

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF EDUCATION MEETING
ESSEX ELEMENTARY SCHOOL BOARD OF EDUCATION
MARCH 14, 2013**

The regular meeting of the Essex Board of Education was held on Thursday, March 13, 2013. In attendance were Lon Seidman, Loretta McCluskey and Adam Conrad (Arrival 7:48) Judie McCann (via Conference Call 7:54Arrival). Also in attendance were Dr. Ruth Levy, Superintendent, Dr. Joanne Beekley, Assistant Superintendent, Scott Jeffrey, Principal, Deborah O'Donnell, Assistant Principal and Kelley Frazier, Clerk. Absent: Jeff Burzin and DG Fitton

CALL TO ORDER

The meeting was called to order by Lon Seidman at 7:00p.m. The meeting began with the Pledge of Allegiance lead by members of Mrs. Lombard's class.

To accommodate the attendees the agenda was adjusted accordingly.

Mr. Jeffrey introduced Aidan Garrity, Lily Frese, Alana Noble and Mason Erwin, students from Mrs. Lombard's class who read "Country Mouse and City Mouse" in accordance with a sock puppet presentation. Mr. Seidman thanked the students for their attendance.

PUBLIC COMMENT

Paul Angelini, a parent of two children at EES, inquired about having an Italian class after school at Essex Elementary School. He thinks there are 6-8 students who would be interested in this class. It was suggested that he contact Parks and Recreation and work with them to coordinate such a class.

REPORTS:

Financial Status Report – Mr. Garth Sawyer

Dr. Levy gave a brief financial status for Essex Elementary School. Currently the Essex Elementary School is projecting to have a significant deficit based on unanticipated special education needs. The Administration will keep the Board informed if the situation changes as we proceed through the year. Mr. Seidman will discuss with the Board of Finance.

Cafeteria Report – Mr. Sawyer

Dr. Levy gave an update on the status of the Cafeteria Budget Updates. There are no severely outstanding balances for the cafeteria.

COMMITTEE REPORTS

Finance – L. Seidman

The Finance Committee met with two insurance carriers to discuss their plans. Dr. Levy briefly discussed the presentation.

Policy

No Update

Curriculum

No Update

Joint PK-12 Policy Committee – L. Seidman

No Updates

Calendar

No Update

Supervision District

A resolution was decided regarding the budget.

OTHER ITEMS:

Principal's Update - S. Jeffrey

Mr. Jeffrey said that the school is in the middle of CMT's. They will be complete next week. The second task for Common Core State Standards is complete. Teachers will review the data and decide how to proceed. Parent-Teacher Conferences are next week. The PTO has a book fair next week. Children are preparing for the Invention Convention. Which will be April 11th

ASSISTANT SUPERINTENDENT'S REPORT – J. Beekley

General Update

Dr. Beekley noted that the State is putting together a plan for Common Core State Standards to help train teachers and districts. The Teacher Evaluation continues to change. It differs because it focuses on performance and student outcomes. Smart Goals and observations will be part of the teacher evaluation.

SUPERINTENDENT'S REPORT - R. Levy

District Update

Dr. Levy will be testifying before the legislature tomorrow. She noted that the budgets are coming in very reasonably across the district. Budgets are being received very well in our towns.

CONSENT AGENDA

Loretta McCluskey made a motion to approve the minutes from the regular meeting of January 10, 2103, the minutes from the Budget Workshop of February 13, 2013, the minutes from the Budget Workshop of March 5, 2103 and the Accounts Payable report. Adam Conrad seconded the motion. The motion passed by a unanimous vote.

OTHER ITEMS:

On a motion duly made and seconded, the Board unanimously **VOTED** to recommend to bring the Essex Elementary School Budget for school year 2013-14 to the Essex Board of Finance in the amount of \$7,634,917 (seven million, five hundred and forty five thousand, six hundred and sixty five dollars) which is a 1.33 percent increase. The motion passed.

Discussion and Possible Vote on Recommended Essex Budget Transfers for 2013-14.

Dr. Levy reviewed the requested budget transfers.

Upon a motion made by Adam Conrad and seconded by Loretta McCluskey the Board unanimously **VOTED** to approve the 2012-2013 budget transfers as recommended by Superintendent Levy and Business Manager Sawyer.

PUBLIC COMMENT

None

ADJOURNMENT

On motion duly made and seconded, the Board unanimously **VOTED** to move into Executive Session at 7:57pm to discuss a Personnel Matter and to vote on staff non-renewals. The motion passed. All Administrators present were asked to attend the Executive Session.

The Board Moved out of Executive Session at 7:58pm.

On a motion duly made and seconded, the Board unanimously **VOTED** to approve the Non Renewal Notice as presented by Mr. Jeffrey. The motion passed.

On a motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:00pm.

Respectfully Submitted,

Kelley Frazier, Board Clerk

FUTURE AGENDA ITEMS

- 8.1 BOE Community Input on 2013-14 Budget (Ongoing)
- 8.2 Review Strategic School Profile (when available from State)-J. Beekley
- 8.3 EES BOE 2013-14 Budget Workshops (Jan31st, Feb 13th, Mar 5th)
- 8.4 Vote to Adopt EES Budget for 2013-14 (Mar)
- 8.5 Vote on Staff Non-Renewals(Mar)
- 8.6 Present EES 2013-14 Budget at Town Meeting (TBD)