



Via Google Meet
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PIN: 596 414 558#
June 16, 2020 @ 5:30 p.m.

Regional School District #4
Chester – Deep River – Essex – Region 4
Supervision District Committee Special Meeting

To: Members of the Supervision District Committee
Subject: **Supervision District Committee Special Meeting – Tuesday, June 16, 2020**
Time: **5:30 p.m.**

Place: **Via Google Meet – To listen remotely please dial (US)+1 (661) 615-8120 PIN: 596 414 558#**
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing ***6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4,
engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are
empowered to contribute in a globalized society.

AGENDA

- 1. Call to order**
- 2. Verbal roll call for Committee members**
- 3. Comment.** *(In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply): PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press *6 if you would like to unmute your phone. When you are done speaking, please remember to press *6 (or your phone's mute button) again to reduce background noise.*

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

- 4. Consent Agenda** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 4.1 Minutes of the February 20, 2020 (*encl. #1*)
 - 4.2 Minutes of the Special Meeting on April 03, 2020 (*encl. #2*)
 - 4.3 Minutes of the Special Meeting on May 07, 2020 (*encl. #3*)
- 5. Superintendent's Report – B. White**
- 6. Action Items** (Please call each BOE member's name to record their vote)
 - 6.1 Discussion and possible VOTE to approve the Superintendent's recommendation to hire NESDEC to perform a Pre-K – 12 demographic study to be paid for with unexpended 2019-20 funds

- 6.2 Discussion and possible VOTE to approve end-of-year transfers as presented (*encl. #4*)
- 6.3 Discussion and possible VOTE to approve the Superintendent's recommendation to appoint Mahoney and Sabol as auditors for 2019-20 financials (*encl. #5*)
- 6.4 Discussion and possible VOTE to approve the Superintendent's recommendation to appoint Shipman and Goodwin as legal counsel
- 6.5 Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The original contract expires on June 30, 2012 and per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30th (*encl. #6*)

7. Adjournment

Cc: Town Clerks: Chester, Deep River, Essex

**THESE MINUTES ARE SUBJECT TO COMMITTEE APPROVAL AT THE
April 02, 2020 MEETING
REGIONAL SUPERVISION DISTRICT COMMITTEE**

February 20, 2020

A regular meeting of the Regional Supervision District Committee was held on Thursday, February 20, 2020 in the John Winthrop Middle School Library, with the following Committee members present:

CHESTER BOARD OF EDUCATION:	David Fitzgibbons
DEEP RIVER BOARD OF EDUCATION:	Paula Weglarz, Miriam Morrissey, Bob Ferretti
ESSEX BOARD OF EDUCATION:	Lon Seidman, DG Fitton, Loretta McCluskey
REGION 4 BOARD OF EDUCATION:	Kate Sandmann, Jane Cavanaugh, John Stack

Also in attendance: Brian. J. White, Superintendent; Dr. Kristina Martineau, Assistant Superintendent; Richard Huot Interim Business Manager, and Jennifer Bryan, Committee Clerk.

Audience of Citizens: 5

CALL TO ORDER

Committee Chair Kate Sandmann called the meeting to order at approx. 6:45 p.m.

CONSENT AGENDA

On motion duly made and seconded the Committee unanimously VOTED to approve the consent agenda consisting of the Minutes from the regular meeting of December 05, 2019; budget workshop I on Jan. 08, 2020; budget workshop II on Jan. 14, 2020; budget workshop III on Jan. 28, 2020; and the Accounts Payable Report

PUBLIC COMMENT – none were made

REPORTS AND OTHER ITEMS

Superintendent White shared an update on various topics including the status of the 2018-19 audits for Supervision District and Region 4. We have filed a second extension and the auditors will be coming into the office soon to complete more work. The Region 4 Financial Task Force will meet again on February 24th and will be focusing on the Insurance Fund through the spring, including exploring options in preparation for teacher contract negotiations in the future.

Superintendent White asked the Committee to consider adding to the agenda a Possible Vote to approve a change in title of Business Manager to Finance Director.

On motion duly made and seconded, the Committee unanimously VOTED to add the agenda item “Possible vote to approve a change in title of Business Manager to Finance Director”

There was a discussion regarding how this title might better reflect the needs and level of complexity in our governance structure. Using this term should open the search for a permanent replacement in the business office to a wider, more robust applicant pool. Mr. White also stated that he would plan to hold a special BOE Chair meeting to discuss job descriptions and salary range. He is looking to initiate the timeline for finding a permanent replacement soon and would like to post the position in early March, with a start date of July 1st.

On motion duly made and seconded, the Committee unanimously VOTED to approve a change in title of Business Manager to Finance Director.

The proposed Supervision District Budget for 2020-21 was discussed. Superintendent White reviewed the updated numbers which now include an appropriation for the Insurance Reserve Fund as discussed. No other changes have been made since the budget was presented at the Public Hearing on Feb. 3rd.

On motion duly made and seconded, the Committee unanimously VOTED to move the proposed Supervision District Budget, as presented, in the amount of \$7,978,711 to the Joint BOE for a vote this evening.

Superintendent White informed the committee that the district was in receipt of a donation of \$280.40 from the CDE Cooperative Nursery School to the collaborative pre-school program.

On motion duly made and seconded, the Committee unanimously VOTED to accept a donation of \$280.40 from CDE Cooperative Nursery School to the collaborative pre-school program to be used at the discretion of administration.

Business Manager Financial Status Report

No report was given beyond the enclosure that members received.

Individual BOE reports

Chester – Board Chair David Fitzgibbons reported that the Chester BOE recently appointed a new member, Kristin Smith, and they now have a full Board of nine members. He also reported that CES was recently named a school of distinction by the Connecticut State Department of Education (CSDE).

Deep River – Board Chair Paula Weglarz reported that the Deep River Board recently appointed a new member, Marc Lewis. The Board now has just one vacancy at this time. Deep River Elementary recently held their STEM day. Their science fair will be held next week.

Essex – Board Chair Lon Seidman reported that Essex Elementary held their Invention Convention earlier in the week, and Superintendent White was one of the judges. Essex Elementary received a School of Distinction Award from the CSDE as well.

Region 4 – Board Chair Kate Sandmann reported that the Region 4 Board has been working hard on their budget. The schools will be presenting their musicals in March - *Matilda* at the high school and *Annie* at the middle school.

PUBLIC COMMENT – no comments were made

FUTURE AGENDA ITEMS

- Next regular Supervision District Committee meeting – April 02, 2020 @ 6:30 p.m. in JWMS library

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at 7:00 p.m.

Respectfully Submitted,

Jennifer Bryan, Clerk

F.O.I. Compliance

SUPERVISION DISTRICT COMMITTEE

Date: April 03, 2020

Special Meeting – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	Kate Sandmann	√	<u>Administration:</u>	
(√ = attended)	David Fitzgibbons	√	Brian White	√
	Paula Weglarz	√		
	Lon Seidman	√		
	Charlene Fearon	√		
	Miriam Morrissey	√		
	DG Fitton	√		
	Jane Cavanaugh	√		
	Robert Ferretti	√		
	John Stack	√		
	Loretta McCluskey	√		
	Tom Englert	√		

Call To Order: approx. 9:32 a.m.

Items/Discussion:

On motion duly made and seconded, the Committee moved into Executive Session at approximately 9:36 for the following purpose:

Personnel – Interview Superintendent’s Recommended Candidate for Finance Director

The Committee moved out of Executive Session at approximately 9:49 a.m.

On motion duly made and seconded, the Committee unanimously VOTED to appoint Kelly Sterner as Finance Director with an anticipated start date of July 01, 2020

ADJOURNMENT:

On motion duly made and seconded, the meeting adjourned at approx. 9:53 a.m.

F.O.I. Compliance**SUPERVISION DISTRICT COMMITTEE**

Date: May 07, 2020

Subject to approval at a future meeting

Special Meeting – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>		<u>Administration:</u>		<u>Region 4 BOE</u>	
(√ = attended)	Kate Sandmann	√	Brian White	√	Kate Sandmann	√
	David Fitzgibbons	√	Kristina Martineau	√	John Stack	√
	Paula Weglarz	√	Richard Huot	√	DG Fitton	√
	Lon Seidman	√			Jane Cavanaugh	√
	Charlene Fearon	√			Rick Daniels	√
	Miriam Morrissey	√			Trisha Brookhart	
	DG Fitton	√			Jennifer Clark	√
	Jane Cavanaugh	√			Lori Ann Clymas	√
	Robert Ferretti	√			Paula Weglarz	√
	John Stack	√				
	Loretta McCluskey	√				
	Tom Englert	√				

Call To Order: approx. 6:00 p.m.

Items/Discussion:

Superintendent White introduced Michael VanDeventer of Mahoney Sabol who presented the 2018-19 Audit Report for the Supervision District.

Mr. VanDeventer and administration answered questions asked by Supervision District Committee Members and First Selectpersons who were invited to participate, as their town's representative, in this meeting.

On motion duly made and seconded, the Committee unanimously VOTED to return surplus funds of \$57,404 to the member towns. (at 2018-19 ADM rates in accordance with Policy 3160)

Michael VanDeventer of Mahoney Sabol presented the 2018-19 Audit Report for Regional School District No. 4.

Mr. VanDeventer and administration answered questions asked by Region No. 4 BOE Members and First Selectpersons who were invited to participate, as their town's representative, in this meeting.

No action was taken by the Region 4 Board this evening. They will address any necessary action at an upcoming special meeting scheduled for May 14th.

ADJOURNMENT:

On motion duly made and seconded, the meeting adjourned at approx. 7:34 p.m.

Encl #4

REGIONAL SCHOOL DISTRICT NO. 4
CHESTER • DEEP RIVER • ESSEX

Brian J. White
Superintendent of Schools
bwhite@reg4.k12.ct.us

Sarah Smalley
Director of Pupil Services
ssmalley@reg4.k12.ct.us



Kristina Martineau, Ed.D.
Assistant Superintendent of Schools
kmartineau@reg4.k12.ct.us

Richard A. Huot
Interim Business Manager
rhuot@reg4.k12.ct.us

June 15, 2020

To: Brian J. White, Superintendent
From: Richard Huot, Interim Business Manager
Re: NESDEC Transfer

Attached is the transfer of funds to Purchased Professional Services should the Supervision Board approve the New England School Development Council's (NESDEC) proposal to perform a Pre-K – 12th grade demographic study with unexpended 2019-20 funds.

Also enclosed is a copy of the June 1, 2020 Supervision Budget projection so Board members can see the balance in the accounts being transferred.

SUPERVISION DISTRICT

Transfer Request

June 16, 2020 NESDEC

FROM

Account #	Object	Description	Amount	Account #	Object	Description	Amount
521131	5113	Social Worker's Salary	\$ 8,000	523103	5330	Purchase Professional Service	\$8,000
		Total	\$ 8,000			Total	\$8,000

Supervision District 2019-2020 Budget Projection

6-1-2020 R

FUND	ORG	OBJ	ACCOUNT DESCRIPTION	ORIGINAL		YTD		ENCUMBR		AVAILABLE	
				APPROP	EXPENDED	ANCES	BUDGET	EST. YR	END	EST. YR	END
5000	512071	5111	DIRECTOR TECHNOLOGY SALARY	108,018	103,863.50	4,154.50	0	0	0	0	0
5000	512151	5111	DIRECTOR OF PUPIL SERV SALARY	280,701	269,905.00	10,796.20	0	0	0	0	0
5000	523211	5111	SUPT'S, DIR CURR & BUS SALARY	400,079	349,988.25	13,999.75	36,091	36,091	36,091	36,091	36,091
5000	525101	5111	ADMINISTRATOR'S SALARY	135,200	134,550.00	16,900.00	-16,250	-16,250	-16,250	-16,250	-16,250
5000	511011	5113	ART TEACHER SALARY	177,492	136,161.69	6,015.15	35,315	35,315	35,315	35,315	35,315
5000	511041	5113	FLES TEACHER SALARY	169,951	137,268.18	32,682.82	0	0	0	0	0
5000	511091	5113	MUSIC TEACHER SALARY	395,977	288,990.30	43,439.74	63,547	63,547	63,547	63,547	63,547
5000	511101	5113	TEACHER SALARY	193,842	175,205.96	20,938.85	-2,303	-2,303	-2,303	-2,303	-2,303
5000	511231	5113	TEACHER SALARY	191,080	0.00	0.00	191,080	191,080	191,080	191,080	191,080
5000	512151	5113	SP ED TEACHER SALARY	857,085	715,452.15	170,345.35	-28,713	-28,713	-28,713	-28,713	-28,713
5000	512901	5113	PRE-K TEACHER SALARY	231,838	190,679.37	45,399.63	-4,241	-4,241	-4,241	-4,241	-4,241
5000	521131	5113	SOCIAL WORKERS SALARY	141,136	111,488.18	17,116.17	12,532	12,532	12,532	12,532	12,532
5000	521351	5113	TEACHER SALARY	122,061	131,737.93	42,342.92	-52,020	-52,020	-52,020	-52,020	-52,020
5000	521401	5113	PSYCHOLOGIST SALARY	200,249	161,045.64	38,344.16	859	859	859	859	859
5000	521501	5113	SPEECH & HEARING TEACH SAL	417,087	281,356.95	66,989.45	68,741	68,741	68,741	68,741	68,741
5000	52221	5113	TEACHER SALARY	0	154,670.04	36,826.16	-191,496	-191,496	-191,496	-191,496	-191,496
5000	523211	5114	SUPT OFFICE SECRETARY SAL	287,600	268,394.56	19,805.56	-600	-600	-600	-600	-600
5000	525101	5114	BOOKKEEPER/FISC SERV SALARY	194,424	189,464.46	11,691.05	-6,732	-6,732	-6,732	-6,732	-6,732
5000	521341	5116	NURSE SUPERVISOR STIPEND	3,000	1,856.84	0.00	1,143	1,143	1,143	1,143	1,143
5000	512151	5119	SP ED PARA SALARY	0	127.50	0.00	-128	-128	-128	-128	-128
5000	523211	5120	STUDENT SYSTEM ADMIN	245,340	234,019.25	7,822.62	3,498	3,498	3,498	3,498	3,498
5000	511151	5123	SUB TEACHER SALARY	20,000	31,446.90	0.00	-11,447	-11,447	-11,447	-11,447	-11,447
5000	512151	5124	SUB SP ED PARA SALARY	500	0.00	0.00	500	500	500	500	500
5000	523211	5134	SECRETARY OVERTIME SALARY	2,000	2,112.99	0.00	-113	-113	-113	-113	-113
5000	525101	5134	OT SECRETARY SALARY	0	4,416.20	0.00	-4,416	-4,416	-4,416	-4,416	-4,416
5000	525101	5135	BOARD CLERK	0	200.00	0.00	-200	-200	-200	-200	-200
100 TOTAL SALARIES				4,774,660	4,074,401.84	605,610.08	94,648	94,648	94,648	94,648	94,648
5000	511011	5210	ART HEALTH INSURANCE	72,263	72,263.00	0.00	0	0	0	0	0
5000	511041	5210	HEALTH INSURANCE	32,273	32,273.00	0.00	0	0	0	0	0
5000	511091	5210	HEALTH INSURANCE	119,454	119,454.00	0.00	0	0	0	0	0
5000	512151	5210	HEALTH INSURANCE	203,106	203,106.00	0.00	0	0	0	0	0

Supervision District 2019-2020 Budget Projection

6-1-2020 R

5000	512901	5210	HEALTH INSURANCE	87,181	87,181.00	0.00	0	0
5000	520001	5210	HEALTH INSURANCE	50,403	50,403.00	0.00	0	0
5000	520002	5210	HEALTH INSURANCE	42,732	42,732.00	0.00	0	0
5000	521131	5210	HEALTH INSURANCE	31,060	31,060.00	0.00	0	0
5000	521351	5210	HEALTH INS - OCC THERAPY	43,203	43,203.00	0.00	0	0
5000	521401	5210	HEALTH INSURANCE	79,722	79,722.00	0.00	0	0
5000	521501	5210	HEALTH INSURANCE	81,464	81,464.00	0.00	0	0
5000	523211	5210	HEALTH INSURANCE	261,917	261,917.00	0.00	0	0
5000	525101	5210	HEALTH INSURANCE - ADMIN	101,086	105,086.00	0.00	-4,000	0
5000	511011	5214	LIFE INSURANCE	243	212.04	0.00	31	
5000	511041	5214	LIFE INSURANCE	162	141.36	0.00	21	
5000	511091	5214	LIFE INSURANCE	406	353.40	0.00	53	
5000	511101	5214	LIFE INSURANCE	0	148.80	0.00	-149	
5000	511151	5214	LIFE INSURANCE	629	0.00	0.00	629	
5000	512071	5214	LIFE INSURANCE	324	397.67	0.00	-74	
5000	512151	5214	LIFE INSURANCE	974	1,867.51	0.00	-894	
5000	512901	5214	LIFE INSURANCE	243	212.04	0.00	31	
5000	521131	5214	LIFE INSURANCE	162	70.68	0.00	91	
5000	521351	5214	LIFE INSURANCE	162	70.68	0.00	91	
5000	521401	5214	LIFE INSURANCE	243	70.68	0.00	172	
5000	521501	5214	LIFE INSURANCE	730	353.40	0.00	377	
5000	522221	5214	LIFE INSURANCE	0	212.04	0.00	-212	
5000	523211	5214	SUPT OFFICE LIFE INSURANCE	3,012	2,072.95	0.00	939	
5000	523215	5214	LIFE INSURANCE	0	1,160.71	0.00	-1,161	
5000	525101	5214	FISCAL SERV LIFE INSURANCE	528	498.39	0.00	30	-739
5000	512071	5222	MERF	12,940	14,260.50	0.00	-1,321	
5000	523211	5222	SUPT OFFICE - MERF	54,586	56,259.53	0.00	-1,674	
5000	523215	5222	MERF	0	2,730.00	0.00	-2,730	
5000	525101	5222	FISCAL SERVICES - MERF	29,672	35,901.28	0.00	-6,229	-21900
5000	511011	5223	FICA/MEDICARE	1,568	746.12	0.00	822	
5000	511041	5223	FICA/MEDICARE	2,464	1,820.52	0.00	643	
5000	511091	5223	FICA/MEDICARE	5,742	3,680.15	0.00	2,062	
5000	511101	5223	FICA/MEDICARE	0	2,875.61	0.00	-2,876	
5000	511151	5223	FICA/MEDICARE	1,278	2,405.76	0.00	-1,128	

Supervision District 2019-2020 Budget Projection

6-1-2020 R

5000	511161	5223	FICA/MEDICARE	4,991	0.00	0.00	4,991
5000	511163	5223	FICA/MEDICARE	2,629	2,517.33	0.00	112
5000	511903	5223	FICA/MEDICARE	2,529	914.76	0.00	1,614
5000	512071	5223	FICA/MEDICARE	7,643	7,679.42	0.00	-36
5000	512151	5223	FICA/MEDICARE	10,306	12,395.37	0.00	-2,089
5000	512901	5223	FICA/MEDICARE	3,362	2,474.52	0.00	887
5000	521131	5223	FICA/MEDICARE	4,046	1,533.58	0.00	2,512
5000	521341	5223	FICA/MEDICARE	230	0.00	0.00	230
5000	521351	5223	FICA/MEDICARE	9,338	9,558.09	0.00	-220
5000	521401	5223	FICA/MEDICARE	2,904	2,068.51	0.00	835
5000	521501	5223	FICA/MEDICARE	4,550	3,765.07	0.00	785
5000	522133	5223	FICA/MEDICARE	1,879	1,799.76	0.00	79
5000	522221	5223	FICA/MEDICARE	0	2,004.35	0.00	-2,004
5000	523211	5223	FICA/MEDICARE - SUPT OFFICE	40,769	34,431.21	0.00	6,338
5000	523215	5223	FICA/MEDICARE	956	325.14	0.00	631
5000	525101	5223	FICA/MEDICARE - FISCAL SERV	23,935	22,902.64	0.00	1,032
5000	526005	5223	FICA/MEDICARE	0	655.26	0.00	-655
5000	523212	5250	UNEMPLOYMENT COMPENSATION	5,000	5,598.86	0.00	-599
5000	523212	5260	WORKERS COMP	36,881	36,400.00	481.00	0
5000	512151	5291	PARA-EDUCATOR ANNUITY	8,000	8,000.00	0.00	0
5000	523211	5291	ANNUITIES	0	32,000.00	0.00	-32,000
5000	523212	5291	ADMIN ANNUITIES	30,600	0.00	0.00	30,600
5000	525101	5291	ANNUITIES	0	3,000.00	0.00	-3,000
200 Total Employee Benefits				1,522,480	1,528,409.69	481.00	-18,639
5000	511903	5322	PROF DEV PROGRAM	51,000	44,328.58	0.00	6,671
5000	522133	5322	INSTRUCTIONAL PROGRAM IMP	28,000	23,526.25	0.00	4,474
5000	523103	5322	TEACHER COURSE REIMBURSE	7,000	0.00	0.00	7,000
5000	511163	5330	PURCHASED SERV-SUMMER SCH	30,000	31,419.11	0.00	-1,419
5000	512073	5330	PURCHASED SERV-INTERNET	118,981	120,410.22	4,790.00	-6,219
5000	523103	5330	PURCHASED SERV- PROF SERV	47,500	43,196.34	10,000.00	-5,696
5000	523213	5330	PURCHASED SERV - COMPUTER	0	121.20	0.00	-121
300 Total Purchased Professional Services				282,481	263,001.70	14,790.00	-1,482

Supervision District 2019-2020 Budget Projection

6-1-2020 R

5000	526004	5412	ELECTRICITY	7,800	5,604.19	1,895.81	300	300
5000	512074	5430	TECHNOLOGY REPAIRS	3,500	0.00	3,500.00	0	0
5000	521504	5430	SPEECH & HEARING REPAIRS	500	0.00	0.00	500	500
5000	523214	5430	SUPT OFFICE REPAIRS	15,000	4,728.03	8,907.35	1,365	0
5000	525104	5430	FISCAL SERV REPAIRS	1,000	0.00	0.00	1,000	1,000
5000	512074	5440	STUDENT MANAGEMENT SYSTEM	3,500	0.00	0.00	3,500	0
5000	523214	5440	SUPT OFFICE RENTALS	8,000	6,361.93	187.80	1,450	725
			400 Total Purchased Property Services	39,300	16,694.15	14,490.96	8,115	2,525
5000	527005	5510	DAILY TRANSPORTATION	744,263	531,259.30	126,985.55	86,018	75,018
5000	527005	5513	SP ED DAILY TRANSPORTATION	126,725	81,571.53	22,409.45	22,744	12,744
5000	527005	5515	SPED TRANS-SUMMER SCHOOL	35,054	40,537.83	0.00	-5,484	-5,484
5000	523105	5520	INSURANCE - BOE	4,819	126.00	4,819.00	-126	-126
5000	523215	5530	COMMUNICATIONS-SUPT OFFICE	45,000	22,679.41	2,846.94	19,474	13,500
5000	523215	5540	ADVERTISING - SUPT OFFICE	750	2,559.00	0.00	-1,809	-1,809
5000	511045	5580	FLES TRAVEL & CONFERENCE	0	53.94	0.00	-54	-54
5000	522135	5580	TRAVEL/CONF-PROF DEV	2,500	1,510.41	198.59	791	250
5000	523215	5580	TRAVEL-SUPT OFF/CURR DIR	19,500	13,474.85	0.00	6,025	0
5000	526005	5580	TRAVEL	10,522	8,564.50	2,104.42	-147	-147
			500 Total Other Purchased Services	989,133	702,336.77	159,363.95	127,432	93,892
5000	523106	5610	SUPPLIES - BOE- GENERAL OFFICE	2,500	1,836.62	0.00	663	0
5000	523216	5610	SUPPLIES - SUPT OFFICE	10,000	6,149.50	2,727.61	1,123	0
5000	525106	5610	SUPPLIES FISCAL SERVICE	1,000	1,000.00	0.00	0	0
5000	512156	5611	SUPPLIES - OCC THERAPY	722	409.52	0.00	312	312
5000	512906	5611	SUPPLIES - PER-K	3,000	2,703.56	0.00	296	0
5000	521136	5611	SUPPLIES - SOCIAL WORKER	500	0.00	0.00	500	250
5000	521506	5611	SUPPLIES - SPEECH & HEARING	450	131.26	0.00	319	150
5000	523106	5611	TEACHER OF THE YEAR	100	0.00	0.00	100	100
5000	526006	5613	MAINTENANCE SUPPLIES	1,000	916.51	0.00	83	0
5000	526006	5624	HEATING FUEL	5,400	7,122.38	767.74	-2,490	-2,490
5000	527006	5626	GASOLINE - TRANSPORTATION	85,000	55,617.29	0.00	29,383	29,383
5000	512906	5641	TEXTBOOKS - PRE - K	750	0.00	0.00	750	250
5000	521136	5641	TEXTBOOKS - SOCIAL WORKER	150	0.00	0.00	150	150

Supervision District 2019-2020 Budget Projection

6-1-2020 R

5000	521406	5641	TEXTBOOKS - TESTING SUPPLIES	400	0.00	0.00	400	400	400
5000	521506	5641	TEXTBOOKS - SPEECH & HEARING	450	0.00	0.00	450	450	450
5000	523216	5642	PROFESSIONAL BOOKS -SUPT OFF	1,000	0.00	0.00	1,000	1,000	1,000
			600 Total Materials & Supplies	112,422	75,886.64	3,495.35	33,040	29,955	
5000	522228	5810	DUES - LIBRARY	448	346.50	0.00	102	102	102
5000	523218	5810	DUES - SUPT OFFICE	7,576	5,901.00	0.00	1,675	250	250
5000	525108	5810	DUES - FISCAL SERV	900	1,015.00	0.00	-115	-115	-115
			800 Total Dues & Fees	8,924	7,262.50	0.00	1,662	237	
			Grand Total Supervision	7,729,400	6,667,993	798,231	263,175	199,993	
			Expense Total	7,729,400	6,667,993.29	798,231.34	263,175		
			Grand Total	7,729,400	6,667,993.29	798,231.34	263,175		

REGIONAL SCHOOL DISTRICT NO. 4
CHESTER • DEEP RIVER • ESSEX

Brian J. White
Superintendent of Schools
bwhite@reg4.k12.ct.us

Sarah Smalley
Director of Pupil Services
ssmalley@reg4.k12.ct.us



Kristina Martineau, Ed.D.
Assistant Superintendent of Schools
kmartineau@reg4.k12.ct.us

Richard A. Huot
Interim Business Manager
rhuot@reg4.k12.ct.us

June 12, 2020

To: Brian J. White, Superintendent
From: Richard Huot, Interim Business Manager
Re: Supervision District Budget Transfers

Attached are the budget transfers to balance the Supervision District Employee Benefits. These negative balance in MERF reflect the transfer of salaries of the Technology staff to the Supervision District, but the benefits were not moved.

The second transfer is needed to balance Purchased Professional Services as legal fees exceeded the budget this year.

SUPERVISION DISTRICT

Transfer Request

16-Jun-20

FROM

Account #	Object	Description	Amount	Account #	Object	Description	Amount
511011	5113	Art Teacher's Salary	\$ 26,000	A	525101	Municipal Employees Retire	\$26,000
511091	5113	Music Teacher's Salary	\$ 10,000	B	523103	Purcxh. Professional Serv.	\$10,000
		Total	\$ 36,000			Total	\$36,000

A. To balance Employee Benefits

B. To balance Purchased Professional Services



**Regional School District #4
Chester – Deep River – Essex – Region 4**

Page 1 of 3

**AGREEMENT CONCERNING THE ESTABLISHMENT AND OPERATION OF AN
INTERIM COLLABORATIVE PRESCHOOL PROGRAM**

THIS COLLABORATIVE PRESCHOOL PROGRAM AGREEMENT, (“Agreement”) is entered into on Feb. 13, 2008 by and among the undersigned boards of education of Chester, Deep River, Essex (collectively, the “Boards”), and the Regional Supervision District Committee.

WHEREAS, this Agreement is entered into pursuant to the authority granted by Connecticut General Statute Section 10-158a, which allows two or more boards of education to agree in writing to establish cooperative arrangements to provide special services, programs or activities to enable such boards to carry out the duties specified in the general statutes.

WHEREAS, the said Boards are desirous of establishing a cooperative arrangement regarding the operation of a collaborative preschool program (the “Program”) to provide educational services to identified resident special education children ages three through five as required by State and Federal law.

NOW, THEREFORE, the Boards, intending to be legally bound, hereby agree as follows:

1. Each of the individual undersigned boards of education remains responsible for meeting the requirements of State and Federal law to the identified resident special education children of their respective Towns.
2. The Regional Supervision District Committee established by the Interdistrict Agreement entered into on September 28, 2000 by the Chester, Deep River, Essex, and Regional School District No. 4 Boards of Education, shall be responsible for the oversight and management of the Program.
3. This Agreement incorporates by reference the terms of the Interdistrict Agreement, including, but not limited to the authority and general powers of the Regional Supervision District Committee.
4. The teachers and staff dedicated to the Program shall be employees of the Regional Supervision District Committee. The Director of Pupil Services shall be responsible for oversight, staff supervision, evaluations, and general management of the Program. The school-based administrator for the school in which the program is housed shall be responsible for daily operations of the Program.
5. Each of the individual undersigned Boards shall be responsible for providing transportation through the Supervision District Committee for identified special education students participating in the Program consistent with the Interdistrict Agreement entered into on September 28, 2000.

6. Notwithstanding the provision of this Agreement to the contrary, the costs associated with housing and improvements associated with the Program should renovations and/or alternative space construction be necessary shall be based on the Average Daily Membership (ADM) among the participating Boards. *(For the purpose of determining shared costs for the subsequent school year, ADM = total number of students in each district K-6 or 7-12 based upon the October 1 census of the current year + PK special needs students (minus typical peers) assigned to the home district + students educated out of district assigned to the home district (special education, vocational agriculture) not including students attending Technical High Schools and Adult Education.)*
7. The Essex Board of Education has agreed to be the host district of the Program on an interim basis, providing two classroom spaces and an auxiliary space to the collaborative preschool program. Any addition to these space needs shall require a vote of the Essex Board of Education, which may decline to provide such additional space.
8. The Essex Board of Education shall not be obligated to accept more than 70 students in this Program including typical peers and in no case shall be obligated to provide more space than that which is provided in section 7 of this agreement.
9. The Essex Board of Education shall evaluate its participation as the host community each October while this agreement is in effect.
10. The undersigned Boards of Education recognize that the Essex Elementary School has limited space to host the program. Should The Essex Board of Education determine that elementary programs are negatively impacted by the space needs of the collaborative preschool program, the undersigned boards will discuss and act upon alternative space solutions.
11. The undersigned Boards of Education agree to promptly form a long-term plan for the collaborative pre-school program.
12. The Program is required by State and Federal law to provide the minimum of a one to one ratio of students with disabilities to students without disabilities otherwise known as "community children." This one to one ratio is accomplished through the participation of community children from the respective towns in the Program on a tuition* basis. The host district in which the Program is housed shall have the benefit of providing the Program to community children who reside in the host community tuition-free, and priority shall be given to such community children from the host district, who meet specific criteria and can provide the necessary benefit to the program to support the educational programs of our disabled students
13. In accordance with Connecticut General Statute Section 10-158a(b), any of the undersigned Boards of Education may withdraw from this Agreement provided it gives written notice of its intent to do so by October 31st to each of the other Boards. The withdrawal would be effective at the start of the next academic year.
14. The Boards of Education may amend this agreement.
15. This agreement shall expire on June 30, 2013. It may be renewed in one-year increments, with said renewal to be approved no later than June 30, 2012.

IN WITNESS WHEREOF, the parties hereto have authorized their designated representatives to set their hand this 13th day of February, 2008.

Chester Board of Education

Pamela M. Christman
Chairperson Pamela Christman

Deep River Board of Education

Lori Lenz
Chairperson Lori Lenz

Essex Board of Education

Lon Seidman
Chairperson Lon Seidman

Regional Supervision District Committee

Terry Stewart
Chairperson Terry Stewart