

**CHESTER ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
CHESTER ELEMENTARY MEDIA CENTER
JANUARY 26, 2023 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting

Chester BOE

David Fitzgibbons

Jan Taigen

Dale Bernardoni

Stuart Johnson

Maria Scherber

Absent: Faith Spriggs, Ken Rice, Rebecca Greenberg-Ellis, Lorraine Connolly

Other Attendees: Kelley Frazier, Clerk

Administration

Brian White

Bob Grissom

Tyson Stoddard

Sarah Brzozowy

CALL TO ORDER

The meeting was called to order by Mr. Fitzgibbons at 7:00p.m.

VERBAL ROLL CALL FOR BOE MEMBERS

CONSENT AGENDA

Upon a motion duly made and seconded the Chester Board of Education unanimously **VOTED** to approve the minutes from the regular meeting of November 21, 2022 and the Accounts Payable report as written.

PUBLIC COMMENT

No Comment

REPORTS AND OTHER ITEMS:

Superintendent's Report

District Update – Information and Communication

Mr. White gave a brief update. Budgets throughout the district are being worked on. A security audit will occur this year.

Assistant Superintendent's Report

General Update

Dr. Brzozowy discussed that the district is piloting a universal screener. Assessments for the fall are being developed. The K-3 reading initiative waiver is being worked on. She noted that Mr. Stoddard is working with kids where needed every day to fill in when teachers are out of school. There is a substitute shortage and filling these positions is difficult.

Financial Status Updates

Current Year to Date Financial Status Update

Mr. Grissom gave an update on the financial status. All financial obligations are expected to be met. The current committed budget is 94%. This reporting is through December 2022.

Cafeteria Fund Update

This report is through November 2022. There have been 9,623 meals served. The free meal program ended the end of December 2022. Breakfast will be \$1.25 and lunch is \$3.00. Paperwork can be submitted for free meals for families who qualify. Unpaid lunch debts are tracked and informing families is a focus. A policy for overdue balances is being developed.

Medical Reserve Tracking

Net favorable results have been realized this year. The reserve is funded adequately. Meetings were held with the insurance representative. The net profit seen is typical at this point of the year. Budget planning is being done at this time.

Grants

No Update

Principal's Update

Mr. Stoddard discussed events students are involved in during the winter months.

Committee Reports**Curriculum**

The K-3 Reading initiative was discussed. A waiver will be completed for our district. The Professional Development Day of choice and the teacher evaluation plan was discussed. I/B Computer Science and Unified Buddy PE is being discussed as courses to be offered at the high school.

Finance

The Insurance Consultant for medical insurance presented at this meeting. Trending claims were presented and how this will impact budgeting. Bonding efforts were discussed as well as long term capital spending for Region 4 and Essex Elementary.

Policy

There are 19 policies being reviewed. This will be shared at the Joint Board of Education. CABE will review policies and recommendations will be given.

Supervision District Committee Updates

The budget is being worked on. Chester will have the largest increase. The public hearing for Supervision District is February 7th. The Board will vote February 23rd with a referendum on May 2nd. Communicating to the public will be important. The bonding project for Region 4 was discussed in detail. Items being discussed for the budget are an expansion of the hours of the preschool program, a proposal for an additional HR position for the district and a position for a facilities director.

Other Committee Reports**LEARN Committee Update**

An update to various LEARN schools was given. Discussion held regarding Elementary Math curriculum, Magnet School funding and the Teacher Residency program was held. Placement of international students is being worked on. Participating schools will be asked to consider having students in their district.

Discussion Regarding any Pending Policy for all BOE's

None to Discuss

PUBLIC COMMENT

None

FUTURE AGENDA ITEMS

- Joint BOE Retreat – Saturday January 21, 2023 from 9:00am-Noon @ JWMS
- Chester BOE Budget Workshop I February 2, 2023 @ 6:00pm
- Chester Budget Workshop II, February 16, 2023 @ 6:00pm
- Joint BOE Meeting Thursday, February 23 2023 @ 7:00pm
- Chester BOE Budget Workshop III, March 20, 2023 @ 6:00pm (if needed)
- Chester BOE next Regular Meeting March 23, 2023 @ 7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 7:58p.m.

Respectfully Submitted,

Kelley Frazier Clerk