

**CHESTER ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
CHESTER ELEMENTARY MEDIA CENTER
SEPTEMBER 22, 2022 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting

Chester BOE

David Fitzgibbons
Ken Rice
Jan Taigen
Dale Bernardoni
Charlene Fearon
Rebecca Greenberg-Ellis(Via Phone)
Stuart Johnson
Faith Spriggs
Absent: Maria Scherber

Administration

Brian White
Tyson Stoddard
Bob Grissom
Sarah Brzozowy

CALL TO ORDER

The meeting was called to order by Mr. Fitzgibbons at 7:00p.m.

CONSENT AGENDA

Upon a motion duly made and seconded the Chester Board of Education unanimously **VOTED** to approve the minutes from the regular meeting on May 26, 2022, the minutes from the special meeting on August 31, 2022 and the Accounts Payable report as written.

PUBLIC COMMENT

No Comment.

Other Items

Presentation on Building Study Outcomes – Representatives from Drummey Rosane Anderson (DRA)

Greg Smolley from DRA presented the facility needs for the Chester Elementary school. (see attached) He discussed the short term and long term facility needs. Mr. Smolley answered Board questions. A finalized report will be given to Board members and shared with the town for development of the capital plan.

REPORTS and OTHER ITEMS

Superintendent's Report

District Update

The opening of school went smoothly. Kids and staff are happy to be back in school. Cameras have been installed on the buses. First Student has been very supportive of this. The drivers are concerned about student safety. Driver training has been done. Reported cases of COVID will be tracked by a data tracker and will be available on the website. There has been an uptick in Chester but this is improving. A Board of Education retreat is scheduled for September 24, 2022 at 9:00am at the John Winthrop Library to discuss strategic planning goals.

Information and Communication

Five contracts will be negotiated this year. Cafeteria workers, Region 4 secretary and nurses and certified employees will be negotiated this fall. A three year contract is expected. Para-educators and network techs will be negotiated in the spring.

Mr. White gave an update on security. A firm will be secured to do a security audit. Practices will also be reviewed so there is consistency in all five buildings. Safety drills have occurred in all schools. A technology audit will occur later in the year. Free school lunch will be extended thru mid November.

Assistant Superintendent's Report S. Brzozowy

General Update

It was great to see staff and the kids coming back to school.

Financial Status Updates

Current Year to Date Financial Status Update

Mr. Grissom gave an update on the financial status. The FY21-22 status update was discussed. Last year's financials are closed. There is a small surplus of approximately \$105,000. The audit is being completed. Current year reporting is prepared through the end of August. There is no concern at this time of meeting the financial obligations of the district.

Cafeteria Fund Update

FY21-22 revenues were from federal monies received from the Seamless Summer option. Families who need this service will need to apply for this service.

Medical Reserve Tracking

Net favorable results have been realized last year. The reserve is funded adequately. The insurance consultant will present to the Board regarding future projections.

Grants

ESSER III funds were used to fund increasing hours of the school psychologist and an interventionist for ELA. Funding will also be provided a long term building substitute.

Possible VOTE to Accept Donation of Monitor, Computer and Digital License for Morning Broadcast from Lon Seidman valued at Approximately \$1,500.

Upon a motion made by Jan Taigen and seconded by Ken Rice the Chester Board of Education unanimously **VOTED** to accept the donation of a monitor, computer and digital license for the morning broadcast from Lon Seidman valued at approximately \$1,500.

Principal's Update

Mr. Stoddard gave a brief update. The opening of school this year has been wonderful. Mr. Stoddard thanked James and the custodial crew for their work on the grounds and in the school.

Committee Reports

Finance

The next meeting is October 19th.

Curriculum

The next meeting is October 19th.

Supervision District:

All Boards approved the Superintendent's contract.

LEARN Committee Report

Ms. Bernardoni discussed the LEARN update. Trauma coordinators have been hired for schools to be used as needed. LEARN has hired 79 new staff employees but there are still open positions. The technology department has 24/7 support for districts that need this.

Other Committee Reports

None

Discussion regarding and Pending Policies

No Policies to Discussion

PUBLIC COMMENT

No Comment

FUTURE AGENDA ITEMS

8.1 Joint BOE Meeting October 6, 2022 @ 7:00pm

8.2 Chester BOE Regular Meeting November 21, 2022 @ 7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:27pm.

Respectfully Submitted,

Kelley Frazier, Secretary

The Schools of Chester, Deep River, Essex, and Region 4

COMMITTED TO EXCELLENCE

SCHOOL FACILITIES PHYSICAL –
CONDITIONS ASSESSENT

Chester Elementary School

22 September 2022

DRA

The Schools of Chester, Deep River, Essex and Region 4

DISTRICT OFFICES



RSD #4

Winthrop Road, Deep River

ELEMENTARY SCHOOLS



Deep River Elementary School | K - 6

12 River Street, Deep River



Chester Elementary School | K - 6

23 Ridge Road, Chester

**Essex Elementary School | PK - 6**

108 Main Street, Centerbrook

**MIDDLE
SCHOOL**



John Winthrop Middle School | 7 - 8

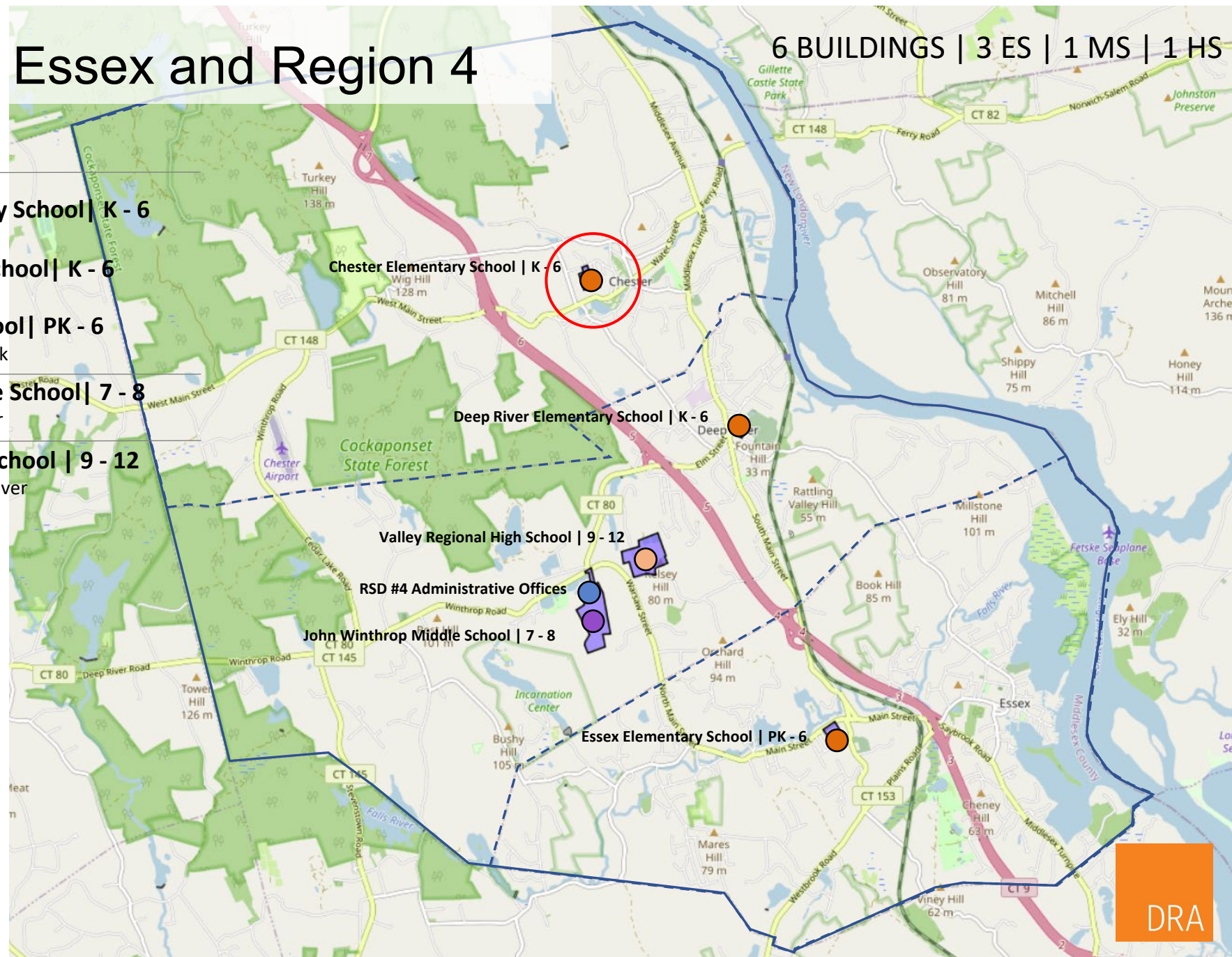
1 Winthrop Road, Deep River

**HIGH
SCHOOL**



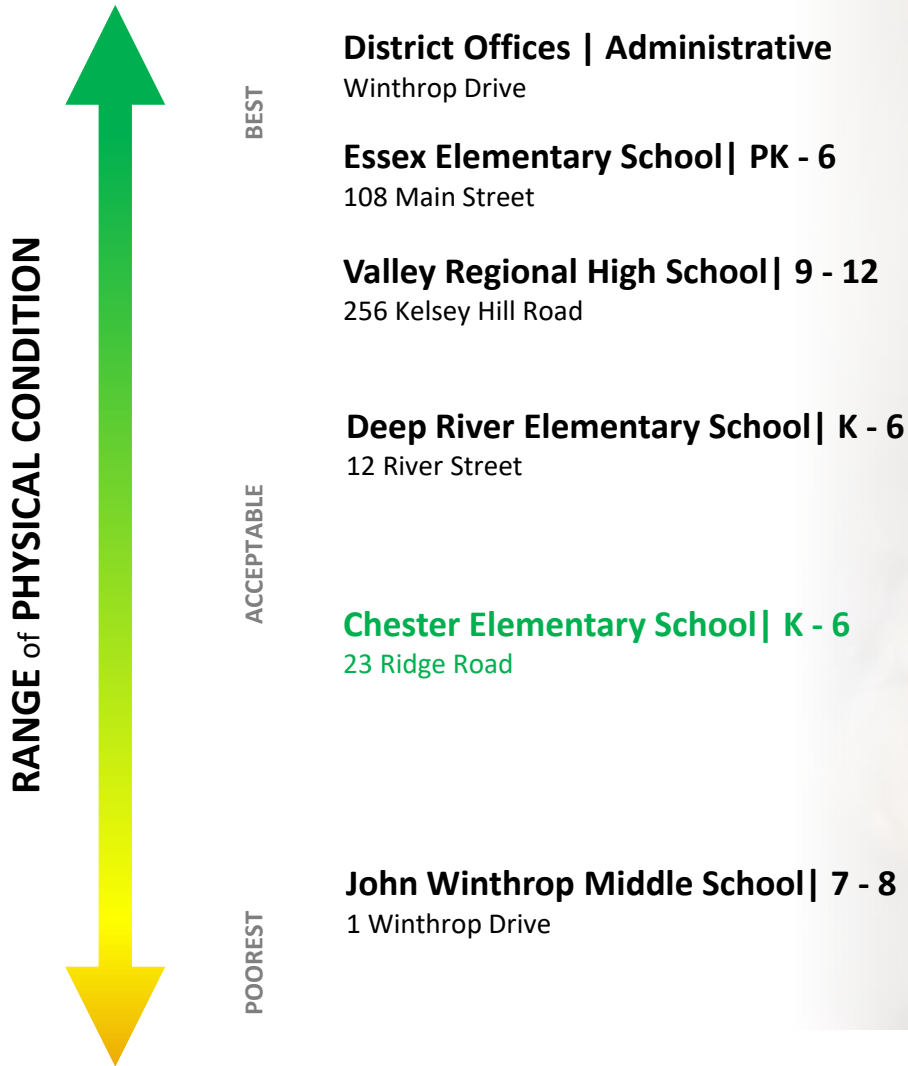
Valley Regional High School | 9 - 12

256 Kelsey Hill Road, Deep River



DRA

Physical Conditions Assessment



Facilities Assessment – Chester Elementary School

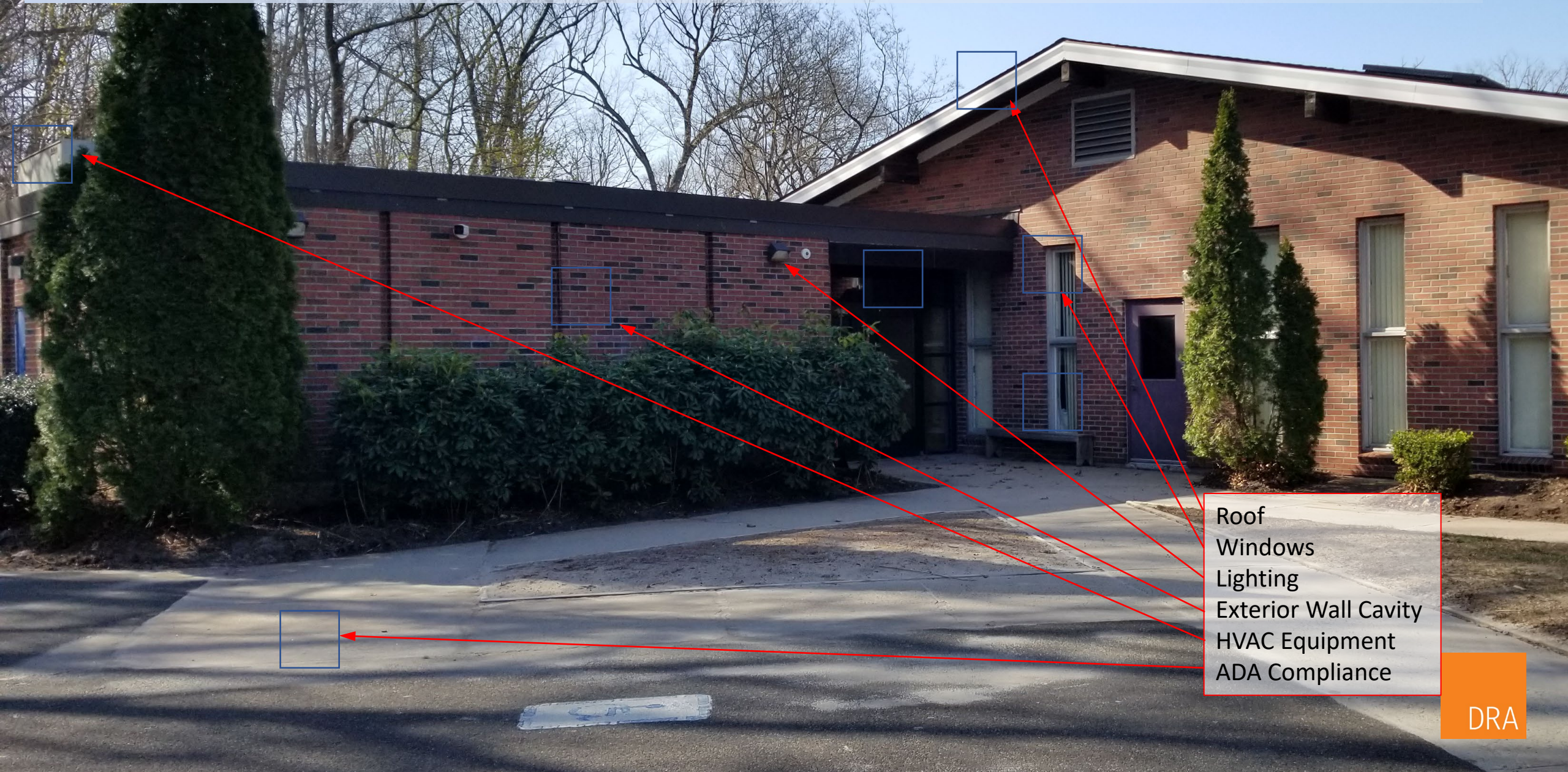


Facilities Assessment – Chester Elementary School

- ADA Compliance
- Pavement Condition
- ADA Compliance
- Playscape Safety



Facilities Assessment – Chester Elementary School



- Roof
- Windows
- Lighting
- Exterior Wall Cavity
- HVAC Equipment
- ADA Compliance

Facilities Assessment – Chester Elementary School



Assessment Summary

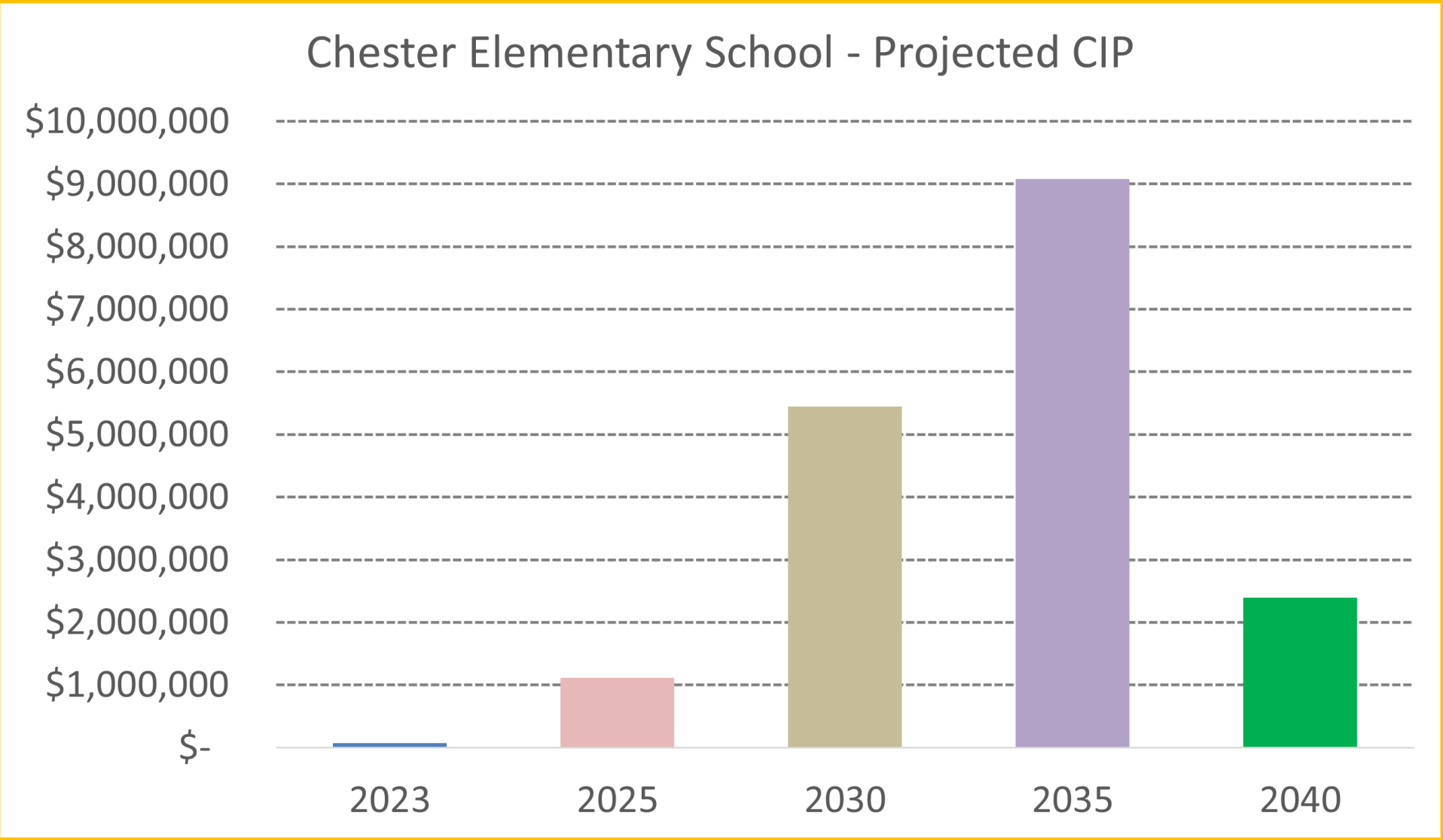
- Building is overall in fair to good condition
- Windows need to be replaced soon
- ADA compliance issues need to be addressed
- Considerable investment projected in 2030 – 2035

Facilities Assessment – Chester Elementary School

Large Cost Items

- 2023
 - Playscape safety and ADA compliance
- 2030
 - Windows, Mechanical/Electrical/Plumbing
- 2035
 - Roof, Fire suppression, Cabinetry/Millwork

Facilities Assessment – Chester Elementary School



2023: \$68,750

2025: \$1,114,159

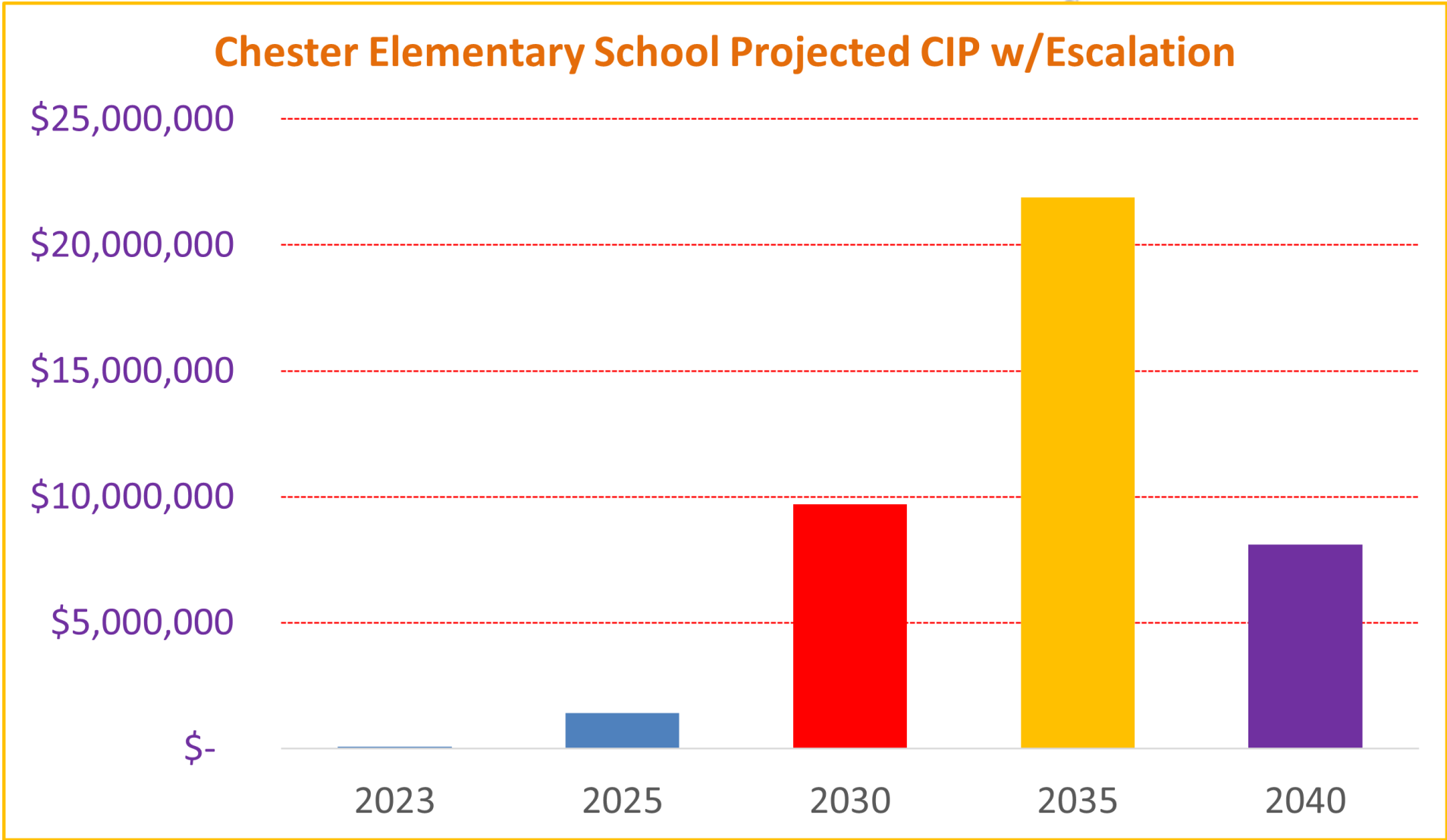
2030: \$5,445,577

2035: \$9,079,289

2040: \$2,394,183

Total:
\$18,101,958

Facilities Assessment – Chester Elementary School



2023: \$75,625
2025: \$1,414,982
2030: \$9,693,126
2035: \$21,881,087
2040: \$8,092,339
Total:
\$41,157,159

Facilities Assessment – Chester Elementary School

Grade Configuration:

K - 6

PRO JECTED STUDENT ENROLLMENT	Students	# Inst. Areas		Students	# Inst. Areas
8-Year Highest Projected Enrollment	8-Year	25		8-Year	25
Pre-Kindergarten	0	0.00	Grade 6	32	1.47
Kindergarten	32	1.28	Grade 7		0.00
Grade 1	36	1.44	Grade 8		0.00
Grade 2	28	1.12	Grade 9		0.00
Grade 3	33	1.32	Grade 10		0.00
Grade 4	25	1.00	Grade 11		0.00
Grade 5	34	1.36	Grade 12		0.00
Total Student Enrollment				220	8.99

Facilities Assessment – Chester Elementary School

REIMBURSEABLE SQUARE FOOTAGE	Students	SF/student	Total
SF/Student - Elementary School	165	125.00	20,625
SF/Student - Middle School	36	151.00	5,436
SF/Student - High School	0		
Maximum Reimbursable Gross Square Feet			26,061

PROGRAM AREAS	New	Exist SF	Total SF	# Instr A
Academic Core	0	18,528	18,528	28
Special Education	0	260	260	
Administration	0	2,013	2,013	
Media Center	0	2,114	2,114	
Visual Arts	0	935	935	1
Music	0	0	0	0
Performing Arts / Auditorium	0	1,002	1,002	0
Life Skills/Tech/Bus Education	0	0	0	0
Physical Education	0	5,085	5,085	0
Student Dining	0	3,205	3,205	
Food Service	0	920	920	
Custodial	0	0	0	
Subtotal - Net Square Feet	0	34,062	34,062	29
Building Services	0	11,473	11,473	
Subtotal - Net SF including Building Service	0	45,535	45,535	
Construction Factor	0.11	0.11	0.16	
Total Gross SF Programmed - Funded	0	50,544	52,722	

The difference between existing building and OSCG&R Space Guidelines is 21,695 square feet

Facilities Assessment – Chester Elementary School



Facilities Assessment – Chester Elementary School



Facilities Assessment – Chester Elementary School

CPSI
On this page
you will find
Level: 3



- Dual Track Ride – Trolley's work fine
- Surfacing to the Trolley Handle at +/- 80" (78" is max) – The surfacing just needs to be raked, leveled and topped off compacted
- This unit is same supplier as the overhead ladder – I am not familiar with this type design – need to see design specs for details – the "decks" appears to have been after-install adjusted
- No structural issues noted –
- As reported on previous page – the uprights are unusually high – would need to see the design/footing information to comment (should be trimmed – lowered and capped)

Facilities Assessment – Chester Elementary School

CPSI
On this page
you will find
Level: 3



- Swings
- Has Special Needs seat – OK
- The surfacing has been kicked away – need surfacing topped off suggesting rubber tiles be added – and that the seats (when a user is seated) is at least 12" above surface (I recommend 16" for school age users)
- Spacing – no concerns noted

Facilities Assessment – Chester Elementary School



Facilities Assessment – Chester Elementary School



Facilities Assessment – Chester Elementary School



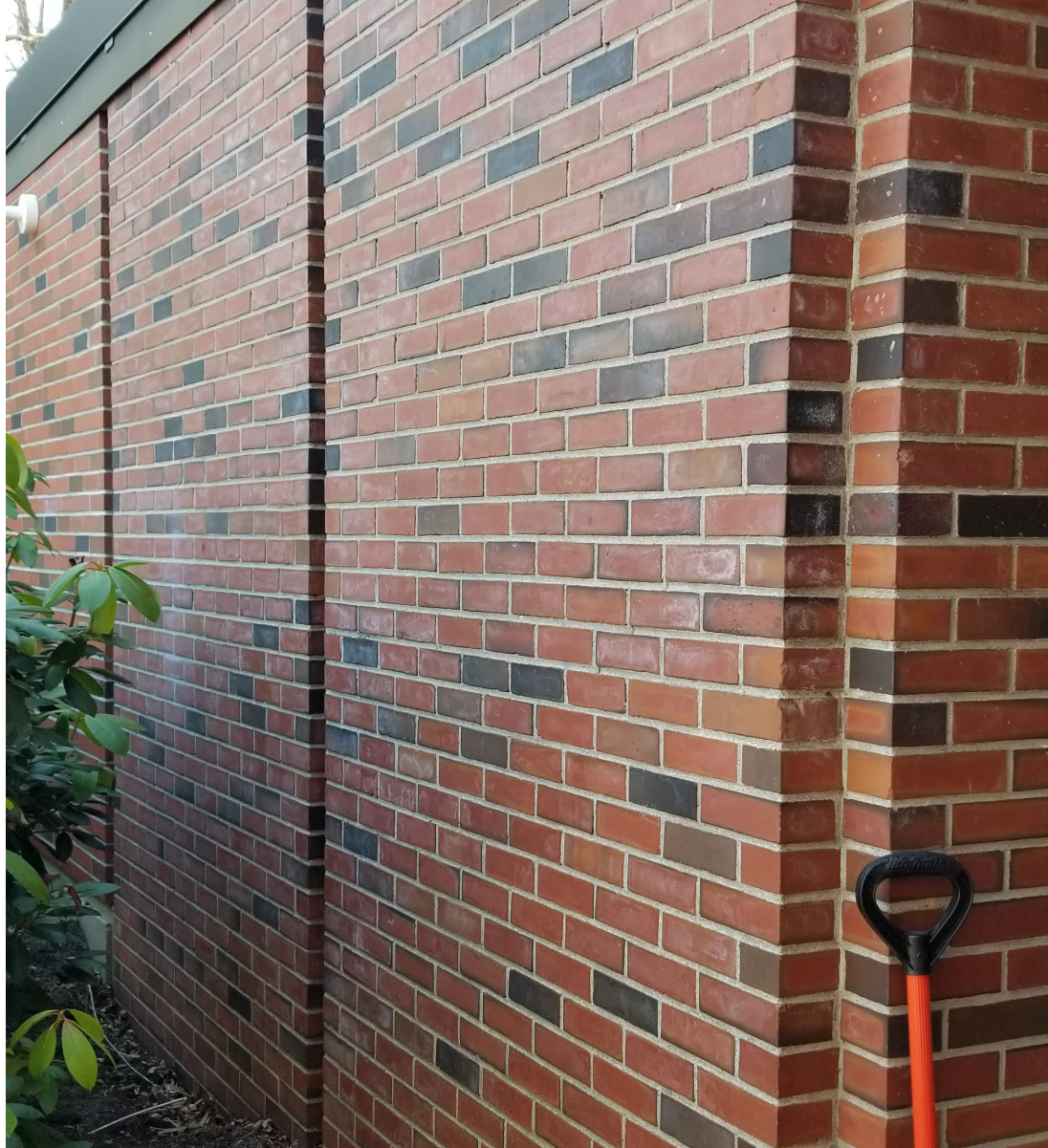
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DRA

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