

## REGION 4 BOARD OF EDUCATION

### John Winthrop Security Project Building Committee Meeting

**Date:** Thursday, January 26, 2023 at 12:00 PM

**Location:** Google Meet (Remote)

#### Membership:

##### *Region 4 BOE Representatives:*

|   |             |
|---|-------------|
| Rick Daniels, Chairman JWMS Security Project Building Committee | Present     |
| Kate Sandmann   | Present     |
| John Stack  | Not Present |
| Nancy Johnston  | Present     |
| Jane Cavanaugh  | Present     |

##### *Town of Chester Representatives*

|                                     |             |
|-------------------------------------|-------------|
| Tom Englert, Board of Selectpersons | Not Present |
| John O'Hare, Board of Finance       | Present     |

##### *Town of Deep River Representatives*

|                                   |             |
|-----------------------------------|-------------|
| Jim Olson, Board of Selectpersons | Present     |
| Bud Eckenroth, Board of Finance   | Not Present |

##### *Town of Essex Representatives*

|                                |             |
|--------------------------------|-------------|
| VACANT, Board of Selectpersons | Not Present |
| Keith Crehan, Board of Finance | Not Present |

##### *Region 4 Administration Representatives*

|  |             |
|--|-------------|
| Brian White, Superintendent, ex officio                | Not Present |
| Melissa Morgan Hostetler, Principal JWMS, ex officio   | Present     |
| Robert Grissom, Finance Director, financial consultant | Present     |
| Rusty Malik, QA+M Architecture, architect              | Present     |

#### Call to Order

Chairman Rick Daniels called the meeting to order at 12:00 PM

Mr. Grissom performed a verbal roll-call.

#### Items / Discussion

Mr. Grissom and Mr. Malik provided updates on the project and recent meetings and actions taken with local officials, as required by OSCG&R for the State PCR Review. The local officials currently involved in this project review and approval are the Deep River Building Official, Deep River Fire Marshal, and Connecticut River Area Health District. Mr. Grissom also discussed the potential future timeline, assuming approvals are received from local officials for the project as planned, as well as some initial feedback from the Building Official in regards to our project. Lastly, Mr. Grissom informed the Committee that we have been required to pay a fee of \$15,578 to the Town of Deep River for the Building Official's review of the project plans and specifications, with the intention of receiving a building permit, as well as monitoring and inspection throughout the course of the project until completion. Mr. Malik confirmed that the building permit fee cost is within the total budgetary scope of the project of \$952,053, as this cost would generally be within the scope of costs proposed by the general contractor for their services. Furthermore, we would be able to assign this permit to a future contractor once they have been assigned to this project.

Upon motion made by Mr. Olson, seconded by Ms. Cavanaugh, the Committee unanimously voted to pay the building permit fee of \$15,578 as requested by the Town of Deep River.

Mr. Malik and Mr. Grissom committed to delivering the updated drawings and project specifications, as well as the check, to the Town Hall during the week of 1/30/2023. Furthermore, Region 4 committed to developing a written plan to address maintenance and upkeep of the proposed stairs and ramp, as well as alternate entrance options, in the case of inclement weather or other accessibility issues.

#### Public Comment

There was no Public Comment

There was a motion to adjourn by Mr. Olson, seconded by Ms. Sandmann.

The meeting was adjourned by Chairman Daniels at 12:25 PM