

**F.O.I. Compliance** – Subject to approval at a future Committee meeting

## **REGIONAL SUPERVISION DISTRICT COMMITTEE**

**Date:** April 27, 2022

### **Regular Meeting – REMOTE MEETING held**

*(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)*

CHESTER BOARD OF EDUCATION: David Fitzgibbons, Charlene Fearon, Dale Bernardoni

DEEP RIVER BOARD OF EDUCATION: Miriam Morrissey, Bob Ferretti (joined at 6:04 p.m.) Pat Maikowski (joined at 6:04 p.m.)

ESSEX BOARD OF EDUCATION: Lon Seidman, Nancy Johnston, Justin Pillion

REGION 4 BOARD OF EDUCATION: Kate Sandmann, Jane Cavanaugh

Also in attendance: Brian J. White, Superintendent; Sarah Brzozowy, Assistant Superintendent; and Robert Grissom, Finance Director

### **CALL TO ORDER and Verbal Roll Call**

Committee Chair Miriam Morrissey called the meeting to order at 6:02 p.m. and took a verbal roll call.

### **CONSENT AGENDA**

On motion duly made and seconded the Committee unanimously (all members present at 6:03 p.m.) VOTED to approve the consent agenda consisting of the Minutes from the regular meeting of February 24, 2022 and the Accounts Payable Report.

**PUBLIC COMMENT** – No comments were made.

### **REPORTS AND OTHER ITEMS**

#### Superintendent’s Report

Superintendent White will hold his district update until the Joint BOE meeting immediately following this meeting.

Superintendent White discussed the offered donation, from a private citizen, of three used musical instruments to be used within our music programs as needed. He shared that his office had reached out to our schools and there was interest from two of our elementary schools who said their music programs would be happy to put the instruments to use.

On motion duly made and seconded, the Committee unanimously (all members present as of 6:04 p.m.) VOTED to accept a donation of three used musical instruments; a saxophone, trombone, and flute from local resident Mike Jordan, to be used at the discretion of administration.

#### Assistant Superintendent’s Report

Dr. Brzozowy will also hold her district update until the Joint BOE meeting immediately following this meeting.

#### Finance Office Report

Finance Director Bob Grissom reviewed the Finance Office enclosure for the Supervision District Year-to-Date Financial Report.

Mr. Grissom presented two transfer requests for the Committee’s consideration this evening.

On motion duly made and seconded, the Committee unanimously VOTED to approve both transfer requests as presented (see attached).

Superintendent White reminded the Committee, as previously reported, that Administration had reached out to First Student to ask that they explore the potential cost of adding outside cameras to the buses. This information request was made based on some recent reports by bus drivers that other vehicles are not complying with the requirement to stop when a school bus stop sign arm is extended, which is causing a safety concern. As a result of this request, representatives from First Student, Ann Grunbeck and Benjamin Henry are here this evening to share a presentation. (see attached)

The Committee directed Administration to look into the financial feasibility within the current budget, determine their recommendation based on all factors, and then come back to the Committee at a future, possibly special, meeting with a formal recommendation and motion for vote to approve the purchase of the equipment once a determination has been made.

Individual BOE reports:

Chair Fitzgibbons shared that at their last meeting, the Chester Board appointed Faith Sprigg to fill the last remaining vacancy on the Chester BOE.

Chair Morrissey shared that the Deep River BOE will be meeting soon to appoint a new BOE member to fill their vacancy. The budget has been moved to the Town for the rest of the budget approval process; and DRES is starting the search for a new Principal.

Chair Seidman shared a general update regarding EES and the progression of the budget process.

Chair Sandmann shared a general update for both JWMS and VRHS including that the Region 4 Budget Referendum is set for May 3<sup>rd</sup> from Noon – 8:00 at town polling locations; The Little Mermaid, the combined JWMS and VRHS musical, was presented recently and other events at JWMS and VRHS, such as the 8<sup>th</sup>-9<sup>th</sup> grade transition .

Committee Reports:

No Committee Updates were shared

**PUBLIC COMMENT** – No comments were made

On motion duly made and seconded, the Committee unanimously VOTED to move into Executive Session at 6:45 p.m. for a Personnel matter regarding the Superintendent's contract negotiations.

The Committee returned from Executive Session at 7:01 p.m.

**FUTURE AGENDA ITEMS**

- Next regular Supervision District Committee meeting – June 02, 2022 @ 6:30 p.m.

**ADJOURNMENT:**

The meeting adjourned at 7:01 p.m.

Respectfully Submitted,

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Jennifer Bryan, Clerk

Encl #4

**Transfer Request: Membership Dues and Fees - Central Office**

(Date)

Encl #5

**Transfer Request:**

TO		FROM					Amount
Account #	Object	Description	Amount	Account #	Object	Description	Amount
523214	5430	SUPERINTENDENT'S OFFICE REPAIRS	\$ 8,000	523103	5322	TEACHER COURSE REIMBURSEMENT	(\$8,000)
		Total	\$ 8,000			Total	(\$8,000)

To provide additional funding for emergency roof leak repairs within the Central Office, which had been leading to water damage and hazards during the winter 2021-22. Funds from Teacher Course Reimbursement are not needed based on conversations with staff who put in for potential reimbursements in 2021-22 but did not take the courses; therefore, no impact to programs or offerings, and funds are fully available for other uses.

Requested By:

1

Approved By:

4/14/2022

(Date)(Date)

Posted By:

(Date)

# **First Student**

## **Transportation - Region 4 Schools**

April 27, 2022

Ann Grunbeck, Location Manager





- **Fully-Staffed:** Added Four (4) New Drivers



- 2 New Drivers through our Driver Training Program have obtained CDLs (1 person currently in training)



- 2 Full-Licensed Drivers from other yards due, in large part, to our bonus incentives



- Continue to Aggressively Recruit and Focus on Retention



- **Routes:** Running All 15 Routes with Bushy Hill Express

- Busy Spring Sports Season is a Challenge
- Field Trips are Back!





## ▪ Driver Improvement: Safety

- Continual Training and focus on Safety
- 3 5-Star drivers via Mobile Manager



## ▪ End of Covid Mandates

- Return of students – Ridership is Up!
- Mask Mandate Over – some students still wear masks
- Seat Assignments remain for some routes
- No longer Disinfecting the buses
- Students taking other buses



- **Concern for Student Safety – Serious Danger**
- **Violations are a Weekly Occurrence**
  - Drivers must get correct license plate to have any consequence
  - Videos from interior bus cameras (1-3) often catch the car – not plate
  - Drivers trained to honk horn and speak for video details of violation
- **Two Consequences**
  - DMV Written Warning
  - State Police/Constables investigate and issue Warnings/Tickets for Violation (\$450 fine for first offense) – C.G.S. § 14-279
  - Working with New State Trooper for Support/Assistance



- Installation of Cameras on Stop Signs to Capture License Plates
  - On 15 Route buses
  - On Stop Sign Arms to ensure view of License Plates
  - Utilizes same Seon recording system already installed on the buses
  - \$6,400 fully-installed and connected
  - [C:\Users\Ann.Grunbeck\OneDrive - FirstGroup\Documents\Region 4\FG# AG\(StopArmCams\).pdf](#)

- **Drivers**
  - Retention - Strong Incentives in the Market
  - Continue to Recruit
- **Busy Spring and End of Year**
  - Spring Sports – as many as 5 buses in a day
  - Field Trips are Back!
- **Gear Up for Summer School**



**Date: 24/02/2022**  
**Proposal #: Q-10619**  
**Expiry Date: 25/04/2022**  
**End User:**

**PREPARED FOR:**

Ann Grunbeck  
 Location Manager  
**SOLD TO DETAILS**  
 First Student Div#10719/11842  
 15 Prospect Street  
 Chester, Connecticut 06412  
 United States

860-526-5833  
 ann.grunbeck@firstgroup.com  
**BILLING DETAILS**  
 First Student Div#10719/11842  
 15 Prospect Street Chester, CT  
 06412 US

**SHIPPING DETAILS**

First Student Div#10719/11842  
 15 Prospect Street Chester, CT  
 06412 US

**PREPARED BY:**

Chris Pedde  
 Corporate Office: 1.877.630.7366  
 Unit 111, 3B Burbidge Street  
 Coquitlam, BC V3K 7B2  
 chris.pedde@seon.com

QTY	PRODUCT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
15	CA1016EI	Day/Night 650 TVL camera, exterior (no infrared, no audio), 16mm lens	USD 236.00	USD 3,540.00
15	HEHD20	ASSY, CBL, HD, 2X3Micro-Fit M-M, 20ft for AHD Wedge and Dome Cameras	USD 27.30	USD 409.50
15	INST-EXTCAM	Installation, CA/CHW/HD1W/HD1S/HD3W/HD3S/C3W/RVC400 cameras	USD 80.00	USD 1,200.00
1	INST-SMLFLT	Installation Surcharge for Small Fleet (Less than 10 buses)	USD 1,250.00	USD 1,250.00
<b>Total:</b>				USD 6,399.50

## Safe Fleet Preventative Maintenance Program

Ensure your fleet safety systems are running optimally, increasing system and safety performance and reducing operational cost.

[ASK US HOW IT WORKS](#)



All purchases must be confirmed with an authorized signature from the purchaser; company issued purchase orders should be provided for all purchases exceeding \$10,000.00 (in addition to authorized proposal). Any purchases that are exempt from sales taxes must be accompanied by a tax exemption and/or resellers certificate.

By signing this proposal (the "Proposal") (or, if this Proposal is attached to, referenced in, or otherwise accompanies any other agreement, statement of work, purchase order, or other similar document, by or between the parties and/or their applicable affiliates (any of the foregoing, collectively, the "Accompanying Agreement"), then by signing such Accompanying Agreement), the Customer agrees to all terms and conditions set forth herein, including without limitation those set out in this Comments and Terms section, and to the Safe Fleet Video & Telematics Products and Services Standard Customer Terms & Conditions, currently available at [safefleet.net/v-and-t-general-terms](https://safefleet.net/v-and-t-general-terms) (as may be updated or amended by Safe Fleet from time to time in its discretion, the "Ts&Cs"), which are incorporated herein and will govern all products, services, and other matters set forth herein. Capitalized terms used but not defined herein shall have the meaning ascribed to them in the Ts&Cs.

Customer and Safe Fleet expressly agree that, notwithstanding anything to the contrary in the Accompanying Agreement, including any provision thereof relating to order of precedence, conflicts, or "battle of the forms," in the event of any conflict, ambiguity, or inconsistency (any of the foregoing, a "Conflict") between any term, provision, requirement, request, specification, or other provision (any of the foregoing, a "Provision") of the Accompanying Agreement and any Provision of this Proposal (including, for clarity, the Ts&Cs), this Proposal shall prevail and control; Customer and Safe Fleet intend this Proposal to be, and this Proposal shall be deemed to be, an amendment to any Conflicting Provision of the Accompanying Agreement.

The warranties applicable to the products, services, and other matters set forth herein are available at <https://www.safefleet.net/product-and-service-warranties> (the "Warranty Documentation"). Notwithstanding any other provision in this Agreement, the Warranty Documentation sets forth the sole warranties with respect to the products, services, and other matters set forth herein, and Safe Fleet hereby expressly disclaims all other representations and warranties, express or implied.

PO#	_____	Date:	_____
Name:	_____	Title:	_____
Signature:	_____		_____
Comments:	_____ _____		



**Seon Additional Comments & Terms:**

This quote is valid for up to 60 days. All sales are final. A restocking fee of 20% will apply for any product returns and/or exchanges requested after initial shipment of the product. Note that product returns and/or exchanges will only be accepted for new, unused product that is within the original, unopened packaging.

Thank you for the opportunity to provide a Proposal for your mobile surveillance and fleet management needs. We trust this customized solution will help you meet your goals for passenger and driver safety and security.

Please feel free to contact me directly at 1.877.630.7366 if you have any questions or concerns. We look forward to partnering with you.

Best regards,

Chris Pedde  
National Accounts Manager - School Bus Division  
1.877.630.7366 | [chris.pedde@seon.com](mailto:chris.pedde@seon.com)