



**Regional School District #4
Chester – Deep River – Essex – Region 4**

REGIONAL SUPERVISION DISTRICT COMMITTEE

AGENDA

To: Members of the Regional Supervision District Committee
Subject: **Committee meeting Thursday June 02, 2022**
Time: Committee meeting will begin at **6:00 p.m**
Place: **Via Google Meet – To listen remotely please dial (US) +1 (617) 675-4444 PIN: 791 191 210 0508#**
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing ***6** will unmute your phone when it's time to speak)
**Effective July 01, 2021, per Public Act No. 21-2, upon written request sent to jbryan@reg4.k12.ct.us and received not less than 24 hours prior to the meeting, any member of the public will be provided with a physical location and the electronic equipment necessary to participate in the meeting in real-time.*

Please contact Jennifer Bryan at Central Office- email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order** – *M. Morrissey - Supv. Dist. Chair (yearly rotation at December mtg. – goes to Deep River until Dec. 2022)*
2. **Verbal Roll Call for Committee Members**
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 3.1 Minutes from Regular Meeting of April 27, 2022 (*encl #1*)
 - 3.2 Accounts Payable report (*encl #2*)
4. **Public comment.** (*In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply:* **PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press *6 if you would like to unmute your phone. When you are done speaking, please remember to press *6 (or your phone's mute button) again to reduce background noise.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

5. Reports and Other Items.

- 5.1. Superintendent's Report (*B. White*)
 - a. District Update (HOLD for Joint BOE mtg.)
 - b. Information and Communication
- 5.2. Assistant Superintendent's Report – *S. Brzozowy*
 - a. General update as needed (HOLD for Joint BOE mtg.)

Via Google Meet
Dial +1 (617) 675-4444
PIN: 791 191 210 0508#
Thur., June 02, 2022
@ 6:00 p.m.
PLEASE NOTE: Earlier Start Time of 6:00 p.m.

5.3. Finance Office Report – B. Grissom

- a. Financial Status Updates
 - o Current Year Financial Status Update (*encl #3*)

5.4. Other Items (as needed)

- a. Discussion and Possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008 Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The original contract expires on June 30, 2012 and per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30, 2022 (*encl #4*)
- b. Discussion and Possible VOTE, if needed, on recommendations regarding bus traffic security cameras as presented – R. Grissom, B. White

5.6. Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)

- a. Joint PK-12 Committees – (*Comm. Chairs*) Policy – L. Seidman; Curriculum – N. Johnston; Finance – R. Daniels

Finance	Policy	Curriculum
Jan. 20 th @ 2 p.m. cancelled due to snow day	Jan. 20 th @ Noon cancelled due to snow day	Jan. 19 th @ Noon
Mar. 11 th @ Noon	Mar. 10 th @ Noon	Mar. 09 th @ Noon
Apr. 08 th @ Noon cancelled	Apr. 07 th @ Noon	Apr. 06 th @ Noon
May 06 th @ Noon	May 05 th @ Noon cancelled	May 04 th @ Noon

6. Public comment.

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

7. Executive Session – Personnel – Superintendent’s Contract Negotiations

8. Future agenda Items August 04, 2022 @ 5:00 p.m. (only if needed)

9. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2021-22 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee	R4(Sandmann/Clymas) CH(Taigen/Scherber) DR(Maikowski/Scholfield) ES (Seidman/TBD)		
*Joint PK-12 Curriculum Sub-Comm.	R4(Cavanaugh/Silva) CH(Fearon/Bernardoni) DR(Grunko/TBD) ES (Johnston/Pillion)		
*Joint PK-12 Finance Sub-Committee	R4 (Daniels/Fearon/Clark) CH (Rice/Johnson) DR (Hallden/Lewis) ES (Seidman/Watson)		
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Sandmann 23 / Cavanaugh 23 / Stack 23) CH (Fitzgibbons 23 /Fearon 23 /Bernardoni 23) DR (Morrissey 23 / Ferretti 23 / Maikowski 23) ES (Seidman 23 /Pillion 23 / Johnston 23)		
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Clymas/Sandmann) CH (Taigen) DR (Morrissey) ES (Watson)	Expires 7/2025	6/2024
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2023	9/2022
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2021	3/2021
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians)	R4 (Daniels/Clymas/Sandmann) CH (Fitzgibbons) DR (Maikowski) ES (Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2022	4/2022
Technology	R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)		
School Calendar	R4(Sandmann/Daniels), CH (TBD), ES (TBD), DR (Morrissey)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)		
School Safety Committee	R4(Cavanaugh), CH(Greenberg-Ellis), DR(TBD), ES(TBD)		
Tuition Committee	R4(Cavanaugh/Sandmann/Daniels), CH (TBD), DR (Morrissey), ES (Seidman Alt.)		
RFP Review Committee	R4(Cavanaugh/Clymas/Daniels), CH (Scherber), DR (Morrissey), ES (Seidman/Johnston)		
Joint BOE Insurance Committee	R4(Clymas), CH (Bernardoni), DR (Lewis), ES (Seidman)		
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	TBD		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	TBD / TBD		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Seidman		
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Clymas/Daniels/Sandmann	Expires 7/2022	4/2022
▪ R4 Custodians	Clymas/Daniels/Sandmann	Expires 7/2024	3/2024
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Sandmann/TBD/TBD		
JWMS Security Project Building Committee	Daniels/Stack/Cavanaugh/Sandmann		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark/Daniels/Sandmann (only 1 rep needed)		
R4 Long Range Athletic Facilities Planning Task Force	Clymas/Daniels/Cavanaugh		
R4 Safety	Cavanaugh		
R4 Advisory Council (PTO)	TBD		
R4 Facilities Study Committee	TBD		

REGIONAL SUPERVISION DISTRICT COMMITTEE

Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.

WHO WE ARE:

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

David Fitzgibbons	(CH)	2023	Pat Maikowski	(DR)	2023	Lon Seidman Vice-Chair	(ES)	2023
Dale Bernardoni	(CH)	2023	Miriam Morrissey, Chair	(DR)	2023	Justin Pillion	(ES)	2023
Charlene Fearon	(CH)	2023	Bob Ferretti	(DR)	2023	Nancy Johnston	(ES)	2023
John Stack, Trsr/Sec	(R4)	2023	Jane Cavanaugh	(R4)	2023	Kate Sandmann	(R4)	2023

Our contact information is listed on the District web site: www.reg4.k12.ct.us Our annual goals are also listed.

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools
Sarah Brzozowy, Ed.D., Assistant Superintendent of Schools
Sarah Smalley, Director of Pupil Services
Bob Grissom, Finance Director

Our committee clerk is **Jennifer Bryan**.

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.

F.O.I. Compliance – *Subject to approval at a future Committee meeting*

REGIONAL SUPERVISION DISTRICT COMMITTEE

Date: April 27, 2022

Regular Meeting – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

CHESTER BOARD OF EDUCATION: David Fitzgibbons, Charlene Fearon, Dale Bernardoni

DEEP RIVER BOARD OF EDUCATION: Miriam Morrissey, Bob Ferretti (joined at 6:04 p.m.) Pat Maikowski (joined at 6:04 p.m.)

ESSEX BOARD OF EDUCATION: Lon Seidman, Nancy Johnston, Justin Pillion

REGION 4 BOARD OF EDUCATION: Kate Sandmann, Jane Cavanaugh

Also in attendance: Brian J. White, Superintendent; Sarah Brzozowy, Assistant Superintendent; and Robert Grissom, Finance Director

CALL TO ORDER and Verbal Roll Call

Committee Chair Miriam Morrissey called the meeting to order at 6:02 p.m. and took a verbal roll call.

CONSENT AGENDA

On motion duly made and seconded the Committee unanimously (all members present at 6:03 p.m.) VOTED to approve the consent agenda consisting of the Minutes from the regular meeting of February 24, 2022 and the Accounts Payable Report.

PUBLIC COMMENT – No comments were made.

REPORTS AND OTHER ITEMS

Superintendent’s Report

Superintendent White will hold his district update until the Joint BOE meeting immediately following this meeting.

Superintendent White discussed the offered donation, from a private citizen, of three used musical instruments to be used within our music programs as needed. He shared that his office had reached out to our schools and there was interest from two of our elementary schools who said their music programs would be happy to put the instruments to use.

On motion duly made and seconded, the Committee unanimously (all members present as of 6:04 p.m.) VOTED to accept a donation of three used musical instruments; a saxophone, trombone, and flute from local resident Mike Jordan, to be used at the discretion of administration.

Assistant Superintendent’s Report

Dr. Brzozowy will also hold her district update until the Joint BOE meeting immediately following this meeting.

Finance Office Report

Finance Director Bob Grissom reviewed the Finance Office enclosure for the Supervision District Year-to-Date Financial Report.

Mr. Grissom presented two transfer requests for the Committee’s consideration this evening.

On motion duly made and seconded, the Committee unanimously VOTED to approve both transfer requests as presented (see attached).

Superintendent White reminded the Committee, as previously reported, that Administration had reached out to First Student to ask that they explore the potential cost of adding outside cameras to the buses. This information request was made based on some recent reports by bus drivers that other vehicles are not complying with the requirement to stop when a school bus stop sign arm is extended, which is causing a safety concern. As a result of this request, representatives from First Student, Ann Grunbeck and Benjamin Henry are here this evening to share a presentation. (see attached)

The Committee directed Administration to look into the financial feasibility within the current budget, determine their recommendation based on all factors, and then come back to the Committee at a future, possibly special, meeting with a formal recommendation and motion for vote to approve the purchase of the equipment once a determination has been made.

Individual BOE reports:

Chair Fitzgibbons shared that at their last meeting, the Chester Board appointed Faith Sprigg to fill the last remaining vacancy on the Chester BOE.

Chair Morrissey shared that the Deep River BOE will be meeting soon to appoint a new BOE member to fill their vacancy. The budget has been moved to the Town for the rest of the budget approval process; and DRES is starting the search for a new Principal.

Chair Seidman shared a general update regarding EES and the progression of the budget process.

Chair Sandmann shared a general update for both JWMS and VRHS including that the Region 4 Budget Referendum is set for May 3rd from Noon – 8:00 at town polling locations; The Little Mermaid, the combined JWMS and VRHS musical, was presented recently and other events at JWMS and VRHS, such as the 8th-9th grade transition .

Committee Reports:

No Committee Updates were shared

PUBLIC COMMENT – No comments were made

On motion duly made and seconded, the Committee unanimously VOTED to move into Executive Session at 6:45 p.m. for a Personnel matter regarding the Superintendent's contract negotiations.

The Committee returned from Executive Session at 7:01 p.m.

FUTURE AGENDA ITEMS

- Next regular Supervision District Committee meeting – June 02, 2022 @ 6:30 p.m.

ADJOURNMENT:

The meeting adjourned at 7:01 p.m.

Respectfully Submitted,

Jennifer Bryan, Clerk

04/29/2022 13:37
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 5000			1040	SUPERVISION CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT		NET	
INVOICE DTL DESC											
14563	04/29/2022	PRTD	2836 SYNCB/AMAZON	118006	457483897783	04/01/2022	22500065	SD072722		114.99	
Invoice: 457483897783						MICROWAVE					
				118010	475379797544	03/08/2022	22500031	SD072722		5.95	
Invoice: 475379797544						OFFICE SUPPLIES					
				118012	664667349455	03/18/2022	22500063	SD072722		152.99	
Invoice: 664667349455						KLEIN TOOLS VDV5001-852 CABLE					
							CHECK	14563 TOTAL:		273.93	
14564	04/29/2022	PRTD	2419 FRONTIER COMMUNICATI	118025	APRIL 2022	04/19/2022	22500014	SD072722		53.23	
Invoice: APRIL 2022						ACCT 860-526-2940-123179-5					
							CHECK	14564 TOTAL:		53.23	
14565	04/29/2022	PRTD	6999 CT COMPUTER SERVICES	118013	INV000177670/MAY	04/20/2022	22500006	SD072722		2,125.00	
Invoice: INV000177670/MAY						MONTHLY BILL FOR BACKUP, OFFSI					
							CHECK	14565 TOTAL:		2,125.00	
14566	04/29/2022	PRTD	6171 WINDSTREAM	118070	74711883/APRIL	04/08/2022	22500032	SD072722		1,380.69	
Invoice: 74711883/APRIL						MONTHLY PHONE BILL FOR WHOLE D					
							CHECK	14566 TOTAL:		1,380.69	
14567	04/29/2022	PRTD	3764 ESSEX PARK AND RECRE	118015	4/26/2022	04/26/2022		SD072722		4,050.00	
Invoice: 4/26/2022						ESY-ESSEX PARK&REC PROGRAM					
							CHECK	14567 TOTAL:		4,050.00	
14568	04/29/2022	PRTD	2323 ESSEX PRINTING	118018	30193	04/17/2022	22500031	SD072722		588.78	
Invoice: 30193						APPLICATION FOE LEAVE FORM					
							CHECK	14568 TOTAL:		588.78	
14569	04/29/2022	PRTD	6719 EVERSOURCE	118021	51017903063/APR2022	04/14/2022	22500011	SD072722		886.40	
Invoice: 51017903063/APR2022						ACCT 51017903063					
							CHECK	14569 TOTAL:		886.40	
14570	04/29/2022	PRTD	8092 QUENCH USA INC	118028	INV03943566	04/27/2022	22500020	SD072722		47.30	
Invoice: INV03943566						MONTHLY WATER PIRIFICATION UNI					

*** GRAND TOTAL *** 16,620.08

04/29/2022 13:37
 9781dpea

REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

P 3
 apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL								
SRC ACCOUNT									
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
2022 10 344									
APP 5000-2000					SUPERVISION ACCOUNTS PAYABLE		16,620.08		
04/29/2022	SD072722 DP				AP CASH DISBURSEMENTS JOURNAL				
APP 5000-1040					SUPERVISION CASH			16,620.08	
04/29/2022	SD072722 DP				AP CASH DISBURSEMENTS JOURNAL				
					JOURNAL 2022/10/344 TOTAL		16,620.08	16,620.08	

04/29/2022 13:37
 9781dpea

REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

P 4
 apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT 5000-1040 5000-2000	2022 10	344	04/29/2022	SUPERVISION CASH SUPERVISION ACCOUNTS PAYABLE	16,620.08	16,620.08
FUND TOTAL					16,620.08	16,620.08

** END OF REPORT - Generated by Dawn Pearson **

05/13/2022 10:35
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 5000		1040	SUPERVISION CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
14575	05/13/2022	PRTD	2625 APPLE COMPUTER INC.	118306	AH40823139	04/25/2022	22500047	SD050922	1,538.00
	Invoice: AH40823139					13 INCH MACBOOK PRO: APPLE M1			
						CHECK	14575	TOTAL:	1,538.00
14576	05/13/2022	PRTD	6892 APPLE INC	118305	AH38115802	04/12/2022		SD050922	497.95
	Invoice: AH38115802					REPAIR TO COMPUTER - EXPIRED WARRANTY			
						CHECK	14576	TOTAL:	497.95
14577	05/13/2022	PRTD	2116 CAPSS	118309	04292022	04/29/2022		SD050922	100.00
	Invoice: 04292022					AWARD CERTIFICATES			
						CHECK	14577	TOTAL:	100.00
14578	05/13/2022	PRTD	5835 CITIZENS BANK - HEA	118314	MAY2022	07/01/2021	22500007	SD050922	101,470.42
	Invoice: MAY2022					MAY 2022 MONTHLY PAYMENT			
						CHECK	14578	TOTAL:	101,470.42
14579	05/13/2022	PRTD	8513 DRUMMEY ROSANE ANDER	118317	0000001SD	07/01/2021	22500062	SD050922	1,037.50
	Invoice: 0000001SD					BUILDING STUDY COST - 2021-202			
						CHECK	14579	TOTAL:	1,037.50
14580	05/13/2022	PRTD	2332 FIRST STUDENTS INC	118319	11778403	02/02/2022	22500013	SD050922	74,483.24
	Invoice: 11778403					CUST 94420 - JAN BUSES - REG			
	Invoice: 11778409			118320	11778409	02/02/2022	22500013	SD050922	1,044.89
	Invoice: 11778414			118321	11778414	02/02/2022	22500013	SD050922	14,443.06
	Invoice: 11778422			118322	11778422	02/02/2022	22500013	SD050922	6,994.54
	Invoice: 11797663			118323	11797663	05/03/2022	22500013	SD050922	66,348.36
	Invoice: 11797677			118324	11797677	05/03/2022	22500013	SD050922	12,011.22
	Invoice: 11778425			118325	11778425	02/02/2022	22500051	SD050922	477.80
						BUS DISINFECTING COST - JAN 2022			
				118326	11796696	04/28/2022	22500038	SD050922	1,225.61

05/13/2022 10:35
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

CASH ACCOUNT: 5000		1040	SUPERVISION CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT		NET	
						INVOICE DTL	DESC				
Invoice: 11796696						REGULAR GAS USAGE - MARCH 2022					
						CHECK	14580	TOTAL:		177,028.72	
14581	05/13/2022	PRTD	5450 JOHN WINTHROP CAFETE	118328	CO042722	04/27/2022		SD050922		41.36	
Invoice: CO042722						TEACHER NEGOTIATIONS	11/16,11/30,12/8/2021				
						118338	CO120921	04/27/2022	22500024	SD050922	63.20
Invoice: CO120921						DLT - 12/9/2021					
						CHECK	14581	TOTAL:		104.56	
14582	05/13/2022	PRTD	4538 OLD SAYBROOK STUDENT	118330	04192022	04/19/2022		SD050922		398.19	
Invoice: 04192022						SHARE OF LUNCHEON FOR 2021-22					
						CHECK	14582	TOTAL:		398.19	
14583	05/13/2022	PRTD	2944 PLAN ADMINISTRATION,	118331	MAY2022	05/01/2022		SD050922		231.06	
Invoice: MAY2022						VOLUNTARY LIFE PAL0868					
						118332	MAY 2022	05/01/2022	SD050922	2,840.02	
Invoice: MAY 2022						PAL0768,0769,0770,0744,0771					
						CHECK	14583	TOTAL:		3,071.08	
14584	05/13/2022	PRTD	5372 PMT ASSOCIATES, INC	118333	60882	05/03/2022		SD050922		145.00	
Invoice: 60882						TRAINING - M HOTKOWSKI					
						CHECK	14584	TOTAL:		145.00	
14585	05/13/2022	PRTD	3042 SMALLEY, SARAH	118335	JUL-MAY 2022	05/03/2022	22500067	SD050922		946.89	
Invoice: JUL-MAY 2022						MILEAGE REIMBURSEMENT					
						CHECK	14585	TOTAL:		946.89	
14586	05/13/2022	PRTD	2432 STAPLES ADVANTAGE	118336	3505896134	04/23/2022	22500026	SD050922		97.28	
Invoice: 3505896134						CUST BOS1824234					
						CHECK	14586	TOTAL:		97.28	

05/13/2022 10:35
 9781dpea

REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

P 3
 apcshdsb

NUMBER OF CHECKS 12 *** CASH ACCOUNT TOTAL *** 286,435.59

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL PRINTED CHECKS	12	286,435.59

*** GRAND TOTAL *** 286,435.59

05/13/2022 10:35
 9781dpea

REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

P 4
 apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL								
SRC ACCOUNT									
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
2022 11 189									
APP 5000-2000					SUPERVISION ACCOUNTS PAYABLE		286,435.59		
05/13/2022	SD050922 DP				AP CASH DISBURSEMENTS JOURNAL				
APP 5000-1040					SUPERVISION CASH			286,435.59	
05/13/2022	SD050922 DP				AP CASH DISBURSEMENTS JOURNAL				
					JOURNAL 2022/11/189 TOTAL		286,435.59	286,435.59	

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REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT 5000-1040 5000-2000	2022 11	189	05/13/2022	SUPERVISION CASH SUPERVISION ACCOUNTS PAYABLE	286,435.59	286,435.59
				FUND TOTAL	286,435.59	286,435.59

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 5000		1040	SUPERVISION CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
14587	05/20/2022	PRTD	2836 SYNCB/AMAZON	118550	753788333974	05/03/2022	22500031	SD051922	177.10
Invoice: 753788333974						OFFICE SUPPLIES			
						CHECK	14587	TOTAL:	177.10
14588	05/20/2022	PRTD	3635 JENNIFER BRYAN	118551	5/13/2022	05/13/2022		SD051922	60.00
Invoice: 5/13/2022						REIMBURSEMENT - NOTARY PUBLIC APPT			
						118552	5/16/2022	SD051922	48.95
Invoice: 5/16/2022						RIMBURSEMENT - NOTARY PUBLIC STAMP			
						CHECK	14588	TOTAL:	108.95
14589	05/20/2022	PRTD	7556 DIME OIL, LLC	118554	101759	05/05/2022	22500010	SD051922	4,863.19
Invoice: 101759						ACCT REG4D			
						CHECK	14589	TOTAL:	4,863.19
14590	05/20/2022	PRTD	6171 WINDSTREAM	118560	74786514/MAY 2022	05/08/2022	22500032	SD051922	1,380.69
Invoice: 74786514/MAY 2022						MONTHLY PHONE BILL FOR WHOLE D			
						CHECK	14590	TOTAL:	1,380.69
14591	05/20/2022	PRTD	3886 EDUCATE-ME-NET	118555	523872	05/05/2022		SD051922	995.00
Invoice: 523872						AVAST CLOUDCARE ANTIVIRUS			
						CHECK	14591	TOTAL:	995.00
14592	05/20/2022	PRTD	2436 TREASURER REGIONAL S	118556	SD611523	04/27/2022	22500025	SD051922	1,054.68
Invoice: SD611523						LEGAL FEES - JULY 1, 2021 - JU			
						CHECK	14592	TOTAL:	1,054.68
14593	05/20/2022	PRTD	5105 WB MASON	118557	229558423	05/04/2022	22500031	SD051922	278.51
Invoice: 229558423						OFFICE SUPPLIES			
Invoice: 229726636						118558	229726636	SD051922	67.19
						OFFICE SUPPLIES			
Invoice: 229721573						118559	229721573	SD051922	11.83
						OFFICE SUPPLIES			
						CHECK	14593	TOTAL:	357.53

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REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

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NUMBER OF CHECKS 7 *** CASH ACCOUNT TOTAL *** 8,937.14

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL PRINTED CHECKS	7	8,937.14

*** GRAND TOTAL *** 8,937.14

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REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL								
SRC ACCOUNT									
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
2022 11 284									
APP 5000-2000					SUPERVISION ACCOUNTS PAYABLE		8,937.14		
05/20/2022	SD051922 DP				AP CASH DISBURSEMENTS JOURNAL				
APP 5000-1040					SUPERVISION CASH			8,937.14	
05/20/2022	SD051922 DP				AP CASH DISBURSEMENTS JOURNAL				
					JOURNAL 2022/11/284 TOTAL		8,937.14	8,937.14	

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REGIONAL SCHOOL DIST # 4
 A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT 5000-1040 5000-2000	2022 11	284	05/20/2022	SUPERVISION CASH SUPERVISION ACCOUNTS PAYABLE	8,937.14	8,937.14
FUND TOTAL					8,937.14	8,937.14

** END OF REPORT - Generated by Dawn Pearson **

Supervision District
FY 2021-2022 Year-to-Date Report as of 5/27/2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
<u>OBJECT 100 - SALARIES:</u>								
TOTAL SALARIES			5,056,182	-	5,056,182	3,970,545	873,014	212,623
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>								
TOTAL EMPLOYEE BENEFITS			1,673,863	-	1,673,863	1,515,644	102,470	55,749
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>								
TOTAL PURCHASED & TECHNICAL SERVICES			291,177	(9,000)	282,177	239,624	19,652	22,902
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>								
TOTAL PURCHASED PROPERTY SERVICES			32,300	9,675	41,975	35,712	2,645	3,618
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>								
TOTAL OTHER PURCHASED SERVICES			1,036,514	-	1,036,514	839,964	190,444	6,107
<u>OBJECT 600 - SUPPLIES:</u>								
TOTAL SUPPLIES			115,150	-	115,150	61,569	47,980	5,600
<u>OBJECT 700 - PROPERTY:</u>								
TOTAL PROPERTY			-	-	-	-	-	-
<u>OBJECT 800 - OTHER OBJECTS:</u>								
TOTAL OTHER OBJECTS			9,300	1,000	10,300	10,138	-	162
SUBTOTAL			8,214,486	1,675	8,216,161	6,673,195	1,236,205	306,761

Supervision District
FY 2021-2022 Year-to-Date Report as of 5/27/2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
<u>OBJECT 100 - SALARIES:</u>								
5111		Administration	955,891	-	955,891	866,476	72,474	16,941
5113		Teachers	3,124,797	-	3,124,797	2,282,281	710,057	132,459
5114		Bookkeepers/Secretaries	525,656	-	525,656	471,969	56,790	(3,103)
5116		Nurse Coordinator Stipend	3,000	-	3,000	1,500	-	1,500
5120		Management System Admin. & Net Tech	281,338	-	281,338	202,472	20,585	58,281
5123		Substitute Teachers	30,000	-	30,000	32,439	-	(2,439)
5124		Substitute Secretary	500	-	500	-	-	500
5133		Other Salary - ESY	133,000	-	133,000	109,868	13,108	10,024
5134		Secretary OT	2,000	-	2,000	3,540	-	(1,540)
TOTAL SALARIES			5,056,182	-	5,056,182	3,970,545	873,014	212,623
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>								
5210		Health Insurance	1,258,026	-	1,258,026	1,156,556	101,470	-
5214		Life Insurance	7,248	-	7,248	6,891	-	357
5222		MERF	164,620	-	164,620	145,928	-	18,692
5223		FICA/Medicare	157,842	-	157,842	123,104	-	34,738
5250		Unemployment Compensation	5,000	-	5,000	-	1,000	4,000
5260		Worker's Compensation	39,127	-	39,127	29,082	-	10,045
5291		Annuities	42,000	-	42,000	54,083	-	(12,083)
TOTAL EMPLOYEE BENEFITS			1,673,863	-	1,673,863	1,515,644	102,470	55,749

Supervision District
FY 2021-2022 Year-to-Date Report as of 5/27/2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:								
5322		<u>Instructonal Program Improvem</u>						
	1190	Professional Development Programs	30,000	-	30,000	10,872	12,962	6,166
	2213	Curriculum Writing	20,000	-	20,000	2,597	-	17,403
	2310	Teacher Course Reimbursment	38,504	(9,000)	29,504	13,964	-	15,540
		TOTAL INSTR. PROGRAM IMPROVEMENTS	88,504	(9,000)	79,504	27,433	12,962	39,109
5330		<u>Other Professional Services</u>						
	1116	Summer School	-	-	-	14,296	-	(14,296)
	1207	Management Information Systems/Internet	152,673	-	152,673	151,233	2,125	(685)
	1215	Other Professional Services - Sp Ed	-	-	-	-	-	-
	2310	Other Professional Services - BOE/Legal/Audit	50,000	-	50,000	45,624	1,452	2,924
	2321	Other Professional Services - Building Study	-	-	-	1,038	3,113	(4,150)
		TOTAL OTHER PROF SERVICES	202,673	-	202,673	212,191	6,690	(16,207)
TOTAL PURCHASED & TECHNICAL SERVICES			291,177	(9,000)	282,177	239,624	19,652	22,902
OBJECT 400 - PURCHASED PROPERTY SERVICES:								
5412		Electricity	7,800	-	7,800	6,032	1,768	-
5430		<u>Repairs & Maintenance</u>						
	1207	General Tech Repairs	3,500	-	3,500	671	-	2,829
	2150	Instructional Repairs	500	-	500	-	-	500
	2321	Central Office Repairs	10,000	9,675	19,675	19,384	-	291
	2510	Non-Instructional Repairs	-	-	-	-	-	-
		TOTAL REPAIRS & MAINTENANCE	14,000	9,675	23,675	20,055	-	3,620
5440		<u>Leases</u>						
	1207	Technology Lease	3,500	-	3,500	1,579	-	1,921
	2321	Central Office Rentals	7,000	-	7,000	8,046	877	(1,923)
		TOTAL LEASES	10,500	-	10,500	9,625	877	(2)
TOTAL PURCHASED PROPERTY SERVICES			32,300	9,675	41,975	35,712	2,645	3,618

Supervision District
FY 2021-2022 Year-to-Date Report as of 5/27/2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5510		Daily Transportation	806,031	-	806,031	635,497	170,534	-
5513		Sp Ed. In-District Transportation	131,794	-	131,794	118,833	12,961	-
5515		Sp Ed. Extended School Year	28,606	-	28,606	33,569	-	(4,963)
5520		Comprehensive Insurance	5,245	-	5,245	5,046	-	199
5530		Communications	30,000	-	30,000	21,911	4,305	3,784
5540		Advertising	3,000	-	3,000	652	-	2,348
5580		Travel & Conference						
		Professional Development - Certified Staff	1,500	-	1,500	2,090	-	(590)
	2321	Central Office Travel & Conference	19,500	-	19,500	12,808	792	5,900
	2600	Courier Service	10,838	-	10,838	9,558	1,851	(571)
		TOTAL TRAVEL & CONFERENCES	31,838	-	31,838	24,456	2,643	4,739
TOTAL OTHER PURCHASED SERVICES			1,036,514	-	1,036,514	839,964	190,444	6,107
OBJECT 600 - SUPPLIES:								
5610		General Supplies						
	2310	Printing & Administrative Supplies	500	-	500	637	-	(137)
	2321	General Office Supplies	12,500	-	12,500	8,231	4,636	(367)
	2510	Fiscal Services Supplies	1,000	-	1,000	838	-	162
		TOTAL GENERAL SUPPLIES	14,000	-	14,000	9,706	4,636	(342)
5611		Instructional Supplies						
	1215	Occupational Therapy Supplies	600	-	600	-	-	600
	1290	Preschool Special Education Supplies	5,100	-	5,100	707	-	4,393
	2113	Social Work Services Supplies	250	-	250	-	-	250
	2150	Speech & Language Supplies	400	-	400	-	-	400
		TOTAL INSTRUCTIONAL SUPPLIES	6,350	-	6,350	707	-	5,643
5613		Maintenance Supplies	1,000	-	1,000	-	-	1,000
5624		Heating Fuel	5,400	-	5,400	3,383	2,017	-
5626		Diesel Fuel	87,000	-	87,000	47,405	39,595	-

Supervision District
FY 2021-2022 Year-to-Date Report as of 5/27/2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
5641		Textbooks & Workbooks						
	1290	Preschool Special Education	500	-	500	-	-	500
	2140	Psychologist Testing	400	-	400	369	1,732	(1,701)
		TOTAL TEXTBOOK & WORKBOOKS	900	-	900	369	1,732	(1,201)
5642		Professional Books	500	-	500	-	-	500
TOTAL SUPPLIES			115,150	-	115,150	61,569	47,980	5,600
OBJECT 700 - PROPERTY:								
5730		Equipment	-	-	-	-	-	-
TOTAL PROPERTY			-	-	-	-	-	-
OBJECT 800 - OTHER OBJECTS:								
5810		Dues & Fees						
	2222	Library Dues & Fees	200	-	200	325	-	(125)
	2321	Superintendent's Office Dues & Fees	8,000	1,000	9,000	8,913	-	87
	2510	Fiscal Services Dues & Fees	1,100	-	1,100	900	-	200
		TOTAL DUES & FEES	9,300	1,000	10,300	10,138	-	162
TOTAL OTHER OBJECTS			9,300	1,000	10,300	10,138	-	162
SUBTOTAL			<u>8,214,486</u>	<u>1,675</u>	<u>8,216,161</u>	<u>6,673,195</u>	<u>1,236,205</u>	<u>306,761</u>



**Regional School District #4
Chester – Deep River – Essex – Region 4**

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**AGREEMENT CONCERNING THE ESTABLISHMENT AND OPERATION OF AN
INTERIM COLLABORATIVE PRESCHOOL PROGRAM**

THIS COLLABORATIVE PRESCHOOL PROGRAM AGREEMENT, (“Agreement”) is entered into on Feb. 13, 2008 by and among the undersigned boards of education of Chester, Deep River, Essex (collectively, the “Boards”), and the Regional Supervision District Committee.

WHEREAS, this Agreement is entered into pursuant to the authority granted by Connecticut General Statute Section 10-158a, which allows two or more boards of education to agree in writing to establish cooperative arrangements to provide special services, programs or activities to enable such boards to carry out the duties specified in the general statutes.

WHEREAS, the said Boards are desirous of establishing a cooperative arrangement regarding the operation of a collaborative preschool program (the “Program”) to provide educational services to identified resident special education children ages three through five as required by State and Federal law.

NOW, THEREFORE, the Boards, intending to be legally bound, hereby agree as follows:

1. Each of the individual undersigned boards of education remains responsible for meeting the requirements of State and Federal law to the identified resident special education children of their respective Towns.
2. The Regional Supervision District Committee established by the Interdistrict Agreement entered into on September 28, 2000 by the Chester, Deep River, Essex, and Regional School District No. 4 Boards of Education, shall be responsible for the oversight and management of the Program.
3. This Agreement incorporates by reference the terms of the Interdistrict Agreement, including, but not limited to the authority and general powers of the Regional Supervision District Committee.
4. The teachers and staff dedicated to the Program shall be employees of the Regional Supervision District Committee. The Director of Pupil Services shall be responsible for oversight, staff supervision, evaluations, and general management of the Program. The school-based administrator for the school in which the program is housed shall be responsible for daily operations of the Program.
5. Each of the individual undersigned Boards shall be responsible for providing transportation through the Supervision District Committee for identified special education students participating in the Program consistent with the Interdistrict Agreement entered into on September 28, 2000.

6. Notwithstanding the provision of this Agreement to the contrary, the costs associated with housing and improvements associated with the Program should renovations and/or alternative space construction be necessary shall be based on the Average Daily Membership (ADM) among the participating Boards. *(For the purpose of determining shared costs for the subsequent school year, ADM = total number of students in each district K-6 or 7-12 based upon the October 1 census of the current year + PK special needs students (minus typical peers) assigned to the home district + students educated out of district assigned to the home district (special education, vocational agriculture) not including students attending Technical High Schools and Adult Education.)*
7. The Essex Board of Education has agreed to be the host district of the Program on an interim basis, providing two classroom spaces and an auxiliary space to the collaborative preschool program. Any addition to these space needs shall require a vote of the Essex Board of Education, which may decline to provide such additional space.
8. The Essex Board of Education shall not be obligated to accept more than 70 students in this Program including typical peers and in no case shall be obligated to provide more space than that which is provided in section 7 of this agreement.
9. The Essex Board of Education shall evaluate its participation as the host community each October while this agreement is in effect.
10. The undersigned Boards of Education recognize that the Essex Elementary School has limited space to host the program. Should The Essex Board of Education determine that elementary programs are negatively impacted by the space needs of the collaborative preschool program, the undersigned boards will discuss and act upon alternative space solutions.
11. The undersigned Boards of Education agree to promptly form a long-term plan for the collaborative pre-school program.
12. The Program is required by State and Federal law to provide the minimum of a one to one ratio of students with disabilities to students without disabilities otherwise known as "community children." This one to one ratio is accomplished through the participation of community children from the respective towns in the Program on a tuition* basis. The host district in which the Program is housed shall have the benefit of providing the Program to community children who reside in the host community tuition-free, and priority shall be given to such community children from the host district, who meet specific criteria and can provide the necessary benefit to the program to support the educational programs of our disabled students
13. In accordance with Connecticut General Statute Section 10-158a(b), any of the undersigned Boards of Education may withdraw from this Agreement provided it gives written notice of its intent to do so by October 31st to each of the other Boards. The withdrawal would be effective at the start of the next academic year.
14. The Boards of Education may amend this agreement.
15. This agreement shall expire on June 30, 2013. It may be renewed in one-year increments, with said renewal to be approved no later than June 30, 2012.

IN WITNESS WHEREOF, the parties hereto have authorized their designated representatives to set their hand this 13th day of February, 2008.

Chester Board of Education

Pamela M. Christman
Chairperson Pamela Christman

Deep River Board of Education

Lori Lenz
Chairperson Lori Lenz

Essex Board of Education

Lon Seidman
Chairperson Lon Seidman

Regional Supervision District Committee

Terry Stewart
Chairperson Terry Stewart