



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**CHESTER BOARD OF EDUCATION**

**AGENDA**

Date: September 18, 2018

To: Members of the Chester Board of Education  
Subject: **Board of Education meeting on September 27, 2018**  
Time: Board meetings begin promptly at **7:00 p.m.**  
Place: Library, Chester Elementary School

Please contact Jennifer Bryan at Central Office via email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order 7:00 p.m.** – *Chair, D. Fitzgibbons*
  
2. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 2.1. Minutes from the Regular Meeting of May 24, 2018 (*encl #1*)
  - 2.2. Accounts Payable report (*encl #2*)
  
3. **Student report** – General update by CES students (*HOLD until Nov.*)
  
4. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
  
5. **Other items**
  - 5.1. Principal's Update – *T. Stoddard*
    - a. Introduction of New Teachers and Para Educators
    - b. Update on 2018-19 school year opening
    - c. Possible VOTE to accept donation in the amount of \$200 from the Deep River – Chester Lions Club to be used at Principal's discretion (*encl #3*)
    - d. Possible VOTE to accept donation from United Way in the amount of \$189.99 to be used at Principal's discretion. (*encl #4*)
  
6. **Reports**
  - 5.1 **Financial Status Report** – (*K. Allen*)
    - a. Year to Date Budget Status Report (*encl #5*)
    - b. Cafeteria Status Update (*encl #6*)

## 5.2 Committee reports. (Chair)

- a. Joint PK-12 Committees (*comm. chairs*) – Policy – TBD, Curriculum – T. Dickson, A. Conrad

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
Sept. 26, 2017	Sept. 18, 2017	Sept. 18, 2017
Nov. 28, 2017 Cancelled	Nov. 27, 2017 Set on 4 <sup>th</sup> Mon	Nov. 27, 2017 Set on 4 <sup>th</sup> Mon
Jan 30, 2018 cancelled	Jan. 22, 2018	Jan. 22, 2018 cancelled
Mar. 27, 2018 cancelled	Mar. 19, 2018	Mar. 19, 2018
		April 23, 2018 Addtl mtg. added
May 15, 2018 cancelled	May 21, 2018	May 21, 2018
		Aug 20, 2018 Addtl mtg added
Sept. 25, 2018	Sept. 17, 2018	Sept. 17, 2018 Re-set to Oct. 15 <sup>th</sup>
Nov. 27, 2018	Nov. 12, 2018 Set on 2 <sup>nd</sup> Mon	Nov. 12, 2018 Set on 2 <sup>nd</sup> Mon

- c. Supervision District Committee Update – C. Fearon, D. Fitzgibbons, J. Stack  
d. LEARN Committee Update – C. Fearon  
e. Ad Hoc School Security Advisory Committee – R. Levy

## 5.3 Assistant Superintendent's report (K. Martineau)

- a. General update

## 5.4 Superintendent's report. (R. Levy)

- a. District update  
a.1 Critical Thinking and Creative Problem Solving – *standing item*  
a.2 Pertinent legislative updates for 2018-19  
a.3 Appoint Board representative(s) to Joint BOE Ad Hoc Tuition Committee – *first meeting Tues., Oct. 2<sup>nd</sup> @ 9:00 a.m. in Central Office*
- b. Information and Communication  
b.1 Discussion regarding any pending policies - *standing item*

#1331 Smoking in School Facilities (*encl #7*)

#5131.6 Students - Alcohol, Drugs and Tobacco (*encl #8*)

#4118.231 Personnel – Alcohol, Drugs and Tobacco (*encl #9*)

## 7. Public Comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

## 8. Future agenda items

- 8.1 Next Joint BOE meeting is October 04, 2018  
8.2 Next Chester BOE regular meeting Nov. 19, 2018 @ 7:00 p.m. (*please note: set on a MONDAY due to holiday*)  
8.3 Election of Board officers (*Nov. or after seating of new members*)  
8.4 BOE and Community input for 2019-20 budget (on-going)  
8.5 Presentation of Major Budget Drivers for 2019-20 (TBD)  
8.6 BOE Self-evaluation (TBD)

## 9.. Adjournment



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2018-19 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Sandmann/Clymas/Grow) CH(Iselin/Scherber) DR(TBD/Massey) ES (Seidman/McCluskey)		
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Cavanaugh/Brookhart) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES(Rotella/McCann/Conrad Alt.)		
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Clark/Daniels) CH (Stack/Englert) DR (Munawar/Ferretti) ES (TBD/Conrad)		
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Cavanaugh 19 / Gioco 19 / Clark 19) CH (Fearon 19 /Fitzgibbons 19 / Stack 19) DR (Weglarz 19 / Ciaglo 19 / Morrissey 19) ES (Fitton 19 /McCluskey 19 / Seidman 19)		
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Fitton) CH (Fitzgibbons) DR (Morrissey/Weglarz Alt.) ES (Fitton)	Expires 6/2019	6/2018
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2020	9/2019
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2020	3/2019
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Fitton) CH (Fitzgibbons, Stack) DR (Massey/Ferretti Alt.) ES (Fitton)	Expires 6/2018	3/2018
		Expires 6/2020	3/2020
Public Relations & Community Outreach	R4(TBD/TBD), CH (Bibbiani), ES (Seidman), DR (Weglarz/TBD)		
Technology	R4(Gioco), CH(TBD), ES (Seidman), DR (Munawar)		
School Calendar	R4(Brookhart/Daniels), CH (Englert), ES (McCluskey), DR (Weglarz)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Fearon), ES(Rotella), DR(Munawar)		
School Security Advisory Committee	R4(Sandmann), CH(Stack), DR(Weglarz), ES(Fitton)		
Tuition Committee	R4(Grow), CH (TBD), DR (TBD), ES (TBD)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	Weglarz/Ciaglo		
CATV Advisory Council (Cable TV)	TBD		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Fitton /Alt. TBD	Expires 6/2020	3/2020
▪ R4 Custodians	Fitton /Alt. TBD	Expires 6/2018	3/2018
R4 Audit & Finance	Gioco/TBD		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Fitton/Gioco/Grow/Clark		
R4 Building Committee	TBD/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark (only 1 rep needed)		
Public Relations & Outreach	TBD		
R4 Safety	TBD		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	TBD		

# CHESTER BOARD OF EDUCATION

Welcome to tonight's meeting of the Chester Board of Education. We appreciate your interest and attendance.

## WHO WE ARE:

We are fellow residents of Chester, elected by the community to serve 4 years (6-3 rotation) without compensation.

<b>Theresa Myers</b> (on ballot in 2019)2021	<b>Rebecca Greenberg-Ellis</b> (on ballot in 2019)2021	<b>Becky Iselin</b> , Co-Secretary 2021
<b>Robert Bibbiani</b> Co-Secretary 2021	<b>Maria Scherber</b> 2021	<b>John Stack</b> ,Vice-Chair 2019
<b>Tom Englert</b> 2021	<b>Charlene Fearon</b> 2019	<b>David Fitzgibbons</b> , Chair 2019

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

We are assisted in the meeting by our school administration:

**Ruth I. Levy, Ed.D.**, Superintendent of Schools, Region 4 – Chester – Deep River - Essex  
**Kristina Martineau, Ed.D.**, Assistant Superintendent of Schools  
**Kimberly Allen**, Business Manager  
**Tyson Stoddard**, Principal

Our board clerk is Ms. Kelley Frazier.

## HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

## REGULAR MEETINGS:

Our regular meetings are normally held on the fourth Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at town hall and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

## EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

## SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Chester.