

REGION 4 BOARD OF EDUCATION

John Winthrop Security Project Building Committee Meeting

Date: Friday, March 31, 2023 at 12:00 PM

Location: Google Meet (Remote)

Membership:

Region 4 BOE Representatives:

Rick Daniels, Chairman JWMS Security Project Building Committee	Present
Kate Sandmann	Present
John Stack	Not Present
Jane Cavanaugh	Present

Town of Chester Representatives

Tom Englert, Board of Selectpersons	Present
John O'Hare, Board of Finance	Not Present

Town of Deep River Representatives

Jim Olson, Board of Selectpersons	Present
Bud Eckenroth, Board of Finance	Not Present

Town of Essex Representatives

VACANT, Board of Selectpersons	Not Present
Keith Crehan, Board of Finance	Not Present

Region 4 Administration Representatives

Brian White, Superintendent, ex officio	Not Present
Melissa Morgan Hostetler, Principal JWMS, ex officio	Present
Jim Jake, Facilities Supervisor JWMS, ex officio	Present
Robert Grissom, Finance Director, financial consultant	Present
Rusty Malik, QA+M Architecture, architect	Present
Erin Benken, QA+M Architecture	Present

Call to Order

Chairman Rick Daniels called the meeting to order at 12:00 PM

Mr. Daniels performed a verbal roll-call.

Items / Discussion

Mr. Daniels began the discussion by recapping his visit to the Deep River Town Hall to meet with Mr. Dick Leighton, Building Inspector on Monday, March 27, 2023. Mr. Leighton stated that he was awaiting the final responses to his letter from his initial review of the project plans. The responses were provided to the Committee by Mr. Malik in advance of the Committee meeting and will be delivered to the Town Hall. Mr. Leighton also discussed his ongoing expectation of a canopy over the proposed accessible ramp included in the project scope, indicating that an exception to his requirement would need to be received via a State Building Official.

Mr. Malik then provided an overview of the responses he prepared to the Building Inspector's initial review letter, noting there were concerns about the lack of a canopy over the ramp as well as the location of handicap parking spaces in proximity to the secured entrance. Mr. Malik indicated that all the documents are ready to be delivered to the Town Hall.

It was discussed by the group that the best option to proceed would be for members of the Committee along with Mr. Malik to meet in person with Mr. Leighton and review the responses when they are delivered to Town Hall. It was agreed that this meeting would take place on Monday, April 3, 2023, and the individuals who would attend the review at Town Hall would be Mr. Daniels, Mr. Grissom, Ms. Sandmann, and Mr. Malik.

Finally, the Committee agreed that our next meeting would be scheduled following the outcome of the upcoming meeting with Mr. Leighton and delivery of documents.

Public Comment

There was no Public Comment

The meeting was adjourned by Chairman Daniels at 12:19 PM