Supervision 2019-2020 Budget

Projection 4/1/2020

This budget projection is for April 1, 2020 which means the district has completed the nine month of the fiscal year, but only seven months of the school year. This fact has significant impact on various activities within the budget as well as Covid-9 virus's impact on the district.

100 - SALARIES -

- The salaries are broken down into two categories, first are the Encumbered Salaries and then those that are Not Encumbered. Encumbered salaries as noted between accounts 5111 and 5119 show the expended and the reserved amount yet to be paid. As employees are paid, that portion paid moves to the Year-to-Date expended column. This process makes projecting the end of year very accurate.
- The portion of the salaries under "Other" are not as predictable because of the variable nature of substitutes. Because of **COVID-19** many, but not all the non-encumbered salaries are frozen. However, it is possible that future Executive Orders may still affect this area of the budget.

<u> 200 – BENEFITS -</u>

- The balance is currently favorable, with the exception of MERF. We are now aware that the cost of benefits for IT techs was not moved into this budget when their positions were relocated into the Supervision District.
- The impact of the **COVID 19** could negatively impact the Health Insurance Reserve fund and Unemployment compensation. We are self insured for unemployment compensation. While we are still paying staff, not everyone is earning what they would have if the schools were open. Under Connecticut unemployment law, employees may file for unemployment if their income has been reduced. We do not have a way to estimate the potential impact at this time, but it could be significant.

300- PURCHASED PROFESSIONAL SERVICES -

- This object category contains services provided by professionals to the district. It includes legal, audit, student testing services and reimbursement of course work to staff as defined by their contract.
- **COVID-19** may affect this category, however judging the impact at this time is difficult.

400 - PURCHASED PROPERTY SERVICES -

- This category includes utilities and various accounts for repairing district property.
- With the COVID-19 situation, it is expected we will see some positive balances in electricity due to reduced lighting needs. It should be kept in mind, while the buildings are in heating setback mode, electricity is still needed to operate the HVAC systems, our internet equipment for distance learning and our telecommunications systems. How much will be saved in oil and electricity is yet to be determined.

500 - OTHER PURCHASED SERVICES -

- This category includes transportation, tuition, communications, and travel reimbursement.
- **COVID-19 Executive Orders** are expected to provide some savings in transportation, but none in tuition. We are in the process of talking with First Student, and have contacted our supplier of out of district special education transportation.

600 - MATERIALS AND SUPPLIES -

- This category covers three areas, instructional supplies, textbooks and supplies for maintenance and operations. While relatively small, these accounts look healthy.
- **COVID-19** impact Administration is considering the purchase of some materials to enhance E-Learning. That potential expense has not yet been included in the budget estimate.

700 - EQUIPMENT -

• No equipment budgeted

800 - <u>DUES & FEES</u> -

• Dues and fees are in good shape.

While the current balance in the Supervision District budget looks favorable, I believe it would be overly optimistic to think we will end the year with such a balance. The May 1 projection should help to clarify much information, but it should be kept in mind that this narrative is being written on April 20, with only seven business days left in the month before the May 1 projection will be developed. Any future Executive Orders could significantly impact this projection. It should be noted that the State of Connecticut, superintendents, legal counsel, and school business officials are communicating regularly to keep abreast of the changing education environment and any fiscal impacts..

Supervision District 2019-2020 Budget Projection 4/1/2020

Projection

Supervision 4-1-2020

			ORIGINAL	TRANFRS/	REVISED	ΥTD	ENCUMBRA A	AVAILABLE	
ORG	ACCOUNT AC	ACCOUNT DESCRIPTION	APPROP	ADJSMTS	BUDGET	EXPENDED	NCES B	BUDGET E	Est. Yr. End
512071	5000-50-000-1207-000-0-0-1-5111 - DI	DIRECTOR TECHNOLOGY SALARY	108,018	0	108,018	83,091	24,927	0	0
512151	5000-50-000-1215-000-0-0-1-5111 - DI	DIRECTOR OF PUPIL SERV SALARY	280,701	0	280,701	215,924	64,777	0	0
523211	5000-50-000-2321-000-0-0-1-5111 - SU	SUPT'S, DIR CURR & BUS SALARY	400,079	0	400,079	279,991	83,997	36,091	36,091
525101	5000-50-000-2510-000-0-0-1-5111 - AE	ADMINISTRATOR'S SALARY	135,200	0	135,200	103,350	48,100	-16,250	-16,250
	5000-50-000-1101-000-0-0-1-5113 - AF	ART TEACHER SALARY	177,492	0	177,492	95,135	45,902	36,455	36,455
511041	5000-50-000-1104-000-0-0-1-5113 - FL	FLES TEACHER SALARY	169,951	0	169,951	104,585	65,366	0	0
511091	5000-50-000-1109-000-0-0-1-5113 - MI	MUSIC TEACHER SALARY	395,977	0	395,977	212,050	119,722	64,204	64,204
511101	5000-50-000-1110-000-0-0-1-5113 - TE	TEACHER SALARY	193,842	0	193,842	133,926	61,747	-1,832	-1,832
511231	5000-50-000-1123-000-0-0-1-5113 - TE	TEACHER SALARY	191,080	0	191,080	0	0	191,080	191,080
512151	5000-50-000-1215-000-0-0-1-5113 - SP	SP ED TEACHER SALARY	857,085	0	857,085	545,106	340,691	-28,713	-28,713
512901	5000-50-000-1290-000-0-0-1-5113 - PR	PRE-K TEACHER SALARY	231,838	0	231,838	145,280	90,799	-4,241	-4,241
521131	5000-50-000-2113-000-0-0-1-5113 - SC	SOCIAL WORKERS SALARY	141,136	0	141,136	81,840	46,263	13,033	13,033
521351	5000-50-000-2135-000-0-0-1-5113 - TE	TEACHER SALARY	122,061	0	122,061	101,901	72,180	-52,020	-52,020
521401	1	PSYCHOLOGIST SALARY	200,249	0	200,249	122,701	76,688	859	859
521501		SPEECH & HEARING TEACH SAL	417,087	0	417,087	214,367	133,979	68,741	68,741
52221	5000-50-000-2222-000-0-0-1-5113 - TE	TEACHER SALARY	0	0	0	117,844	73,652	-191,496	-191,496
523211	5000-50-000-2321-000-0-0-1-5114 - SU	SUPT OFFICE SECRETARY SAL	287,600	0	287,600	213,528	74,672	-600	-600
525101	5000-50-000-2510-000-0-0-1-5114 - BC	BOOKKEEPER/FISC SERV SALARY	194,424	0	194,424	151,135	50,021	-6,732	-6,732
521341	5000-50-000-2134-000-0-0-1-5116 - NL	NURSE SUPERVISOR STIPEND	3,000	0	3,000	1,857	0	1,143	1,143
512151	\$	SP ED PARA SALARY	0	0	0	128	0	-128	-128
523211	5000-50-000-2321-000-0-0-1-5120 - ST	STUDENT SYSTEM ADMIN	245,340	0	245,340	182,478	58,633	4,230	4,230
	5000-50-000-1115-000-0-0-1-5123 - SU	SUB TEACHER SALARY	20,000	0	20,000	31,447	0	-11,447	-11,447
512151	5000-50-000-1215-000-0-0-1-5124 - SU	SUB SP ED PARA SALARY	500	0	500	0	0	500	500
523211	5000-50-000-2321-000-0-0-1-5134 - SE	SECRETARY OVERTIME SALARY	2,000	0	2,000	2,113	0	-113	-113
525101	5000-50-000-2510-000-0-0-1-5134 - O1	OT SECRETARY SALARY	0	0	0	4,044	0	-4,044	-7,000
525101	5000-50-000-2510-000-0-0-1-5135 - BC	BOARD CLERK	0	Ô	0	200	0	-200	-200
	100 Tc	100 Total Salaries	4,774,660	0	4,774,660	3,144,021	1,532,118	98,522	95,566
511011	5000-50-000-1101-000-0-0-1-5210 - ART HEALTH INSURANCE	ST HEALTH INSURANCE	72,263	0	72,263	72,263	0	0	0
511041	5000-50-000-1104-000-0-0-1-5210 - HEALTH INSURANCE	EALTH INSURANCE	32,273	0	32,273	32,273	0	0	0
511091	5000-50-000-1109-000-0-0-1-5210 - HEALTH INSURANCE	EALTH INSURANCE	119,454	0	119,454	119,454	0	0	0
512151	5000-50-000-1215-000-0-0-1-5210 - HEALTH INSURANCE	EALTH INSURANCE	203,106	0	203,106	203,106	0	0	0
512901	5000-50-000-1290-000-0-0-1-5210 - HEALTH INSURANCE	EALTH INSURANCE	87,181	0	87,181	87,181	0	0	0
520001	5000-50-000-2000-000-0-0-1-5210 - HEALTH INSURANCE	EALTH INSURANCE	50,403	0	50,403	50,403	0	0	0
	5000-50-000-2000-000-0-0-2-5210 - HEALTH INSURANCE	EALTH INSURANCE	42,732	0	42,732	42,732	0	Ð	0
521131	5000-50-000-2113-000-0-0-1-5210 - HE	HEALTH INSURANCE	31,060	0	31,060	31,060	0	0	0

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Supervision District 2019-2020 Budget Projection 4/1/2020

			ORIGINAL	TRANFRS/ F	REVISED	YTD ENC	ENCUMBRA AV	AVAILABLE	
ORG ACCOUNT		ACCOUNT DESCRIPTION	APPROP	ADJSMTS E	BUDGET	EXPENDED NCES		BUDGET Es	Est. Yr. End
521351 5000-50-000-2135-000-0-0-1-5210	0-0-0-1-5210 -	HEALTH INS - OCC THERAPY	43,203	0	43,203	43,203	0	0	0
521401 5000-50-000-2140-000-0-1-5210	0-0-0-1-5210 -	HEALTH INSURANCE	79,722	0	79,722	79,722	0	0	0
521501 5000-50-000-2150-000-0-0-1-5210	0-0-0-1-5210 -	HEALTH INSURANCE	81,464	0	81,464	81,464	0	0	0
523211 5000-50-000-2321-000-0-0-1-5210	0-0-0-1-5210 -	HEALTH INSURANCE	261,917	Ō	261,917	169,604	0	92,314	0
525101 5000-50-000-2510-000-0-0-1-5210	0-0-0-1-5210 -	HEALTH INSURANCE - ADMIN	101,086	0	101,086	4,000	0	97,086	0
511011 5000-50-000-1101-000-0-0-1-5214	0-0-0-1-5214 -	LIFE INSURANCE	243	0	243	156	0	87	0
511041 5000-50-000-1104-000-0-0-1-5214	0-0-0-1-5214 -	LIFE INSURANCE	162	0	162	104	0	58	0
511091 5000-50-000-1109-000-0-1-5214	0-0-0-1-5214 -	LIFE INSURANCE	406	0	406	260	0	146	0
511101 5000-50-000-1110-000-0-0-1-5214	0-0-0-1-5214 -	LIFE INSURANCE	0	0	0	104	0	-104	-163
511151 5000-50-000-1115-000-0-0-1-5214	0-0-0-1-5214 -	· LIFE INSURANCE	629	0	629	0	0	629	629
512071 5000-50-000-1207-000-0-0-1-5214	0-0-0-1-5214 -	· LIFE INSURANCE	324	0	324	293	0	31	-56
512151 5000-50-000-1215-000-0-0-1-5214	0-0-0-1-5214 -	· LIFE INSURANCE	974	0	974	1,376	0	-402	-815
512901 5000-50-000-1290-000-0-1-5214	0-0-0-1-5214 -	· LIFE INSURANCE	243	0	243	156	0	87	41
521131 5000-50-000-2113-000-0-0-1-5214	0-0-0-1-5214 -	· LIFE INSURANCE	162	0	162	52	0	110	81
521351 5000-50-000-2135-000-0-0-1-5214	0-0-0-1-5214 -	· LIFE INSURANCE	162	0	162	52	0	110	81
521401 5000-50-000-2140-000-0-0-1-5214	0-0-0-1-5214 -	· LIFE INSURANCE	243	0	243	52	0	191	150
521501 5000-50-000-2150-000-0-1-5214	0-0-0-1-5214 -	· LIFE INSURANCE	730	0	730	260	0	470	400
522221 5000-50-000-2222-000-0-0-1-5214		 LIFE INSURANCE 	0	0	0	156	0	-156	-201
523211 5000-50-000-2321-000-0-1-5214	0-0-0-1-5214 -	 SUPT OFFICE LIFE INSURANCE 	3,012	0	3,012	1,528	0	1,484	1,001
523215 5000-50-000-2321-000-0-0-5-5214		 LIFE INSURANCE 	0	0	0	2,248	0	-2,248	2,922
525101 5000-50-000-2510-000-0-0-1-5214		 FISCAL SERV LIFE INSURANCE 	528	0	528	422	0	106	-20
512071 5000-50-000-1207-000-0-0-1-5222		- MERF	12,940	0	12,940	11,408	0	1,532	-1,500
523211 5000-50-000-2321-000-0-0-1-5222	0-0-0-1-5222 -	 SUPT OFFICE - MERF 	54,586	0	54,586	43,028	0	11,558	-2,784
523215 5000-50-000-2321-000-0-0-5-5222		- MERF	0	0	0	2,730	0	-2,730	-3,600
525101 5000-50-000-2510-000-0-0-1-5222		 FISCAL SERVICES - MERF 	29,672	0	29,672	30,588	0	-916	-11,112
511011 5000-50-000-1101-000-0-0-1-5223		- FICA/MEDICARE	1,568	0	1,568	449	0	1,119	920
511041 5000-50-000-1104-000-0-0-1-5223		- FICA/MEDICARE	2,464	0	2,464	1,391	0	1,073	670
511091 5000-50-000-1109-000-0-0-1-5223		- FICA/MEDICARE	5,742	0	5,742	2,693	0	3,049	2,001
511101 5000-50-000-1110-000-0-0-1-5223		- FICA/MEDICARE	0	0	0	2,539	0	-2,539	-4,232
511151 5000-50-000-1115-000-0-0-1-5223		- FICA/MEDICARE	1,278	0	1,278	2,406	0	-1,128	-1,850
511161 5000-50-000-1116-000-0-0-1-5223		- FICA/MEDICARE	4,991	0	4,991	0	0	4,991	4,991
511163 5000-50-000-1116-000-0-0-3-5223		- FICA/MEDICARE	2,629	0	2,629	2,403	0	226	-494
511903 5000-50-000-1190-000-0-0-3-5223		- FICA/MEDICARE	2,529	0	2,529	915	0	1,614	1,325
512071 5000-50-000-1207-000-0-0-1-5223		- FICA/MEDICARE	7,643	0	7,643	6,176	0	1,467	-386
512151 5000-50-000-1215-000-0-0-1-5223		- FICA/MEDICARE	10,306	0	10,306	9,637	0	699	-2,222
512901 5000-50-000-1290-000-0-1-5223		 FICA/MEDICARE 	3,362	0	3,362	1,893	0	1,469	901
521131 5000-50-000-2113-000-0-0-1-5223	0-0-0-1-5223	- FICA/MEDICARE	4,046	0	4,046	1,126	0	2,920	2,580

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rvision District 2019-2020 Budget	Projection 4/1/2020
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			ORIGINAL -	TRANFRS/	REVISED	YTD EN	ENCUMBRA A	AVAILABLE	
ORG /	ACCOUNT	ACCOUNT DESCRIPTION	APPROP		BUDGET	EXPENDED NO	NCES B	BUDGET	Est. Yr. End
521341 5	5000-50-000-2134-000-0-0-1-5223 -	FICA/MEDICARE	230	0	230	0	0	230	230
521351	5000-50-000-2135-000-0-0-1-5223 -	FICA/MEDICARE	9,338	0	9,338	7,412	0	1,926	295
-	5000-50-000-2140-000-0-0-1-5223 -	FICA/MEDICARE	2,904	0	2,904	1,559	0	1,345	865
521501 5	5000-50-000-2150-000-0-0-1-5223 -	FICA/MEDICARE	4,550	0	4,550	2,876	0	1,674	801
522133	5000-50-000-2213-000-0-0-3-5223 -	FICA/MEDICARE	1,879	0	1,879	1,800	0	79	-460
52221	5000-50-000-2222-000-0-0-1-5223 -	FICA/MEDICARE	0	0	0	1,533	0	-1,533	-1,993
523211	5000-50-000-2321-000-0-0-1-5223 -	FICA/MEDICARE - SUPT OFFICE	40,769	0	40,769	26,004	0	14,765	6,950
523215	5000-50-000-2321-000-0-0-5-5223 -	FICA/MEDICARE	956	0	926	0	0	956	956
	5000-50-000-2510-000-0-0-1-5223 -	FICA/MEDICARE - FISCAL SERV	23,935	0	23,935	17,765	0	6,170	830
	5000-50-000-2600-000-0-0-5-5223 -	FICA/MEDICARE	0	0	0	580	0	-580	-760
	5000-50-000-2321-000-0-0-2-5250 -		5,000	0	5,000	352	330	4,317	0
	5000-50-000-2321-000-0-0-2-5260 -	WORKERS COMP	36,881	0	36,881	36,400	481	0	0
	5000-50-000-1215-000-0-0-1-5291 -	PARA-EDUCATOR ANNUITY	8,000	0	8,000	8,000	0	0	0
	5000-50-000-2321-000-0-0-1-5291 -	ANNUITIES	0	0	0	32,000	0	-32,000	-32,000
	5000-50-000-2321-000-0-0-2-5291 -	ADMIN ANNUITIES	30,600	0	30,600	0	0	30,600	30,600
	5000-50-000-2510-000-0-0-1-5291 -	ANNUITIES	0	0	0	3,000	0	3,000	-3,000
	200	Employee Benefits	1,522,480	0	1,522,480	1,282,348	811	239,320	-7,428
511903	5000-50-000-1190-000-0-0-3-5322 -	PROF DEV PROGRAM	51,000	0	51,000	39,196	1,329	10,475	5,000
522133	5000-50-000-2213-000-0-0-3-5322 -	INSTRUCTIONAL PROGRAM IMP	28,000	0	28,000	23,526	0	4,474	4,474
	5000-50-000-2310-000-0-0-3-5322 -	TEACHER COURSE REIMBURSE	7,000	0	7,000	0	0	7,000	3,500
	5000-50-000-1116-000-0-0-3-5330 -	PURCHASED SERV-SUMMER SCH	30,000	0	30,000	29,919	0	81	81
	5000-50-000-1207-000-0-0-3-5330 -	PURCHASED SERV-INTERNET	118,981	0	118,981	118,740	6,460	-6,219	-6,219
	5000-50-000-2310-000-0-0-3-5330 -	PURCHASED SERV- PROF SERV	47,500	0	47,500	35,130	12,369	0	0
523213	5000-50-000-2321-000-0-0-3-5330 -	PURCHASED SERV - COMPUTER	0	0	0	121	0	-121	-121
	300	300 Total Purchased Professional Services	282,481	0	282,481	246,633	20,158	15,690	6,715
526004	2000-50-000-2600-000-0-0-4-5412 -	ELECTRICITY	7,800	0	7,800	4,494	3,006	300	1,500
	5000-50-000-1207-000-0-0-4-5430 -	TECHNOLOGY REPAIRS	3,500	0	3,500	0	0	3,500	3,500
	5000-50-000-2150-000-0-0-4-5430 -	SPEECH & HEARING REPAIRS	500	0	500	0	0	500	250
523214	5000-50-000-2321-000-0-0-4-5430 -		15,000	0	15,000	4,700	2,941	7,359	4,000
525104	5000-50-000-2510-000-0-0-4-5430 -		1,000	0	1,000	0	0	1,000	500
512074	5000-50-000-1207-000-0-0-4-5440 -	STUDENT MANAGEMENT SYSTEM	3,500	0	3,500	0	0	3,500	0
523214	5000-50-000-2321-000-0-0-4-5440 -	SUPT OFFICE RENTALS	8,000	0	8,000	1,526	188	6,286	0
	400) Purchased Property Services	39,300	0	39,300	10,720	6,135	22,445	9,750
527005	527005 5000-50-000-2700-000-0-0-5-5510 - DAILY TRANSPORTATION	DAILY TRANSPORTATION	744,263	0	744,263	441,559	283,325	19,378	19,378

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Supervision District 2019-2020 Budget Projection 4/1/2020

		ORIGINAL	TRANFRS/	REVISED	YTD EI	ENCUMBRA A	AVAILABLE	
ORG ACCOUNT ACCOUNT	ACCOUNT DESCRIPTION	APPROP	ADJSMTS	BUDGET	EXPENDED N	NCES BI	BUDGET Es	Est. Yr. End
527005 5000-50-000-2700-000-0-0-5-5513 - SP ED DAI	ILY TRANSPORTATION	126,725	0	126,725	68,128	54,906	3,691	3,691
527005 5000-50-000-2700-000-0-0-5-5515 - SPED TRA	SPED TRANS-SUMMER SCHOOL	35,054	0	35,054	40,538	0	-5,484	-5,484
523105 5000-50-000-2310-000-0-0-5-5520 - INSURANCE - BOE	CE - BOE	4,819	0	4,819	126	4,819	-126	-126
523215 5000-50-000-2321-000-0-0-5-5530 - COMMUN	COMMUNICATIONS-SUPT OFFICE	45,000	0	45,000	17,373	7,699	19,928	2,000
523215 5000-50-000-2321-000-0-0-5-5540 - ADVERTIS	ADVERTISING - SUPT OFFICE	750	0	750	609	0	141	-1,141
511045 5000-50-000-1104-000-0-0-5-5580 - FLES TRAV	FLES TRAVEL & CONFERENCE	0	0	0	54	0	-54	-75
522135 5000-50-000-2213-000-0-0-5-5580 - TRAVEL/C	TRAVEL/CONF-PROF DEV	2,500	0	2,500	1,510	199	791	791
523215 5000-50-000-2321-000-0-0-5-5580 - TRAVEL-SI	TRAVEL-SUPT OFF/CURR DIR	19,500	0	19,500	9,225	4,250	6,025	5,000
526005 5000-50-000-2600-000-0-0-5-5580 - TRAVEL		10,522	0	10,522	7,586	3,083	-147	-147
500 Total Oth	500 Total Other Purchased Services	989,133	0	989,133	586,708	358,281	44,144	23,888
523106 5000-50-000-2310-000-0-0-6-5610 - SUPPLIES	SUPPLIES - BOE- GENERAL OFFICE	2,500	0	2,500	1,763	65	672	ο
523216 5000-50-000-2321-000-0-0-6-5610 - SUPPLIES	SUPPLIES - SUPT OFFICE	10,000	0	10,000	4,594	5,384	22	0
525106 5000-50-000-2510-000-0-6-5610 - SUPPLIES	SUPPLIES FISCAL SERVICE	1,000	0	1,000	1,000	0	0	0
512156 5000-50-000-1215-000-0-0-6-5611 - SUPPLIES	SUPPLIES - OCC THERAPY	722	0	722	410	0	312	312
512906 5000-50-000-1290-000-0-0-6-5611 - SUPPLIES - PER-K	i - PER-K	3,000	0	3,000	2,704	0	296	296
521136 5000-50-000-2113-000-0-0-6-5611 - SUPPLIES	SUPPLIES - SOCIAL WORKER	500	0	500	0	0	500	500
521506 5000-50-000-2150-000-0-0-6-5611 - SUPPLIES	SUPPLIES - SPEECH & HEARING	450	0	450	131	o	319	319
523106 5000-50-000-2310-000-0-0-6-5611 - TEACHER	TEACHER OF THE YEAR	100	0	100	0	0	100	100
526006 5000-50-000-2600-000-0-0-6-5613 - MAINTEN	MAINTENANCE SUPPLIES	1,000	0	1,000	917	0	83	83
526006 5000-50-000-2600-000-0-0-6-5624 - HEATING FUEL	i FUEL	5,400	0	5,400	6,692	438	-1,730	-3,500
527006 5000-50-000-2700-000-0-0-6-5626 - GASOLINI	GASOLINE - TRANSPORTATION	85,000	0	85,000	49,630	35,370	0	0
512906 5000-50-000-1290-000-0-0-6-5641 - TEXTBOO	TEXTBOOKS - PRE - K	750	0	750	0	0	750	750
521136 5000-50-000-2113-000-0-0-6-5641 - TEXTBOO	TEXTBOOKS - SOCIAL WORKER	150	0	150	0	0	150	150
521406 5000-50-000-2140-000-0-0-6-5641 - TEXTBOO	TEXTBOOKS - TESTING SUPPLIES	400	0	400	0	0	400	400
521506 5000-50-000-2150-000-0-0-6-5641 - TEXTBOO	TEXTBOOKS - SPEECH & HEARING	450	0	450	0	0	450	450
523216 5000-50-000-2321-000-0-0-6-5642 - PROFESSI	PROFESSIONAL BOOKS -SUPT OFF	1,000	0	1,000	0	0	1,000	1,000
600 Supplies	Supplies and Materials	112,422	0	112,422	67,840	41,257	3,325	860
522228 5000-50-000-2222-000-0-0-8-5810 - DUES - LIBRARY	BRARY	448	0	448	347	0	102	102
5000-50-000-2321-000-0-0-8-5810 -	DUES - SUPT OFFICE	7,576	0	7,576	5,901	0	1,675	500
525108 5000-50-000-2510-000-0-0-8-5810 - DUES - FI	DUES - FISCAL SERV	006	0	006	1,015	0	-115	-115
800 Dues and Fees	d Fees	8,924	0	8,924	7,263	0	1,662	487
Total Sup	Total Supervision Budget	7,729,400	0	0 7,729,400	5,345,533	1,958,759	425,108	129,838

4

Medical Reserve Tracking Narrative

As of 4/1/2020

This narrative is coupled with the spreadsheet that is attached called Medical Tracking

This is a complex spreadsheet to someone not familiar with self-insurance funds. This narrative is designed to help lay people understand the details of the reserve fund.

There are two types of transactions in this account:

Expenses -Above the pink line are the Expenses with the pink line showing the total of the expenses monthly.

Revenue – The Green line shows the months and the revenue received each month below the label. The monthly revenue total is shown the blue line. The Black type indicates funds received, and the blue type face indicated funds we expect to receive.

Monthly Difference – The white lines shows the monthly difference between revenue and expenses.

Current Position – On the lower right hand side of the sheet shows the total of the monthly expenses and revenue and the current position for 4/1/2020. On this date the Region is \$480,807 ahead of claims. While this seems like a lot of money, one need to look as the swing of claims from month-to-month to realize this is not a lot of money to hold given the potential claims.

IBNR- Incurred but Not Reported – On June 30 each year we should have approximate 1/12th of our expected claims (**\$7,173,424**) in balance, or approximately \$600,000 to cover medical services that were performed before June 30, but not yet billed to our reserve.

Medical Reserve Funds – Funds greater than the \$600,000 IBNR are considered reserve funds and are calculated as 10-20% of expected claims. Based on the Region 4 expected claims, our reserve should be between \$700,000 to \$1,400,000 **ABOVE** the IBNR listed in the previous paragraph.

End of Year Balance – On June 30, 2019 the balance in our reserve checking account was \$54,926, when it should have been at least \$550,000 for IBNR plus another \$650,000 as a reserve. **COVID–19** There are two impacts the virus may have on the Medical Reserves, first are claims and the second is more employees asking for coverage because their spouse lost their jobs where they carried the medical insurance. There is no way this impact can be predicted and therefore we are watching claims and enrollment closely as weekly expenses are posted.

																	*	*																
Budget									2019-2020	Anticipated	Revenue	1,205,864	2,327,783	640,692	577,680	167,441	879,324	255,712	1,368,000		49,575	369,622		540	7,842,233									
Total	1,383,437	1,414,725	1,101,464	1,214,879	322,774	383,350	87,570	52,977	T	6,087,193	Total	1,245,865	2,317,783	640,689	577,878	333,987	879,321	420,234	565,135	575,622	63,150	349,757	150,000	540	8,119,960	6,568,000			三人子と	6,568,000	6,087,193	480,807		
June											June	24,467	129,381	53,391	48,140		73,277		57,300	57,300		33,075								Revenue	Expenses	Net Position		
May		5									May	44,467	129,381	53,391	48,140		73,277		57,300	57,300		33,075										-		
April	129,614									129,614	April	64,467	129,381	53,391	48,140		73,277	3,530	57,300	57,300	13,924	14,122				Structure of the								
March	141,885	231,284	138,974	166,507	57,469					736,119	March	64,467	129,381	53,391	48,338		73,277	36,737	58,107	57,408		19,857				476,495	(259,624)		349,387					
February	153,349	133,782	92,759	152,613			9,567			532,503	February	64,467	129,380	53,391	48,140	166,546	73,277	43,797	57,805	57,903		26,951				721,656	189,153		901,312					
January	89,080	50,341	158,485	115,713	162,771	91,750	14,415			668,140	January	64,467	130,879	53,391	48,140		73,277	40,267	57,531	57,758	13,659	44,082		-		583,449	(84,690)		583,147					
Dec.	228,347	164,291	113,464	137,265			21,951	12,513		677,831	Dec.	100,000	300,000	53,391	48,140		73,277	40,191	58,540	57,182		32,976				763,696	85,865		464,170 \$ 886,711 \$					
Nov.	65,434	144,173	88,737	89,331			27,480	30,464	150,000	595,619	Nov.	124,195	200,000	53,391	48,140	6,375	73,277	71,824	57,356	57,872		26,934		300		719,663	124,044		\$ 464,170					
October	173,299	75,284	163,428	168,053	102,533		4,719	10,000		697,316	October	209,741		53,391	192,560	161,066	73,277	83,163	57,955	57,500	12,119	22,160				922,931	225,615		\$ 716,371					
Sept.	186,832	267,727	162,964	85,107		93,250	4,719			800,600	Sept.	185,129	200,000	53,391			73,277		44,964	57,089		22,638				636,487	(164,112)		\$ 706,808	Increase	779,984			
August	65,722	174,426	100,764	180,506		2,500	4,719			528,637	August		300,000	106,781			73,277	7,097	736	736		35,798				524,425	(4,212)		\$ 268,430	2020-21	8,606,707	8,500,507		708,000
July	149,873	173,417	81,889	119,784		195,850				720,813	July	300,000	540,000				73,277	93,628	240	274	23,448	38,088	150,000	240		1,219,195	498,382		\$ 230,466		\$ 7,826,723	\$ 7,173,424		600,000
Expenses	First Week	2nd Week	3rd Week	4th Week	5th week	H S A Payments	Medicare Supp.	Miscellaneous exp	Grants	Total Expenses	Monthly Revenue	Supv Dist.	Reg 4	Chest. BOE	Deep River BOE	Deep River Town	Essex BOE	Essex Town	First Pay EE		TRB	Retirees	Grants	Other Rev.		Total Revenue	Net Rev/Exp/Month	Reserve Status	\$54,926		Total Exp Costs	Total Expected Claims \$ 7,173,424	Incurred But Not Reported	1/12 IBNR

* *

2020-20

2019-2020

Health Savings Account Policy CGS 10-183 (T) requires that retired noertified employees be given the opportunity to purchase the Health insurance of the last employing BOE at the group rate.

This document is a working projection of medical revenue and expenses as a tool for projecting the District's fiscal position.

Date updated 4/20/2020 12:46 PM

2019-2020

Medical Reserve Tracking

Region 4