

**ESSEX ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
EES LIBRARY
THURSDAY, MAY 12, 2022 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting

CALL TO ORDER

Mr. Seidman called the meeting to order at 7:00pm.

Attendance: Essex BOE

Lon Seidman

Justin Pillion

Mark Watson

Cassandra Sweet

Nancy Johnston(Arrival 7:42)

Administration:

Brian White

Bob Grissom

Sarah Brzozowy

Jennifer Tousignant

CONSENT AGENDA

Upon a motion duly made by Mark Watson seconded by Cassandra Sweet on the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting on March 10, 2022 and the Accounts Payable report as written.

PUBLIC COMMENT

No Comment

REPORTS and OTHER ITEMS:

Superintendent's Report

District Update

Mr. White gave a brief update. Mr. White discussed the uptick in COVID cases. Staffing has been affected and it is being monitored. End of year festivities are taking place.

Information and Communication

No additional report.

Assistant Superintendent's Report S. Brzozowy

General Update

It is great to see kids in normal activities. Meetings have taken place with teachers to get input regarding curriculum, instruction and learning needs.

Student Achievement

Smarter Balance is not yet complete so no reporting available.

Update on the Work of the District Culture and Climate Committee

A team is meeting to address mental health and the needs of students. A plan is being formulated.

Financial Status Updates

Current Year to Date Financial Status Update

Mr. Grissom gave an update on the financial status. All financial obligations are expected to be met. Expenses are trending well. A small surplus is anticipated at this time.

Cafeteria Fund Update

Mr. Grissom gave a brief update on the cafeteria reporting. The seamless summer option is still being offered. Revenue is approximately \$70,138. Over 60% of students are participating.

Medical Reserve Tracking

Net favorable results have been realized for this year. This is trending favorably. The insurance consultant presented to the Finance Committee last week.

Discussion and possible VOTE to approve budget transfer requests as presented.

Mr. Grissom discussed the budget transfers.

Upon a motion made by Lon Seidman and seconded by Justin Pillion the Essex Elementary Board of Education unanimously **VOTED** to approve the recommended budget transfers as presented by the Business Manager.

Principal's Update

Ms. Tousignant discussed events at the school. Many end of year celebrations are occurring. Arbor Day, Memorial Day, staff appreciation are just a few. Planning for the next school year is underway. The Math Coach and Library Specialist met with the PTO to discuss summer programs.

Committee Reports

Finance

Developing a process has been the focus of the Finance Committee.

Curriculum

The PD calendar is complete. End of year activities are being celebrated. The Strategic Plan Survey was discussed. A learning and listening tour of the district was presented.

Supervision District:

Procedures are being discussed.

Other Committee Reports

LEARN Committee Report

No report at this time.

Discussion regarding and Pending Policies

This is a first read for this Board. This will be voted on at the Joint Board meeting on June 2nd.

Policy #6111 School Calendar

Policy #4118.11/4118.112 Personnel-Discrimination/Harassment

Policy #5145.5145.51 Student – Discrimination/Harassment

Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The Original contract expires June 30, 2012 per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30th.

All three schools have hosted this. There is room at Essex Elementary at this time. Mr. Watson discussed that when projecting future years, it is important to not overlook the financial side of hosting this preschool. If there is a change in the program, tuition or if the number of classrooms increases, the cost reimbursement should be revalued. Facility and staffing could be impacted. Financial impact should be looked at holistically. This impact should be reviewed for space utilization and expense.

Upon a motion made by Mark Watson and seconded by Nancy Johnston the Essex Elementary Board of Education unanimously **VOTED** to extend the site of the preschool for one year.

Executive Session

Upon a motion duly made and seconded the Essex Elementary Board of Education unanimously **VOTED** to go into Executive Session at 8:07pm. Mr. White was invited to attend.

Negotiations – Review and Discuss RFP Bids for Landscaping Services-Special

There are two bids to review.

Personnel – Evaluation of the Superintendent

The Board came out of Executive Session at 9:10pm.

ACTION ITEM

Possible VOTE to approve the recommended firm's bid and direct the Superintendent or his designee to engage in contract negotiations.

Upon a motion made by a Lon Seidman and seconded by Justin Pillion the Essex Elementary Board of Education **VOTED** to approve the recommended firm's bid and direct the Superintendent or his designee to engage in contract negotiations.

PUBLIC COMMENT

No Comment

FUTURE AGENDA ITEMS

9.1 Joint BOE Meeting Thursday, June 2, 2022 @ 7:00pm

9.2 Essex BOE Meeting next Regular is September 8, 2022 @ 7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 9:19pm.

Respectfully Submitted,

Kelley Frazier, Secretary