



**Regional School District #4  
Chester – Deep River – Essex – Region 4  
Deep River BOE Special Meeting**

Via Google Meet  
**Dial +1 (240) 560-3583**  
**PIN: 109 620 663#**  
June 11 @ 6:00 p.m.

**To:** Members of the Deep River Board of Education  
**Subject:** **Deep River Board of Education Special Meeting – Thursday, June 11, 2020**  
**Time:** **6:00 p.m.**  
**Place:** **Via Google Meet – To listen remotely please dial (US)+1 (243) 560-3583 PIN: 109 620 663#**  
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing **\*6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

**AGENDA**

- 1. Call to order**
- 2. Verbal roll call for BOE members**
- 3. Comment.** *(In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply):* **PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press \*6 if you would like to unmute your phone. When you are done speaking, please remember to press \*6 (or your phone's mute button) again to reduce background noise.**  
  
The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters
- 4. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 4.1 Minutes from Regular Meeting on January 16, 2020 (*encl. #1*)
  - 4.2 Minutes from Budget Workshop I on January 29, 2020 (*encl. #2*)
  - 4.3 Minutes from Budget Workshop II on February 27, 2020 (*encl. #3*)
  - 4.4 Minutes from Budget Workshop III on March 04, 2020 (*encl. #4*)
  - 4.5 Minutes from Budget Workshop IV; Special Meeting on March 31, 2020 (*encl. #5*)
  - 4.6 Minutes from Special Meeting on April 03, 2020 (*encl. #6*)
- 5. Superintendent's Report – B. White**
- 6. Possible Action Items: (Please call each BOE member's name to record their vote)**
  - 6.1 Discussion and possible VOTE to approve purchase of COVID-19 related materials and supplies for use during 2020-21. (*encl. #7*)

- 6.2 Discussion and possible VOTE to approve end-of-year transfers as presented (*encl. #7*)
- 6.3 Discussion and possible VOTE to approve the Superintendent's recommendation to appoint Shipman and Goodwin as legal counsel.
- 6.4 Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The original contract expires on June 30, 2012 and per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30<sup>th</sup> (*encl. #8*)

## **7. Adjournment**

Cc: Town Clerks: Deep River

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT  
BOARD OF EDUCATION MEETING  
DEEP RIVER ELEMENTARY SCHOOL BOARD OF EDUCATION  
January 16, 2020 7:00pm**

The regular meeting of the Deep River Board of Education was held on Thursday, January 16, 2020 in the Deep River Media Center. In attendance were Miriam Morrissey, Paula Weglarz, Robert Ferretti, Lenore Grunko, Scott Hallden, Tracy Dickson and Mary Elizabeth Campbell. Also in attendance were Brian White, Superintendent, Kristina Martineau, Assistant Superintendent, Christian Strickland, Principal, Thomas Peterlik, Director of Food Services and Kelley Frazier, Clerk. Absent:

**CALL TO ORDER**

The meeting was called to order by Ms. Weglarz at 7:00p.m.

**CONSENT AGENDA**

Upon a motion duly made by Tracy Dickson and seconded Lenore Grunko by the Deep River Board of Education unanimously **VOTED** to approve the minutes from the regular meeting of November 21, 2019 and the Accounts Payable report.

**STUDENT REPORT**

Mr. Strickland introduced Addie Guzallis and Payton McIntyre sixth grade students who presented the student report for Deep River Elementary.

**PUBLIC COMMENT**

The Deep River Parks and Rec musical is February 1<sup>st</sup> and 2<sup>nd</sup>.

**REPORTS and OTHER ITEMS:**

**Superintendent's Report**

**District Update**

Mr. White noted that the budget process for DRES will start on January 29th. Mr. Richard Huot will be the interim business manager and Mr. Chip Ward will also offer support on a project basis. A special meeting with all boards will be held to discuss insurance. The first Supervision District budget meeting was held last night. Boards are encouraged to attend the Supervision District meetings to participate as an audience member. Input from the Boards will be important.

**Information and Communication**

No additional update.

**Assistant Superintendent's Report**

Ms. Martineau discussed priority standards K-12. Work has been done on what a standards base report card would look like. Currently we are working on K-1 and Grade 2-3 review of English and Math grade level standards language. Language is being reviewed so that it is a meaningful tool for teachers, parents and students. Social/emotional skills and work habits will be moved into a separate section. By March, a draft K-4 report card will be available.

## **Director of Pupil Services Report**

Ms. Smalley was not present.

## **Financial Status Report**

### **Financial Status and Cafeteria Account Update**

Mr. White discussed the report through November 29, 2019 and the new format being used. This reporting will be made available monthly when the agenda is available.

## **Principal's Update**

Mr. Strickland discussed the activities at DRES. There are many entries for the Invention Convention/Science Fair on February 27<sup>th</sup> and 28<sup>th</sup>. Board members are asked to consider being judges. The Task Leadership convention was attended by several DRES students. Two DRES students have been invited to an Evening of the Arts. Six students will attend the Math Counts competition. Mr. Strickland discussed the things DRES currently does to enhance sustainability.

## **Possible VOTE to Accept Donation of \$1,100 from Gray-Roberts Foundation to be Used at the Administrations Discretion**

Upon a motion made by Tracy Dickson and seconded by Miriam Morrissey the Deep River Elementary Board of Education unanimously **VOTED** to accept a donation of \$1,100 from the Gray-Roberts Foundation to be used at the Administration discretion.

## **Food Services Presentation**

Mr. Peterlik discussed the food service program at DRES. Our district is part of the National Healthy Foods program. The number of students being served has gone up. A Friday breakfast smoothie is now offered as a pilot program. A committee will be formed to discuss sustainability.

## **Committee Reports**

**Finance** - Next meeting is January 27, 2020

**Curriculum** – The benefits of Music education was discussed. The Middle school and High School instrumental instructors gave a presentation. This program is growing. From 7<sup>th</sup> to 8<sup>th</sup> Grade there is a decline in participation due to scheduling. This will be examined more closely.

**Policy** – Next meeting is January 27, 2020

## **Supervision District:**

The next meeting is on January 28<sup>th</sup>.

## **DRES Facilities(Building and Grounds)**

The upgrade to the valves and lighting is complete. The contractors did not disturb the flow of the school. The energy efficiency numbers look good. The roofing contractor will put together a phased plan for work to be done in the spring. The PA system work is now complete.

## **Other Committee Reports**

### **LEARN Committee Report**

This meeting was focused on introducing new members. The fiscal state of the agency was presented.

### **Joint BOE Ad Hoc School Security Advisory Committee**

Network security will be discussed in the near future. Enhanced lock down procedures were discussed.

### **Discussion regarding and Pending Policies**

#### **Policy #5114 Suspension/Due Process**

This policy has been updated as discussed with the addition of pepper spray.

## **PUBLIC COMMENT**

No comment.

## **FUTURE AGENDA ITEMS**

- 7.1 DRES Budget Workshop I is Wed Jan 29, 2020 @ 6:00pm @DRES Library
- 7.2 Next Joint BOE Meeting is February 20, 2020 @ 7:00pm @ JWMS Library
- 7.3 DRES Budget Workshop II is Wed Feb 27, 2020 @ 6:00pm @DRES Library
- 7.4 DRES Budget Workshop III is Wed Mar 4, 2020 @ 6:00pm @DRES Library
- 7.5 Next DRES BOE Regular Meeting is March 19, 2020 @ 7:00pm @ DRES Library
- 7.6 BOE Self-evaluation (TBD)

## **ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:45p.m.

Respectfully Submitted,

Kelley Frazier, Secretary



# Deep River Food Service Program Overview

Deep River Elementary School

January 16, 2020



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# PROGRAM HISTORY AND OVERVIEW

- The mission:

I was hired was to change the quality of food provided in our schools and expand menu offerings to students and staff with financial reasonability in mind
- The main focus area:
  - Expand menu offerings in our schools
  - Provide healthy food that is age appropriate, freshly prepared, nutritious, seasonal and local
  - Raise awareness of the positive impact of linking good nutrition with strong academic performance
  - Insurance to adhere to guidelines of the National School Lunch Program and its regulations and changing requirements
  - Implementation of Community based interests in all cafeteria operations
  - Effective and inclusive personnel management





# Accomplishments in Food Service Department

- Strong student meal participation based on enrollment
- Added Salad Bar Meal Option in FY10/11
- Implementation of the National School Breakfast program in FY14/15
- Added Breakfast Smoothie meal option in FY19/20
- Successful completion of triennial comprehensive State of Connecticut Child Nutrition Program Administrative Review – in FY13/14 & FY16/17
- Offered Summer Meal Program in 2016 & 2017
- Maximized USDA & CT reimbursement / purchasing programs
- Joint BOE Cafeteria Ad Hoc Committee Report
- Local & National Recognition
- Community Events
- Operational Efficiencies



# OPERATIONAL EFFICIENCIES

- Streamlined Menu Planning process – cycle menu
- Participation in Group Purchasing Organization
- Actively managed and reduced cost of goods and inventory versus declining enrollment without CPI inflation adjustments
- Reduced overall school labor hours and/or positions to operational needs to compensate for efficiency and declining enrollment
- Expanded the National School Lunch Program Offer vs. Serve to reduce food waste
- Implemented and increased batch cooking techniques
- Staff training classes and ongoing employee meetings
- Implementation of HACCP plan
- ServSafe Certification for all cafeteria staff

# Strategies implemented to increase participation & revenue, reduce costs

- Offered Breakfast with new Smoothie option (grant)
- Salad Bar as complete meal option (grant)
- Expanded and streamlined regular hot menu offerings
- Smarter Lunch Room initiative
- Food & Menu samplings
- School meal & a la carte price increase
- Maximized USDA reimbursement programs
- Reduced staff labor hours

# Free / Reduced Priced Meals

2 Ways to receive this benefit:

## 1. Family Application

Parents submit federal family house hold application material detailing income and household size and food service department evaluated information based on current USDA guidelines

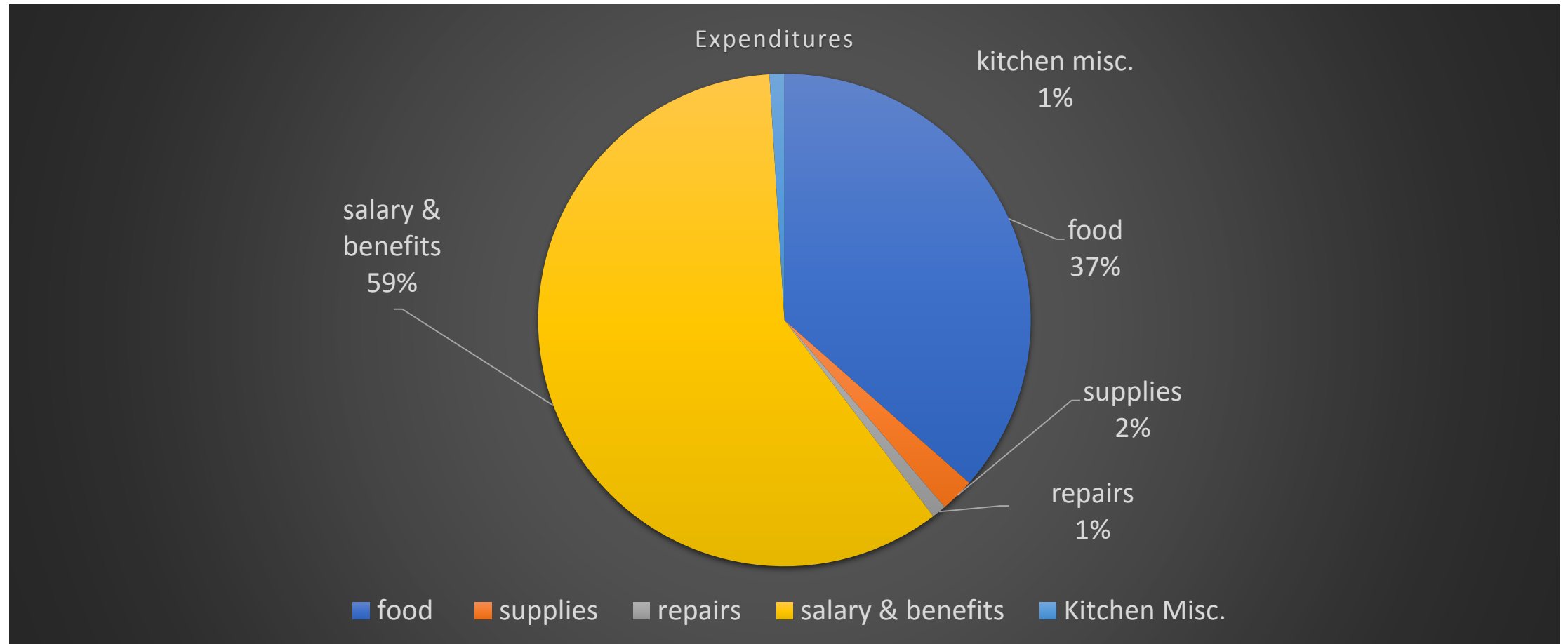
## 2. Direct Certification

Federal and State process to identify and automatically certify eligible children, in real time without application matching enrolled students to lists provided by the Connecticut Department of Social Services (DSS)

- Supplemental Nutrient Assistance (Snap)
- Temporary Family Assistance ( TFA)
- Other (OT) – Foster Child, Homeless, Runaway or Head Start Program
- Reduced Medicaid (RM) added in April 2018
- Free Medicaid ( FM) added in April 2018

**NEW DIRECT CERTIFICATION CATEGORIES INCREASED F/R PERCENTAGE FROM 28% to 35%**

# Deep River Expenditure





# Budget Drivers

- Expenditures
  - Salaries & Benefits 59%
  - Food Purchases 37%
  - Supplies 2 %
  - Repairs 1%
  - Miscellaneous 1%
- Funding / Revenue
  - Cash sales
  - USDA Commodities
  - Federal / State Reimbursements
- Subsidies
  - Federal / State Regulations
  - Under budgeting for know fixed costs

# Cafeteria Subsidies

- What is the cafeteria subsidy?
  - The district budgets a yearly amount to cover staff salaries and benefits
  - Town is responsible for any balance not covered by the BOE as per state regulations
- Why do we need subsidies?
  - The cafeteria program is a service to our students
- Subsidy History

	2018 - 2019				2017 - 2018				2016 - 2017		
	<u>budgeted</u>	<u>actual</u>	<u>surplus/deficit</u>		<u>budgeted</u>	<u>actual</u>	<u>surplus/deficit</u>		<u>budgeted</u>	<u>actual</u>	<u>surplus/deficit</u>
DEEP RIVER	\$ 26,000.00	\$ 43,903.63	\$ (17,903.63)		\$ 26,000.00	\$ 9,000.00	\$ 17,000.00		\$ 20,000.00	\$ 17,735.78	\$ 2,264.22



# Cafeteria Financial Process

## Past Procedures

- Only food and related expenses were charged to cafeteria funds
- Payroll was run through BOE General Funds
- Town was responsible for covering any costs not covered by the budget subsidy (note: town did not budget this expense and posted an "IOU" form the BOE to town)
- Financial reporting was difficult and not transparent; expenditures were located across various budgets

## New Procedure

- All expenses will be charged directly to the cafeteria funds (food, benefits, payroll, all other)
- Increased transparency in financial reporting
- All cafeteria expenditures located in one place (cafeteria fund)
- Clear transfers of BOE subsidies to cover expenditures
- New 2020 – 2021 budget cycle – detailed budgeted requests for all cafeteria expenditures

**F.O.I. Compliance**

**DEEP RIVER BOARD of EDUCATION**

**Date:** January 29, 2020

**Committee: Budget Workshop #1**

<b>Attendance:</b>	Paula Weglarz	√	<u>Administration:</u>	<u>Others:</u>
(√ = attended)	Miriam Morrissey	√	Brian White	√
	Tracy Dickson	√	Richard Huot	√
	Marc Lewis	√	Christian Strickland	√
	Robert Ferretti			
	Lenore Grunko			
	Mary Elizabeth Campbell			
	Scott Hallden			
	Vacancy			

Call To Order: 6:00 p.m.

**Items/Discussion:**

- The Board Reviewed information regarding the development of the 2020-21 Deep River Elementary School
- The next Budget Workshop is scheduled for February 27, 2020 @ 6:00 p.m.

**ADJOURNMENT:**

On motion duly made and seconded, it was unanimously VOTED to adjourn at 6:43 p.m.

**F.O.I. Compliance**

**DEEP RIVER BOARD of EDUCATION**

**Date:** February 27, 2020

**Committee:** Budget Workshop #2

<b>Attendance:</b>	Paula Weglarz	√	<u>Administration:</u>	<u>Others:</u>
(√ = attended)	Miriam Morrissey	√	Brian White	√
	Tracy Dickson	√	Richard Huot	√
	Marc Lewis	√	Christian Strickland	√
	Robert Ferretti	√	Sarah Smalley	√
	Lenore Grunko	√		
	Mary Elizabeth Campbell			
	Scott Hallden	√		
	Vacancy			

Call To Order: 6:00 p.m.

**Items/Discussion:**

- The Board reviewed and discussed the proposed 2020-21 Deep River Elementary School
- The next Budget Workshop is scheduled for March 04, 2020 @ 6:00 p.m.

**ADJOURNMENT:**

On motion duly made and seconded, it was unanimously VOTED to adjourn at approx. 7:30 p.m.

**F.O.I. Compliance**

**DEEP RIVER BOARD of EDUCATION**

**Date:** March 04, 2020

**Committee: Budget Workshop #3**

<b>Attendance:</b>	Paula Weglarz	√	<u>Administration:</u>	<u>Others:</u>
(√ = attended)	Miriam Morrissey	√	Brian White	√
	Tracy Dickson	√	Richard Huot	√
	Marc Lewis		Christian Strickland	√
	Robert Ferretti	√	Sarah Smalley	√
	Lenore Grunko			
	Mary Elizabeth Campbell	√		
	Scott Hallden			
	Vacancy			

Call To Order: 6:00 p.m.

**Items/Discussion:**

- The Board reviewed and discussed the proposed 2020-21 Deep River Elementary School

**ADJOURNMENT:**

On motion duly made and seconded, it was unanimously VOTED to adjourn at 6:34 p.m.

**F.O.I. Compliance**

**DEEP RIVER BOARD of EDUCATION**

**Date:** March 31, 2020

**Budget Workshop IV; Special Meeting – REMOTE MTG held**

(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

<b>Attendance:</b>	Paula Weglarz	√	<u>Administration:</u>	<u>Others:</u>
(√ = attended)	Miriam Morrissey	√	Brian White	√
	Tracy Dickson		Richard Huot	√
	Marc Lewis (disconnected before mtg. ended)	√	Christian Strickland	√
	Robert Ferretti	√	Kristina Martineau	√
	Lenore Grunko	√		
	Mary Elizabeth Campbell			
	Scott Hallden			
	Vacancy			

Call To Order: 11:00 a.m.

**Items/Discussion:**

The Board reviewed and discussed the proposed 2020-21 Deep River Elementary School

The quorum was lost before a vote could be taken to approve the proposed budget to be presented to the Town. Therefore, a special meeting for the purpose of taking a vote will be scheduled as soon as possible.

**ADJOURNMENT:**

The meeting ended at approx. 11:47 a.m.

**F.O.I. Compliance**

**DEEP RIVER BOARD of EDUCATION**

**Date:** April 03, 2020

**Special Meeting – REMOTE MEETING held**

(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

<b>Attendance:</b>	Paula Weglarz	✓	<u>Administration:</u>	<u>Others:</u>
(✓ = attended)	Miriam Morrissey	✓	Brian White	✓
	Tracy Dickson	✓	Richard Huot	✓
	Marc Lewis		Christian Strickland	✓
	Robert Ferretti	✓	Kristina Martineau	✓
	Lenore Grunko	✓		
	Mary Elizabeth Campbell	✓		
	Scott Hallden			
	Vacancy			

Call To Order: 8:00 a.m.

**Items/Discussion:**

The Board reviewed and discussed the proposed 2020-21 Deep River Elementary School

On motion duly made and seconded the Board unanimously **VOTED** to approve Deep River Elementary 2020-21 Budget in the amount of \$5,470,471 to be presented to the Town of Deep River.

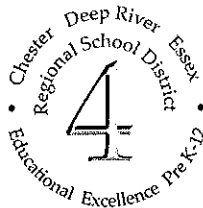
**ADJOURNMENT:**

On motion duly made and seconded, the meeting adjourned at approx. 8:04 a.m.

**REGIONAL SCHOOL DISTRICT NO. 4****CHESTER • DEEP RIVER • ESSEX**

**Brian J. White**  
Superintendent of Schools  
bwhite@reg4.k12.ct.us

**Sarah Smalley**  
Director of Pupil Services  
ssmalley@reg4.k12.ct.us



**Kristina Martineau, Ed.D.**  
Assistant Superintendent of Schools  
kmartineau@reg4.k12.ct.us

**Richard A. Huot**  
Interim Business Manager  
rhuot@reg4.k12.ct.us

June 8, 2020

To: Brian J. White, Superintendent

From: Richard Huot, Interim Business Manager

Re: Deep River Covid – 19 Orders and Transfers

Attached you will find three items. First, is a transfer request to cover the cost of an order for Covid-19 supplies. The second item is the June 1, 2020, Deep River financial projection showing the balances in accounts in order for Board Members to see those that are being requested. The third item is a list of the requested items from the school.





# Deep River 2020 Budget

as of June 1, 2020

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/AD JSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRA NCES	AVAILABLE BUDGET	ESTYR END
224101	5111	2000-20-000-2410-000-0-0-1-5111 -	PRINCIPAL SALARY	151,724	0	151,724	144,662	5,726	1,337	1,337
211231	5113	2000-20-000-1123-000-0-0-1-5113 -	TEACHERS SALARY	1,242,376	0	1,242,376	1,017,922	228,926	-4,472	-4,472
224101	5114	2000-20-000-2410-000-0-0-1-5114 -	SECRETARY SALARY	98,097	0	98,097	91,333	7,605	-841	-841
226001	5115	2000-20-000-2600-000-0-0-1-5115 -	CUSTODIAN SALARY	159,047	0	159,047	148,654	12,545	-2,152	-2,152
221341	5116	2000-20-000-2134-000-0-0-1-5116 -	NURSE SALARY	52,853	0	52,853	42,477	9,856	519	519
26161001	5118	2000-61-000-6100-000-0-0-1-5118 -	CAFETERIA SALARY	26,000	0	26,000	26,000	0	0	0
211161	5119	2000-20-000-1116-000-0-0-1-5119 -	PARA SALARY	76,743	0	76,743	44,455	7,959	24,329	24,329
212151	5119	2000-20-000-1215-000-0-0-1-5119 -	SP ED PARA SALARY	162,101	0	162,101	171,402	21,083	-30,384	-30,384
211151	5123	2000-20-000-1115-000-0-0-1-5123 -	SUB TEACHER SALARY	40,000	0	40,000	19,356	0	20,644	20,644
211161	5124	2000-20-000-1116-000-0-0-1-5124 -	SUB PARA SALARY	4,000	0	4,000	406	0	3,594	3,594
226001	5124	2000-20-000-2600-000-0-0-1-5124 -	SUB CUSTODIAN	0	0	0	1,824	0	-1,824	-1,824
211091	5133	2000-20-000-1109-000-0-0-1-5133 -	HONORS CHORUS/JAZZ BAND	814	0	814	0	0	814	814
211141	5133	2000-20-000-1114-000-0-0-1-5133 -	COMPUTER ED ADVISOR SALARY	1,304	0	1,304	1,661	0	-357	-357
211901	5133	2000-20-000-1190-000-0-0-1-5133 -	BOOK CLUB ADVISOR SALARY	1,628	0	1,628	1,661	0	-33	-33
212111	5133	2000-20-000-1211-000-0-0-1-5133 -	MENTORS SAL	1,000	0	1,000	572	0	429	429
221201	5133	2000-20-000-2120-000-0-0-1-5133 -	SOCIAL DEV COORDINATOR SAL	2,962	0	2,962	3,436	0	-474	-474
229021	5133	2000-20-000-2902-000-0-0-1-5133 -	OTHER SALARY	12,958	0	12,958	10,434	0	2,524	2,524
229101	5133	2000-20-000-2910-000-0-0-1-5133 -	CLUB ADVISOR STIPENDS	1,685	0	1,685	2,521	0	-836	-836
224101	5134	2000-20-000-2410-000-0-0-1-5134 -	SECRETARY OVERTIME SALARY	600	0	600	496	0	104	104
226001	5135	2000-20-000-2600-000-0-0-1-5135 -	CUSTODIAN OVERTIME SALARY	4,500	0	4,500	1,558	0	2,942	2,942
226001	5190	2000-20-000-2600-000-0-0-1-5190 -	BUILDING RENTAL REIMBURSABLE	0	0	0	178	0	-178	-178
260001	5198	2000-20-000-6000-000-0-0-1-5198 -	DISTRICT BILLING-SALARY	1,333,368	0	1,333,368	1,222,254	111,116	-2	-2
		<b>100 Total Salaries</b>		<b>3,373,760</b>	<b>0</b>	<b>3,373,760</b>	<b>2,953,261</b>	<b>404,815</b>	<b>15,683</b>	<b>15,683</b>
220012	5210	2000-20-000-2001-000-0-0-2-5210 -	HEALTH INSURANCE	577,679	0	577,679	577,679	0	0	0
211151	5214	2000-20-000-1115-000-0-0-1-5214 -	LIFE INSURANCE	10	0	10	26	0	-16	-16
211161	5214	2000-20-000-1116-000-0-0-1-5214 -	PARA LIFE INSURANCE	154	0	154	71	0	83	83
211231	5214	2000-20-000-1123-000-0-0-1-5214 -	TEACHERS LIFE INSURANCE	1,223	0	1,223	1,131	0	92	92
212151	5214	2000-20-000-1215-000-0-0-1-5214 -	SP ED PARA LIFE INSURANCE	538	0	538	564	0	-26	-26
221341	5214	2000-20-000-2134-000-0-0-1-5214 -	NURSE LIFE INSURANCE	87	0	87	82	0	5	5
224101	5214	2000-20-000-2410-000-0-0-1-5214 -	PRINCIPAL LIFE INSURANCE	350	0	350	164	0	186	186
226001	5214	2000-20-000-2600-000-0-0-1-5214 -	CUSTODIAN LIFE INSURANCE	260	0	260	247	0	13	13
211141	5223	2000-20-000-1114-000-0-0-1-5223 -	FICA/MEDICARE	0	0	0	127	0	-127	-127
211151	5223	2000-20-000-1115-000-0-0-1-5223 -	FICA/MEDICARE SUB TEACHER	3,060	0	3,060	1,454	0	1,606	1,606
211161	5223	2000-20-000-1116-000-0-0-1-5223 -	FICA/MEDICARE PARA	3,830	0	3,830	3,117	0	713	713
211231	5223	2000-20-000-1123-000-0-0-1-5223 -	FICA/MEDICARE TEACHER	18,014	0	18,014	13,748	0	4,266	4,266
211901	5223	2000-20-000-1190-000-0-0-1-5223 -	FICA/MEDICARE	0	0	0	101	0	-101	-101
212111	5223	2000-20-000-1211-000-0-0-1-5223 -	FICA/MEDICARE	0	0	0	8	0	-8	-8
212151	5223	2000-20-000-1215-000-0-0-1-5223 -	SP PARA FICA/MEDICARE	14,484	0	14,484	12,528	0	1,956	1,956
221201	5223	2000-20-000-2120-000-0-0-1-5223 -	FICA/MEDICARE	0	0	0	76	0	-76	-76
221341	5223	2000-20-000-2134-000-0-0-1-5223 -	FICA/MEDICARE NURSE	4,004	0	4,004	3,123	0	881	881

Deep River 2011-20 Budget  
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ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/AD JSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRA NCES	AVAILABLE BUDGET	EST YR END
224101	5223	2000-20-000-2410-000-0-0-1-5223 -	FICA/MEDICARE PRINCIPAL	9,504	0	9,504	8,623	0	881	
226001	5223	2000-20-000-2600-000-0-0-1-5223 -	FICA/MEDICARE CUSTODIAN	14,060	0	14,060	9,961	0	4,099	
229021	5223	2000-20-000-2902-000-0-0-1-5223 -	DR COACHES FICA/MEDICARE	0	0	0	705	0	-705	
229071	5223	2000-20-000-2907-000-0-0-1-5223 -	FICA/MEDICARE	849	0	849	0	0	849	
229101	5223	2000-20-000-2910-000-0-0-1-5223 -	FICA/MEDICARE	476	0	476	193	0	283	6,200
223102	5250	2000-20-000-2310-000-0-0-2-5250 -	UNEMPLOYMENT COMPENSATION	20,000	0	20,000	301	4,699	15,000	19,000
223102	5260	2000-20-000-2310-000-0-0-2-5260 -	WORKERS COMP	16,284	0	16,284	16,284	0	0	0
224101	5290	2000-20-000-2410-000-0-0-1-5290 -	P/O OTHER BENEFITS	50,670	0	50,670	52,792	0	-2,122	-2,122
211161	5291	2000-20-000-1116-000-0-0-1-5291 -	PARA-EDUCATOR ANNUITY	1,300	0	1,300	454	0	846	846
212151	5291	2000-20-000-1215-000-0-0-1-5291 -	PARA-EDUCATOR ANNUITY	0	0	0	400	0	-400	-400
224101	5291	2000-20-000-2410-000-0-0-1-5291 -	ADMIN ANNUITIES	6,265	0	6,265	4,000	0	2,265	0
260002	5298	2000-20-000-6000-000-0-0-2-5298 -	DIST BILLING-FRINGS BENEFITS	407,927	0	407,927	373,924	34,003	0	0
		<b>200 Total Employee Benefits</b>		<b>1,151,028</b>	<b>0</b>	<b>1,151,028</b>	<b>1,081,882</b>	<b>38,702</b>	<b>30,444</b>	<b>23,654</b>
212103	5322	2000-20-000-1210-000-0-0-3-5322 -	INST PROGRAM-GIFTD&TALENTED	6,584	0	6,584	1,295	475	4,814	4,814
223103	5322	2000-20-000-2310-000-0-0-3-5322 -	TEACHER COURSE REIMBURSEMENT	7,500	0	7,500	4,077	0	3,423	3,423
212153	5330	2000-20-000-1215-000-0-0-3-5330 -	OTHER PROF SERVICES - SP ED	4,295	0	4,295	0	0	4,295	4,295
221343	5330	2000-20-000-2134-000-0-0-3-5330 -	OTHER PROF SERVICES - HEALTH	400	0	400	0	0	400	400
221353	5330	2000-20-000-2135-000-0-0-3-5330 -	OTHER PROF SERV - OCC THERAPY	12,396	0	12,396	6,489	9,088	-3,181	-3,181
223103	5330	2000-20-000-2310-000-0-0-3-5330 -	OTHER PROF SERVICES - BOE	15,000	0	15,000	14,960	0	40	40
260003	5398	2000-20-000-6000-000-0-0-3-5398 -	DIST BILLING PURCHASED SER	43,238	0	43,238	39,653	3,585	0	0
		<b>300 Purchased Professional Services</b>		<b>89,413</b>	<b>0</b>	<b>89,413</b>	<b>66,473</b>	<b>13,148</b>	<b>9,792</b>	<b>9,792</b>
226004	5411	2000-20-000-2600-000-0-0-4-5411 -	WATER	6,410	0	6,410	4,460	1,950	0	0
226004	5412	2000-20-000-2600-000-0-0-4-5412 -	ELECTRICITY (HEAT)	53,965	0	53,965	39,423	14,542	0	12,000
211094	5430	2000-20-000-1109-000-0-0-4-5430 -	MUSIC REPAIRS	1,000	0	1,000	245	0	755	755
211144	5430	2000-20-000-1114-000-0-0-4-5430 -	COMPUTER ED REPAIRS	5,500	0	5,500	298	0	5,202	4,500
221344	5430	2000-20-000-2134-000-0-0-4-5430 -	HEALTH REPAIRS	75	0	75	75	0	0	0
222234	5430	2000-20-000-2223-000-0-0-4-5430 -	REPAIRS & MAINTENANCE	529	0	529	472	0	57	57
224104	5430	2000-20-000-2410-000-0-0-4-5430 -	PRINCIPAL'S OFFICE REPAIRS	400	0	400	306	0	94	94
226004	5430	2000-20-000-2600-000-0-0-4-5430 -	CUSTODIAN REPAIR	108,669	-5,578	103,091	62,317	39,945	829	829
212074	5440	2000-20-000-1207-000-0-0-4-5440 -	TECHNOLOGY RENTALS	40,940	0	40,940	0	40,940	0	0
224104	5440	2000-20-000-2410-000-0-0-4-5440 -	PRINCIPAL'S OFFICE RENTALS	19,000	0	19,000	4,937	4,310	9,753	4,000
226004	5440	2000-20-000-2600-000-0-0-4-5440 -	CUSTODIAN RENTALS	1,956	0	1,956	1,575	205	177	177
260004	5498	2000-20-000-6000-000-0-0-4-5498 -	DIST BILLING-PURCH PROP SER	5,838	0	5,838	5,297	541	0	0
		<b>400 Purchased Property Services</b>		<b>244,282</b>	<b>-5,578</b>	<b>238,704</b>	<b>119,405</b>	<b>102,433</b>	<b>16,866</b>	<b>22,411</b>
224105	5515	2000-20-000-2410-000-0-0-5-5515 -	IN-STATE DIST FIELD TRIPS	4,079	0	4,079	332	355	3,392	3,392
223105	5520	2000-20-000-2310-000-0-0-5-5520 -	COMPREHENSIVE INSURANCE	25,206	0	25,206	23,658	0	1,548	1,548
224105	5530	2000-20-000-2410-000-0-0-5-5530 -	COMMUNICATIONS- P/O	5,724	0	5,724	5,452	133	139	139
224105	5540	2000-20-000-2410-000-0-0-5-5540 -	ADVERTISING-PRINCIPALS OFFICE	500	0	500	0	0	500	500

Deep River 201720 Budget  
as of June 1, 2020



ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/AD JSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRA NCS	AVAILABLE BUDGET	ESTYR END
212155	5561	2000-20-000-1215-000-0-0-5-5561	IN-STATE TUITION-SUMMER SP ED	25,000	0	25,000	31,575	0	-6,575	-6,575
212705	5561	2000-20-000-1270-000-0-0-5-5561	IN-STATE - OOD TUITION	15,000	0	15,000	17,776	0	-2,776	-2,776
221345	5580	2000-20-000-2134-000-0-0-5-5580	TRAVEL- HEALTH	350	0	350	0	0	350	350
222135	5580	2000-20-000-2213-000-0-0-5-5580	TRAVEL- STAFF TRAINING	1,315	0	1,315	564	595	156	156
260005	5598	2000-20-000-6000-000-0-0-5-5598	DICT-BILLING-OTHR PURCHASES	168,545	0	168,545	154,545	14,000	0	0
			<b>500 Other Purchased Services</b>	<b>245,719</b>	<b>0</b>	<b>245,719</b>	<b>233,903</b>	<b>15,082</b>	<b>-3,266</b>	<b>-3,266</b>
224106	5610	2000-20-000-2410-000-0-0-6-5610	GENERAL SUPPLIES-P/O	11,680	0	11,680	7,325	1,483	2,871	2,871
211016	5611	2000-20-000-1101-000-0-0-6-5611	SUPPLIES - ART	4,743	0	4,743	2,982	0	1,761	1,761
211036	5611	2000-20-000-1103-000-0-0-6-5611	SUPPLIES - LANGUAGE ART	4,392	0	4,392	2,599	46	1,747	1,747
211046	5611	2000-20-000-1104-000-0-0-6-5611	SUPPLIES - FILES	220	0	220	215	0	5	5
211076	5611	2000-20-000-1107-000-0-0-6-5611	SUPPLIES - KINDERGARTEN	1,036	0	1,036	874	0	162	162
211086	5611	2000-20-000-1108-000-0-0-6-5611	SUPPLIES-MATH	8,069	0	8,069	8,066	0	3	3
211096	5611	2000-20-000-1109-000-0-0-6-5611	SUPPLIES - MUSIC	1,280	0	1,280	1,271	0	9	9
211106	5611	2000-20-000-1110-000-0-0-6-5611	SUPPLIES - PHYSICAL ED	1,765	0	1,765	1,763	0	2	2
211116	5611	2000-20-000-1111-000-0-0-6-5611	SUPPLIES - READING	2,756	0	2,756	2,609	135	12	12
211126	5611	2000-20-000-1112-000-0-0-6-5611	SUPPLIES - SCIENCE	3,000	0	3,000	1,486	0	1,514	1,514
211136	5611	2000-20-000-1113-000-0-0-6-5611	SUPPLIES - SOCIAL STUDIES	884	0	884	808	0	76	76
211146	5611	2000-20-000-1114-000-0-0-6-5611	SUPPLIES - TECHNOLOGY ED	5,000	0	5,000	2,240	114	2,647	2,647
211906	5611	2000-20-000-1190-000-0-0-6-5611	SUPPLIES - TESTING	15,000	0	15,000	12,707	0	2,293	2,293
212156	5611	2000-20-000-1215-000-0-0-6-5611	SUPPLIES - SPECIAL ED	1,852	5,705	7,557	7,541	0	16	16
221346	5611	2000-20-000-2134-000-0-0-6-5611	SUPPLIES - HEATH	1,000	0	1,000	519	0	481	481
222226	5611	2000-20-000-2222-000-0-0-6-5611	SUPPLIES - LIBRARY	630	0	630	151	0	479	479
226006	5613	2000-20-000-2600-000-0-0-6-5613	SUPPLIES - MAINTENANCE	11,775	0	11,775	6,840	4,710	225	225
226004	5624	2000-20-000-2600-000-0-0-4-5624	HEATING OIL	25,600	0	25,600	30,864	1,736	-7,000	-7,000
222226	5640	2000-20-000-2222-000-0-0-6-5640	PERIODICALS - LIBRARY	850	0	850	0	0	850	850
211076	5641	2000-20-000-1107-000-0-0-6-5641	TEXTBOOKS - KINDERGARTEN	475	0	475	87	0	388	388
211086	5641	2000-20-000-1108-000-0-0-6-5641	TEXTBOOKS - MATH	100	0	100	139	0	-39	-39
211116	5641	2000-20-000-1111-000-0-0-6-5641	TEXTBOOKS - READING	13,674	0	13,674	12,592	0	1,082	1,082
212156	5641	2000-20-000-1215-000-0-0-6-5641	TEXTBOOKS - SPECIAL ED	1,930	0	1,930	1,806	0	124	124
222226	5642	2000-20-000-2222-000-0-0-6-5642	PROFESSIONAL BOOKS-LIBRARY	8,773	0	8,773	4,596	0	4,177	4,177
260006	5698	2000-20-000-6000-000-0-0-6-5698	DIST BILLING - SUPPLIES	17,799	0	17,799	16,343	1,456	0	0
			<b>600 Total Materials and Supplies</b>	<b>144,283</b>	<b>5,705</b>	<b>149,988</b>	<b>126,424</b>	<b>9,680</b>	<b>13,885</b>	<b>13,885</b>
211017	5730	2000-20-000-1101-000-0-0-7-5730	EQUIPMENT ART	3,925	0	3,925	3,925	0	0	0
211077	5730	2000-20-000-1107-000-0-0-7-5730	EQUIPMENT - KINDERGARTEN	1,569	0	1,569	1,134	0	435	435
211107	5730	2000-20-000-1110-000-0-0-7-5730	EQUIPMENT - PYS ED	1,200	0	1,200	1,200	0	0	0
211907	5730	2000-20-000-1190-000-0-0-7-5730	EQUIPMENT - OTHER GENERAL	2,128	0	2,128	351	0	1,777	1,777
212157	5730	2000-20-000-1215-000-0-0-7-5730	EQUIPMENT - SPECIAL ED	200	0	200	182	0	18	18
221347	5730	2000-20-000-2134-000-0-0-7-5730	EQUIPMENT	2,117	0	2,117	1,878	0	239	239
			<b>700 Total Equipment</b>	<b>11,139</b>	<b>0</b>	<b>11,139</b>	<b>8,671</b>	<b>0</b>	<b>2,468</b>	<b>2,468</b>

# Deep River 2019-20 Budget

as of June 1, 2020

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/AD JSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRA NCES	AVAILABLE BUDGET	EST YR END
221348	5810	2000-20-000-2134-000-0-0-8-5810 -	DUES - HEALTH	141	0	141	141	0	0	0
224108	5810	2000-20-000-2410-000-0-0-8-5810 -	DUES - PRINCIPAL'S OFFICE	2,890	0	2,890	2,887	0	3	3
229058	5810	2000-20-000-2905-000-0-0-8-5810 -	DUES - PROJECTS	300	0	300	0	0	300	300
260008	5898	2000-20-000-6000-000-0-0-8-5898 -	DIST BILLING - OTHER OBJECTS	1,325	0	1,325	1,260	65	0	0
		<b>800 Total Dues and Fees</b>		<b>4,656</b>	<b>0</b>	<b>4,656</b>	<b>4,288</b>	<b>65</b>	<b>303</b>	<b>303</b>
		<b>Grand Total</b>		<b>5,264,280</b>	<b>127</b>	<b>5,264,407</b>	<b>4,594,306</b>	<b>583,927</b>	<b>86,175</b>	<b>84,930</b>

## Deep River Elementary School

1) Victory Disinfection Classroom Sprayer (we have one now) a second would cost		\$670
2) Smart Touch/Smart Shield one month disinfection shield spray covering would cost \$1038.00 for 3 cases.		1038
This would get us one covering. The product claims good for 90 days, CDC will only support that claim for up to 60.		
3) Masks \$46.31 for a box of 50 masks - (So 300 masks would be 281.24)		281.24
4) Plexi Glass Installations for Front Office Administration Assistants =		1000.00
\$500.00 for a single trifold, \$250.00 per Flat		
5) Five boxes of Gloves 78 per box of Blue nitrile gloves		390.00
4 Stand alone Hand Sanitizer Stations	\$156.00	625.00
		
43 toilets	Single Flush, Battery, Automatic Flush Valve	
Retrofit Kit		\$228.00 \$ 9,804
43 Sinks	Charmingwater Automatic Sensor Touchless Bathroom Sink	
	Faucet with Hole Cover Plate, Chrome Vanity Faucets,	
	Hands Free Bathroom Water Tap with Control Box and	
	Temperature Mixer	
		120.99 \$5,202.57
Total		\$19,010.81



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

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**AGREEMENT CONCERNING THE ESTABLISHMENT AND OPERATION OF AN  
INTERIM COLLABORATIVE PRESCHOOL PROGRAM**

THIS COLLABORATIVE PRESCHOOL PROGRAM AGREEMENT, (“Agreement”) is entered into on Feb. 13, 2008 by and among the undersigned boards of education of Chester, Deep River, Essex (collectively, the “Boards”), and the Regional Supervision District Committee.

WHEREAS, this Agreement is entered into pursuant to the authority granted by Connecticut General Statute Section 10-158a, which allows two or more boards of education to agree in writing to establish cooperative arrangements to provide special services, programs or activities to enable such boards to carry out the duties specified in the general statutes.

WHEREAS, the said Boards are desirous of establishing a cooperative arrangement regarding the operation of a collaborative preschool program (the “Program”) to provide educational services to identified resident special education children ages three through five as required by State and Federal law.

NOW, THEREFORE, the Boards, intending to be legally bound, hereby agree as follows:

1. Each of the individual undersigned boards of education remains responsible for meeting the requirements of State and Federal law to the identified resident special education children of their respective Towns.
2. The Regional Supervision District Committee established by the Interdistrict Agreement entered into on September 28, 2000 by the Chester, Deep River, Essex, and Regional School District No. 4 Boards of Education, shall be responsible for the oversight and management of the Program.
3. This Agreement incorporates by reference the terms of the Interdistrict Agreement, including, but not limited to the authority and general powers of the Regional Supervision District Committee.
4. The teachers and staff dedicated to the Program shall be employees of the Regional Supervision District Committee. The Director of Pupil Services shall be responsible for oversight, staff supervision, evaluations, and general management of the Program. The school-based administrator for the school in which the program is housed shall be responsible for daily operations of the Program.
5. Each of the individual undersigned Boards shall be responsible for providing transportation through the Supervision District Committee for identified special education students participating in the Program consistent with the Interdistrict Agreement entered into on September 28, 2000.



6. Notwithstanding the provision of this Agreement to the contrary, the costs associated with housing and improvements associated with the Program should renovations and/or alternative space construction be necessary shall be based on the Average Daily Membership (ADM) among the participating Boards. *(For the purpose of determining shared costs for the subsequent school year, ADM = total number of students in each district K-6 or 7-12 based upon the October 1 census of the current year + PK special needs students (minus typical peers) assigned to the home district + students educated out of district assigned to the home district (special education, vocational agriculture) not including students attending Technical High Schools and Adult Education.)*
7. The Essex Board of Education has agreed to be the host district of the Program on an interim basis, providing two classroom spaces and an auxiliary space to the collaborative preschool program. Any addition to these space needs shall require a vote of the Essex Board of Education, which may decline to provide such additional space.
8. The Essex Board of Education shall not be obligated to accept more than 70 students in this Program including typical peers and in no case shall be obligated to provide more space than that which is provided in section 7 of this agreement.
9. The Essex Board of Education shall evaluate its participation as the host community each October while this agreement is in effect.
10. The undersigned Boards of Education recognize that the Essex Elementary School has limited space to host the program. Should The Essex Board of Education determine that elementary programs are negatively impacted by the space needs of the collaborative preschool program, the undersigned boards will discuss and act upon alternative space solutions.
11. The undersigned Boards of Education agree to promptly form a long-term plan for the collaborative pre-school program.
12. The Program is required by State and Federal law to provide the minimum of a one to one ratio of students with disabilities to students without disabilities otherwise known as "community children." This one to one ratio is accomplished through the participation of community children from the respective towns in the Program on a tuition\* basis. The host district in which the Program is housed shall have the benefit of providing the Program to community children who reside in the host community tuition-free, and priority shall be given to such community children from the host district, who meet specific criteria and can provide the necessary benefit to the program to support the educational programs of our disabled students
13. In accordance with Connecticut General Statute Section 10-158a(b), any of the undersigned Boards of Education may withdraw from this Agreement provided it gives written notice of its intent to do so by October 31<sup>st</sup> to each of the other Boards. The withdrawal would be effective at the start of the next academic year.
14. The Boards of Education may amend this agreement.
15. This agreement shall expire on June 30, 2013. It may be renewed in one-year increments, with said renewal to be approved no later than June 30, 2012.

IN WITNESS WHEREOF, the parties hereto have authorized their designated representatives to set their hand this 13<sup>th</sup> day of February, 2008.

Chester Board of Education

Pamela M. Christman  
Chairperson Pamela Christman

Deep River Board of Education

Lori Lenz  
Chairperson Lori Lenz

Essex Board of Education

Lon Seidman  
Chairperson Lon Seidman

Regional Supervision District Committee

Terry Stewart  
Chairperson Terry Stewart