



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**CHESTER BOARD OF EDUCATION**

Via Google Meet  
**Dial +1 (617) 675-4444**  
**PIN: 456 593 664 8317#**  
Jan. 28, 2021 @ **7:00 p.m.**

**AGENDA**

To: Members of the Chester Board of Education  
Subject: **Chester Board of Education meeting on Thursday, January 28, 2021**  
Time: This Board meeting will begin promptly at 7:00 p.m.  
Place: **Via Google Meet – To listen remotely please dial (US)+1 (617) 675-4444 PIN: 456 593 664 8317#**  
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing **\*6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office via email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order 7:00 p.m.**
2. **Verbal roll call for BOE members**
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 3.1. Minutes from the special meeting of November 23, 2020 (encl #1)
  - 3.2. Accounts Payable report (encl #2)
4. **Public comment** *(In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply): PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press \*6 if you would like to unmute your phone. When you are done speaking, please remember to press \*6 (or your phone's mute button) again to reduce background noise.*

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

**5. Reports and Other Items:**

- 5.1. Superintendent's Report – *B. White*
  - a. District update
  - b. Information and communication
  - c. Sharing of Superintendent's Goals
- 5.2. Financial Status Report –
  - a. Financial Status Updates
    - o Current Year to Date Financial Status Update (encl #3)
    - o Cafeteria Fund Update (encl #4)
    - o Medical Reserve Tracking (encl #5)

5.3. Principal's Update (as needed) – *T. Stoddard*

5.4. Possible **VOTE** to approve *Memorandum of Agreement between The Chester, Deep River, Essex, Regional School District No. 4, and Supervision Boards of Education, and the Supervision District and the Regional School District No. 4 Education Association as presented (encl #6)*

5.5. Committee reports (*Chair*)

a. Joint PK-12 Committees (*comm. chairs*) – Policy – *TBD*; Curriculum – *J. Stack*; Finance, *R. Daniels*

<b>Finance</b>	<b>Policy</b>	<b>Curriculum</b>
TBD	TBD	TBD

b. Supervision District Committee Update – *C. Fearon, D. Fitzgibbons, T. Englert*

c. LEARN Committee Update – *D. Bernardoni*

d. Other committee reports

d.1 Discussion regarding any Pending Policies – *standing item*

None pending

## **6. Public Comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

## **7. Future Agenda Items**

7.1 Chester BOE Budget Workshops: February 04; February 23; March 23, 2021 @ 6:00 p.m.

7.2 Joint BOE meeting February 25, 2021 @ 7:00 p.m.

7.3 Chester BOE regular meeting March 25, 2021 @ 7:00 p.m.

## **8. Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2020-21 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>		R4(Sandmann/Clymas) CH(Bernardoni/Scherber) DR(Maikowski/Campbell) ES (Seidman/McCluskey)	
<b>*Joint PK-12 Curriculum Sub-Comm.</b>		R4(Cavanaugh/Stack) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES(Johnston/Sweet)	
<b>*Joint PK-12 Finance Sub-Committee</b>		R4 (Clark/Daniels; Stack Alt.) CH (Pollock/Englert) DR (Hallden/Lewis) ES (Seidman/Watson)	
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)		R4 (Sandmann 21 / Cavanaugh 21 / Stack 21) CH (Fearon 21 /Fitzgibbons 21 / Englert 21) DR (Weglarz 21 / Ferretti 21 / Morrissey 21) ES (Fitton 21 /McCluskey 21 / Seidman 21)	
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b>Personnel &amp; Negotiations</b>		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations		R4 (Daniels/Clymas/Fitton.) CH (TBD/Englert Alt.) DR (Morrissey/Weglarz Alt.) ES (Fitton/Watson)	Expires 7/2022 6/2021
- Joint BOE Administrator negotiations		Same as ABOVE for Teacher negotiations	Expires 7/2023 9/2022
- Joint BOE Paraeducator negotiations		Same as BELOW for Net Tech et al.	Expires 7/2021 3/2021
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)		R4 (Daniels/Clymas/Fitton) CH (Fitzgibbons, TBD) DR (Campbell/Ferretti Alt.) ES (Fitton/Watson)	Expires 7/2021 3/2021
- Cafeteria (all schools)		Expires 7/2021	3/2021
Public Relations & Community Outreach		R4(TBD/TBD), CH (Bibbiani), ES (Seidman), DR (Wegalarz/TBD)	
Technology		R4(TBD), CH(Englert), ES (Seidman), DR (TBD)	
School Calendar		R4(TBD/Daniels), CH (Englert), ES (McCluskey), DR (Weglarz)	
LEARN Joint BOE representative(s)		R4(TBD; Cavanaugh Alt.), CH(Bernardoni), ES(TBD), DR(TBD)	
School Security Advisory Committee		R4(Fitton/Weglarz/Cavanaugh), CH(Greenberg-Ellis, Bibbiani), DR(Weglarz), ES(Fitton)	
Tuition Committee		R4(TBD), CH (TBD), DR (Morrissey), ES (McCluskey/Seidman Alt.)	
RFP Transportation Bid Review		R4(Clymas/Daniels/Fitton), CH (Englert), DR (Weglarz), ES (Seidman/Fitton)	
RFP Legal Bid Review		R4(Clymas/Daniels/Fitton), CH (Bibbiani), DR (Weglarz), ES (Seidman/Fitton)	
Wellness Committee (Food Services)		R4(TBD), CH (Scherber), DR(Weglarz), ES(TBD)	
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities		Englert	
Internal Marketing		TBD	
PTO		Smith	
CATV Advisory Council (Cable TV)		For Discussion	
<b><u>Deep River BOE</u></b>			
Facilities		Morrissey/Ferretti	
PTO		rotating	
School Improvement Team		Weglarz	
CATV Advisory Council (Cable TV)		TBD	
<b><u>Essex BOE</u></b>			
Building		Seidman	
PTO		Rotating	
School Improvement Team		TBD	
Essex Foundation		McCluskey / Fitton	
Communications		Rotating	
CATV Advisory Council (Cable TV)		Fitton	
<b><u>Region 4 BOE</u></b>			
<b>Personnel &amp; Negotiations</b>		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses		Clymas/Daniels/Fitton Expires 7/2021	3/2021
▪ R4 Custodians		ClymasDaniels/Fitton Expires 7/2021	3/2021
R4 Audit & Finance		TBD/TBD	
R4 Financial Task Force		Sandmann/Clark/Daniels/Clymas	
School Improvement Team		TBD/TBD/TBD	
R4 Grounds and Buildings Maintenance and Oversight Committee		Sandmann/Weglarz/TBD	
R4 Building Committee		TBD/TBD	
R4 Educational Foundation		TBD	
Region 4 Extra compensation points committee		Clymas/Fitton/Daniels (only 1 rep needed)	
Public Relations & Outreach		TBD	
R4 Safety		TBD	
R4 Facilities Study Committee		TBD	

# CHESTER BOARD OF EDUCATION

Welcome to tonight's meeting of the Chester Board of Education. We appreciate your interest and attendance.

## WHO WE ARE:

We are fellow residents of Chester, elected by the community to serve 4 years (6-3 rotation) without compensation.

<b>Kristin Smith</b> (apptd to complete term) 2021	<b>Tom Englert, Vice Chair</b> 2021	<b>Robert Bibbiani</b> 2021
<b>Kris Pollock</b> (electd to complete term) 2021	<b>Maria Scherber</b> 2021	<b>Dale Bernardoni</b> 2023
<b>Rebecca Greenberg-Ellis, Sec.</b> 2021 (electd to complete term)	<b>Charlene Fearon</b> 2023	<b>David Fitzgibbons, Chair</b> 2023

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

We are assisted in the meeting by our school administration:

**Brian J. White**, Superintendent of Schools, Region 4 – Chester – Deep River - Essex  
, Assistant Superintendent of Schools  
**Robert Grissom**, Finance Director  
**Tyson Stoddard**, Principal

Our board clerk is Ms. Kelley Frazier.

## HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

## REGULAR MEETINGS:

Our regular meetings are normally held on the fourth Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at town hall and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

## EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

## SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Chester.

**CHESTER ELEMENTARY SCHOOL  
BOARD OF EDUCATION REGULAR MEETING  
REMOTE MEETING  
NOVEMBER 23, 2020 7:00pm**

**F.O.I. Compliance** – Subject to BOE approval at a future meeting  
(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

<b>Attendance:</b>	<u>Chester BOE</u>		<u>Administration:</u>	
(√ = attended)	David Fitzgibbons	√	Brian White	√
	Rob Bibbiani	√		
	Charlene Fearon	√		
	Tom Englert	√		
	Rebecca Greenberg-Ellis	√	Kristina Martineau	√
	Dale Bernardoni	√	Sarah Smalley	√
	Kris Pollock	√	Kelly Sterner	√
	Kristin Smith	√	Tyson Stoddard	√
	Maria Scherber	√		

**CALL TO ORDER**

The meeting was called to order by Mr. White at 7:00p.m.

**ELECTION OF OFFICERS**

Mr. White opened the floor for the nominations for the office of chairman.

A motion was made by Charlene Fearon to nominate David Fitzgibbons as the Chairman of the Chester Elementary Board of Education. Tom Englert seconded the motion. The motion passed unanimously.

Chairman Fitzgibbons opened the floor for the following nominations:

A motion made by Rob Bibbiani to nominate Tom Englert as the Vice Chair and Rebecca Greenberg-Ellis as Secretary of the Chester Elementary Board of Education. Kris Pollock seconded the motion. The motion passed unanimously.

Committee assignments were reviewed. Kristin Smith will be the PTO representative. The Negotiations Committee member will be decided at a later date.

**CONSENT AGENDA**

Upon a motion duly made by Tom Englert and seconded by Maria Scherber the Chester Board of Education unanimously **VOTED** to approve the minutes from the special meeting of September 23, 2020 and the Accounts Payable report.

**PUBLIC COMMENT**

Lol Fearon is also in attendance.

## **REPORTS and OTHER ITEMS:**

### **Superintendent's Report**

#### **District Update**

Mr. White gave a brief report. He continues to work through issues with Covid. He has met with the Health Departments from all three towns and remote learning will continue through December 4<sup>th</sup>. Decisions will continue to be made based on the metrics.

#### **Information and Communication**

An Employee Assistance Program EAP program is now being offered to employees and will be discussed later in the agenda.

December 1<sup>st</sup> special Joint Board of Education meeting has been scheduled. Long range planning and data for budgets will be discussed. A Supervision District budget workshop will occur December 16<sup>th</sup>.

Kelly Sterner and Kristina Martineau were thanked for their work in the district as they move to other opportunities.

### **Assistant Superintendent's Report**

#### **General Update**

Dr. Martineau discussed the survey results which teachers completed for professional development. The focus was the social and emotion wellness of students and how to bring meaningful learning to the students during Covid.

#### **Grants Update**

Funding has been received for Covid relief. The State allowed a reallocation of funds. Dr. Martineau discussed other grant funding received and how these funds will be used. Corona relief funds have covered most Covid expenses. There has not been significant budget strain due to Covid seen at this time.

### **Presentation of 2018-2019 Performance Profile Report for CES**

Dr. Martineau discussed the 2018-2019 Performance Profile Report for CES. Dr. Martineau was able to answer Board member questions regarding assessments going forward. Assessment practices and intervention models are being reviewed to decide how to meet student needs. Ms. Greenberg-Ellis discussed her concern for lack of data. She would like more information about what the plan is for assessments and the plan for possible gaps in learning. She noted that kids who need enrichment have needs that are also not being met. She suggested doing assessments in person. Mr. Stoddard discussed what he is doing to assess students.

### **Director of Pupil Services Report**

Ms. Smalley did not have a report.

### **Finance Office Report**

#### **Current Year to Date Financial Status Update**

Finance Director Kelly Sterner reviewed board enclosures and answered questions from board members. She discussed the transfers from last year. Trending is as expected. Excess cost funds have not been received, but will offset some of the expenses.

**Cafeteria Fund Update**

The reports were reviewed. The cafeteria reporting looks different because the state is providing the ability to use the Grab and Go program during remote learning. All food offerings are free. Participation for this program is low.

**Medical Reserve Tracking**

Ms. Sterner noted that the first four months have trended well. When things return to a typical environment our reserve account will be more robust. The RFP for group medical/prescription and dental services will be received by November 20<sup>th</sup>.

**Update on EAP**

Ms. Sterner discussed the cost and services to provide an Employee Assistance Plan. This service will be provided through Anthem Blue Cross Blue Shield. This service is encouraged to be used when needed.

**ADM Calculation Methodology**

Ms. Sterner gave an overview of the methodology for the ADM calculation.

Ms. Sterner discussed the action plan for the auditor's response.

Ms. Sterner answered questions from the Board regarding her report.

**Principal's Update**

Mr. Fitzgibbons congratulated Mr. Stoddard and the staff regarding the Niche ranking of CES. Mr. Stoddard gave a brief update. Students have been compliant with mask wearing. Outdoor tents have been purchased for outdoor lunch and other activities. Money has been collected for the Chester Community Fund to help local families in need. A celebration was held for Veteran's Day with a video and photo collage. Report cards will be sent home December 9<sup>th</sup>.

**HVAC and Ventilation System Update**

Mr. Grzybowski discussed the HVAC and Ventilation system updates. He answered Board questions regarding the HVAC and Ventilation system. State guidelines have been met in regards to air exchange.

**Outdoor Learning Space**

A donation from Charlene and Lol Fearon was received in honor of their grandson who graduated last year. Funds will go towards an outdoor learning space. Fundraising is being done for a structure and picnic tables so students can learn in a safe outdoor environment. Mr. Stoddard thanked the community for their support.

**Committee Reports**

**Finance** – Next Meeting is January 27, 2021

**Curriculum** – Next meeting is January 16, 2021

**Policy** – Next meeting is January 27, 2021

**Facilities** – Will be scheduled soon.

**Supervision District:**

The budget is being worked on.

### **Other Committee Reports**

#### **LEARN Committee Report**

Dale Bernardoni discussed the LEARN meetings she has attended. As all districts at this time the focus is how to teach during Covid. The dual Arts and Language Middle School in Waterford has closed. The building that held the school was faltering. Students were asked if they were interested in going to the Goodwin campus. Staffing issues have been difficult because of Covid. Professional development support is a focus. The audit went very well.

#### **Discussion regarding and Pending Policies**

None Pending.

#### **PUBLIC COMMENT**

Maria Scherber wished Dr. Martineau the best on her new position. She also wanted to note that she agrees with Ms. Greenberg-Ellis and her assessment comments.

#### **FUTURE AGENDA ITEMS**

7.1 Next Joint BOE Meeting is December 3, 2020 @ 7:00pm

7.2 Next Chester BOE Regular Meeting is January 28, 2021 @ 7:00pm

#### **ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:36p.m.

Respectfully Submitted,

Kelley Frazier, Secretary



11/13/2020 14:14  
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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcshdsb

CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME							
INVOICE DTL DESC										
419637	11/13/2020	PRTD	3061 A-DEC COMMUNICATIONS	107361	00-9738	11/13/2020	21100301	CH111320		65.00
	Invoice: 00-9738					WALKIE TALKIE BATTERY				
				107362	00-9735	11/13/2020	21100301	CH111320		470.00
	Invoice: 00-9735					REPLACEMENT WALKIE TALKIES				
						CHECK	419637	TOTAL:		535.00
419638	11/13/2020	PRTD	7353 BLICK ART MATERIALS	107363	4896894	11/13/2020	21100297	CH111320		186.97
	Invoice: 4896894					EARTHENWARE GLAZES				
						CHECK	419638	TOTAL:		186.97
419639	11/13/2020	PRTD	7307 HILARY CLARK	107364	101720	11/13/2020	21100307	CH111320		15.99
	Invoice: 101720					REIMB. FOR GR. 4 BATTERIES				
						CHECK	419639	TOTAL:		15.99
419640	11/13/2020	PRTD	6593 CRYSTAL ROCK LLC	107365	17730296 111020	11/13/2020	21100117	CH111320		53.71
	Invoice: 17730296 111020					NOV. 2020 FILTERED WATER SVC & ENERGY SURCHARGE				
						CHECK	419640	TOTAL:		53.71
419641	11/13/2020	PRTD	2534 DE LAGE LANDEN	107366	70251883	11/13/2020	21100112	CH111320		203.00
	Invoice: 70251883					NOV. 2020 OFFICE COPIER LEASE				
						CHECK	419641	TOTAL:		203.00
419642	11/13/2020	PRTD	2197 ESSEX HARDWARE CO	107367	2011-037650	11/13/2020	21100197	CH111320		105.25
	Invoice: 2011-037650					WEATHERSEALING SUPPLIES				
						CHECK	419642	TOTAL:		105.25
419643	11/13/2020	PRTD	5857 ELAINE FLEISCHER	107368	110520	11/13/2020	21100313	CH111320		65.00
	Invoice: 110520					REIMB. FOR BOOMCARDS SUBSCRIPTION				
						CHECK	419643	TOTAL:		65.00
419644	11/13/2020	PRTD	7696 GRE FUND III PROJECT	107369	110920	11/13/2020	21100119	CH111320		451.48
	Invoice: 110920					OCT. 2020 SOLAR SVC.				
						CHECK	419644	TOTAL:		451.48



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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 3  
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CASH ACCOUNT: 1000		1040		CHESTER CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME		VOUCHER	INVOICE	INV DATE	PO	WARRANT		NET
							INVOICE DTL	DESC			
							CHECK	419653	TOTAL:		75.90
419654	11/13/2020	PRTD	5171 TCI - ORDER DEPARTME	107380	INV72912		11/13/2020	21100274	CH111320		26.00
Invoice: INV72912							GR. 1	STUDENT NOTEBOOKS			
							CHECK	419654	TOTAL:		26.00
419655	11/13/2020	PRTD	2436 TREASURER REGIONAL S	107382	2020-OCTOBER		11/13/2020	21100293	CH111320		2,141.57
Invoice: 2020-OCTOBER							OCT. 2020	CAFE SALARIES/BENEFITS			
							CHECK	419655	TOTAL:		2,141.57
419656	11/13/2020	PRTD	5105 WB MASON	107383	215038586		11/13/2020	21100188	CH111320		388.20
Invoice: 215038586							COPY PAPER				
							CHECK	419656	TOTAL:		388.20
						NUMBER OF CHECKS	20	*** CASH ACCOUNT TOTAL ***			8,955.41
							COUNT	AMOUNT			
						TOTAL PRINTED CHECKS	20	8,955.41			
										*** GRAND TOTAL ***	8,955.41

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 REGIONAL SCHOOL DIST # 4  
 A/P CASH DISBURSEMENTS JOURNAL

 P 4  
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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL								
SRC ACCOUNT									
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
2021 5 199									
APP 1000-2000					CHESTER ACCOUNTS PAYABLE		8,955.41		
11/13/2020	CH111320 DP				AP CASH DISBURSEMENTS JOURNAL				
APP 1000-1040					CHESTER CASH			8,955.41	
11/13/2020	CH111320 DP				AP CASH DISBURSEMENTS JOURNAL				
					JOURNAL 2021/05/199 TOTAL		8,955.41	8,955.41	

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REGIONAL SCHOOL DIST # 4  
 A/P CASH DISBURSEMENTS JOURNAL

P 5  
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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1000 CHESTER 1000-1040 1000-2000	2021 5	199	11/13/2020	CHESTER CASH CHESTER ACCOUNTS PAYABLE	8,955.41	8,955.41
FUND TOTAL					8,955.41	8,955.41

\*\* END OF REPORT - Generated by Dawn Pearson \*\*

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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
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CASH ACCOUNT: 1000		1040	CHESTER CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET		
INVOICE DTL DESC											
419657	12/07/2020	PRTD	3061 A-DEC COMMUNICATIONS	107704	00-9744	12/04/2020	21100320	CH120420	168.00		
Invoice: 00-9744						WALKIE ANTENNAS/CLIPS					
						CHECK	419657	TOTAL:	168.00		
419658	12/07/2020	PRTD	2082 ADMIN, UNEMPLOYMENT	107666	110320	12/04/2020	21100226	CH120420	44.72		
Invoice: 110320						SEPT. 2020 UNEMPLOYMENT CHARGES					
						CHECK	419658	TOTAL:	44.72		
419659	12/07/2020	PRTD	2532 ALARM SYSTEMS	107668	54489	12/04/2020	21100065	CH120420	3,864.97		
Invoice: 54489						ANNUAL FIRE INSPECT./CAMERA INSTALL.					
						CHECK	419659	TOTAL:	3,864.97		
419660	12/07/2020	PRTD	2539 ALL WASTE, INC.	107669	3-58813-2-1120	12/04/2020	21100134	CH120420	318.55		
Invoice: 3-58813-2-1120						NOV. 2020 WASTE DISPOSAL					
						CHECK	419660	TOTAL:	318.55		
419661	12/07/2020	PRTD	2467 ALLSTON SUPPLY CO IN	107670	132966	12/04/2020	21100309	CH120420	1,727.88		
Invoice: 132966						CRF: SANITIZER					
						CHECK	419661	TOTAL:	1,727.88		
419662	12/07/2020	PRTD	2836 SYNCB/AMAZON	107672	468969879598	12/04/2020	21100275	CH120420	25.86		
Invoice: 468969879598						HEALTH OFFICE SNACKS					
Invoice: 789795768787						107674	789795768787	12/04/2020	21100286	CH120420	
						COVID-19: STEP ON TRASH CAN		32.78			
Invoice: 467356858497						107675	467356858497	12/04/2020	21100265	CH120420	
						SOCIAL DEV. SUPPLIES		56.29			
Invoice: 634939339988						107676	634939339988	12/04/2020	21100287	CH120420	
						WATERCOLOR PACKS		113.97			
Invoice: 445698737333						107677	445698737333	12/04/2020	21100302	CH120420	
						MAGIC TREE HOUSE BOOK SET		115.99			
Invoice: 678944676797						107678	678944676797	12/04/2020	21100280	CH120420	
						CHARGERS AND ADAPTERS		187.42			
Invoice: 469957333489						107679	469957333489	12/04/2020	21100295	CH120420	
						WIRED MOUSE		13.40			
						107683	469957333489 CRF	12/04/2020	21100295	CH120420	
								349.95			

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CASH ACCOUNT: 1000				1040	CHESTER CASH					
CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
							INVOICE DTL DESC			
Invoice: 469957333489 CRF							COVID-19: CANOPY TENT			
Invoice: 685386986337							12/04/2020	21100269	CH120420	607.88
							SD BOOKS OF THE MONTH			
							CHECK	419662	TOTAL:	1,503.54
419663	12/07/2020	PRTD	2625	APPLE, INC.	107686	AD10583038	12/04/2020	21100322	CH120420	299.95
Invoice: AD10583038							MACBOOK REPAIR - S.C.			
Invoice: AD11044218							12/04/2020	21100323	CH120420	497.95
							MACBOOK REPAIR - G.G.			
							CHECK	419663	TOTAL:	797.90
419664	12/07/2020	PRTD	8154	ATC GROUP SERVICES L	107755	2297611	12/04/2020	21100321	CH120420	2,000.00
Invoice: 2297611							STORAGE TANK CLOSURE REPORTING			
							CHECK	419664	TOTAL:	2,000.00
419665	12/07/2020	PRTD	5835	CITIZENS BANK - HEA	107698	120120	12/04/2020	21100178	CH120420	57,389.00
Invoice: 120120							DEC. 2020 EMPLOYER SELF-INSURANCE			
							CHECK	419665	TOTAL:	57,389.00
419666	12/07/2020	PRTD	5985	CONNECTICUT BEHAVIOR	107705	112320	12/04/2020	21100252	CH120420	2,400.00
Invoice: 112320							PSYCH EVAL- [REDACTED]			
							CHECK	419666	TOTAL:	2,400.00
419667	12/07/2020	PRTD	7809	CONNECTICUT AUDUBON	107700	161120	12/04/2020	21100128	CH120420	3,000.00
Invoice: 161120							SCIENTIST IN-RESIDENCE PROGRAM			
							CHECK	419667	TOTAL:	3,000.00
419668	12/07/2020	PRTD	2534	DE LAGE LANDEN	107706	70311217	12/04/2020	21100112	CH120420	440.00
Invoice: 70311217							NOV. 2020 DOWNSTAIRS COPIER LEASE			
							CHECK	419668	TOTAL:	440.00
419669	12/07/2020	PRTD	2168	DEEP RIVER HARDWARE	107707	433991	12/04/2020	21100196	CH120420	76.67
Invoice: 433991							MAINT. REPAIR ITEMS			

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CASH ACCOUNT: 1000			1040	CHESTER CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET		
INVOICE DTL DESC											
							CHECK	419669	TOTAL:	76.67	
419670	12/07/2020	PRTD	2197 ESSEX HARDWARE CO	107708	2011-041125	12/04/2020	21100197	CH120420	3.18		
Invoice: 2011-041125						PVC TEE					
Invoice: 2012-042743				107709	2012-042743	12/04/2020	21100331	CH120420	25.44		
						CRF: PLEXIGLASS INSTALL.	SUPPLIES				
Invoice: 2012-043035				107710	2012-043035	12/04/2020	21100197	CH120420	73.63		
						MAINT. SUPPLIES					
Invoice: 2012-042862				107712	2012-042862	12/04/2020	21100331	CH120420	135.62		
						CRF: PLEXIGLASS INSTALL.	SUPPLIES				
Invoice: 2012-043544				107760	2012-043544	12/04/2020	21100332	CH120420	9.54		
						CRF: PLEXIGLASS INSTALL.	SUPPLIES				
Invoice: 2012-043452				107761	2012-043452	12/04/2020	21100332	CH120420	39.60		
						CRF: PLEXIGLASS INSTALL.	SUPPLIES				
							CHECK	419670	TOTAL:	287.01	
419671	12/07/2020	PRTD	6719 EVERSOURCE	107714	111720	12/04/2020	21100118	CH120420	503.89		
Invoice: 111720						ENERGY LOAN PAY'T 1					
Invoice: 111720A				107715	111720A	12/04/2020	21100118	CH120420	3,121.47		
						ELECTRICITY SVC.-10/19-11/17/20					
							CHECK	419671	TOTAL:	3,625.36	
419672	12/07/2020	PRTD	6809 FOLLETT SCHOOL SOLUT	107717	767631A	12/04/2020	21100290	CH120420	325.58		
Invoice: 767631A						LIBRARY BOOKS					
Invoice: 767631				107718	767631	12/04/2020	21100290	CH120420	1,412.23		
						LIBRARY BOOKS					
							CHECK	419672	TOTAL:	1,737.81	
419673	12/07/2020	PRTD	6678 FRONTIER	107720	111920	12/04/2020	21100114	CH120420	197.62		
Invoice: 111920						TELEPHONE SVC.-11/19-12/18/20					
							CHECK	419673	TOTAL:	197.62	
419674	12/07/2020	PRTD	3967 IDVILLE	107721	3706145	12/04/2020	21100318	CH120420	36.45		
Invoice: 3706145						REEL BADGE HOLDERS					



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CASH ACCOUNT: 1000		1040	CHESTER CASH				INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC				
							CHECK	419674	TOTAL:	36.45
419675	12/07/2020	PRTD	7511 K & S DISTRIBUTORS	107722	422091	12/04/2020	21100325	CH120420		55.00
						SOLUTION HOSE KIT				
				107723	422317	12/04/2020	21100310	CH120420		10,040.00
						CRF: KAIVAC AND AUTO SCRUBBER				
							CHECK	419675	TOTAL:	10,095.00
419676	12/07/2020	PRTD	5713 NEW ENGLAND INDUSTRI	107725	IN135438	12/04/2020	21100311	CH120420		1,230.00
						CRF: SANITIZER				
				107726	IN135485	12/04/2020	21100049	CH120420		2,150.70
						FLOOR CLEANER/FACILIPRO FOAM				
				107727	IN135311	12/04/2020	21100049	CH120420		3,187.60
						DISINFECTANT/SANITIZER				
							CHECK	419676	TOTAL:	6,568.30
419677	12/07/2020	PRTD	8024 RIVERSIDE INSIGHTS	107729	INV054417	12/04/2020	21100284	CH120420		519.20
						COGAT MATERIALS				
							CHECK	419677	TOTAL:	519.20
419678	12/07/2020	PRTD	2264 SCHOOL HEALTH CORPOR	107730	3801371-02	12/04/2020	21100129	CH120420		32.35
						NITRILE GLOVES				
							CHECK	419678	TOTAL:	32.35
419679	12/07/2020	PRTD	2270 SHAGBARK LUMBER	107731	708881/1	12/04/2020	21100326	CH120420		6.84
						CRF: PLEXIGLASS INSTALL. SUPPLIES				
				107732	709188/1	12/04/2020	21100326	CH120420		55.97
						CRF: PLEXIGLASS INSTALL. SUPPLIES				
				107733	709442/1	12/04/2020	21100326	CH120420		63.29
						CRF: PLEXIGLASS INSTALL. SUPPLIES				
				107734	709295/1	12/04/2020	21100326	CH120420		78.15
						CRF: PLEXIGLASS INSTALL. SUPPLIES				
				107736	708882/1	12/04/2020	21100326	CH120420		1,244.16
						CRF: PLEXIGLASS				
				107762	709569/1	12/04/2020	21100326	CH120420		414.72

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CASH ACCOUNT: 1000		1040	CHESTER CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT		NET	
						INVOICE DTL DESC					
Invoice: 709569/1						CRF: PLEXIGLASS					
						CHECK	419679	TOTAL:		1,863.13	
419680	12/07/2020	PRTD	8048 ██████████	107737	113020	12/04/2020	21100230	CH120420		25.30	
Invoice: 113020						NOV. 2020 OOD TRANS-████					
						CHECK	419680	TOTAL:		25.30	
419681	12/07/2020	PRTD	3036 SHORE TV & APPLIANCE	107738	8521582	12/04/2020	21100317	CH120420		2,092.97	
Invoice: 8521582						CRF: COMM. WASHER AND DRYER					
						CHECK	419681	TOTAL:		2,092.97	
419682	12/07/2020	PRTD	5776 THERMOMEDICS, LLC	107739	2739	12/04/2020	21100053	CH120420		1,260.08	
Invoice: 2739						CEILING UNIT REPAIR					
						CHECK	419682	TOTAL:		1,260.08	
419683	12/07/2020	PRTD	2436 TREASURER REGIONAL S	107740	583793 CH	12/04/2020	21100219	CH120420		979.77	
Invoice: 583793 CH						SEPT. 2020 LEGAL FEES					
						CHECK	419683	TOTAL:		979.77	
419684	12/07/2020	PRTD	2518 TREASURER SUPERVISIO	107741	OCT 2020	12/04/2020	21100116	CH120420		101.06	
Invoice: OCT 2020						OCT. 2020 CELL PHONE CHARGES					
							12/04/2020	21100021	CH120420	126,327.75	
Invoice: 120120						DEC. 2020 SHARE OF SUPERV. BUDGET					
						CHECK	419684	TOTAL:		126,428.81	
419685	12/07/2020	PRTD	5105 WB MASON	107743	215696690	12/04/2020	21100315	CH120420		57.96	
Invoice: 215696690						CLASP ENVELOPES					
						CHECK	419685	TOTAL:		57.96	
419686	12/07/2020	PRTD	3456 WINSLOW PLUMBING	107744	3431	12/04/2020	21100314	CH120420		2,000.00	
Invoice: 3431						CRF: WASHER/DRYER LINE INSTALL.					
						CHECK	419686	TOTAL:		2,000.00	

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NUMBER OF CHECKS      30                      \*\*\* CASH ACCOUNT TOTAL \*\*\*                      231,538.35

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL PRINTED CHECKS	30	231,538.35

\*\*\* GRAND TOTAL \*\*\*                      231,538.35

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021	6	83									
APP	1000-2000		12/07/2020	CH120420	DP			CHESTER ACCOUNTS PAYABLE		212,374.17	
								AP CASH DISBURSEMENTS JOURNAL			
APP	1000-1040		12/07/2020	CH120420	DP			CHESTER CASH			231,538.35
								AP CASH DISBURSEMENTS JOURNAL			
APP	1210-2000		12/07/2020	CH120420	DP			ACCOUNTS PAYABLE		19,164.18	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										231,538.35	231,538.35
APP	1000-1421		12/07/2020	CH120420	DP			DUE FROM FEDERAL & STATE GRANT		19,164.18	
APP	1210-1411		12/07/2020	CH120420	DP			DUE FROM/DUE TO CHESTER			19,164.18
SYSTEM GENERATED ENTRIES TOTAL										19,164.18	19,164.18
JOURNAL 2021/06/83 TOTAL										250,702.53	250,702.53

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1000 CHESTER	2021 6	83	12/07/2020	CHESTER CASH		231,538.35
1000-1040				DUE FROM FEDERAL & STATE GRANT	19,164.18	
1000-1421				CHESTER ACCOUNTS PAYABLE	212,374.17	
1000-2000						
				FUND TOTAL	231,538.35	231,538.35
1210 CHESTER SPECIAL REVENUE FUNDS	2021 6	83	12/07/2020	DUE FROM/DUE TO CHESTER		19,164.18
1210-1411				ACCOUNTS PAYABLE	19,164.18	
1210-2000						
				FUND TOTAL	19,164.18	19,164.18

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
1000 CHESTER		19,164.18	
1210 CHESTER SPECIAL REVENUE FUNDS			19,164.18
	TOTAL	19,164.18	19,164.18

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CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL	DESC		
419687	12/14/2020	PRTD	2625 APPLE, INC.		107898	AD30005551	12/11/2020	21100343	CH121120	497.95
	Invoice: AD30005551						MACBOOK REPAIR - M.M.			
							CHECK	419687	TOTAL:	497.95
419688	12/14/2020	PRTD	2357 CIRMA		107899	20176	12/11/2020	21100016	CH121120	4,747.80
	Invoice: 20176						W/C PREMIUM #3 OF 4			
					107900	20184	12/11/2020	21100017	CH121120	10,596.14
	Invoice: 20184						LAP INSURANCE PREMIUM #3 OF 4			
							CHECK	419688	TOTAL:	15,343.94
419689	12/14/2020	PRTD	2155 CONNECTICUT WATER CO		107901	120320	12/11/2020	21100211	CH121120	899.96
	Invoice: 120320						PUBLIC WATER SVC.-8/31-12/2/20			
							CHECK	419689	TOTAL:	899.96
419690	12/14/2020	PRTD	6593 CRYSTAL ROCK LLC		107902	17730296 120820	12/11/2020	21100117	CH121120	47.96
	Invoice: 17730296 120820						DEC. 2020 FILTERED WATER SVC.			
							CHECK	419690	TOTAL:	47.96
419691	12/14/2020	PRTD	2534 DE LAGE LANDEN		107903	70534304	12/11/2020	21100112	CH121120	203.00
	Invoice: 70534304						DEC. 2020 OFFICE COPIER LEASE			
							CHECK	419691	TOTAL:	203.00
419692	12/14/2020	PRTD	7556 DIME OIL, LLC		107904	86066	12/11/2020	21100156	CH121120	13,535.02
	Invoice: 86066						HEATING OIL			
							CHECK	419692	TOTAL:	13,535.02
419693	12/14/2020	PRTD	7696 GRE FUND III PROJECT		107905	120420	12/11/2020	21100119	CH121120	326.13
	Invoice: 120420						NOV. 2020 SOLAR SVC.			
							CHECK	419693	TOTAL:	326.13
419694	12/14/2020	PRTD	8204 HALOVATCH MECHANICAL		107906	5195	12/11/2020	21100324	CH121120	600.00
	Invoice: 5195						CRF: DRYER VENT INSTALLATION			
							CHECK	419694	TOTAL:	600.00

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CASH ACCOUNT: 1000			1040	CHESTER CASH	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL	DESC		
419695	12/14/2020	PRTD	5959 LEAF		107907	11292277	12/11/2020	21100113	CH121120	515.00
	Invoice: 11292277						DEC. 2020	WORKROOM	COPIER LEASE	
							CHECK	419695	TOTAL:	515.00
419696	12/14/2020	PRTD	5713 NEW ENGLAND INDUSTRI		107908	IN135686	12/11/2020	21100341	CH121120	1,050.00
	Invoice: IN135686							REPLACEMENT	ECOLAB DISPENSERS	
	Invoice: IN135689				107909	IN135689	12/11/2020	21100341	CH121120	1,050.00
								REPLACEMENT	ECOLAB DISPENSERS	
	Invoice: IN135680				107916	IN135680	12/11/2020	21100311	CH121120	1,258.00
							CRF: HANDS FREE	TOWEL DISPENSERS		
	Invoice: IN135847				107917	IN135847	12/11/2020	21100311	CH121120	314.00
							CRF: TOUCHLESS	DISPENSERS		
							CHECK	419696	TOTAL:	3,672.00
419697	12/14/2020	PRTD	2267 SCHOOL SPECIALTY		107911	208126483006	12/11/2020	21100296	CH121120	119.58
	Invoice: 208126483006						ART ROOM	SUPPLIES		
							CHECK	419697	TOTAL:	119.58
419698	12/14/2020	PRTD	2518 TREASURER SUPERVISIO		107912	NOV2020	12/11/2020	21100116	CH121120	101.06
	Invoice: NOV2020						NOV. 2020	CELL PHONE	CHARGES	
							CHECK	419698	TOTAL:	101.06
419699	12/14/2020	PRTD	7910 TYPING AGENT		107913	5205732 CES	12/11/2020	21100342	CH121120	510.60
	Invoice: 5205732 CES						2020-21	SUBSCRIPTION		
							CHECK	419699	TOTAL:	510.60
419700	12/14/2020	PRTD	5775 VAN IWAARDEN ASSOCIA		107914	120420	12/11/2020	21100281	CH121120	2,000.00
	Invoice: 120420						FY2021	GASB 75	VALUATION	
							CHECK	419700	TOTAL:	2,000.00
419701	12/14/2020	PRTD	7016 WINSUPPLY		107915	434745-01	12/11/2020	21100308	CH121120	3,549.60
	Invoice: 434745-01						CRF: TOUCHLESS	FAUCETS		
							CHECK	419701	TOTAL:	3,549.60



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NUMBER OF CHECKS      15                      \*\*\* CASH ACCOUNT TOTAL \*\*\*                      41,921.80

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL PRINTED CHECKS	15	41,921.80

\*\*\* GRAND TOTAL \*\*\*                      41,921.80

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021	6	177									
APP	1000-2000		12/14/2020	CH121120	DP			CHESTER ACCOUNTS PAYABLE		36,200.20	
								AP CASH DISBURSEMENTS JOURNAL			
APP	1000-1040		12/14/2020	CH121120	DP			CHESTER CASH			41,921.80
								AP CASH DISBURSEMENTS JOURNAL			
APP	1210-2000		12/14/2020	CH121120	DP			ACCOUNTS PAYABLE		5,721.60	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										41,921.80	41,921.80
APP	1000-1421		12/14/2020	CH121120	DP			DUE FROM FEDERAL & STATE GRANT		5,721.60	
APP	1210-1411		12/14/2020	CH121120	DP			DUE FROM/DUE TO CHESTER			5,721.60
SYSTEM GENERATED ENTRIES TOTAL										5,721.60	5,721.60
JOURNAL 2021/06/177 TOTAL										47,643.40	47,643.40

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1000 CHESTER	2021 6	177	12/14/2020	CHESTER CASH		41,921.80
1000-1040				DUE FROM FEDERAL & STATE GRANT	5,721.60	
1000-1421				CHESTER ACCOUNTS PAYABLE	36,200.20	
1000-2000						
				FUND TOTAL	41,921.80	41,921.80
1210 CHESTER SPECIAL REVENUE FUNDS	2021 6	177	12/14/2020	DUE FROM/DUE TO CHESTER		5,721.60
1210-1411				ACCOUNTS PAYABLE	5,721.60	
1210-2000						
				FUND TOTAL	5,721.60	5,721.60

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
1000 CHESTER		5,721.60	
1210 CHESTER SPECIAL REVENUE FUNDS			5,721.60
	TOTAL	5,721.60	5,721.60

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CASH ACCOUNT: 1000		1040	CHESTER CASH		VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME							
INVOICE DTL DESC										
419702	01/08/2021	PRTD	2082 ADMIN, UNEMPLOYMENT	108264	120320		01/07/2021	21100226	CH010721	35.12
	Invoice: 120320						OCT. 2020	UNEMPLOYMENT CHARGES		
							CHECK	419702	TOTAL:	35.12
419703	01/08/2021	PRTD	2539 ALL WASTE, INC.	108265	3-58813-2-1220		01/07/2021	21100134	CH010721	318.55
	Invoice: 3-58813-2-1220						DEC. 2020	WASTE DISPOSAL		
							CHECK	419703	TOTAL:	318.55
419704	01/08/2021	PRTD	2836 SYNCB/AMAZON	108266	467658449967		01/07/2021	21100304	CH010721	.95
	Invoice: 467658449967						GR. 6	SCIENCE SUPPLIES		
				108267	643495866899		01/07/2021	21100330	CH010721	61.58
	Invoice: 643495866899						WATERCOLORS PACK, TAB DIVIDERS, PENS			
				108268	473467988677		01/07/2021	21100329	CH010721	459.96
	Invoice: 473467988677						BATTERY BACKUP, SURGE PROTECTORS			
				108269	467663898538		01/07/2021	21100319	CH010721	507.03
	Invoice: 467663898538						DOC	CAMERAS, HEADPHONES, REPLACEMENT T. OVEN		
							CHECK	419704	TOTAL:	1,029.52
419705	01/08/2021	PRTD	5390 CATHERINE ANOUAR	108270	010621		01/07/2021	21100195	CH010721	330.00
	Invoice: 010621						REIMB. FOR	POSTAGE STAMP ROLLS		
							CHECK	419705	TOTAL:	330.00
419706	01/08/2021	PRTD	7353 BLICK ART MATERIALS	108271	5186412		01/07/2021	21100335	CH010721	215.24
	Invoice: 5186412						ART SUPPLIES			
							CHECK	419706	TOTAL:	215.24
419707	01/08/2021	PRTD	5835 CITIZENS BANK - HEA	108272	010121		01/07/2021	21100178	CH010721	57,389.00
	Invoice: 010121						JAN. 2021	EMPLOYER SELF-INSURANCE		
							CHECK	419707	TOTAL:	57,389.00
419708	01/08/2021	PRTD	6593 CRYSTAL ROCK LLC	108273	17730296 010521		01/07/2021	21100117	CH010721	47.96
	Invoice: 17730296 010521						JAN. 2021	FILTERED WATER SVC.		
							CHECK	419708	TOTAL:	47.96

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CASH ACCOUNT: 1000 1040 CHESTER CASH				VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME			INVOICE DTL DESC			
419709	01/08/2021	PRTD	2534 DE LAGE LANDEN	108274	70693247	01/07/2021	21100112	CH010721	440.00
	Invoice: 70693247					DEC. 2020 DOWNSTAIRS COPIER LEASE			
						CHECK	419709	TOTAL:	440.00
419710	01/08/2021	PRTD	2168 DEEP RIVER HARDWARE	108275	433532	01/07/2021	21100196	CH010721	19.99
	Invoice: 433532					MISC. HARDWARE			
						CHECK	419710	TOTAL:	19.99
419711	01/08/2021	PRTD	2447 EPCO-NBF GROUP	108276	19590	01/07/2021	21100351	CH010721	232.48
	Invoice: 19590					A/P CHECKS			
						CHECK	419711	TOTAL:	232.48
419712	01/08/2021	PRTD	2197 ESSEX HARDWARE CO	108278	2012-045938	01/07/2021	21100197	CH010721	73.47
	Invoice: 2012-045938					GAS CAN, SAFETY MARKERS			
						CHECK	419712	TOTAL:	73.47
419713	01/08/2021	PRTD	6719 EVERSOURCE	108279	121720	01/07/2021	21100118	CH010721	503.89
	Invoice: 121720					ENERGY LOAN PAY'T 2			
				108280	121720A	01/07/2021	21100118	CH010721	3,333.56
	Invoice: 121720A					ELECTRICITY SVC.-11/17-12/17/20			
						CHECK	419713	TOTAL:	3,837.45
419714	01/08/2021	PRTD	6809 FOLLETT SCHOOL SOLUT	108281	767631F	01/07/2021	21100290	CH010721	238.95
	Invoice: 767631F					LIBRARY BOOKS			
				108282	767631B	01/07/2021	21100290	CH010721	361.38
	Invoice: 767631B					LIBRARY BOOKS			
						CHECK	419714	TOTAL:	600.33
419715	01/08/2021	PRTD	6678 FRONTIER	108283	121920	01/07/2021	21100114	CH010721	197.62
	Invoice: 121920					TELEPHONE SVC.-12/19/20-1/18/21			
						CHECK	419715	TOTAL:	197.62
419716	01/08/2021	PRTD	2126 JAMES GRZYBOWSKI	108284	123020	01/07/2021	21100352	CH010721	267.93
	Invoice: 123020					REIMB. FOR AQUARIUM SUPPLIES			

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CASH ACCOUNT: 1000		1040	CHESTER CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
						CHECK	419716	TOTAL:	267.93
419717	01/08/2021	PRTD	8212 HP INC.	108285	6419773770	01/07/2021	21100348	CH010721	165.00
			Invoice: 6419773770			DAMAGED	CHROMEBOOK	REPAIR	
						CHECK	419717	TOTAL:	165.00
419718	01/08/2021	PRTD	2217 KONE INC.	108286	959755541	01/07/2021	21100022	CH010721	877.62
			Invoice: 959755541			ELEVATOR MAINT.	CONTRACT-1/1-3/31/21		
						CHECK	419718	TOTAL:	877.62
419719	01/08/2021	PRTD	5959 LEAF	108287	11405228	01/07/2021	21100113	CH010721	515.00
			Invoice: 11405228			JAN. 2021	WORKROOM	COPIER LEASE	
						CHECK	419719	TOTAL:	515.00
419720	01/08/2021	PRTD	7360 MCKESSON MEDICAL - S	108289	17105078	01/07/2021	21100340	CH010721	164.33
			Invoice: 17105078			NITRILE	GLOVES		
						CHECK	419720	TOTAL:	164.33
419721	01/08/2021	PRTD	6110 PKF O'CONNOR DAVIES,	108290	523039	01/07/2021	21100216	CH010721	6,200.00
			Invoice: 523039			2020	AUDIT	PROGRESS BILLING	
						CHECK	419721	TOTAL:	6,200.00
419722	01/08/2021	PRTD	2417 SCHOOL OUTFITTERS	108291	INV13514119	01/07/2021	21100327	CH010721	1,568.99
			Invoice: INV13514119			CAFETERIA	TABLE		
						CHECK	419722	TOTAL:	1,568.99
419723	01/08/2021	PRTD	2267 SCHOOL SPECIALTY	108292	208126722565	01/07/2021	21100296	CH010721	27.60
			Invoice: 208126722565			SKETCH	PADS		
						CHECK	419723	TOTAL:	27.60
419724	01/08/2021	PRTD	8048 [REDACTED]	108293	123120	01/07/2021	21100230	CH010721	55.66
			Invoice: 123120			DEC. 2020	OOD TRANS		
						CHECK	419724	TOTAL:	55.66

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CASH ACCOUNT: 1000			1040	CHESTER CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT				NET
INVOICE DTL DESC												
419725	01/08/2021	PRTD	7180 TREASURER - STATE OF	108309	CEN292211	01/07/2021	21100115	CH010721				750.00
	Invoice: CEN292211					JUL-SEP 2020	INTERNET CONNECTION					
						CHECK	419725	TOTAL:				750.00
419726	01/08/2021	PRTD	7031 THE MATH LEARNING CE	108288	BA65485-IN	01/07/2021	21100346	CH010721				110.00
	Invoice: BA65485-IN					GRADE 1	BRIDGES MATH KITS					
						CHECK	419726	TOTAL:				110.00
419727	01/08/2021	PRTD	5776 THERMOMEDICS, LLC	108294	2756	01/07/2021	21100053	CH010721				4,785.00
	Invoice: 2756					MAINT. CONTRACT-1/1-3/31/21						
						CHECK	419727	TOTAL:				4,785.00
419728	01/08/2021	PRTD	2436 TREASURER REGIONAL S	108296	585574	01/07/2021	21100219	CH010721				447.88
	Invoice: 585574					OCT. 2020	LEGAL FEES					
				108297	2020-NOVEMBER	01/07/2021	21100293	CH010721				2,137.24
	Invoice: 2020-NOVEMBER					NOV. 2020	CAFE STAFF SALARIES,BENEFITS					
				108298	2020-DECEMBER	01/07/2021	21100293	CH010721				3,205.21
	Invoice: 2020-DECEMBER					DEC. 2020	CAFE STAFF SALARIES,BENEFITS					
						CHECK	419728	TOTAL:				5,790.33
419729	01/08/2021	PRTD	2518 TREASURER SUPERVISIO	108299	010121	01/07/2021	21100021	CH010721				126,327.75
	Invoice: 010121					JAN. 2021	SHARE OF SUPERV. BUDGET					
						CHECK	419729	TOTAL:				126,327.75
419730	01/08/2021	PRTD	5105 WB MASON	108300	216509521	01/07/2021	21100344	CH010721				149.90
	Invoice: 216509521					ICE MELT						
				108302	216821764	01/07/2021	21100188	CH010721				388.20
	Invoice: 216821764					COPY PAPER						
						CHECK	419730	TOTAL:				538.10



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NUMBER OF CHECKS      29                      \*\*\* CASH ACCOUNT TOTAL \*\*\*                      212,910.04

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL PRINTED CHECKS	29	212,910.04

\*\*\* GRAND TOTAL \*\*\*                      212,910.04

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JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2021 7 73									
APP 1000-2000						CHESTER ACCOUNTS PAYABLE		212,910.04	
	01/08/2021	CH010721 DP				AP CASH DISBURSEMENTS JOURNAL			
APP 1000-1040						CHESTER CASH			212,910.04
	01/08/2021	CH010721 DP				AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2021/07/73 TOTAL		212,910.04	212,910.04

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1000 CHESTER 1000-1040 1000-2000	2021 7	73	01/08/2021	CHESTER CASH CHESTER ACCOUNTS PAYABLE	212,910.04	212,910.04
				FUND TOTAL	212,910.04	212,910.04

\*\* END OF REPORT - Generated by Dawn Pearson \*\*

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance
<b><u>OBJECT 100 - SALARIES:</u></b>							
TOTAL SALARIES		3,081,487	-	3,081,487	1,380,542	1,674,720	26,225
<b><u>OBJECT 200 - EMPLOYEE BENEFITS:</u></b>							
TOTAL EMPLOYEE BENEFITS		1,124,149	-	1,124,149	562,598	505,876	55,675
<b><u>OBJECT 300 - PURCHASED &amp; TECHNICAL SERVICES:</u></b>							
TOTAL PURCHASED & TECHNICAL SERVICES		100,088	-	100,088	36,928	46,746	16,414
<b><u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u></b>							
TOTAL PURCHASED PROPERTY SERVICES		209,481	-	209,481	67,172	116,198	26,111
<b><u>OBJECT 500 - OTHER PURCHASED SERVICES:</u></b>							
TOTAL OTHER PURCHASED SERVICES		246,987	-	246,987	111,568	96,354	39,065
<b><u>OBJECT 600 - SUPPLIES:</u></b>							
TOTAL SUPPLIES		193,464	-	193,464	130,221	24,862	38,381
<b><u>OBJECT 700 - PROPERTY:</u></b>							
TOTAL PROPERTY		4,800	-	4,800	1,410	1,569	1,821
<b><u>OBJECT 800 - OTHER OBJECTS:</u></b>							
TOTAL OTHER OBJECTS		3,991	-	3,991	3,027	735	229
<b>TOTAL</b>		4,964,447	-	4,964,447	2,293,466	2,467,060	203,922



Chester Board of Education  
FY 2020-2021 Year-to-Date Report as of December 30, 2020

Object		Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance	
<b>OBJECT 300 - PURCHASED &amp; TECHNICAL SERVICES:</b>									
5322		Professional Development Programs	6,000	-	6,000	-	5,436	564	
<b>5330</b>		<b><u>Other Professional Services</u></b>							
		Health	450	-	450	-	-	450	
		Occupational Therapy	12,622		12,622	-	12,622	-	
		Psychiatric Services	16,000		16,000	2,400	-	13,600	
		Other Services	25,000	-	25,000	14,520	8,680	1,800	
5398		Supervision District Professional Services	40,016	-	40,016	20,008	20,008	-	
<b>TOTAL PURCHASED &amp; TECHNICAL SERVICES</b>			100,088	-	100,088	36,928	46,746	16,414	
<b>OBJECT 400 - PURCHASED PROPERTY SERVICES:</b>									
5411		Water	3,800	-	3,800	1,516	2,284	-	
5412		Electricity	48,600	-	48,600	12,741	24,259	11,600	
<b>5430</b>		<b><u>Repairs &amp; Maintenance</u></b>							
		Music	600	-	600	-	600	-	
		Physical Ed	1,200		1,200	-	1,200	-	
		Computer Education	3,100	-	3,100	1,296	165	1,639	
		Special Education	266	-	266	-	-	266	
		Health	660	-	660	75	-	585	
		Library	800	-	800	763	-	37	
		Principal's Office	8,000	-	8,000	513	7,487	-	
		Plant Operations Repairs	72,867	-	72,867	40,503	20,920	11,444	
		Security	540	-	540	-	-	540	
5440		Leases	64,234	-	64,234	7,359	56,875	-	
5498		Supervision District Purchased Services	4,814	-	4,814	2,407	2,407	-	
<b>TOTAL PURCHASED PROPERTY SERVICES</b>			209,481	-	209,481	67,172	116,198	26,111	

Chester Board of Education  
FY 2020-2021 Year-to-Date Report as of December 30, 2020

Object		Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance	
<b>OBJECT 500 - OTHER PURCHASED SERVICES:</b>									
5511		Out-of-District Transportation	1,000	-	1,000	137	863	-	
5515		Field Trips & School Events	14,121	-	14,121	-	300	13,821	
5520		Comprehensive Insurance	44,709	-	44,709	31,790	10,600	2,319	
5530		Communications	6,800	-	6,800	1,501	5,219	80	
5561		In State Tuition	16,045	-	16,045	-	-	16,045	
5580		Travel & Conferences	8,370	-	8,370	170	1,400	6,800	
5598		Supervision District Other Purchased Services	155,942	-	155,942	77,971	77,971	-	
<b>TOTAL OTHER PURCHASED SERVICES</b>			<b>246,987</b>	<b>-</b>	<b>246,987</b>	<b>111,568</b>	<b>96,354</b>	<b>39,065</b>	
<b>OBJECT 600 - SUPPLIES:</b>									
<b>5610</b>		<b>General Supplies</b>							
		Board of Education	300	-	300	-	-	300	
		Principal's Office	7,850	-	7,850	12,003	931	(5,084)	(A)
		<b>TOTAL GENERAL SUPPLIES</b>	<b>8,150</b>	<b>-</b>	<b>8,150</b>	<b>12,003</b>	<b>931</b>	<b>(4,784)</b>	
<b>5611</b>		<b>Instructional Supplies</b>							
		Art	3,665	-	3,665	2,652	674	339	
		Language Arts	7,094	-	7,094	6,031	260	802	
		Foreign Language (FLES)	820	-	820	771	-	49	
		Kindergarten	1,383	-	1,383	1,001	-	382	
		Mathematics	3,327	-	3,327	2,997	110	220	
		Music	1,261	-	1,261	1,197	-	64	(A)
		Physical Education	997	-	997	531	-	466	
		Reading	4,000	-	4,000	3,973	-	27	
		Science	6,376	-	6,376	2,258	1,091	3,028	
		Social Studies	2,238	-	2,238	1,742	-	496	
		Technology Education	3,500	-	3,500	117	554	2,829	
		Other Instruction & Testing	15,000	-	15,000	4,544	1,758	8,698	
		Social-Wide Enrichment / G&T	12,575	-	12,575	214	-	12,361	
		Technology	3,039	-	3,039	299	1,484	1,256	
		Special Education	3,628	-	3,628	3,585	-	43	
		Health	4,090	-	4,090	1,752	203	2,134	
		Social Development	6,000	-	6,000	891	1,875	3,234	
		Speech & Language	1,864	-	1,864	1,139	-	725	
		Library	1,200	-	1,200	1,178	-	22	
		<b>TOTAL INSTRUCTIONAL SUPPLIES</b>	<b>82,057</b>	<b>-</b>	<b>82,057</b>	<b>36,874</b>	<b>8,009</b>	<b>37,174</b>	
5613		Operations Maintenance Supplies	27,000	-	27,000	25,456	844	700	(A)
5624		Heating Fuel	27,600	-	27,600	23,433	4,167	-	
5626		Gasoline	600	-	600	-	500	100	

# Chester Board of Education

FY 2020-2021 Year-to-Date Report as of December 30, 2020

Object		Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance	
5641		<b>Instructional Materials</b>							
		Language Arts	1,200	-	1,200	802	232	166	
		Kindergarten	700	-	700	442	-	258	
		Mathematics	3,000	-	3,000	2,943	-	57	
		Reading	7,700	-	7,700	6,830	-	870	
		Science	1,423	-	1,423	1,071	-	352	
		Social Studies	350	-	350	-	-	350	
		Software	5,250	-	5,250	3,524	675	1,051	
		Special Education	3,264	-	3,264	2,940	-	324	
		TOTAL INSTRUCTIONAL MATERIALS	22,887	-	22,887	18,551	907	3,429	
5642		Library & Professional Books	10,067		10,067	6,353	1,952	1,762	
5698		Supervision District Supplies	15,103	-	15,103	7,551	7,552	-	
<b>TOTAL SUPPLIES</b>			193,464	-	193,464	130,221	24,862	38,381	
<b>OBJECT 700 - PROPERTY:</b>									
5730		Equipment	4,800	-	4,800	1,410	1,569	1,821	
<b>TOTAL PROPERTY</b>			4,800	-	4,800	1,410	1,569	1,821	
<b>OBJECT 800 - OTHER OBJECTS:</b>									
5810		<b>Dues &amp; Fees</b>							
		Health/Nurse	150	-	150	141	-	9	
		Board of Education	1,809		1,809	1,809	-	0	
		Principal's Office	786	-	786	304	262	220	
		Projects	300	-	300	300	-	-	
		TOTAL DUES & FEES	3,045	-	3,045	2,554		229	
5898		Supervision District Dues & Fees	946	-	946	473	473	-	
<b>TOTAL OTHER OBJECTS</b>			3,991	-	3,991	3,027	735	229	
		<b>TOTAL</b>	4,964,447	-	4,964,447	2,293,466	2,467,060	203,922	
(A - includes COVID related expenditures that will be moved to CRF grant in fund #1210									



	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Eligible Students - Free	188	188	49	45	46	46							562
Eligible - Reduced	0	0	7	6	4	4							21
Eligible - Full Pay	0	0	145	150	153	152							600
<b>Total Enrollment</b>	<b>188</b>	<b>188</b>	<b>201</b>	<b>201</b>	<b>203</b>	<b>202</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,183</b>
Breakfast - Free meals served	143	24	41	342	273	274							1,097
Breakfast - Reduced meals served	0	0	0	0	0	0							0
Breakfast - Full Pay meals served	0	0	0	0	0	0							0
Lunch - Free meals served	143	24	297	1,306	584	928							3,282
Lunch- Reduced meals served	0	0	0	0	0	0							0
Lunch - Full Pay meals served	0	0	0	0	0	0							0
<b>Total Meal Count</b>	<b>\$ 286</b>	<b>\$ 48</b>	<b>\$ 338</b>	<b>\$ 1,648</b>	<b>\$ 857</b>	<b>\$ 1,202</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,379</b>
4090 Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
4160 Caf� Lunch Cash Sales	\$ -	\$ -	\$ 325	\$ 98	\$ 15	\$ -							\$ 438
4360 State & Fed Grants - Claims breakfast	\$ 270	\$ 45	\$ 77	\$ 773	\$ 617	\$ 619							\$ 2,402
4360 State & Fed Grants - Claims lunch	\$ 502	\$ 84	\$ 1,042	\$ 4,584	\$ 2,050	\$ 3,257							\$ 11,520
4360 State & Fed Grants - 6 Cent	\$ 10	\$ 2	\$ 21	\$ 91	\$ 41	\$ 65							\$ 229
4360 State & Fed Grants - Healthy Foods	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
4360 State & Fed Grants - CN State Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
4360 State & Fed Grants - State School Breakfast	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
4361 USDA commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
4890 Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
<b>Total Revenue</b>	<b>\$ 782</b>	<b>\$ 131</b>	<b>\$ 1,466</b>	<b>\$ 5,546</b>	<b>\$ 2,723</b>	<b>\$ 3,941</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,590</b>
5111 Administrator Salary													\$ -
5114 Secretary Salary													\$ -
5118 Food Service Salary													\$ -
5124 Sub Secty\ Caf�													\$ -
5138 OT Cafeteria Salary													\$ -
<b>Total Salaries</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Benefits</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Salary &amp; Benefit Cost</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
5430 Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5600 All - Supplies / Energy	\$ -	\$ -	\$ -	\$ 592	\$ 178	\$ 129							\$ 899
5601 USDA Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5610 General Supplies	\$ 183	\$ 1,232	\$ 1,110	\$ 2,996	\$ 544	\$ 1,418							\$ 7,482
5800 All - Other Misc. Expense	\$ -	\$ -	\$ 60	\$ 280	\$ 27	\$ -							\$ 367
5890 Other Objects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
<b>Total Product Cost</b>	<b>\$ 183</b>	<b>\$ 1,232</b>	<b>\$ 1,170</b>	<b>\$ 3,869</b>	<b>\$ 749</b>	<b>\$ 1,547</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,749</b>
<b>Total Product, Salary &amp; Benefit Costs</b>	<b>\$ 183</b>	<b>\$ 1,232</b>	<b>\$ 1,170</b>	<b>\$ 3,869</b>	<b>\$ 749</b>	<b>\$ 1,547</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,749</b>
<b>Profit (Loss)</b>	<b>\$ 599</b>	<b>\$ (1,101)</b>	<b>\$ 296</b>	<b>\$ 1,677</b>	<b>\$ 1,974</b>	<b>\$ 2,395</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,841</b>
Operating Days	22	17	20	21	17	17							92
Lunch Participation	3.5%	0.8%	7.4%	30.9%	16.9%	27.0%							3.0%
Breakfast Participation	3.5%	0.8%	1.0%	8.1%	7.9%	8.0%							1.0%
Meals Product Cost	\$ 0.64	\$ 25.67	\$ 3.46	\$ 2.35	\$ 0.87	\$ 1.29							
Labor/M meal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
unpaid lunch balances - monthly value	\$ 0.64	\$ 25.67	\$ 3.46	\$ 2.35	\$ 0.87	\$ 1.29							
lunch account balances- monthly value			(229)	(178)		(178)							
Month End Checking Account Balance	\$ 582.06	\$ 10,948	\$ 10,763	\$ 10,656	\$ 8,169	\$ 12,869							

## Region 4

## Medical Reserve Tracking

2020-2021

Expenses	July	August	Sept.	October	Nov.	Dec.	January	February	March	April	May	June	Total
First Week	66,826	86,057	67,443	95,622	80,670	88,607							485,224
2nd Week	322,925	218,030	143,857	242,838	123,158	137,495							1,188,303
3rd Week	74,341	74,247	80,233	39,791	93,929	104,250							466,792
4th Week	32,710	94,033	119,007	76,994	77,797								400,541
5th week		26,420			75,953								102,373
H S A Payments	220,490	29,429	47,279	33,405	30,855	16,188							377,646
Medicare Supp.	9,186		12,538	14,179	9,076								44,979
Miscellaneous exp	1,527	10,000		10,000				10,000			10,000		41,527
Total Expenses	717,292	528,216	470,356	512,830	491,439	346,540	-	-	-	-	-	-	3,066,673
Monthly Revenue	July	August	Sept.	October	Nov.	Dec.	January	February	March	April	May	June	Total
Supv Dist.	103,364	103,364	103,364	103,364	103,364	103,364	103,370	103,371	103,372	103,373	103,374	103,375	1,240,419
Reg 4	329,834	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	2,952,289
Chest. BOE	76,790	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	631,279
Deep River BOE	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	652,704
Essex BOE	118,784	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	1,056,644
First Pay EE	679	51,794	62,380	62,314	61,417	61,786	67,600	67,600	67,600	67,600	67,600	67,600	643,590
Second Pay EE					60,935	62,909	67,600	67,600	67,600	67,600	67,600	67,600	654,388
TRB	12,274			14,474									26,748
Retirees	58,363	19,741	23,169	40,124	32,533	30,784							204,713
Other Rev.													-
Total Revenue	754,480	558,551	676,153	718,285	693,695								8,062,774
Net Rev/Exp/Month	37,189	30,335	205,796	205,455	202,255	(346,540)	-	-	-	-	-	-	
Self Insured cash balance at month end	\$ 1,115,568	\$ 1,003,654	\$ 1,250,117	\$ 1,455,662									
													Revenue
													Expenses
													Net Position
													8,062,774
													3,066,673
													4,996,101

## Health Savings Account Policy

CGS 10-183 (T) requires that retired/certified employees be given the opportunity to purchase the Health insurance of the last employing BOE at the group rate.

This document is a working projection of medical revenue and expenses as a tool for projecting the District's fiscal position.

## **MEMORANDUM OF AGREEMENT**

### **BETWEEN**

**THE CHESTER, DEEP RIVER, ESSEX, REGIONAL SCHOOL DISTRICT  
NO. 4 AND SUPERVISION DISTRICT  
AND  
REGIONAL SCHOOL DISTRICT NO. 4 EDUCATION ASSOCIATION**

The Chester, Deep River, Essex, Regional School District No. 4, and Supervision Boards of Education, and the Supervision District (collectively, the "Boards") and the Regional School District No. 4 Education Association (the "Association") hereby enter into the following Memorandum of Agreement (the "MOA") regarding remote work due to school closures, hybrid work week models, and/or other such work arrangements related to COVID-19 working conditions for the July 1, 2020 – June 30, 2021 work year:


1. The parties understand and acknowledge that, during the 2020-2021 work year, the schools may be closed in whole or in part for an unknown period of time, and during a period in which school otherwise would have been in session, for reasons related to COVID-19, and that such closure(s) may be directed by the Board and/or the Superintendent, or by an authority outside the District.
2. The parties understand and acknowledge that, during the 2020-2021 work year, the Board may require various work arrangements including working in-school, working remotely from an alternate location and/or hybrid work weeks providing both in-person and remote learning and/or other work arrangements for reasons related to COVID-19, and that such work arrangements may be directed by the Board and/or the Superintendent, or by an authority outside the District.
3. In the event of remote work due to school closures, a hybrid work week model, and/or other such work arrangements during the 2020-2021 work year, each member of the bargaining unit shall, if so directed by the Superintendent and/or his/her designee(s) (the "Administration"), perform work as described in this Memorandum of Agreement and with the parties' collective bargaining agreement.
4. Bargaining unit members working in classrooms shall be provided a work space that is no less than six (6) feet away from the first row of students.

5. One disposable surgical mask per bargaining unit members shall be provided to bargaining unit members daily unless bargaining unit members will provide their own masks as outlined below. Additional personal protective equipment as available through the supply chain ("PPE") (N95/KN95 masks, face shields, gloves, gowns, etc.) shall be available for high-risk bargaining unit members, bargaining unit members assigned to special programs, and where six (6) feet of social distancing between students and the bargaining unit member cannot be achieved. Bargaining unit members must wear a mask at all times while at work except when alone in their room at his or her work station or in a designated areas for mask break. Bargaining unit members may provide their own mask in lieu of the District-provided mask (there may be no neck gaiters or masks with valves and there must be at least two layers covering the nose and mouth).
6. Classrooms shall be equipped with appropriate cleaning materials and hand sanitizers. Bargaining unit members may not bring in their own cleaners. Bargaining unit members may use their own hand sanitizers; however, a bargaining unit member shall not share his or her hand sanitizers with students. Bargaining unit members shall be required upon leaving a classroom to clean bargaining unit member workstation touch points.
7. Unless otherwise required by law, Executive Order or regulation, meetings (open house, parent teacher conferences, and full staff meetings) shall be conducted remotely. This provision shall not preclude smaller group meetings. In such instances, appropriate social distancing measures shall be applied, however, a bargaining unit member may opt to remote into such meetings as well.
8. The work-day shall be defined by the collective bargaining agreement. During a hybrid teaching model, bargaining unit members shall be required to attend school in-person four (4) days a week. On the fifth (5th) day, bargaining unit members shall work remotely. There may be limited access to school buildings if desired on the fifth (5<sup>th</sup>) day and with prior approval of the building principal unless closed due to law, regulation, Executive Order or due to public health concerns.
9. At John Winthrop Middle School and Valley Regional High School, the teachers will follow an A/B Day block schedule on Mondays, Tuesdays, Thursdays, and Fridays with a "skinny" day schedule on Wednesdays. Each teacher shall have one (1) individual preparation period per day equal in length to the student class period.

10. Indoor and outdoor spaces shall be provided solely for the use of bargaining unit members during their lunch and preparation periods. Bargaining unit members may be required to supervise student lunch in their classrooms or in the cafeteria, depending upon assignment. Such supervision shall not occur during the fully remote model.
11. Bargaining unit members may be required to cover in-person classroom supervision in the event other bargaining unit members are unavailable for in-person duty, but able to work remotely.
12. A bargaining unit member working from a remote location shall be available to students and parents through existing District platforms including but not limited to email, google classroom or phone. In no event are they required to use personal cell phones or other personal electronic devices.
13. Should bargaining unit members or students need assistance with technological issues after making reasonable efforts to mitigate the concern, they should contact the district Information Technology personnel.
14. Regardless of model of instruction, synchronous and live-streaming shall be defined as time when students and/or teachers are interacting remotely (including but not limited to group activities, collaboration, direct instruction, social skills, and team building) during an instructional block. Bargaining unit members shall be required to provide daily synchronous/live-streaming instructional sessions of at least fifty percent (50%) of each course offered and/or instructional block/period and remain available for students throughout the entire instructional block/period. These sessions will be recorded by the bargaining unit member and made available to students in that class.
15. During remote work due to fully remote, hybrid work week, and/or other such work arrangements, if the Administration determines that a bargaining unit member does not have teaching responsibilities that can be accomplished via an electronic platform, those bargaining unit members shall be required to engage in student support, specific job-related responsibilities, coverage in accordance with the CT State Department of Education "certification flexibilities," and/or professional development activities as set forth by the Board of Education.


16. Should a student demonstrate a pattern of absenteeism and/or a pattern of failure to complete assigned work for distance learning, the hybrid teaching model, and/or other such work arrangements, bargaining unit members shall first communicate via an email to parents regarding the lack of participation, follow up with a phone call, and if the problem persists, then report same to the Administration.
17. In the event a bargaining unit member requires absence from work responsibilities during fully remote, during the hybrid-teaching model, and/or during other such work arrangements, the bargaining unit member shall report such absences through normal means and the contractual requirements and restrictions relating to such absences will apply. The bargaining unit member shall be responsible for informing parents of the absence, to the extent possible, via a post on the relevant electronic platform or an out-of-office reply and supply lesson plans for substitute teachers.
18. Bargaining unit members may volunteer to pack and bag materials from students' desks, cubbies, or lockers in the event students are unable to accomplish same. In the event there are insufficient volunteers, all efforts shall be made to make other arrangement.
19. Instructional-related and leadership positions shall be paid in accordance with the parties' collective bargaining agreement. Should the Board determine to fill coaching and /or extracurricular positions, such positions shall also be paid in accordance with the collective bargaining agreement. If any such sport or activity is shortened, such positions shall be compensated on a pro-rated basis.
20. All provisions of the collective bargaining agreement between the Board and the Association shall remain in effect except to the extent such provisions have been modified by this Agreement.
21. Notwithstanding the foregoing, the Board and the Association agree that they may revisit the terms of this Memorandum of Agreement in the future if circumstances related to COVID-19 and/or its impact on the District change or otherwise evolve following the execution of this Agreement by both parties.
22. This Memorandum of Agreement shall not be used as precedent or cited as practice by either the Board or the Association in any proceeding whatsoever except to enforce the terms of this Agreement.

23. This Agreement shall terminate either upon the full reopening of schools for regular classes or June 30, 2021, whichever is earlier. In the event circumstances warrant returning to remote work due to school closures, hybrid work week models, and/or other such work arrangements related to COVID-19 working conditions for the July 1, 2020 – June 30, 2021, this agreement shall resume until June 30, 2021.

  
\_\_\_\_\_  
For the Chester, Deep River, Essex,  
Regional School District No. 4  
Boards of Education and Supervision  
District

Date

08/21/20

  
\_\_\_\_\_  
For the Region No. 4 Education  
Association

Date

8/28/20