held during the last two weeks, videos of which along with copies of the presentation are available on the district website. Additionally, other information has also been posted on the website along with an FAQ representing 50+ questions received from the public. Joining the meeting this evening are Principal Stoddard and CES Facilities Manager James Grzybowski to also provide insight on CES specific questions.

Principal Stoddard first shared a quick update on recent facility work including the removal and replacement of the 10,000 gallon underground oil tank. He then shared a detailed update on reopening at Chester Elementary including general and specific procedures to keep students and staff safe.

Superintendent White, Assistant Superintendent Martineau, and Principal Stoddard answered questions from the Board.

**Public Comment:**

Julie Ann Divis of Chester shared some questions and comments regarding quarantining of cohorts.

**ADJOURNMENT:**

On motion duly made and seconded the Board unanimously VOTED to adjourn at approx. 7:20 p.m.

07/11/2020 12:16  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcshdsb

| CASH ACCOUNT: 1000 |                       | 1040 | CHESTER CASH              |         |              |                                    | INV DATE                  | PO     | WARRANT | NET       |
|--------------------|-----------------------|------|---------------------------|---------|--------------|------------------------------------|---------------------------|--------|---------|-----------|
| CHECK NO           | CHK DATE              | TYPE | VENDOR NAME               | VOUCHER | INVOICE      | INVOICE DTL                        | DESC                      |        |         |           |
| 419426             | 07/11/2020            | PRTD | 3584 ASCD                 | 104824  | 000002447292 | 07/10/2020                         | 21100026 CH071020         |        |         | 59.00     |
|                    | Invoice: 000002447292 |      |                           |         |              | BASIC MEMB. RENEWAL-STODDARD       |                           |        |         |           |
|                    |                       |      |                           |         |              | CHECK                              | 419426                    | TOTAL: |         | 59.00     |
| 419427             | 07/11/2020            | PRTD | 2408 CABE                 | 104825  | 70120 CES    | 07/10/2020                         | 21100019 CH071020         |        |         | 163.80    |
|                    | Invoice: 70120 CES    |      |                           |         |              | 2020-21                            | UNEMPLOYMENT COST CONTROL |        |         |           |
|                    |                       |      |                           | 104826  | 070120       | 07/10/2020                         | 21100018 CH071020         |        |         | 1,645.00  |
|                    | Invoice: 070120       |      |                           |         |              | 2020-21                            | MEMBERSHIP DUES           |        |         |           |
|                    |                       |      |                           |         |              | CHECK                              | 419427                    | TOTAL: |         | 1,808.80  |
| 419428             | 07/11/2020            | PRTD | 2357 CIRMA                | 104827  | 20172        | 07/10/2020                         | 21100016 CH071020         |        |         | 4,748.10  |
|                    | Invoice: 20172        |      |                           |         |              | W/C PREMIUM-INSTALLMENT 1          |                           |        |         |           |
|                    |                       |      |                           | 104828  | 20180        | 07/10/2020                         | 21100017 CH071020         |        |         | 10,597.58 |
|                    | Invoice: 20180        |      |                           |         |              | LAP PREMIUM-INSTALLMENT 1          |                           |        |         |           |
|                    |                       |      |                           |         |              | CHECK                              | 419428                    | TOTAL: |         | 15,345.68 |
| 419429             | 07/11/2020            | PRTD | 5835 CITIZENS BANK - HEA  | 104829  | 070120A      | 07/10/2020                         | 21100023 CH071020         |        |         | 19,401.00 |
|                    | Invoice: 070120A      |      |                           |         |              | EMPLOYER SELF-INSUR. APPROPRIATION |                           |        |         |           |
|                    |                       |      |                           | 104831  | 070120       | 07/10/2020                         | 21100023 CH071020         |        |         | 57,389.00 |
|                    | Invoice: 070120       |      |                           |         |              | JULY 2020                          | EMPLOYER SELF-INSURANCE   |        |         |           |
|                    |                       |      |                           |         |              | CHECK                              | 419429                    | TOTAL: |         | 76,790.00 |
| 419430             | 07/11/2020            | PRTD | 6809 FOLLETT SCHOOL SOLUT | 104832  | 1399127      | 07/10/2020                         | 21100020 CH071020         |        |         | 762.67    |
|                    | Invoice: 1399127      |      |                           |         |              | DESTINY                            | LIBRARY LICENSE RENEWAL   |        |         |           |
|                    |                       |      |                           |         |              | CHECK                              | 419430                    | TOTAL: |         | 762.67    |
| 419431             | 07/11/2020            | PRTD | 2217 KONE INC.            | 104833  | 959592590    | 07/10/2020                         | 21100022 CH071020         |        |         | 852.06    |
|                    | Invoice: 959592590    |      |                           |         |              | JUL-SEP 2020                       | ELEVATOR MAINT. CONTRACT  |        |         |           |
|                    |                       |      |                           |         |              | CHECK                              | 419431                    | TOTAL: |         | 852.06    |
| 419432             | 07/11/2020            | PRTD | 5254 LEARNING A-Z         | 104834  | 2371468      | 07/10/2020                         | 21100014 CH071020         |        |         | 1,154.50  |
|                    | Invoice: 2371468      |      |                           |         |              | READING A-Z & RAZ-KIDS             | RENEWAL                   |        |         |           |
|                    |                       |      |                           |         |              | CHECK                              | 419432                    | TOTAL: |         | 1,154.50  |

07/11/2020 12:16  
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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 2  
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| CASH ACCOUNT: 1000    |            | 1040 | CHESTER CASH              |         |              |                              |          |          |  |            |  |
|-----------------------|------------|------|---------------------------|---------|--------------|------------------------------|----------|----------|--|------------|--|
| CHECK NO              | CHK DATE   | TYPE | VENDOR NAME               | VOUCHER | INVOICE      | INV DATE                     | PO       | WARRANT  |  | NET        |  |
| INVOICE DTL DESC      |            |      |                           |         |              |                              |          |          |  |            |  |
| 419433                | 07/11/2020 | PRTD | 6879 NCTM                 | 104835  | 2967066      | 07/10/2020                   | 21100004 | CH071020 |  | 59.00      |  |
| Invoice: 2967066      |            |      |                           |         |              | ESSENTIAL MEMBERSHIP-WAZ     |          |          |  |            |  |
|                       |            |      |                           |         |              | CHECK                        | 419433   | TOTAL:   |  | 59.00      |  |
| 419434                | 07/11/2020 | PRTD | 5713 NEW ENGLAND INDUSTRI | 104836  | IN131983     | 07/10/2020                   | 21100049 | CH071020 |  | 5,245.30   |  |
| Invoice: IN131983     |            |      |                           |         |              | MAINT. SUPPLIES              |          |          |  |            |  |
|                       |            |      |                           |         |              | CHECK                        | 419434   | TOTAL:   |  | 5,245.30   |  |
| 419435                | 07/11/2020 | PRTD | 2264 SCHOOL HEALTH CORPOR | 104837  | 3789169-00   | 07/10/2020                   | 21100010 | CH071020 |  | 243.23     |  |
| Invoice: 3789169-00   |            |      |                           |         |              | HEALTH OFFICE SUPPLIES       |          |          |  |            |  |
|                       |            |      |                           |         |              | CHECK                        | 419435   | TOTAL:   |  | 243.23     |  |
| 419436                | 07/11/2020 | PRTD | 2267 SCHOOL SPECIALTY     | 104838  | 208125405150 | 07/10/2020                   | 21100008 | CH071020 |  | 228.33     |  |
| Invoice: 208125405150 |            |      |                           |         |              | GR. 2 SUPPLIES               |          |          |  |            |  |
|                       |            |      |                           |         |              | CHECK                        | 419436   | TOTAL:   |  | 228.33     |  |
| 419437                | 07/11/2020 | PRTD | 7866 TEACHER SYNERGY, LLC | 104839  | 120711499    | 07/10/2020                   | 21100027 | CH071020 |  | 72.49      |  |
| Invoice: 120711499    |            |      |                           |         |              | SOCIAL EMOTIONAL RESOURCES   |          |          |  |            |  |
|                       |            |      |                           |         |              | CHECK                        | 419437   | TOTAL:   |  | 72.49      |  |
| 419438                | 07/11/2020 | PRTD | 2304 THERAPRO, INC        | 104842  | IN486677     | 07/10/2020                   | 21100015 | CH071020 |  | 373.03     |  |
| Invoice: IN486677     |            |      |                           |         |              | O/T SUPPLIES                 |          |          |  |            |  |
|                       |            |      |                           |         |              | CHECK                        | 419438   | TOTAL:   |  | 373.03     |  |
| 419439                | 07/11/2020 | PRTD | 5776 THERMOMEDICS, LLC    | 104840  | 2657         | 07/10/2020                   | 21100053 | CH071020 |  | 4,785.00   |  |
| Invoice: 2657         |            |      |                           |         |              | JUL-SEP 2020 MAINT. CONTRACT |          |          |  |            |  |
|                       |            |      |                           |         |              | CHECK                        | 419439   | TOTAL:   |  | 4,785.00   |  |
| 419440                | 07/11/2020 | PRTD | 2518 TREASURER SUPERVISIO | 104841  | 070120       | 07/10/2020                   | 21100021 | CH071020 |  | 126,327.75 |  |
| Invoice: 070120       |            |      |                           |         |              | JULY 2020 SUPERV. BUDGET     |          |          |  |            |  |
|                       |            |      |                           |         |              | CHECK                        | 419440   | TOTAL:   |  | 126,327.75 |  |

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REGIONAL SCHOOL DIST # 4  
 A/P CASH DISBURSEMENTS JOURNAL

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 apcshdsb

NUMBER OF CHECKS    15                    \*\*\* CASH ACCOUNT TOTAL \*\*\*                    234,106.84

|                      | <u>COUNT</u> | <u>AMOUNT</u> |
|----------------------|--------------|---------------|
| TOTAL PRINTED CHECKS | 15           | 234,106.84    |

\*\*\* GRAND TOTAL \*\*\*                    234,106.84

07/11/2020 12:16  
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REGIONAL SCHOOL DIST # 4  
 A/P CASH DISBURSEMENTS JOURNAL

P 4  
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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

| YEAR PER<br>SRC ACCOUNT     | JNL<br>EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC     | T OB  | DEBIT      | CREDIT     |
|-----------------------------|-----------------|----------|-------|-------|-------|-------------------------------|-------|------------|------------|
| 2021 1 116<br>APP 1000-2000 |                 |          |       |       |       | CHESTER ACCOUNTS PAYABLE      |       | 234,106.84 |            |
|                             | 07/11/2020      | CH071020 | DP    |       |       | AP CASH DISBURSEMENTS JOURNAL |       |            |            |
| APP 1000-1040               |                 |          |       |       |       | CHESTER CASH                  |       |            | 234,106.84 |
|                             | 07/11/2020      | CH071020 | DP    |       |       | AP CASH DISBURSEMENTS JOURNAL |       |            |            |
|                             |                 |          |       |       |       | JOURNAL 2021/01/116           | TOTAL | 234,106.84 | 234,106.84 |

07/11/2020 12:16  
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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

| FUND<br>ACCOUNT                        | YEAR PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION                      | DEBIT      | CREDIT     |
|----------------------------------------|----------|-----|------------|------------------------------------------|------------|------------|
| 1000 CHESTER<br>1000-1040<br>1000-2000 | 2021 1   | 116 | 07/11/2020 | CHESTER CASH<br>CHESTER ACCOUNTS PAYABLE | 234,106.84 | 234,106.84 |
| FUND TOTAL                             |          |     |            |                                          | 234,106.84 | 234,106.84 |

\*\* END OF REPORT - Generated by Dawn Pearson \*\*

07/24/2020 16:22  
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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
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| CASH ACCOUNT: 1000 |                          | 1040 | CHESTER CASH              |  | VOUCHER | INVOICE         | INV DATE                          | PO       | WARRANT  | NET       |
|--------------------|--------------------------|------|---------------------------|--|---------|-----------------|-----------------------------------|----------|----------|-----------|
| CHECK NO           | CHK DATE                 | TYPE | VENDOR NAME               |  |         |                 |                                   |          |          |           |
| INVOICE DTL DESC   |                          |      |                           |  |         |                 |                                   |          |          |           |
| 419445             | 07/24/2020               | PRTD | 2836 SYNCB/AMAZON         |  | 105042  | 674987693967    | 07/24/2020                        | 21100009 | CH072420 | 25.12     |
|                    | Invoice: 674987693967    |      |                           |  |         |                 | GR. 2 POSTER SET                  |          |          |           |
|                    |                          |      |                           |  | 105043  | 494534847336    | 07/24/2020                        | 21100000 | CH072420 | 1,547.70  |
|                    | Invoice: 494534847336    |      |                           |  |         |                 | MATH COACH SUPPLIES               |          |          |           |
|                    |                          |      |                           |  |         |                 | CHECK                             | 419445   | TOTAL:   | 1,572.82  |
| 419446             | 07/24/2020               | PRTD | 6009 COUGHLAN COMPANIES L |  | 105044  | 206228          | 07/24/2020                        | 21100070 | CH072420 | 1,998.00  |
|                    | Invoice: 206228          |      |                           |  |         |                 | PEBBLE GO SUBSCRIPTION RENEWAL    |          |          |           |
|                    |                          |      |                           |  |         |                 | CHECK                             | 419446   | TOTAL:   | 1,998.00  |
| 419447             | 07/24/2020               | PRTD | 5835 CITIZENS BANK - HEA  |  | 105045  | 080120          | 07/24/2020                        | 21100023 | CH072420 | 57,389.00 |
|                    | Invoice: 080120          |      |                           |  |         |                 | AUG. 2020 EMPLOYER SELF-INSURANCE |          |          |           |
|                    |                          |      |                           |  |         |                 | CHECK                             | 419447   | TOTAL:   | 57,389.00 |
| 419448             | 07/24/2020               | PRTD | 6593 CRYSTAL ROCK LLC     |  | 105046  | 17730296 072120 | 07/24/2020                        | 21100117 | CH072420 | 47.96     |
|                    | Invoice: 17730296 072120 |      |                           |  |         |                 | JULY 2020 FILTERED WATER SVC.     |          |          |           |
|                    |                          |      |                           |  |         |                 | CHECK                             | 419448   | TOTAL:   | 47.96     |
| 419449             | 07/24/2020               | PRTD | 2534 DE LAGE LANDEN       |  | 105047  | 68655933        | 07/24/2020                        | 21100112 | CH072420 | 203.00    |
|                    | Invoice: 68655933        |      |                           |  |         |                 | JULY 2020 OFFICE COPIER LEASE     |          |          |           |
|                    |                          |      |                           |  | 105048  | 68796889        | 07/24/2020                        | 21100112 | CH072420 | 225.23    |
|                    | Invoice: 68796889        |      |                           |  |         |                 | OFFICE COPIER PROPERTY TAX        |          |          |           |
|                    |                          |      |                           |  | 105049  | 68796885        | 07/24/2020                        | 21100112 | CH072420 | 331.79    |
|                    | Invoice: 68796885        |      |                           |  |         |                 | DOWNSTAIRS COPIER PROPERTY TAX    |          |          |           |
|                    |                          |      |                           |  |         |                 | CHECK                             | 419449   | TOTAL:   | 760.02    |
| 419450             | 07/24/2020               | PRTD | 6719 EVERSOURCE           |  | 105050  | 072020          | 07/24/2020                        | 21100118 | CH072420 | 74.52     |
|                    | Invoice: 072020          |      |                           |  |         |                 | ELECTRICITY SVC. -6/17-7/20/20    |          |          |           |
|                    |                          |      |                           |  |         |                 | CHECK                             | 419450   | TOTAL:   | 74.52     |
| 419451             | 07/24/2020               | PRTD | 3078 FLAGHOUSE, INC.      |  | 105051  | V021616201012   | 07/24/2020                        | 21100063 | CH072420 | 58.00     |
|                    | Invoice: V021616201012   |      |                           |  |         |                 | SQUEEZE BALL SET                  |          |          |           |
|                    |                          |      |                           |  |         |                 | CHECK                             | 419451   | TOTAL:   | 58.00     |

07/24/2020 16:22  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 2  
apcshdsb

| CASH ACCOUNT: 1000 |                         | 1040 | CHESTER CASH              |         |                |                                     | INV DATE      | PO | WARRANT | NET      |
|--------------------|-------------------------|------|---------------------------|---------|----------------|-------------------------------------|---------------|----|---------|----------|
| CHECK NO           | CHK DATE                | TYPE | VENDOR NAME               | VOUCHER | INVOICE        | INVOICE DTL                         | DESC          |    |         |          |
| 419452             | 07/24/2020              | PRTD | 6678 FRONTIER             | 105052  | 071920         | 07/24/2020 21100114                 | CH072420      |    |         | 195.20   |
|                    | Invoice: 071920         |      |                           |         |                | TELEPHONE SVC.-7/19-8/18/20         |               |    |         |          |
|                    |                         |      |                           |         |                | CHECK                               | 419452 TOTAL: |    |         | 195.20   |
| 419453             | 07/24/2020              | PRTD | 3273 GRAINGER             | 105053  | 9576854773     | 07/24/2020 21100013                 | CH072420      |    |         | 90.90    |
|                    | Invoice: 9576854773     |      |                           |         |                | WALL PLATES AND OUTLETS             |               |    |         |          |
|                    |                         |      |                           |         |                | CHECK                               | 419453 TOTAL: |    |         | 90.90    |
| 419454             | 07/24/2020              | PRTD | 6998 INSTITUTE FOR MULTI- | 105054  | 94286          | 07/24/2020 21100067                 | CH072420      |    |         | 37.90    |
|                    | Invoice: 94286          |      |                           |         |                | TACTILE LETTER COMBO PACK           |               |    |         |          |
|                    |                         |      |                           |         |                | CHECK                               | 419454 TOTAL: |    |         | 37.90    |
| 419455             | 07/24/2020              | PRTD | 6008 IXL LEARNING         | 105055  | S373682        | 07/24/2020 21100037                 | CH072420      |    |         | 2,125.00 |
|                    | Invoice: S373682        |      |                           |         |                | SITE LICENSE RENEWAL                |               |    |         |          |
|                    |                         |      |                           |         |                | CHECK                               | 419455 TOTAL: |    |         | 2,125.00 |
| 419456             | 07/24/2020              | PRTD | 8138 KAMI                 | 105056  | INVOICE-203806 | 07/24/2020 21100100                 | CH072420      |    |         | 99.00    |
|                    | Invoice: INVOICE-203806 |      |                           |         |                | KAMI TEACHER PLAN FOR 6M            |               |    |         |          |
|                    |                         |      |                           |         |                | CHECK                               | 419456 TOTAL: |    |         | 99.00    |
| 419457             | 07/24/2020              | PRTD | 4658 KENDALL-HUNT PUBLISH | 105057  | 12353995       | 07/24/2020 21100001                 | CH072420      |    |         | 901.20   |
|                    | Invoice: 12353995       |      |                           |         |                | GR. 6 ILLUSTRATIVE MATH             |               |    |         |          |
|                    |                         |      |                           |         |                | CHECK                               | 419457 TOTAL: |    |         | 901.20   |
| 419458             | 07/24/2020              | PRTD | 2748 LAKESHORE            | 105059  | 1929410720     | 07/24/2020 21100039                 | CH072420      |    |         | 240.06   |
|                    | Invoice: 1929410720     |      |                           |         |                | WRITING JOURNALS                    |               |    |         |          |
|                    |                         |      |                           | 105060  | 1927130720     | 07/24/2020 21100034                 | CH072420      |    |         | 278.60   |
|                    | Invoice: 1927130720     |      |                           |         |                | GR. 1 L.A. TEXTS & MATH SUPPLIES    |               |    |         |          |
|                    |                         |      |                           | 105061  | 1922160720     | 07/24/2020 21100030                 | CH072420      |    |         | 499.00   |
|                    | Invoice: 1922160720     |      |                           |         |                | GR. K SUPPLIES & BOOKS              |               |    |         |          |
|                    |                         |      |                           |         |                | CHECK                               | 419458 TOTAL: |    |         | 1,017.66 |
| 419459             | 07/24/2020              | PRTD | 6821 LAKESHORE LEARNING   | 105058  | 1959090720     | 07/24/2020 21100050                 | CH072420      |    |         | 85.53    |
|                    | Invoice: 1959090720     |      |                           |         |                | POCKET CHART STAND, CHART AND RINGS |               |    |         |          |

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REGIONAL SCHOOL DIST # 4  
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| CASH ACCOUNT: 1000     |            | 1040 | CHESTER CASH              |  | VOUCHER | INVOICE       | INV DATE                        | PO       | WARRANT  | NET    |
|------------------------|------------|------|---------------------------|--|---------|---------------|---------------------------------|----------|----------|--------|
| CHECK NO               | CHK DATE   | TYPE | VENDOR NAME               |  |         |               |                                 |          |          |        |
| INVOICE DTL DESC       |            |      |                           |  |         |               |                                 |          |          |        |
| Invoice: 1957930720    |            |      |                           |  | 105063  | 1957930720    | 07/24/2020                      | 21100047 | CH072420 | 906.11 |
|                        |            |      |                           |  |         |               | ROOM DIVIDERS & BOX TABLE       |          |          |        |
|                        |            |      |                           |  |         |               | CHECK                           | 419459   | TOTAL:   | 991.64 |
| 419460                 | 07/24/2020 | PRTD | 5959 LEAF                 |  | 105064  | 1844656       | 07/24/2020                      | 21100113 | CH072420 | 515.00 |
| Invoice: 1844656       |            |      |                           |  |         |               |                                 |          |          |        |
|                        |            |      |                           |  |         |               | JULY 2020 WORKRM. COPIER LEASE  |          |          |        |
|                        |            |      |                           |  |         |               | CHECK                           | 419460   | TOTAL:   | 515.00 |
| 419461                 | 07/24/2020 | PRTD | 2373 MATHCOUNTS FOUNDATIO |  | 105065  | 305101-305102 | 07/24/2020                      | 21100003 | CH072420 | 240.00 |
| Invoice: 305101-305102 |            |      |                           |  |         |               |                                 |          |          |        |
|                        |            |      |                           |  |         |               | MATHCOUNTS REGISTRATION         |          |          |        |
|                        |            |      |                           |  |         |               | CHECK                           | 419461   | TOTAL:   | 240.00 |
| 419462                 | 07/24/2020 | PRTD | 7360 MCKESSON MEDICAL - S |  | 105066  | 08928063      | 07/24/2020                      | 21100011 | CH072420 | 4.73   |
| Invoice: 08928063      |            |      |                           |  |         |               |                                 |          |          |        |
|                        |            |      |                           |  |         |               | HEALTH OFFICE SUPPLIES          |          |          |        |
| Invoice: 08907428      |            |      |                           |  | 105067  | 08907428      | 07/24/2020                      | 21100011 | CH072420 | 72.16  |
|                        |            |      |                           |  |         |               | HEALTH OFFICE SUPPLIES          |          |          |        |
|                        |            |      |                           |  |         |               | CHECK                           | 419462   | TOTAL:   | 76.89  |
| 419463                 | 07/24/2020 | PRTD | 7271 NIEMANVILLE, LLC     |  | 105068  | CES071620MAT  | 07/24/2020                      | 21100083 | CH072420 | 150.00 |
| Invoice: CES071620MAT  |            |      |                           |  |         |               |                                 |          |          |        |
|                        |            |      |                           |  |         |               | SALMON CARDS                    |          |          |        |
|                        |            |      |                           |  |         |               | CHECK                           | 419463   | TOTAL:   | 150.00 |
| 419464                 | 07/24/2020 | PRTD | 8129 TOM PETERSON         |  | 105069  | HIC.0561187 A | 07/24/2020                      | 21100061 | CH072420 | 765.00 |
| Invoice: HIC.0561187 A |            |      |                           |  |         |               |                                 |          |          |        |
|                        |            |      |                           |  |         |               | LEXAN & INSTALLATION FOR OFFICE |          |          |        |
|                        |            |      |                           |  |         |               | CHECK                           | 419464   | TOTAL:   | 765.00 |
| 419465                 | 07/24/2020 | PRTD | 4743 READ NATURALLY       |  | 105070  | 240628        | 07/24/2020                      | 21100036 | CH072420 | 690.00 |
| Invoice: 240628        |            |      |                           |  |         |               |                                 |          |          |        |
|                        |            |      |                           |  |         |               | LIVE LICENSES RENEWAL           |          |          |        |
|                        |            |      |                           |  |         |               | CHECK                           | 419465   | TOTAL:   | 690.00 |
| 419466                 | 07/24/2020 | PRTD | 6786 REALLY GOOD STUFF, L |  | 105071  | 7284619       | 07/24/2020                      | 21100041 | CH072420 | 723.54 |
| Invoice: 7284619       |            |      |                           |  |         |               |                                 |          |          |        |
|                        |            |      |                           |  |         |               | READING RESOURCES               |          |          |        |
|                        |            |      |                           |  |         |               | CHECK                           | 419466   | TOTAL:   | 723.54 |

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REGIONAL SCHOOL DIST # 4  
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| CASH ACCOUNT: 1000    |            | 1040 | CHESTER CASH              |         |              |                                   |          |          |            |            |  |
|-----------------------|------------|------|---------------------------|---------|--------------|-----------------------------------|----------|----------|------------|------------|--|
| CHECK NO              | CHK DATE   | TYPE | VENDOR NAME               | VOUCHER | INVOICE      | INV DATE                          | PO       | WARRANT  | NET        |            |  |
| INVOICE DTL DESC      |            |      |                           |         |              |                                   |          |          |            |            |  |
| 419467                | 07/24/2020 | PRTD | 2578 ROCHESTER 100, INC.  | 105072  | INV52904     | 07/24/2020                        | 21100006 | CH072420 | 276.75     |            |  |
| Invoice: INV52904     |            |      |                           |         |              | NICKY'S COMMUNICATOR FOLDERS      |          |          |            |            |  |
|                       |            |      |                           |         |              |                                   | CHECK    | 419467   | TOTAL:     | 276.75     |  |
| 419468                | 07/24/2020 | PRTD | 8131 SCHOOL DATEBOOKS     | 105074  | S20-0179629  | 07/24/2020                        | 21100007 | CH072420 | 314.71     |            |  |
| Invoice: S20-0179629  |            |      |                           |         |              | GR. 4-6 AGENDA BOOKS              |          |          |            |            |  |
|                       |            |      |                           |         |              |                                   | CHECK    | 419468   | TOTAL:     | 314.71     |  |
| 419469                | 07/24/2020 | PRTD | 2267 SCHOOL SPECIALTY     | 105075  | 208125517160 | 07/24/2020                        | 21100093 | CH072420 | 56.83      |            |  |
| Invoice: 208125517160 |            |      |                           |         |              | GR. 4 TAGBOARD                    |          |          |            |            |  |
| Invoice: 208125493590 |            |      |                           | 105076  | 208125493590 | 07/24/2020                        | 21100071 | CH072420 | 87.00      |            |  |
|                       |            |      |                           |         |              | FLES POCKET FOLDERS               |          |          |            |            |  |
| Invoice: 208125493571 |            |      |                           | 105077  | 208125493571 | 07/24/2020                        | 21100074 | CH072420 | 127.55     |            |  |
|                       |            |      |                           |         |              | PE SUPPLIES                       |          |          |            |            |  |
| Invoice: 208125517187 |            |      |                           | 105078  | 208125517187 | 07/24/2020                        | 21100092 | CH072420 | 406.28     |            |  |
|                       |            |      |                           |         |              | GR. 4 MATH SUPPLIES               |          |          |            |            |  |
| Invoice: 208125424974 |            |      |                           | 105079  | 208125424974 | 07/24/2020                        | 21100038 | CH072420 | 553.73     |            |  |
|                       |            |      |                           |         |              | READING AND L.A. SUPPLIES         |          |          |            |            |  |
| Invoice: 208125424989 |            |      |                           | 105080  | 208125424989 | 07/24/2020                        | 21100035 | CH072420 | 887.11     |            |  |
|                       |            |      |                           |         |              | GR. 1 MATH AND L.A. SUPPLIES      |          |          |            |            |  |
| Invoice: 208125439423 |            |      |                           | 105082  | 208125439423 | 07/24/2020                        | 21100043 | CH072420 | 1,409.54   |            |  |
|                       |            |      |                           |         |              | 3 STORAGE CABINETS                |          |          |            |            |  |
|                       |            |      |                           |         |              |                                   | CHECK    | 419469   | TOTAL:     | 3,528.04   |  |
| 419470                | 07/24/2020 | PRTD | 7866 TEACHER SYNERGY, LLC | 105083  | 120908878    | 07/24/2020                        | 21100062 | CH072420 | 452.99     |            |  |
| Invoice: 120908878    |            |      |                           |         |              | LEVELED DAILY CURRICULUM BUNDLES  |          |          |            |            |  |
|                       |            |      |                           |         |              |                                   | CHECK    | 419470   | TOTAL:     | 452.99     |  |
| 419471                | 07/24/2020 | PRTD | 2518 TREASURER SUPERVISIO | 105084  | 080120       | 07/24/2020                        | 21100021 | CH072420 | 126,327.75 |            |  |
| Invoice: 080120       |            |      |                           |         |              | AUG. 2020 SHARE OF SUPERV. BUDGET |          |          |            |            |  |
|                       |            |      |                           |         |              |                                   | CHECK    | 419471   | TOTAL:     | 126,327.75 |  |
| 419472                | 07/24/2020 | PRTD | 5105 WB MASON             | 105085  | 212054795    | 07/24/2020                        | 21100059 | CH072420 | 26.83      |            |  |
| Invoice: 212054795    |            |      |                           |         |              | COLORED COPY PAPER & CLASP ENV.   |          |          |            |            |  |

| CHECK NO             | CHK DATE | TYPE | VENDOR NAME | CHESTER CASH | VOUCHER | INVOICE                    | INVOICE DTL | DESC                                   | INV DATE | PO | WARRANT    | NET        |
|----------------------|----------|------|-------------|--------------|---------|----------------------------|-------------|----------------------------------------|----------|----|------------|------------|
| Invoice: 212138282   |          |      |             |              | 105086  | 212138282                  | GR. 4       | 07/24/2020 L.A. SUPPLIES               | 21100090 |    | CH072420   | 75.74      |
| Invoice: 211899171   |          |      |             |              | 105087  | 211899171                  | GR. 6       | 07/24/2020 L.A. SUPPLIES               | 21100045 |    | CH072420   | 87.08      |
| Invoice: 212138437   |          |      |             |              | 105088  | 212138437                  | GR. 4       | 07/24/2020 MATH SUPPLIES               | 21100091 |    | CH072420   | 128.40     |
| Invoice: 212019183   |          |      |             |              | 105089  | 212019183                  |             | 07/24/2020 PRINCIPAL'S OFFICE SUPPLIES | 21100059 |    | CH072420   | 332.96     |
| CHECK 419472 TOTAL:  |          |      |             |              |         |                            |             |                                        |          |    |            | 651.01     |
| NUMBER OF CHECKS     |          |      |             |              | 28      | *** CASH ACCOUNT TOTAL *** |             |                                        |          |    | 202,070.50 |            |
| TOTAL PRINTED CHECKS |          |      |             |              | COUNT   | AMOUNT                     |             |                                        |          |    |            |            |
|                      |          |      |             |              | 28      | 202,070.50                 |             |                                        |          |    |            |            |
| *** GRAND TOTAL ***  |          |      |             |              |         |                            |             |                                        |          |    |            | 202,070.50 |

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

| YEAR PER<br>SRC ACCOUNT | JNL<br>EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                 | T OB | DEBIT      | CREDIT     |
|-------------------------|-----------------|----------|-------|-------|-------|-----------------------------------------------------------|------|------------|------------|
| 2021 1 361              |                 |          |       |       |       |                                                           |      |            |            |
| APP 1000-2000           | 07/24/2020      | CH072420 | DP    |       |       | CHESTER ACCOUNTS PAYABLE<br>AP CASH DISBURSEMENTS JOURNAL |      | 202,070.50 |            |
| APP 1000-1040           | 07/24/2020      | CH072420 | DP    |       |       | CHESTER CASH<br>AP CASH DISBURSEMENTS JOURNAL             |      |            | 202,070.50 |
|                         |                 |          |       |       |       | JOURNAL 2021/01/361 TOTAL                                 |      | 202,070.50 | 202,070.50 |

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REGIONAL SCHOOL DIST # 4  
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JOURNAL ENTRIES TO BE CREATED

| FUND<br>ACCOUNT                        | YEAR PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION                      | DEBIT      | CREDIT     |
|----------------------------------------|----------|-----|------------|------------------------------------------|------------|------------|
| 1000 CHESTER<br>1000-1040<br>1000-2000 | 2021 1   | 361 | 07/24/2020 | CHESTER CASH<br>CHESTER ACCOUNTS PAYABLE | 202,070.50 | 202,070.50 |
|                                        |          |     |            | FUND TOTAL                               | 202,070.50 | 202,070.50 |

\*\* END OF REPORT - Generated by Dawn Pearson \*\*

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REGIONAL SCHOOL DIST # 4  
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| CASH ACCOUNT: 1000      |            | 1040 | CHESTER CASH              |         |                |                                   |          |                              |          |  |
|-------------------------|------------|------|---------------------------|---------|----------------|-----------------------------------|----------|------------------------------|----------|--|
| CHECK NO                | CHK DATE   | TYPE | VENDOR NAME               | VOUCHER | INVOICE        | INV DATE                          | PO       | WARRANT                      | NET      |  |
| INVOICE DTL DESC        |            |      |                           |         |                |                                   |          |                              |          |  |
| 419474                  | 08/19/2020 | PRTD | 3061 A-DEC COMMUNICATIONS | 105429  | 00-9620        | 08/17/2020                        | 21100124 | CH081720                     | 354.00   |  |
| Invoice: 00-9620        |            |      |                           |         |                | OFFICE WALKIE                     |          |                              |          |  |
|                         |            |      |                           |         |                | CHECK                             | 419474   | TOTAL:                       | 354.00   |  |
| 419475                  | 08/19/2020 | PRTD | 2539 ALL WASTE, INC.      | 105430  | 3-58813-2-0720 | 08/17/2020                        | 21100134 | CH081720                     | 318.55   |  |
| Invoice: 3-58813-2-0720 |            |      |                           |         |                | JULY 2020 WASTE DISPOSAL FEE      |          |                              |          |  |
|                         |            |      |                           |         |                | CHECK                             | 419475   | TOTAL:                       | 318.55   |  |
| 419476                  | 08/19/2020 | PRTD | 3055 B & L CONSTRUCTION,  | 105431  | 76929          | 08/17/2020                        | 21100122 | CH081720                     | 173.00   |  |
| Invoice: 76929          |            |      |                           |         |                | TOPSOIL                           |          |                              |          |  |
| Invoice: 76928          |            |      |                           |         |                | 105432                            | 76928    | 08/17/2020 21100123 CH081720 | 560.00   |  |
|                         |            |      |                           |         |                | BROWN MULCH FOR FRONT OF BLDG     |          |                              |          |  |
| Invoice: 76923          |            |      |                           |         |                | 105433                            | 76923    | 08/17/2020 21100121 CH081720 | 1,929.00 |  |
|                         |            |      |                           |         |                | PLAYGROUND FIBER                  |          |                              |          |  |
|                         |            |      |                           |         |                | CHECK                             | 419476   | TOTAL:                       | 2,662.00 |  |
| 419477                  | 08/19/2020 | PRTD | 2108 BOOKSOURCE           | 105434  | 895953         | 08/17/2020                        | 21100140 | CH081720                     | 154.94   |  |
| Invoice: 895953         |            |      |                           |         |                | GR. 2S BOOKS                      |          |                              |          |  |
| Invoice: 894775         |            |      |                           |         |                | 105437                            | 894775   | 08/17/2020 21100031 CH081720 | 202.78   |  |
|                         |            |      |                           |         |                | GR. K HIGH-INTEREST NONFICTION    |          |                              |          |  |
| Invoice: 895015         |            |      |                           |         |                | 105438                            | 895015   | 08/17/2020 21100102 CH081720 | 958.51   |  |
|                         |            |      |                           |         |                | LEVEL I-Q BOOK SETS               |          |                              |          |  |
|                         |            |      |                           |         |                | CHECK                             | 419477   | TOTAL:                       | 1,316.23 |  |
| 419478                  | 08/19/2020 | PRTD | 2534 DE LAGE LANDEN       | 105439  | 69082213       | 08/17/2020                        | 21100112 | CH081720                     | 203.00   |  |
| Invoice: 69082213       |            |      |                           |         |                | AUG. 2020 OFFICE COPIER LEASE     |          |                              |          |  |
| Invoice: 68830519       |            |      |                           |         |                | 105440                            | 68830519 | 08/17/2020 21100112 CH081720 | 440.00   |  |
|                         |            |      |                           |         |                | JULY 2020 DOWNSTAIRS COPIER LEASE |          |                              |          |  |
|                         |            |      |                           |         |                | CHECK                             | 419478   | TOTAL:                       | 643.00   |  |
| 419479                  | 08/19/2020 | PRTD | 7556 DIME OIL, LLC        | 105441  | 83848          | 08/17/2020                        | 21100156 | CH081720                     | 9,897.91 |  |
| Invoice: 83848          |            |      |                           |         |                | HEATING OIL                       |          |                              |          |  |
|                         |            |      |                           |         |                | CHECK                             | 419479   | TOTAL:                       | 9,897.91 |  |

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REGIONAL SCHOOL DIST # 4  
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| CASH ACCOUNT: 1000    |            | 1040 | CHESTER CASH              |         |              |                              |          |          |          |  |  |
|-----------------------|------------|------|---------------------------|---------|--------------|------------------------------|----------|----------|----------|--|--|
| CHECK NO              | CHK DATE   | TYPE | VENDOR NAME               | VOUCHER | INVOICE      | INV DATE                     | PO       | WARRANT  | NET      |  |  |
| INVOICE DTL DESC      |            |      |                           |         |              |                              |          |          |          |  |  |
| 419480                | 08/19/2020 | PRTD | 3004 ERIC ARMIN INCORPORA | 105442  | INV1016631   | 08/17/2020                   | 21100081 | CH081720 | 85.21    |  |  |
| Invoice: INV1016631   |            |      |                           |         |              | GR. 6 MATH SUPPLIES          |          |          |          |  |  |
|                       |            |      |                           |         |              | CHECK                        | 419480   | TOTAL:   | 85.21    |  |  |
| 419481                | 08/19/2020 | PRTD | 2481 EDUCATORS PUBLISHING | 105443  | 202501725663 | 08/17/2020                   | 21100097 | CH081720 | 355.88   |  |  |
| Invoice: 202501725663 |            |      |                           |         |              | GR. 4 WORDLY WISE            |          |          |          |  |  |
|                       |            |      |                           |         |              | CHECK                        | 419481   | TOTAL:   | 355.88   |  |  |
| 419482                | 08/19/2020 | PRTD | 7696 GRE FUND III PROJECT | 105444  | 080420       | 08/17/2020                   | 21100119 | CH081720 | 1,019.19 |  |  |
| Invoice: 080420       |            |      |                           |         |              | JULY 2020 SOLAR SVC.         |          |          |          |  |  |
|                       |            |      |                           |         |              | CHECK                        | 419482   | TOTAL:   | 1,019.19 |  |  |
| 419483                | 08/19/2020 | PRTD | 8142 LITERACY RESOURCES,  | 105452  | 59750        | 08/17/2020                   | 21100132 | CH081720 | 256.77   |  |  |
| Invoice: 59750        |            |      |                           |         |              | PHONEMIC AWARENESS CURR.     |          |          |          |  |  |
|                       |            |      |                           |         |              | CHECK                        | 419483   | TOTAL:   | 256.77   |  |  |
| 419484                | 08/19/2020 | PRTD | 2158 HEINEMANN PUBLISHING | 105445  | 7222943      | 08/17/2020                   | 21100111 | CH081720 | 696.30   |  |  |
| Invoice: 7222943      |            |      |                           |         |              | BOOK BUNDLES                 |          |          |          |  |  |
|                       |            |      |                           |         |              | CHECK                        | 419484   | TOTAL:   | 696.30   |  |  |
| 419485                | 08/19/2020 | PRTD | 8033 KAEDEN BOOKS         | 105446  | KP30628      | 08/17/2020                   | 21100082 | CH081720 | 434.00   |  |  |
| Invoice: KP30628      |            |      |                           |         |              | TCRWP COLLECTION             |          |          |          |  |  |
|                       |            |      |                           |         |              | CHECK                        | 419485   | TOTAL:   | 434.00   |  |  |
| 419486                | 08/19/2020 | PRTD | 5357 KAMCO SUPPLY CORP. O | 105453  | 2007-251609  | 08/17/2020                   | 21100120 | CH081720 | 639.40   |  |  |
| Invoice: 2007-251609  |            |      |                           |         |              | TILES                        |          |          |          |  |  |
|                       |            |      |                           |         |              | CHECK                        | 419486   | TOTAL:   | 639.40   |  |  |
| 419487                | 08/19/2020 | PRTD | 8135 KENDORE LEARNING     | 105447  | 900898       | 08/17/2020                   | 21100064 | CH081720 | 46.76    |  |  |
| Invoice: 900898       |            |      |                           |         |              | IMPROVING PHONEMIC AWARENESS |          |          |          |  |  |
|                       |            |      |                           |         |              | CHECK                        | 419487   | TOTAL:   | 46.76    |  |  |
| 419488                | 08/19/2020 | PRTD | 6072 KIDS DISCOVER        | 105448  | 100149608-1  | 08/17/2020                   | 21100148 | CH081720 | 144.00   |  |  |
| Invoice: 100149608-1  |            |      |                           |         |              | GR. 6 KIDS DISCOVER ONLINE   |          |          |          |  |  |

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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

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| CASH ACCOUNT: 1000       |            | 1040 | CHESTER CASH              |  | VOUCHER | INVOICE         | INV DATE                      | PO                    | WARRANT       | NET      |
|--------------------------|------------|------|---------------------------|--|---------|-----------------|-------------------------------|-----------------------|---------------|----------|
| CHECK NO                 | CHK DATE   | TYPE | VENDOR NAME               |  |         |                 |                               |                       |               |          |
| INVOICE DTL DESC         |            |      |                           |  |         |                 |                               |                       |               |          |
| Invoice: 100149607-1     |            |      |                           |  | 105449  | 100149607-1     | 08/17/2020                    | 21100149              | CH081720      | 144.00   |
|                          |            |      |                           |  |         |                 | GR. 4                         | KIDS DISCOVER ONLINE  |               |          |
|                          |            |      |                           |  |         |                 |                               | CHECK                 | 419488 TOTAL: | 288.00   |
| 419489                   | 08/19/2020 | PRTD | 5959 LEAF                 |  | 105450  | 10889307        | 08/17/2020                    | 21100113              | CH081720      | 515.00   |
| Invoice: 10889307        |            |      |                           |  |         |                 | AUG. 2020                     | WORKROOM COPIER LEASE |               |          |
|                          |            |      |                           |  |         |                 |                               | CHECK                 | 419489 TOTAL: | 515.00   |
| 419490                   | 08/19/2020 | PRTD | 7507 MAP OF THE MONTH     |  | 105454  | 2020-0721-02    | 08/17/2020                    | 21100108              | CH081720      | 58.00    |
| Invoice: 2020-0721-02    |            |      |                           |  |         |                 | USA MAPS                      |                       |               |          |
|                          |            |      |                           |  |         |                 |                               | CHECK                 | 419490 TOTAL: | 58.00    |
| 419491                   | 08/19/2020 | PRTD | 7131 MCGRAW HILL LLC      |  | 105456  | 113476997001    | 08/17/2020                    | 21100066              | CH081720      | 525.21   |
| Invoice: 113476997001    |            |      |                           |  |         |                 | SPELLING THROUGH MORPHOGRAPHS |                       |               |          |
|                          |            |      |                           |  |         |                 |                               | CHECK                 | 419491 TOTAL: | 525.21   |
| 419492                   | 08/19/2020 | PRTD | 7360 MCKESSON MEDICAL - S |  | 105458  | 17004770        | 08/17/2020                    | 21100106              | CH081720      | 312.66   |
| Invoice: 17004770        |            |      |                           |  |         |                 | NITRILE GLOVES                |                       |               |          |
|                          |            |      |                           |  |         |                 |                               | CHECK                 | 419492 TOTAL: | 312.66   |
| 419493                   | 08/19/2020 | PRTD | 2843 MUNICIPAL EMP. RETIR |  | 105486  | 070120          | 08/17/2020                    | 21100155              | CH081720      | 260.00   |
| Invoice: 070120          |            |      |                           |  |         |                 | CAFE CMERS ADMIN. CHARGE      |                       |               |          |
|                          |            |      |                           |  |         |                 |                               | CHECK                 | 419493 TOTAL: | 260.00   |
| 419494                   | 08/19/2020 | PRTD | 3758 NASN                 |  | 105460  | 884271          | 08/17/2020                    | 21100012              | CH081720      | 141.00   |
| Invoice: 884271          |            |      |                           |  |         |                 | 2020-21                       | NURSE DUES            |               |          |
|                          |            |      |                           |  |         |                 |                               | CHECK                 | 419494 TOTAL: | 141.00   |
| 419495                   | 08/19/2020 | PRTD | 5713 NEW ENGLAND INDUSTRI |  | 105464  | IN132605        | 08/17/2020                    | 21100049              | CH081720      | 2,519.80 |
| Invoice: IN132605        |            |      |                           |  |         |                 | MAINT. SUPPLIES               |                       |               |          |
|                          |            |      |                           |  |         |                 |                               | CHECK                 | 419495 TOTAL: | 2,519.80 |
| 419496                   | 08/19/2020 | PRTD | 8136 ORTON GILLINGHAM ONL |  | 105465  | 000021100095-00 | 08/17/2020                    | 21100095              | CH081720      | 149.95   |
| Invoice: 000021100095-00 |            |      |                           |  |         |                 | PRACTITIONER'S NOTEBOOK       |                       |               |          |

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| CASH ACCOUNT: 1000 |                       | 1040 | CHESTER CASH              |         |              |                                    | INV DATE | PO       | WARRANT | NET      |
|--------------------|-----------------------|------|---------------------------|---------|--------------|------------------------------------|----------|----------|---------|----------|
| CHECK NO           | CHK DATE              | TYPE | VENDOR NAME               | VOUCHER | INVOICE      | INVOICE DTL DESC                   |          |          |         |          |
|                    |                       |      |                           |         |              | CHECK                              | 419496   | TOTAL:   |         | 149.95   |
| 419497             | 08/19/2020            | PRTD | 3864 NCS PEARSON INC.     | 105461  | 9978689      | 08/17/2020                         | 21100025 | CH081720 |         | 630.00   |
|                    | Invoice: 9978689      |      |                           |         |              | CONNERS 3 & WISC-V                 |          |          |         |          |
|                    |                       |      |                           | 105462  | 9978769      | 08/17/2020                         | 21100024 | CH081720 |         | 1,139.25 |
|                    | Invoice: 9978769      |      |                           |         |              | PPVT-5, EVT-3 & CASL-2 KITS        |          |          |         |          |
|                    |                       |      |                           |         |              | CHECK                              | 419497   | TOTAL:   |         | 1,769.25 |
| 419498             | 08/19/2020            | PRTD | 7822 RAPTOR TECHNOLOGIES, | 105468  | 61834 CES    | 08/17/2020                         | 21100109 | CH081720 |         | 550.00   |
|                    | Invoice: 61834 CES    |      |                           |         |              | ANNUAL ACCESS FEE                  |          |          |         |          |
|                    |                       |      |                           |         |              | CHECK                              | 419498   | TOTAL:   |         | 550.00   |
| 419499             | 08/19/2020            | PRTD | 6292 SCHOLASTIC INC.      | 105476  | M6907841 8   | 08/17/2020                         | 21100154 | CH081720 |         | 1,755.31 |
|                    | Invoice: M6907841 8   |      |                           |         |              | GR. K-2 & 4-6 SCHOLASTIC MAGAZINES |          |          |         |          |
|                    |                       |      |                           |         |              | CHECK                              | 419499   | TOTAL:   |         | 1,755.31 |
| 419500             | 08/19/2020            | PRTD | 2264 SCHOOL HEALTH CORPOR | 105477  | 3789169-01   | 08/17/2020                         | 21100010 | CH081720 |         | 10.15    |
|                    | Invoice: 3789169-01   |      |                           |         |              | ALCOHOL PREP PADS                  |          |          |         |          |
|                    |                       |      |                           | 105478  | 3801371-00   | 08/17/2020                         | 21100129 | CH081720 |         | 60.85    |
|                    | Invoice: 3801371-00   |      |                           |         |              | HEALTH OFFICE SUPPLIES             |          |          |         |          |
|                    |                       |      |                           |         |              | CHECK                              | 419500   | TOTAL:   |         | 71.00    |
| 419501             | 08/19/2020            | PRTD | 2267 SCHOOL SPECIALTY     | 105483  | 208125559369 | 08/17/2020                         | 21100051 | CH081720 |         | 385.46   |
|                    | Invoice: 208125559369 |      |                           |         |              | MARKERBOARD ACTIVITY TABLE         |          |          |         |          |
|                    |                       |      |                           |         |              | CHECK                              | 419501   | TOTAL:   |         | 385.46   |
| 419502             | 08/19/2020            | PRTD | 2267 SCHOOL SPECIALTY     | 105479  | 208125675261 | 08/17/2020                         | 21100146 | CH081720 |         | 34.80    |
|                    | Invoice: 208125675261 |      |                           |         |              | GR. 3 POCKET FOLDERS               |          |          |         |          |
|                    |                       |      |                           | 105480  | 208125675275 | 08/17/2020                         | 21100143 | CH081720 |         | 63.84    |
|                    | Invoice: 208125675275 |      |                           |         |              | GR. 6 SCIENCE SUPPLIES             |          |          |         |          |
|                    |                       |      |                           | 105481  | 308103568282 | 08/17/2020                         | 21100073 | CH081720 |         | 98.03    |
|                    | Invoice: 308103568282 |      |                           |         |              | CONSUMABLE SUPPLIES                |          |          |         |          |
|                    |                       |      |                           | 105482  | 308103568283 | 08/17/2020                         | 21100078 | CH081720 |         | 101.90   |
|                    | Invoice: 308103568283 |      |                           |         |              | CONSUMABLE SUPPLIES                |          |          |         |          |
|                    |                       |      |                           | 105484  | 308103580059 | 08/17/2020                         | 21100044 | CH081720 |         | 390.27   |

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| CASH ACCOUNT: 1000    |            | 1040 | CHESTER CASH              |        | VOUCHER   | INVOICE | INV DATE                              | PO           | WARRANT                      | NET      |
|-----------------------|------------|------|---------------------------|--------|-----------|---------|---------------------------------------|--------------|------------------------------|----------|
| CHECK NO              | CHK DATE   | TYPE | VENDOR NAME               |        |           |         |                                       |              |                              |          |
|                       |            |      |                           |        |           |         | INVOICE DTL DESC                      |              |                              |          |
| Invoice: 308103580059 |            |      |                           |        |           |         | GR. 6 L.A. SUPPLIES                   |              |                              |          |
| Invoice: 308103559753 |            |      |                           |        |           |         | 105485                                | 308103559753 | 08/17/2020 21100057 CH081720 | 403.72   |
|                       |            |      |                           |        |           |         | TEACHER CABINET SUPPLIES              |              |                              |          |
|                       |            |      |                           |        |           |         | CHECK 419502 TOTAL:                   |              | 1,092.56                     |          |
| 419503                | 08/19/2020 | PRTD | 5171 TCI - ORDER DEPARTME | 105488 | INV68962  |         | 08/17/2020 21100133 CH081720          |              |                              | 1,477.35 |
| Invoice: INV68962     |            |      |                           |        |           |         | GR. 1-2 REFILL KITS, GR. 1-3 JOURNALS |              |                              |          |
|                       |            |      |                           |        |           |         | CHECK 419503 TOTAL:                   |              | 1,477.35                     |          |
| 419504                | 08/19/2020 | PRTD | 2575 TEACHER'S DISCOVERY  | 105489 | 159810    |         | 08/17/2020 21100107 CH081720          |              |                              | 101.64   |
| Invoice: 159810       |            |      |                           |        |           |         | FLES DEMO CLOCKS                      |              |                              |          |
| Invoice: 158674       |            |      |                           |        |           |         | 105490                                | 158674       | 08/17/2020 21100107 CH081720 | 118.65   |
|                       |            |      |                           |        |           |         | FLES PINATA KIT                       |              |                              |          |
| Invoice: 158554       |            |      |                           |        |           |         | 105491                                | 158554       | 08/17/2020 21100107 CH081720 | 550.78   |
|                       |            |      |                           |        |           |         | FLES SUPPLIES                         |              |                              |          |
|                       |            |      |                           |        |           |         | CHECK 419504 TOTAL:                   |              | 771.07                       |          |
| 419505                | 08/19/2020 | PRTD | 5105 WB MASON             | 105492 | 212789678 |         | 08/17/2020 21100158 CH081720          |              |                              | 302.60   |
| Invoice: 212789678    |            |      |                           |        |           |         | COVID-19: SIGNAGE                     |              |                              |          |
| Invoice: 212644279    |            |      |                           |        |           |         | 105493                                | 212644279    | 08/17/2020 21100158 CH081720 | 428.66   |
|                       |            |      |                           |        |           |         | COVID-19: SIGNAGE                     |              |                              |          |
|                       |            |      |                           |        |           |         | CHECK 419505 TOTAL:                   |              | 731.26                       |          |
| 419506                | 08/19/2020 | PRTD | 3456 WINSLOW PLUMBING     | 105494 | 3319      |         | 08/17/2020 21100165 CH081720          |              |                              | 1,025.00 |
| Invoice: 3319         |            |      |                           |        |           |         | REPAIR TOILETS AND PIPING             |              |                              |          |
|                       |            |      |                           |        |           |         | CHECK 419506 TOTAL:                   |              | 1,025.00                     |          |

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 A/P CASH DISBURSEMENTS JOURNAL

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NUMBER OF CHECKS      33                      \*\*\* CASH ACCOUNT TOTAL \*\*\*                      33,123.08

|                      | <u>COUNT</u> | <u>AMOUNT</u> |
|----------------------|--------------|---------------|
| TOTAL PRINTED CHECKS | 33           | 33,123.08     |

\*\*\* GRAND TOTAL \*\*\*                      33,123.08

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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

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CLERK: 9781dpea

JOURNAL ENTRIES TO BE CREATED

| YEAR PER<br>SRC ACCOUNT   | JNL<br>EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                 | T 0B | DEBIT     | CREDIT    |
|---------------------------|-----------------|----------|-------|-------|-------|-----------------------------------------------------------|------|-----------|-----------|
| 2021 2 136                |                 |          |       |       |       |                                                           |      |           |           |
| APP 1000-2000             | 08/19/2020      | CH081720 | DP    |       |       | CHESTER ACCOUNTS PAYABLE<br>AP CASH DISBURSEMENTS JOURNAL |      | 33,123.08 |           |
| APP 1000-1040             | 08/19/2020      | CH081720 | DP    |       |       | CHESTER CASH<br>AP CASH DISBURSEMENTS JOURNAL             |      |           | 33,123.08 |
| JOURNAL 2021/02/136 TOTAL |                 |          |       |       |       |                                                           |      | 33,123.08 | 33,123.08 |

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REGIONAL SCHOOL DIST # 4  
 A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

| FUND<br>ACCOUNT                        | YEAR PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION                      | DEBIT     | CREDIT    |
|----------------------------------------|----------|-----|------------|------------------------------------------|-----------|-----------|
| 1000 CHESTER<br>1000-1040<br>1000-2000 | 2021 2   | 136 | 08/19/2020 | CHESTER CASH<br>CHESTER ACCOUNTS PAYABLE | 33,123.08 | 33,123.08 |
|                                        |          |     |            | FUND TOTAL                               | 33,123.08 | 33,123.08 |

\*\* END OF REPORT - Generated by Dawn Pearson \*\*

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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

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| CASH ACCOUNT: 1000      |            | 1040 | CHESTER CASH              |         |                |                                 |          |            |           |          |
|-------------------------|------------|------|---------------------------|---------|----------------|---------------------------------|----------|------------|-----------|----------|
| CHECK NO                | CHK DATE   | TYPE | VENDOR NAME               | VOUCHER | INVOICE        | INV DATE                        | PO       | WARRANT    | NET       |          |
| INVOICE DTL DESC        |            |      |                           |         |                |                                 |          |            |           |          |
| 419508                  | 09/10/2020 | PRTD | 3061 A-DEC COMMUNICATIONS | 105858  | 00-9667        | 09/09/2020                      | 21100187 | CH090920   | 1,000.00  |          |
| Invoice: 00-9667        |            |      |                           |         |                | PORTABLE RADIOS                 |          |            |           |          |
|                         |            |      |                           |         |                | CHECK                           | 419508   | TOTAL:     | 1,000.00  |          |
| 419509                  | 09/10/2020 | PRTD | 2539 ALL WASTE, INC.      | 105859  | 3-58813-2-0820 | 09/09/2020                      | 21100134 | CH090920   | 318.55    |          |
| Invoice: 3-58813-2-0820 |            |      |                           |         |                | AUG. 2020 WASTE DISPOSAL        |          |            |           |          |
|                         |            |      |                           |         |                | CHECK                           | 419509   | TOTAL:     | 318.55    |          |
| 419510                  | 09/10/2020 | PRTD | 5719 ALLSTATE FIRE EQUIPM | 105860  | 43631          | 09/09/2020                      | 21100180 | CH090920   | 260.00    |          |
| Invoice: 43631          |            |      |                           |         |                | FIRE SYSTEM INSPECTION          |          |            |           |          |
|                         |            |      |                           |         |                | CHECK                           | 419510   | TOTAL:     | 260.00    |          |
| 419511                  | 09/10/2020 | PRTD | 5390 CATHERINE ANOUAR     | 105861  | 082620         | 09/09/2020                      | 21100195 | CH090920   | 369.00    |          |
| Invoice: 082620         |            |      |                           |         |                | REIMB. FOR POSTAGE STAMPS       |          |            |           |          |
|                         |            |      |                           |         |                | CHECK                           | 419511   | TOTAL:     | 369.00    |          |
| 419512                  | 09/10/2020 | PRTD | 8154 ATC GROUP SERVICES L | 105862  | 2287236        | 09/09/2020                      | 21100191 | CH090920   | 247.00    |          |
| Invoice: 2287236        |            |      |                           |         |                | OIL TANK ENGINEERING            |          |            |           |          |
|                         |            |      |                           |         |                | CHECK                           | 419512   | TOTAL:     | 247.00    |          |
| 419513                  | 09/10/2020 | PRTD | 2108 BOOKSOURCE           | 105863  | 898333         | 09/09/2020                      | 21100139 | CH090920   | 69.07     |          |
| Invoice: 898333         |            |      |                           |         |                | GR. 2M BOOKS                    |          |            |           |          |
|                         |            |      |                           |         |                | 105864                          | 897710   | 09/09/2020 | 21100138  | CH090920 |
| Invoice: 897710         |            |      |                           |         |                | KG BOOKS                        |          | 806.27     |           |          |
|                         |            |      |                           |         |                | CHECK                           | 419513   | TOTAL:     | 875.34    |          |
| 419514                  | 09/10/2020 | PRTD | 6738 CAS                  | 105865  | 070120         | 09/09/2020                      | 21100201 | CH090920   | 200.00    |          |
| Invoice: 070120         |            |      |                           |         |                | 2020-21 MEMBERSHIP              |          |            |           |          |
|                         |            |      |                           |         |                | CHECK                           | 419514   | TOTAL:     | 200.00    |          |
| 419515                  | 09/10/2020 | PRTD | 5835 CITIZENS BANK - HEA  | 105866  | 090120         | 09/09/2020                      | 21100178 | CH090920   | 57,389.00 |          |
| Invoice: 090120         |            |      |                           |         |                | SEPT. 2020 EMPLOYER SELF-INSUR. |          |            |           |          |
|                         |            |      |                           |         |                | CHECK                           | 419515   | TOTAL:     | 57,389.00 |          |

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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

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| CASH ACCOUNT: 1000 |                          | 1040 | CHESTER CASH              |         |                 |                                | INV DATE   | PO       | WARRANT  | NET      |
|--------------------|--------------------------|------|---------------------------|---------|-----------------|--------------------------------|------------|----------|----------|----------|
| CHECK NO           | CHK DATE                 | TYPE | VENDOR NAME               | VOUCHER | INVOICE         |                                |            |          |          |          |
| INVOICE DTL DESC   |                          |      |                           |         |                 |                                |            |          |          |          |
| 419516             | 09/10/2020               | PRTD | 7555 COLCHESTER PET SHOP  | 105867  | 3889530         |                                | 09/09/2020 | 21100136 | CH090920 | 315.00   |
|                    | Invoice: 3889530         |      |                           |         |                 | AQUARIUM SUPPLIES              |            |          |          |          |
|                    |                          |      |                           |         |                 | CHECK                          |            | 419516   | TOTAL:   | 315.00   |
| 419517             | 09/10/2020               | PRTD | 6593 CRYSTAL ROCK LLC     | 105868  | 17730296 081820 |                                | 09/09/2020 | 21100117 | CH090920 | 47.96    |
|                    | Invoice: 17730296 081820 |      |                           |         |                 | AUG. 2020 FILTERED WATER SVC.  |            |          |          |          |
|                    |                          |      |                           |         |                 | CHECK                          |            | 419517   | TOTAL:   | 47.96    |
| 419518             | 09/10/2020               | PRTD | 2534 DE LAGE LANDEN       | 105869  | 69248625        |                                | 09/09/2020 | 21100112 | CH090920 | 440.00   |
|                    | Invoice: 69248625        |      |                           |         |                 | AUG. 2020 DOWNST. COPIER LEASE |            |          |          |          |
|                    |                          |      |                           |         |                 | CHECK                          |            | 419518   | TOTAL:   | 440.00   |
| 419519             | 09/10/2020               | PRTD | 2168 DEEP RIVER HARDWARE  | 105870  | 510462          |                                | 09/09/2020 | 21100196 | CH090920 | 156.53   |
|                    | Invoice: 510462          |      |                           |         |                 | MAINT. REPAIR ITEMS            |            |          |          |          |
|                    |                          |      |                           |         |                 | CHECK                          |            | 419519   | TOTAL:   | 156.53   |
| 419520             | 09/10/2020               | PRTD | 2197 ESSEX HARDWARE CO    | 105871  | 2008-015371     |                                | 09/09/2020 | 21100197 | CH090920 | 517.62   |
|                    | Invoice: 2008-015371     |      |                           |         |                 | MAINT. SUPPLIES                |            |          |          |          |
|                    |                          |      |                           |         |                 | CHECK                          |            | 419520   | TOTAL:   | 517.62   |
| 419521             | 09/10/2020               | PRTD | 6719 EVERSOURCE           | 105872  | 081920          |                                | 09/09/2020 | 21100118 | CH090920 | 1,110.63 |
|                    | Invoice: 081920          |      |                           |         |                 | ELECTRICITY SVC.-7/20-8/18/20  |            |          |          |          |
|                    |                          |      |                           |         |                 | CHECK                          |            | 419521   | TOTAL:   | 1,110.63 |
| 419522             | 09/10/2020               | PRTD | 5720 GENERAL MAINTENANCE  | 105873  | 168136          |                                | 09/09/2020 | 21100203 | CH090920 | 250.00   |
|                    | Invoice: 168136          |      |                           |         |                 | URINAL SCREEN                  |            |          |          |          |
|                    |                          |      |                           |         |                 | CHECK                          |            | 419522   | TOTAL:   | 250.00   |
| 419523             | 09/10/2020               | PRTD | 3273 GRAINGER             | 105874  | 9613614339      |                                | 09/09/2020 | 21100161 | CH090920 | 1,298.60 |
|                    | Invoice: 9613614339      |      |                           |         |                 | COVID-19: AUTO FLUSH KITS      |            |          |          |          |
|                    |                          |      |                           |         |                 | CHECK                          |            | 419523   | TOTAL:   | 1,298.60 |
| 419524             | 09/10/2020               | PRTD | 7696 GRE FUND III PROJECT | 105875  | 090120          |                                | 09/09/2020 | 21100119 | CH090920 | 764.02   |
|                    | Invoice: 090120          |      |                           |         |                 | AUG. 2020 SOLAR SVC.           |            |          |          |          |

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| CASH ACCOUNT: 1000 |            | 1040 | CHESTER CASH              |         |          |                     | INV DATE                                 | PO | WARRANT | NET      |
|--------------------|------------|------|---------------------------|---------|----------|---------------------|------------------------------------------|----|---------|----------|
| CHECK NO           | CHK DATE   | TYPE | VENDOR NAME               | VOUCHER | INVOICE  | INVOICE DTL         | DESC                                     |    |         |          |
|                    |            |      |                           |         |          | CHECK               | 419524 TOTAL:                            |    |         | 764.02   |
| 419525             | 09/10/2020 | PRTD | 2365 INTERSTATE ALL BATTE | 105876  | 40587    | 09/09/2020 21100205 | CH090920 BATTERIES                       |    |         | 179.88   |
|                    |            |      | Invoice: 40587            |         |          | CHECK               | 419525 TOTAL:                            |    |         | 179.88   |
| 419526             | 09/10/2020 | PRTD | 6589 JUNIOR LIBRARY GUILD | 105877  | 519421   | 09/09/2020 21100169 | CH090920 EBOOK PLATFORM & STREAM         |    |         | 348.50   |
|                    |            |      | Invoice: 519421           |         |          | CHECK               | 419526 TOTAL:                            |    |         | 348.50   |
| 419527             | 09/10/2020 | PRTD | 7511 K & S DISTRIBUTORS   | 105878  | 417981   | 09/09/2020 21100204 | CH090920 MOTORS FOR FLOOR SWEEPERS       |    |         | 2,100.00 |
|                    |            |      | Invoice: 417981           |         |          | CHECK               | 419527 TOTAL:                            |    |         | 2,100.00 |
| 419528             | 09/10/2020 | PRTD | 5959 LEAF                 | 105879  | 10988018 | 09/09/2020 21100113 | CH090920 SEPT. 2020 WORKRM. COPIER LEASE |    |         | 515.00   |
|                    |            |      | Invoice: 10988018         |         |          | CHECK               | 419528 TOTAL:                            |    |         | 515.00   |
| 419529             | 09/10/2020 | PRTD | 2329 LEARN                | 105880  | 20210048 | 09/09/2020 21100202 | CH090920 2020-21 RESC MEMBERSHIP         |    |         | 300.00   |
|                    |            |      | Invoice: 20210048         |         |          | CHECK               | 419529 TOTAL:                            |    |         | 300.00   |
| 419530             | 09/10/2020 | PRTD | 5417 LORI LENZ            | 105881  | 081620   | 09/09/2020 21100200 | CH090920 REIMB. FOR MOBILE CART & BAGS   |    |         | 188.91   |
|                    |            |      | Invoice: 081620           |         |          | CHECK               | 419530 TOTAL:                            |    |         | 188.91   |
| 419531             | 09/10/2020 | PRTD | 7303 LIPIN DIETZ, ASSOCIA | 105882  | 1001237  | 09/09/2020 21100085 | CH090920 AUDIOMETER CALIBRATION          |    |         | 75.00    |
|                    |            |      | Invoice: 1001237          |         |          | CHECK               | 419531 TOTAL:                            |    |         | 75.00    |
| 419532             | 09/10/2020 | PRTD | 5535 MINUTEMAN PRESS      | 105883  | 36723    | 09/09/2020 21100080 | CH090920 EMERGENCY CARDS                 |    |         | 83.75    |
|                    |            |      | Invoice: 36723            |         |          | CHECK               | 419532 TOTAL:                            |    |         | 83.75    |

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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

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| CASH ACCOUNT: 1000 |                       | 1040 | CHESTER CASH              |         |              |                           | INV DATE | PO       | WARRANT | NET    |
|--------------------|-----------------------|------|---------------------------|---------|--------------|---------------------------|----------|----------|---------|--------|
| CHECK NO           | CHK DATE              | TYPE | VENDOR NAME               | VOUCHER | INVOICE      | INVOICE DTL               | DESC     |          |         |        |
| 419533             | 09/10/2020            | PRTD | 5713 NEW ENGLAND INDUSTRI | 105884  | IN132987     | 09/09/2020                | 21100049 | CH090920 |         | 212.45 |
|                    | Invoice: IN132987     |      |                           |         |              | MAINT. SUPPLIES           |          |          |         |        |
|                    |                       |      |                           |         |              | CHECK                     | 419533   | TOTAL:   |         | 212.45 |
| 419534             | 09/10/2020            | PRTD | 5342 NEW ENGLAND POWER EQ | 105885  | 81272        | 09/09/2020                | 21100206 | CH090920 |         | 125.98 |
|                    | Invoice: 81272        |      |                           |         |              | MOWER BLADE AND BATTERY   |          |          |         |        |
|                    |                       |      |                           |         |              | CHECK                     | 419534   | TOTAL:   |         | 125.98 |
| 419535             | 09/10/2020            | PRTD | 6786 REALLY GOOD STUFF, L | 105886  | 7284613      | 09/09/2020                | 21100033 | CH090920 |         | 365.05 |
|                    | Invoice: 7284613      |      |                           |         |              | KG SUPPLIES               |          |          |         |        |
|                    |                       |      |                           |         |              | CHECK                     | 419535   | TOTAL:   |         | 365.05 |
| 419536             | 09/10/2020            | PRTD | 2264 SCHOOL HEALTH CORPOR | 105887  | 3801371-01   | 09/09/2020                | 21100129 | CH090920 |         | 264.09 |
|                    | Invoice: 3801371-01   |      |                           |         |              | HEALTH OFFICE SUPPLIES    |          |          |         |        |
|                    |                       |      |                           |         |              | CHECK                     | 419536   | TOTAL:   |         | 264.09 |
| 419537             | 09/10/2020            | PRTD | 2267 SCHOOL SPECIALTY     | 105888  | 208126054842 | 09/09/2020                | 21100075 | CH090920 |         | 8.70   |
|                    | Invoice: 208126054842 |      |                           |         |              | MARKERS                   |          |          |         |        |
|                    |                       |      |                           | 105889  | 208126011513 | 09/09/2020                | 21100089 | CH090920 |         | 16.30  |
|                    | Invoice: 208126011513 |      |                           |         |              | TAB DIVIDERS              |          |          |         |        |
|                    |                       |      |                           | 105890  | 208125898597 | 09/09/2020                | 21100175 | CH090920 |         | 21.74  |
|                    | Invoice: 208125898597 |      |                           |         |              | BOOK BINS                 |          |          |         |        |
|                    |                       |      |                           | 105891  | 208125916581 | 09/09/2020                | 21100076 | CH090920 |         | 25.24  |
|                    | Invoice: 208125916581 |      |                           |         |              | TAB DIVIDERS & BINDERS    |          |          |         |        |
|                    |                       |      |                           | 105892  | 208125879731 | 09/09/2020                | 21100044 | CH090920 |         | 55.68  |
|                    | Invoice: 208125879731 |      |                           |         |              | COLORED PENCILS           |          |          |         |        |
|                    |                       |      |                           | 105893  | 208125893894 | 09/09/2020                | 21100072 | CH090920 |         | 71.94  |
|                    | Invoice: 208125893894 |      |                           |         |              | MODEL DOUGH               |          |          |         |        |
|                    |                       |      |                           | 105894  | 308103593615 | 09/09/2020                | 21100076 | CH090920 |         | 72.11  |
|                    | Invoice: 308103593615 |      |                           |         |              | CONSUMABLE SUPPLIES       |          |          |         |        |
|                    |                       |      |                           | 105895  | 308103593612 | 09/09/2020                | 21100075 | CH090920 |         | 86.65  |
|                    | Invoice: 308103593612 |      |                           |         |              | CONSUMABLE SUPPLIES       |          |          |         |        |
|                    |                       |      |                           | 105896  | 308103596643 | 09/09/2020                | 21100099 | CH090920 |         | 93.77  |
|                    | Invoice: 308103596643 |      |                           |         |              | GR. K CONSUMABLE SUPPLIES |          |          |         |        |

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| CASH ACCOUNT: 1000     |          | 1040 | CHESTER CASH           |  | VOUCHER | INVOICE      | INV DATE                         | PO       | WARRANT  | NET      |
|------------------------|----------|------|------------------------|--|---------|--------------|----------------------------------|----------|----------|----------|
| CHECK NO               | CHK DATE | TYPE | VENDOR NAME            |  |         |              |                                  |          |          |          |
|                        |          |      |                        |  |         |              | INVOICE DTL                      | DESC     |          |          |
| Invoice: 308103593617  |          |      |                        |  | 105897  | 308103593617 | 09/09/2020                       | 21100077 | CH090920 | 94.56    |
|                        |          |      |                        |  |         |              | CONSUMABLE SUPPLIES              |          |          |          |
| Invoice: 308103593623  |          |      |                        |  | 105898  | 308103593623 | 09/09/2020                       | 21100079 | CH090920 | 96.37    |
|                        |          |      |                        |  |         |              | GR. 1 CONSUMABLE SUPPLIES        |          |          |          |
| Invoice: 308103590004  |          |      |                        |  | 105899  | 308103590004 | 09/09/2020                       | 21100058 | CH090920 | 184.16   |
|                        |          |      |                        |  |         |              | PRINCIPAL'S OFFICE SUPPLIES      |          |          |          |
| Invoice: 308103593608  |          |      |                        |  | 105900  | 308103593608 | 09/09/2020                       | 21100072 | CH090920 | 231.52   |
|                        |          |      |                        |  |         |              | ART SUPPLIES                     |          |          |          |
| Invoice: 308103599544  |          |      |                        |  | 105901  | 308103599544 | 09/09/2020                       | 21100145 | CH090920 | 399.58   |
|                        |          |      |                        |  |         |              | GR. 3 MATH & LA SUPPLIES         |          |          |          |
| Invoice: 208126001110  |          |      |                        |  | 105902  | 208126001110 | 09/09/2020                       | 21100086 | CH090920 | 411.06   |
|                        |          |      |                        |  |         |              | ART SUPPLIES                     |          |          |          |
| Invoice: 308103598940  |          |      |                        |  | 105903  | 308103598940 | 09/09/2020                       | 21100089 | CH090920 | 438.14   |
|                        |          |      |                        |  |         |              | GR. 4 LA SUPPLIES                |          |          |          |
| Invoice: 308103593934  |          |      |                        |  | 105904  | 308103593934 | 09/09/2020                       | 21100086 | CH090920 | 1,026.49 |
|                        |          |      |                        |  |         |              | ART SUPPLIES                     |          |          |          |
| Invoice: 308103614473  |          |      |                        |  | 105905  | 308103614473 | 09/09/2020                       | 21100125 | CH090920 | 1,224.70 |
|                        |          |      |                        |  |         |              | GR. 5 LA, SCIENCE, MATH SUPPLIES |          |          |          |
|                        |          |      |                        |  |         |              | CHECK                            | 419537   | TOTAL:   | 4,558.71 |
| 419538 09/10/2020 PRTD |          |      | 5630 KERI SCIUTO       |  | 105906  | 081320       | 09/09/2020                       | 21100207 | CH090920 | 49.55    |
| Invoice: 081320        |          |      |                        |  |         |              | REIMB. FOR CONSUMABLE SUPPLIES   |          |          |          |
|                        |          |      |                        |  |         |              | CHECK                            | 419538   | TOTAL:   | 49.55    |
| 419539 09/10/2020 PRTD |          |      | 6323 TYSON STODDARD    |  | 105907  | 082320       | 09/09/2020                       | 21100198 | CH090920 | 141.85   |
| Invoice: 082320        |          |      |                        |  |         |              | REIMB. FOR 1ST DAY PD SUPPLIES   |          |          |          |
|                        |          |      |                        |  |         |              | CHECK                            | 419539   | TOTAL:   | 141.85   |
| 419540 09/10/2020 PRTD |          |      | 5776 THERMOMEDICS, LLC |  | 105910  | 2694         | 09/09/2020                       | 21100053 | CH090920 | 319.17   |
| Invoice: 2694          |          |      |                        |  |         |              | WALK-IN COOLER REPAIR            |          |          |          |
| Invoice: 2701          |          |      |                        |  | 105911  | 2701         | 09/09/2020                       | 21100053 | CH090920 | 342.66   |
|                        |          |      |                        |  |         |              | ISOLATION ROOM FILTERS           |          |          |          |
|                        |          |      |                        |  |         |              | CHECK                            | 419540   | TOTAL:   | 661.83   |

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| CASH ACCOUNT: 1000 |                     | 1040 | CHESTER CASH              |  |         |                |            |          |                           |            |  |
|--------------------|---------------------|------|---------------------------|--|---------|----------------|------------|----------|---------------------------|------------|--|
| CHECK NO           | CHK DATE            | TYPE | VENDOR NAME               |  | VOUCHER | INVOICE        | INV DATE   | PO       | WARRANT                   | NET        |  |
| INVOICE DTL DESC   |                     |      |                           |  |         |                |            |          |                           |            |  |
| 419541             | 09/10/2020          | PRTD | 2380 TIME FOR KIDS        |  | 105912  | 4081286173 CES | 09/09/2020 | 21100177 | CH090920                  | 356.40     |  |
|                    | Invoice: 4081286173 |      | CES                       |  |         |                | GR. 3-4    |          | SUBSCRIPTIONS             |            |  |
|                    |                     |      |                           |  |         |                | CHECK      | 419541   | TOTAL:                    | 356.40     |  |
| 419542             | 09/10/2020          | PRTD | 2518 TREASURER SUPERVISIO |  | 105908  | JULY 2020      | 09/09/2020 | 21100116 | CH090920                  | 103.98     |  |
|                    | Invoice: JULY 2020  |      |                           |  |         |                | JULY 2020  |          | CELL PHONE CHARGES        |            |  |
|                    |                     |      |                           |  | 105909  | 090120         | 09/09/2020 | 21100021 | CH090920                  | 126,327.75 |  |
|                    | Invoice: 090120     |      |                           |  |         |                | SEPT. 2020 |          | SHARE OF SUPERV. BUDGET   |            |  |
|                    |                     |      |                           |  |         |                | CHECK      | 419542   | TOTAL:                    | 126,431.73 |  |
| 419543             | 09/10/2020          | PRTD | 2456 TRI STATE GLASS      |  | 105925  | I0008533       | 09/09/2020 | 21100199 | CH090920                  | 1,052.40   |  |
|                    | Invoice: I0008533   |      |                           |  |         |                | BROWN      |          | SCREEN PANEL INSTALLATION |            |  |
|                    |                     |      |                           |  |         |                | CHECK      | 419543   | TOTAL:                    | 1,052.40   |  |
| 419544             | 09/10/2020          | PRTD | 5105 WB MASON             |  | 105915  | 213234017      | 09/09/2020 | 21100056 | CH090920                  | 11.64      |  |
|                    | Invoice: 213234017  |      |                           |  |         |                | MANILA     |          | FOLDERS                   |            |  |
|                    |                     |      |                           |  |         |                | CHECK      | 419544   | TOTAL:                    | 11.64      |  |
| 419545             | 09/10/2020          | PRTD | 5105 WB MASON             |  | 105916  | 213063217      | 09/09/2020 | 21100056 | CH090920                  | 44.63      |  |
|                    | Invoice: 213063217  |      |                           |  |         |                | TEACHER    |          | CABINET SUPPLIES          |            |  |
|                    |                     |      |                           |  | 105917  | 213144981      | 09/09/2020 | 21100056 | CH090920                  | 561.50     |  |
|                    | Invoice: 213144981  |      |                           |  |         |                | TEACHER    |          | CABINET SUPPLIES          |            |  |
|                    |                     |      |                           |  |         |                | CHECK      | 419545   | TOTAL:                    | 606.13     |  |
| 419546             | 09/10/2020          | PRTD | 6648 WILSON LANGUAGE TRAI |  | 105918  | 1810343        | 09/09/2020 | 21100068 | CH090920                  | 46.40      |  |
|                    | Invoice: 1810343    |      |                           |  |         |                | GEL WORD   |          | BOARDS                    |            |  |
|                    |                     |      |                           |  | 105919  | 1809192        | 09/09/2020 | 21100084 | CH090920                  | 507.82     |  |
|                    | Invoice: 1809192    |      |                           |  |         |                | BOOKS TO   |          | REMEMBER AND FOUNDATIONS  |            |  |
|                    |                     |      |                           |  |         |                | CHECK      | 419546   | TOTAL:                    | 554.22     |  |
| 419547             | 09/10/2020          | PRTD | 7016 WINSUPPLY            |  | 105920  | 430680 01      | 09/09/2020 | 21100189 | CH090920                  | 23.54      |  |
|                    | Invoice: 430680 01  |      |                           |  |         |                | PIPES      |          |                           |            |  |
|                    |                     |      |                           |  |         |                | CHECK      | 419547   | TOTAL:                    | 23.54      |  |

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REGIONAL SCHOOL DIST # 4  
 A/P CASH DISBURSEMENTS JOURNAL

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NUMBER OF CHECKS    40                    \*\*\* CASH ACCOUNT TOTAL \*\*\*                    204,765.86

|                      | <u>COUNT</u> | <u>AMOUNT</u> |
|----------------------|--------------|---------------|
| TOTAL PRINTED CHECKS | 40           | 204,765.86    |

\*\*\* GRAND TOTAL \*\*\*                    204,765.86

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REGIONAL SCHOOL DIST # 4  
 A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

| YEAR PER<br>SRC ACCOUNT | JNL<br>EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                 | T 0B | DEBIT      | CREDIT     |
|-------------------------|-----------------|----------|-------|-------|-------|-----------------------------------------------------------|------|------------|------------|
| 2021 3 146              |                 |          |       |       |       |                                                           |      |            |            |
| APP 1000-2000           | 09/10/2020      | CH090920 | DP    |       |       | CHESTER ACCOUNTS PAYABLE<br>AP CASH DISBURSEMENTS JOURNAL |      | 204,765.86 |            |
| APP 1000-1040           | 09/10/2020      | CH090920 | DP    |       |       | CHESTER CASH<br>AP CASH DISBURSEMENTS JOURNAL             |      |            | 204,765.86 |
|                         |                 |          |       |       |       | JOURNAL 2021/03/146 TOTAL                                 |      | 204,765.86 | 204,765.86 |

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REGIONAL SCHOOL DIST # 4  
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JOURNAL ENTRIES TO BE CREATED

| FUND<br>ACCOUNT                        | YEAR PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION                      | DEBIT      | CREDIT     |
|----------------------------------------|----------|-----|------------|------------------------------------------|------------|------------|
| 1000 CHESTER<br>1000-1040<br>1000-2000 | 2021 3   | 146 | 09/10/2020 | CHESTER CASH<br>CHESTER ACCOUNTS PAYABLE | 204,765.86 | 204,765.86 |
|                                        |          |     |            | FUND TOTAL                               | 204,765.86 | 204,765.86 |

\*\* END OF REPORT - Generated by Dawn Pearson \*\*

Chester Board of Education  
FY 2019-2020 Year End Report

| Object                                 |  | Description                          | 2019-2020<br>Original Budget | 2019-2020<br>Transfers | 2019-2020<br>Revised<br>Budget | 2019-2020<br>Actual<br>Expense | 2019-2020<br>Surplus/<br>(Deficit) |
|----------------------------------------|--|--------------------------------------|------------------------------|------------------------|--------------------------------|--------------------------------|------------------------------------|
| <b>OBJECT 100 - SALARIES:</b>          |  |                                      |                              |                        |                                |                                |                                    |
| 5111                                   |  | Administration                       | 153,724                      | -                      | 153,724                        | 154,105                        | (381)                              |
| 5113                                   |  | Teachers' Salaries                   | 1,221,106                    | (15,000)               | 1,206,106                      | 1,197,487                      | 8,619                              |
| 5114                                   |  | Secretary Salaries                   | 98,110                       | -                      | 98,110                         | 101,962                        | (3,852)                            |
| 5115                                   |  | Custodial Salaries                   | 183,795                      | -                      | 183,795                        | 167,364                        | 16,431                             |
| 5116                                   |  | Nurse Salary                         | 52,253                       | -                      | 52,253                         | 51,494                         | 760                                |
| 5118                                   |  | Cafeteria Salaries                   | 25,000                       | -                      | 25,000                         | 25,000                         | -                                  |
| 5119                                   |  | Para Educators                       | 234,976                      | -                      | 234,976                        | 228,771                        | 6,205                              |
| 5123                                   |  | Substitute Teachers                  | 25,000                       | -                      | 25,000                         | 12,853                         | 12,147                             |
| 5124                                   |  | Substitute Secretary/Para-Educators  | 9,000                        | -                      | 9,000                          | 20,722                         | (11,722)                           |
| 5125                                   |  | Sub Custodians                       | -                            | -                      | -                              | -                              | -                                  |
| 5126                                   |  | Summer Part Time Custodian Salary    | -                            | -                      | -                              | -                              | -                                  |
| 5133                                   |  | Coaches/Extra-Curricular             | 22,609                       | -                      | 22,609                         | 20,309                         | 2,300                              |
| 5134                                   |  | Secretary OT                         | 600                          | -                      | 600                            | 440                            | 160                                |
| 5135                                   |  | Custodian OT Salary                  | 6,000                        | -                      | 6,000                          | 2,257                          | 3,743                              |
| 5198                                   |  | Supervision District Salary          | 1,045,557                    | -                      | 1,045,557                      | 1,045,556                      | 1                                  |
| <b>TOTAL SALARIES</b>                  |  |                                      | <b>3,077,730</b>             | <b>(15,000)</b>        | <b>3,062,730</b>               | <b>3,028,319</b>               | <b>34,411</b>                      |
|                                        |  |                                      |                              |                        |                                |                                |                                    |
| <b>OBJECT 200 - EMPLOYEE BENEFITS:</b> |  |                                      |                              |                        |                                |                                |                                    |
| 5210                                   |  | Health Insurance                     | 640,686                      | -                      | 640,686                        | 640,686                        | -                                  |
| 5214                                   |  | Life Insurance                       | 2,581                        | -                      | 2,581                          | 2,722                          | (141)                              |
| 5223                                   |  | FICA/Medicare                        | 71,045                       | -                      | 71,045                         | 61,136                         | 9,909                              |
| 5250                                   |  | Unemployment Compensation            | 2,000                        | 2,274                  | 4,274                          | 5,479                          | (1,205)                            |
| 5260                                   |  | Worker's Compensation                | 21,008                       | 476                    | 21,484                         | 19,241                         | 2,243                              |
| 5290                                   |  | Other Employee Benefits              | -                            | -                      | -                              | -                              | -                                  |
| 5291                                   |  | Annuities                            | 7,790                        | -                      | 7,790                          | 6,950                          | 840                                |
| 5298                                   |  | Supervision District Fringe Benefits | 318,274                      | -                      | 318,274                        | 318,271                        | 3                                  |
| <b>TOTAL EMPLOYEE BENEFITS</b>         |  |                                      | <b>1,063,384</b>             | <b>2,750</b>           | <b>1,066,134</b>               | <b>1,054,484</b>               | <b>11,650</b>                      |
|                                        |  |                                      |                              |                        |                                |                                |                                    |

Chester Board of Education  
FY 2019-2020 Year End Report

| Object                                                  |  | Description                                | 2019-2020<br>Original Budget | 2019-2020<br>Transfers | 2019-2020<br>Revised<br>Budget | 2019-2020<br>Actual<br>Expense | 2019-2020<br>Surplus/<br>(Deficit) |
|---------------------------------------------------------|--|--------------------------------------------|------------------------------|------------------------|--------------------------------|--------------------------------|------------------------------------|
| <b>OBJECT 300 - PURCHASED &amp; TECHNICAL SERVICES:</b> |  |                                            |                              |                        |                                |                                |                                    |
| 5322                                                    |  | Professional Development Programs          | 6,000                        | -                      | 6,000                          | -                              | 6,000                              |
| <b>5330</b>                                             |  | <b>Other Professional Services</b>         |                              |                        |                                |                                |                                    |
|                                                         |  | Health                                     | 450                          | -                      | 450                            | -                              | 450                                |
|                                                         |  | Occupational Therapy                       | 10,965                       | -                      | 10,965                         | 9,078                          | 1,887                              |
|                                                         |  | Psych. Services                            | 16,000                       | (5,750)                | 10,250                         | 513                            | 9,738                              |
|                                                         |  | Other Services                             | 20,000                       | 3,000                  | 23,000                         | 20,265                         | 2,735                              |
| 5398                                                    |  | Supervision District Professional Services | 34,241                       | -                      | 34,241                         | 34,241                         | -                                  |
| <b>TOTAL PURCHASED &amp; TECHNICAL SERVICES</b>         |  |                                            | <b>87,656</b>                | <b>(2,750)</b>         | <b>84,906</b>                  | <b>64,096</b>                  | <b>20,810</b>                      |
| <b>OBJECT 400 - PURCHASED PROPERTY SERVICES:</b>        |  |                                            |                              |                        |                                |                                |                                    |
| 5411                                                    |  | Water                                      | 3,200                        | -                      | 3,200                          | 3,120                          | 80                                 |
| 5412                                                    |  | Electricity                                | 53,928                       | (19,000)               | 34,928                         | 31,049                         | 3,879                              |
| <b>5430</b>                                             |  | <b>Repairs &amp; Maintenance</b>           |                              |                        |                                |                                |                                    |
|                                                         |  | Music                                      | 600                          | -                      | 600                            | 170                            | 430                                |
|                                                         |  | Physical Ed                                | 1,140                        | -                      | 1,140                          | -                              | 1,140                              |
|                                                         |  | Computer Education                         | 3,100                        | -                      | 3,100                          | 778                            | 2,322                              |
|                                                         |  | Health                                     | 660                          | -                      | 660                            | 75                             | 585                                |
|                                                         |  | Library                                    | 800                          | -                      | 800                            | 745                            | 55                                 |
|                                                         |  | Principals Office                          | 9,000                        | -                      | 9,000                          | 5,294                          | 3,706                              |
|                                                         |  | Custodian Repairs                          | 64,464                       | 5,000                  | 69,464                         | 67,983                         | 1,481                              |
| 5440                                                    |  | Leases                                     | 65,134                       | -                      | 65,134                         | 62,757                         | 2,377                              |
| 5498                                                    |  | Supervision District Purchased Services    | 4,622                        | -                      | 4,622                          | 4,622                          | -                                  |
| <b>TOTAL PURCHASED PROPERTY SERVICES</b>                |  |                                            | <b>206,648</b>               | <b>(14,000)</b>        | <b>192,648</b>                 | <b>176,593</b>                 | <b>16,055</b>                      |

Chester Board of Education  
FY 2019-2020 Year End Report

| Object                                        |  | Description                                   | 2019-2020<br>Original Budget | 2019-2020<br>Transfers | 2019-2020<br>Revised<br>Budget | 2019-2020<br>Actual<br>Expense | 2019-2020<br>Surplus/<br>(Deficit) |
|-----------------------------------------------|--|-----------------------------------------------|------------------------------|------------------------|--------------------------------|--------------------------------|------------------------------------|
| <b>OBJECT 500 - OTHER PURCHASED SERVICES:</b> |  |                                               |                              |                        |                                |                                |                                    |
| 5511                                          |  | Out-of-District Transportation                | -                            | 3,749                  | 3,749                          | 2,363                          | 1,386                              |
| 5515                                          |  | Field Trips & School Events                   | 13,245                       | (1,050)                | 12,195                         | 3,165                          | 9,030                              |
| 5520                                          |  | Comprehensive Insurance                       | 42,989                       | 1,507                  | 44,496                         | 44,496                         | -                                  |
| 5530                                          |  | Communications                                | 5,700                        | 1,050                  | 6,750                          | 6,689                          | 61                                 |
| 5561                                          |  | In State Tuition                              | 16,045                       | (3,749)                | 12,296                         | 12,296                         | 0                                  |
| 5580                                          |  | Travel & Conferences                          | 8,370                        | -                      | 8,370                          | 3,995                          | 4,375                              |
| 5598                                          |  | Supervision District Other Purchased Services | 154,813                      | -                      | 154,813                        | 154,813                        | -                                  |
| <b>TOTAL OTHER PURCHASED SERVICES</b>         |  |                                               | <b>241,162</b>               | <b>1,507</b>           | <b>242,669</b>                 | <b>227,817</b>                 | <b>14,852</b>                      |
| <b>OBJECT 600 - SUPPLIES:</b>                 |  |                                               |                              |                        |                                |                                |                                    |
| <b>5610</b>                                   |  | <b><u>General Supplies</u></b>                |                              |                        |                                |                                |                                    |
|                                               |  | Board of Education                            | 300                          | -                      | 300                            | -                              | 300                                |
|                                               |  | Principals Office                             | 7,990                        | 27,493                 | 35,483                         | 35,387                         | 96                                 |
|                                               |  | <b>TOTAL GENERAL SUPPLIES</b>                 | <b>8,290</b>                 | <b>27,493</b>          | <b>35,783</b>                  | <b>35,387</b>                  | <b>396</b>                         |
| <b>5611</b>                                   |  | <b><u>Instructional Supplies</u></b>          |                              |                        |                                |                                |                                    |
|                                               |  | Art                                           | 3,665                        | -                      | 3,665                          | 2,007                          | 1,658                              |
|                                               |  | Language Arts                                 | 7,538                        | -                      | 7,538                          | 5,849                          | 1,689                              |
|                                               |  | Foreign Language (FLES)                       | 820                          | -                      | 820                            | 808                            | 12                                 |
|                                               |  | Kindergarten                                  | 799                          | -                      | 799                            | 714                            | 85                                 |
|                                               |  | Mathematics                                   | 2,059                        | -                      | 2,059                          | 1,764                          | 295                                |
|                                               |  | Music                                         | 1,251                        | -                      | 1,251                          | 529                            | 722                                |
|                                               |  | Physical Education                            | 1,015                        | -                      | 1,015                          | 1,003                          | 12                                 |
|                                               |  | Reading                                       | 4,260                        | -                      | 4,260                          | 3,471                          | 789                                |
|                                               |  | Science                                       | 4,510                        | -                      | 4,510                          | 3,347                          | 1,163                              |
|                                               |  | Social Studies                                | 2,138                        | -                      | 2,138                          | 1,596                          | 542                                |
|                                               |  | Technology Education                          | 3,500                        | -                      | 3,500                          | 1,077                          | 2,423                              |
|                                               |  | Other Instruction & Testing                   | 15,000                       | -                      | 15,000                         | 7,361                          | 7,639                              |
|                                               |  | Technology                                    | 12,575                       | -                      | 12,575                         | 738                            | 11,837                             |
|                                               |  | Social Wide Enrichment / G&T                  | 3,039                        | -                      | 3,039                          | 1,660                          | 1,379                              |
|                                               |  | Special Education                             | 3,215                        | -                      | 3,215                          | 2,930                          | 285                                |
|                                               |  | Health                                        | 4,090                        | -                      | 4,090                          | 1,447                          | 2,643                              |
|                                               |  | Social Development                            | 5,990                        | -                      | 5,990                          | 4,189                          | 1,801                              |
|                                               |  | Speech & Language                             | 890                          | -                      | 890                            | 889                            | 1                                  |
|                                               |  | Library                                       | 1,250                        | -                      | 1,250                          | 325                            | 925                                |
|                                               |  | <b>TOTAL INSTRUCTIONAL SUPPLIES</b>           | <b>77,604</b>                | <b>-</b>               | <b>77,604</b>                  | <b>41,704</b>                  | <b>35,900</b>                      |
| 5613                                          |  | Operations Maintenance Supplies               | 24,000                       | -                      | 24,000                         | 23,468                         | 532                                |
| 5624                                          |  | Heating Fuel Natuaraal Gas                    | 30,860                       | -                      | 30,860                         | 29,899                         | 961                                |
| 5626                                          |  | Gasoline                                      | 600                          | -                      | 600                            | 432                            | 168                                |

Chester Board of Education  
FY 2019-2020 Year End Report

| Object                             |  | Description                           | 2019-2020<br>Original Budget | 2019-2020<br>Transfers | 2019-2020<br>Revised<br>Budget | 2019-2020<br>Actual<br>Expense | 2019-2020<br>Surplus/<br>(Deficit) |
|------------------------------------|--|---------------------------------------|------------------------------|------------------------|--------------------------------|--------------------------------|------------------------------------|
| <b>5641</b>                        |  | <b><u>Instructional Materials</u></b> |                              |                        |                                |                                |                                    |
|                                    |  | Language Arts                         | 2,199                        | -                      | 2,199                          | 1,510                          | 689                                |
|                                    |  | Kindergarten                          | 1,250                        | -                      | 1,250                          | 1,168                          | 82                                 |
|                                    |  | Mathematics                           | 3,772                        | -                      | 3,772                          | 3,820                          | (48)                               |
|                                    |  | Reading                               | 7,700                        | -                      | 7,700                          | 7,663                          | 37                                 |
|                                    |  | Science                               | 836                          | -                      | 836                            | 248                            | 588                                |
|                                    |  | Social Studies                        | -                            | -                      | -                              | -                              | -                                  |
|                                    |  | Computer Education Software           | 5,250                        | -                      | 5,250                          | 4,114                          | 1,136                              |
|                                    |  | Special Education                     | 2,000                        | -                      | 2,000                          | 1,960                          | 40                                 |
|                                    |  | <b>TOTAL INSTRUCTIONAL MATERIALS</b>  | <b>23,007</b>                | <b>-</b>               | <b>23,007</b>                  | <b>20,483</b>                  | <b>2,524</b>                       |
| 5642                               |  | Library & Professional Books          | 10,067                       | -                      | 10,067                         | 9,231                          |                                    |
| 5698                               |  | Supervision District Supplies         | 14,097                       | -                      | 14,097                         | 14,097                         | -                                  |
| <b>TOTAL SUPPLIES</b>              |  |                                       | <b>188,525</b>               | <b>27,493</b>          | <b>216,018</b>                 | <b>174,700</b>                 | <b>40,482</b>                      |
| <b>OBJECT 700 - PROPERTY:</b>      |  |                                       |                              |                        |                                |                                |                                    |
| 5730                               |  | Equipment                             | -                            | -                      | -                              | -                              | -                                  |
| <b>TOTAL PROPERTY</b>              |  |                                       | <b>-</b>                     | <b>-</b>               | <b>-</b>                       | <b>-</b>                       | <b>-</b>                           |
| <b>OBJECT 800 - OTHER OBJECTS:</b> |  |                                       |                              |                        |                                |                                |                                    |
| <b>5810</b>                        |  | <b><u>Dues &amp; Fees</u></b>         |                              |                        |                                |                                |                                    |
|                                    |  | Health/Nurse                          | 150                          | -                      | 150                            | -                              | 150                                |
|                                    |  | Board of Education                    | 1,809                        |                        | 1,809                          | 1,809                          | 0                                  |
|                                    |  | Principal's Office                    | 564                          |                        | 564                            | 259                            | 305                                |
|                                    |  | Projects                              | 300                          | -                      | 300                            | 300                            | -                                  |
|                                    |  | <b>TOTAL DUES &amp; FEES</b>          | <b>2,823</b>                 | <b>-</b>               | <b>2,823</b>                   | <b>2,368</b>                   | <b>455</b>                         |
| 5898                               |  | Supervision District Dues & Fees      | 1,049                        | -                      | 1,049                          | 1,049                          | -                                  |
| <b>TOTAL OTHER OBJECTS</b>         |  |                                       | <b>3,872</b>                 | <b>-</b>               | <b>3,872</b>                   | <b>3,417</b>                   | <b>455</b>                         |
| <b>TOTAL</b>                       |  |                                       | <b>4,868,977</b>             | <b>-</b>               | <b>4,868,977</b>               | <b>4,729,426</b>               | <b>138,715</b>                     |

Encl #5

**REGIONAL SCHOOL DISTRICT NO. 4**  
**CHESTER • DEEP RIVER • ESSEX**

**Brian J. White**  
Superintendent of Schools  
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**Sarah Smalley**  
Director of Pupil Services  
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**Kelly Sterner**  
Finance Director  
ksterner@reg4.k12.ct.us

July 28, 2020

To: Brian White, Superintendent of Schools

From: Kelly Sterner, Finance Director

RE: Chester Cafeteria Fund fiscal year end results

Attachment 1 is the revenue and expenditure report for the Chester cafeteria for the fiscal year July 1, 2019 through June 30, 2020. The net results for the year was a deficit of \$55,065. There are a number of items contributing to the deficit. These include:

- Fixed pricing for meals below breakeven level
- Level of support from Town operating fund
- Closure of schools in March halted café food sales revenue
- Expenditures related to Grab-n-Go food program available at our elementary schools

Attachment 2 shows the participation numbers for the Grab-n-Go program. The Grab-n-Go food support program has been in place since the closure of school in March and will continue through August. State grants provide funding which partially covers the cost of the food. We are seeking funding from other sources such as FEMA, however it remains unknown whether the costs will be considered eligible.

The deficit has been funded through a decrease in cash balances, increased accounts payable, but primarily by an increase in the amount that the café fund owes the Town fund (aka the Due To/Due From accounts). The drawdown of cash balances may require a request for short term funding from the Town which will allow us to keep the Grab-n-Go program going and buy inventory for the start of school in the Fall. Here is the running balance between the café fund and Town fund as of June 30<sup>th</sup>:

|                                   | Balance due from Café to Town Fund |
|-----------------------------------|------------------------------------|
| End of year balance as of 6/30/19 | \$ 0.00                            |
| Fiscal year 2019-2020 deficit     | <u>\$31,892.90</u>                 |
| End of year balance as of 6/30/20 | \$31,892.90                        |

For fiscal year 2020-2021, the cafeteria staff salaries and fringes have been shifted to the Town budget and budgeted appropriately. This should alleviate the growing deficit in the fund particularly when food sales resume. This may provide the opportunity to reimburse the deficit over time. An alternative solution that the Town and Board of Education could consider would be a supplemental appropriation for fiscal year 2019-2020 to offset the balance due.

Attachment I

no lunch or breakfast served on Camp Hazen Field Day = 179 serving days

unpaid lunch balances - monthly value  
lunch account balances- monthly value  
Month End Checking Account Balance

\$ 4,984 \$ 3,112 \$ 3,465

| Chester 2019-2020                                |  | July       | August     | Sept       | Oct         | Nov        | Dec        | Jan        | Feb        | Mar        | Apr        | May        | June       | Total       |
|--------------------------------------------------|--|------------|------------|------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Eligible Students - Free                         |  |            |            | 36         | 34          | 36         | 35         | 35         | 37         | 37         | 37         | 37         | 37         | 361         |
| Eligible - Reduced                               |  |            |            | 8          | 5           | 7          | 7          | 5          | 5          | 5          | 5          | 5          | 5          | 57          |
| Eligible - Full Pay                              |  |            |            | 144        | 149         | 147        | 147        | 149        | 146        | 146        | 146        | 146        | 146        | 1,466       |
| Total Enrollment                                 |  | 0          | 0          | 188        | 188         | 190        | 189        | 189        | 188        | 188        | 188        | 188        | 188        | 1,884       |
| Breakfast - Free meals served                    |  |            |            | 94         | 126         | 97         | 71         | 142        | 136        | 58         | 803        | 802        | 641        | 2,970       |
| Breakfast - Reduced meals served                 |  |            |            | 1          | 0           | 35         | 33         | 47         | 19         | 10         | 0          | 0          | 0          | 145         |
| Breakfast - Full Pay meals served                |  |            |            | 80         | 96          | 69         | 50         | 121        | 85         | 38         | 0          | 0          | 0          | 539         |
| Lunch - Free meals served                        |  |            |            | 438        | 464         | 451        | 282        | 545        | 461        | 232        | 803        | 836        | 641        | 5,153       |
| Lunch - Reduced meals served                     |  |            |            | 80         | 78          | 91         | 65         | 98         | 61         | 60         | 0          | 0          | 0          | 533         |
| Lunch - Full Pay meals served                    |  |            |            | 997        | 1,074       | 935        | 665        | 1,083      | 950        | 464        | 0          | 0          | 0          | 6,168       |
| Total Meal Count                                 |  | 0          | 0          | 1,690      | 1,838       | 1,678      | 1,166      | 2,036      | 1,712      | 862        | 1,606      | 1,638      | 1,282      | 15,508      |
| Total Revenue                                    |  | \$ -       | \$ 804     | \$ 4,190   | \$ 34,882   | \$ 6,094   | \$ 3,033   | \$ 8,645   | \$ 6,349   | \$ 5,626   | \$ 5,493   | \$ 4,448   | \$ 8,754   | \$ 88,289   |
| 4090 Miscellaneous Income                        |  | 0          | \$ -       | \$ -       | \$ -        | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        |
| 4160 Cafeteria Lunch Cash Sales                  |  | \$ 804     | \$ 1,831   | \$ 4,450   | \$ 3,626    | \$ 989     | \$ 4,765   | \$ 3,880   | \$ 2,417   | \$ 465     | \$ 64      | \$ 65      | \$ 23,355  |             |
| 4360 State & Fed Grants - Claims breakfast       |  | 0          | \$ 199     | \$ 262     | \$ 254      | \$ 197     | \$ 371     | \$ 306     | \$ 1,297   | \$ 1,478   | \$ 1,476   | \$ 1,179   | \$ 7,018   |             |
| 4360 State & Fed Grants - Claims lunch           |  | 0          | \$ 2,053   | \$ 2,161   | \$ 2,111    | \$ 1,370   | \$ 2,500   | \$ 2,060   | \$ 1,657   | \$ 2,738   | \$ 2,851   | \$ 2,186   | \$ 21,687  |             |
| 4360 State & Fed Grants - 6 Cent                 |  | 0          | \$ 106     | \$ 113     | \$ 103      | \$ 71      | \$ 121     | \$ 103     | \$ 103     | \$ 75      | \$ 56      | \$ 59      | \$ 45      | \$ 852      |
| 4360 State & Fed Grants - Healthy Foods          |  | 0          | \$ -       | \$ -       | \$ -        | \$ -       | \$ 888     | \$ -       | \$ -       | \$ -       | \$ 575     | \$ -       | \$ -       | \$ 1,463    |
| 4360 State & Fed Grants - CN State Match         |  | 0          | \$ -       | \$ -       | \$ -        | \$ 406     | \$ -       | \$ -       | \$ -       | \$ 181     | \$ 181     | \$ -       | \$ -       | \$ 768      |
| 4360 State & Fed Grants - State School Breakfast |  | 0          | \$ -       | \$ 2,867   | \$ -        | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ 2,867    |
| 4361 USDA commodities                            |  | 0          | \$ -       | \$ -       | \$ -        | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ 5,279   | \$ 5,279    |
| 4890 Transfer In                                 |  | 0          | \$ -       | \$ 25,000  | \$ -        | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ 25,000   |
| Total Revenue                                    |  | \$ -       | \$ 804     | \$ 4,190   | \$ 34,882   | \$ 6,094   | \$ 3,033   | \$ 8,645   | \$ 6,349   | \$ 5,626   | \$ 5,493   | \$ 4,448   | \$ 8,754   | \$ 88,289   |
| 5111 Administrator Salary                        |  | 15665      | \$ 1,462   | \$ 3,194   | \$ 1,462    | \$ 1,170   | \$ 1,170   | \$ 1,755   | \$ 1,170   | \$ 1,170   | \$ 1,170   | \$ 1,170   | \$ 1,170   | \$ 17,525   |
| 5114 Secretary Salary                            |  | 5838       | \$ 794     | \$ 637     | \$ 600      | \$ 510     | \$ 689     | \$ 540     | \$ 532     | \$ 475     | \$ 475     | \$ 475     | \$ 475     | \$ 5,755    |
| 5118 Food Service Salary                         |  | 39798      | \$ 3,162   | \$ 3,359   | \$ 4,154    | \$ 3,132   | \$ 4,767   | \$ 3,825   | \$ 3,611   | \$ 3,079   | \$ 3,079   | \$ 3,079   | \$ 3,079   | \$ 35,249   |
| 5124 Sub Secry/ Cafeteria                        |  | 2000       | \$ -       | \$ -       | \$ 50       | \$ 151     | \$ 140     | \$ 305     | \$ 253     | \$ -       | \$ -       | \$ -       | \$ -       | \$ 899      |
| 5138 OT Cafeteria Salary                         |  | 1000       | \$ 499     | \$ -       | \$ 38       | \$ 38      | \$ 57      | \$ 51      | \$ -       | \$ 285     | \$ -       | \$ 569     | \$ 1,536   |             |
| Total Salaries                                   |  | 64301      | \$ 1,462   | \$ 3,222   | \$ 5,917    | \$ 5,458   | \$ 6,011   | \$ 5,001   | \$ 7,409   | \$ 5,891   | \$ 5,565   | \$ 5,009   | \$ 4,724   | \$ 60,964   |
| 5210 Health Insurance                            |  | 33378      | \$ 2,427   | \$ 3,897   | \$ 3,705    | \$ 3,705   | \$ 3,705   | \$ 3,705   | \$ 3,705   | \$ 3,705   | \$ 3,705   | \$ 3,705   | \$ 3,705   | \$ 35,966   |
| 5214 Life Insurance                              |  | 200        | \$ 13      | \$ 16      | \$ 14       | \$ 14      | \$ 14      | \$ 14      | \$ 14      | \$ 14      | \$ 14      | \$ 14      | \$ 14      | \$ 144      |
| 5222 Merf                                        |  | 9532       | \$ 201     | \$ 305     | \$ 657      | \$ 749     | \$ 818     | \$ 666     | \$ 998     | \$ 767     | \$ 729     | \$ 688     | \$ 649     | \$ 7,955    |
| 5223 Fica/Medicare                               |  | 312        | \$ 109     | \$ 167     | \$ 412      | \$ 342     | \$ 388     | \$ 314     | \$ 495     | \$ 380     | \$ 354     | \$ 312     | \$ 290     | \$ 3,898    |
| Total Benefits                                   |  | 43422      | \$ 310     | \$ 472     | \$ 3,509    | \$ 5,005   | \$ 4,927   | \$ 4,699   | \$ 5,213   | \$ 4,866   | \$ 4,804   | \$ 4,719   | \$ 4,658   | \$ 47,962   |
| Total Salary & Benefit Cost                      |  | 107723     | \$ 1,772   | \$ 3,695   | \$ 9,426    | \$ 10,463  | \$ 10,938  | \$ 9,700   | \$ 12,622  | \$ 10,757  | \$ 10,369  | \$ 9,728   | \$ 9,382   | \$ 108,926  |
| 5430 Repairs & Maintenance                       |  | 0          | \$ -       | \$ -       | \$ -        | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        |
| 5600 All - Supplies / Energy                     |  | 239        | \$ 439     | \$ 228     | \$ 123      | \$ 213     | \$ 148     | \$ 327     | \$ -       | \$ -       | \$ 1,000   | \$ 54      | \$ -       | \$ 2,771    |
| 5601 USDA Donations                              |  | \$ -       | \$ -       | \$ -       | \$ -        | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ 5,279    |
| 5610 General Supplies                            |  | 1,626      | \$ 2,782   | \$ 2,862   | \$ 1,795    | \$ 1,339   | \$ 3,198   | \$ 2,016   | \$ 1,660   | \$ 3,777   | \$ 2,607   | \$ 1,733   | \$ 25,395  |             |
| 5800 All - Other Misc. Expense                   |  | 439        | \$ -       | \$ 59      | \$ 36       | \$ -       | \$ 45      | \$ 214     | \$ 22      | \$ 15      | \$ 36      | \$ 117     | \$ 983     |             |
| 5890 Other Objects                               |  | \$ -       | \$ -       | \$ -       | \$ -        | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        |
| Total Product Cost                               |  | \$ -       | \$ 2,304   | \$ 3,221   | \$ 3,149    | \$ 1,954   | \$ 1,552   | \$ 3,391   | \$ 2,557   | \$ 1,682   | \$ 4,792   | \$ 2,697   | \$ 7,129   | \$ 34,428   |
| Total Product, Salary & Benefit Costs            |  | \$ 1,772   | \$ 5,999   | \$ 12,647  | \$ 13,612   | \$ 12,892  | \$ 11,252  | \$ 16,013  | \$ 13,314  | \$ 12,051  | \$ 14,520  | \$ 12,079  | \$ 17,202  | \$ 143,354  |
| Profit (Loss)                                    |  | \$ (1,772) | \$ (5,195) | \$ (8,458) | \$ (21,240) | \$ (6,798) | \$ (8,219) | \$ (7,368) | \$ (6,965) | \$ (6,425) | \$ (9,027) | \$ (7,631) | \$ (8,448) | \$ (55,065) |
| Operating Days                                   |  | 0          | 21         | 21         | 18          | 12         | 21         | 18         | 21         | 21         | 20         | 13         | 186        |             |
| Lunch Participation                              |  | #DIV/0!    | 38.4%      | 40.9%      | 43.2%       | 44.6%      | 43.5%      | 43.5%      | 19.1%      | 20.3%      | 22.2%      | 26.2%      | 3.4%       |             |
| Breakfast Participation                          |  | #DIV/0!    | 4.4%       | 5.6%       | 5.9%        | 6.8%       | 7.8%       | 7.1%       | 2.7%       | 2.98       | 1.65       | 5.56       | 1.0%       |             |
| Meals Product Cost                               |  | #DIV/0!    | \$ 1.91    | \$ 1.71    | \$ 1.16     | \$ 1.33    | \$ 1.67    | \$ 1.49    | \$ 1.95    | \$ 5.73    | \$ 7.86    | \$ 13.42   |            |             |
| Labor/M Meal                                     |  | #DIV/0!    | \$ 5.58    | \$ 5.69    | \$ 6.52     | \$ 8.32    | \$ 6.20    | \$ 7.78    | \$ 13.98   | \$ 9.04    | \$ 7.37    | \$ 13.42   |            |             |

# Attachment 2

## School Shutdown Meal counts

7810

7834

15644

| Meal counts               | Chester Breakfast | Chester Lunch | Deep River Breakfast | Deep River Lunch | Essex Breakfast | Essex Lunch | daily breakfast total | daily lunch total | total meals served |
|---------------------------|-------------------|---------------|----------------------|------------------|-----------------|-------------|-----------------------|-------------------|--------------------|
| Tuesday, March 17, 2020   | 19                | 19            | 31                   | 31               | 17              | 17          | 67                    | 67                | 134                |
| Wednesday, March 18, 2020 | 25                | 25            | 28                   | 28               | 23              | 23          | 76                    | 76                | 152                |
| Thursday, March 19, 2020  | 31                | 31            | 33                   | 33               | 32              | 32          | 96                    | 96                | 192                |
| Friday, March 20, 2020    | 32                | 32            | 31                   | 31               | 40              | 40          | 103                   | 103               | 206                |
| Monday, March 23, 2020    | 22                | 22            | 30                   | 30               | 47              | 47          | 99                    | 99                | 198                |
| Tuesday, March 24, 2020   | 27                | 27            | 26                   | 26               | 49              | 49          | 102                   | 102               | 204                |
| Wednesday, March 25, 2020 | 37                | 37            | 26                   | 26               | 39              | 39          | 102                   | 102               | 204                |
| Thursday, March 26, 2020  | 39                | 39            | 30                   | 30               | 44              | 44          | 113                   | 113               | 226                |
| Friday, March 27, 2020    | 37                | 37            | 27                   | 27               | 55              | 55          | 119                   | 119               | 238                |
| Monday, March 30, 2020    | 35                | 35            | 26                   | 26               | 33              | 33          | 94                    | 94                | 188                |
| Tuesday, March 31, 2020   | 37                | 37            | 34                   | 34               | 40              | 40          | 111                   | 111               | 222                |
| <b>MARCH Total</b>        | <b>341</b>        | <b>341</b>    | <b>322</b>           | <b>322</b>       | <b>419</b>      | <b>419</b>  | <b>1082</b>           | <b>1082</b>       | <b>2164</b>        |
| Wednesday, April 1, 2020  | 43                | 43            | 35                   | 35               | 31              | 31          | 109                   | 109               | 218                |
| Thursday, April 2, 2020   | 35                | 35            | 23                   | 23               | 42              | 42          | 100                   | 100               | 200                |
| Friday, April 3, 2020     | 42                | 42            | 25                   | 25               | 45              | 45          | 112                   | 112               | 224                |
| Monday, April 6, 2020     | 45                | 45            | 17                   | 17               | 26              | 26          | 88                    | 88                | 176                |
| Tuesday, April 7, 2020    | 31                | 31            | 18                   | 18               | 23              | 23          | 72                    | 72                | 144                |
| Wednesday, April 8, 2020  | 41                | 41            | 15                   | 15               | 43              | 43          | 99                    | 99                | 198                |
| Thursday, April 9, 2020   | 41                | 41            | 7                    | 7                | 68              | 68          | 116                   | 116               | 232                |
| Friday, April 10, 2020    |                   |               |                      |                  |                 |             | 0                     | 0                 | 0                  |
| Monday, April 13, 2020    | 16                | 16            | 2                    | 2                | 29              | 29          | 47                    | 47                | 94                 |
| Tuesday, April 14, 2020   | 42                | 42            | 25                   | 25               | 38              | 38          | 105                   | 105               | 210                |
| Wednesday, April 15, 2020 | 31                | 31            | 29                   | 29               | 36              | 36          | 96                    | 96                | 192                |
| Thursday, April 16, 2020  | 42                | 42            | 20                   | 20               | 37              | 37          | 99                    | 99                | 198                |
| Friday, April 17, 2020    | 43                | 43            | 3                    | 3                | 40              | 40          | 86                    | 86                | 172                |
| Monday, April 20, 2020    | 40                | 40            | 18                   | 18               | 47              | 47          | 105                   | 105               | 210                |
| Tuesday, April 21, 2020   | 49                | 49            | 25                   | 25               | 47              | 47          | 121                   | 121               | 242                |
| Wednesday, April 22, 2020 | 33                | 33            | 41                   | 41               | 52              | 52          | 126                   | 126               | 252                |
| Thursday, April 23, 2020  | 42                | 42            | 30                   | 30               | 61              | 61          | 133                   | 133               | 266                |
| Friday, April 24, 2020    | 51                | 51            | 36                   | 36               | 56              | 56          | 143                   | 143               | 286                |
| Monday, April 27, 2020    | 37                | 37            | 33                   | 33               | 55              | 55          | 125                   | 125               | 250                |
| Tuesday, April 28, 2020   | 36                | 36            | 33                   | 33               | 55              | 55          | 124                   | 124               | 248                |
| Wednesday, April 29, 2020 | 40                | 40            | 39                   | 39               | 52              | 52          | 131                   | 131               | 262                |
| Thursday, April 30, 2020  | 23                | 23            | 26                   | 26               | 56              | 56          | 105                   | 105               | 210                |
| <b>APRIL Total</b>        | <b>803</b>        | <b>803</b>    | <b>500</b>           | <b>500</b>       | <b>939</b>      | <b>939</b>  | <b>2242</b>           | <b>2242</b>       | <b>4484</b>        |
| Friday, May 1, 2020       | 42                | 42            | 25                   | 25               | 61              | 61          | 128                   | 128               | 256                |
| Monday, May 4, 2020       | 38                | 38            | 31                   | 31               | 52              | 52          | 121                   | 121               | 242                |
| Tuesday, May 5, 2020      | 40                | 40            | 30                   | 30               | 56              | 56          | 126                   | 126               | 252                |
| Wednesday, May 6, 2020    | 29                | 29            | 38                   | 38               | 60              | 60          | 127                   | 127               | 254                |
| Thursday, May 7, 2020     | 44                | 44            | 35                   | 35               | 60              | 60          | 139                   | 139               | 278                |
| Friday, May 8, 2020       | 48                | 48            | 39                   | 39               | 68              | 68          | 155                   | 155               | 310                |
| Monday, May 11, 2020      | 32                | 32            | 34                   | 34               | 52              | 52          | 118                   | 118               | 236                |
| Tuesday, May 12, 2020     | 53                | 49            | 26                   | 26               | 52              | 52          | 131                   | 127               | 258                |
| Wednesday, May 13, 2020   | 43                | 43            | 29                   | 29               | 46              | 46          | 118                   | 118               | 236                |
| Thursday, May 14, 2020    | 43                | 43            | 29                   | 29               | 59              | 59          | 131                   | 131               | 262                |
| Friday, May 15, 2020      | 39                | 39            | 28                   | 28               | 56              | 56          | 123                   | 123               | 246                |
| Monday, May 18, 2020      | 41                | 41            | 41                   | 41               | 52              | 52          | 134                   | 134               | 268                |
| Tuesday, May 19, 2020     | 55                | 55            | 29                   | 29               | 45              | 45          | 129                   | 129               | 258                |
| Wednesday, May 20, 2020   | 47                | 47            | 25                   | 25               | 57              | 57          | 129                   | 129               | 258                |
| Thursday, May 21, 2020    | 48                | 48            | 27                   | 27               | 50              | 50          | 125                   | 125               | 250                |
| Friday, May 22, 2020      | 54                | 54            | 27                   | 27               | 72              | 72          | 153                   | 153               | 306                |
| Monday, May 25, 2020      | 0                 | 0             | 0                    | 0                | 0               | 0           | 0                     | 0                 | 0                  |
| Tuesday, May 26, 2020     | 21                | 34            | 17                   | 17               | 38              | 38          | 76                    | 89                | 165                |
| Wednesday, May 27, 2020   | 24                | 31            | 21                   | 21               | 54              | 54          | 99                    | 106               | 205                |
| Thursday, May 28, 2020    | 27                | 39            | 27                   | 27               | 58              | 58          | 112                   | 124               | 236                |
| Friday, May 29, 2020      | 34                | 40            | 31                   | 31               | 65              | 65          | 130                   | 136               | 266                |
| <b>MAY Total</b>          | <b>802</b>        | <b>836</b>    | <b>589</b>           | <b>589</b>       | <b>1113</b>     | <b>1113</b> | <b>2504</b>           | <b>2538</b>       | <b>5042</b>        |

# Attachment 2-continued

|                          |            |            |            |            |             |             |             |             |             |
|--------------------------|------------|------------|------------|------------|-------------|-------------|-------------|-------------|-------------|
| Monday, June 1, 2020     | 38         | 38         | 20         | 20         | 62          | 62          | 120         | 120         | 240         |
| Tuesday, June 2, 2020    | 44         | 44         | 23         | 23         | 52          | 52          | 119         | 119         | 238         |
| Wednesday, June 3, 2020  | 17         | 17         | 19         | 19         | 44          | 44          | 80          | 80          | 160         |
| Thursday, June 4, 2020   | 30         | 30         | 24         | 24         | 45          | 45          | 99          | 99          | 198         |
| Friday, June 5, 2020     | 42         | 42         | 19         | 19         | 55          | 55          | 116         | 116         | 232         |
| Monday, June 8, 2020     | 32         | 29         | 18         | 18         | 60          | 60          | 110         | 107         | 217         |
| Tuesday, June 9, 2020    | 38         | 31         | 17         | 17         | 56          | 56          | 111         | 104         | 215         |
| Wednesday, June 10, 2020 | 26         | 29         | 18         | 18         | 56          | 56          | 100         | 103         | 203         |
| Thursday, June 11, 2020  | 37         | 40         | 7          | 7          | 45          | 45          | 89          | 92          | 181         |
| Friday, June 12, 2020    | 32         | 36         | 19         | 19         | 60          | 60          | 111         | 115         | 226         |
| Monday, June 15, 2020    | 29         | 29         | 13         | 13         | 48          | 48          | 90          | 90          | 180         |
| Tuesday, June 16, 2020   | 28         | 28         | 11         | 1          | 51          | 51          | 90          | 80          | 170         |
| Wednesday, June 17, 2020 | 27         | 27         | 14         | 14         | 36          | 36          | 77          | 77          | 154         |
| Thursday, June 18, 2020  | 32         | 32         | 10         | 10         | 32          | 32          | 74          | 74          | 148         |
| Friday, June 19, 2020    | 22         | 22         | 15         | 15         | 39          | 39          | 76          | 76          | 152         |
| Monday, June 22, 2020    | 29         | 29         | 12         | 12         | 37          | 37          | 78          | 78          | 156         |
| Tuesday, June 23, 2020   | 33         | 33         | 14         | 14         | 37          | 37          | 84          | 84          | 168         |
| Wednesday, June 24, 2020 | 24         | 24         | 5          | 5          | 41          | 41          | 70          | 70          | 140         |
| Thursday, June 25, 2020  | 28         | 28         | 15         | 15         | 41          | 41          | 84          | 84          | 168         |
| Friday, June 26, 2020    | 16         | 16         | 16         | 16         | 45          | 45          | 77          | 77          | 154         |
| Monday, June 29, 2020    | 17         | 17         | 8          | 8          | 34          | 34          | 59          | 59          | 118         |
| Tuesday, June 30, 2020   | 20         | 20         | 11         | 11         | 37          | 37          | 68          | 68          | 136         |
| <b>JUNE TOTAL</b>        | <b>641</b> | <b>641</b> | <b>328</b> | <b>318</b> | <b>1013</b> | <b>1013</b> | <b>1982</b> | <b>1972</b> | <b>3954</b> |

**Chester Board of Education**  
**FY 2019-2020**

**Transfer Request 9/23/2020 Cafeteria fye deficit**

FROM

| Account # | Object | Description         | Amount    |  | Account # | Object | Description                     | Amount   |
|-----------|--------|---------------------|-----------|--|-----------|--------|---------------------------------|----------|
| 126001    | 5115   | Custodial Salaries  | \$ 16,431 |  | 16161001  | 5118   | Food Service/Cafeteria Salaries | \$31,893 |
| 111151    | 5123   | Substitute Teachers | \$ 12,147 |  |           |        |                                 |          |
| 111231    | 5113   | Teachers Salaries   | \$ 3,315  |  |           |        |                                 |          |
|           |        |                     |           |  |           |        |                                 |          |
|           |        |                     |           |  |           |        |                                 |          |
|           |        |                     |           |  |           |        |                                 |          |
|           |        |                     |           |  |           |        |                                 |          |
|           |        | Total               | \$ 31,893 |  |           |        | Total                           | \$31,893 |
|           |        |                     |           |  |           |        |                                 |          |

Funding necessary to eliminate the Due From deficit between Essex operating budget and the Essex school lunch fund for fy 2019-2020

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| Object                                 |  | Description                                    | 2020-2021<br>Original Budget | 2020-2021<br>Transfers | 2020-2021<br>Revised<br>Budget | 2020-2021<br>Actual<br>Expense YTD | 2020-2021<br>Encumbrances | 2020-2021<br>Available<br>Balance |
|----------------------------------------|--|------------------------------------------------|------------------------------|------------------------|--------------------------------|------------------------------------|---------------------------|-----------------------------------|
| <b>OBJECT 100 - SALARIES:</b>          |  |                                                |                              |                        |                                |                                    |                           |                                   |
| 5111                                   |  | Administration                                 | 154,227                      | -                      | 154,227                        | 35,591                             | 118,636                   | -                                 |
| 5113                                   |  | Teachers' Salaries                             | 1,204,752                    | -                      | 1,204,752                      | 92,694                             | 1,112,333                 | (275)                             |
| 5114                                   |  | Secretary Salaries                             | 100,353                      | -                      | 100,353                        | 15,446                             | 84,488                    | 419                               |
| 5115                                   |  | Custodial Salries                              | 185,470                      | -                      | 185,470                        | 36,100                             | 148,527                   | 843                               |
| 5116                                   |  | Nurse Salary                                   | 52,534                       | -                      | 52,534                         | 4,041                              | 48,493                    | -                                 |
| 5118                                   |  | Food Service Dir/Bookkeeper/Cafeteria Salaries | 71,053                       | -                      | 71,053                         | -                                  | -                         | 71,053                            |
| 5119                                   |  | Para Educators                                 | 238,591                      | -                      | 238,591                        | 9,395                              | -                         | 229,196                           |
| 5123                                   |  | Substitute Teachers                            | 25,000                       | -                      | 25,000                         | -                                  | -                         | 25,000                            |
| 5124                                   |  | Substitute Secretary/Para-Educators/Custodian  | 9,000                        | -                      | 9,000                          | 9,614                              | -                         | (614)                             |
| 5133                                   |  | Coaches/Extra-Curricular                       | 24,326                       | -                      | 24,326                         | -                                  | -                         | 24,326                            |
| 5134                                   |  | Secretary OT                                   | 600                          | -                      | 600                            | -                                  | -                         | 600                               |
| 5135                                   |  | Custodian OT Salary                            | 6,000                        | -                      | 6,000                          | -                                  | -                         | 6,000                             |
| 5198                                   |  | Supervision District Salary                    | 1,009,581                    | -                      | 1,009,581                      | 252,395                            | 757,186                   | -                                 |
| <b>TOTAL SALARIES</b>                  |  |                                                | <b>3,081,487</b>             | <b>-</b>               | <b>3,081,487</b>               | <b>455,277</b>                     | <b>2,269,662</b>          | <b>356,548</b>                    |
|                                        |  |                                                |                              |                        |                                |                                    |                           |                                   |
| <b>OBJECT 200 - EMPLOYEE BENEFITS:</b> |  |                                                |                              |                        |                                |                                    |                           |                                   |
| 5210                                   |  | Health Insurance                               | 708,065                      | -                      | 708,065                        | 191,568                            | 516,497                   | -                                 |
| 5214                                   |  | Life Insurance                                 | 2,729                        | -                      | 2,729                          | 108                                | -                         | 2,621                             |
| 5223                                   |  | FICA/Medicare                                  | 73,773                       | -                      | 73,773                         | 7,139                              | -                         | 66,634                            |
| 5250                                   |  | Unemployment Compensation                      | 6,500                        | -                      | 6,500                          | -                                  | -                         | 6,500                             |
| 5260                                   |  | Worker's Compensation                          | 21,848                       | -                      | 21,848                         | 9,496                              | 12,352                    | -                                 |
| 5290                                   |  | Other Employee Benefits                        | 12,752                       | -                      | 12,752                         | 260                                | -                         | 12,492                            |
| 5291                                   |  | Annuities                                      | 8,951                        | -                      | 8,951                          | 2,000                              | -                         | 6,951                             |
| 5298                                   |  | Supervision District Fringe Benefits           | 289,531                      | -                      | 289,531                        | 72,383                             | 217,148                   | -                                 |
| <b>TOTAL EMPLOYEE BENEFITS</b>         |  |                                                | <b>1,124,149</b>             | <b>-</b>               | <b>1,124,149</b>               | <b>282,953</b>                     | <b>745,997</b>            | <b>95,198</b>                     |
|                                        |  |                                                |                              |                        |                                |                                    |                           |                                   |

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| Object                                                  |  | Description                                | 2020-2021<br>Original Budget | 2020-2021<br>Transfers | 2020-2021<br>Revised<br>Budget | 2020-2021<br>Actual<br>Expense YTD | 2020-2021<br>Encumbrances | 2020-2021<br>Available<br>Balance |
|---------------------------------------------------------|--|--------------------------------------------|------------------------------|------------------------|--------------------------------|------------------------------------|---------------------------|-----------------------------------|
| <b>OBJECT 300 - PURCHASED &amp; TECHNICAL SERVICES:</b> |  |                                            |                              |                        |                                |                                    |                           |                                   |
| 5322                                                    |  | Professional Development Programs          | 6,000                        | -                      | 6,000                          | -                                  | -                         | 6,000                             |
| <b>5330</b>                                             |  | <b>Other Professional Services</b>         |                              |                        |                                |                                    |                           |                                   |
|                                                         |  | Health                                     | 450                          | -                      | 450                            | -                                  | -                         | 450                               |
|                                                         |  | Occupational Therapy                       | 12,622                       |                        | 12,622                         | -                                  | -                         | 12,622                            |
|                                                         |  | Psychiatric Services                       | 16,000                       |                        | 16,000                         | -                                  | -                         | 16,000                            |
|                                                         |  | Other Services                             | 25,000                       | -                      | 25,000                         | 4,873                              | 11,127                    | 9,000                             |
| 5398                                                    |  | Supervision District Professional Services | 40,016                       | -                      | 40,016                         | 10,004                             | 30,012                    | -                                 |
| <b>TOTAL PURCHASED &amp; TECHNICAL SERVICES</b>         |  |                                            | <b>100,088</b>               | <b>-</b>               | <b>100,088</b>                 | <b>14,877</b>                      | <b>41,139</b>             | <b>44,072</b>                     |
| <b>OBJECT 400 - PURCHASED PROPERTY SERVICES:</b>        |  |                                            |                              |                        |                                |                                    |                           |                                   |
| 5411                                                    |  | Water                                      | 3,800                        | -                      | 3,800                          | 616                                | 3,184                     | -                                 |
| 5412                                                    |  | Electricity                                | 48,600                       | -                      | 48,600                         | 2,968                              | 34,032                    | 11,600                            |
| <b>5430</b>                                             |  | <b>Repairs &amp; Maintenance</b>           |                              |                        |                                |                                    |                           |                                   |
|                                                         |  | Music                                      | 600                          | -                      | 600                            | -                                  | -                         | 600                               |
|                                                         |  | Physical Ed                                | 1,200                        |                        | 1,200                          | -                                  | -                         | 1,200                             |
|                                                         |  | Computer Education                         | 3,100                        | -                      | 3,100                          | -                                  | -                         | 3,100                             |
|                                                         |  | Special Education                          | 266                          | -                      | 266                            | -                                  | -                         | 266                               |
|                                                         |  | Health                                     | 660                          | -                      | 660                            | 75                                 | -                         | 585                               |
|                                                         |  | Library                                    | 800                          | -                      | 800                            | 763                                | -                         | 37                                |
|                                                         |  | Principal's Office                         | 8,000                        | -                      | 8,000                          | -                                  | -                         | 8,000                             |
|                                                         |  | Plant Operations Repairs                   | 72,867                       | -                      | 72,867                         | 16,554                             | 29,096                    | 27,216                            |
|                                                         |  | Security                                   | 540                          | -                      | 540                            | -                                  | -                         | 540                               |
| 5440                                                    |  | Leases                                     | 64,234                       | -                      | 64,234                         | 3,687                              | 11,913                    | 48,634                            |
| 5498                                                    |  | Supervision District Purchased Services    | 4,814                        | -                      | 4,814                          | 1,204                              | 3,610                     | -                                 |
| <b>TOTAL PURCHASED PROPERTY SERVICES</b>                |  |                                            | <b>209,481</b>               | <b>-</b>               | <b>209,481</b>                 | <b>25,866</b>                      | <b>81,836</b>             | <b>101,779</b>                    |

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| Object                                        |  | Description                                   | 2020-2021<br>Original Budget | 2020-2021<br>Transfers | 2020-2021<br>Revised<br>Budget | 2020-2021<br>Actual<br>Expense YTD | 2020-2021<br>Encumbrances | 2020-2021<br>Available<br>Balance |
|-----------------------------------------------|--|-----------------------------------------------|------------------------------|------------------------|--------------------------------|------------------------------------|---------------------------|-----------------------------------|
| <b>OBJECT 500 - OTHER PURCHASED SERVICES:</b> |  |                                               |                              |                        |                                |                                    |                           |                                   |
| 5511                                          |  | Out-of-District Transportation                | 1,000                        | -                      | 1,000                          | -                                  |                           | 1,000                             |
| 5515                                          |  | Field Trips & School Events                   | 14,121                       | -                      | 14,121                         | -                                  | 300                       | 13,821                            |
| 5520                                          |  | Comprehensive Insurance                       | 44,709                       | -                      | 44,709                         | 21,194                             | 21,197                    | 2,319                             |
| 5530                                          |  | Communications                                | 6,800                        | -                      | 6,800                          | 494                                | 6,226                     | 80                                |
| 5561                                          |  | In State Tuition                              | 16,045                       | -                      | 16,045                         | -                                  | -                         | 16,045                            |
| 5580                                          |  | Travel & Conferences                          | 8,370                        | -                      | 8,370                          | -                                  | -                         | 8,370                             |
| 5598                                          |  | Supervision District Other Purchased Services | 155,942                      | -                      | 155,942                        | 38,986                             | 116,956                   | -                                 |
| <b>TOTAL OTHER PURCHASED SERVICES</b>         |  |                                               | <b>246,987</b>               | <b>-</b>               | <b>246,987</b>                 | <b>60,674</b>                      | <b>144,679</b>            | <b>41,635</b>                     |
| <b>OBJECT 600 - SUPPLIES:</b>                 |  |                                               |                              |                        |                                |                                    |                           |                                   |
| <b>5610</b>                                   |  | <b>General Supplies</b>                       |                              |                        |                                |                                    |                           |                                   |
|                                               |  | Bard of Education                             | 300                          | -                      | 300                            | -                                  | -                         | 300                               |
|                                               |  | Principal's Office                            | 7,850                        | -                      | 7,850                          | 1,204                              | 811                       | 5,835                             |
|                                               |  | <b>TOTAL GENERAL SUPPLIES</b>                 | <b>8,150</b>                 | <b>-</b>               | <b>8,150</b>                   | <b>1,204</b>                       | <b>811</b>                | <b>6,135</b>                      |
| <b>5611</b>                                   |  | <b>Instructional Supplies</b>                 |                              |                        |                                |                                    |                           |                                   |
|                                               |  | Art                                           | 3,665                        | -                      | 3,665                          | 2,231                              | 776                       | 658                               |
|                                               |  | Language Arts                                 | 7,094                        | -                      | 7,094                          | 5,791                              | 443                       | 860                               |
|                                               |  | Foreign Language (FLES)                       | 820                          | -                      | 820                            | 771                                | -                         | 49                                |
|                                               |  | Kindergarten                                  | 1,383                        | -                      | 1,383                          | 1,001                              | -                         | 382                               |
|                                               |  | Mathematics                                   | 3,327                        | -                      | 3,327                          | 2,963                              | -                         | 364                               |
|                                               |  | Music                                         | 1,261                        | -                      | 1,261                          | 90                                 | 216                       | 955                               |
|                                               |  | Physical Education                            | 997                          | -                      | 997                            | 314                                | 217                       | 466                               |
|                                               |  | Reading                                       | 4,000                        | -                      | 4,000                          | 3,906                              | -                         | 94                                |
|                                               |  | Science                                       | 6,376                        | -                      | 6,376                          | (813)                              | 3,766                     | 3,423                             |
|                                               |  | Social Studies                                | 2,238                        | -                      | 2,238                          | 1,713                              | 30                        | 496                               |
|                                               |  | Technology Education                          | 3,500                        | -                      | 3,500                          | -                                  | 30                        | 3,470                             |
|                                               |  | Other Instruction & Testing                   | 15,000                       | -                      | 15,000                         | 2,989                              | 2,030                     | 9,980                             |
|                                               |  | Social-Wide Enrichment / G&T                  | 12,575                       | -                      | 12,575                         | -                                  | -                         | 12,575                            |
|                                               |  | Technology                                    | 3,039                        | -                      | 3,039                          | 299                                | 154                       | 2,586                             |
|                                               |  | Special Education                             | 3,628                        | -                      | 3,628                          | 3,367                              | 199                       | 62                                |
|                                               |  | Health                                        | 4,090                        | -                      | 4,090                          | 1,135                              | 334                       | 2,621                             |
|                                               |  | Social Development                            | 6,000                        | -                      | 6,000                          | -                                  | 283                       | 5,717                             |
|                                               |  | Speech & Language                             | 1,864                        | -                      | 1,864                          | 1,139                              | -                         | 725                               |
|                                               |  | Library                                       | 1,200                        | -                      | 1,200                          | -                                  | 35                        | 1,165                             |
|                                               |  | <b>TOTAL INSTRUCTIONAL SUPPLIES</b>           | <b>82,057</b>                | <b>-</b>               | <b>82,057</b>                  | <b>26,898</b>                      | <b>8,513</b>              | <b>46,647</b>                     |
| 5613                                          |  | Operations Maintenance Supplies               | 27,000                       | -                      | 27,000                         | 15,692                             | 4,148                     | 7,160                             |
| 5624                                          |  | Heating Fuel                                  | 27,600                       | -                      | 27,600                         | 9,898                              | 2,102                     | 15,600                            |
| 5626                                          |  | Gasoline                                      | 600                          | -                      | 600                            | -                                  | -                         | 600                               |

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| Object                             |  | Description                      | 2020-2021<br>Original Budget | 2020-2021<br>Transfers | 2020-2021<br>Revised<br>Budget | 2020-2021<br>Actual<br>Expense YTD | 2020-2021<br>Encumbrances | 2020-2021<br>Available<br>Balance |
|------------------------------------|--|----------------------------------|------------------------------|------------------------|--------------------------------|------------------------------------|---------------------------|-----------------------------------|
| <b>5641</b>                        |  | <b>Instructional Materials</b>   |                              |                        |                                |                                    |                           |                                   |
|                                    |  | Language Arts                    | 1,200                        | -                      | 1,200                          | 503                                | 531                       | 166                               |
|                                    |  | Kindergarten                     | 700                          | -                      | 700                            | 442                                | -                         | 258                               |
|                                    |  | Mathematics                      | 3,000                        | -                      | 3,000                          | 2,943                              | -                         | 57                                |
|                                    |  | Reading                          | 7,700                        | -                      | 7,700                          | 6,184                              | 448                       | 1,068                             |
|                                    |  | Science                          | 1,423                        | -                      | 1,423                          | 1,071                              | -                         | 352                               |
|                                    |  | Social Studies                   | 350                          | -                      | 350                            | -                                  | -                         | 350                               |
|                                    |  | Software                         | 5,250                        | -                      | 5,250                          | 2,815                              | -                         | 2,435                             |
|                                    |  | Special Education                | 3,264                        | -                      | 3,264                          | 2,425                              | 500                       | 339                               |
|                                    |  | TOTAL INSTRUCTIONAL MATERIALS    | 22,887                       | -                      | 22,887                         | 16,383                             | 1,479                     | 5,025                             |
| 5642                               |  | Library & Professional Books     | 10,067                       |                        | 10,067                         | 2,347                              | -                         | 7,721                             |
| 5698                               |  | Supervision District Supplies    | 15,103                       | -                      | 15,103                         | 3,776                              | 11,327                    | -                                 |
| <b>TOTAL SUPPLIES</b>              |  |                                  | <b>193,464</b>               | <b>-</b>               | <b>193,464</b>                 | <b>76,197</b>                      | <b>28,379</b>             | <b>88,887</b>                     |
| <b>OBJECT 700 - PROPERTY:</b>      |  |                                  |                              |                        |                                |                                    |                           |                                   |
| 5730                               |  | Equipment                        | 4,800                        | -                      | 4,800                          | 1,410                              | -                         | 3,390                             |
| <b>TOTAL PROPERTY</b>              |  |                                  | <b>4,800</b>                 | <b>-</b>               | <b>4,800</b>                   | <b>1,410</b>                       | <b>-</b>                  | <b>3,390</b>                      |
| <b>OBJECT 800 - OTHER OBJECTS:</b> |  |                                  |                              |                        |                                |                                    |                           |                                   |
| <b>5810</b>                        |  | <b>Dues &amp; Fees</b>           |                              |                        |                                |                                    |                           |                                   |
|                                    |  | Health/Nurse                     | 150                          | -                      | 150                            | 141                                | -                         | 9                                 |
|                                    |  | Board of Education               | 1,809                        |                        | 1,809                          | 1,809                              | -                         | 0                                 |
|                                    |  | Principal's Office               | 786                          | -                      | 786                            | 259                                | -                         | 527                               |
|                                    |  | Projects                         | 300                          | -                      | 300                            | 300                                | -                         | -                                 |
|                                    |  | TOTAL DUES & FEES                | 3,045                        | -                      | 3,045                          | 2,509                              |                           | 536                               |
| 5898                               |  | Supervision District Dues & Fees | 946                          | -                      | 946                            | 236                                | 710                       | -                                 |
| <b>TOTAL OTHER OBJECTS</b>         |  |                                  | <b>3,991</b>                 | <b>-</b>               | <b>3,991</b>                   | <b>2,745</b>                       | <b>710</b>                | <b>536</b>                        |
| <b>TOTAL</b>                       |  |                                  | <b>4,964,447</b>             | <b>-</b>               | <b>4,964,447</b>               | <b>919,999</b>                     | <b>3,312,402</b>          | <b>732,046</b>                    |

Encl #7

Medical Reserve Tracking  
2020-2021

|              |           |
|--------------|-----------|
| Revenue      | 7,994,576 |
| Expenses     | 1,312,951 |
| Net Position | 6,681,626 |

CGS 10-183 (b) requires that retired/certified employees be given the opportunity to purchase the Health insurance of the last employing BOE at the group rate.

This document is a working projection of medical revenue and expenses as a tool for projecting the District's fiscal position.

## REGIONAL SCHOOL DISTRICT NO. 4

CHESTER • DEEP RIVER • ESSEX



Brian J. White  
Superintendent of Schools  
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Sarah Smalley  
Director of Pupil Services  
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Kristina Martineau, Ed.D.  
Assistant Superintendent of Schools  
kmartineau@reg4.k12.ct.us

Kelly Sterner  
Finance Director  
ksterner@reg4.k12.ct.us

July 17, 2020

To: Brian White, Superintendent of Schools

From: Kelly Sterner, Finance Director

RE: Chester BOE Unemployment Claims

As a little background, Municipalities and Boards of Education can elect one of two methods for paying their unemployment to the State. One method is to pay quarterly a set percent of payroll. The percent is established by the State based in part by experience. The second method is to elect not to pay the quarterly fee, but to reimburse the State dollar-for-dollar for all claims incurred. Chester Board of Education operates under the latter method.

With COVID causing so many shutdowns and layoffs, the State of Connecticut has received a tremendous number of unemployment claims. This has caused a significant delay in producing the charge back invoices to the schools. Chester BOE has just recently received their unemployment claims invoice for March/April/May. Included with this memo is a breakdown of the billing statement. Using our third-party administrator, we are contesting the charges which includes a para that was paid full salary during the period. We are obligated to pay the full invoice and will be reimbursed if the State accepts our application to deny the claim.

The 2019-2020 Chester budget has only \$1,305 available on the Unemployment Compensation budget line. They must cover the March/April/May invoice for \$3,025 as well as anticipate June charges.

In order to allow the payment of the invoice and avoid late charges (which would not be reimbursable) I recommend the following transfer:

| <u>Account #</u> | <u>Acct Name</u>            | <u>Increase</u> | <u>Decrease</u> |
|------------------|-----------------------------|-----------------|-----------------|
| 123102-5250      | Unemployment Comp           | \$2,750         |                 |
| 121403-5330      | Other Professional Services |                 | \$2,750         |

Note that should the State not agree with our protest of the charges, we still may be eligible for a 50% reimbursement via the CARES Act. I have included information received on that program. How long before we see any of the reimbursement remains to be seen.

# Chester Board of Education

## Unemployment Compensation

Billing Statement as of 06/19/2020

|                                                                  |                 |          |
|------------------------------------------------------------------|-----------------|----------|
| Invoice Total:                                                   | 3,025.10        |          |
| Balance from previous bill                                       | 50.49           |          |
| Interest on unpaid balance                                       | 0.22            |          |
| Credits                                                          | (14.61)         |          |
|                                                                  |                 | # of EE  |
| <b>CONTESTED CHARGES (Paras who were paid their full salary)</b> | <b>1,530.00</b> | 1        |
| <b>CONTESTED CHARGES (Unknown persons charged to invoice)</b>    | <b>1,298.00</b> | 1        |
| Substitute Teachers                                              | 71.00           | 3        |
| Substitute Custodians                                            | 90.00           | 1        |
|                                                                  | <b>3,025.10</b> | <b>6</b> |

## **Coronavirus Aid, Relief, and Economic Support (CARES) Act**

### **✓ 50% Reimbursements for those employers who make payments in lieu of contributions (reimbursing employers)**

#### ***Who is a reimbursing employer?***

Reimbursing employers include state, municipalities, federally recognized Indian Tribes and 501 (c) (3) non-profit organizations. In order to be eligible to receive this payment, the organization must have elected to reimburse the state for UI benefits paid to former employees, rather than electing to pay UI taxes on a quarterly basis.

#### ***What is the 50% reimbursement provision for reimbursing employers?***

Section 2103 of the CARES Act provides for a federal reimbursement of up to a 50% of certain unemployment insurance (UI) benefits paid to former employees of the state, municipalities, federally recognized Indian Tribes and 501 (c) (3) non-profit organizations. The UI benefits paid must be for weeks of unemployment beginning March 17, 2020, through December 26, 2020.

#### ***Is every reimbursing employer eligible for the 50% reimbursement?***

Every reimbursing employer who is current in its UI tax obligations, will be eligible. All charges must be paid in full, including any applicable interest and penalties.

#### ***Can a reimbursing employer simply pay half of its monthly bill?***

No. The federal law requires the employer to pay 100% of its bill and then it will be reimbursed 50%.

#### ***How will the reimbursing employer receive the 50% reimbursement?***

The Connecticut Department of Labor (CTDOL), using funds provided by the federal government, will issue a check monthly for 50% of the applicable weekly UI benefits paid. For example, CTDOL bills reimbursing employers monthly for their share of UI benefits paid to their former employees. If a reimbursing employer pays their monthly bill in full and has no outstanding UI tax delinquency, CTDOL will issue a check the following month for 50% of the applicable weeks of unemployment listed on that prior month's bill.

***Please note that despite the availability of possible reimbursements, the continued focus on integrity remains as a critical component of the UI program. As such, CTDOL urges employers to review all correspondence as it relates to the payment of UI benefits to ensure that only those individuals who are eligible to receive benefits actually collect those benefits.***

# REGIONAL SCHOOL DISTRICT NO. 4

## CHESTER • DEEP RIVER • ESSEX



**Brian J. White**  
Superintendent of Schools  
bwhite@reg4.k12.ct.us

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Director of Pupil Services  
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**Kristina Martineau, Ed.D.**  
Assistant Superintendent of Schools  
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**Kelly Sterner**  
Finance Director  
ksterner@reg4.k12.ct.us

September 17, 2020

To: Brian White, Superintendent of Schools

From: Kelly Sterner, Finance Director

RE: Chester School District ESSER and CRF Allocations

Below is an update for the Chester School District of potential funding sources for costs incurred related to COVID-19. I have included a brief description of each. Further updates will be provided as we progress through the year.

### ESSER Funds

Elementary and Secondary School Emergency Relief

Federal funds allotted through the CARES Act. Grants awarded for the purpose of providing local educational agencies with relief funds to address the impact of COVID-19 on elementary and secondary schools. Budgeted and administered through Chester grant fund #1210.

Chester School District Allocation:     \$23,407

### CRF

Coronavirus Relief Funds

Administered by the State Department of Education on behalf of the Office of Policy and Management. CRF may only be used to cover costs that:

- Are necessary expenditures incurred due to COVID-19
- Expenditures were not accounted for in the budget most recently approved
- Were incurred during the period that begins on March 1, 2020 and ends December 30, 2020

Chester School District Allocations:

|                                                  |          |
|--------------------------------------------------|----------|
| Personnel Related-Cleaning/PPE/Health/Safety     | \$488    |
| Non-Personnel Related-Cleaning/PPE/Health/Safety | \$43,104 |
| Non-Personnel Related-Transportation             | \$29,501 |
| Total                                            | \$73,093 |

**Chester Board of Education**  
**FY 2020-2021**

**Transfer Request    9/24/2020 Temp/Substitute Custodians**

FROM

| Account # | Object | Description | Amount    |  | Account # | Object | Description           | Amount   |
|-----------|--------|-------------|-----------|--|-----------|--------|-----------------------|----------|
| 127005    | 5515   | Field Trips | \$ 12,575 |  | 126001    | 5124   | Substitute Custodians | \$12,575 |
|           |        |             |           |  |           |        |                       |          |
|           |        |             |           |  |           |        |                       |          |
|           |        |             |           |  |           |        |                       |          |
|           |        |             |           |  |           |        |                       |          |
|           |        |             |           |  |           |        |                       |          |
|           |        |             |           |  |           |        |                       |          |
|           |        | Total       | \$ 12,575 |  |           |        | Total                 | \$12,575 |
|           |        |             |           |  |           |        |                       |          |

To provide funding for hire of temp full-time (40 hrs/week) through end of December 2020. Requested based on necessary additional cleaning duties related to COVID