



**Regional School District #4
Chester – Deep River – Essex – Region 4**

CHESTER BOARD OF EDUCATION

AGENDA

To: Members of the Chester Board of Education
Subject: **Board of Education meeting on MONDAY Nov 25, 2019**
Time: This Board meeting will begin promptly at **7:00 p.m**
Place: Library, Chester Elementary School

Please contact Jennifer Bryan at Central Office via email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4,
engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are
empowered to contribute in a globalized society.

1. **Call to order 7:00 p.m.** – Superintendent, Brian White
2. **Election of Officers** for 1 yr. terms – Supt. White shall open the floor for nominations for the office of chairman

The newly elected Chair shall open the floor for nominations for the following offices:
Vice-Chairman
Secretary
Committee Appointments (Any Standing / Any Ad Hoc Committees as needed)
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 3.1. Minutes from the regular meeting of September 26, 2019 (*encl #1*)
 - 3.2. Accounts Payable report (*encl #2*)
4. **Student report** – General update by CES students
5. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
6. **Reports and Other Items:**
 - 6.1. Superintendent's Report – *B. White*
 - a. District update
 - b. Information and communication
 - 6.2. Assistant Superintendent's Report – *K. Martineau*
 - a. Presentation of 2017-18 Performance Profile Report for CES (*encl#3*)
 - 6.3. Director of Pupil Services Report (as needed) – *S. Smalley*
 - 6.4. Financial Status Report –
 - a. Discussion and Possible Vote to approve current year transfer of funds
 - 6.5. Principal's Update – *T. Stoddard*

6.6. Report on Grants – *K. Martineau*

6.7. Student Achievement Assessment Data – *K. Martineau*

6.8 **Committee reports.** (Chair)

- a. Joint PK-12 Committees (*comm. chairs*) – Policy – *TBD*; Curriculum – *J. Stack*; Finance, *R. Daniels*

Finance	Policy	Curriculum
Wed., Jan. 27, 2020	Wed., Jan. 27, 2020	Jan.16, 2020
Mon., Mar. 16, 2020	Mon., Mar. 16, 2020	
Mon., May 18, 2020	Mon., May 18, 2020	
Mon., Sept. 21, 2020	Mon., Sept. 21, 2020	
Mon. Nov. 16, 2020	Mon. Nov. 16, 2020	

- b. Supervision District Committee Update – *C. Fearon, D. Fitzgibbons, TBD*

- c. LEARN Committee Update – *TBD*

- d. Other committee reports

- d.1 Ad Hoc School Security Committee Advisory Committee – *R. Greenberg-Ellis*

- d.2 Discussion regarding any Pending Policies – *standing item*

The First Reading of this policy were held at Oct. 3rd Joint BOE meetings – the Second Reading and possible Vote to approve will be at the December 3rd Joint BOE meeting:

Policy #5114 Suspension/Due Process (*encl #4*)

7. Public Comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

8. Future Agenda Items

- 8.1 Next Joint BOE meeting is December 05, 2019 @ 7:00 p.m.
- 8.2 New BOE Member orientation is Thurs., Dec. 19, 2019 @ 6:00 p.m. in Central Office
- 8.3 Next Chester BOE regular meeting is January 23, 2020
- 8.4 CES Budget Workshop I is Thur., Jan. 30, 2020 @ 6:00 p.m. in the CES Library
- 8.5 CES Budget Workshop II Tues., Feb. 11, 2020 @ 6:00 p.m. in the CES Library
- 8.6 CES Budget Workshop III Tues., Mar. 03, 2020 @ 6:00 p.m. in the CES Library
- 8.7 BOE Self-Evaluation (*TBD*)

9. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2019-20 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee		R4(Sandmann/Clymas) CH(TBD/Scherber) DR(Resnisky /Campbell) ES (Seidman/McCluskey)	
*Joint PK-12 Curriculum Sub-Comm.		R4(Cavanaugh/Stack) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES(Rotella/TBD)	
*Joint PK-12 Finance Sub-Committee		R4 (Clark/Daniels; Stack Alt.) CH (TBD/Englert) DR (TBD/TBD) ES (Fitton/Watson)	
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)		R4 (Sandmann 21 / Cavanaugh 21 / Stack 21) CH (Fearon 21 /Fitzgibbons 21 / TBD 21) DR (Weglarz 21 / Ferretti 21 / Morrissey 21) ES (Fitton 21 /McCluskey 21 / Seidman 21)	
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations		R4 (Daniels/Clymas/Fitton.) CH (TBD/Englert Alt.) DR (Morrissey/Weglarz Alt.) ES (Fitton/Watson)	Expires 7/2022 6/2021
- Joint BOE Administrator negotiations		Same as ABOVE for Teacher negotiations	Expires 7/2020 9/2019
- Joint BOE Paraeducator negotiations		Same as BELOW for Net Tech et al.	Expires 7/2020 3/2019
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)		R4 (Daniels/Clymas/Fitton) CH (Fitzgibbons, TBD) DR (Campbell/Ferretti Alt.) ES (Fitton/Watson)	Expires 7/2021 3/2021
- Cafeteria (all schools)		Expires 7/2020	3/2020
Public Relations & Community Outreach		R4(TBD/TBD), CH (Bibbiani), ES (Seidman), DR (Wegalarz/TBD)	
Technology		R4(TBD), CH(Englert), ES (Seidman), DR (TBD)	
School Calendar		R4(Brookhart/Daniels), CH (Englert), ES (McCluskey), DR (Weglarz)	
LEARN Joint BOE representative(s)		R4(Brookhart; Cavanaugh Alt.), CH(TBD), ES(Rotella), DR(TBD)	
School Security Advisory Committee		R4(Fitton/Weglarz/Cavanaugh), CH(Greenberg-Ellis), DR(Weglarz), ES(Fitton)	
Tuition Committee		R4(TBD), CH (TBD), DR (Morrissey), ES (McCluskey/Seidman Alt.)	
RFP Transportation Bid Review		R4(Clymas/Daniels/Fitton), CH (Englert), DR (Weglarz), ES (Seidman/Fitton)	
RFP Legal Bid Review		R4(Clymas/Daniels/Fitton), CH (Bibbiani), DR (Weglarz), ES (Seidman/Fitton)	
Wellness Committee (Food Services)		R4(Brookhart), CH (Scherber), DR(Weglarz), ES(TBD)	
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities		Englert	
Internal Marketing		TBD	
PTO		Greenberg-Ellis	
CATV Advisory Council (Cable TV)		For Discussion	
<u>Deep River BOE</u>			
Facilities		Morrissey/Ferretti	
PTO		rotating	
School Improvement Team		Weglarz	
CATV Advisory Council (Cable TV)		TBD	
<u>Essex BOE</u>			
Building		Seidman	
PTO		Rotating	
School Improvement Team		TBD	
Essex Foundation		McCluskey / Fitton	
Communications		Rotating	
CATV Advisory Council (Cable TV)		Fitton	
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses		Clymas/Daniels/Fitton Expires 7/2020	3/2020
▪ R4 Custodians		ClymasDaniels/Fitton Expires 7/2021	3/2021
R4 Audit & Finance		TBD/TBD	
R4 Financial Task Force		Sandmann/Clark/Daniels/Clymas	
School Improvement Team		TBD/TBD/TBD	
R4 Grounds and Buildings Maintenance and Oversight Committee		Sandmann/Weglarz	
R4 Building Committee		TBD/TBD	
R4 Educational Foundation		TBD	
Region 4 Extra compensation points committee		Clymas/Fitton/Daniels (only 1 rep needed)	
Public Relations & Outreach		TBD	
R4 Safety		TBD	
R4 Facilities Study Committee		TBD	

CHESTER BOARD OF EDUCATION

Welcome to tonight's meeting of the Chester Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Chester, elected by the community to serve 4 years (6-3 rotation) without compensation.

Vacancy (will be apptd to complete term) 2021

Kris Pollock(electd to complete term) 2021

Rebecca Greenberg-Ellis(electd to complete term) 2021

Tom Englert 2021

Maria Scherber 2021

Charlene Fearon 2023

Robert Bibbiani 2021

Dale Bernardoni 2023

David Fitzgibbons 2023

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools, Region 4 – Chester – Deep River - Essex

Kristina Martineau, Ed.D., Assistant Superintendent of Schools

Tyson Stoddard, Principal

Our board clerk is Ms. Kelley Frazier.

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the fourth Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at town hall and on the school website (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Chester.

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF EDUCATION MEETING
CHESTER ELEMENTARY SCHOOL
SEPTEMBER 26, 2019 7:00pm**

The meeting of the Chester Board of Education was held on Thursday, September 26, 2019. In attendance were David Fitzgibbons, Tom Englert, John Stack, Theresa Myers, Rebecca Greenberg-Ellis, Charlene Fearon and Rob Bibbiani. Also in attendance were Brian J. White, Superintendent, Kristina Martineau, Assistant Superintendent, Kim Allen, Business Manager, Tyson Stoddard, Principal and Kelley Frazier, Clerk. Absent: Maria Scherber

CALL TO ORDER

Chairman David Fitzgibbons called the meeting to order at 7:00pm.

CONSENT AGENDA

Upon a motion made by Tom Englert and seconded by John Stack the Chester Board of Education **VOTED** unanimously to approve the minutes from the regular May 23, 2019 regular meeting and the Accounts Payable report as written.

STUDENT REPORT

Report held until November 2019 meeting.

PUBLIC COMMENT

Mr. Fitzgibbons discussed public comment and the guidelines for the Board and Public during this part of the meeting.

REPORTS AND OTHER ITEMS:

SUPERINTENDENT'S REPORT

District Update –Information and Communication

It has been a great opening to the school year. CES held a meet and greet with the Superintendent. A grant was received for security improvements.

Introduction of New Teachers at CES

Mr. Stoddard introduced new staff at Chester Elementary School.

Assistant Superintendent's Report

General Update

Ms. Martineau noted that content areas with an emphasis on priority standards were focused on over the summer. Curriculum was reviewed along with learning and assessment practices across all grade levels. The K-5 Report Card Committee has been reviewing the Connecticut standards. The Committee will develop a timeline for the pilot and implementation phases. Assessments are being discussed. Our curriculum has been aligned with the Next Generation Science standards for all grade levels. Professional Development for the three days before the start of the year was well received.

Director of Pupil Services Report – S. Smalley

Ms. Smalley was not available this evening. Mr. White shared her report. Celebrate Learning was very successful this summer. He noted that he feels that Region 4 is progressive in meeting the needs of all students.

REPORTS:

Financial Status Report – Ms. Allen

Chester ended the last fiscal year with a surplus unaudited of just under \$103,000. Ms. Allen will keep the Board apprised of changes as they occur. No transfers are needed at this time.

Financial Status and Cafeteria Account Update

Ms. Allen gave a brief update on the financial status for Chester Elementary School. A surplus of \$67,000 is expected. Various line item detail was discussed. Out placement numbers will be available after the October numbers are available. Ms. Allen will remain vigilant of any unforeseen circumstances and we will keep the Board informed of any developments as they arise.

Principal's Update

Update on 2019-20 School Year Opening

Mr. Stoddard gave a brief update. It has been a great start to the school year. This summer the Parks and Rec program was held at the school. A new playscape was installed. Classrooms and building preparation for safety was done at the school. The need for tree work is being assessed. Teachers prepared for the year with the three days of professional development before the start of the school year. Academies begin next week. Parent-teacher conferences are coming in October. Fire drills are being conducted. Choose Love is the new social development curriculum.

Possible VOTE to Accept the following donations to be used at the Discretion of Administration:

United Way of Central & Northeastern Connecticut 3 donations of \$95.00; \$224.65 and \$150.52 and the Deep River-Chester Lions Club 1 donation of \$100

Upon a motion made by David Fitzgibbons and seconded by John Stack the Chester Elementary School Board of Education unanimously **VOTED** to accept donations from United Way of Central & Northeastern Connecticut 3 donations of \$95.00; \$224.65 and \$150.52 and the Deep River-Chester Lions Club 1 donation of \$100 to be used at the discretion of the Principal.

OTHER COMMITTEE REPORTS

Supervision District Committee Update

Committee Reports

Finance – How to account for capital was discussed. There will be a change in how we look at capital, plan for capital and account for capital. Best practices will be reviewed. The reserve account for health insurance is low and will be reviewed.

Curriculum – Reviewed the standards for World Language and what it looks like at different levels.

Policy – Reviewed the policy on Suspension and Expulsion. The other policies were Region 4 specific.

OTHER COMMITTEE REPORTS

Supervision District Committee Update

Goals were discussed at the August meeting. The next meeting is in October.

LEARN Committee Update

The September meeting was an election of the Board officers for the year. Bus routes for the northern part of the state was discussed.

Joint Ad Hoc School Security Advisory Committee

Discussions held regarding threats from the outside and the inside. Threat assessments will be reviewed at all schools. Alice is a response to external threats. A shift in practice will be rolled out to make sure the parents and community are comfortable. The roll out of the Raptor software will be done in some district schools. This Ad hoc committee may become a standing committee. This will be discussed at the Joint Board meeting.

Discussion Regarding any Pending Policies

First Reading of these policies were held at the June 6th Joint BOE meetings – the Second Readings and Possible VOTES to approve will be done at the October 3rd Joint Board of Education meeting

Policy #3300 Purchasing Authority

Policy #3453 Student Activity

Policy #5141.21 Administering Medication

PUBLIC COMMENT

No Comment.

FUTURE AGENDA ITEMS

- Next Joint BOE meeting October 3, 2019 at 7:00pm
- Next Chester BOE regular meeting is November 25, 2019 at 7:00pm
- BOE Self-evaluation (TBD)

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:03pm.

Respectfully Submitted,

Kelley Frazier, Secretary

Encl #2

09/24/2019 12:15
9781dpeaREGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNALP 1
apcshdsb

CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL	DESC		
419080	09/24/2019	PRTD	6489 ABC-C LIO		99934	128471	09/23/2019	20100309	CH092319	89.00
	Invoice: 128471						SCH LIB	CONNECTION & REVIEWS+		
							CHECK	419080	TOTAL:	89.00
419081	09/24/2019	PRTD	4377 APPLE, INC.		99935	AA38934434	09/23/2019	20100298	CH092319	59.00
	Invoice: AA38934434						APPLECARE+			
					99936	AA40589904	09/23/2019	20100298	CH092319	199.00
	Invoice: AA40589904						IPOD TOUCH			
							CHECK	419081	TOTAL:	258.00
419082	09/24/2019	PRTD	3055 B & L CONSTRUCTION,		99937	75149	09/23/2019	20100171	CH092319	2,499.00
	Invoice: 75149						PLAYGROUND FIBER			
							CHECK	419082	TOTAL:	2,499.00
419083	09/24/2019	PRTD	5868 CCI		99939	249095	09/23/2019	20100243	CH092319	152.00
	Invoice: 249095						MEMBERSHIP & SUPPORT MATERIALS			
							CHECK	419083	TOTAL:	152.00
419084	09/24/2019	PRTD	3837 CES CAFETERIA		99938	091719	09/23/2019	20100301	CH092319	25,000.00
	Invoice: 091719						CAFETERIA SALARY SUBSIDY			
							CHECK	419084	TOTAL:	25,000.00
419085	09/24/2019	PRTD	2155 CONNECTICUT WATER CO		99940	090419	09/23/2019	20100247	CH092319	515.10
	Invoice: 090419						PUBLIC WATER SVC.-6/3-8/28/19			
							CHECK	419085	TOTAL:	515.10
419086	09/24/2019	PRTD	7933 CREATIVE RECREATION		99941	2992	09/23/2019	20100307	CH092319	845.00
	Invoice: 2992						SPREAD PLAYGROUND FIBER			
							CHECK	419086	TOTAL:	845.00
419087	09/24/2019	PRTD	6593 CRYSTAL ROCK LLC		99942	17730296 091719	09/23/2019	20100143	CH092319	47.96
	Invoice: 17730296 091719						SEPT. 2019 FILTERED WATER SVC.			
							CHECK	419087	TOTAL:	47.96

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
419088	09/24/2019	PRTD	4356 DATTCO, INC.	99943	288835	09/23/2019	20100258	CH092319	1,425.00
	Invoice: 288835					GR. 5 PLIMOTH FIELD TRIP			
						CHECK	419088	TOTAL:	1,425.00
419089	09/24/2019	PRTD	2534 DE LAGE LANDEN	99944	64947763	09/23/2019	20100050	CH092319	203.00
	Invoice: 64947763					SEPT. 2019 OFFICE COPIER LEASE			
						CHECK	419089	TOTAL:	203.00
419090	09/24/2019	PRTD	2168 DEEP RIVER HARDWARE	99945	481469	09/23/2019	20100187	CH092319	483.60
	Invoice: 481469					MAINT. REPAIR ITEMS			
						CHECK	419090	TOTAL:	483.60
419091	09/24/2019	PRTD	2481 EDUCATORS PUBLISHING	99946	202501681772	09/23/2019	20100208	CH092319	66.86
	Invoice: 202501681772					MEGAWORDS			
						CHECK	419091	TOTAL:	66.86
419092	09/24/2019	PRTD	5869 FLORENCE GRISWOLD MU	99947	100719	09/23/2019	20100254	CH092319	184.00
	Invoice: 100719					GR. 4 FIELD TRIP			
						CHECK	419092	TOTAL:	184.00
419093	09/24/2019	PRTD	7696 GRE FUND III PROJECT	99948	090519	09/23/2019	20100139	CH092319	949.59
	Invoice: 090519					AUG. 2019 SOLAR SVC.			
						CHECK	419093	TOTAL:	949.59
419094	09/24/2019	PRTD	2208 JJL ELECTRIC	99949	091919	09/23/2019	20100308	CH092319	1,269.14
	Invoice: 091919					ADD OUTLETS/PLUG MOLD TO TECH RM			
						CHECK	419094	TOTAL:	1,269.14
419095	09/24/2019	PRTD	5959 LEAF	99950	9828544	09/23/2019	20100077	CH092319	525.00
	Invoice: 9828544					SEPT. 2019 WORKROOM COPIER LEASE			
						CHECK	419095	TOTAL:	525.00
419096	09/24/2019	PRTD	6325 LEANNE MCKENNA	99951	082119	09/23/2019	20100302	CH092319	97.61
	Invoice: 082119					REIMB. FOR CONSUMABLE SUPPLIES			

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 3
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CASH ACCOUNT: 1000			1040	CHESTER CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET	
INVOICE DTL DESC										
						CHECK	419096	TOTAL:	97.61	
419097	09/24/2019	PRTD	2605 MOEMS	99952	64388	09/23/2019	20100232	CH092319	154.00	
	Invoice: 64388					4-BOOK PROBLEM SET				
						CHECK	419097	TOTAL:	154.00	
419098	09/24/2019	PRTD	5636 PLANK ROAD PUBLISHIN	99958	20-009030	09/23/2019	20100204	CH092319	147.45	
	Invoice: 20-009030					MUSIC K-8 SUBSCRIPTION RENEWAL				
						CHECK	419098	TOTAL:	147.45	
419099	09/24/2019	PRTD	6879 NCTM	99953	2887277	09/23/2019	20100199	CH092319	59.00	
	Invoice: 2887277					ESSENTIAL MEMBERSHIP				
						CHECK	419099	TOTAL:	59.00	
419100	09/24/2019	PRTD	5713 NEW ENGLAND INDUSTRI	99954	IN125311	09/23/2019	20100059	CH092319	25.08	
	Invoice: IN125311					SPRAY BOTTLES/SPRAYERS				
				99955	IN124962	09/23/2019	20100059	CH092319	965.70	
	Invoice: IN124962					LINERS AND MOPS				
						CHECK	419100	TOTAL:	990.78	
419101	09/24/2019	PRTD	7906 PD MONSTER	99956	102519007	09/23/2019	20100239	CH092319	125.00	
	Invoice: 102519007					WRITING EFFECTIVE IEPS CONF.-MIELE				
				99957	102519006	09/23/2019	20100238	CH092319	125.00	
	Invoice: 102519006					WRITING EFFECTIVE IEPS CONF.-RIGGIO				
						CHECK	419101	TOTAL:	250.00	
419102	09/24/2019	PRTD	2267 SCHOOL SPECIALTY	99959	208123869248	09/23/2019	20100201	CH092319	14.82	
	Invoice: 208123869248					COMPOSITION RULED PAPER				
				99960	208123912983	09/23/2019	20100231	CH092319	36.14	
	Invoice: 208123912983					GR. 5 CLIPBOARDS, BORDERS, DRY ERASER PADS				
						CHECK	419102	TOTAL:	50.96	
419103	09/24/2019	PRTD	2270 SHAGBARK LUMBER	99961	K25334/1	09/23/2019	20100300	CH092319	14.99	
	Invoice: K25334/1					NAILS				
				99962	K25333/1	09/23/2019	20100300	CH092319	25.83	

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

P 4
apcshdsb

CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME							
Invoice: K25333/1							LUMBER			
					99963	625435/1	09/23/2019	20100300	CH092319	47.03
Invoice: 625435/1							SHEETROCK			
							CHECK	419103	TOTAL:	87.85
419104	09/24/2019	PRTD	5171 TCI - ORDER DEPARTME	99964	INV 58820		09/23/2019	20100188	CH092319	630.00
Invoice: INV 58820							KINDERGARTEN SCIENCE KIT			
							CHECK	419104	TOTAL:	630.00
419105	09/24/2019	PRTD	4917 THERAPY SHOPPE	99965	344839		09/23/2019	20100234	CH092319	34.48
Invoice: 344839							FITBALL WEDGE JR.			
							CHECK	419105	TOTAL:	34.48
419106	09/24/2019	PRTD	5776 THERMOMEDICS, LLC	99966	2507		09/23/2019	20100010	CH092319	2,734.75
Invoice: 2507							HVAC & HEATING SYSTEM REPAIR PARTS			
							CHECK	419106	TOTAL:	2,734.75
419107	09/24/2019	PRTD	2436 TREASURER REGIONAL S	99967	082019		09/23/2019	20100228	CH092319	12,295.72
Invoice: 082019							2019 ESY PROGRAM			
							CHECK	419107	TOTAL:	12,295.72
419108	09/24/2019	PRTD	2518 TREASURER SUPERVISIO	99968	AUG 2019 CES		09/23/2019	20100214	CH092319	157.17
Invoice: AUG 2019 CES							AUG. 2019 CELL PHONE REIMB.			
					99969	5194266 CES	09/23/2019	20100303	CH092319	441.60
Invoice: 5194266 CES							REIMB. FOR TYPING AGENT			
					99970	CH 2019/2020-2	09/23/2019	20100305	CH092319	12,556.87
Invoice: CH 2019/2020-2							REIMB. FOR ART TEACHER SALARY			
					99971	CH 2019/2020-1	09/23/2019	20100304	CH092319	13,221.97
Invoice: CH 2019/2020-1							REIMB. FOR SCHOOL COUNSELOR SALARY			
							CHECK	419108	TOTAL:	26,377.61
419109	09/24/2019	PRTD	5105 WB MASON	99973	202588855		09/23/2019	20100202	CH092319	52.44
Invoice: 202588855							FILE FOLDER LABELS			
					99974	202433842	09/23/2019	20100108	CH092319	47.74
Invoice: 202433842							KRAFT PAPER ROLL			

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REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 1000		1040	CHESTER CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME		VOUCHER	INVOICE	INV DATE	PO	WARRANT		NET
INVOICE DTL DESC											
	Invoice: 202739278				99977	202739278	09/23/2019	20100229	CH092319		564.80
							COPY PAPER				
	Invoice: 202485273				99978	202485273	09/23/2019	20100311	CH092319		94.79
							SHARPENERS/FOLDERS/BOTTLED WATER				
							CHECK	419109	TOTAL:		759.77
419110	09/24/2019	PRTD	5105 WB MASON CO., INC		99972	202433663	09/23/2019	20100069	CH092319		24.60
	Invoice: 202433663						GR. 2 LANG. ARTS SUPPLIES				
							CHECK	419110	TOTAL:		24.60
419111	09/24/2019	PRTD	2606 WEST MAIN STREET SER		99979	103503	09/23/2019	20100284	CH092319		105.85
	Invoice: 103503						FUEL FOR EQUIPMENT				
					99980	103533&104590/600/52	09/23/2019	20100284	CH092319		242.51
	Invoice: 103533&104590/600/52						FUEL FOR EQUIPMENT				
							CHECK	419111	TOTAL:		348.36
						NUMBER OF CHECKS	32	***	CASH ACCOUNT TOTAL	***	79,555.19
							COUNT		AMOUNT		
						TOTAL PRINTED CHECKS	32		79,555.19		
									*** GRAND TOTAL ***		79,555.19

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL								
SRC ACCOUNT									
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
2020 3 467									
APP 1000-2000					CHESTER ACCOUNTS PAYABLE		79,555.19		
09/24/2019	CH092319 DP				AP CASH DISBURSEMENTS JOURNAL				
APP 1000-1040					CHESTER CASH			79,555.19	
09/24/2019	CH092319 DP				AP CASH DISBURSEMENTS JOURNAL				
					JOURNAL 2020/03/467 TOTAL		79,555.19	79,555.19	

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1000 CHESTER 1000-1040 1000-2000	2020 3	467	09/24/2019	CHESTER CASH CHESTER ACCOUNTS PAYABLE	79,555.19	79,555.19
FUND TOTAL					79,555.19	79,555.19

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CASH ACCOUNT: 1000		1040	CHESTER CASH				INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL	DESC			
419112	10/08/2019	PRTD	7905 9 SQUARE IN THE AIR	100247	092219	10/04/2019	20100233	CH100419		78.46
	Invoice: 092219					BLACK LIGHT ACCESSORY KIT				
						CHECK	419112	TOTAL:		78.46
419113	10/08/2019	PRTD	6432 A&A OFFICE SYSTEMS,	100222	INV408599	10/04/2019	20100250	CH100419		1,619.70
	Invoice: INV408599					COPIER MAINT. CONTRACT-7/1-9/30/19				
						CHECK	419113	TOTAL:		1,619.70
419114	10/08/2019	PRTD	5993 DIANA AMARA	100223	100419	10/04/2019	20100322	CH100419		33.46
	Invoice: 100419					REIMB. FOR NEW STUDENT BREAKFAST				
						CHECK	419114	TOTAL:		33.46
419115	10/08/2019	PRTD	2836 SYNCB/AMAZON	100224	764733686898	10/04/2019	20100209	CH100419		27.24
	Invoice: 764733686898					SAFETY PREPARATION BOOKS				
	Invoice: 888644586898				100225	888644586898	10/04/2019	20100197	CH100419	28.76
	Invoice: 965439774639				100226	965439774639	10/04/2019	20100117	CH100419	39.96
	Invoice: 599986784779				100227	599986784779	10/04/2019	20100180	CH100419	52.26
	Invoice: 435354794936				100228	435354794936	10/04/2019	20100190	CH100419	56.33
	Invoice: 996793443536				100229	996793443536	10/04/2019	20100207	CH100419	140.11
	Invoice: 886338949894				100231	886338949894	10/04/2019	20100167	CH100419	144.33
	Invoice: 554875933887				100232	554875933887	10/04/2019	20100189	CH100419	149.99
	Invoice: 634756488675				100233	634756488675	10/04/2019	20100203	CH100419	278.00
	Invoice: 666475967364				100234	666475967364	10/04/2019	20100195	CH100419	299.11
	Invoice: 857535359996				100235	857535359996	10/04/2019	20100154	CH100419	622.58
					100236	434584749598	10/04/2019	20100194	CH100419	634.26

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CASH ACCOUNT: 1000		1040	CHESTER CASH				INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE					
						INVOICE DTL	DESC			
Invoice: 434584749598						READING CONF	BOOKS/HEADPHONES/CLOCK/DESK ORG			
						CHECK	419115	TOTAL:	2,472.93	
419116	10/08/2019	PRTD	3634 BARTH REPAIR SERVICE	100237	22716	10/04/2019	20100012	CH100419	1,104.18	
Invoice: 22716						DISHWASHER REPAIR				
						CHECK	419116	TOTAL:	1,104.18	
419117	10/08/2019	PRTD	2146 CITIZENS BANK - HEAL	100238	100119	10/04/2019	20100182	CH100419	53,390.50	
Invoice: 100119						OCT. 2019 HEALTH INSURANCE CONTRIB.				
						CHECK	419117	TOTAL:	53,390.50	
419118	10/08/2019	PRTD	2534 DE LAGE LANDEN	100239	65172688	10/04/2019	20100050	CH100419	440.00	
Invoice: 65172688						SEPT. 2019 DOWNST. COPIER LEASE				
						CHECK	419118	TOTAL:	440.00	
419119	10/08/2019	PRTD	6719 EVERSOURCE	100240	091819	10/04/2019	20100138	CH100419	2,091.35	
Invoice: 091819						ELECTRICITY-8/19-9/18/19				
						CHECK	419119	TOTAL:	2,091.35	
419120	10/08/2019	PRTD	3078 FLAGHOUSE	100241	V019652800010	10/04/2019	20100310	CH100419	127.20	
Invoice: V019652800010						GEO-CROSSING				
						CHECK	419120	TOTAL:	127.20	
419121	10/08/2019	PRTD	6678 FRONTIER	100242	091919	10/04/2019	20100144	CH100419	194.12	
Invoice: 091919						TELEPHONE SVC.-9/19-10/18/19				
						CHECK	419121	TOTAL:	194.12	
419122	10/08/2019	PRTD	6614 HZ ELECTRIC SUPPLY	100243	S114012972.001	10/04/2019	20100320	CH100419	290.80	
Invoice: S114012972.001						LIBRARY LIGHT BULBS				
						CHECK	419122	TOTAL:	290.80	
419123	10/08/2019	PRTD	3086 JW PEPPER & SON, INC	100244	175848195	10/04/2019	20100318	CH100419	343.63	
Invoice: 175848195						SHEET MUSIC/BAND SCORES				

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CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL	DESC		
							CHECK	419123	TOTAL:	343.63
419124	10/08/2019	PRTD	2329 LEARN		100245	20200191	10/04/2019	20100266	CH100419	45.00
	Invoice:		20200191				PRINCIPAL	ROUNDTABLE		
							CHECK	419124	TOTAL:	45.00
419125	10/08/2019	PRTD	6090 MARATHON PRESS		100246	1583302	10/04/2019	20100206	CH100419	102.50
	Invoice:		1583302				LUNCH ID	CARDS		
							CHECK	419125	TOTAL:	102.50
419126	10/08/2019	PRTD	7238 PRO-ED INC.		100248	2797208	10/04/2019	20100294	CH100419	427.90
	Invoice:		2797208				READING	MILESTONES		
							CHECK	419126	TOTAL:	427.90
419127	10/08/2019	PRTD	3343 RACKLIFFE LOCK AND S		100249	8009A	10/04/2019	20100237	CH100419	672.00
	Invoice:		8009A				CRASH BARS &	SPARE KEYS		
							CHECK	419127	TOTAL:	672.00
419128	10/08/2019	PRTD	6786 REALLY GOOD STUFF, L		100250	7022752	10/04/2019	20100159	CH100419	111.10
	Invoice:		7022752				PRIVACY	SHIELDS/ARRAY MAKERS		
							CHECK	419128	TOTAL:	111.10
419129	10/08/2019	PRTD	2264 SCHOOL HEALTH CORPOR		100251	3667582-00	10/04/2019	20100315	CH100419	136.83
	Invoice:		3667582-00				HEALTH OFFICE	SUPPLIES		
							CHECK	419129	TOTAL:	136.83
419130	10/08/2019	PRTD	2267 SCHOOL SPECIALTY		100252	208123976884	10/04/2019	20100297	CH100419	51.40
	Invoice:		208123976884				P.E. TAPE	AND APPLICATOR		
							CHECK	419130	TOTAL:	51.40
419131	10/08/2019	PRTD	4016 STEWART'S MUSIC LLC		100253	31935	10/04/2019	20100319	CH100419	9.95
	Invoice:		31935				FLUTE	REPAIR		
							CHECK	419131	TOTAL:	9.95

*** GRAND TOTAL *** 199,419.85

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2020 4 147									
APP 1000-2000						CHESTER ACCOUNTS PAYABLE		199,419.85	
10/08/2019	CH100419	DP				AP CASH DISBURSEMENTS JOURNAL			
APP 1000-1040						CHESTER CASH			199,419.85
10/08/2019	CH100419	DP				AP CASH DISBURSEMENTS JOURNAL			
JOURNAL 2020/04/147 TOTAL								199,419.85	199,419.85

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1000 CHESTER 1000-1040 1000-2000	2020 4	147	10/08/2019	CHESTER CASH CHESTER ACCOUNTS PAYABLE	199,419.85	199,419.85
FUND TOTAL					199,419.85	199,419.85

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CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME							
INVOICE DTL DESC										
419136	10/29/2019	PRTD	2082 ADMIN, UNEMPLOYMENT	100869	10092019	10/28/2019	20100317	CH102819		20.00
	Invoice: 10092019					AUG. 2019 UNEMPLOYMENT COMP				
						CHECK	419136	TOTAL:		20.00
419137	10/29/2019	PRTD	5704 ALAN'S SMALL ENGINE	100870	116652	10/28/2019	20100344	CH102819		71.26
	Invoice: 116652					TRIMMER REPAIR				
						CHECK	419137	TOTAL:		71.26
419138	10/29/2019	PRTD	2836 SYNCB/AMAZON	100871	435653683855	10/28/2019	20100299	CH102819		10.98
	Invoice: 435653683855					BATTERIES				
	Invoice: 979977496537			100872	979977496537	10/28/2019	20100328	CH102819		31.86
	Invoice: 547437996685			100873	547437996685	10/28/2019	20100312	CH102819		99.13
	Invoice: 476434664996			100874	476434664996	10/28/2019	20100230	CH102819		108.88
	Invoice: 496597867467			100875	496597867467	10/28/2019	20100314	CH102819		146.22
	Invoice: 787593356799			100876	787593356799	10/28/2019	20100293	CH102819		154.61
						ANTI SLIP TRACTION TAPE, CLAY, STRESS BALL				
						CHECK	419138	TOTAL:		551.68
419139	10/29/2019	PRTD	5390 CATHERINE ANOUAR	100877	100919	10/28/2019	20100141	CH102819		275.00
	Invoice: 100919					REIMB. FOR 5 ROLLS POSTAGE STAMPS				
						CHECK	419139	TOTAL:		275.00
419140	10/29/2019	PRTD	2374 BURNS TREE SERVICE	100878	101619	10/28/2019	20100289	CH102819		7,500.00
	Invoice: 101619					TREE REMOVAL				
						CHECK	419140	TOTAL:		7,500.00
419141	10/29/2019	PRTD	2146 CITIZENS BANK - HEAL	100879	110119	10/28/2019	20100182	CH102819		53,390.50
	Invoice: 110119					NOV. 2019 HEALTH INSURANCE CONTRIB.				
						CHECK	419141	TOTAL:		53,390.50

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CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL	DESC		
419142	10/29/2019	PRTD	7307 HILARY CLARK		100880	102119	10/28/2019	20100340	CH102819	113.68
	Invoice: 102119						MILEAGE REIMB.-ALICE WORKSHOP			
							CHECK	419142	TOTAL:	113.68
419143	10/29/2019	PRTD	7867 CONNECTICUT DOUBLE P		100881	052020A	10/28/2019	20100218	CH102819	88.00
	Invoice: 052020A						GR. 6 "4 WELLNESS" EVENT			
							CHECK	419143	TOTAL:	88.00
419144	10/29/2019	PRTD	6593 CRYSTAL ROCK LLC		100882	17730296-101519	10/28/2019	20100143	CH102819	47.96
	Invoice: 17730296-101519						OCT. 2019 FILTERED WATER SVC.			
							CHECK	419144	TOTAL:	47.96
419145	10/29/2019	PRTD	3912 CTAHPERD		100883	1625	10/28/2019	20100242	CH102819	160.00
	Invoice: 1625						CTAHPERD CONF. REG.			
							CHECK	419145	TOTAL:	160.00
419146	10/29/2019	PRTD	2534 DE LAGE LANDEN		100884	65374020	10/28/2019	20100050	CH102819	203.00
	Invoice: 65374020						OCT. 2019 OFFICE COPIER LEASE			
					100885	65486012	10/28/2019	20100050	CH102819	440.00
	Invoice: 65486012						OCT. 2019 DOWNST. COPIER LEASE			
							CHECK	419146	TOTAL:	643.00
419147	10/29/2019	PRTD	3773 SUSAN DEBLASIO		100886	100319	10/28/2019	20100343	CH102819	17.48
	Invoice: 100319						REIMB. FOR GR. 4 SCIENCE SUPPLIES			
							CHECK	419147	TOTAL:	17.48
419148	10/29/2019	PRTD	2168 DEEP RIVER HARDWARE		100887	481776/222	10/28/2019	20100187	CH102819	67.27
	Invoice: 481776/222						MAINT. REPAIR ITEMS			
							CHECK	419148	TOTAL:	67.27
419149	10/29/2019	PRTD	7556 DIME OIL, LLC		100888	75417	10/28/2019	20100283	CH102819	16,229.24
	Invoice: 75417						HEATING OIL			
							CHECK	419149	TOTAL:	16,229.24

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CASH ACCOUNT: 1000		1040	CHESTER CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET	
INVOICE DTL DESC										
419150	10/29/2019	PRTD	6617 EASTCONN	100889	1925300159	10/28/2019	20100323	CH102819	895.00	
Invoice: 1925300159						WRITING/READING CONF.-5 REG.				
						CHECK	419150	TOTAL:	895.00	
419151	10/29/2019	PRTD	3895 ENCHANTED LEARNING L	100890	191007-105637D	10/28/2019	20100325	CH102819	125.00	
Invoice: 191007-105637D						SINGLE SCHOOL SUBSCRIPTION				
						CHECK	419151	TOTAL:	125.00	
419152	10/29/2019	PRTD	2197 ESSEX HARDWARE CO	100891	1097859	10/28/2019	20100146	CH102819	34.33	
Invoice: 1097859						PAINTING SUPPLIES				
						CHECK	419152	TOTAL:	34.33	
419153	10/29/2019	PRTD	6719 EVERSOURCE	100892	101719	10/28/2019	20100138	CH102819	2,104.45	
Invoice: 101719						ELECTRICITY SVC.-9/18-10/17/19				
						CHECK	419153	TOTAL:	2,104.45	
419154	10/29/2019	PRTD	6678 FRONTIER	100893	101919	10/28/2019	20100144	CH102819	194.78	
Invoice: 101919						TELEPHONE SVC.-10/19-11/18/19				
						CHECK	419154	TOTAL:	194.78	
419155	10/29/2019	PRTD	7696 GRE FUND III PROJECT	100894	100219	10/28/2019	20100139	CH102819	760.43	
Invoice: 100219						SEPT. 2019 SOLAR SVC.				
						CHECK	419155	TOTAL:	760.43	
419156	10/29/2019	PRTD	6989 LISA HANDFIELD	100895	101819	10/28/2019	20100341	CH102819	97.44	
Invoice: 101819						MILEAGE REIMB.-ALICE WORKSHOP				
						CHECK	419156	TOTAL:	97.44	
419157	10/29/2019	PRTD	2158 HEINEMANN PUBLISHING	100896	7142796	10/28/2019	20100324	CH102819	57.95	
Invoice: 7142796						ANCHOR CHART NOTES, BOOK				
						CHECK	419157	TOTAL:	57.95	
419158	10/29/2019	PRTD	3967 IDVILLE	100897	3566692	10/28/2019	20100336	CH102819	48.00	
Invoice: 3566692						ID BADGE HOLDERS				

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CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL	DESC		
							CHECK	419158	TOTAL:	48.00
419159	10/29/2019	PRTD	6998 INSTITUTE FOR MULTI-	100898	78360		10/28/2019	20100327	CH102819	39.95
	Invoice: 78360						DECODABLE READERS			
							CHECK	419159	TOTAL:	39.95
419160	10/29/2019	PRTD	3086 JW PEPPER & SON, INC	100899	182701674		10/28/2019	20100318	CH102819	37.60
	Invoice: 182701674						SHEET MUSIC			
							CHECK	419160	TOTAL:	37.60
419161	10/29/2019	PRTD	5238 KATHY RAYMOND	100903	071619		10/28/2019	20100338	CH102819	72.56
	Invoice: 071619						REIMB. FOR CONSUMABLE SUPPLIES			
							CHECK	419161	TOTAL:	72.56
419162	10/29/2019	PRTD	2217 KONE INC.	100900	959363592		10/28/2019	20100029	CH102819	852.06
	Invoice: 959363592						ELEVATOR MAINT. SVC.-10/1-12/31/19			
							CHECK	419162	TOTAL:	852.06
419163	10/29/2019	PRTD	5959 LEAF	100901	9927556		10/28/2019	20100077	CH102819	525.00
	Invoice: 9927556						OCT. 2019 WORKRM COPIER LEASE			
							CHECK	419163	TOTAL:	525.00
419164	10/29/2019	PRTD	6522 MORAVELAS PIZZA	100902	100719		10/28/2019	20100281	CH102819	135.00
	Invoice: 100719						PIZZA FOR NEW FAMILY NIGHT			
							CHECK	419164	TOTAL:	135.00
419165	10/29/2019	PRTD	2342 VANESSA JANE RIGGIO	100904	101819		10/28/2019	20100339	CH102819	28.75
	Invoice: 101819						REIMB. FOR WORD PROBLEMS			
							CHECK	419165	TOTAL:	28.75
419166	10/29/2019	PRTD	2267 SCHOOL SPECIALTY	100905	308103461218		10/28/2019	20100335	CH102819	648.83
	Invoice: 308103461218						ART SUPPLIES			
							CHECK	419166	TOTAL:	648.83

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2020 4 531									
APP 1000-2000						CHESTER ACCOUNTS PAYABLE		219,917.92	
10/29/2019	CH102819	DP				AP CASH DISBURSEMENTS JOURNAL			
APP 1000-1040						CHESTER CASH			219,917.92
10/29/2019	CH102819	DP				AP CASH DISBURSEMENTS JOURNAL			
JOURNAL 2020/04/531 TOTAL								219,917.92	219,917.92

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1000 CHESTER 1000-1040 1000-2000	2020 4	531	10/29/2019	CHESTER CASH CHESTER ACCOUNTS PAYABLE	219,917.92	219,917.92
FUND TOTAL					219,917.92	219,917.92

** END OF REPORT - Generated by Dawn Pearson **

DISTRICT PROFILE AND PERFORMANCE REPORT FOR SCHOOL YEAR 2017–18



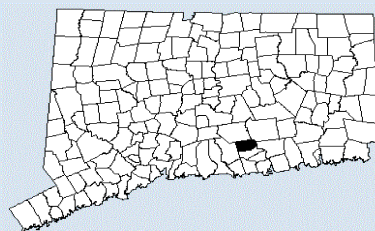
Chester School District

Dr. Ruth Levy, Superintendent • 860-526-2417 • <http://www.reg4.k12.ct.us>

District Information

Grade Range	PK-6
Number of Schools/Programs	1
Enrollment	205
Per Pupil Expenditures ¹	\$20,662
Total Expenditures ¹	\$4,442,245

¹Expenditure data reflect the 2016-17 year.



Community Information

[CERC Town Profiles](#) provide summary demographic and economic information for Connecticut's municipalities

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Notes

Unless otherwise noted, all data are for 2017-18 and include all grades offered by the district.

In most tables, data are displayed only for the three major race/ethnicity categories. For additional race/ethnicity categories, please visit edsight.ct.gov.

State totals are not displayed as they are not comparable to district totals.

Special Education tables reflect only students for whom the district is fiscally responsible.

* When an asterisk is displayed, data have been suppressed to ensure student confidentiality.

N/A is displayed when a category is not applicable for a district or school.

Students

October 1, 2017 Enrollment

	Count	District Percent of Total (%)	State Percent of Total (%)
Female	97	47.3	48.4
Male	108	52.7	51.6
American Indian or Alaska Native	0	0.0	0.3
Asian	*	*	5.1
Black or African American	*	*	12.8
Hispanic or Latino	9	4.4	24.8
Pacific Islander	0	0.0	0.1
Two or More Races	9	4.4	3.3
White	183	89.3	53.6
English Learners	*	*	7.2
Eligible for Free or Reduced-Price Meals	31	15.1	36.7
Students with Disabilities ¹	30	14.6	14.8

¹Students in this category are students with Individualized Education Programs (IEPs) only. This category does not include students with Section 504 Plans.

Chronic Absenteeism and Suspension/Expulsion

	Chronic Absenteeism ²		Suspension/ Expulsion ³	
	Count	Rate (%)	Count	Rate (%)
Female	0	0.0	0	0.0
Male	*	*	*	*
Black or African American	0	*	0	*
Hispanic or Latino	0	*	0	*
White	*	*	*	*
English Learners	0	*	0	*
Eligible for Free or Reduced-Price Meals	*	*	*	*
Students with Disabilities	0	0.0	0	0.0
District	*	*	*	*
State		10.7		6.8

Number of students in 2016-17 qualified as truant under state statute: Fewer than 6

Number of school-based arrests: 0

²A student is chronically absent if he/she misses ten percent or greater of the total number of days enrolled in the school year for any reason. Pre-Kindergarten students are excluded from this calculation.

³The count and percentage of students who receive at least one in-school suspension, out-of-school suspension or expulsion.

District Profile and Performance Report for School Year 2017-18

Chester School District

Educators

Full-Time Equivalent (FTE)¹ Staff

	FTE
General Education	
Teachers and Instructors	19.5
Paraprofessional Instructional Assistants	1.9
Special Education	
Teachers and Instructors	4.1
Paraprofessional Instructional Assistants	6.3
Administrators, Coordinators and Department Chairs	
District Central Office	1.0
School Level	1.0
Library/Media	
Specialists (Certified)	0.5
Support Staff	0.4
Instructional Specialists Who Support Teachers	1.9
Counselors, Social Workers and School Psychologists	1.5
School Nurses	0.9
Other Staff Providing Non-Instructional Services/Support	7.5

¹In the full-time equivalent count, staff members working part-time in the school are counted as a fraction of full-time. For example, a teacher who works half-time in a school contributes 0.50 to the school's staff count.

Educators by Race/Ethnicity

	Count	District Percent of Total (%)	State Percent of Total (%)
American Indian or Alaska Native	0	0.0	0.1
Asian	0	0.0	1.1
Black or African American	0	0.0	3.7
Hispanic or Latino	1	2.6	3.7
Pacific Islander	0	0.0	0.0
Two or More Races	0	0.0	0.1
White	38	97.4	91.0

Classroom Teacher Attendance: 2016-17

	District	State
Average Number of FTE Days Absent Due to Illness or Personal Time	7.1	10.5

Instruction and Resources

Students with Disabilities Who Spend 79.1 to 100 Percent of Time with Nondisabled Peers³

	Count	Rate (%)
Autism	*	*
Emotional Disturbance	N/A	N/A
Intellectual Disability	N/A	N/A
Learning Disability	13	*
Other Health Impairment	*	*
Other Disabilities	*	*
Speech/Language Impairment	*	*
District	28	100.0
State		68.6

³Ages 6-21

District Profile and Performance Report for School Year 2017-18

Chester School District

Students with Disabilities by Primary Disability¹

	District		State
	Count	Rate (%)	Rate (%)
Autism	*	*	1.8
Emotional Disturbance	0	0.0	1.1
Intellectual Disability	0	0.0	0.5
Learning Disability	13	6.4	5.2
Other Health Impairment	*	*	3.1
Other Disabilities	*	*	1.1
Speech/Language Impairment	6	2.9	1.8
All Disabilities	29	14.2	14.5

¹Grades K-12

Students with Disabilities Placed Outside of the District²

	District		State
	Count	Rate (%)	Rate (%)
Public Schools in Other Districts	0	0.0	8.3
Private Schools or Other Settings	0	0.0	5.2

²Grades K-12

Overall Expenditures:³ 2016-17

	Total (\$)	Per Pupil	
		District (\$)	State (\$)
Instructional Staff and Services	2,265,053	10,995	9,847
Instructional Supplies and Equipment	86,717	421	287
Improvement of Instruction and Educational Media Services	45,562	221	589
Student Support Services	691,236	3,356	1,120
Administration and Support Services	635,498	3,085	1,905
Plant Operation and Maintenance	496,392	2,410	1,648
Transportation	146,527	315	904
Costs of Students Tuitioned Out	11,574	N/A	N/A
Other	63,686	309	208
Total	4,442,245	20,662	16,535

Additional Expenditures

Land, Buildings, and Debt Service	0	0	1,393
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³Expenditures may be supported by local tax revenues, state grants, federal grants, municipal in-kind services, tuition and other sources.

Special Education Expenditures: 2016-17

	District		State
	Total (\$)	Percent of Total (%)	Percent of Total (%)
Certified Personnel	468,616	45.1	33.8
Noncertified Personnel	265,589	25.6	14.5
Purchased Services	44,369	4.3	5.5
Tuition to Other Schools	11,574	1.1	23.4
Special Ed. Transportation	40,586	3.9	8.7
Other Expenditures	208,533	20.1	14.1
Total Expenditures	1,039,267	100.0	100.0

Expenditures by Revenue Source:⁴ 2016-17

	Percent of Total (%)	
	Including School Construction	Excluding School Construction
Local	90.2	90.2
State	7.4	7.4
Federal	2.4	2.4
Tuition & Other	0.0	0.0

⁴Revenue sources do not include state-funded Teachers' Retirement Board contributions, vocational-technical school operations, SDE budgeted costs for salaries and leadership activities and other state-funded school districts (e.g., Dept. of Children and Families and Dept. of Correction).

District Profile and Performance Report for School Year 2017-18

Chester School District

Performance and Accountability

District Performance Index (DPI)

A District Performance Index (DPI) is the average performance of students in a subject area (i.e., ELA, Mathematics or Science) on the state summative assessments. The DPI ranges from 0-100. A DPI is reported for all students tested in a district and for students in each individual student group. Connecticut's ultimate target for a DPI is 75.

The USDOE approved Connecticut's waiver request related to statewide student assessment in science. As a result, in spring 2018, the Connecticut State Department of Education administered a NGSS Assessment Field Test for both science standard and alternate assessments. Therefore, no science data appear in the table below.

	English Language Arts(ELA)		Math	
	Count	DPI	Count	DPI
American Indian or Alaska Native	0	N/A	0	N/A
Asian	*	*	*	*
Black or African American	*	*	*	*
Hispanic or Latino	*	*	*	*
Native Hawaiian or Other Pacific Islander	0	N/A	0	N/A
Two or More Races	6	*	6	*
White	97	83.6	97	78.6
English Learners	*	*	*	*
Non-English Learners	108	83.4	108	78.4
Eligible for Free or Reduced-Price Meals	13	*	13	*
Not Eligible for Free or Reduced-Price Meals	97	84.0	97	79.1
Students with Disabilities	22	67.2	22	60.8
Students without Disabilities	88	87.0	88	82.3
High Needs	35	70.4	35	64.1
Non-High Needs	75	88.9	75	84.5
District	110	83.0	110	78.0

National Assessment of Educational Progress (NAEP): Percent At or Above Proficient¹

	NAEP 2017		NAEP 2013
	Grade 4	Grade 8	Grade 12
READING			
Connecticut	43%	44%	50%
National Public	35%	35%	36%
MATH			
Connecticut	40%	36%	32%
National Public	40%	33%	25%

¹NAEP is often called the "Nation's Report Card." It is sponsored by the U.S. Department of Education. This table compares Connecticut's performance to that of national public school students. Performance standards for state assessments and NAEP are set independently. Therefore, one should not expect performance results to be the same across Smarter Balanced and NAEP. Instead, NAEP results are meant to complement other state assessment data. To view student subgroup performance on NAEP, [click here](#).

Physical Fitness Tests: Students Reaching Health Standard²

	Percent of Students by Grade ³ (%)				All Tested Grades	
	4	6	8	HS	Count	Rate (%)
Sit & Reach	57.1	69.0	N/A	N/A	57	63.2
Curl Up	71.4	93.1	N/A	N/A	57	82.5
Push Up	42.9	55.2	N/A	N/A	57	49.1
Mile Run/PACER	71.4	75.9	N/A	N/A	57	73.7
All Tests - District	28.6	44.8	N/A	N/A	57	36.8
All Tests - State	53.2	51.4	50.5	45.6		50.1

²The Connecticut Physical Fitness Assessment (CPFA) is administered to all students in Grades 4, 6, 8 and 10. The health-related fitness scores gathered through the CPFA should be used to educate and motivate children and their families to increase physical activity and develop lifetime fitness habits.

³Only students assessed in all four areas are included in this calculation.

District Profile and Performance Report for School Year 2017-18

Chester School District

Next Generation Accountability Results

Connecticut's Next Generation Accountability System is a broad set of 12 indicators that help tell the story of how well a district/school is preparing its students for success in college, careers, and life. It moves beyond test scores and graduation rates to provide a more holistic, multifactor perspective of district and school performance. The USDOE approved Connecticut's waiver request related to statewide student assessment in science. As a result, in spring 2018, the Connecticut State Department of Education administered a NGSS Assessment Field Test for both science standard and alternate assessments. Therefore, no science data appear in the table below.

Indicator		Index/Rate	Target	Points Earned	Max Points	% Points Earned	State Average Index/Rate
ELA Performance Index	All Students	83.0	75	50.0	50	100.0	67.6
	High Needs Students	70.4	75	46.9	50	93.8	57.5
Math Performance Index	All Students	78.0	75	50.0	50	100.0	62.7
	High Needs Students	64.1	75	42.7	50	85.5	52.0
ELA Academic Growth	All Students	77.8%	100%	77.8	100	77.8	60.7%
	High Needs Students	70.9%	100%	70.9	100	70.9	55.6%
Math Academic Growth	All Students	69.7%	100%	69.7	100	69.7	61.9%
	High Needs Students	64.0%	100%	64.0	100	64.0	55.4%
Chronic Absenteeism	All Students	1.5%	<=5%	50.0	50	100.0	10.7%
	High Needs Students	2.7%	<=5%	50.0	50	100.0	16.6%
Preparation for CCR	% Taking Courses	N/A	75%	0.0	0	0.0	74.8%
	% Passing Exams	N/A	75%	0.0	0	0.0	44.8%
On-track to High School Graduation		N/A	94%	0.0	0	0.0	87.5%
4-year Graduation All Students (2017 Cohort)		N/A	94%	0.0	0	0.0	87.9%
6-year Graduation - High Needs Students (2015 Cohort)		N/A	94%	0.0	0	0.0	81.8%
Postsecondary Entrance (Class of 2017)		N/A	75%	0.0	0	0.0	70.9%
Physical Fitness (estimated part rate) and (fitness rate)		101.8% 36.8%	75%	24.6	50	49.1	96.6% 50.1%
Arts Access		N/A	60%	0.0	0	0.0	51.2%
Accountability Index				596.7	750	79.6	

Gap Indicators	Non-High Needs Rate ¹	High Needs Rate	Size of Gap	State Gap Mean +1 Stdev ²	Is Gap an Outlier? ²
Achievement Gap Size Outlier?					N
ELA Performance Index Gap	75.0	70.4	4.6	15.9	
Math Performance Index Gap	75.0	64.1	10.9	18.2	
Science Performance Index Gap	.	N/A	.	.	
Graduation Rate Gap	

¹If the Non-High Needs Rate exceeds the ultimate target (75 for Performance Index and 94% for graduation rate), the ultimate target is used for gap calculations.

²If the size of the gap exceeds the state mean gap plus one standard deviation, the gap is an outlier.

Subject/Subgroup		Participation Rate (%) ³
ELA	All Students	100.0
	High Needs Students	100.0
Math	All Students	100.0
	High Needs Students	100.0
Science	All Students	100.0
	High Needs Students	.

³Minimum participation standard is 95%.

Connecticut's State Identified Measurable Goal for Children with Disabilities (SIMR)

Increase the reading performance of all 3rd grade students with disabilities statewide, as measured by Connecticut's English Language Arts (ELA) Performance Index.

Grade 3 ELA Performance Index for Students with Disabilities:

District: * **State: 51.5**

Supporting Resources

[Two-page FAQ](#)

[Detailed Presentation](#)

[Using Accountability Results to Guide Improvement: comprehensive documentation and supports](#)

District Profile and Performance Report for School Year 2017-18

Chester School District

Narratives

School District Improvement Plans and Parental Outreach Activities

Chester Elementary School continues to focus on ensuring that all of our students are continuing to make progress and achieving at high levels. Our School Improvement Planning team consists of classroom teachers, a special education teacher, a specialist, and the principal. The team meets on a monthly basis to review and analyze data to ensure we are meeting the needs of our faculty and students. The School Improvement Plan provides the focus for our staff in developing SMART goals in the areas of reading, writing, critical and creative problem solving, and math. All certified staff develop SMART goals that are aligned to the school and district goals. The SMART goals include instructional strategies, action steps to achieve the goals, and progress monitoring strategies to measure student growth and progress throughout the school year. The principal presents and updates the public on progress being made at Board of Education and PTO meetings.

Scientific Research-Based Intervention meetings are held on a weekly basis to analyze student data and monitor student progress. Decisions are made in a timely manner to review referrals for students making limited instructional progress or exhibiting behavioral concerns. Students in Tier II and Tier III are discussed on an ongoing basis in order to make educationally appropriate decisions as their progress is continually being reviewed. Students with attendance issues are monitored through the SRBI process. The team consists of the school psychologist, counselor, SLP, ELA consultant, math coach, and principal who meet with teachers to brainstorm interventions for students. Baseline data is collected, and a review date is established to revisit the case and analyze new data. Teachers have been trained to identify needed areas of concern and to develop instructional strategies to improve students' performance. Students that receive special education services are supported through inclusion and co-teaching in order to meet individual student needs.

At Chester Elementary School, parent communication is extremely important and occurs at the district level, school level, and individual classroom level. Communication efforts take on many forms, which include, but are not limited to, informal conferences held during the year or through our planned parent/teacher conferences in October and March. Our September Curriculum Night is designed for parents to meet their child's teacher and receive information about the curriculum. All incoming kindergarten parents participate in an informational evening orientation and visitation program. Each year, our parents complete many hours of service through chaperoning field trips and volunteering in the classroom. Parents and community members are important partners in our school. Parents are part of the Social Development Team and the PTO. Additionally, our website is updated on an on-going basis, a weekly school newsletter is emailed to each family, and classroom teachers provide weekly or monthly newsletters. The website provides parents with information on District Goals, Board of Education minutes, mission statement, Board Policies, and a calendar of events. Our School Calendar and Parent Handbook is another vehicle to increase parent/school contact. It is distributed to all families on the first day of school and identifies policies, procedures, and school programs.

Efforts to Reduce Racial, Ethnic and Economic Isolation

Chester Elementary School's Social Development program is in its twentieth year. Its goal states that Chester Elementary School is a learning and caring community. Our Social Emotional Learning Focus (SELF) curriculum teaches awareness and expression of feelings, emotional control, understanding interpersonal relationships, empathy, caring, and social problem-solving skills. Our service learning projects provide the opportunity for our students to experience the value of helping others who are less fortunate than they are.

.We provide cultural arts and other enrichment programs for all students in grades K-6. Students participate in assemblies or work with artists that provide programs featuring the music of the world and stories of other cultures. Students in grades 3-6 receive Spanish instruction as part of our Foreign Language in the Elementary Schools (FLES) program, which includes the study of Hispanic culture around the world.

.Second grade students studied the peoples of the world through social studies. Third graders studied the cultural diversity of the regions of the United States. Our fourth graders participated in a Diversity Unit that focused on African Americans' contributions to our society. Grade five class meetings are a forum for discussing tolerance and appreciation of the differences between people. Our literature-based reading program (K-6) presents stories of people from different ethnic backgrounds.

District Profile and Performance Report for School Year 2017-18

Chester School District

Equitable Allocation of Resources among District Schools

The Chester School District consists only of the Chester Elementary School. Teachers and staff within the building work with building administration and district administration on an annual basis to determine the academic and physical plan needs within the school building. Administration then meets with the Chester Board of Education to develop our annual budget to provide for the resources and academic programming provided at the school. The school's budget is then presented to the town of Chester and voted on through a referendum by the local community. The approved budget is then utilized accordingly within Chester Elementary School to ensure that student needs are addressed.

Students

Suspension and Expulsion/Due Process

I. Definitions

- A. **Dangerous Instrument** means any instrument, article or substance which, under the circumstances in which it is used or attempted or threatened to be used, is capable of causing death or serious physical injury, and includes a "vehicle" or a dog that has been commanded to attack.
- B. **Deadly Weapon** means any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon or metal knuckles. A weapon such as a pellet gun and/or air soft pistol may constitute a deadly weapon if such weapon is designed for violence and is capable of inflicting death or serious bodily harm. In making such determination, the following factors should be considered: design of weapon; how weapon is typically used (e.g., hunting); type of projectile; force and velocity of discharge; method of discharge (i.e., spring v. CO2 cartridge); and potential for serious bodily harm or death.
- C. **Electronic Defense Weapon** means a weapon which by electronic impulse or current is capable of immobilizing a person temporarily, but is not capable of inflicting death or serious physical injury, including a stun gun or other conductive energy device.
- D. **Emergency** means a situation in which the continued presence of the student in school poses such a danger to persons or property or such a disruption of the educational process that a hearing may be delayed until a time as soon after the exclusion of such student as possible.
- E. **Exclusion** means any denial of public school privileges to a student for disciplinary purposes.
- F. **Expulsion** means the exclusion of a student from school privileges for more than ten (10) consecutive school days. The expulsion period may not extend beyond one (1) calendar year.
- G. **Firearm**, as defined in 18 U.S.C § 921, means (a) any weapon that will, is designed to, or may be readily converted to expel a projectile by the action of an explosive, (b) the frame or receiver of any such weapon, (c) a firearm muffler or silencer, or (d) any destructive device. The term firearm does not include an antique firearm. As used in this definition, a "**destructive device**" includes any explosive, incendiary, or poisonous gas device, including a bomb, a grenade, a rocket having a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine, or any other similar

Students

Suspension and Expulsion/Due Process

device; or any weapon (other than a shotgun or shotgun shell particularly suited for sporting purposes) that will, or may be readily converted to, expel a projectile by explosive or other propellant, and which has a barrel with a bore of more than ½" in diameter. The term "destructive device" also includes any combination of parts either designed or intended for use in converting any device into any destructive device or any device from which a destructive device may be readily assembled. A "destructive device" does not include: an antique firearm; a rifle intended to be used by the owner solely for sporting, recreational, or cultural purposes; or any device which is neither designed nor redesigned for use as a weapon.

- H. **In-School Suspension** means an exclusion from regular classroom activity for no more than ten (10) consecutive school days, but not exclusion from school, provided such exclusion shall not extend beyond the end of the school year in which such in-school suspension was imposed. No student shall be placed on in-school suspension more than fifteen (15) times or a total of fifty (50) days in one (1) school year, whichever results in fewer days of exclusion.
- I. **Martial Arts Weapon** means a nunchaku, kama, kasari-fundo, octagon sai, tonfa, chinese star, or other martial arts weapons.
- J. **Removal** is the exclusion of a student from a classroom for all or part of a single class period, provided such exclusion shall not extend beyond ninety (90) minutes.
- K. **School Days** shall mean days when school is in session for students.
- L. **School-Sponsored Activity** means any activity sponsored, recognized or authorized by the Board and includes activities conducted on or off school property.
- M. **Seriously Disruptive of the Educational Process**, as applied to off-campus conduct, means any conduct that markedly interrupts or severely impedes the day-to-day operation of a school.
- N. **Suspension** means the exclusion of a student from school and/or transportation services for not more than ten (10) consecutive school days, provided such suspension shall not extend beyond the end of the school year in which such suspension is imposed; and further provided no student shall be suspended more than ten (10) times or a total of fifty (50) days in one school year, whichever results in fewer days of exclusion, unless such student is granted a formal hearing as provided below.

Students

Suspension and Expulsion/Due Process

- O. **Weapon** means any BB gun, any blackjack, any metal or brass knuckles, any police baton or nightstick, any dirk knife or switch knife, any knife having an automatic spring release device by which a blade is released from the handle, having a blade of over one and one-half inches in length, any stiletto, any knife the edged portion of the blade of which is four inches and over in length, any martial arts weapon or electronic defense weapon, or any other dangerous or deadly weapon or instrument, unless permitted by law under Section 29-38 of the Connecticut General Statutes.

Notwithstanding the foregoing definitions, the reassignment of a student from one regular education classroom program in the district to another regular education classroom program in the district shall not constitute a suspension or expulsion.

II. Scope of the Student Discipline Policy

A. Conduct on School Grounds or at a School-Sponsored Activity:

Students may be disciplined for conduct on school grounds or at any school-sponsored activity that endangers persons or property; ~~or~~ is seriously disruptive of the educational process; ~~or that~~ and violates a publicized policy of the Board.

B. Conduct off School Grounds:

1. Students may be suspended or expelled for conduct off school grounds if such conduct is seriously disruptive of the educational process and violative of a publicized policy of the Board. In making a determination as to whether such conduct is seriously disruptive of the educational process, the Administration and the impartial hearing board may consider, but such consideration shall not be limited to, the following factors: (1) whether the incident occurred within close proximity of a school; (2) whether other students from the school were involved or whether there was any gang involvement; (3) whether the conduct involved violence, threats of violence, or the unlawful use of a weapon, as defined in section Conn. Gen. Stat. § 29-38, and whether any injuries occurred; and (4) whether the conduct involved the use of alcohol.

In making a determination as to whether such conduct is seriously disruptive of the educational process, the Administration and/or the impartial hearing board may also consider whether such off-campus conduct involved the illegal use of drugs.

Students

Suspension and Expulsion/Due Process

III. Actions Leading to Disciplinary Action, including Removal from Class, Suspension and/or Expulsion

Conduct which may lead to disciplinary action (including, but not limited to, removal from class, suspension and/or expulsion) includes conduct on school grounds or at a school-sponsored activity (including on a school bus), and conduct off school grounds, as set forth above. Such conduct includes, but is not limited to, the following:

1. Striking or assaulting a student, members of the school staff or other persons.
2. Theft.
3. The use of obscene or profane language or gestures, the possession and/or display of obscenity or pornographic images or the unauthorized possession and/or display of images, pictures or photographs depicting nudity.
4. Violation of smoking, dress, transportation regulations, or other regulations and/or policies governing student conduct.
5. Refusal to obey a member of the school staff, law enforcement authorities, or school volunteers, or disruptive classroom behavior.
6. A walkout from or a sit-in within a classroom or school building or school grounds.
7. Any act of harassment based on an individual's sex, sexual orientation, race, color, religion, disability, national origin, or ancestry.
8. Inappropriate displays of public affection of a sexual nature and/or sexual activity on school grounds or at a school-sponsored activity.
9. Blackmailing, threatening or intimidating school staff or students (or acting in a manner that could be construed to constitute blackmail, a threat, or intimidation, regardless of whether intended as a joke).
10. Possession of any weapon, weapon facsimile, deadly weapon, martial arts weapon, electronic defense weapon, pistol, knife, blackjack, bludgeon, box cutter, metal knuckles, pellet gun, air pistol, explosive device, firearm, whether loaded or unloaded, whether

Students**Suspension and Expulsion/Due Process**

functional or not, or any other dangerous object or instrument. The possession and/or use of any object or device that has been converted or modified for use as a weapon.

11. Possession of any ammunition for any weapon described in paragraph 10 above.
12. Possession or ignition of any fireworks, combustible or other explosive materials, or ignition of any material causing a fire. Possession of any materials designed to be used in the ignition of combustible materials, including matches and lighters.
13. Unauthorized possession, sale, distribution, use, consumption, or aiding in the procurement of tobacco, drugs, narcotics or alcoholic beverages (or any facsimile of tobacco, drugs, narcotics or alcoholic beverages, or any item represented to be tobacco, drugs or alcoholic beverages), including being under the influence of any such substances. For the purposes of this paragraph, the term "drugs" shall include, but shall not be limited to, any medicinal preparation (prescription and non-prescription) and any controlled substance whose possession, sale, distribution, use or consumption is illegal under state and/or federal law.
14. Sale, distribution, or consumption of substances contained in household items; including, but not limited to glue, paint, accelerants/propellants for aerosol canisters, and/or items such as the aerators for whipped cream; if sold, distributed or consumed for the purpose of inducing a stimulant, depressant, hallucinogenic or mind-altering effect.
15. Unauthorized possession of paraphernalia used or designed to be used in the consumption, sale or distribution of drugs, alcohol or tobacco, as described in paragraph 13 above. For purposes of this policy, drug paraphernalia includes any equipment, products and materials of any kind which are used, intended for use or designed for use in growing, harvesting, manufacturing, producing, preparing, packaging, storing, containing or concealing, or injecting, ingesting, inhaling or otherwise introducing controlled drugs or controlled substances into the human body, including but not limited to items such as "bongs," pipes, "roach clips," vials, tobacco rolling papers, and any object or container used, intended

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or designed for use in storing, concealing, possessing, distributing or selling controlled drugs or controlled substances.

16. The destruction of real, personal or school property, such as, cutting defacing or otherwise damaging property in any way.
17. Refusal by a student to identify himself/herself to a staff member when asked, or misidentification of oneself to such person(s), lying to school officials or otherwise engaging in dishonest behavior.
18. Unauthorized entrance into any school facility or portion of a school facility or aiding or abetting an unauthorized entrance.
19. Accumulation of offenses such as school and class tardiness, class or study hall cutting or failure to attend detention.
20. Trespassing on school grounds while on out-of-school suspension or expulsion.
21. Making false bomb threats or other threats to the safety of students, staff members and/or other persons.
22. Defiance of school rules and the valid authority of teachers, supervisors, administrators, other staff members and/or law enforcement authorities.
23. Throwing snowballs, rocks, sticks and/or similar objects, except as specifically authorized by school staff.
24. Unauthorized and/or reckless and/or improper operation of a motor vehicle on school grounds or at any school-sponsored activity.
25. Leaving school grounds, school transportation or a school-sponsored activity without authorization.
26. Use of or copying of the academic work of another individual and presenting it as the student's own work, without proper attribution, or any other form of academic dishonesty, cheating or plagiarism.
27. Possession and inappropriate use of a cellular telephone, iPod, iPad, radio, walkman, CD player, blackberry, personal data assistant, walkie talkie, smart phone, mobile or handheld device or similar

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electronic device on school grounds or at a school-sponsored activity that is disruptive of the educational process, in violation of Board policy and/or administrative regulations regulating the use of such devices. (Please see Policy 5131.81 Addendum for VRHS)

28. Possession and/or use of a beeper or paging device on school grounds or at a school-sponsored activity without the written permission of the principal or his/her designee.
29. Unauthorized use of any school computer, computer system, computer software, internet connection or similar school property or system, or the use of such property or system for inappropriate purposes.
30. Possession and/or use of a laser pointer.
31. Hazing.
32. Bullying, defined as the repeated use by one or more students of a written, oral or electronic communication, such as cyberbullying, directed at another student attending school in the same district, or a physical act or gesture by one or more students repeatedly directed at another student attending school in the same school district, which:
 - a. causes physical or emotional harm to such student or damage to such student's property;
 - b. places such student in reasonable fear of harm to himself or herself, or of damage to his or her property;
 - c. creates a hostile environment at school for such student;
 - d. infringes on the rights of such student at school; or
 - e. substantially disrupts the education process or the orderly operation of a school.

Bullying includes, but is not limited to, repeated written, oral or electronic communications or physical acts or gestures based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or

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expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability or by association with an individual or group who has or is perceived to have one or more of such characteristics.

33. Cyberbullying, defined as any act of bullying through the use of the internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.
34. Acting in any manner that creates a health and/or safety hazard for staff members, students, or the public, regardless of whether the conduct is intended as a joke.
35. Any action prohibited by any federal or state law.
36. Engaging in a plan to stage or create a violent situation for the purposes of recording it by electronic means, or recording by electronic means acts of violence for purposes of later publication.
37. Engaging in a plan to stage sexual activity for the purposes of recording it by electronic means; or recording by electronic means sexual acts for purposes of later publication.
38. Using computer systems, including email, instant messaging, text messaging, blogging or the use of social networking websites, or other forms of electronic communications, to engage in any conduct prohibited by this policy.
39. Use of a privately owned electronic or technological device in violation of school rules, including the unauthorized recording (photographic or audio) of another individual without permission of the individual or a school staff member.
40. Any other violation of school rules or regulations or a series of violations which makes the presence of the student in school seriously disruptive of the educational process and/or a danger to persons or property.

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- A. A student may be removed from class by a teacher or administrator if he/she deliberately causes a serious disruption of the educational process. When a student is removed, the teacher must send him/her to a designated area and notify the principal or his/her designee at once.
- B. A student may not be removed from class more than six (6) times in one school year nor more than twice in one week unless the student is referred to the building principal or designee and granted an informal hearing at which the student should be informed of the reasons for the disciplinary action and given an opportunity to explain the situation.
- C. The parents or guardian of any minor student removed from class shall be given notice of such disciplinary action within twenty-four (24) hours of the time of the institution of such removal from class.

V. Procedures Governing Suspension

- A. The principal of a school, or designee on the administrative staff of the school, shall have the right to suspend any student for breach of conduct as noted in Section III of this policy for not more than ten (10) consecutive school days. In cases where suspension is contemplated, the steps defined in Regulation 5114.1 shall be followed.
- B. In cases where a student's suspension will result in the student being suspended more than ten (10) times or for a total of fifty (50) days in a school year, whichever results in fewer days of exclusion, the student shall, prior to the pending suspension, be granted a formal hearing before an impartial hearing board. The principal or designee shall report the student to the Superintendent or designee and request a formal hearing. If an emergency situation exists, such hearing shall be held as soon after the suspension as possible.

VI. Procedures Governing In-School Suspension

- A. The principal or designee may impose in-school suspension in cases where a student's conduct endangers persons or property, violates school policy, seriously disrupts the educational process or in other appropriate circumstances as determined by the principal or designee.

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- B. In-school suspension may not be imposed on a student without an informal hearing by the building principal or designee.
- C. In-school suspension may be served in the school that the student regularly attends or in any other school building within the jurisdiction of the Board.
- D. No student shall be placed on in-school suspension more than fifteen (15) times or for a total of fifty (50) days in one school year, whichever results in fewer days of exclusion.
- E. The parents or guardian of any minor student placed on in-school suspension shall be given notice of such suspension within twenty-four (24) hours of the time of the institution of the period of the in-school suspension.

VII. Expulsion

- A. Procedures Governing Expulsion Recommendation
 - 1. A principal may consider recommendation of expulsion of a student in a case where he/she has reason to believe the student has engaged in conduct described at Sections II.A. and II.B., above.
 - 2. A principal must recommend expulsion proceedings in all cases against any student whom the administration has reason to believe:
 - a. was in possession on school grounds or at a school-sponsored activity of a deadly weapon, dangerous instrument, martial arts weapon, or firearm as defined in 18 U.S.C. § 921 as amended from time to time; or
 - b. off school grounds, possessed a firearm as defined in 18 U.S.C. § 921, in violation of Conn. Gen. Stat. § 29-35, or possessed and used a firearm as defined in 18 U.S.C. § 921, a deadly weapon, a dangerous instrument or a martial arts weapon in the commission of a crime under chapter 952 of the Connecticut General Statutes; or

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- c. was engaged on or off school grounds in offering for sale or distribution a controlled substance (as defined in Conn. Gen. Stat. § 21a-240(9)), whose manufacturing, distribution, sale, prescription, dispensing, transporting, or possessing with intent to sell or dispense, offering or administering is subject to criminal penalties under Conn. Gen. Stat. §§ 21a-277 and 21a-278.
 3. The terms “dangerous instrument,” “deadly weapon,” “electronic defense weapon,” “firearm,” and “martial arts weapon,” are defined above in Section I.
 4. Upon receipt of an expulsion recommendation, the Superintendent may conduct an inquiry concerning the expulsion recommendation. If the Superintendent or his/her designee determines that a student should or must be expelled, he or she shall forward his/her recommendation to an impartial hearing board as established by this policy.
 5. In keeping with Conn. Gen. Stat. § 10-233d and the Gun-Free Schools Act, it shall be the policy of the Board to expel a student for one (1) full calendar year for the conduct described in subdivisions (a), (b), and (c) in subsection (2), above. For any mandatory expulsion offense, the impartial hearing board may modify the term of expulsion on a case-by-case basis.
 6. A period of expulsion may extend into the next school year.
- B. Procedures Governing Expulsion Hearing
1. Emergency Exception:
- Except in an emergency situation, the impartial hearing board shall, prior to expelling any student, conduct a hearing to be governed by the procedures outlined herein and consistent with the requirements of Conn. Gen. Stat. § 10-233d and the applicable provisions of the Uniform Administrative Procedures Act, Conn. Gen. Stat. §§ 4-176e to 4-180a, and § 4-181a. Whenever an emergency exists, the hearing provided for herein shall be held as soon as possible after the expulsion.

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2. Hearing Panel:

Expulsion hearings will be conducted by an impartial hearing board composed of one (1) or more persons to hear and decide the expulsion matter. No member of the Board may serve on such impartial hearing board.

Each member of an impartial hearing board shall be a current or former attorney who does not have an interest in the outcome of the proceeding.

3. The expulsion hearing procedures shall be conducted in accordance with Regulation 5114.1.

VIII. Alternative Educational Opportunities for Expelled Students

A. Students under sixteen (16) years of age:

Whenever the Board of Education expels a student under sixteen (16) years of age, it shall offer any such student an alternative educational opportunity.

B. Students sixteen (16) to eighteen (18) years of age:

The Board of Education shall provide an alternative education to a sixteen (16) to eighteen (18) year old student expelled for the first time if he/she requests it and if he/she agrees to the conditions set by the Board of Education, except as follows. The Board of Education is not required to offer an alternative program to any student between the ages of sixteen (16) and eighteen (18) who is expelled for the second time, or if it is determined at the hearing that (1) the student possessed a dangerous instrument, deadly weapon, firearm or martial arts weapon on school property or at a school-sponsored activity, or (2) the student offered a controlled substance for sale or distribution on school property or at a school-sponsored activity. The Board of Education shall count the expulsion of a pupil when he/she was under sixteen years of age for purposes of determining whether an alternative educational opportunity is required for such pupil when he/she is between the ages of sixteen (16) and eighteen (18).

C. Students eighteen (18) years of age or older:

The Board of Education is not required to offer an alternative educational program to expelled students eighteen (18) years of age or older.

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- D. Students identified as eligible for services under the Individuals with Disabilities Education Act (“IDEA”):

Notwithstanding Sections VIII.A through VIII.C above, if the Board of Education expels a student who has been identified as eligible for services under the IDEA, it shall offer an alternative educational program to such student in accordance with the requirements of IDEA, as it may be amended from time to time.

- E. Students for whom an alternative educational opportunity is not required:

The Board of Education may offer an alternative educational opportunity to a pupil for whom such alternative educational opportunity is not required as described in this policy.

IX. Procedures Governing Suspensions and Expulsions for Students Eligible under the IDEA or Section 504 of the Rehabilitation Act of 1973 (“Section 504”).

Notwithstanding any contrary provisions of this policy, the procedures governing the suspension and expulsion of students eligible under the IDEA or Section 504 shall be those outlined in Sections III and IV, respectively, of Regulation 5114.1.

X. Procedures Governing Expulsions for Students Committed to a Juvenile Detention Center

- A. Any student who commits an expellable offense and is subsequently committed to a juvenile detention center, the Connecticut Juvenile Training School or any other residential placement for such offense may be expelled by the impartial hearing board in accordance with the provisions of this section. The period of expulsion shall run concurrently with the period of commitment to a juvenile detention center, the Connecticut Juvenile Training School or any other residential placement.
- B. If a student who committed an expellable offense seeks to return to a school district after having been in a juvenile detention center, the Connecticut Juvenile Training School or any other residential placement and such student has not been expelled by the Board of Education for such offense under subdivision (A) of this subsection, the Board shall allow such student to return and may not expel the student for additional time for such offense.

Students**Suspension and Expulsion/Due Process****XI. Early Readmission to School**

An expelled student may apply for early readmission to school. The Board delegates the authority to make decisions on readmission requests to the Superintendent. Students desiring readmission to school shall direct such readmission requests to the Superintendent. The Superintendent has the discretion to approve or deny such readmission requests, and may condition readmission on specified criteria.

XII. Dissemination of Policy

The Board of Education shall, at the beginning of each school year and at such other times as it may deem appropriate, provide for an effective means of informing all students, parent(s) and/or guardian(s) of this policy.

XIII. Compliance with Documentation and Reporting Requirements

- A. The Board of Education shall include on all disciplinary reports the individual student's state-assigned student identifier (SASID).
- B. The Board of Education shall report all suspensions and expulsions to the State Department of Education.
- C. If the Board of Education expels a student for sale or distribution of a controlled substance, the Board shall refer such student to an appropriate state or local agency for rehabilitation, intervention or job training and inform the agency of its action.
- D. If the Board of Education expels a student for possession of a deadly weapon or firearm, as defined in Conn. Gen. Stat. § 53a-3, the violation shall be reported to the local police.

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Legal Reference:

Connecticut General Statutes:

P.A. 19-91, An Act Concerning Various Revisions and Additions to the Education Statutes

§§ 4-176e through 4-180a and § 4-181a Uniform Administrative Procedures Act

§§ 10-233a through 10-233e Suspension and expulsion of students

§ 10-233f In-school suspension of students

§ 21a-408a through 408p Palliative Use of Marijuana

§ 29-38 Weapons in vehicles

§ 53a-3 Definitions

§ 53a-206 (definition of “weapon”)

Packer v. Board of Educ. of the Town of Thomaston, 246 Conn. 89 (1998)

State v. Hardy, 896 A.2d 755, 278 Conn. 113 (2006)

State v. Guzman, 955 A.2d 72, 2008 Conn. App. LEXIS 445 (Sept. 16, 2008)

Federal law:

Honig v. Doe, 484 U.S. 305 (1988)

Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., as amended by the Individuals with Disabilities Education Improvement Act of 2004, Pub. L. 108-446.

Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a).

18 U.S.C. § 921 (definition of “firearm”)

18 U.S.C. § 930(g)(2) (definition of “dangerous weapon”)

18 U.S.C. § 1365(h)(3) (identifying “serious bodily injury”)

21 U.S.C. § 812(c) (identifying “controlled substances”)

34 C.F.R. § 300.530 (defining “illegal drugs”)

Gun-Free Schools Act, Pub. L. 107-110, Sec. 401, 115 Stat. 1762 (codified at 20 U.S.C. § 7151)

Board Policy cross-reference: 5131.8 Conduct off School Grounds

Policy Revised: October 02, 2014

CHESTER PUBLIC SCHOOLS
DEEP RIVER PUBLIC SCHOOLS
ESSEX PUBLIC SCHOOLS
REGIONAL SCHOOL DISTRICT NO.4

REGIONAL SUPERVISION DISTRICT