



Regional School District #4
Chester – Deep River – Essex – Region 4

REGIONAL SUPERVISION DISTRICT COMMITTEE

AGENDA

To: Members of the Regional Supervision District Committee
Subject: **Committee meeting Thursday February 22, 2024**
Time: **6:00 p.m**
Place: **Valley Regional High School Media Center** or Dial (443) 607-2613 PIN: 610 010 727#

(We kindly ask that if participating remotely, you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing ***6** will unmute your phone when it's time to speak)

Public – please note:

We anticipate being able to provide a hybrid option for this meeting.

If desired, please use dial-in information to join the anticipated hybrid meeting.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order. 6:00 p.m.** – Region 4 BOE Chair, Kate Sandmann = *Supv. Dist. Chair (yearly rotation at December mtg. – goes to Region 4 until Dec. 2024)*
2. **Verbal Roll Call for Committee Members**
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 3.1 Minutes from Regular Meeting of December 07, 2023 (*encl #1*)
 - 3.2 Minutes from Supervision District Budget Workshop I, December 14, 2023 (*encl #2*)
 - 3.3 Minutes from Supervision District Budget Workshop II, January 10, 2024 (*encl #3*)
 - 3.4 Minutes from Supervision District Budget Workshop III, February 05, 2025 (*encl #4*)
 - 3.5 Minutes from Supervision District Budget Workshop IV, February 12, 2024 (*encl #5*)
 - 3.6 Minutes from the Supervision District Public Budget Meeting February 12, 2024 (*encl #6*)
 - 3.7 Accounts Payable report (*encl #7*)
4. **Public comment.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters
5. **Reports and Other Items.**
 - 5.1. Superintendent's Report (*B. White*)
 - a. District Update (HOLD until Joint BOE mtg.)
 - b. Information and Communication
 - 5.2. Assistant Superintendent's Report – *S. Brzozowy*
 - a. General update as needed (HOLD until Joint BOE mtg.)

5.3. Finance Office Report – B. Grissom

- a. Financial Status Updates
 - o Current Year Financial Status Update (*encl #8*)

5.4. Other Items

- a. Discussion and Possible VOTE to approve a revision to the 2024-25 Academic Calendar as recommended by the Joint BOE Calendar Committee, to align spring recess with the 2024-25 LEARN regional calendar (*as presented*)
- b. Discussion and Possible VOTE to approve the 2025-26 Academic Calendar as recommended by the Joint BOE Calendar Committee and to authorize administration to revise the date of spring recess for April 2026 to align with the LEARN regional calendar, if needed, once LEARN makes an approved regional calendar available (*as presented*)
- c. Discussion and Possible VOTE to move the proposed 2024-25 Supervision District Budget, as presented, to the Joint BOE for vote

5.5. Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)

- a. Joint PK-12 Committees – (*Comm. Chairs*) Policy – L. Seidman; Curriculum – N. Johnston; Finance – R. Daniels

Curriculum	Finance	Policy
Oct. 18 th , 2023 @ Noon	Oct. 18 th , 2023 @ Noon	Oct. 19 th , 2023 @ Noon
Dec. 13 th , 2023 @ Noon	Dec. 13 th , 2023 @ Noon	Dec. 14 th , 2023 @ Noon
Feb. 14 th , 2024 @ Noon	Feb. 14 th , 2024 @ Noon	Feb. 15 th , 2024 @ Noon
Apr. 17 th , 2024 @ Noon	Apr. 17 th , 2024 @ Noon	Apr. 18 th , 2024 @ Noon

6. Public comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

7. Executive Session – Negotiations

- Review and discuss RFP bids for Transportation Services

8. Action Items

- a. Discussion and Possible **VOTE** to award the Student Transportation Contract to the bidder as recommended by Joint BOE RFP Transportation Bid Review Committee and to authorize outside counsel to begin negotiating a contract with the recommended bidder on behalf of the Supervision District Committee.

9. Future agenda Items

- 9.1 Supervision District Committee Regular Meeting – April 04, 2024 @ 6:00 p.m. @ VRHS Media Center

10. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2023-24 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee		R4(Clark/Strauss) CH(Taigen/Scherber) DR(Maikowski/Grunko) ES (Seidman/TBD)	
*Joint PK-12 Curriculum Sub-Comm.		R4(Cavanaugh/Silva) CH(Bernardoni/Johnson) DR(McIntyre/Whelan) ES (Johnston/Russell)	
*Joint PK-12 Finance Sub-Committee		R4 (Clark/Daniels/Fearon) CH (Rice/Connelly) DR (Rioux/TBD) ES (Seidman/Watson)	
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)		R4 (Sandmann 25 / Cavanaugh 25 / Stack 25) CH (Fitzgibbons 25 / Bernardoni 25 / Greenberg-Ellis 25) DR (Maikowski 25 / Ferretti 25 / Whelan 25) ES (Seidman 25 /Russell 25 / Johnston 25)	
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Sandmann/Strauss) CH (Taigen) DR (TBD) ES (Watson)	Expires 7/2025	6/2024
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2026	9/2025
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Techs et al.	Expires 7/2026	3/2026
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians)	R4 (Daniels/Sandmann/Strauss) CH (Fitzgibbons) DR (Maikowski/Ferretti) ES (Watson)	Expires 7/2026	3/2026
- Cafeteria (all schools)		Expires 7/2025	4/2025
Technology	R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)		
School Calendar	R4(Sandmann/Daniels), CH (TBD), ES (TBD), DR (TBD)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)		
School Safety Committee	R4(Cavanaugh, Daniels), CH(Greenberg-Ellis), DR(TBD), ES(TBD)		
Tuition Committee	R4(Cavanaugh/Sandmann/Daniels), CH (Johnson), DR (TBD), ES (Seidman Alt.)		
RFP Review	R4(Cavanaugh/Daniels), CH (Scherber), DR (TBD), ES (Seidman/Johnston)		
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
CATV Advisory Council (Cable TV)		For Discussion	
<u>Deep River BOE</u>			
Facilities		Ferretti	
CATV Advisory Council (Cable TV)		TBD	
<u>Essex BOE</u>			
Building		Seidman	
Essex Foundation		TBD	
CATV Advisory Council (Cable TV)		TBD	
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses		Daniels/Sandmann/Strauss Expires 7/2025	4/2025
▪ R4 Custodians		Daniels/Sandmann/Strauss Expires 7/2024	3/2024
R4 Grounds and Buildings Maintenance & Oversight Committee		Stack/Seidman (alt. Sandmann)	
JWMS Security Project Building Committee		Daniels/ Cavanaugh/ Sandmann / Stack	
R4 Educational Foundation		TBD	
Region 4 Extra compensation points committee		Clark/Daniels/Sandmann (only 1 rep needed)	
R4 Fields Renovation Advisory Committee		Strauss / Fearon / Stack / Sandmann	

REGIONAL SUPERVISION DISTRICT COMMITTEE

Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.

WHO WE ARE:

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

David Fitzgibbons , Vice-Chair	(CH)	2025	Pat Maikowski	(DR)	2025	Lon Seidman	(ES)	2025
Dale Bernardoni	(CH)	2025	Alyson Whelan	(DR)	2025	Marjorie Russell	(ES)	2025
Rebecca Greenberg-Ellis	(CH)	2025	Bob Ferretti	(DR)	2025	Nancy Johnston	(ES)	2025
John Stack , Trsr/Sec	(R4)	2025	Jane Cavanaugh	(R4)	2025	Kate Sandmann , Chair	(R4)	2025

Our contact information is listed on the District web site: www.reg4.k12.ct.us Our annual goals are also listed.

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools
Sarah Brzozowy, Ed.D., Assistant Superintendent of Schools
Sarah Smalley, Director of Pupil Services
Bob Grissom, Finance Director

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.

F.O.I. Compliance – *Subject to approval at a future Committee meeting*

REGIONAL SUPERVISION DISTRICT COMMITTEE

Date: December 7, 2023

Regular Meeting – VRHS Media Center

CHESTER BOARD OF EDUCATION:	David Fitzgibbons, Dale Bernardoni
DEEP RIVER BOARD OF EDUCATION:	Bob Ferretti
ESSEX BOARD OF EDUCATION:	Lon Seidman, Nancy Johnston, Marjorie Russell
REGION 4 BOARD OF EDUCATION:	John Stack, Kate Sandmann, Jane Cavanaugh

Also in attendance: Brian White, Superintendent, Robert Grissom, Finance Director, Sarah Brzozowy, Assistant Superintendent and Kelley Frazier, Clerk

CALL TO ORDER and Verbal Roll Call

Committee Chair Sandmann called the meeting to order at 6:30p.m.

ELECTION AND/OR ROTATION OF OFFICERS – VICE CHAIR AND COMBINED OFFICE OF TREASURER/SECRETARY

Upon a motion made by Lon Seidman and seconded by Jennifer Clark the Regional Supervision Committee unanimously **VOTED** to appoint John Stack as the Secretary/Treasurer for the board.

CONSENT AGENDA

On motion duly made and seconded the Supervision District Committee unanimously **VOTED** to accept the minutes from the Regular Meeting and the Accounts Payable report as written.

PUBLIC COMMENT

No comments.

REPORTS AND OTHER ITEMS

Superintendent's Report

Report held until the Joint Board of Education Meeting.

Assistant Superintendent's Report

Report held until the Joint Board of Education meeting.

Financial Update

Current Year Financial Status Update

The expended budget is 97.4%. This reporting is through November 2023. All financial obligations are expected to be meet.

Other Items

Presentation of the 2022-23 Audit Report for Supervision District

Mahoney-Sabot representatives were present to discuss the audit results.

Action Item - Discussion and Possible **VOTE** to approve the Superintendent's recommendation regarding surplus Supervision District funds from FY 2022-23

Upon a motion duly made and seconded the Regional Supervision Committee unanimously **VOTED** to approve the Superintendent's recommendation regarding the surplus of Supervision District Funds from FY2022-23. (see attached)

Individual BOE reports:

Deep River: There are two new members on the Board.

Chester: Mr. Fitzgibbons discussed the appointment two incumbents to the BOE.

Essex: Discussion on the Board election.

Region 4: Working on the JW mold problem.

Committee Reports:

There were no new Committee Updates to be shared.

PUBLIC COMMENT

No Comments made.

FUTURE AGENDA ITEMS

Supervision District Committee Regular Meeting – February 22, 2024 @ 6:00 p.m. @ VRHS Media Center

8.2 Supervision District Budget Workshops Dec. 14, 2023; Jan. 10, Jan. 17, 2024 (as needed) @ 6:00 p.m. @ VRHS Media Center

ADJOURNMENT:

The meeting adjourned at 6:54p.m.

Respectfully Submitted,

Kelley Frazier, Clerk

Allocation of School Year 2022-2023 Supervision District Surplus
Surplus Distribution Presented to Supervision District Committee for Approval at December 7, 2023 Meeting
Allocation Determined in Accordance with Policy 3160

The District shall record any audited, unexpended funds ("surplus"), less any amount appropriated by the Region 4 Board of Education to their Reserve Fund for Capital and Nonrecurring Expenditures per Policy 3171.1 in accordance with Conn. Gen. Statute 10-51(d)(2), as an anticipated revenue line in the proposed budget document for the year following confirmation by audit to reduce the net expenses of the district for the following fiscal year (defined as "the year following confirmation by audit"), as required by Conn. Gen. Statute 10-51 subsection (c). The anticipated revenue line shall indicate a reduction in the net expenses on the basis of ADM allocation from the year in which the surplus was incurred. The District must maintain expenses within limits of the approved budget. However, it is possible that the district may operate in a deficit in a given year due to unforeseen circumstances.

2022-2023 Surplus per Final Audit:

157,660

	(A)	(B)	(A) + (B)		
	Supervision District 2022-2023 Budget Allocation - Member Towns (As Adopted Feb 24, 2022)	Adjustments as Necessary	Net Supervision District 2022-2023 Budget Allocation - Member Towns (Calculated)	Net Allocation % - Member Towns (Calculated)	Allocation (Calculated)
Chester	1,791,964	-	1,791,964	20.71%	32,653
Deep River	2,046,656	-	2,046,656	23.65%	37,294
Essex	2,383,815	-	2,383,815	27.55%	43,437
Region 4	2,429,851	-	2,429,851	28.08%	44,276
Total	8,652,286	-	8,652,286	100.00%	157,660

F.O.I. Compliance – Subject to Committee approval

SUPERVISION DISTRICT COMMITTEE

December 14, 2023

Budget Workshop I held in the VRHS Media Center

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>	<u>Administration:</u>	<u>Other</u>
(√ = attended)	Kate Sandmann	√ Brian White	√
	Jane Cavanaugh	√ Sarah Brzozowy	√
	John Stack	√ Bob Grissom	√
	David Fitzgibbons	√	
	Rebecca Greenberg-Ellis		
	Dale Bernardoni	√	
	Pat Maikowski	√	
	Bob Ferretti	√	
	Alyson Whelan		
	Lon Seidman	√	
	Nancy Johnston	√	
	Marjorie Russell	√	

Call To Order: approx. 6:00 p.m.

Items / Discussion

Superintendent White and Finance Director Bob Grissom provided an overview presentation of the proposed Supervision District budget request for 2024-25, and walked through the line items of the draft budget request (see attached).

The Committee reviewed the information and shared recommendations regarding the proposed 2024-2025 Supervision District Budget.

Richard Strauss, Chester, shared input during public comment.

The next workshop is scheduled for January 10th.

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 8:21 p.m.

F.O.I. Compliance – Subject to Committee approval

SUPERVISION DISTRICT COMMITTEE

January 10, 2024

Budget Workshop II held in the VRHS Media Center

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>	<u>Administration:</u>	<u>Other</u>
(√ = attended)	Kate Sandmann	√ Brian White	√
	Jane Cavanaugh	√ Sarah Brzozowy	√
	John Stack	√ Bob Grissom	√
	David Fitzgibbons	√	
	Rebecca Greenberg-Ellis	√	
	Dale Bernardoni	√	
	Pat Maikowski	√	
	Bob Ferretti	√	
	Alyson Whelan		
	Lon Seidman		
	Nancy Johnston	√	
	Marjorie Russell	√	

Call To Order: approx. 6:00 p.m.

Items / Discussion

Superintendent White and Finance Director Bob Grissom presented revisions to the proposed Supervision District budget request for 2024-25 that have been made since the first budget workshop in December, based on new information. They also reviewed the rationale detail behind new initiatives, including those that were first proposed during last year’s budget development, but that had been removed prior to budget, as well as other proposed initiatives newly presented for the first time this year. Additionally, they provided members with updates on informational requests made at the first budget workshop (see attached).

The Committee discussed the proposed 2024-2025 Supervision District Budget in depth.

The next workshop is currently scheduled for January 17th. There was some discussion regarding pushing the next Supervision District workshop and potentially the public meeting on the budget, to later date(s).

Update since workshop: the January 17th Supervision District Workshop III has been re-set to a new date of February 5th, and the Public Meeting has been rescheduled for February 12th.

Public Comment:

Doug Whittaker, Deep River – shared his opinion that the proposed budget is too high and should be reduced.

Richard Strauss, Chester – asked for more information regarding what pushback might be encountered as to placing the Facilities Director position into Supervision District vs. just Region 4, so that any misinformation

can be addressed. He noted that if placed in Supervision District, the proposed Facilities Director position would benefit 5 buildings (and 4 BOEs) as opposed to just 2 buildings (and 1 BOE) if it were to be placed in Region 4. Additionally, the actual cost difference to each town is negligible between placing it in Supervision District vs. Region 4, but the difference in support and services that would be provided is notable between placing it in Supervision District vs. Region 4.

Carol Jones, First Selectperson Deep River – said that although the new initiatives sound like they really make sense, she thinks the overall budget is too high and should be reduced.

John Stack, said that he thinks it is incredibly short sighted to think that somehow we are saving money if we don't put in the Facilities Director position. It's absolutely an educational need, for the kids, to provide and maintain a good space for education.

David Fitzgibbons shared some words regarding priorities for school boards and that the education of children needs to lead the discussion for the BOEs and that town governance boards need to partner with the school boards. They are all a team working to accomplish this requirement in a responsible manner, shouldn't be working against each other. He encouraged BOE members to think about doing their job, which is advocating for the educational needs of children, and to do it responsibly, but not to be driven as if sitting on a board of finance.

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 8:28 p.m.

F.O.I. Compliance – Subject to Committee approval

SUPERVISION DISTRICT COMMITTEE

February 05, 2024

Budget Workshop III held in the VRHS Media Center

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>		<u>Administration:</u>		<u>Other</u>
(√ = attended)	Kate Sandmann	√	Brian White	√	
	Jane Cavanaugh	√	Sarah Brzozowy	√	
	John Stack	√	Bob Grissom	√	
	David Fitzgibbons	√			
	Rebecca Greenberg-Ellis				
	Dale Bernardoni	√			
	Pat Maikowski	√			
	Bob Ferretti	√			
	Alyson Whelan (joined approx. 6:20 p.m.)	√			
	Lon Seidman	√			
	Nancy Johnston	√			
	Marjorie Russell				

Call To Order: approx. 6:00 p.m.

Items / Discussion

The Committee discussed the proposed 2024-2025 Supervision District Budget in depth and suggested some revisions be made.

The Committee requested holding a fourth workshop at 6:00 p.m. on Monday, February 12th, just prior to the 7:00 p.m. Public Meeting on the Supervision District budget that same evening.

Public Comment:

Bonnie Bennett, of Chester stated that 40 years ago she was a Chester Board of Education and Supervision District Committee member. She stated that the current BOE structure and budget process is overly complicated and the current system is no longer viable. She would recommend regionalizing PK-12. She said it would benefit the educational needs of our children, and would save considerable time and money spent trying to manage our current system.

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 8:15 p.m.

F.O.I. Compliance – Subject to Committee approval

SUPERVISION DISTRICT COMMITTEE

February 12, 2024

Budget Workshop IV held in the VRHS Media Center

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>		<u>Administration:</u>		<u>Other</u>
(√ = attended)	Kate Sandmann	√	Brian White	√	
	Jane Cavanaugh	√	Sarah Brzozowy	√	
	John Stack	√	Bob Grissom	√	
	David Fitzgibbons	√			
	Rebecca Greenberg-Ellis				
	Dale Bernardoni	√			
	Pat Maikowski	√			
	Bob Ferretti	√			
	Alyson Whelan (arrived at 6:55 p.m.)	√			
	Lon Seidman	√			
	Nancy Johnston	√			
	Marjorie Russell				

Call To Order: approx. 6:00 p.m.

Items / Discussion

Administration reviewed revisions to the proposed 2024-25 Supervision District budget which included a reduction of \$97,000 made at the Committee’s request at the last workshop. (see attached).

In response to a question from a Committee member, Superintendent White stated that administration vets these budgets very heavily before proposing them and everything asked for in the original proposal was for a legitimate need or something that the Boards have prioritized. He said that administration also understands some of the fiscal realities that we have to work within. But, to be clear, there is an impact associated with all of the proposed reductions. However, we will be able to meet our obligations as a school system, to our students. It won’t be optimal, but we will make due and administration will work hard to administer the system with what the towns are able to afford.

There was Committee consensus that the proposed Pre-K expansion should be supported, and that there should also be an increase in tuition for the typical non-identified peer students, to try to help offset some of the expense. The Committee also acknowledged that it still wouldn’t guarantee an actual increase in revenue, and a programmatic cost offset, unless typical peer families are found to be willing and able to pay the determined tuition rate.

There was Committee consensus that the budget, as presented this evening, should be presented at the Public Budget Meeting immediately following this workshop.

Public Comment: -

Mike Joy, Deep River – asked for clarification regarding the driver of the percentage increase.

Lon Seidman, Essex, speaking as a member of the public, confirmed that some of the increase is due to staffing, but some of that staffing is also mandated.

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 7:10 p.m.

F.O.I. Compliance – Subject to Committee approval

SUPERVISION DISTRICT COMMITTEE

February 12, 2024

**Supervision District Committee Public Budget Meeting on Proposed 2024-2025 Budget
Held in the VRHS Media Center**

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Supervision District Comm.</u>		<u>Administration:</u>	<u>Other</u>
(√ = attended)	Kate Sandmann	√	Brian White	√
	Jane Cavanaugh	√	Bob Grissom	√
	John Stack	√	Sarah Brzozowy	√
	David Fitzgibbons	√		
	Rebecca Greenberg-Ellis			
	Dale Bernardoni	√		
	Pat Maikowski	√		
	Robert Ferretti	√		
	Alyson Whelan	√		
	Lon Seidman	√		
	Nancy Johnston	√		
	Marjorie Russell			

Call To Order: approx. 7:11 p.m.

Superintendent White reviewed the proposed Supervision District 2024-2025 Budget (see attached). This budget is the result of 4 Supervision District Committee budget workshops and consideration of at least 4 individual BOE budget workshops resulting in this reduced proposal.

Public Hearing:

Mike Joy, Deep River asked questions about some of the budgetary proposals including Pre-K expansion, the position of a Facilities Director, and Facilities Master Planning. He also asked questions regarding adding more grades to the region.

There was consensus by the Committee to move the presented budget forward for vote at the regularly scheduled February 22, 2024 meetings of the Supervision District Committee and the Joint Board of Education.

ADJOURNMENT: On motion duly made and seconded, the Committee VOTED to adjourn at approx. 7:45 p.m.

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 5000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
15145	11/30/2023	PRINTED	008698 AMAZON CAPITAL SERVICES		140.57		12/31/2023
15146	11/30/2023	PRINTED	002419 FRONTIER COMMUNICATIONS		173.77		12/31/2023
15147	11/30/2023	PRINTED	002419 FRONTIER COMMUNICATIONS		73.17		12/31/2023
15148	11/30/2023	PRINTED	005835 CITIZENS BANK - HEALTH B		110,658.92		12/31/2023
15149	11/30/2023	PRINTED	006999 CT COMPUTER SERVICES, INC		2,022.05		12/31/2023
15150	11/30/2023	PRINTED	007556 DIME OIL, LLC		7,849.44		12/31/2023
15151	11/30/2023	PRINTED	006719 EVERSOURCE		510.42		12/31/2023
15152	11/30/2023	PRINTED	008035 JEFFREY L GOODSSELL		4,925.00		12/31/2023
15153	11/30/2023	PRINTED	007295 GREAT MINDS PBC		3,900.00		12/31/2023
15154	11/30/2023	PRINTED	008996 J&J RIVERIA SUPPLY CO		1,800.00		12/31/2023
15155	11/30/2023	PRINTED	003889 KIM JOHNS		56.45		01/31/2024
15156	11/30/2023	PRINTED	002944 PLAN ADMINISTRATION, LTD		3,161.49		12/31/2023
15157	11/30/2023	PRINTED	008984 ROBERT SALERNO		40.94		12/31/2023
15158	11/30/2023	PRINTED	002432 STAPLES ADVANTAGE		80.16		12/31/2023
15159	11/30/2023	PRINTED	008420 TRAFERA		16,750.00		12/31/2023
15160	11/30/2023	PRINTED	006391 TYLER BUSINESS FORMS		890.43		12/31/2023
15161	11/30/2023	PRINTED	005105 WB MASON		66.74		12/31/2023
15162	12/08/2023	PRINTED	006432 UBEO LLC		927.35		12/31/2023
15163	12/08/2023	PRINTED	008698 AMAZON CAPITAL SERVICES		38.02		12/31/2023
15164	12/08/2023	PRINTED	002419 FRONTIER COMMUNICATIONS		173.77		12/31/2023
15165	12/08/2023	PRINTED	002408 CABA		25.00		12/31/2023
15166	12/08/2023	PRINTED	002764 CONNECTICUT LIBRARY CONSO		322.52		12/31/2023
15167	12/08/2023	PRINTED	002332 FIRST STUDENT INC		30,703.26		12/31/2023
15168	12/08/2023	PRINTED	002332 FIRST STUDENT INC		528.38		12/31/2023
15169	12/08/2023	PRINTED	008581 IP GENIE		2,789.55		12/31/2023
15170	12/08/2023	PRINTED	008818 LANGUAGE LINE SERVICES		19.84		12/31/2023
15171	12/08/2023	PRINTED	009002 CHRISTEN PAPALLO		5,256.39		12/31/2023
15172	12/08/2023	PRINTED	002411 PITNEY BOWES INC		151.44		12/31/2023
15173	12/08/2023	PRINTED	002944 PLAN ADMINISTRATION, LTD		3,127.49		12/31/2023
15174	12/08/2023	PRINTED	008092 QUENCH USA INC		47.00		12/31/2023
15175	12/08/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL		585.09		12/31/2023
15176	12/08/2023	PRINTED	002381 TYLER TECHNOLOGIES INC		14,820.84		12/31/2023
15177	12/08/2023	PRINTED	006082 VERIZON WIRELESS		1,502.81		12/31/2023
15178	12/22/2023	PRINTED	008698 AMAZON CAPITAL SERVICES		104.95		01/31/2024
15179	12/22/2023	PRINTED	008698 AMAZON CAPITAL SERVICES		57.42		01/31/2024
15180	12/22/2023	PRINTED	007556 DIME OIL, LLC		5,396.50		12/31/2023
15181	12/22/2023	PRINTED	002447 EPCO-NBF GROUP		275.96		01/31/2024
15182	12/22/2023	PRINTED	005374 METEOROLOGIST JOHN J BAGI		1,000.00		12/31/2023
15183	12/22/2023	PRINTED	003889 KIM JOHNS	118.22			
15184	12/22/2023	PRINTED	009002 CHRISTEN PAPALLO		54.23		12/31/2023
15185	12/22/2023	PRINTED	004980 QUALITY PROPANE, INC		1,086.09		12/31/2023
15186	12/22/2023	PRINTED	008967 ALEXANDER ROSE		101.26		01/31/2024
15187	01/11/2024	PRINTED	002419 FRONTIER COMMUNICATIONS		173.77		01/31/2024
15188	01/11/2024	PRINTED	002419 FRONTIER COMMUNICATIONS		73.17		01/31/2024
15189	01/11/2024	PRINTED	005835 CITIZENS BANK - HEALTH B		110,658.92		01/31/2024
15190	01/11/2024	PRINTED	009021 LINDSAY E DAY		1,134.00		01/31/2024
15191	01/11/2024	PRINTED	006719 EVERSOURCE		585.81		01/31/2024
15192	01/11/2024	PRINTED	002332 FIRST STUDENT INC		215,990.92		01/31/2024
15193	01/11/2024	PRINTED	005134 HEARST CONNECTICUT MEDIA		151.36		01/31/2024
15194	01/11/2024	PRINTED	008581 IP GENIE		2,789.55		01/31/2024
15195	01/11/2024	PRINTED	006353 MAHONEY SABOL & COMPANY,		5,900.00		01/31/2024
15196	01/11/2024	PRINTED	008253 MARCIA BRENNER ASSOCIATES		2,700.00		01/31/2024

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 5000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
15197	01/11/2024	PRINTED	009025 ISABELLA NUCCI		91.00		01/31/2024
15198	01/11/2024	PRINTED	002944 PLAN ADMINISTRATION, LTD		3,041.69		01/31/2024
15199	01/11/2024	PRINTED	008092 QUENCH USA INC		47.00		01/31/2024
15200	01/11/2024	PRINTED	005407 REGION 4 CAFETERIA		25.00		01/31/2024
15201	01/11/2024	PRINTED	004366 SHORE PUBLISHING, LLC		45.00		01/31/2024
15202	01/11/2024	PRINTED	002436 TREASURER REGIONAL SCHOOL		1,366.40		01/31/2024
15203	01/11/2024	PRINTED	006082 VERIZON WIRELESS		3,413.85		01/31/2024
15204	01/25/2024	PRINTED	007556 DIME OIL, LLC		9,009.08		01/31/2024
15205	01/25/2024	PRINTED	002332 FIRST STUDENT INC	83,105.09			
15206	01/25/2024	PRINTED	003925 LEXIA LEARNING SYSTEMS		4,620.00		01/31/2024
15207	02/06/2024	PRINTED	008698 AMAZON CAPITAL SERVICES	36.13			
15208	02/06/2024	PRINTED	002419 FRONTIER COMMUNICATIONS	73.19			
15209	02/06/2024	PRINTED	005835 CITIZENS BANK - HEALTH B	110,658.92			
15210	02/06/2024	PRINTED	006999 CT COMPUTER SERVICES, INC	2,022.05			
15211	02/06/2024	PRINTED	009021 LINDSAY E DAY	8,001.00			
15212	02/06/2024	PRINTED	006719 EVERSOURCE	707.49			
15213	02/06/2024	PRINTED	002332 FIRST STUDENT INC	118,701.24			
15214	02/06/2024	PRINTED	002154 HARTFORD COURANT	82.97			
15215	02/06/2024	PRINTED	008581 IP GENIE	2,789.55			
15216	02/06/2024	PRINTED	009002 CHRISTEN PAPALLO	79.19			
15217	02/06/2024	PRINTED	002944 PLAN ADMINISTRATION, LTD	3,079.99			
15218	02/06/2024	PRINTED	008092 QUENCH USA INC	98.85			
15219	02/06/2024	PRINTED	002436 TREASURER REGIONAL SCHOOL	3,161.75			
15220	02/06/2024	PRINTED	006082 VERIZON WIRELESS	1,582.35			
15221	02/09/2024	PRINTED	008698 AMAZON CAPITAL SERVICES	43.92			
15222	02/09/2024	PRINTED	008698 AMAZON CAPITAL SERVICES	485.40			
15223	02/09/2024	PRINTED	008698 AMAZON CAPITAL SERVICES	40.95			
15224	02/09/2024	PRINTED	002419 FRONTIER COMMUNICATIONS	204.16			
15225	02/09/2024	PRINTED	002323 ESSEX PRINTING	98.50			
15226	02/09/2024	PRINTED	008025 ID WHOLESALER	359.10			
15227	02/09/2024	PRINTED	008818 LANGUAGE LINE SERVICES	7.68			
15228	02/09/2024	PRINTED	002432 STAPLES ADVANTAGE	115.49			
15229	02/09/2024	PRINTED	002436 TREASURER REGIONAL SCHOOL	410.00			
15230	02/09/2024	PRINTED	005105 WB MASON	657.47			
15231	02/09/2024	PRINTED	005105 WB MASON CO., INC	8.30			
87 CHECKS CASH ACCOUNT TOTAL				336,728.95	584,011.23		

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
87 CHECKS	FINAL TOTAL	336,728.95	584,011.23

** END OF REPORT - Generated by Robert Grissom **

Supervision District
FY 2023-2024 Year-to-Date Report as of 1/31/2024

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
<u>OBJECT 100 - SALARIES:</u>								
TOTAL SALARIES			5,469,316	-	5,469,316	2,840,854	2,626,307	2,155
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>								
TOTAL EMPLOYEE BENEFITS			1,834,221	-	1,834,221	917,936	847,961	68,324
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>								
TOTAL PURCHASED & TECHNICAL SERVICES			367,926	34,748	402,674	268,848	68,838	64,987
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>								
TOTAL PURCHASED PROPERTY SERVICES			29,200	-	29,200	12,183	4,838	12,179
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>								
TOTAL OTHER PURCHASED SERVICES			1,120,201	-	1,120,201	490,084	611,969	18,148
<u>OBJECT 600 - SUPPLIES:</u>								
TOTAL SUPPLIES			126,173	-	126,173	67,018	56,462	2,693
<u>OBJECT 700 - PROPERTY:</u>								
TOTAL PROPERTY			-	-	-	-	-	-
<u>OBJECT 800 - OTHER OBJECTS:</u>								
TOTAL OTHER OBJECTS			10,500	-	10,500	9,688	-	812
SUBTOTAL			8,957,537	34,748	8,992,285	4,606,611	4,216,375	169,298

Supervision District
FY 2023-2024 Year-to-Date Report as of 1/31/2024

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 100 - SALARIES:								
5111		Administration	1,018,574	-	1,018,574	586,586	476,182	(44,194)
5113		Teachers	3,350,995	-	3,350,995	1,619,636	1,660,068	71,291
5114		Bookkeepers/Secretaries	614,163	-	614,163	345,827	292,096	(23,760)
5116		Nurse Coordinator Stipend	3,000	-	3,000	2,150	-	850
5119		Special Education Para Educators	81,233	-	81,233	50,693	71,500	(40,960)
5120		Management System Admin. & Net Tech	283,416	-	283,416	152,293	126,463	4,661
5123		Substitute Teachers	2,000	-	2,000	9,082	-	(7,082)
5124		Substitute Secretary	500	-	500	2,365	-	(1,865)
5133		Other Salary - ESY	111,935	-	111,935	60,963	-	50,972
5134		Secretary OT	2,500	-	2,500	10,859	-	(8,359)
5135		Board Clerk	1,000	-	1,000	400	-	600
TOTAL SALARIES			5,469,316	-	5,469,316	2,840,854	2,626,307	2,155
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	1,327,907	-	1,327,907	663,954	663,954	(0)
5214		Life Insurance	8,437	-	8,437	7,205	-	1,232
5222		MERF	226,918	-	226,918	103,484	73,917	49,517
5223		FICA/Medicare	169,948	-	169,948	94,828	67,735	7,385
5250		Unemployment Compensation	5,000	-	5,000	(506)	1,000	4,506
5260		Worker's Compensation	41,511	-	41,511	-	41,355	156
5291		Annuities	54,500	-	54,500	48,972	-	5,528
TOTAL EMPLOYEE BENEFITS			1,834,221	-	1,834,221	917,936	847,961	68,324
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:								
5322		Instructonal Program Improvemnet						
	1190	Professional Development Programs	30,000	-	30,000	9,219	16,782	3,999
	2213	Curriculum Writing	20,000	-	20,000	8,189	-	11,811
	2310	Teacher Course Reimbursment	50,790	-	50,790	12,824	-	37,967
		TOTAL INSTR. PROGRAM IMPROVEMENTS	100,790	-	100,790	30,232	16,782	53,776
5330		Other Professional Services						
	1116	ESY Summer School	17,000	-	17,000	50,774	-	(33,774)
	1207	Management Information Systems/Internet	187,600	-	187,600	133,714	25,429	28,457
	1215	Other Professional Services - Sp Ed	-	850	850	-	-	850
	2310	Other Professional Services - BOE/Legal/Audit	50,150	-	50,150	33,949	11,992	4,210
	2321	Purchased Services	-	-	-	-	-	-
	2510	Other Professional Services - Consulting Services	12,386	33,898	46,284	20,180	14,635	11,469
		TOTAL OTHER PROF SERVICES	267,136	34,748	301,884	238,616	52,056	11,211
TOTAL PURCHASED & TECHNICAL SERVICES			367,926	34,748	402,674	268,848	68,838	64,987

Supervision District
FY 2023-2024 Year-to-Date Report as of 1/31/2024

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 400 - PURCHASED PROPERTY SERVICES:								
5412		Electricity	8,000	-	8,000	4,217	3,783	-
5430		<u>Repairs & Maintenance</u>						
	1207	General Tech Repairs	2,500	-	2,500	990	-	1,510
	2150	Instructional Repairs	500	-	500	-	-	500
	2321	Central Office Repairs	10,000	-	10,000	4,923	-	5,077
		TOTAL REPAIRS & MAINTENANCE	13,000	-	13,000	5,913	-	7,087
5440		<u>Leases</u>						
	1207	Technology Lease	301,186	-	301,186	276,090	-	25,096
	1207	Technology Lease Revenue	(296,986)	-	(296,986)	(276,090)	-	(20,896)
	2321	Central Office Rentals	4,000	-	4,000	2,053	1,055	892
		TOTAL LEASES	8,200	-	8,200	2,053	1,055	5,092
TOTAL PURCHASED PROPERTY SERVICES			29,200	-	29,200	12,183	4,838	12,179
OBJECT 500 - OTHER PURCHASED SERVICES:								
5510		Daily Transportation	853,686	-	853,686	332,436	501,112	20,138
5513		Sp Ed. In-District Transportation	152,464	-	152,464	79,706	72,758	-
5515		Sp Ed. Extended School Year	30,644	-	30,644	30,955	-	(311)
5520		Comprehensive Insurance	5,683	-	5,683	126	-	5,557
5530		Communications	44,167	-	44,167	25,160	23,268	(4,262)
5540		Advertising	3,000	-	3,000	864	83	2,053
5580		<u>Travel & Conference</u>						
	2213	Professional Development - Certified Staff	1,500	-	1,500	316	-	1,184
	2321	Central Office Travel & Conference	16,250	-	16,250	14,618	7,053	(5,422)
	2510	Fiscal Services Travel & Conference	750	-	750	-	-	750
	2600	Courier Service	12,057	-	12,057	5,902	7,694	(1,540)
		TOTAL TRAVEL & CONFERENCES	30,557	-	30,557	20,836	14,748	(5,027)
TOTAL OTHER PURCHASED SERVICES			1,120,201	-	1,120,201	490,084	611,969	18,148
OBJECT 600 - SUPPLIES:								
5610		<u>General Supplies</u>						
	2310	Printing & Administrative Supplies	515	-	515	411	-	104
	2321	General Office Supplies	13,150	-	13,150	5,570	8,171	(591)
	2510	Fiscal Services Supplies	2,000	-	2,000	1,179	-	821
		TOTAL GENERAL SUPPLIES	15,665	-	15,665	7,160	8,171	334

Supervision District
FY 2023-2024 Year-to-Date Report as of 1/31/2024

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
5611		<u>Instructional Supplies</u>						
	1215	Occupational Therapy Supplies	600	-	600	113	-	487
	1290	Preschool Special Education Supplies	5,100	-	5,100	4,983	37	80
	2113	Social Work Services Supplies	250	-	250	-	-	250
	2150	Speech & Language Supplies	400	-	400	-	-	400
	2310	ESY Summer School	2,000	-	2,000	818	-	1,182
		TOTAL INSTRUCTIONAL SUPPLIES	8,350	-	8,350	5,914	37	2,399
5613		Maintenance Supplies	1,000	-	1,000	105	-	895
5624		Heating Fuel	5,500	-	5,500	1,482	4,018	-
5626		Diesel Fuel	94,008	-	94,008	52,331	41,586	91
5641		<u>Textbooks & Workbooks</u>						
	1290	Preschool Special Education	500	-	500	-	-	500
	2113	Social Work Services	250	-	250	-	-	250
	2140	Psychologist Testing	400	-	400	-	2,650	(2,250)
		TOTAL TEXTBOOK & WORKBOOKS	1,150	-	1,150	-	2,650	(1,500)
5642		Professional Books	500	-	500	25	-	475
TOTAL SUPPLIES			126,173	-	126,173	67,018	56,462	2,693
OBJECT 700 - PROPERTY:								
5730		Equipment	-	-	-	-	-	-
TOTAL PROPERTY			-	-	-	-	-	-
OBJECT 800 - OTHER OBJECTS:								
5810		<u>Dues & Fees</u>						
	2222	Library Dues & Fees	350	-	350	323	-	27
	2321	Superintendent's Office Dues & Fees	9,050	-	9,050	9,366	-	(316)
	2510	Fiscal Services Dues & Fees	1,100	-	1,100	-	-	1,100
		TOTAL DUES & FEES	10,500	-	10,500	9,688	-	812
TOTAL OTHER OBJECTS			10,500	-	10,500	9,688	-	812
SUBTOTAL			<u>8,957,537</u>	<u>34,748</u>	<u>8,992,285</u>	<u>4,606,611</u>	<u>4,216,375</u>	<u>169,298</u>