

**F.O.I. Compliance** – Subject to Board approval

## **ESSEX BOARD of EDUCATION**

**Date:** January 24, 2022

### **Budget Workshop I – REMOTE MEETING held**

(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

<b>Attendance:</b>	<u>Board members</u>		<u>Administration:</u>		<u>Others:</u>
	Lon Seidman	√	Brian White	√	
√ = present	Justin Pillion	√	Robert Grissom	√	
	Nancy Johnston	√	Sarah Brzozowy	√	
	Mark Watson	√	Jennifer Tousignant	√	
	Cassandra Sweet	√			

Call To Order: approx. 6:00 p.m.

### **Items/Discussion:**

The board reviewed and discussed the proposed Essex Elementary budget document for 2022-23 (see attached).

**Public Comment** – there were no public comments

The next budget workshop will be held February 10, 2022 @ 6:00 p.m.

### **ADJOURNMENT:**

On motion duly made and seconded, the board unanimously VOTED to adjourn at 7:46 p.m.



# **Essex Budget Presentation**

## **Workshop #1**

January 24, 2022

# **Budgetary Landscape 2022-2023**

- Negotiations
- COVID-19 / Pandemic
  - Historical Budgetary Impact (19-20, 20-21, 21-22)
  - Ongoing Needs
  - Recovery
  - Grants
- Inflationary Concerns

# Essex Proposed 2022-2023 Budget

\$8,167,878

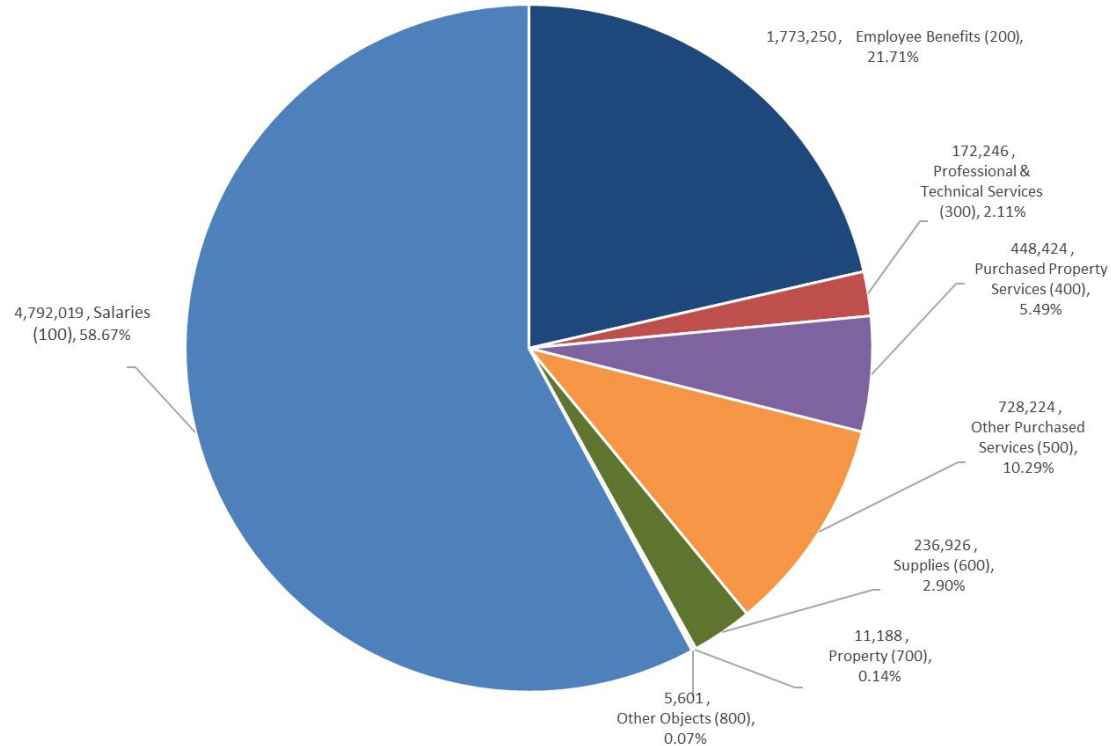
3.90%

\$306,471

# Proposed Essex Elementary School Budget

2022-2023 Analysis of Requested Budget by Object

Total Budget Request: \$8,167,878



# Essex Enrollment Trends and Projections K-6

	<b>2016-2017</b> <b>(Oct. 1, 2016)</b>	<b>2017-2018</b> <b>(Oct. 1, 2017)</b>	<b>2018-2019</b> <b>(Oct. 1, 2018)</b>	<b>2019-2020</b> <b>(Oct. 1, 2019)</b>	<b>2020-2021</b> <b>(Oct. 1, 2020)</b>	<b>2021-2022</b> <b>(Oct. 1, 2021)</b>	<b>2022-2023</b> <b>(NESDEC)</b>
<b>K</b>	43	35	31	37	32	32	27
<b>1</b>	40	41	38	32	38	38	37
<b>2</b>	42	37	40	39	35	35	31
<b>3</b>	60	41	41	38	41	40	41
<b>4</b>	39	61	43	45	40	40	42
<b>5</b>	55	42	64	44	47	47	41
<b>6</b>	55	56	42	63	47	45	39
<b>Total K-6</b>	334	313	299	298	280	277	258

# Essex Class Sections and Sizes

Grade Level	2021-22 (Oct. 1, 2021)	Number of Sections	Class Size (Est.)	2022-23 (NESDEC)	Number of Sections	Class Size (Est.)
K	32	2	16/16	27	2	13/14
1	38	3	12/13/13	37	3	12/12/13
2	35	3	11/12/12	31	3	10/10/11
3	40	3	13/13/14	41	3	13/14/14
4	40	3	13/13/14	42	3	14/14/14
5	47	3	15/16/16	41	3	13/14/14
6	45	3	15/15/15	39	3	13/13/13

# **Essex Elementary New Staffing Requests 2022-2023**

## Certified Staff

- BCBA for Special Education Program (Supervision District)  
1.0 FTE, 3-Way Allocation
- Special Education Certified Staff for Special Education Program  
(Supervision District)  
1.0 FTE, 3-Way Allocation



# **Essex Elementary New Staffing Requests 2022-2023**

## Non-Certified Staff

- Two Para-Educators to Meet Emerging Student Needs  
32.5 Hours per Week each
- Custodian  
20 Hours per Week
- Two Para-Educators for Special Education Program (Supervision District)  
32.5 Hours per Week each, 3-Way Allocation

# **Summary of Major Budget Drivers & Cost Savings**

## Budget Drivers

- Ongoing Contract Negotiations
- Increased Special Education Out of District Services & Tuition
- New Spending Initiatives (Supervision District)
  - Special Education Program Needs
  - Professional Consulting Services / Operational Initiatives

## Cost Savings

- Health Insurance Appropriation
- Unemployment Compensation

# Ongoing Contract Negotiations

- Several contracts are currently being renegotiated
  - Certified Staff
  - Para-Educators Staff
  - Elementary Non Certified (Secretaries, Nurse, Custodians, Network Technicians \*)
  - Cafeteria
- Unaffiliated personnel are eligible for annual wage increases
- Using average statewide settlement figures and total salaries subject to increases, estimating a potential impact of \$101,844 (Salary) at EES

# **Special Education Out of District Services & Tuition**

- Estimating a potential impact after excess cost reimbursement of approximately **\$133,000** (OOD)

# Special Education Program Needs

## Supervision District

As discussed in the Supervision District Budget Workshops 1 & 2 (12/15/2021 & 1/12/2022), determination was that these services would be allocated based on a 3-way ADM split

Description of Need	Cost to Supervision District	Essex Elementary Allocation
Add'l BCBA to support growing needs of Early Intensive Program	66,026	25,856
Add'l Special Education Certified Staff for new K-6 Program	66,026	25,856
Two Add'l Special Education Paras for new K-6 Program	52,239	20,457
<b>Total Cost</b>	<b>184,291</b>	<b>72,169</b>

# Operational Initiatives

## Supervision District

Three new initiatives Central Office would like to include as new 2022-2023 budgetary requests, budgeted in Supervision District

Description of Need	Cost to Supervision District	Essex Elementary Allocation
Building Security Assessment (Professional Services)	15,000	2,729
Asset Management Audit & Tagging (Professional Services)	12,500	2,274
IT Audit (Professional Services)	17,500	3,183
<b>Total Cost</b>	<b>45,000</b>	<b>8,186</b>

# **Health Insurance**

- In continuous discussions with our Health Insurance Consultant
- Based on claims experience, prior year budgeting, and current projections, he identified an opportunity to eliminate our Appropriation to the Health Insurance Reserve next year and keep our overall contribution flat
  - Savings of **(\$33,524)** (Appropriation - Employee Benefits)
- We will continue to evaluate our claims experiences, market trends, and other unknowns, throughout the budget development cycle, to determine if circumstances necessitate further changes

# Unemployment Compensation

- Estimating a potential savings of (\$7,500) (Benefits)



# Essex Elementary School - Capital Requests

Updated 1/24/2022

<b><i>Amount Requested:</i></b>	<b><i>Object</i></b>	<b><i>School Year 2022-2023</i></b>
Replace Furniture - Kindergarten	5730	14,000.00
Replace Ride-On Floor Buffer/Cleaner Machine Quote #1 = \$17,900 Quote #2 = \$17,333 Quote #3 = \$14,856	5730	17,900.00
Replace Gymnasium Wall Mats (Including Removal & Installation)	5730	17,000.00
<b>Total</b>		<b>48,900.00</b>

# **Essex Budget Timeline and Next Steps**

- **January 24, 2022 (Today)** - Essex Budget Workshop #1
- **January 31, 2022** - Supervision District Public Budget Meeting
- **February 10, 2022** - Essex Budget Workshop #2
- **March 7, 2022** - Essex Budget Workshop #3
- **March 10, 2022** - Essex BOE Meeting - Vote to Approve 2022-2023 Essex Budget for Presentation to Town
- **March 30, 2022** - Present Essex BOE 2022-2023 Budget to Essex BOF/BOS
- **April 14, 2022** - Present Essex BOE 2022-2023 Budget at Public Hearing at Town Hall
- **May 9, 2022** - Essex Town Budget Vote
- **May 12, 2022** - Essex BOE Meeting

**ESSEX SCHOOL DISTRICT**  
**Essex Elementary School**  
**2022-2023 Proposed Budget**

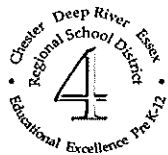
***Essex Board of Education Budget Workshop #1 January 24, 2022***



***A Mission-Driven Learning Community with a PK-12 Line of Sight***

Lon Seidman, Chair - Essex Board of Education  
Brian J. White, Superintendent of Schools  
Sarah Smalley, Director of Pupil Services

Sarah Brzozowy, Ed.D, Assistant Superintendent  
Jennifer Tousignant, Principal  
Robert Grissom, Finance Director



***Regional School District 4***  
***Chester - Deep River - Essex - Region 4***

**2022 - 2023 School Year Budget Request**

**ESSEX SCHOOL DISTRICT**

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## ***Regional School District 4*** ***Chester - Deep River - Essex - Region 4***

### **2022 - 2023 School Year Budget Request**

#### **ESSEX SCHOOL DISTRICT**

The Essex School District is part of a system of schools comprising the Chester, Deep River, Essex, and Region 4 school districts. The districts are governed by multiple Boards of Education and administered under the auspices of the Supervision District agreement. The Boards of Education are committed to providing a rigorous, challenging, and cohesive educational program with a PK-12 line of sight.

#### **Essex Elementary School**

Essex Elementary School opened in 1954 and serves students in Essex, Centerbrook, and Ivoryton. Today, Essex Elementary School serves approximately two hundred eighty students in grades PK-6. Essex Elementary School has high expectations for all students and uses a School Improvement Process to improve student achievement. School Improvement is a continuous process used to ensure that all students are achieving at high levels. Continuous improvement is essential to provide increased student performance and quality results. Innovative, exemplary, and research-based programs, coupled with professional development, focused and aligned resources, and public participation in planning, are critical factors in schools that demonstrate continuous growth. An early intervention process, SRBI, supports teacher and specialist collaboration for effective use of instructional resources and to monitor student progress. Performance Plus is used to monitor interventions and student data at Tier II and Tier III. All of these efforts are coordinated to provide seamless instruction between all professionals in the building for a continuum of instructional support for student growth. Meetings are held to discuss best practice, review student data, and plan collaboratively. The efforts of the staff are positively affecting student achievement and the staff is committed to continuing their efforts and expanding upon them in the future.

Besides a strong academic program in reading, writing and mathematics, there are other programs to enrich our students' elementary experience. Students in grades 3-6 participate in the World Language/Spanish program. Technology is integrated into the classrooms through three laptop labs, one full size iPad lab and one mini iPad lab along with multiple desktop computers in every classroom. The band and choral programs encourage students' skills in music. A school-wide Art Show demonstrates the multitude of media that students create in grades K-6. The Parent Teacher Organization (PTO) provides enrichment programs for students in the Cultural Arts, field trips to enhance the curriculum and a myriad of opportunities for parent/family involvement. The Essex Elementary School Foundation funds the Historian in Residence Program for students in grades 4, 5, and 6 and a World Cultures program for students in grade 3. The staff continues to enhance its Social Development Program, which helps to narrow the disparity between students who are already successful in school and those who struggle in school. The Social Development Program promotes a school culture, climate, and curriculum, which foster the social, emotional, and behavioral development of students. The Social Development Book of the Month program embeds our core values into the general curriculum in each classroom. At Essex Elementary School we strive to provide a strong academic program and to create an atmosphere that fosters a love of learning and a sense of community.



***Regional School District 4***  
***Chester - Deep River - Essex - Region 4***

**2022 - 2023 School Year Budget Request**

**ESSEX SCHOOL DISTRICT**

**District Priorities 2021-2022**

All schools and staff will be dedicated to pursuing and implementing the priorities that the Administration identified as the most crucial to the improvement of student success.

1. Tier I Instruction: Core curriculum and instruction delivered to all students. A strong Tier I includes multiple ways for students to learn and demonstrate mastery of grade level standards. Tier I Instruction happens in the classroom for all students as a foundation to learning.
2. Intervention: Students in need of additional support in one or multiple areas receive targeted intervention at the Tier II or Tier III level. These interventions may be for literacy, mathematics, soft skills, social skills or other academic skills. Intervention is progress monitored throughout the course of the program to determine efficacy or a need to make modifications.
3. Social Emotional Learning: Mental health is a critical focus in light of the stressors of the pandemic. Social Emotional Learning pathways are an integral part of all classrooms for the 2021-2022 school year. There has been an increased need for support of students who are dealing with the everyday challenges and pressures that may impact mental and emotional health.

It should be noted that the District is undertaking a strategic planning exercise that will result in 5 year District Goals with associated performance measures. These goals will take effect beginning in the 2022-2023 school year. The stated District Priorities for 2021-2022 will be included in the District Strategic Planning process.



# **Regional School District 4** **Chester - Deep River - Essex - Region 4**

## **2022 - 2023 School Year Budget Request**

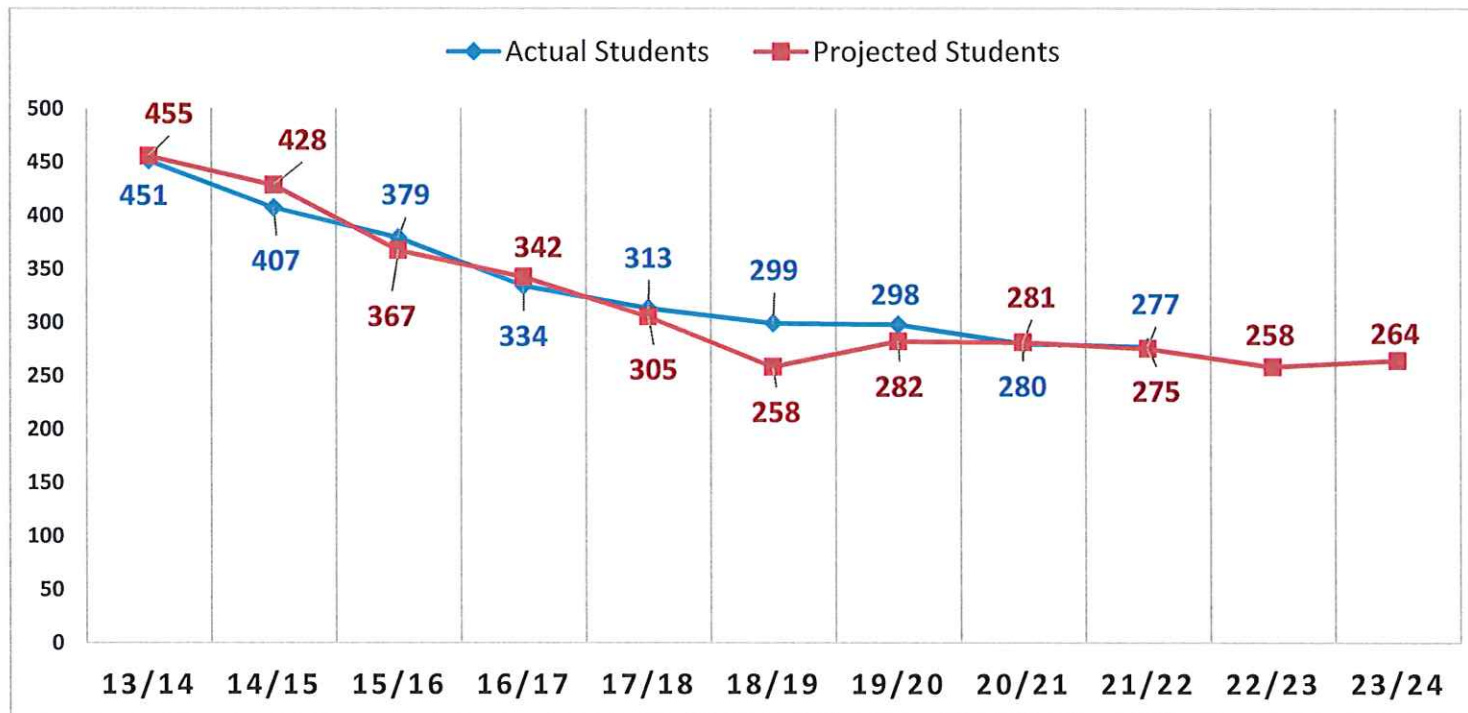
### **ESSEX SCHOOL DISTRICT**

#### **Essex Elementary School**

Enrollment and Projections (Grades K-6)

2013/14 through 2023/24

(enrollment based upon SDE October 1 census PSIS report)



\*Pete Prowda projections used for years 13/14 through 18/19

\* Principal's projections used for year 19/20

\* NESDEC study for projections for 20/21-23/24



**Regional School District 4**  
**Chester - Deep River - Essex - Region 4**

**2022 - 2023 School Year Budget Request**

**ESSEX SCHOOL DISTRICT**

**Essex Elementary School Enrollment and Projections**

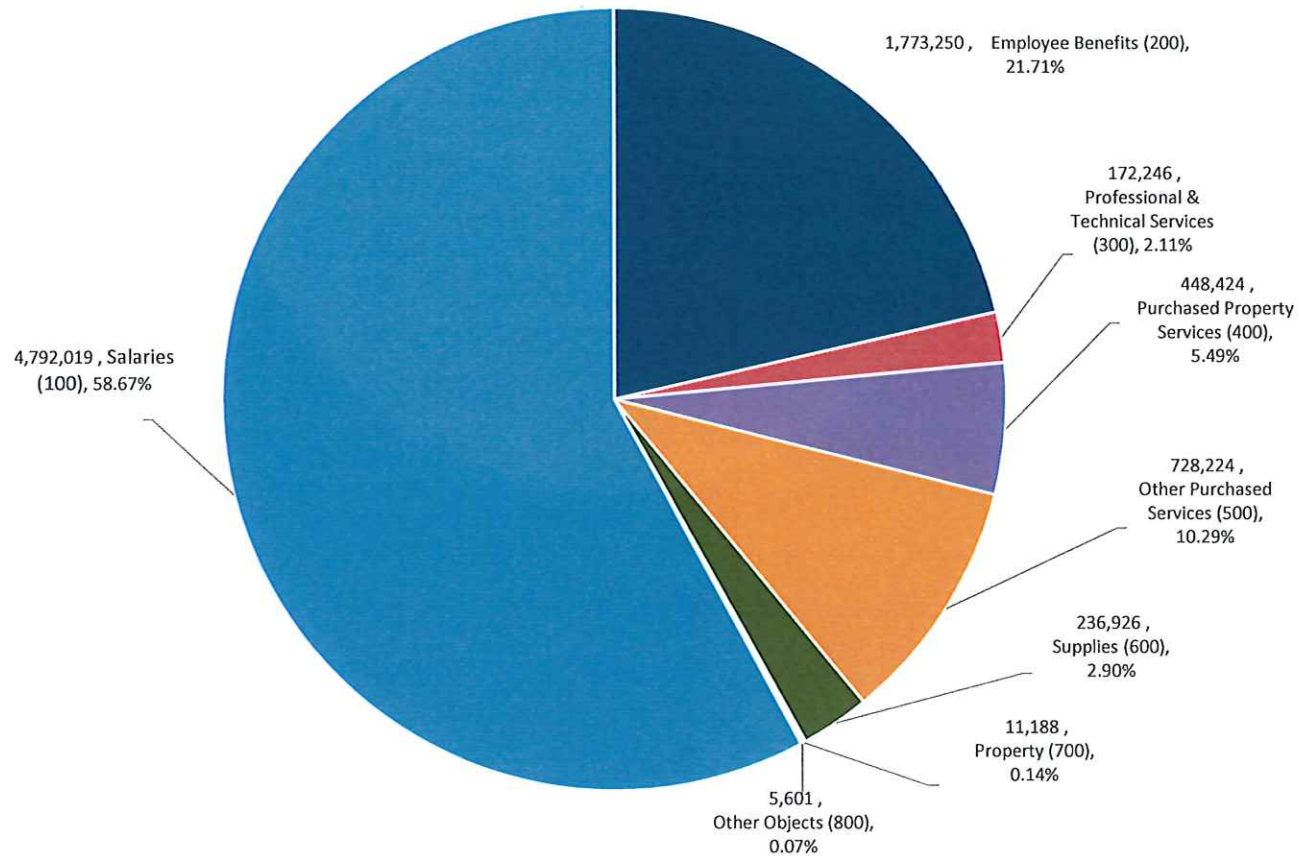
	K	1	2	3	4	5	6	TOTAL	SECTIONS	CLASS SIZE
2017/18	35	41	37	41	61	42	56	313	20	15.7
2018/19	31	38	40	41	43	64	42	299	20	15.0
2019/20	37	32	39	38	45	44	63	298	19	15.7
2020/21	32	38	35	41	40	47	47	280	19	14.7
2021/22	32	38	35	40	40	47	45	277	20	13.9
Projected										
2022/23	27	37	31	41	42	41	39	258	20	12.9

*Note: all actual figures based on October 1st PSIS census report  
all projections based on NESDEC study Projections*



Essex Elementary School  
Requested Budget for  
School Year 2022 - 2023

**2022-2023 Analysis of Requested Budget by Object**  
**Total Budget Request: \$8,167,878**



**Essex Elementary School  
Proposed Budget for School Year 2022-2023**

BUDGET SUMMARY EXPENDITURES BY OBJECT CODE	2019-20 Approved Budget	2020-2021 Approved Budget	2021-2022 Approved Budget	2022-2023 Requested Budget	% of Change over 2021-2022	\$ of Change over 2021-2022	Object Description
Salaries (100)	4,429,390	4,548,807	4,589,740	4,792,019	4.41%	202,279	Includes regular and extra compensatory wages for employees
Employee Benefits (200)	1,627,666	1,765,568	1,810,527	1,773,250	-2.06%	(37,277)	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare.
Professional & Technical Services (300)	165,467	158,457	160,003	172,246	7.65%	12,243	Primarily legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Purchased Property Services (400)	483,226	430,335	427,276	448,424	4.95%	21,148	Expenditures from these accounts are used for upkeep and repairs of school buildings, equipment and leases.
Other Purchased Services (500)	551,211	628,464	671,422	840,224	25.14%	168,802	Expenditures from these accounts are used primarily for out-of-district transportation, communications, out of district tuition, travel, and conferences.
Supplies (600)	201,463	216,418	211,937	236,926	11.79%	24,989	Includes supplies, materials, textbooks, utilities such as heating fuel.
Property (700)	0	3,170	9,249	11,188	20.96%	1,939	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	5,553	5,214	5,253	5,601	6.62%	348	These accounts are used to budget for professional memberships.
<b>TOTAL EXPENDITURES</b>	<b>7,463,976</b>	<b>7,756,432</b>	<b>7,885,407</b>	<b>8,279,878</b>	<b>5.00%</b>	<b>394,471</b>	
<b>REVENUES</b>	<b>0</b>	<b>(48,000)</b>	<b>(24,000)</b>	<b>(112,000)</b>	<b>366.67%</b>	<b>(88,000)</b>	Excess cost reimbursements for OOD Tuition
<b>NET BILLINGS TO TOWN</b>	<b>7,463,976</b>	<b>7,708,432</b>	<b>7,861,407</b>	<b>8,167,878</b>	<b>3.90%</b>	<b>306,471</b>	Difference from 2021/22 budget Over 2021/22 budget

306,471  
3.90%



**Essex Elementary School**  
Requested Budget for School Year 2022-2023  
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
<b>OBJECT 100 - SALARIES:</b>											
5111 School Administration Salary	148,877	151,898	(3,021)	152,227	155,308	(3,081)	155,652	159,543	3,891	2.50%	Salaries of Principal and Teacher in Charge stipend.
5113 Teachers' Salaries	1,861,350	1,920,946	(59,596)	1,911,645	1,844,342	67,303	1,947,055	1,948,708	1,653	0.08%	Contractual salaries for teachers.
5114 Secretary Salaries	146,276	131,813	14,463	157,861	145,285	12,576	146,812	148,057	1,245	0.85%	Salaries for secretaries.
5115 Custodian Salaries	233,112	216,173	16,939	221,326	240,514	(19,188)	222,385	258,169	35,784	16.09%	Salaries for Custodians and Maintenance Supervisor.
5116 Nurse Salary	53,303	53,592	(289)	53,534	57,317	(3,783)	55,941	55,941	0	0.00%	Salaries for school nurse. In 21-22, a longevity bonus will be attained. Contractual increase is 2.25%.
5118 Food Service Administrator Salary	-	-	0	15,665	0	15,665	16,017	16,017	0	0.00%	Food Service Administrator Salary.
5118 Food Service Bookkeeper Salary	-	-	0	5,867	0	5,867	5,999	6,519	520	8.67%	Food Service Bookkeeper Salary.
5118 Cafeteria Salary	35,000	73,388	(38,388)	58,640	78,431	(19,791)	59,946	58,133	(1,813)	-3.02%	Salaries for cafeteria program.
5119 Para Educators Salaries	490,075	460,752	29,323	437,828	421,593	16,235	447,680	418,279	(29,401)	-6.57%	Wages for para-educators.
5123 Substitute Teachers Salary	55,000	27,947	27,053	45,000	33,234	11,766	54,755	54,000	(755)	-1.38%	Daily rate of \$91 non-cert/\$100 certified for the anticipated annual number of substitute days.
5124 Substitute Secretary/Para-Educators	8,000	37,914	(29,914)	8,000	3,498	4,502	8,180	8,385	205	2.50%	Sub coverage for secretaries and para-educators .
5125 Substitute Custodians	3,000	5,639	(2,639)	5,000	3,041	1,959	5,113	5,241	128	2.50%	Sub Custodian Coverage.
5126 Summer Part Time Custodian Salary	14,500	12,423	2,077	12,000	8,930	3,070	12,270	12,577	307	2.50%	Summer help for custodial services.
5133 Coaches/Extra-Curricular Salary	13,893	16,838	(2,945)	21,420	3,817	17,603	21,902	25,672	3,770	17.21%	Reflects expenses for Homework Club, Student Council Advisor, Drama Advisor, Math Olympiads, Green Team, Social Development, and Jazz Band.
5134 Secretary Overtime	1,700	400	1,300	1,700	400	1,300	1,738	1,767	29	1.67%	Reflects the cost of overtime for the school secretaries and the clerk for the BOE.
5135 Custodian Overtime	4,500	1,782	2,718	4,500	405	4,095	4,601	4,716	115	2.50%	Covers custodians for emergency snow removal, repairs, etc.
5190 Salaries Under Negotiation	-	-	0	0	0	0	0	101,844	101,844	100.00%	Negotiable increase for collectively bargained salaries
5198 Supervision District	1,360,804	1,360,803	1	1,436,594	1,436,594	0	1,423,694	1,508,452	84,758	5.95%	Essex Elementary Schools proportionate share of Supervision District Salaries.
<b>TOTAL SALARIES</b>	<b>4,429,390</b>	<b>4,472,308</b>	<b>(42,918)</b>	<b>4,548,807</b>	<b>4,432,707</b>	<b>116,100</b>	<b>4,589,740</b>	<b>4,792,019</b>	<b>202,279</b>	<b>4.41%</b>	
<b>OBJECT 200 - EMPLOYEE BENEFITS:</b>											
5210 Health Insurance	879,318	879,318	0	1,023,115	1,023,115	(0)	1,056,808	1,056,808	0	0.00%	Contractual health insurance to employees.
5212 Appropriation: Health Insurance Reserve Fund				33,524	33,524	(0)	33,524	0	(33,524)	-100.00%	Appropriation: Health Insurance Reserve Fund.
5214 Life Insurance	4,016	3,829	187	5,486	3,809	1,677	3,863	3,938	75	1.94%	To provide contractual life insurance to employees.
5223 FICA/Medicare	98,324	94,856	3,468	101,930	108,175	(6,245)	101,126	102,034	908	0.90%	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250 Unemployment Compensation	30,000	1,957	28,043	30,000	956	29,044	30,000	22,500	(7,500)	-25.00%	Estimated expense based on potential claims due to staff reductions of long term substitutes due to the return of teachers on leave of absence.
5260 Worker's Compensation	29,683	27,748	1,935	30,871	28,555	2,316	31,797	33,387	1,590	5.00%	Premium payments, required by statute, for all employees.
5290 Other Employee Benefits	100,047	68,103	31,944	79,109	72,190	6,919	85,826	88,964	3,138	3.66%	Contractual contributions for non-certified pensions.
5291 Annuities	12,316	14,774	(2,458)	15,829	14,079	1,750	14,997	14,562	(435)	-2.90%	Para-educators and Administrators contractual contributions to annuity contracts.
5298 Supervision District	473,962	469,613	4,349	445,704	445,704	0	452,586	451,057	(1,529)	-0.34%	Essex Elementary Schools proportionate share of Supervision District Benefits.
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>1,627,666</b>	<b>1,560,197</b>	<b>67,469</b>	<b>1,765,568</b>	<b>1,730,107</b>	<b>35,461</b>	<b>1,810,527</b>	<b>1,773,250</b>	<b>(37,277)</b>	<b>-2.06%</b>	



**Essex Elementary School**  
Requested Budget for School Year 2022-2023  
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
<b>OBJECT 300 - PURCHASED &amp; TECHNICAL SERVICES:</b>											
5322 Professional Development	7,000	-	7,000	7,000	0	7,000	12,500	24,000	11,500	92.00%	Contractual tuition reimbursement for teachers.
<b>5330 Other Professional Services</b>											
Sound Equipment Services	850	350	500	850	0	850	850	850	0	0.00%	Services purchased for concerts.
Special Education	39,000	20,560	18,440	24,800	23,280	1,520	17,000	17,000	0	0.00%	To provide services and consulting for special needs students serviced in district.
Health	1,175	0	1,175	1,175	0	1,175	900	900	0	0.00%	To provide for CPR recertification.
Physical Therapy	17,011	14,085	2,926	18,669	13,291	5,378	9,759	11,643	1,884	19.31%	To provide physical therapy for special needs students.
Testing & Therapy	17,000	0	17,000	10,000	6,750	3,250	9,000	10,000	1,000	11.11%	To provide diagnostic testing and speech therapy for special needs students serviced in district.
Building Study	0	0	-	0	0	0	17,000	0	(17,000)	-100.00%	Building Study completed by Kaestle Boos Associates.
Other Services	30,500	17,434	13,066	31,500	19,621	11,879	31,500	32,000	500	1.59%	Audit fees, legal fees, and sound equipment services.
<b>TOTAL OTHER PROFESSIONAL SERVICES</b>	<b>105,536</b>	<b>52,429</b>	<b>53,107</b>	<b>86,994</b>	<b>62,942</b>	<b>24,052</b>	<b>86,009</b>	<b>72,393</b>	<b>(13,616)</b>	<b>-15.83%</b>	
5398 Supervision District	52,931	52,931	-	64,463	64,463	0	61,494	75,853	14,359	23.35%	Essex Elementary Schools proportionate share of Supervision District Purchased & Technical Services
<b>TOTAL PURCHASED &amp; TECHNICAL SERVICES</b>	<b>165,467</b>	<b>105,360</b>	<b>60,107</b>	<b>158,457</b>	<b>127,405</b>	<b>31,052</b>	<b>160,003</b>	<b>172,246</b>	<b>12,243</b>	<b>7.65%</b>	
<b>OBJECT 400 - PURCHASED PROPERTY SERVICES:</b>											
5411 Water	8,900	7,924	976	9,100	8,329	771	9,100	9,200	100	1.10%	To provide water for the school.
5412 Electricity	78,334	48,872	29,462	70,000	55,281	14,719	70,000	70,000	0	0.00%	To provide electrical energy to the school.
<b>5430 Repairs &amp; Maintenance</b>											
Art	300	-	300	300	0	300	300	300	0	0.00%	To provide repairs and maintenance for art equipment.
Music	1,780	-	1,780	1,950	1,905	45	2,050	2,050	0	0.00%	To provide repairs and maintenance for music equipment.
Computer Education	10,000	1,355	8,645	9,000	4,396	4,604	9,000	9,000	0	0.00%	To provide repairs and maintenance school technology equipment.
Special Education	100	2,562	(2,462)	3,850	3,350	500	3,550	3,550	0	0.00%	To provide repairs and maintenance to SPED equipment.
Health	85	3,560	(3,475)	85	75	10	85	85	0	0.00%	To provide repairs and maintenance for the health equipment.
Audio/Visual	500	75	425	500	669	(169)	500	650	150	30.00%	To provide repairs and maintenance for the audio/visual equipment.
Contracts	800	745	55	800	763	37	825	850	25	3.03%	Maintenance for library automation.
Plant Operations Repairs			0			0					Repairs and maintenance costs for the building.
INSPECTIONS	9,500	-	9,500	9,800	0	9,800	9,800	10,100	300	3.06%	Inspections.
REGULAR FACILITY MAINTENANCE	11,700	-	11,700	13,800	0	13,800	13,800	21,300	7,500	54.35%	Maintenance of facilities.
COMMUNICATIONS SYSTEM	4,200	-	4,200	4,500	0	4,500	4,500	4,600	100	2.22%	Internet Service
PLUMBING	3,200	-	3,200	3,400	0	3,400	3,400	3,500	100	2.94%	Plumbing needs.
HEATING	37,600	-	37,600	40,600	40,600	0	40,600	46,700	6,100	15.02%	Heating.
GROUPS	53,900	-	53,900	57,175	57,175	0	57,175	65,450	8,275	14.47%	Grounds maintenance contracts.
GENERAL REPAIRS	68,000	53,900	14,100	10,000	63,432	(53,432)	10,000	8,000	(2,000)	-20.00%	General Repairs of facility.
MISCELLANEOUS	12,675	65,701	(53,026)	12,675	0	12,675	12,675	13,725	1,050	8.28%	Miscellaneous.
CAPITAL RESERVE FUND	60,000	60,000	0	60,000	60,000	0	60,000	60,000	0	0.00%	
Security	0	-	0	540	0	540	0	575	575	100.00%	
Cafeteria	3000	-	3,000	3,000	0	3,000	2,500	2,500	0	0.00%	To provide repairs as needed.
<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>277,340</b>	<b>187,898</b>	<b>89,442</b>	<b>231,975</b>	<b>232,364</b>	<b>(389)</b>	<b>230,760</b>	<b>252,935</b>	<b>22,175</b>	<b>9.61%</b>	
5440 Leases	111,505	107,892	3,613	111,505	100,350	11,155	111,505	111,505	0	0.00%	Equipment lease agreements for technology, copy machines, and musical instruments.
5498 Supervision District	7,147	7,147	0	7,755	7,755	0	5,911	4,784	(1,127)	-19.07%	Essex Elementary Schools proportionate share of Supervision District Property Services.
<b>TOTAL PURCHASED PROPERTY SERVICES</b>	<b>483,226</b>	<b>359,734</b>	<b>123,492</b>	<b>430,335</b>	<b>404,079</b>	<b>26,256</b>	<b>427,276</b>	<b>448,424</b>	<b>21,148</b>	<b>4.95%</b>	



**Essex Elementary School**  
Requested Budget for School Year 2022-2023  
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
<b>OBJECT 500 - OTHER PURCHASED SERVICES:</b>											
5511 Transportation											
Out-of-District Transportation	65,000	49,671	15,329	106,839	90,634	16,206	75,200	115,133	39,933	53.10%	Transportation for student(s) in educational placement outside of EES.
TOTAL TRANSPORTATION	65,000	49,671	15,329	106,839	90,634	16,206	75,200	115,133	39,933	53.10%	
5515 Field Trips & School Events	2,400	419	1,981	2,498	0	2,498	2,850	4,964	2,114	74.18%	Money provided for transporting students to Unity Days at JWMS, buses for kindergarten orientation and community outreach and enrichment programs, etc.
5520 Comprehensive Insurance	24,656	24,585	71	25,485	26,037	(552)	29,333	30,800	1,467	5.00%	School portion of premium payments for Property and Liability Insurance.
5530 Communications	6,800	5,587	1,213	6,828	5,321	1,507	6,828	7,508	680	9.96%	Cost of telephone services.
5540 Advertising	-	-	-	200	113	88	200	200	0	0.00%	Primarily employment advertising in local newspapers.
5561 Tuition											
Out-of-District Tuition	181,200	175,587	5,613	208,553	385,235	(176,682)	279,333	388,835	109,502	39.20%	Tuition for student(s) in educational placement outside of EES.
TOTAL TUITION	181,200	175,587	5,613	208,553	385,235	(176,682)	279,333	388,835	109,502	39.20%	
5580 Travel & Conference											
Staff Travel & Conferences	7,500	1,540	5,960	7,500	7,573	(73)	2,308	12,402	10,094	437.35%	Money provided for travel to out-of-district and in-district conferences and professional development seminars and workshops.
Admin. Travel & Conferences	1,000	534	466	2,000	1,243	757	2,000	2,000	0	0.00%	Contractual amount for travel to out-of-district and in-district conferences and professional development seminars and workshops, including mileage.
TOTAL TRAVEL & CONFERENCES	8,500	2,074	6,426	9,500	8,816	684	4,308	14,402	10,094	234.31%	
5598 Supervision District	262,655	262,655	-	268,561	268,561	0	273,370	278,382	5,012	1.83%	Essex Elementary School's proportionate share of Supervision District Purchased Services.
<b>TOTAL OTHER PURCHASED SERVICES</b>	<b>551,211</b>	<b>520,579</b>	<b>30,632</b>	<b>628,464</b>	<b>784,716</b>	<b>(156,252)</b>	<b>671,422</b>	<b>840,224</b>	<b>168,802</b>	<b>25.14%</b>	
<b>OBJECT 600 - SUPPLIES:</b>											
5610 General Supplies											
Computer Education	8,000	7,907	93	7,000	5,577	1,423	7,000	8,000	1,000	14.29%	To provide paper, ink, and other supplies for computer education equipment.
Health	1,400	1,253	147	1,400	1,081	319	1,400	1,600	200	14.29%	To provide for health care supplies and Hepatitis vaccine.
Office Supplies	11,000	16,104	(5,104)	10,000	7,840	2,160	10,000	10,000	0	0.00%	Includes expenses for paper goods, postage, permanent record cards, local purchases, and the parent handbook/calender.
TOTAL GENERAL SUPPLIES	20,400	25,265	(4,865)	18,400	14,497	3,903	18,400	19,600	1,200	6.52%	
5611 Instruction Supplies:											
Art	5,400	3,041	2,359	5,400	5,395	5	5,400	5,400	0	0.00%	Purch of instructional supp for the art program.
Language Arts	7,291	4,860	2,431	7,092	6,302	790	7,075	6,114	(961)	-13.58%	Purch of instructional supp for the language arts program.
Foreign Language (FLES)	450	445	5	480	121	359	480	918	438	91.25%	Purch of instructional supp for the foreign language program.
Kindergarten	626	451	175	1,172	1,141	31	714	1,196	482	67.51%	Purch of instructional supp for the kindergarten program.
Mathematics	3,995	2,962	1,033	4,606	4,556	50	6,349	6,232	(117)	-1.84%	Purch of instructional supp for the math program.
Music	875	781	94	1,116	1,113	3	765	2,194	1,429	186.80%	Purch of instructional supp for the music program.
Physical Education	2,008	650	1,358	500	498	2	2,208	2,823	615	27.85%	Purch of instructional supp for the physical ed program.
Reading	2,289	374	1,915	2,157	2,156	1	2,947	2,834	(113)	-3.83%	Purch of instructional supp for the reading program.
Science	4,000	2,863	1,137	4,000	1,005	2,995	2,618	2,726	108	4.13%	Purch of instructional supp for the science program.



**Essex Elementary School**  
Requested Budget for School Year 2022-2023  
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
Social Studies	1,747	2,506	(759)	3,000	2,821	179	1,279	1,354	75	5.86%	Purch of instructional supp for the social studies program.
Testing (Incl Scoring Services)	2,452	1,429	1,023	2,955	3,238	(283)	2,114	3,005	891	42.15%	To provide for all consumable materials necessary to conduct testing.
Enrichment Projects	3,598	778	2,820	3,688	3,702	(14)	4,356	3,201	(1,155)	-26.52%	Purch of instructional supp for enrichment projects.
Special Education	1,763	1,063	700	1,731	1,396	335	1,789	2,233	444	24.82%	Purch of instructional supp for the special ed program.
Library	506	504	2	492	487	5	352	649	297	84.38%	To provide for materials necessary for the library.
Audio Visual	7,179	4,261	2,918	7,113	7,009	104	7,609	7,538	(71)	-0.93%	To provide for materials necessary for the audio visual program.
<b>TOTAL INSTRUCTION SUPPLIES</b>	<b>44,179</b>	<b>26,970</b>	<b>17,209</b>	<b>45,502</b>	<b>40,941</b>	<b>4,561</b>	<b>46,055</b>	<b>48,417</b>	<b>2,362</b>	<b>5.13%</b>	
5613 Operations Maintenance Supplies	20,000	17,214	2,786	19,000	16,214	2,786	19,000	20,000	1,000	5.26%	General maintenance & cleaning supplies.
5624 Heating Fuel Natural Gas	30,000	27,512	2,488	34,000	35,903	(1,903)	34,000	35,360	1,360	4.00%	Based on an estimated usage for new natural gas system.
5626 Gasoline	200	-	200	50	50	0	50	50	0	0.00%	Gas needed to operate the schools machinery.
5629 General Instructional Supplies	19,752	8,553	11,199	19,594	19,126	468	20,131	23,230	3,099	15.39%	Includes pens, writing and copy paper, pencils, rulers, clips, staples, etc. used for instruction.
<b>5641 Instruction Materials:</b>											
Language Arts	660	284	376	1,554	1,902	(348)	1,784	4,940	3,156	176.91%	Purchase of new and replacement textbooks and supporting materials for instruction for the language arts program.
Foreign Language (FLES)	95	99	(4)	328	135	193	329	240	(89)	-27.05%	Purchase of new and replacement textbooks and supporting materials for instruction for the foreign language program.
Kindergarten	1,597	80	1,517	957	927	30	526	1,073	547	103.99%	Purchase of new and replacement textbooks and supporting materials for instruction for the kindergarten program.
Mathematics	7,052	6,448	604	6,100	6,045	55	8,102	8,991	889	10.97%	Purchase of new and replacement materials for instruction for the math program.
Music	1,700	1,676	24	3,031	2,893	138	1,750	1,750	0	0.00%	Purchase of new and replacement materials for instruction for the music program.
Reading	5,550	5,366	184	11,300	11,297	3	5,500	11,475	5,975	108.64%	Purchase of new and replacement textbooks and supporting materials for instruction for the reading program.
Science	4,000	3,380	620	4,000	561	3,439	2,750	2,600	(150)	-5.45%	Purchase of new and replacement textbooks and supporting materials for instruction for the science program.
Social Studies	660	48	612	500	0	500	385	385	0	0.00%	Purchase of new and replacement textbooks and supporting materials for instruction for the social studies program.
Computer Education Software	6,760	6,759	1	7,253	6,143	1,110	11,409	20,448	9,039	79.23%	TCI Social Studies Curriculum grades 5 & 6.
Study Skills Program	1,925	1,925	0	1,678	1,642	36	1,578	949	(629)	-39.86%	Purchase of new and replacement materials for instruction for the study skills program.
Enrichment Projects	1,750	1,750	0	1,750	1,079	671	1,750	2,010	260	14.86%	Purchase of new and replacement textbooks and supporting materials for instruction for enrichment projects.
Special Education	5,319	5,319	0	5,300	3,259	2,041	2,764	2,765	1	0.04%	Purchase of new and replacement textbooks and supporting materials for instruction for the special education program.
Guidance	1,155	1,146	9	920	898	22	880	805	(75)	-8.52%	Purchase of new and replacement materials for instruction for the guidance program.
Library	6,919	6,863	56	6,640	6,634	6	6,560	6,540	(20)	-0.30%	To provide for materials necessary for the library.
<b>TOTAL INSTRUCTION MATERIALS</b>	<b>45,142</b>	<b>41,143</b>	<b>3,999</b>	<b>51,311</b>	<b>43,414</b>	<b>7,897</b>	<b>46,067</b>	<b>64,971</b>	<b>18,904</b>	<b>41.04%</b>	
5698 Supervision District	21,790	21,790	0	28,561	28,561	0	28,234	25,298	(2,936)	-10.40%	Essex Elementary Schools proportionate share of Supervision District Supplies
<b>TOTAL SUPPLIES</b>	<b>201,463</b>	<b>168,447</b>	<b>33,016</b>	<b>216,418</b>	<b>198,705</b>	<b>17,713</b>	<b>211,937</b>	<b>236,926</b>	<b>24,989</b>	<b>11.79%</b>	

**Essex Elementary School**  
Requested Budget for School Year 2022-2023  
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
<b>OBJECT 700 - PROPERTY:</b>											
<b>5730 Equipment</b>											
Physical Education	0	0	-	0	0	0	1,311	0	(1,311)	-100.00%	Physical education needs.
Science	0	-	-	840	840	0	840	0	(840)	-100.00%	Microscopes.
Special Education	0	-	-	2,330	1,327	1,003	2,330	2,420	90	3.86%	Purchase of new and replacement assistive technology equipment which supports the special education program.
Audio/Visual	0	0	-	0	0	0	0	0	0	#DIV/0!	
Plant Operations	0	0	-	0	0	0	0	4,000	4,000	#DIV/0!	
Cafeteria	0	0	-	0	0	0	4,768	4,768	0	0.00%	Cafeteria equipment.
TOTAL EQUIPMENT	0	0	0	3,170	2,167	1,003	9,249	11,188	1,939	20.96%	
5798 Supervision District	0	0	-	0	0	0	0	0	0	#DIV/0!	Essex Elementary Schools proportionate share of Supervision District Equipment.
<b>TOTAL PROPERTY</b>	0	0	0	3,170	2,167	1,003	9,249	11,188	1,939	20.96%	
<b>OBJECT 800 - OTHER OBJECTS:</b>											
<b>5810 Dues &amp; Fees</b>											
Board of Education	3,000	2,777	223	3,000	2,777	223	3,000	3,100	100	3.33%	Connecticut Association of Boards of Education dues.
School Dues & Fees	929	545	384	689	614	75	550	690	140	25.45%	Connecticut Association of Schools and Learn dues.
TOTAL DUES & FEES	3,929	3,322	607	3,689	3,391	298	3,550	3,790	240	6.76%	
5898 Supervision District	1,624	1,624	-	1,525	1,525	0	1,703	1,811	108	6.34%	Essex Elementary Schools proportionate share of Supervision District.
<b>TOTAL OTHER OBJECTS</b>	5,553	4,946	607	5,214	4,916	298	5,253	5,601	348	6.62%	
<b>TOTAL EXPENDITURES</b>	7,463,976	7,191,571	272,405	7,756,432	7,684,802	71,631	7,885,407	8,279,878	394,471	5.00%	
<b>REVENUES</b>											
55111 Excess Cost Reimb.	0	(37,534)	37,534	(48,000)	(76,179)	28,179	(24,000)	(112,000)	(88,000)	366.67%	Reimbursement from State of CT for excessive special education costs.
<b>TOTAL REVENUES</b>	0	(37,534)	37,534	(48,000)	(76,179)	28,179	(24,000)	(112,000)	(88,000)	366.67%	
<b>TOTAL REVENUES</b>	0	(37,534)	37,534	(48,000)	(76,179)	28,179	(24,000)	(112,000)	(88,000)	366.67%	
<b>GRAND TOTAL</b>	7,463,976	7,154,037	309,939	7,708,432	7,608,623	99,810	7,861,407	8,167,878	306,471	3.90%	



**ESSEX ELEMENTARY STAFFING ANALYSIS**

<u>Position</u>	<u>Description</u>	<u>19-20 Approved</u>	<u>20-21 Approved</u>	<u>21-22 Approved</u>	<u>22-23 Requested</u>	<u>Adjustments</u>
5111	Administration	1.0	1.0	1.0	1.0	0.0
5113	Teachers K-6 Classroom					
	Kindergarten	3.0	3.0	2.0	2.0	0.0
	1st Grade	2.0	3.0	3.0	3.0	0.0
	2nd Grade	3.0	2.0	3.0	3.0	0.0
	3rd Grade	3.0	3.0	3.0	3.0	0.0
	4th Grade	3.0	3.0	3.0	3.0	0.0
	5th Grade	3.0	3.0	3.0	3.0	0.0
	6th Grade	3.0	2.0	3.0	3.0	0.0
	Teachers Special Area					
	Library Media Specialist	0.0	0.0	0.0	0.0	0.0
	Physical Education	0.0	0.0	0.0	0.0	0.0
	TLC Coordinator	0.5	0.5	0.5	0.5	0.0
	Reading Consultant	2.0	2.0	2.0	2.0	0.0
	Math Coach	1.0	1.0	1.0	1.0	0.0
	School Counselors	1.0	1.0	1.0	1.0	0.0
	Specials (.1 Art, .1 PE, .2 Music/Instrument)	0.4	0.4	0.4	0.4	0.0
	<b>Total Teachers</b>	<b>24.9</b>	<b>23.9</b>	<b>24.9</b>	<b>24.9</b>	<b>0.0</b>
5114	Secretaries	2.8	2.8	2.8	2.8	0.0
5115	Custodians	3.6	3.6	3.6	4.1	0.5
5116	Nurse	1.0	1.0	1.0	1.0	0.0
5119	Para-educators					
	Special Education	17.8	14.8	14.8	16.8	2.0
	TLC	0.0	0.0	0.0	0.0	0.0
	Kindergarten	1.5	1.5	1.5	1.5	0.0
	Health	0.3	0.3	0.3	0.3	0.0
	<b>Total Para-educators</b>	<b>19.5</b>	<b>16.5</b>	<b>16.5</b>	<b>18.5</b>	<b>2.0</b>
5120	Network Technicians	0.0	0.0	0.0	0.0	0.0
	<b>TOTALS</b>	<b>52.8</b>	<b>48.8</b>	<b>49.8</b>	<b>52.3</b>	<b>2.5</b>

**SUPERVISION FUNDED**

5113	Teachers					
	Art	0.9	0.9	0.9	0.9	0.0
	Music	1.8	1.8	1.8	1.8	0.0
	FLES	0.8	0.8	0.8	0.8	0.0
	Physical Education	0.9	0.9	0.9	0.9	0.0
	Special Education	4.0	4.0	4.0	4.4	0.4
	Speech/Language	1.5	1.5	1.5	1.5	0.0
	Psychological Services	As needed	As needed	As needed	As needed	
	Occupational & Physical Therapy	As needed	As needed	As needed	As needed	
	Dyslexia Specialist	As needed	As needed	As needed	As needed	
	Behavior Analyst (BCBA)	As needed	As needed	As needed	As needed	
	<b>Total Teachers</b>	<b>9.9</b>	<b>9.9</b>	<b>9.9</b>	<b>10.3</b>	<b>0.4</b>
5120	Network Technicians	1.0	1.0	1.0	1.0	0.0
5119	Para-educators					
	Special Education	0.00	0.00	0.00	0.80	0.8
	<b>TOTAL SUPERVISION FUNDED</b>	<b>10.90</b>	<b>10.90</b>	<b>10.90</b>	<b>12.10</b>	<b>1.2</b>