



**Regional School District #4
Chester – Deep River – Essex – Region 4**

DEEP RIVER BOARD OF EDUCATION

AGENDA

Public – please note:
We anticipate being able to provide a hybrid option for this meeting.

If desired, please use dial-in information to join the anticipated hybrid meeting.

To: Members of the Deep River Board of Education
Subject: **Deep River Board of Education meeting Thursday, September 21, 2023**
Time: **7:00 p.m.**
Place: **Deep River Elementary School Media Center** or Dial (561) 614-1404 PIN: 911 703 228#
(We kindly ask that if participating remotely, you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing ***6** will unmute your phone when it's time to speak)

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

- 1. Call to order 7:00 p.m. – M. Morrissey - Chair**
- 2. Verbal roll call for BOE members**
- 3. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 3.1.** Minutes from the Regular Meeting of May 18, 2023 (*encl #1*)
 - 3.2.** Accounts Payable report (*encl #2*)
- 4. Public comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters
- 5. Reports and Other Items:**
 - 5.1. Deep River Elementary Student Representatives**
 - 5.2. Superintendent's Report – B. White**
 - a. District update
 - b. Information and communication
 - 5.3. Assistant Superintendent's Report – S. Brzozowy** - no report this evening
 - a. General update
 - 5.4. Financial Status Report – R. Grissom**
 - a. Financial Status Updates
 - o End of Year Financial Status Update (*encl #3*)
 - o Current Year to Date Financial Status Update (*encl #4*)
 - o Cafeteria Fund Update (*encl #5*)
 - o Medical Reserve Tracking (*encl #6*)
 - o Grants Update (*as needed*)
 - o Cafeteria Equipment Update

5.5. Principal's Report (as needed) - no report this evening
– Josh Torchia, DRES

5.6. Other Items (*as needed*)

- a. Early Grade Literacy – *S. Brzozowy*
- b. Discussion and Possible VOTE to accept a donation of \$4000 from the Tri-Town Sustainability Team to be used at the discretion of administration to support a pilot food scraps program at Deep River Elementary School for up to two years – *S. Brzozowy*

5.7 Committee Reports (*Chair or designated representative of each Comm.*)

- a. Joint PK-12 Committees – Policy – *L. Seidman*; Curriculum – *N. Johnston*; Finance – *R. Daniels*

Curriculum	Finance	Policy
Oct. 18 th , 2023 @ Noon	Oct. 18 th , 2023 @ Noon	Oct. 19 th , 2023 @ Noon
Dec. 13 th , 2023 @ Noon	Dec. 13 th , 2023 @ Noon	Dec. 14 th , 2023 @ Noon
Feb. 14 th , 2024 @ Noon	Feb. 14 th , 2024 @ Noon	Feb. 15 th , 2024 @ Noon
Apr. 17 th , 2024 @ Noon	Apr. 17 th , 2024 @ Noon	Apr. 18 th , 2024 @ Noon

- b. Supervision District Committee Update – *Chair*
- c. DRES Facilities (Buildings and Grounds) Committee – *M. Morrissey, R. Ferretti*
- d. Other committee reports (as needed)
 - d.1 Discussion regarding any pending policies for all BOEs – *standing item*

The First Reading on these policies was held at the June 01, 2023 Joint BOE meeting – (the Second Reading and possible Vote to approve will be at the October 05th Joint BOE meeting). (existing policies may be viewed in our online [Policy Manual](#) – click for access)

Update Existing with the following:

Policy #5141 Student Health Services (*encl #7*)

Creation of New Policy

Policy #3542.44 Reserve Fund for School Food Service Accounts (*encl #8*)

6. Public Comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

7. Future Agenda Items

- 7.1 Joint BOE Meeting October 05, 2023 @ 7:00 p.m. at **VRHS Media Center Library** (until further notice)
- 7.2 Deep River BOE Regular Meeting Thur., Nov. 16, 2023 @ 7:00 p.m. @ DRES Media Center

8. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2023-24 (Updates in Progress)

<u>Joint BOE Standing Committees</u> (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee		R4(Clark/Strauss) CH(Taigen/Scherber) DR(Maikowski/Grunko) ES (Seidman/TBD)	
*Joint PK-12 Curriculum Sub-Comm.		R4(Cavanaugh/Silva) CH(Bernardoni/Johnson) DR(McIntyre/Whelan) ES (Johnston/Russell)	
*Joint PK-12 Finance Sub-Committee		R4 (Clark/Daniels/Fearon) CH (Rice/TBD) DR (Rioux/Scholfield) ES (Seidman/Watson)	
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)		R4 (Sandmann 23 / Cavanaugh 23 / Stack 23) CH (Fitzgibbons 23 / Bernardoni 23 / Greenberg-Ellis 23) DR (Morrissey 23 / Ferretti 23 / Maikowski 23) ES (Seidman 23 /TBD 23 / Johnston 23)	
<u>Joint Ad Hoc Committees</u> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations		R4 (Daniels/Sandmann/Strauss) CH (Taigen) DR (Morrissey) ES (Watson) Expires 7/2025	6/2024
- Joint BOE Administrator negotiations		Same as ABOVE for Teacher negotiations Expires 7/2026	9/2025
- Joint BOE Paraeducator negotiations		Same as BELOW for Net Techs et al. Expires 7/2026	3/2026
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)		R4 (Daniels/Sandmann/Strauss) CH (Fitzgibbons) DR (Maikowski/Ferretti) ES (Watson) Expires 7/2023	3/2023
- Cafeteria (all schools)		Expires 7/2022	4/2022
Technology		R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)	
School Calendar		R4(Sandmann/Daniels), CH (TBD), ES (TBD), DR (Morrissey)	
LEARN Joint BOE representative(s)		R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)	
School Safety Committee		R4(Cavanaugh, Daniels), CH(Greenberg-Ellis), DR(TBD), ES(TBD)	
Tuition Committee		R4(Cavanaugh/Sandmann/Daniels), CH (Johnson), DR (Morrissey), ES (Seidman Alt.)	
RFP Review		R4(Cavanaugh/Daniels), CH (Scherber), DR (Morrissey), ES (Seidman/Johnston)	
<u>Individual BOE Ad Hoc Committees</u> (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
CATV Advisory Council (Cable TV)		For Discussion	
<u>Deep River BOE</u>			
Facilities		Morrissey/Ferretti	
CATV Advisory Council (Cable TV)		TBD	
<u>Essex BOE</u>			
Building		Seidman	
Essex Foundation		TBD	
CATV Advisory Council (Cable TV)		TBD	
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses		Daniels/Sandmann/Strauss Expires 7/2025	4/2025
▪ R4 Custodians		Daniels/Sandmann/Strauss Expires 7/2024	3/2024
R4 Grounds and Buildings Maintenance & Oversight Committee		Stack/Seidman (alt. Sandmann)	
JWMS Security Project Building Committee		Daniels/ Cavanaugh/ Sandmann / Stack	
R4 Educational Foundation		TBD	
Region 4 Extra compensation points committee		Clark/Daniels/Sandmann (only 1 rep needed)	

DEEP RIVER BOARD OF EDUCATION

Welcome to tonight's meeting of the Deep River Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Deep River, elected by the community to serve 4 years (5-4 rotation) without compensation.

Miriam Morrissey - Chair	2023	Lenore Grunko	2023	Robert Ferretti – Vice-Chair	2025
Nick Rioux	2023	Pat Maikowski – Sec.	2023	Alyson Whelan	2025
Betsy Scholfield	2023	Melissa McIntyre Apptd. 'til Nov. 23 of term ending 2025		Scott Hallden	2025

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools
Sarah Brzozowy, Ed.D., Assistant Superintendent

Josh Torchia, Principal
Robert Grissom, Finance Director

Our Board Clerk is Kelley Frazier

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the third Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at the town hall and on the school website (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Deep River.

**DEEP RIVER ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
DRES LIBRARY
THURSDAY, MAY 18, 2023 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting

CALL TO ORDER

Chair Morrissey called the meeting to order at 7:00 p.m.

VERBAL ROLL CALL FOR BOE MEMBERS

Deep River BOE	Administration
Miriam Morrissey	Brian White
Pat Maikowski	Sarah Brzozowy
Alyson Whelan	Robert Grissom
Lenore Grunko	Josh Torchia
Melissa McIntyre	
Nick Rioux	

CONSENT AGENDA

Upon motion duly made and seconded, the Board unanimously **VOTED** to approve the minutes from the regular meeting on March 16, 2023, and the Accounts Payable report as written.

PUBLIC COMMENT

No Comment

REPORTS AND OTHER ITEMS:

Deep River Elementary Student Representatives

Sixth Grade Students Cassian and Sawyer discussed the events happening at DRES.

Superintendent's Report

District Update – Information and Communication

Superintendent White shared an update on the Deep River Budget and will talk more about that later.

He also shared that the Region 4 Budget recently passed at referendum. He also shared an update and some next steps regarding the recent passage of the Region 4 Athletics Fields and Facilities Improvements bonding initiative at referendum.

Superintendent White shared an update on the status of various negotiations for our numerous bargaining units.

He also shared a brief summary of the discussions held at the Joint BOE Retreat on Saturday, May 6th.

Assistant Superintendent's Report

General Update

Dr. Brzozowy shared that The Connecticut Association of School Business officials have awarded Mr. Grissom with the Rising Star Award.

Financial Status Updates

Current Year to Date Financial Status Update

Mr. Grissom reviewed the enclosures including the Current Year to Date Financial Status; the Cafeteria Fund Update; and the Medical Reserve Tracking report.

He also shared that he is collaborating with our Director of Food Services to develop a list and quotes for equipment that needs to be upgraded.

Principal's Update

Mr. Torchia discussed events happening at DRES.

Other Items

Discussion and possible VOTE to approve a revised Deep River Elementary 2023-24 operating budget in the amount as approved by vote at the Deep River Town Meeting on May 15, 2023

The Town reduced the proposed DRES budget by \$24,000 and that reduced number was approved at the Town Meeting on May 15th. Administration presented a revised budget for BOE approval in order to match the Board's budget to the approved reduced amount.

On motion duly made and seconded, the Board unanimously VOTED to approve a revised Deep River Elementary 2023-24 operating budget in the amount of \$5,814,047 as approved by vote at the Deep River Town Meeting on May 15, 2023 (see attached)

There was a discussion regarding enclosure #6, a memo from Supervision District Committee Chair, Lon Seidman regarding the general process for superintendent contract negotiations and evaluations. If anyone has any questions, they can talk with Chair Morrissey or Mr. Seidman.

Committee Reports

Curriculum

No Update shared.

Finance

No Update.

Policy

Several Policies are in some stage of review. There was a chance to discuss the following proposed revised policies, all of which had their First Reading at the April 06, 2023 Joint BOE meeting. The Second Reading and possible Vote to approve them will be held at the June 1st Joint BOE meeting.

- Policy #3160 Transfer of Funds between Categories (Fund Balance Section)
- Policy #4118.231/4218.231 Alcohol, Tobacco and Drug Free Workplace
- Policy #5114 Suspension and Expulsion / Due Process
- Policy #5132 Dress Code
- Policy #6162.4 Volunteers
- Policy / Bylaw #9221

Supervision District Committee Updates

No additional update beyond the negotiations memo that was discussed earlier in the evening.

DRES Facilities (Buildings and Grounds)Committee

The Committee met this week. Ms. Morrissey shared an updated.

Other Committee Reports

No other reports were shared

PUBLIC COMMENT

None

EXECUTIVE SESSION – Personnel

On motion duly made and seconded, the Board unanimously VOTED to move into Executive Session at approx.8:20 p.m. for the following Personnel Matter:

- Evaluation of Superintendent

The Board returned from Executive Session at approx. 8:46 p.m.

FUTURE AGENDA ITEMS

- Joint BOE Meeting Thursday, June 01, 2023 @ 7:00pm
- Deep River BOE Regular Meeting September 21, 2023 @7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:46 p.m.

Respectfully Submitted,

Jennifer Bryan, Substitute Clerk

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
80248	05/01/2023	PRINTED	006432 A&A OFFICE SYSTEMS, INC	407.47			
80249	05/01/2023	PRINTED	002539 ALL WASTE, INC.	459.54			
80250	05/01/2023	PRINTED	005719 ALLSTATE FIRE EQUIPMENT	334.00			
80251	05/01/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	268.89			
80252	05/01/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	316.68			
80253	05/01/2023	PRINTED	002168 DEEP RIVER HARDWARE CO.	10.35			
80254	05/01/2023	PRINTED	002172 DEEP RIVER STUDENT ACTIVI	464.75			
80255	05/01/2023	PRINTED	006719 EVERSOURCE	2,580.91			
80256	05/01/2023	PRINTED	002332 FIRST STUDENT INC	133.74			
80257	05/01/2023	PRINTED	004519 FOLLETT SCHOOL SOLUTIONS,	763.59			
80258	05/01/2023	PRINTED	006678 FRONTIER	323.97			
80259	05/01/2023	PRINTED	002221 NEW ENGLAND ENERGY CONTRO	82.00			
80260	05/01/2023	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	534.20			
80261	05/01/2023	PRINTED	007547 ALLISON ORTOLA	83.09			
80262	05/01/2023	PRINTED	007260 SCHALLER ASSOC. INC./DBA	2,350.00			
80263	05/01/2023	PRINTED	007243 STATE OF CONNECTICUT	735.00			
80264	05/01/2023	PRINTED	008820 TORCHIA, JOSH	424.30			
80265	05/01/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	50,801.96			
80266	05/01/2023	PRINTED	002518 TREASURER SUPERVISION DIS	131,343.65			
80267	05/17/2023	PRINTED	006432 A&A OFFICE SYSTEMS, INC	216.79			
80268	05/17/2023	PRINTED	002082 ADMIN, UNEMPLOYMENT COMPE	12.50			
80269	05/17/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	1,068.08			
80270	05/17/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	153.05			
80271	05/17/2023	PRINTED	002625 APPLE COMPUTER INC.	914.85			
80272	05/17/2023	PRINTED	002155 CONNECTICUT WATER CO	812.87			
80273	05/17/2023	PRINTED	002197 ESSEX HARDWARE CO	424.28			
80274	05/17/2023	PRINTED	006719 EVERSOURCE	44.11			
80275	05/17/2023	PRINTED	006678 FRONTIER	474.85			
80276	05/17/2023	PRINTED	006353 MAHONEY SABOL & COMPANY,	3,500.00			
80277	05/17/2023	PRINTED	002249 REGIONAL SCHOOL DISTRICT	2,439.65			
80278	05/17/2023	PRINTED	002518 TREASURER SUPERVISION DIS	100.86			
80279	05/30/2023	PRINTED	003061 A-DEC COMMUNICATIONS, LLC	960.00			
80280	05/30/2023	PRINTED	002539 ALL WASTE, INC.	459.54			
80281	05/30/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	830.53			
80282	05/30/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	16.99			
80283	05/30/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	68.99			
80284	05/30/2023	PRINTED	002168 DEEP RIVER HARDWARE CO.	54.11			
80285	05/30/2023	PRINTED	006877 DOGHOUSE PIANOS	186.50			
80287	05/30/2023	PRINTED	006719 EVERSOURCE	2,767.62			
80288	05/30/2023	PRINTED	003657 FACE ARTS MUSIC	64.34			
80289	05/30/2023	PRINTED	002332 FIRST STUDENT INC	1,061.80			
80290	05/30/2023	PRINTED	005959 LEAF	1,516.04			
80291	05/30/2023	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	449.77			
80292	05/30/2023	PRINTED	002249 REGIONAL SCHOOL DISTRICT	83.75			
80293	05/30/2023	PRINTED	002261 SAYBROOK LAWN & POWER EQU	200.91			
80294	05/30/2023	PRINTED	002267 SCHOOL SPECIALTY	3.03			
80295	05/30/2023	PRINTED	006624 SOUTHERN CONNECTICUT GAS	1,733.60			
80296	05/30/2023	PRINTED	007180 TREASURER - STATE OF CONN	735.00			
80297	05/30/2023	PRINTED	006358 TOP NOTCH ELECTRICAL SERV	340.80			
80298	05/30/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,309.91			
80299	05/30/2023	PRINTED	002587 WALTHAM SERVICES, INC	96.00			
80300	05/30/2023	PRINTED	005105 WB MASON	248.08			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
80301	06/05/2023	PRINTED	006432 A&A OFFICE SYSTEMS, INC	906.55			
80302	06/05/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	94.23			
80303	06/05/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	6.94			
80304	06/05/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	63.79			
80305	06/05/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	54,392.33			
80306	06/05/2023	PRINTED	002178 DEEP RIVER SCHOOL LUNCH P	50.55			
80307	06/05/2023	PRINTED	003088 DUMOUCHEL PAPER CO.	112.96			
80308	06/05/2023	PRINTED	008842 EMPOWER	2,696.30			
80309	06/05/2023	PRINTED	008842 EMPOWER	92,769.00			
80310	06/05/2023	PRINTED	006719 EVERSOURCE	42.10			
80311	06/05/2023	PRINTED	004519 FOLLETT SCHOOL SOLUTIONS,	514.06			
80312	06/05/2023	PRINTED	006678 FRONTIER	324.72			
80313	06/05/2023	PRINTED	002150 GUMDROP BOOKS	605.32			
80314	06/05/2023	PRINTED	002249 REGIONAL SCHOOL DISTRICT	2,079.40			
80315	06/05/2023	PRINTED	005105 WB MASON	246.84			
80316	06/05/2023	PRINTED	008423 XTRAMATH	50.00			
80317	06/14/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	923.87			
80318	06/14/2023	PRINTED	002155 CONNECTICUT WATER CO	905.98			
80319	06/14/2023	PRINTED	002168 DEEP RIVER HARDWARE CO.	48.16			
80320	06/14/2023	PRINTED	008533 FOLLETT CONTENT SOLUTIONS	29.21			
80321	06/14/2023	PRINTED	005994 FUSS & O'NEILL INC.	3,690.00			
80322	06/14/2023	PRINTED	002175 HOME DEPOT	190.72			
80323	06/14/2023	PRINTED	007303 LIPIN DIETZ, ASSOCIATES,	75.00			
80324	06/14/2023	PRINTED	008880 MALLOVES JEWELERS	200.00			
80325	06/14/2023	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	153.12			
80326	06/14/2023	PRINTED	006411 SCHOLASTIC LIBRARY PUBLIS	1,066.00			
80327	06/14/2023	PRINTED	004016 STEWART'S MUSIC LLC	200.00			
80328	06/14/2023	PRINTED	002276 TOWN OF DEEP RIVER	26,000.00			
80329	06/14/2023	PRINTED	005105 WB MASON	92.34			
80330	07/11/2023	PRINTED	006432 A&A OFFICE SYSTEMS, INC	463.24			
80331	07/11/2023	PRINTED	002539 ALL WASTE, INC.	541.30			
80332	07/11/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	637.18			
80333	07/11/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	227.81			
80334	07/11/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	3,851.52			
80335	07/11/2023	PRINTED	003655 CENTRAL SYSTEMS, INC.	545.20			
80336	07/11/2023	PRINTED	005985 CONNECTICUT BEHAVIORAL HE	2,800.00			
80337	07/11/2023	PRINTED	005036 DANIELS OIL COMPANY, INC.	550.00			
80338	07/11/2023	PRINTED	002178 DEEP RIVER SCHOOL LUNCH P	365.75			
80339	07/11/2023	PRINTED	007592 DEMCO INC	283.53			
80340	07/11/2023	PRINTED	002197 ESSEX HARDWARE CO	175.25			
80341	07/11/2023	PRINTED	006719 EVERSOURCE	3,587.50			
80342	07/11/2023	PRINTED	002332 FIRST STUDENT INC	425.02			
80343	07/11/2023	PRINTED	008533 FOLLETT CONTENT SOLUTIONS	492.91			
80344	07/11/2023	PRINTED	006678 FRONTIER	324.72			
80345	07/11/2023	PRINTED	008246 GLOBAL INDUSTRIAL	310.79			
80346	07/11/2023	PRINTED	002158 HEINEMANN PUBLISHING	1,447.27			
80347	07/11/2023	PRINTED	002175 HOME DEPOT	135.95			
80348	07/11/2023	PRINTED	008741 MAXIMU SOUND & SECURITY	124.35			
80349	07/11/2023	PRINTED	008461 MES MUNICIPAL EMERGENCY S	113.97			
80350	07/11/2023	PRINTED	003632 NCS PEARSON, INC.	20.00			
80351	07/11/2023	PRINTED	002221 NEW ENGLAND ENERGY CONTRO	182.04			
80352	07/11/2023	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	459.77			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
80353	07/11/2023	PRINTED	002814 PAUL J. RADICCHI, LLC	114.00			
80354	07/11/2023	PRINTED	002267 SCHOOL SPECIALTY	102.21			
80355	07/11/2023	PRINTED	006624 SOUTHERN CONNECTICUT GAS	1,256.68			
80356	07/11/2023	PRINTED	008872 TEACHER CREATED MATERIALS	1,398.49			
80357	07/11/2023	PRINTED	002518 TREASURER SUPERVISION DIS	4,821.73			
80358	07/11/2023	PRINTED	002587 WALTHAM SERVICES, INC	96.00			
80359	07/11/2023	PRINTED	005105 WB MASON	1,485.20			
80360	07/11/2023	PRINTED	006719 EVERSOURCE	40.13			
80361	07/11/2023	PRINTED	008710 INTERNATIONAL CENTER FOR	795.00			
80362	07/11/2023	PRINTED	008883 MUSICAL EXPRESSIONS, LLC	1,685.90			
80363	07/11/2023	PRINTED	008527 NEW ENGLAND CENTER FOR HE	848.00			
80364	07/11/2023	PRINTED	002249 REGIONAL SCHOOL DISTRICT	998.85			
80365	07/11/2023	PRINTED	008820 TORCHIA, JOSH	1,007.20			
80366	07/11/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	3,358.68			
80367	07/11/2023	PRINTED	005105 WB MASON	223.88			
80368	07/11/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	805.54			
80369	07/11/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	3,821.34			
80370	07/11/2023	PRINTED	002408 CABE	2,839.40			
80371	07/11/2023	PRINTED	006009 COUGHLAN COMPANIES LLC	1,852.97			
80372	07/11/2023	PRINTED	002087 CAS	200.00			
80373	07/11/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	55,557.42			
80374	07/11/2023	PRINTED	008579 EXPLORELEARNING	920.00			
80375	07/11/2023	PRINTED	008533 FOLLETT CONTENT SOLUTIONS	439.73			
80376	07/11/2023	PRINTED	006809 FOLLETT SCHOOL SOLUTIONS	821.79			
80377	07/11/2023	PRINTED	002917 KAPLAN EARLY LEARNING COM	37.31			
80378	07/11/2023	PRINTED	006072 KIDS DISCOVER	192.00			
80379	07/11/2023	PRINTED	002217 KONE INC.	3,819.48			
80380	07/11/2023	PRINTED	002748 LAKESHORE	637.04			
80381	07/11/2023	PRINTED	002843 MUNICIPAL EMP. RETIREMENT	390.00			
80382	07/11/2023	PRINTED	008904 MULTI-SENSORY EDUCATION	150.00			
80383	07/11/2023	PRINTED	004463 NORTHERN SPEECH SERVICES,	293.35			
80384	07/11/2023	PRINTED	004823 SCHOLASTIC MAGAZINES	197.67			
80385	07/11/2023	PRINTED	002267 SCHOOL SPECIALTY	90.14			
80386	07/11/2023	PRINTED	002304 THERAPRO, INC	294.57			
80387	07/11/2023	PRINTED	002518 TREASURER SUPERVISION DIS	165,570.92			
80389	07/20/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	3,291.09			
80390	07/20/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	26.41			
80391	07/20/2023	PRINTED	002168 DEEP RIVER HARDWARE CO.	574.60			
80392	07/20/2023	PRINTED	006524 DUCT DIAGNOSTICS, LLC	2,400.00			
80393	07/20/2023	PRINTED	003088 DUMOUCHEL PAPER CO.	325.00			
80394	07/20/2023	PRINTED	002197 ESSEX HARDWARE CO	175.25			
80395	07/20/2023	PRINTED	003632 NCS PEARSON, INC.	113.00			
80396	07/20/2023	PRINTED	002261 SAYBROOK LAWN & POWER EQU	1,182.14			
80397	07/20/2023	PRINTED	004278 SCHOLASTIC BOOK CLUBS	4.92			
80398	07/20/2023	PRINTED	002868 SHORE TV & APPLICANCE	954.00			
80399	07/20/2023	PRINTED	005105 WB MASON	14.20			
80400	07/20/2023	PRINTED	004667 ZANER-BLOSER	2,239.49			
80401	07/20/2023	PRINTED	003792 ACCO BRANDS USA LLC	573.81			
80402	07/20/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	1,369.23			
80403	07/20/2023	PRINTED	004658 KENDALL-HUNT PUBLISHING C	939.60			
80404	07/20/2023	PRINTED	002267 SCHOOL SPECIALTY	4,694.03			
80405	07/20/2023	PRINTED	004417 WEST MUSIC	116.65			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
80406	07/26/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	114.36			
80407	07/26/2023	PRINTED	008375 AMPLIFY EDUCATION, INC.	822.15			
80408	07/26/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	55,557.42			
80409	07/26/2023	PRINTED	002168 DEEP RIVER HARDWARE CO.	17.17			
80410	07/26/2023	PRINTED	002197 ESSEX HARDWARE CO	235.21			
80411	07/26/2023	PRINTED	006719 EVERSOURCE	3,419.46			
80412	07/26/2023	PRINTED	002175 HOME DEPOT	182.65			
80413	07/26/2023	PRINTED	002221 NEW ENGLAND ENERGY CONTRO	3,742.00			
80414	07/26/2023	PRINTED	002264 SCHOOL HEALTH CORPORATION	329.94			
80415	07/26/2023	PRINTED	002267 SCHOOL SPECIALTY	894.51			
80416	07/26/2023	PRINTED	007031 THE MATH LEARNING CENTER	2,032.56			
80417	07/26/2023	PRINTED	002518 TREASURER SUPERVISION DIS	165,570.92			
80418	07/26/2023	PRINTED	008908 UBEO, LLC	3,032.08			
80419	07/26/2023	PRINTED	002587 WALTHAM SERVICES, INC	96.00			
80420	07/26/2023	PRINTED	007847 WINSOR LEARNING, INC	575.00			
80421	08/02/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	579.98			
80422	08/02/2023	PRINTED	008119 CLINTON GLASS	2,100.00			
80423	08/02/2023	PRINTED	007849 ETT ENVIRONMENTAL SERVICE	1,375.00			
80424	08/02/2023	PRINTED	006719 EVERSOURCE	43.39			
80425	08/02/2023	PRINTED	008156 IVORYTON PLUMBING LLC	623.97			
80426	08/02/2023	PRINTED	002704 JUNIOR LIBRARY GUILD	1,104.10			
80427	08/02/2023	PRINTED	003086 JW PEPPER & SON, INC	135.00			
80428	08/02/2023	PRINTED	006697 NATIONWIDE SECURITY CORPO	1,124.39			
80430	08/02/2023	PRINTED	004093 PRECISION LOCK & SAFE LLC	938.00			
80431	08/02/2023	PRINTED	006813 SANIGLAZE	1,090.00			
80432	08/02/2023	PRINTED	006624 SOUTHERN CONNECTICUT GAS	2,337.99			
80433	08/02/2023	PRINTED	002518 TREASURER SUPERVISION DIS	100.86			
80434	08/07/2023	PRINTED	006432 UBEO LLC	22.15			
80435	08/07/2023	PRINTED	002539 ALL WASTE, INC.	511.30			
80436	08/07/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	130.95			
80437	08/07/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	149.90			
80438	08/07/2023	PRINTED	006678 FRONTIER	658.70			
80439	08/07/2023	PRINTED	006008 IXL LEARNING, INC.	2,875.00			
80440	08/07/2023	PRINTED	002221 NEW ENGLAND ENERGY CONTRO	745.55			
80441	08/07/2023	PRINTED	002267 SCHOOL SPECIALTY	600.18			
80442	08/07/2023	PRINTED	006358 TOP NOTCH ELECTRICAL SERV	262.00			
80443	08/16/2023	PRINTED	002082 ADMIN, UNEMPLOYMENT COMPE	26.00			
80444	08/16/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	352.43			
80445	08/16/2023	PRINTED	002267 SCHOOL SPECIALTY	529.84			
80446	08/16/2023	PRINTED	006358 TOP NOTCH ELECTRICAL SERV	423.40			
80447	08/17/2023	PRINTED	002221 NEW ENGLAND ENERGY CONTRO	785.00			
80448	08/17/2023	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	779.74			
80449	08/17/2023	PRINTED	008773 READING AND WRITING PROJE	850.00			
80450	08/17/2023	PRINTED	002518 TREASURER SUPERVISION DIS	131,343.65			
80451	08/17/2023	PRINTED	008878 WINDOWS BY WETMORE	499.94			
80452	08/17/2023	PRINTED	006432 UBEO LLC	22.15			
80453	08/17/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	130.95			
80454	08/17/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	932.43			
80455	08/17/2023	PRINTED	002172 DEEP RIVER STUDENT ACTIVI	63.54			
80456	08/17/2023	PRINTED	002197 ESSEX HARDWARE CO	51.56			
80457	08/17/2023	PRINTED	008533 FOLLETT CONTENT SOLUTIONS	160.61			
80458	08/17/2023	PRINTED	006678 FRONTIER	31.68			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
80459	08/17/2023	PRINTED	008156 IVORYTON PLUMBING LLC	170.00			
80460	08/17/2023	PRINTED	002618 REALLY GOOD STUFF	380.58			
80461	08/17/2023	PRINTED	005171 TCI	2,176.00			
80462	08/17/2023	PRINTED	008908 UBEO, LLC	2,379.36			
80463	08/17/2023	PRINTED	006648 WILSON LANGUAGE TRAINING	6,213.24			
80464	08/29/2023	PRINTED	002249 REGIONAL SCHOOL DISTRICT	520.93			
80465	08/29/2023	PRINTED	002266 SCHOOL NURSE SUPPLY, INC.	70.50			
215 CHECKS							
CASH ACCOUNT TOTAL				1,102,541.26	.00		

AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
215 CHECKS	FINAL TOTAL	1,102,541.26	.00

** END OF REPORT - Generated by Robert Grissom **

Deep River Board of Education
FY 2022-2023 Year-to-date Report as of 6-30-2023

Object	Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
<u>OBJECT 100 - SALARIES:</u>							
TOTAL SALARIES		3,711,413	-	3,711,413	3,665,065	-	46,348
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
TOTAL EMPLOYEE BENEFITS		1,193,877	-	1,193,877	1,191,826	-	2,051
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
TOTAL PURCHASED & TECHNICAL SERVICES		136,600	-	136,600	112,032	-	24,568
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>							
TOTAL PURCHASED PROPERTY SERVICES		252,323	-	252,323	245,812	-	6,511
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>							
TOTAL OTHER PURCHASED SERVICES		214,691	-	214,691	195,377	-	19,314
<u>OBJECT 600 - SUPPLIES:</u>							
TOTAL SUPPLIES		171,481	-	171,481	160,230	-	11,251
<u>OBJECT 700 - PROPERTY:</u>							
TOTAL PROPERTY		4,050	-	4,050	3,542	-	508
<u>OBJECT 800 - OTHER OBJECTS:</u>							
TOTAL OTHER OBJECTS		5,077	-	5,077	4,543	-	534
SUBTOTAL		<u>5,689,512</u>	<u>-</u>	<u>5,689,512</u>	<u>5,578,426</u>	<u>-</u>	<u>111,086</u>

Deep River Board of Education
FY 2022-2023 Year-to-date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
OBJECT 100 - SALARIES:								
5111		Administration	159,543	-	159,543	146,580	-	12,963
5113		Teachers' Salaries	1,354,675	-	1,354,675	1,337,844	-	16,831
5114		Secretary Salaries	108,714	-	108,714	111,467	-	(2,753)
5115		Custodial Salaries	175,168	-	175,168	176,551	-	(1,383)
5116		Nurse Salary	56,767	-	56,767	60,930	-	(4,163)
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	61,680	-	61,680	66,742	-	(5,062)
5119		Para Educators	283,362	-	283,362	288,020	-	(4,658)
5123		Substitute Teachers	46,800	-	46,800	33,551	-	13,249
5124		Substitute Secretary/Para-Educators	4,000	-	4,000	2,473	-	1,527
5133		Coaches/Extra-Curricular	34,367	-	34,367	23,479	-	10,889
5134		Secretary OT	600	-	600	1,809	-	(1,209)
5135		Custodian OT	3,100	-	3,100	1,548	-	1,552
5138		Cafeteria OT	-	-	-	3,683	-	(3,683)
5190		Building Rental Reimbursable Salaries	-	-	-	2,216	-	(2,216)
5198		Supervision District Salary	1,422,637	-	1,422,637	1,408,172	-	14,465
TOTAL SALARIES			3,711,413	-	3,711,413	3,665,065	-	46,348
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	652,708	-	652,708	652,708	-	0
5214		Life Insurance	3,039	-	3,039	2,987	-	52
5222		MERF	-	-	-	11,966	-	(11,966)
5223		FICA/Medicare	69,000	-	69,000	74,146	-	(5,146)
5250		Unemployment Compensation	5,000	-	5,000	39	-	4,962
5260		Worker's Compensation	16,900	-	16,900	16,184	-	716
5290		Other Employee Benefits	71,440	-	71,440	96,115	-	(24,675)
5291		Annuities	2,600	-	2,600	2,740	-	(140)
5298		Supervision District Fringe Benefits	373,190	-	373,190	334,941	-	38,249
TOTAL EMPLOYEE BENEFITS			1,193,877	-	1,193,877	1,191,826	-	2,051

Deep River Board of Education
FY 2022-2023 Year-to-date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:								
5300		Building Study	-	-	-	-	-	-
5322		Professional Development Programs	28,240	-	28,240	9,061	-	19,179
5330		Other Professional Services						
	2134	Health	400	-	400	-	-	400
	2135	Occupational Therapy	24,419	-	24,419	20,532	-	3,887
	2310	Other Services	25,000	-	25,000	29,897	-	(4,897)
		TOTAL OTHER PROF SERVICES	49,819	-	49,819	50,429	-	(610)
5398		Supervision District Purchased Svcs	58,541		58,541	52,541	-	6,000
TOTAL PURCHASED & TECHNICAL SERVICES			136,600	-	136,600	112,032	-	24,568
OBJECT 400 - PURCHASED PROPERTY SERVICES:								
5411		Water	6,500	-	6,500	6,335	-	165
5412		Electricity	45,451	-	45,451	41,336	-	4,115
5413		Energy Conservation Note	26,733	-	26,733	26,000	-	733
5430		Repairs & Maintenance						
	1101	Art	60	-	60	61	-	(1)
	1109	Music	1,600	-	1,600	1,578	-	22
	1114	Computer Education	-	-	-	-	-	-
	2134	Health	90	-	90	75	-	15
	2223	Audio/Visual	495	-	495	-	-	495
	2410	Contracts	1,000	-	1,000	-	-	1,000
	2600	Plant Operations Repairs	102,137	-	102,137	94,848	-	7,289
	2601	Security	2,265	-	2,265	625	-	1,640
		TOTAL REPAIRS & MAINTENANCE	107,647	-	107,647	97,187	-	10,460
5440		Leases	62,299	-	62,299	71,640	-	(9,341)
5498		Supervision District Purchased Property Services	3,693		3,693	3,315	-	378
TOTAL PURCHASED PROPERTY SERVICES			252,323	-	252,323	245,812	-	6,511

Deep River Board of Education
FY 2022-2023 Year-to-date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	-	-	-	-	-	-
5515		Field Trips & School Events	7,897	-	7,897	7,586	-	311
5520		Comprehensive Insurance	22,850	-	22,850	19,747	-	3,103
5530		Communications	6,427	-	6,427	10,067	-	(3,640)
5540		Advertising	500	-	500	-	-	500
5580		Travel & Conferences	4,586	-	4,586	3,219	-	1,368
5598		Supervision District Other Purchased Services	172,431	-	172,431	154,758	-	17,673
TOTAL OTHER PURCHASED SERVICES			214,691	-	214,691	195,377	-	19,314
OBJECT 600 - SUPPLIES:								
5610		Office Supplies	10,150	-	10,150	10,516	-	(366)
5611		Instructional Supplies						
	1101	Art	3,924	-	3,924	3,785	-	139
	1103	Language Arts	3,283	-	3,283	3,283	-	-
	1104	Foreign Language (FLES)	193	-	193	193	-	-
	1107	Kindergarten	1,384	-	1,384	1,154	-	230
	1108	Mathematics	5,688	-	5,688	5,127	-	561
	1109	Music	248	-	248	247	-	1
	1110	Physical Education	1,520	-	1,520	1,525	-	(5)
	1111	Reading	16,690	-	16,690	16,315	-	375
	1112	Science	2,157	-	2,157	2,127	-	30
	1113	Social Studies	1,892	-	1,892	1,817	-	75
	1114	Technology Ed	11,514	-	11,514	9,852	-	1,662
	1190	Testing	12,500	-	12,500	11,966	-	534
	1215	Special Education	1,816	-	1,816	1,550	-	266
	2134	Health	1,600	-	1,600	1,210	-	390
	2222	Library	1,150	-	1,150	1,152	-	(2)
	2223	Audio Visual	772	-	772	713	-	59
		TOTAL INSTRUCTIONAL SUPPLIES	66,331	-	66,331	62,015	-	4,316
5613		Operations Maintenance Supplies	11,775	-	11,775	11,175	-	600
5624		Heating Fuel Natural Gas	37,500	-	37,500	35,444	-	2,056
5640		Library Periodicals	347	-	347	132	-	215

Deep River Board of Education
FY 2022-2023 Year-to-date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
5641		<u>Instructional Materials</u>						
	1108	Mathematics	1,223	-	1,223	-	-	1,223
	1109	Music	1,395	-	1,395	1,397	-	(2)
	1111	Reading	14,876	-	14,876	14,699	-	177
	1215	Special Education	3,453	-	3,453	2,880	-	573
		TOTAL INSTRUCTIONAL MATERIALS	20,947	-	20,947	18,976	-	1,971
5642		Library	9,663	-	9,663	8,719	-	944
5698		Supervision District Supplies	14,768	-	14,768	13,253	-	1,515
TOTAL SUPPLIES			171,481	-	171,481	160,230	-	11,251
<u>OBJECT 700 - PROPERTY:</u>								
5730		Equipment	4,050	-	4,050	3,542	-	508
5798		Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY			4,050	-	4,050	3,542	-	508
<u>OBJECT 800 - OTHER OBJECTS:</u>								
5810		<u>Dues & Fees</u>						
	1207	Computer Technology	-	-	-	-	-	-
	2134	Health	145	-	145	-	-	145
	2222	Library	232	-	232	30	-	202
	2410	Principal's Office	3,303	-	3,303	3,259	-	44
	2905	Projects	-	-	-	-	-	-
		TOTAL DUES & FEES	3,680	-	3,680	3,289	-	391
5898		Supervision District Other Objects	1,397	-	1,397	1,254	-	143
TOTAL OTHER OBJECTS			5,077	-	5,077	4,543	-	534
		SUBTOTAL	<u>5,689,512</u>	<u>-</u>	<u>5,689,512</u>	<u>5,578,426</u>	<u>-</u>	<u>111,086</u>

Deep River Board of Education
FY 2023-2024 Year-to-date Report as of 8-31-2023

Object	Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
<u>OBJECT 100 - SALARIES:</u>							
TOTAL SALARIES		3,785,324	-	3,785,324	445,285	3,119,203	220,836
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
TOTAL EMPLOYEE BENEFITS		1,224,568	-	1,224,568	265,786	792,097	166,685
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
TOTAL PURCHASED & TECHNICAL SERVICES		145,185	-	145,185	14,746	71,344	59,095
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>							
TOTAL PURCHASED PROPERTY SERVICES		258,549	-	258,549	29,581	149,075	79,893
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>							
TOTAL OTHER PURCHASED SERVICES		220,867	-	220,867	48,453	160,108	12,306
<u>OBJECT 600 - SUPPLIES:</u>							
TOTAL SUPPLIES		173,710	-	173,710	43,928	79,618	50,164
<u>OBJECT 700 - PROPERTY:</u>							
TOTAL PROPERTY		724	-	724	-	-	724
<u>OBJECT 800 - OTHER OBJECTS:</u>							
TOTAL OTHER OBJECTS		5,120	-	5,120	3,407	1,103	611
SUBTOTAL		5,814,047	-	5,814,047	851,186	4,372,548	590,313

Deep River Board of Education
FY 2023-2024 Year-to-date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 100 - SALARIES:								
5111		Administration	156,648	-	156,648	24,100	144,598	(12,050)
5113		Teachers' Salaries	1,411,086	-	1,411,086	51,174	1,330,521	29,392
5114		Secretary Salaries	114,766	-	114,766	9,229	106,874	(1,337)
5115		Custodial Salaries	179,684	-	179,684	22,920	164,256	(7,492)
5116		Nurse Salary	57,292	-	57,292	2,129	55,355	(192)
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	67,730	-	67,730	-	13,252	54,478
5119		Para Educators	308,012	-	308,012	-	297,597	10,415
5123		Substitute Teachers	111,245	-	111,245	-	-	111,245
5124		Substitute Secretary/Para-Educators	4,000	-	4,000	-	-	4,000
5133		Coaches/Extra-Curricular	29,426	-	29,426	-	-	29,426
5134		Secretary OT	-	-	-	-	-	-
5135		Custodian OT	3,100	-	3,100	149	-	2,951
5138		Cafeteria OT	-	-	-	-	-	-
5190		Building Rental Reimbursable Salaries	-	-	-	-	-	-
5198		Supervision District Salary	1,342,335	-	1,342,335	335,584	1,006,751	-
TOTAL SALARIES			3,785,324	-	3,785,324	445,285	3,119,203	220,836
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	666,689	-	666,689	166,672	500,017	(0)
5214		Life Insurance	3,499	-	3,499	-	-	3,499
5222		MERF	-	-	-	-	630	(630)
5223		FICA/Medicare	82,504	-	82,504	3,570	989	77,945
5250		Unemployment Compensation	5,000	-	5,000	-	5,000	-
5260		Worker's Compensation	16,900	-	16,900	-	-	16,900
5290		Other Employee Benefits	65,905	-	65,905	390	-	65,515
5291		Annuities	3,456	-	3,456	-	-	3,456
5298		Supervision District Fringe Benefits	380,615	-	380,615	95,154	285,461	-
TOTAL EMPLOYEE BENEFITS			1,224,568	-	1,224,568	265,786	792,097	166,685

Deep River Board of Education
FY 2023-2024 Year-to-date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>								
5322		Professional Development Programs	41,195	-	41,195	-	-	41,195
5330		<u>Other Professional Services</u>						
	2134	Health	400	-	400	-	-	400
	2135	Occupational Therapy	17,106	-	17,106	-	17,106	-
	2310	Other Services	27,500	-	27,500	-	10,000	17,500
		TOTAL OTHER PROF SERVICES	45,006	-	45,006	-	27,106	17,900
5398		Supervision District Purchased Svcs	58,984		58,984	14,746	44,238	-
TOTAL PURCHASED & TECHNICAL SERVICES			145,185	-	145,185	14,746	71,344	59,095
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>								
5411		Water	6,200	-	6,200	-	6,200	-
5412		Electricity	49,000	-	49,000	7,338	41,662	-
5413		Energy Conservation Note	26,000	-	26,000	-	-	26,000
5430		<u>Repairs & Maintenance</u>						
	1101	Art	-	-	-	-	-	-
	1109	Music	2,875	-	2,875	-	-	2,875
	1110	Phys Ed	-	-	-	-	-	-
	1114	Computer Education	3,000	-	3,000	-	-	3,000
	2134	Health	2,785	-	2,785	-	-	2,785
	2222	Library	495	-	495	495	-	-
	2223	Audio/Visual	-	-	-	-	-	-
	2410	Contracts	800	-	800	79	-	721
	2600	Plant Operations Repairs	97,205	-	97,205	15,192	82,409	(396)
	2650	Security	2,000	-	2,000	-	-	2,000
		TOTAL REPAIRS & MAINTENANCE	109,160	-	109,160	15,766	82,409	10,985
5440		Leases	64,100	-	64,100	5,456	15,737	42,908
5498		Supervision District Purchased Property Services	4,089		4,089	1,022	3,067	-
TOTAL PURCHASED PROPERTY SERVICES			258,549	-	258,549	29,581	149,075	79,893

Deep River Board of Education
FY 2023-2024 Year-to-date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	-	-	-	2,299	19,481	(21,780)
5515		Field Trips & School Events	6,046	-	6,046	-	-	6,046
5520		Comprehensive Insurance	22,850	-	22,850	-	-	22,850
5530		Communications	6,427	-	6,427	690	4,237	1,500
5540		Advertising	500	-	500	-	-	500
5561		Out-of-District Tuition	-	-	-	-	-	-
55611		Excess Cost Reimbursement	-	-	-	-	-	-
5580		Travel & Conferences	3,190	-	3,190	-	-	3,190
5598		Supervision District Other Purchased Services	181,854	-	181,854	45,464	136,391	-
TOTAL OTHER PURCHASED SERVICES			220,867	-	220,867	48,453	160,108	12,306
OBJECT 600 - SUPPLIES:								
5610		Office Supplies	10,890	-	10,890	393	7,616	2,880
5611		<u>Instructional Supplies</u>						
	1101	Art	4,167	-	4,167	516	240	3,411
	1103	Language Arts	2,807	-	2,807	1,746	600	461
	1104	Foreign Language (FLES)	200	-	200	-	-	200
	1107	Kindergarten	1,692	-	1,692	1,198	-	494
	1108	Mathematics	6,391	-	6,391	4,757	1,048	586
	1109	Music	1,930	-	1,930	15	-	1,915
	1110	Physical Education	2,250	-	2,250	-	-	2,250
	1111	Reading	22,818	-	22,818	9,163	1,838	11,817
	1112	Science	3,023	-	3,023	2,090	823	110
	1113	Social Studies	1,450	-	1,450	1,038	144	267
	1114	Technology Ed	11,459	-	11,459	3,623	1,390	6,447
	1190	Testing	12,500	-	12,500	6,121	2,150	4,229
	1210	Gifted & Talented	-	-	-	-	-	-
	1215	Special Education	3,437	-	3,437	1,788	975	675
	2134	Health	2,405	-	2,405	330	164	1,911
	2222	Library	730	-	730	-	-	730
	2223	Audio Visual	780	-	780	-	-	780
TOTAL INSTRUCTIONAL SUPPLIES			78,039	-	78,039	32,385	9,372	36,281

Deep River Board of Education
FY 2023-2024 Year-to-date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
5613		Operations Maintenance Supplies	11,775	-	11,775	1,067	10,708	-
5624		Heating Fuel Natural Gas	37,000	-	37,000	-	37,000	-
5640		Library Periodicals	276	-	276	-	-	276
5641		<u>Instructional Materials</u>						
	1103	Language Arts	500	-	500	-	-	500
	1108	Mathematics	80	-	80	-	-	80
	1109	Music	500	-	500	-	-	500
	1111	Reading	46	-	46	-	-	46
	1112	Science	4,172	-	4,172	221	1,551	2,400
	1113	Social Studies	1,566	-	1,566	1,164	-	402
	1215	Special Education	1,713	-	1,713	845	-	868
		TOTAL INSTRUCTIONAL MATERIALS	8,577	-	8,577	2,229	1,551	4,797
5642		Library	9,649	-	9,649	3,477	243	5,930
5698		Supervision District Supplies	17,504	-	17,504	4,376	13,128	-
TOTAL SUPPLIES			173,710	-	173,710	43,928	79,618	50,164
<u>OBJECT 700 - PROPERTY:</u>								
5730		Equipment	724	-	724	-	-	724
5798		Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY			724	-	724	-	-	724
<u>OBJECT 800 - OTHER OBJECTS:</u>								
5810		<u>Dues & Fees</u>						
	1207	Computer Technology	-	-	-	-	-	-
	2134	Health	145	-	145	-	-	145
	2222	Library	202	-	202	-	-	202
	2410	Principal's Office	3,303	-	3,303	3,039	-	264
	2905	Projects	-	-	-	-	-	-
		TOTAL DUES & FEES	3,650	-	3,650	3,039	-	611
5898		Supervision District Other Objects	1,470	-	1,470	368	1,103	-
TOTAL OTHER OBJECTS			5,120	-	5,120	3,407	1,103	611
		SUBTOTAL	<u>5,814,047</u>	<u>-</u>	<u>5,814,047</u>	<u>851,186</u>	<u>4,372,548</u>	<u>590,313</u>

Deep River Cafeteria Expense and Revenue Tracking

6/30/23

Deep River 2022-2023		July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Eligible Students - Free		0	0	50	46	46	46	47	50	51	53	52	52	493
Eligible Students - Reduced		0	0	18	16	19	20	21	21	20	20	20	20	195
Eligible Students - Full Pay		0	0	124	130	128	130	127	124	124	124	125	125	1,261
Total Enrollment		0	0	192	192	193	196	195	195	195	197	197	197	1,949
Breakfast - Free meals served		0	0	312	415	371	298	445	357	574	351	591	287	4,001
Breakfast - Reduced meals served		0	0	111	142	143	149	182	163	225	146	251	115	1,627
Breakfast - Full Pay meals served		0	0	463	604	602	528	695	300	734	478	815	398	5,617
Lunch - Free meals served		0	0	738	704	649	563	759	640	902	529	893	422	6,799
Lunch - Reduced meals served		0	0	271	260	263	250	323	283	388	231	352	175	2,796
Lunch - Full Pay meals served		0	0	1,395	1,456	1,403	1,252	1,544	908	1,658	1,071	1,739	841	13,267
object	Total Meal Count	0	0	3,290	3,581	3,431	3,040	3,948	2,651	4,481	2,806	4,641	2,238	34,107
4090 Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 146	\$ 146
4160 Café Lunch Cash Sales	\$ -	\$ 12	\$ 34	\$ 30	\$ 76	\$ 125	\$ 814	\$ 4,079	\$ 409	\$ 259	\$ 173	\$ 634	\$ 6,644	\$ 6,644
4360 State & Fed Grants - Claims breakfast	\$ -	\$ -	\$ 1,328	\$ 1,747	\$ 1,630	\$ 1,413	\$ 1,967	\$ 1,490	\$ 2,433	\$ 1,522	\$ 2,580	\$ 1,238	\$ 17,347	\$ 17,347
4360 State & Fed Grants - Claims lunch	\$ -	\$ -	\$ 5,335	\$ 5,191	\$ 4,924	\$ 4,385	\$ 5,745	\$ 4,583	\$ 6,707	\$ 4,023	\$ 6,589	\$ 3,163	\$ 50,644	\$ 50,644
4360 State & Fed Grants - 6 Cent	\$ -	\$ -	\$ 192	\$ 194	\$ 185	\$ 165	\$ 210	\$ 146	\$ 236	\$ 146	\$ 239	\$ 115	\$ 1,829	\$ 1,829
4360 State & Fed Grants - Healthy Foods	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,263	\$ 2,263
4360 State & Fed Grants - CN State Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,190	\$ -	\$ 1,190	\$ 1,190
4360 State & Fed Grants - State School Breakfast	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,662	\$ 2,662
4360 State & Fed Grants - Smart Funds	\$ -	\$ -	\$ 6,113	\$ 6,641	\$ 6,449	\$ 5,747	\$ 7,189	\$ -	\$ 7,718	\$ 4,986	\$ 8,175	\$ 3,962	\$ 56,980	\$ 56,980
4360 State & Fed Grants - Supply Chain Assistance	\$ -	\$ -	\$ -	\$ -	\$ 8,377	\$ -	\$ -	\$ -	\$ 6,404	\$ -	\$ -	\$ -	\$ 14,781	\$ 14,781
4360 State & Fed Grants - Emerg. Oper. Costs Reimb.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 628	\$ -	\$ -	\$ -	\$ -	\$ 628	\$ 628
4361 USDA commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue		\$ -	\$ 12	\$ 13,001	\$ 13,802	\$ 21,642	\$ 11,835	\$ 16,553	\$ 10,297	\$ 23,907	\$ 10,936	\$ 18,947	\$ 14,183	\$ 155,115
5111 Administrator Salary														\$ -
5114 Secretary Salary														\$ -
5118 Food Service Salary														\$ -
5124 Sub Secty\ Café														\$ -
5138 OT Cafeteria Salary														\$ -
Total Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5210 Health Insurance														\$ -
5214 Life Insurance														\$ -
5222 MERF														\$ -
5223 Fica/Medicare														\$ -
Total Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Salary & Benefit Cost		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5430 Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,215	\$ 710	\$ -	\$ -	\$ -	\$ 1,925	\$ 1,925
5600 All - Supplies / Energy	\$ -	\$ -	\$ 1,344	\$ 308	\$ 551	\$ 845	\$ 730	\$ 563	\$ 440	\$ 337	\$ 698	\$ 349	\$ 6,165	\$ 6,165
5601 USDA Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5610 General Supplies	\$ -	\$ -	\$ 8,114	\$ 5,536	\$ 3,217	\$ 4,976	\$ 5,087	\$ 3,704	\$ 5,964	\$ 3,589	\$ 4,845	\$ 871	\$ 45,902	\$ 45,902
5800 All - Other Misc. Expense	\$ -	\$ 1	\$ 99	\$ 86	\$ 108	\$ 3	\$ 150	\$ 149	\$ 66	\$ -	\$ 127	\$ -	\$ 787	\$ 787
5890 Other Objects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000
Total Product Cost		\$ -	\$ 1	\$ 9,557	\$ 5,929	\$ 3,876	\$ 5,823	\$ 5,967	\$ 5,631	\$ 7,181	\$ 3,926	\$ 5,670	\$ 76,219	\$ 129,779
Total Product, salary & Benefit Costs		\$ -	\$ 1	\$ 9,557	\$ 5,929	\$ 3,876	\$ 5,823	\$ 5,967	\$ 5,631	\$ 7,181	\$ 3,926	\$ 5,670	\$ 76,219	\$ 129,779
Profit (Loss)		\$ -	\$ 11	\$ 3,444	\$ 7,873	\$ 17,766	\$ 6,011	\$ 10,586	\$ 4,667	\$ 16,726	\$ 7,011	\$ 13,277	\$ (62,036)	\$ 25,336
Operating Days		0	0	20	19	18	16	20	17	23	14	22	11	180
Lunch Participation		#DIV/0!	#DIV/0!	62.6%	66.3%	66.6%	65.8%	67.3%	55.2%	65.7%	66.4%	68.9%	66.4%	6.5%
Breakfast Participation		#DIV/0!	#DIV/0!	23.1%	31.8%	32.1%	31.1%	33.9%	24.7%	34.2%	35.4%	38.2%	36.9%	3.2%
Meals Product Cost		#DIV/0!	#DIV/0!	\$ 2.90	\$ 1.66	\$ 1.13	\$ 1.92	\$ 1.51	\$ 2.12	\$ 1.60	\$ 1.40	\$ 1.22	\$ 34.06	
Labor/M meal		#DIV/0!	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
unpaid lunch balances - monthly value		#DIV/0!	#DIV/0!	\$ 2.90	\$ 1.66	\$ 1.13	\$ 1.92	\$ 1.51	\$ 2.12	\$ 1.60	\$ 1.40	\$ 1.22	\$ 34.06	
lunch account balances- monthly value				\$ (264)	\$ (267)	\$ (264)	\$ (227)	\$ (503)	\$ (409)	\$ (419)	\$ (420)			
Month End Checking Account Balance				\$ 1,767	\$ 1,765	\$ 2,176	\$ 2,894	\$ 3,425	\$ 3,680	\$ 3,714	\$ 3,764	\$ 3,747		
				\$ 203,685	\$ 194,158	\$ 209,650	\$ 219,671	\$ 228,478	\$ 238,301	\$ 255,808	\$ 173,555	\$ 186,870	\$ 122,238	

Medical Reserve Tracking
Chester, Deep River, Essex, Regional School
District No. 4, and the Supervision District

2022-2023

As of: 06.30.2023

Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
First Week	391,669	250,148	89,039	3,088	87,111	42,853	55,028	152,792	117,184	37,192	149,527	85,023	1,460,652
2nd Week	58,050	67,339	154,801	153,284	240,912	95,135	152,930	173,687	221,639	175,526	202,913	317,766	2,013,982
3rd Week	118,954	33,037	68,542	59,805	86,916	139,887	243,227	209,018	224,928	102,033	132,005	56,990	1,475,342
4th Week		90,522	119,859	61,403	95,135	77,165	80,557	128,065	141,782	90,079	118,373		1,002,940
5th week				78,324		10,939	68,476				263,460		421,199
H S A Payments	188,086	17,946	124,704	33,251	31,685	28,660	117,285	39,210	33,398	32,198	31,998	38,620	717,042
Medicare Supp.	7,654	7,527	7,527	3,700	11,354	7,642	7,642	7,754	7,754	7,754	7,754	3,807	87,867
Miscellaneous exp	4,092	8,816	504		11,049	1,058			10,527		10,000	10,531	56,576
Total Expenses	768,504	475,336	564,976	392,855	564,161	403,339	725,144	710,526	757,211	444,782	916,029	512,738	7,235,602
Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
Supv Dist.	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	1,217,645
Reg 4	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	2,860,860
Chest. BOE	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	688,667
Deep River BOE	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	652,705
Essex BOE	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	1,056,808
First Pay EE		622	50,940	58,873	58,018	58,069	58,537	57,554	57,619	57,426	56,978	57,106	571,743
Second Pay EE	12,771		59,355	58,232	58,099	58,534	59,670	57,554	57,546	57,426	57,166	57,724	594,078
TRB	19,289		28,639	(1,100)		25,119			21,819				93,768
Retirees	40,150	23,005	29,807	24,402	26,647	13,112	33,414	18,462	23,219	20,456	7,197	39,588	299,460
Other Rev.													-
Total Revenue	611,934	563,351	708,464	680,130	682,488	694,559	691,345	673,294	699,928	675,033	661,065	694,142	8,035,734
Net Rev/Exp/Month	(156,569)	88,014	143,488	287,275	118,328	291,220	(33,799)	(37,233)	(57,283)	230,250	(254,965)	181,405	
Self Insured cash													
balance at month end	\$ 5,551,360	\$ 5,548,978	\$ 6,149,273	\$ 6,357,672	\$ 6,579,550	\$ 6,718,992	\$ 6,913,254	6,590,486	6,724,340	6,934,558	6,501,076	6,689,461	

Revenue (Full Year Projection) 8,035,734

Expenses (YTD) 7,235,602

Net Position 800,132

Students

Student Health Services

School District Medical Advisor

The Board of Education shall appoint a school district medical advisor and appropriate medical support service personnel including nurses.

School health efforts shall be directed toward detection and prevention of health problems and to emergency treatment, including the following student health services:

1. Appraising the health status of student and school personnel;
2. Counseling students, parents, and others concerning the findings of health examination;
3. Encouraging correction of defects;
4. Helping prevent and control disease;
5. Providing emergency care for student injury and sudden illness;
6. Maintaining school health records.

Health Records

There shall be a health record for each student enrolled in the school district which will be maintained in the school nurse's room. For the purposes of confidentiality, records will be treated in the same manner as the student's cumulative academic record.

Student health records are covered by the Family Educational Rights and Privacy Act (FERPA) and are exempt from the Health Insurance Portability Accountability Act (HIPAA) privacy rule. However, it is recognized that obtaining medical information from health care providers will require schools to have proper authorization and to inform parents that such information once released by health care providers is no longer protected under HIPAA but is covered under FERPA.

Students

Student Health Services (continued)

Regular Health Assessments

Prior to enrollment in kindergarten, each child shall have a health assessment by one of the following medical personnel of the parents or guardians choosing to ascertain whether the student has any physical disability or other health problem tending to prevent him or her from receiving the full benefit of school work and to ascertain whether such school work should be modified in order to prevent injury to the student or to secure for the student a suitable program of education:

1. a legally qualified physician;
2. an advanced practice registered nurse;
3. a registered nurse;
4. a physician's assistant.

Such health assessment shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure;
2. Updating of immunizations required under C.G.S. 10-204a as periodically amended;
3. Vision, hearing, postural, and gross dental screening;
4. If required by the school district medical advisor, testing for tuberculosis and sickle cell anemia or Cooley's Anemia;
5. Any other information including a health history as the physician believes to be necessary and appropriate.

Students

Student Health Services (continued)

Health assessments shall also be required in grades 6 or 7 and in grades 9 or 10 by a legally qualified physician of each student's parents or guardians own choosing, or by the school medical advisor, or the advisor's designee, to ascertain whether a student has any physical disability or other health problem. Such health assessments shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure;
2. Updating of immunizations required under C.G.S. 10-204a and the Department of Public Health, Public Health Code, 10-204a-2a, 10-204-3a and 10-204a-4;
3. Vision, hearing, postural, and gross dental screening;
4. If required by the school district medical advisor, testing for tuberculosis and sickle cell anemia or Cooley's Anemia; TB screening will be required as determined by the child's health care provider or required from children who are at increased risk of acquiring tuberculosis infection and disease. Students entering for outside the United States will be required to have a new tuberculin test and results reported prior to entry into the District's schools.
5. Any other information including a health history as the physician believes to be necessary and appropriate.

A child will not be allowed, as the case may be, to begin or continue in district schools unless health assessments are performed as required. Students transferring into the district must provide evidence of required Connecticut vaccinations, immunizations, and health assessments at enrollment and prior to school attendance.

Health assessments will be provided by the school medical advisor or the advisor's designee without charge to all students whose parents or guardians meet the eligibility requirement of free and reduced priced meals under the National School Lunch Program or for free milk under the special milk program.

The Board of Education shall annually designate a representative to receive reports of health assessments and immunizations from health care providers.

Health assessment results and recommendations signed by the examining physician or authorized medical personnel shall be recorded on forms provided by the Connecticut State Board of Education and kept on file in the school the student attends. Upon written authorization from the student's parent or guardian, original cumulative health records shall be sent to the chief administrative

Students

Student Health Services (continued)

officer of the school district to which such student moves and a true copy of the student's cumulative health records maintained with the student's academic records. The Superintendent of Schools, or designee, shall notify parents of any health-related problems detected in health assessments and shall make reasonable efforts to assure that further testing and treatment is provided, including advice on obtaining such required testing or treatment.

Students who are in violation of Board requirements for health assessments and immunizations will be excluded from school after appropriate parental notice and warning.

Vision Screening

All students in grades K-6, and grade 9 will be screened using a Snellen chart, or equivalent screening, by the school nurse or school health aide. Additional vision screening will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student in question. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any defect of vision, with a brief statement describing such defect.

As necessary, special educational provisions shall be made for students with disabilities.

Hearing Screening

All students will be screened for possible hearing impairments in grades K-3, grade 5, and grade 8. Additional audiometric screening will be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any defect of hearing, with a brief statement describing such defect.

As necessary, special educational provisions shall be made for students with disabilities.

Students

Student Health Services (continued)

Postural Screening

School nurses will screen all students in grades 5 through 9 inclusive for scoliosis or other postural problems. Additional postural screening will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any postural defect or problem, with a brief statement describing such defect or disease.

As necessary, special educational provisions shall be made for students with disabilities.

Tuberculin Testing

In addition to tuberculin testing required by the school district medical advisor as part of regular student health assessments, all new students, including preschool students, will be required to have at least one test for tuberculosis prior to entry in district schools.

A test for tuberculosis should be performed if any of the following risk factors prevail:

1. birth in a high risk country of the world (to include all countries in Africa, Asia, the former Soviet Union, Eastern Europe, Central South America, Dominican Republic, and Haiti);
2. travel to a high risk country staying at least a week with substantial contact with the indigenous population since the previously required examination;
3. extensive contact with persons who have recently come to the United States since the previously required examination;
4. contact with persons suspected to have tuberculosis, or
5. had contact with anyone who was in a homeless shelter, jail or prison, uses illegal drugs or has an HIV infection.

Students

Student Health Services (continued)

Immunizations/Vaccinations

No student will be allowed to enroll in any program operated as part of the district schools without adequate immunization against the following diseases:

1. Measles
2. Rubella
3. Poliomyelitis
4. Diphtheria
5. Tetanus
6. Pertussis
7. Mumps
8. Hemophilus influenza type B
9. Any other vaccine required by Section 19a-7f of Connecticut General Statutes.
10. Hepatitis B
11. Varicella (chickenpox)
12. Hepatitis A
13. Pneumococcal disease
14. Influenza ([see preschool specific requirement below per Regulations of CT State Agencies 10-204a-2a](#))
15. Meningococcal disease

All students in grades K-12 are required to have received 2 doses of measles, mumps and rubella vaccine or serologic proof of immunity. Students entering kindergarten and seventh grade shall show proof of having received 2 doses of varicella vaccine, laboratory confirmation of immunity, or present a written statement signed by a physician, physician assistant or advanced practice registered nurse indicating the individual has had varicella based on family or medical history. (Varicella requirement effective August 1, 2011)

Effective August 1, 2011, all seventh grade students must show proof of 1 dose of meningococcal vaccine and 1 dose of Tdap in addition to the completion of the primary DTP series.

All students in grades K-12 are required to have 3 doses of Hepatitis B vaccine or serologic evidence of immunity.

By January 1 of each year, children aged 24-59 months enrolled in the District's preschool program must show proof of receipt of at least one dose of influenza vaccine between August 1 and

December 31 of the preceding year. All children aged 24-59 months have not received vaccination against influenza previously must show proof of receipt of two doses of the vaccine the first influenza season they are vaccinated. Children seeking to enroll in the District's preschool program between January 1 and March 31 are required to receive the influenza vaccine prior to being permitted to enter the program. Children who enroll in the preschool program after March 31 of any given year are not required to meet the influenza vaccine requirement until the following January.

Students

Student Health Services

Immunizations/Vaccinations (continued)

Students shall be exempt from the appropriate provisions of this policy when:

1. they present a certificate from a physician, physician assistant, advanced practice registered nurse, or local health agency stating that initial immunizations have been given and additional immunizations are in process under guidelines and schedules specified by the Commissioner of Health Services; or
2. they present a certificate from a physician, physician assistant, advanced practice registered nurse stating that in the opinion of such physician medical provider, immunization is medically contraindicated because of the physical condition of such child Such certification shall be provided on the medical exemption certificate form developed by the Department of Public Health and available on its website; or
3. they present a statement from their parents or guardians that such immunization would be contrary to the religious beliefs of such child or his/her parents/guardians; such statement to be officially acknowledged by a notary public or a judge, a court clerk/deputy clerk, a town clerk, a justice of the peace, a Connecticut attorney, or a school nurse, and such religious exemption was granted prior to April 28, 2021 (by midnight April 27, 2021). Such student retains this exemption through grade twelve, even if the student transfers to another school in Connecticut; or

Note: To be eligible for such an exemption, a student: (a) must have been enrolled in school in Grades K-12 on or before midnight April 28, 2021; and (b) must have submitted a valid religious exemption prior to midnight, April 27, 2021. Students must meet both conditions in order to be eligible for a religious exemption.

5141(h)

4. In the case of a child enrolled in pre-school or pre-kindergarten on or before April 28, 2021 whose parent/guardian appropriately submitted a statement necessary for the religious exemption shall have until September 1, 2022 to comply with Connecticut's required immunizations or within fourteen days after transferring to a different public or private school, whichever is later. The deadline for such pre-school/pre-K student complying with the immunization requirements can be altered if the school/district is provided with a written declaration from the child's physician, physician assistant or advanced practice registered nurse recommending a different immunization schedule for the child.; or

4. in the case of measles, mumps or rubella, present a certificate from a physician, physician assistant or advanced practice registered nurse or from the Director of Health in such child's present or previous town of residence, stating that the child has had a confirmed case of such disease; or
5. in the case of Hemophilus influenza type B has passed his or her fifth birthday; or
6. in the case of diphtheria, tetanus and pertussis, has a medical exemption confirmed in writing by a physician, physician assistant or advanced practice registered nurse (per C.G.S. 19a-7f).

The school nurse will report to the local Director of Health any occurrence of State of Connecticut defined reportable communicable diseases.

Note: In the situation regarding the religious exemption, a child is considered enrolled in school on or before April 28, 2021 as a parent/guardian provides documentation, consistent with District policy, establishing that such child is eligible to attend school in the district in the current or upcoming school year based upon age and residency, and that the family intends for the child to do so, whether the District refers to eligibility as "registration" or "enrollment." Families that took such steps, on or before April 28, 2021, toward having children attend Kindergarten for the 2020-2021 school year would be considered enrolled in the District as a Kindergarten student. Such a student would be eligible for a religious exemption if the student also provided a valid religious exemption statement by midnight on April 27, 2021. (CSDE Guidance-5/25/21)

Health Assessments/Interscholastic Sports Programs

Any student participating in an interscholastic sports program must have a health assessment, within the past thirteen months prior to the first training session for the sport or sports. After the initial examination, repeat examinations are required every two years. Each participant in a sport program must complete a health questionnaire before participating in each sport.

Students

Student Health Services (continued)

Parents are expected to use the services of their private physician. If a student is unable to obtain a health assessment from his/her personal physician for financial or other reasons, an examination can be arranged with school medical advisor. Health assessment results shall be recorded on forms provided by the Connecticut State Board of Education, signed by the examining physician, school medical advisor or advisor's designee, filed in the student's health folder, and maintained up to date by the school nurse.

Coaches and physical education staff shall insure appropriate monitoring of an athlete's physical condition.

Student Medical Care at School

School personnel are responsible for the immediate care necessary for a student whose sickness or injury occurs on the school premises during school hours or in school-sponsored and supervised activities.

Schools shall maintain files of emergency information cards for each student. If a child's injury requires immediate care, the parent or guardian will be called by telephone by the nurse, the building principal, or other personnel designated by the principal, and advised of the student's condition. When immediate medical or dental attention is indicated, and when parents or guardians cannot be reached, the student will be transported to the nearest hospital unless otherwise indicated on the student's Emergency Information card. In this event, the family physician/dentist and school district medical advisor will be notified of school district actions.

(cf. 5125.11 - Health/Medical Records HIPAA)

(cf. 5142 - Student Safety)

(cf. 5141.3 - Health Assessments & Immunizations)

(cf. 5141.4 - Child Abuse and Neglect)

(cf. 5141.5 - Suicide Prevention)

(cf. 6142.1 - Family Life and Sex Education)

(cf. 6145.2 - Interscholastic/Intramural Athletics)

(cf. 6171 - Special Education)

Students

Student Health Services (continued)

Legal Reference: Connecticut General Statutes
 10-203 Sanitation.
 10-204a Required immunizations (as amended by PA 15-174 and PA 15-242 and PA 21-6).
 10-204c Immunity from liability
 10-205 Appointment of school medical advisors.
 10-206 Health assessments (as amended by PA 07-58).
 10-206a Free health assessments.
 10-207 Duties of medical advisers.
 10-208 Exemption from examination or treatment.
 10-208a Physical activity of student restricted; boards to honor notice.
 10-209 Records not to be public. (as amended by P.A. 03-211)
 10-210 Notice of disease to be given parent or guardian.
 10-212 School nurses and nurse practitioners.
 10-212a Administration of medicines by school personnel.
 10-213 Dental hygienists.
 10-214 Vision, audiometric and postural screening: When required; notification of parents re defects; record of results. (as amended by PA 96-229 An Act Concerning Scoliosis Screening)
 10-214a Eye protective devices.
 10-214b Compliance report by local or regional board of education.
 10-217a Health services for children in private nonprofit schools. Payments from the state, towns in which children reside and private nonprofit schools.

Department of Public Health, Public Health Code – 10-204a-2a, 10-204a-3a and 10-204a-4

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act (as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g).

42 U.S.C. 1320d-1320d-8, P.L. 104-191, Health Insurance Portability and Accountability Act of 1996 (HIPAA)

Policy adopted: Nov. 10, 1997

Policy revised: Oct. 6th, 2011

Policy revised: TBD

CHESTER BOARD OF EDUCATION
 DEEP RIVER BOARD OF EDUCATION
 ESSEX BOARD OF EDUCATION
 REGION 4 BOARD OF EDUCATION

Non-Instructional Operations

Non-Lapsing Education Fund

(Reserve Fund for Nonprofit School Food Service Accounts and Cafeteria Meal Programs)

Sections [7 CFR 210.14 \(a\)](#) of the National School Lunch Program (NSLP) regulations and [7 CFR 220.13\(i\)](#) of the School Breakfast Program (SBP) regulations require School Food Authorities (SFAs) to establish a Nonprofit School Food Service Account (NSFSA). The NSFSA is the restricted account in which all the revenue from all food service operations conducted by the SFA, principally for the benefit of school children, is retained and used only for the operation or improvement of the nonprofit school food service.

The following policy will govern the Reserve Fund for Nonprofit School Food Service Accounts and Cafeteria Meal Programs:

1. The school food authority shall limit its net cash resources (NCR) to an amount that does not exceed 3 months average expenditures for its nonprofit school food service or such other amount as may be approved by the State agency in accordance with [§ 210.19\(a\)](#). “Net cash resources” means all monies, as determined in accordance with the state agency’s established accounting system that are available to or have accrued to a SFA’s nonprofit school food service at any given time, less cash payable. Such monies may include, but are not limited to, cash on hand, cash receivable, earnings on investments, cash on deposit and the value of stocks, bonds, or other negotiable securities.
2. The school food authority shall meet the requirements of the State agency for compliance with [§ 210.19\(a\)](#) including any separation of records of nonprofit school food service from records of any other food service which may be operated by the school food authority.
3. To document compliance with the NCR requirement, SFAs must submit the annual Financial Report for School Nutrition Programs in the Connecticut Online Application and Claiming System for Child Nutrition Programs (CNP System). SFAs that exceed three months’ average expenditures must submit a Plan to Reduce Excess Operating Balance to the CSDE to indicate how the excess balance will be spent to maintain the SFA’s nonprofit status. Expenditures must make improvements to the school nutrition programs such as improving food quality and replacing or purchasing necessary equipment.
4. This fund cannot be used to subsidize the cost of unpaid student paid meal charges or adult meals.
5. Interest and investment earnings received with respect to amounts held in the Cafeteria Reserve Fund shall be credited to the Cafeteria Reserve Fund. The Cafeteria

Reserve Fund shall be a separate, non-lapsing account and such funds shall be held in a separate account from operating funds.

6. This policy shall be reviewed by a committee of the Region 4 Board at least once every five years. Said committee shall include Town officials from each member town.

Legal Reference:

Code of Federal Regulations:

Section [7 CFR 210.14\(a\)](#) of the NSLP regulations

Section [7 CFR 210.14\(b\)](#) of the NSLP regulations

Section [7 CFR 210.19\(a\)\(1\)](#) of the NSLP regulations

Sections [7 CFR 220.13\(i\)](#) of the SBP regulations

Policy adopted: TBD

CHESTER BOARD OF EDUCATION
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REGION 4 BOARD OF EDUCATION