



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**REGIONAL SUPERVISION DISTRICT COMMITTEE**

**AGENDA**

To: Members of the Regional Supervision District Committee  
Subject: **Committee meeting Monday, August 26, 2019**  
Time: Committee meeting will begin at **7:00 p.m.**  
Place: **Central Administrative Office**

Please contact Jennifer Bryan at Central Office- email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

**Mission Statement**

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order. 7:00 p.m.** – EES BOE Chair = Supv. Dist. Chair (yearly rotation at December mtg. – goes to Essex until Dec. 2019)
2. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 2.1 Minutes from the Regular Meeting of June 06, 2019 (*encl #1*)
  - 2.2 Accounts Payable report (*encl #2*)
3. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
4. **Reports and Other Items.**
  - 4.1. Superintendent's Report (*B. White*)
    - a. District Update
    - b. Information and Communication
      - Presentation of Superintendent's Goals
  - 4.2. Assistant Superintendent's Report (*K. Martineau*)
    - a. District Update
  - 4.3. Director of Pupil Services Report (*S. Smalley*)
    - a. District Update
  - 4.4. Business Manager Financial Status Report (*K. Allen*)
    - a. Supervision District Budget Status Report (*encl #3*)
    - b. Discussion and Possible VOTE to approve year-end transfer of funds
  - 4.5. Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)

4.6. Joint PK Committees – (*Comm. Chairs*) Policy – *TBD*, Curriculum – *T. Dickson*, Finance – *J. Clark*

Finance	Policy	Curriculum
Sept. 25, 2018 Oct. 16 <sup>th</sup> -added as well	Sept. 17, 2018 Re-set to Oct. 15 <sup>th</sup>	Sept. 17, 2018
Nov. 27, 2018	Nov. 12, 2018 Re-set to Nov. 27 <sup>th</sup>	Nov. 12, 2018 Set on 2 <sup>nd</sup> Mon
Jan 29, 2019	Jan. 28 2019 Set on 4 <sup>th</sup> Mon.	Jan. 29, 2019 Set on 4 <sup>th</sup> Tues.
Feb. TBD 2019		
Mar. 19, 2019 Re-set to Mar. 25 <sup>th</sup>	Mar. 18, 2019 cancelled	Mar. 26, 2019
May 01, 2019 cancelled	Apr. 24, 2019 added	
May 28, 2019	May 20, 2019	May 14, 2019 Set on 2 <sup>nd</sup> Tues.
Sept. 24, 2019	Sept. 16, 2019	Sept. 17, 2019
Nov. 19, 2019 Set on 3 <sup>rd</sup> Tues.	Nov. 18, 2019	Nov. 19, 2019

**5. Public comment.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

**6. Executive Session – Personnel – Discuss Evaluation Process for Superintendent**

**7. Future agenda items**

- 7.1 Next regular Supervision District Committee meeting – October 03, 2019
- 7.2 Beginning of Year Transportation Update – *A. Glaude* (*Oct.*)
- 7.3 Supervision District Budget Workshop I in CO @ 6:00 p.m., Dec. 03, 2019
- 7.4 Rotation of Supervision District Chair and election of officers (*Dec.*)
- 7.5 Possible Review/approval of Supervision District Audit Report for 2018-19 (*Dec.*)

**8. Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2019-20 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Sandmann/Clymas/Grow) CH(TBD/Scherber) DR(Resnisky/Campbell) ES(Seidman/McCluskey)		
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Cavanaugh/Brookhart) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES(Rotella/McCann)		
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Clark/Daniels) CH (Stack/Englert) DR (Munawar/Berardis) ES (Fitton/Watson)		
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Cavanaugh 19 / Gioco 19 / Clark 19) CH (Fearon 19 / Fitzgibbons 19 / Stack 19) DR (Weglarz 19 / Ferretti 19 / Morrissey 19) ES (Fitton 19 / McCluskey 19 / Seidman 19)		
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Brookhart Alt.) CH (Stack/Englert Alt.) DR (Morrissey/Weglarz Alt.) ES (Fitton/Watson)	Expires 7/2022	6/2021
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2020	9/2019
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2020	3/2019
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)	R4 (Daniels/Brookhart Alt.) CH (Fitzgibbons, Stack) DR (Campbell/Ferretti Alt.) ES (Fitton/Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2020	3/2020
Public Relations & Community Outreach	R4(TBD/TBD), CH (Bibbiani), ES (Seidman), DR (Wegalarz/TBD)		
Technology	R4(Gioco), CH(Englert), ES (Seidman), DR (Munawar)		
School Calendar	R4(Brookhart/Daniels), CH (Englert), ES (McCluskey), DR (Weglarz)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Myers), ES(Rotella), DR(Munawar)		
School Security Advisory Committee	R4(TBD), CH(Greenberg-Ellis), DR(Weglarz), ES(Fitton)		
Tuition Committee	R4(Grow), CH (Stack), DR (Morrissey), ES (McCluskey / Seidman Alt.)		
RFP Transportation Bid Review	R4(Cavanaugh), CH (Englert), DR (Weglarz), ES (Seidman/Fitton)		
RFP Legal Bid Review	R4(Daniels), CH (Bibbiani), DR (Weglarz), ES (Seidman/Fitton)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b>Chester BOE</b>			
Facilities	Enlgert		
Internal Marketing	TBD		
PTO	Greenberg-Ellis		
CATV Advisory Council (Cable TV)	For Discussion		
<b>Deep River BOE</b>			
Facilities (Grounds and Buildings)	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	Weglarz/Ciaglo		
CATV Advisory Council (Cable TV)	TBD		
<b>Essex BOE</b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b>Region 4 BOE</b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Daniels/Brookhart Alt.	Expires 7/2020	3/2020
▪ R4 Custodians	Daniels/Brookhart Alt.	Expires 7/2021	3/2021
R4 Audit & Finance	TBD/Gioco		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Fitton/Gioco/Grow/Clark		
R4 Building Committee	TBD/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark (only 1 rep needed)		
Public Relations & Outreach	TBD		
R4 Safety	TBD		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	TBD		

## REGIONAL SUPERVISION DISTRICT COMMITTEE

**Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.**

### WHO WE ARE:

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

<b>David Fitzgibbons</b>	<b>(CH)</b>	2019	<b>Paula Weglarz,</b>	<b>(DR)</b>	2019	<b>Lon Seidman, Chair</b>	<b>(ES)</b>	2019
<b>John Stack</b>	<b>(CH)</b>	2019	<b>Miriam Morrissey</b>	<b>(DR)</b>	2019	<b>Loretta McCluskey,</b>	<b>(ES)</b>	2019
<b>Charlene Fearon</b>	<b>(CH)</b>	2019	<b>Bob Ferretti</b>	<b>(DR)</b>	2019	<b>DG Fitton Sec/Trsr</b>	<b>(ES)</b>	2019
<b>Jane Cavanaugh</b>	<b>(R4)</b>	2019	<b>Jennifer Clark Vice-Chair</b>	<b>(R4)</b>	2019	<b>Mario Gioco</b>	<b>(R4)</b>	2019

Our contact information is listed on the District web site: [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) Our annual goals are also listed.

We are assisted in the meeting by our school administration:

**Brian J. White,** Superintendent of Schools  
**Kristina Martineau, Ed.D.,** Assistant Superintendent of Schools

**Kimberly Allen,** Business Manager  
**Sarah Smalley,** Director of Pupil Services

Our committee clerk is **Jennifer Bryan.**

### HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

### REGULAR MEETINGS:

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

### EXECUTIVE SESSION:

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

### SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.



***THESE MINUTES ARE SUBJECT TO COMMITTEE APPROVAL AT THE  
August 26, 2019 MEETING  
REGIONAL SUPERVISION DISTRICT COMMITTEE***

**June 06, 2019**

A regular meeting of the Regional Supervision District Committee was held on Thursday, June 06, 2019 in the John Winthrop Middle School Library, with the following Committee members present:

CHESTER BOARD OF EDUCATION:	David Fitzgibbons, Charlene Fearon
DEEP RIVER BOARD OF EDUCATION:	Paula Weglarz, Miriam Morrissey, Bob Ferretti
ESSEX BOARD OF EDUCATION:	Lon Seidman, DG Fitton, Loretta McCluskey
REGION 4 BOARD OF EDUCATION:	Jennifer Clark, Jane Cavanaugh, Mario Gioco

Also in attendance: Dr. Ruth Levy, Superintendent; Dr. Kristina Martineau, Assistant Superintendent; Kim Allen, Business Manager, and Jennifer Bryan, Committee Clerk.

Audience of Citizens: 5

**CALL TO ORDER**

Committee Chair Lon Seidman called the meeting to order at approx. 6:30 p.m. (The position of Committee Chair rotates yearly among BOE Chairs, and moved to Essex this year.)

**CONSENT AGENDA**

On motion duly made and seconded the Committee unanimously VOTED to approve the consent agenda consisting of the Minutes from the special meeting of March 30, 2019, Minutes from the regular meeting of April 04, 2019, and the Accounts Payable Report

**OTHER ITEMS –**

Frank Kulick of First Student provided the Committee with an End-of-Year Transportation report.

On motion duly made and seconded the Committee unanimously VOTED to add to the agenda the following:

“Discussion and possible VOTE regarding the RFP for Transportation and the RFP for Legal Services”

Both items are already listed on the Joint BOE agenda, but the Supervision District Committee also needs to discuss both issues. The Transportation contract is a Supervision District contract.

Chair Seidman presented the results of the Transportation RFP. Only 1 firm bid, which was First Student, our current provider.

On motion duly made and seconded, the Supervision District Committee unanimously VOTED to award a 5 year contract to First Student, as presented (to begin in the 2019-20 school year - see attached)

Chair Seidman also discussed the work of the RFP Legal Bid Review Committee. Seven firms submitted bids. The Committee reviewed all of the bids in depth and ultimately decided that due to the upcoming change in leadership, with the hiring of a new Superintendent for the 2019-20 school year, they recommended that no new action be taken with regard to the submitted bids. The Committee determined that it would not be good to switch legal representation during a time of leadership transition. The Committee also felt that the new Superintendent should have some input into what will be a multi-year contract resulting from the RFP. However, as a matter of housekeeping, past practice has been that each year the Supervision District Committee and the Boards have voted to authorize a legal firm for the

next school year, with no contract having been signed. For many years, the firm of Shipman & Goodwin has been that legal firm.

Based on the Bid Review Committee's desire to postpone a decision, provide continuity of representation, and the need to authorize a legal firm for the 2019-20 school year, it was recommended that there be a vote to authorize Shipman & Goodwin for at least 6 months if not 1 year. There was some discussion regarding the feasibility of only a 6 month authorization vs. a 1 year authorization.

On motion duly made and seconded, the Supervision District Committee VOTED (10 Yes / 1 No - M. Gioco = motion passed) to authorize Shipman & Goodwin as legal counsel for the Supervision District for the 2019-20 school year.

**PUBLIC COMMENT** - None

## **REPORTS AND COMMUNICATION**

Business Manager Kim Allen reviewed the highlights of the Supervision District Budget Status Report. She is currently forecasting a year-end surplus.

Mrs. Allen presented recommended budget transfers for 2018-19.

On motion duly made and seconded, the Committee unanimously VOTED to approve the Supervision District budget transfers for 2018-19 as recommended (see attached)

### Individual BOE reports

Chester – Board Chair David Fitzgibbons reported that despite a challenging year, the Chester budget recently passed.

Deep River – Board Chair Paula Weglarz reported that the Deep River budget also passed. And because a waiver of MBR for last year's budget was denied, the MBR money that the Town had to contribute went into this year's budget and will be put towards security upgrades for the Elementary School.

Essex – Board Chair Lon Seidman reported that the Essex budget passed as well. The Board has just learned that since finalizing the budget, an additional 8 students have now enrolled in kindergarten next year that were not planned for in the budget. The Essex BOE will need to hold a special meeting soon to discuss how best to handle the need for an additional kindergarten teacher.

Region 4 – Board Chair Jennifer Clark reported that the Region 4 budget referendum passed. The Board has had some struggles with the 2017-18 audit report and are working on determining corrective actions that will be needed. Valley's Graduation is next Friday.

## **ASSISTANT SUPERINTENDENT'S REPORT**

Held until the Joint BOE meeting

## **SUPERINTENDENT'S REPORT**

### **Information and Communication**

Superintendent Levy's main district report was held until the Joint Board meeting.

On motion duly made and seconded, the Committee unanimously VOTED to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated february 13, 2008.

On motion duly made and seconded the Committee unanimously VOTED to accept a donation of approx. \$11,040 from the Puzzle B Boat Raffle to be disbursed through the Essex Elementary School Foundation and used at the discretion of administration to benefit the Collaborative Preschool Program.

DG Fitton spoke about his gratitude to Joe Boccia for his generosity in donating these raffle funds to the program.

**PUBLIC COMMENT** -- no comments were made

**FUTURE AGENDA ITEMS**

- Next regular Supervision District Committee meeting – August 26, 2019 @ 6:30 p.m. in JWMS library
- Beginning of Year Transportation Report - *F. Kulick* (Oct.)

**ADJOURNMENT:**

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at 6:54 p.m.

Respectfully Submitted,

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DG Fitton, Secretary,  
Jennifer Bryan, Clerk

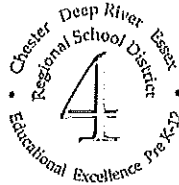
Encl #5

## REGIONAL SCHOOL DISTRICT NO. 4

CHESTER • DEEP RIVER • ESSEX

Ruth I. Levy, Ed.D.  
Superintendent of Schools  
rlevy@reg4.k12.ct.us

Sarah Smalley  
Director of Pupil Services  
ssmalley@reg4.k12.ct.us



Kristina J. Martineau, Ed.D.  
Assistant Superintendent of Schools  
kmartineu@reg4.k12.ct.us

Kim Allen  
Business Manager  
kallen@reg4.k12.ct.us

**To:** Ruth Levy, Superintendent  
**From:** Kim Allen, Business Manager  
**Date:** June 6, 2019  
**Re:** Supervision Requested Budget Transfers – 2018-2019

I would like to make the following request to the Board for 2018-2019 budget transfers. Please contact me prior to the next BOE meeting with any questions so that I will be prepared to answer them at the meeting.

Object 100:	Salaries	Decrease	\$53,607
Object 200:	Fringe Benefits		
Object 300:	Purchased Services	Increase	\$53,607
Object 400:	Rentals & Repairs		
Object 500:	Other Outside Services	Decrease	\$4,546
Object 600:	Supplies	Increase	\$5,546
Object 700:	Equipment		
Object 800:	Other Miscellaneous		

Total  
Transfers 0.00

**Explanation:**

1. Higher than anticipated contractual course reimbursement (\$6,349)
2. New module to automate some of the HR functions and will allow us to integrate with MUNIS payroll. This module sets the framework for more integration in the future and additional electronic processes. (\$15,060)
3. Superintendent Search Contract (\$15,000)





**Regional School District #4  
Chester - Deep River - Essex - Region 4**

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**AGREEMENT CONCERNING THE ESTABLISHMENT AND OPERATION OF AN  
INTERIM COLLABORATIVE PRESCHOOL PROGRAM**

THIS COLLABORATIVE PRESCHOOL PROGRAM AGREEMENT, ("Agreement") is entered into on Feb. 13, 2008 by and among the undersigned boards of education of Chester, Deep River, Essex (collectively, the "Boards"), and the Regional Supervision District Committee.

WHEREAS, this Agreement is entered into pursuant to the authority granted by Connecticut General Statute Section 10-158a, which allows two or more boards of education to agree in writing to establish cooperative arrangements to provide special services, programs or activities to enable such boards to carry out the duties specified in the general statutes.

WHEREAS, the said Boards are desirous of establishing a cooperative arrangement regarding the operation of a collaborative preschool program (the "Program") to provide educational services to identified resident special education children ages three through five as required by State and Federal law.

NOW, THEREFORE, the Boards, intending to be legally bound, hereby agree as follows:

1. Each of the individual undersigned boards of education remains responsible for meeting the requirements of State and Federal law to the identified resident special education children of their respective Towns.
2. The Regional Supervision District Committee established by the Interdistrict Agreement entered into on September 28, 2000 by the Chester, Deep River, Essex, and Regional School District No. 4 Boards of Education, shall be responsible for the oversight and management of the Program.
3. This Agreement incorporates by reference the terms of the Interdistrict Agreement, including, but not limited to the authority and general powers of the Regional Supervision District Committee.
4. The teachers and staff dedicated to the Program shall be employees of the Regional Supervision District Committee. The Director of Pupil Services shall be responsible for oversight, staff supervision, evaluations, and general management of the Program. The school-based administrator for the school in which the program is housed shall be responsible for daily operations of the Program.
5. Each of the individual undersigned Boards shall be responsible for providing transportation through the Supervision District Committee for identified special education students participating in the Program consistent with the Interdistrict Agreement entered into on September 28, 2000.

6. Notwithstanding the provision of this Agreement to the contrary, the costs associated with housing and improvements associated with the Program should renovations and/or alternative space construction be necessary shall be based on the Average Daily Membership (ADM) among the participating Boards. *(For the purpose of determining shared costs for the subsequent school year, ADM = total number of students in each district K-6 or 7-12 based upon the October 1 census of the current year + PK special needs students (minus typical peers) assigned to the home district + students educated out of district assigned to the home district (special education, vocational agriculture) not including students attending Technical High Schools and Adult Education.)*
7. The Essex Board of Education has agreed to be the host district of the Program on an interim basis, providing two classroom spaces and an auxiliary space to the collaborative preschool program. Any addition to these space needs shall require a vote of the Essex Board of Education, which may decline to provide such additional space.
8. The Essex Board of Education shall not be obligated to accept more than 70 students in this Program including typical peers and in no case shall be obligated to provide more space than that which is provided in section 7 of this agreement.
9. The Essex Board of Education shall evaluate its participation as the host community each October while this agreement is in effect.
10. The undersigned Boards of Education recognize that the Essex Elementary School has limited space to host the program. Should The Essex Board of Education determine that elementary programs are negatively impacted by the space needs of the collaborative preschool program, the undersigned boards will discuss and act upon alternative space solutions.
11. The undersigned Boards of Education agree to promptly form a long-term plan for the collaborative pre-school program.
12. The Program is required by State and Federal law to provide the minimum of a one to one ratio of students with disabilities to students without disabilities otherwise known as "community children." This one to one ratio is accomplished through the participation of community children from the respective towns in the Program on a tuition\* basis. The host district in which the Program is housed shall have the benefit of providing the Program to community children who reside in the host community tuition-free, and priority shall be given to such community children from the host district, who meet specific criteria and can provide the necessary benefit to the program to support the educational programs of our disabled students
13. In accordance with Connecticut General Statute Section 10-158a(b), any of the undersigned Boards of Education may withdraw from this Agreement provided it gives written notice of its intent to do so by October 31<sup>st</sup> to each of the other Boards. The withdrawal would be effective at the start of the next academic year.
14. The Boards of Education may amend this agreement.
15. This agreement shall expire on June 30, 2013. It may be renewed in one-year increments, with said renewal to be approved no later than June 30, 2012.

IN WITNESS WHEREOF, the parties hereto have authorized their designated representatives to set their hand this 13<sup>th</sup> day of February, 2008.

Chester Board of Education

Pamela M. Christman  
Chairperson Pamela Christman

Deep River Board of Education

Lori Lenz  
Chairperson Lori Lenz

Essex Board of Education

Lon Seidman  
Chairperson Lon Seidman

Regional Supervision District Committee

Terry Stewart  
Chairperson Terry Stewart

CONTRACT

This AGREEMENT, made and concluded this day of June 6, 2019, by and between, REGION #4 SUPERVISION DISTRICT, a Supervision District constituted of the Boards of Education of the Towns of Chester, Deep River, Essex and Regional School District #4, all of which are located within Middlesex County and the State of Connecticut, hereinafter called "District"; and FIRST STUDENT TRANSPORTATION, INC., hereinafter known as "Bus Company",

WITNESSETH:

WHEREAS, Bus Company has successfully offered a plan for furnishing transportation for pupils in the District for a period of five years beginning July 1, 2019 to June 30, 2024.

NOW, THEREFORE, "District" and "Bus Company", in consideration of the promises herein contained, do hereby agree and covenant as follows:

1. BUS COMPANY AGREES:

- (a.) To provide transportation for pupils and other authorized persons designated by the Superintendent of Schools, during such hours and stopping at such places as may be designated by the "District" and at all other places where pupils may be awaiting transportation,
- (b.) I. To furnish the number of buses and mini buses needed to provide such transportation as determined by the "District" subject to notification by the "District" provided below,
  - II. Buses shall be at least 71 total capacity and the mini bus of at least 28 total capacity. The number of buses provided by the "Bus Company" shall be determined by the "District" prior to the beginning of each school year. Buses and mini buses shall meet all requirements of, and be subject to, the approval of the Region #4 Supervision District, the Connecticut State Board of Education, the Connecticut State Motor Vehicle Department, and, where involved, the Public Utilities Commission. No bus provided by the "Bus Company" to the District shall be older than 5 years and the average age of the total fleet shall be no more than six (6) years.

For the safety and welfare of the students transported, vehicles shall be operated at no more than posted speed limits and always in a reasonable and prudent manner.

- III. Buses provided by the "Bus Company" shall maintain schedules established by the "District", and, in event said routes for any reason cannot be traveled as per schedule, whether due to temporary or long-term problems, the "District" is to be notified immediately,
- (c.) I. To furnish the "District", prior to the opening day of school in August or September of each year and thereafter prior to the employment of other operators or substitute operators, the following information concerning each operator:

NAME OF DRIVER ADDRESS  
TELEPHONE NUMBER

- II. To discontinue the utilization under this contract of operators considered unsatisfactory by the Superintendent of Schools upon written notice thereof.
- II. All bus drivers must meet the statutory age and licensing requirements.
- IV. That bus drivers employed by the "Bus Company" shall be required by the "Bus Company" to report immediately all accidents of any nature, The "Bus Company" will furnish the "District" with a copy of all accident reports containing complete details.
- V. That bus drivers employed by the "Bus Company" shall be required by the "Bus Company" to report to it immediately any and all problems involving the health of said driver, which might, or could possibly, affect the operation of a school bus. Said "Bus Company" shall immediately report such problems to the Superintendent of Schools or his/her designate and said "Bus Company" shall also report to the Superintendent his/her designate any such action which it has taken with respect to driver or which it recommends be taken.
- VI. All bus drivers will be careful, courteous and display good character and moral behavior at all times,
  - a) The "Bus Company" shall provide, naming as additional the 'District', the Towns of Chester, Deep River and Essex, and Regional School District #4, the following insurance coverages:
    - Automobile:
      - \$1,000,000 Combined Single Limit
      - \$1,000,000 Uninsured and Underinsured Motorist
      - \$5,000 Medical Payments
    - Commercial General Liability:
      - \$1,000,000 Combined Single Limit
      - \$5,000 Medical Payments
    - Commercial Umbrella:
      - \$10,000,000 Per Occurrence
  - b) To assure direct communication between the "Bus Company" and its drivers, two-way radios will be in all vehicles provided by the "Bus Company" at the "Bus Company's" expense.



- c) Drivers employed by the "Bus Company" shall be prohibited from using cellular telephones while transporting students of the "District" unless such use is the only way to communicate during an emergency.
- d) "The "District" shall have the right to utilize outside or alternative Special Needs Transportation at any time at its sole option without liability to the "Bus Company."

2. "DISTRICT" AGREES:

- (a.) To pay the Bus Company for the above services performed by it at the rates detailed on Appendix "A" which is included as part of this contract.
- (b.) To pay the "Bus Company" monthly for its services, upon submission to the District at the end of each monthly period, bills in duplicate detailing the number of school buses and mini buses used each school day and the total amount due.
- (c.) To inform the "Bus Company" by May 1st of each year, the estimated number of buses and mini buses needed for the next school year, and such other information concerning the layout of routes and number of pupils to be transported as may be needed.

The "District" reserves the right to fix the routes and to reduce or increase existing routes or to change the number of routes. The "District" also reserves the right to increase or decrease the number of vehicles needed during the school year upon thirty (30) days notice.

- (d.) Unless otherwise stipulated, all buses added will be at the rates detailed in Appendix "A".
- (e.) The "District" accepts responsibility for vandalism to buses directly attributable to students being transported while buses are on scheduled or special school runs..

3. All fuel to be consumed by the "Bus Company" shall be purchased by the District Board and shall be stored in tanks owned or leased by the "Bus Company".

The "Bus Company" shall maintain a separate pump system, maintain records of fuel consumed by each vehicle, provide sufficient help to operate the system and assume any and all costs to provide this storage and service.

The "Bus Company" shall make available for inspection by the school system's administration the daily fuel records kept for each school vehicle used pursuant to this contract,

In order to qualify for any fuel tax exemptions or refunds set forth in the Connecticut General Statutes, all fuel used by the "Bus Company" pursuant to this section shall be used exclusively for the purpose of transporting children to and from school or their extra-curricular activities.

4. The parties hereto do mutually agree as follows:

- (a.) Bus Company" shall not assign or sublet this or any part thereof without the prior written consent of the "District".
- (b.) The "District" shall have the right to terminate this contract for any reason upon sixty 60 days written notice to "Bus Company". Upon such termination, the "Bus Company" shall be entitled to compensation no greater than the amount outstanding for the remainder of the contract year in which the termination is effective.
- (c.) The "District" shall have the right to terminate this contract immediately, and with no further obligation for acts or omissions by the "Bus Company", its representatives, agents and employees, which can reasonably be determined to violate the terms of this or endanger the safety of "District" students and/or employees or that of the general public or to cause a failure to comply with regulatory requirements.
- (d.) Acquisition of the "Bus Company" by new ownership will automatically reopen this contract. The "District" shall have the right to renegotiate its terms, conditions and costs or seek bids for transportation services from other vendors.

5. The "Bus Company" shall not discriminate against any employee or applicant who satisfies Connecticut statutory regulations regarding school bus drivers, and is otherwise qualified for employment because of race, color, religious creed, age, physical disability (in accordance with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disability Act of 1992), national origin, ancestry, marital status, mental disorder, criminal record, sex (in accordance with Title IX of the 1972 Education Amendments or Title VI of the Civil Rights Act of 1964 and the Civil Right Act of 1987), or sexual orientation (in accordance with Connecticut Public Act 91-58).

The "Bus Company" shall take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to their race, color, religious creed, age, physical disability, national origin, ancestry, marital status, mental disorder, criminal record, sex, or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The "Bus Company" agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies- of non-discrimination. .

The "Bus Company" in all solicitations or advertisements for employees placed by them or on their behalf, shall state that all qualified applicants will receive consideration for employment without regard to race, color, religious creed, age, physical disability, national origin, ancestry, marital status, mental disorder, sex, or sexual orientation. .

6. Any accident involving student transportation shall be reported to the appropriate school Principal or Superintendent as soon as possible but not later than two (2) hours from the time of such accident, A detailed written report must be submitted by the "Bus Company" to the Board as soon thereafter as possible but not later than two (2) days after the date of such accident.

Signed in the presence of:

\_\_\_\_\_

.....

\_\_\_\_\_

\_\_\_\_\_

.....

\_\_\_\_\_

SUPERVISION DISTRICT BY:

\_\_\_\_\_

Kimberly Allen (Business Manager)

\_\_\_\_\_

Date

FIRST STUDENT TRANSPORTATION  
BY:

\_\_\_\_\_

Michael Trujillo

\_\_\_\_\_

Date

APPENDIX A  
PRICING SCHEDULE

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
<b>Daily Buses (Type I, 71 max) % increase</b>	\$273.69	\$285.84	\$298.53	\$306.74	\$315.18
<b>Daily Buses (Type II) % increase</b>	\$262.50	\$273.9	\$286.06	\$293.93	\$302.01
<b>Kindergarten % increase</b>	\$51.82	\$60.85	\$71.46	\$73.43	\$75.45
<b>Late Bus (per bus) % increase</b>	\$55.00	\$56.38	\$57.79	\$59.38	\$61.01
<b>Vinal Tech (1 bus) % increase</b>	\$229.39	\$239.57	\$250.21	\$257.09	\$264.16
<b>Athletic Field Trip Hourly</b>	\$22.19	\$22.75	\$23.31	\$23.96	\$24.61
<b>Trip Milcage % increase</b>	\$2.55	\$2.62	\$2.68	\$2.76	\$2.83
<b>Trip Minimum % increase</b>	\$103.43	\$106.02	\$108.67	\$111.66	\$114.73

Signed in the presence of:

\_\_\_\_\_  
\_\_\_\_\_

SUPERVISION DISTRICT BY:

\_\_\_\_\_  
Kimberly Allen (Business Manager)

\_\_\_\_\_  
Date

FIRST STUDENT TRANSPORTATION  
BY:

\_\_\_\_\_  
Michael Trujillo

\_\_\_\_\_  
Date

Encl #2

06/11/2019 15:32  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 5000  
CHECK NO CHK DATE

1040  
TYPE VENDOR NAME

SUPERVISION CASH  
VOUCHER

INVOICE

INVOICE DTL DESC

INV DATE PO WARRANT

P 1  
apcsdhsb

NET

13550	06/11/2019	PRTD	2152	CITIZENS BANK	97716	05312019			05/29/2019	19500075	SD061119	CASBO ANNUAL INSTITUTE WORKSHO	CHECK	13550	TOTAL:	365.70
		Invoice: 05312019														365.70
13551	06/11/2019	PRTD	6999	CT COMPUTER SERVICES	97717	inv000160172			05/22/2019	19500008	SD061119	BACKUP, OFFSITE BACKUP AND SUP	CHECK	13551	TOTAL:	1,400.00
		Invoice: inv000160172														1,400.00
13552	06/11/2019	PRTD	7739	JOSEPH ERARDI	97718	5/18, 5/25, 6/1			06/01/2019	19500088	SD061119	SUPERINTENDENT SEARCH CONSULTA	CHECK	13552	TOTAL:	4,000.00
		Invoice: 5/18, 5/25, 6/1														4,000.00
		Invoice: 6/1/2019			97720	6/1/2019			06/01/2019		SD061119	additional exp supt search	CHECK	13553	TOTAL:	237.07
																237.07
13553	06/11/2019	PRTD	2332	FIRST STUDENTS INC	97721	11586501			05/30/2019	19500016	SD061119	CUST 94420	CHECK	13554	TOTAL:	4,237.07
		Invoice: 11586501														4,237.07
		Invoice: 11586510			97722	11586510			05/30/2019	19500016	SD061119	CUST 94420	CHECK	13555	TOTAL:	78,615.00
																78,615.00
13554	06/11/2019	PRTD	4131	KRYSTAL KLEER	97723	169630			06/01/2019	19500018	SD061119	MONTHLY RENTAL - WATER PURIFIC	CHECK	13556	TOTAL:	15,773.36
		Invoice: 169630														15,773.36
13555	06/11/2019	PRTD	7362	LINDBERG AND RIPPLE	97724	176RSD4-0619			06/01/2019		SD061119	EE BENEFIT ADVISORY SER APR-JUNE 2019	CHECK	13557	TOTAL:	94,388.36
		Invoice: 176RSD4-0619														94,388.36
13556	06/11/2019	PRTD	6353	MAHONEY SABOL & COMP	97725	637845			05/31/2019	19500020	SD061119	CLIENT 0184400	CHECK	13558	TOTAL:	45.00
		Invoice: 637845														45.00
13557	06/11/2019	PRTD	2411	PITNEY BOWES GLOBAL	97726	3308893791			05/31/2019	19500021	SD061119	ACCT 0012399752	CHECK	13559	TOTAL:	10,000.00
		Invoice: 3308893791														10,000.00
																3,500.00
																3,500.00
																163.56





06/11/2019 15:32  
978ldpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 2  
apcshdsb

CASH ACCOUNT: 5000  
CHECK NO CHK DATE

1040  
TYPE VENDOR NAME

SUPERVISION CASH  
VOUCHER INVOICE

INVOICE

INV DATE

PO

WARRANT

NET

INVOICE DTL DESC

163.56

CHECK 13557 TOTAL:

13558 06/11/2019 PRD  
Invoice: JUNE 2019

2944 PLAN ADMINISTRATION, 97728

JUNE 2019

06/01/2019 SD061119  
REG LIFE PAL 0768,0769,0771,0770,0744

2,774.74

2,774.74

CHECK 13558 TOTAL:

13559 06/11/2019 PRD  
Invoice: JUNE 2019

2944 PLAN ADMINISTRATION, 97727

JUNE 2019

06/01/2019 SD061119  
VOL LIFE PAL 0868

308.82

308.82

CHECK 13559 TOTAL:

13560 06/11/2019 PRD  
Invoice: 6/10/2019

2436 TREASURER REGIONAL S 97729

6/10/2019

06/10/2019 SD061119  
COMPUTER EQUIPMENT

5,419.00

5,419.00

CHECK 13560 TOTAL:

13561 06/11/2019 PRD  
Invoice: JUNE 2019

6042 US POSTAL SERVICE 97731

JUNE 2019

06/01/2019 19500029 SD061119  
ANNUAL PO RENTAL

234.00

234.00

CHECK 13561 TOTAL:

13562 06/11/2019 PRD  
Invoice: I66986767

4765 WB MASON CO., INC 97730

I66986767

06/06/2019 19500026 SD061119  
CUST C1024719

65.06

65.06

CHECK 13562 TOTAL:

NUMBER OF CHECKS 13

\*\*\* CASH ACCOUNT TOTAL \*\*\*

122,901.31

COUNT AMOUNT

TOTAL PRINTED CHECKS 13 122,901.31

\*\*\* GRAND TOTAL \*\*\* 122,901.31

06/11/2019 15:32 REGIONAL SCHOOL DIST # 4 JOURNAL ENTRIES TO BE CREATED P 3  
 9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CLERK: 9781dpea

YEAR PER JNL  
 SRC ACCOUNT

EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2019 12	278								
APP 5000-2000						SUPERVISION ACCOUNTS PAYABLE		122,901.31	
06/11/2019	SD061119	DP				AP CASH DISBURSEMENTS JOURNAL			
APP 5000-1040						SUPERVISION CASH			122,901.31
06/11/2019	SD061119	DP				AP CASH DISBURSEMENTS JOURNAL			
JOURNAL 2019/12/278 TOTAL								122,901.31	122,901.31



06/11/2019 15:32 9781dpea REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL JOURNAL ENTRIES TO BE CREATED P 4 apcsbdsb

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2019 12	278	06/11/2019	SUPERVISION CASH		122,901.31
	5000-1040				SUPERVISION ACCOUNTS PAYABLE	122,901.31	
	5000-2000				FUND TOTAL	122,901.31	122,901.31

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



06/14/2019 14:51 REGIONAL SCHOOL DIST # 4 P 1  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CASH ACCOUNT: 5000 1040 SUPERVISION CASH  
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
13563 06/14/2019 PRD 7128 MICHAEL CALLAHAN 97846 AUG-JUNE 2019	06/14/2019		SD061419	343.01
Invoice: AUG-JUNE 2019				
REIMBURSE MILEAGE	CHECK		13563 TOTAL:	343.01
13564 06/14/2019 PRD 2141 CHESTER ELEMENTARY S 97847 CES 050619	06/14/2019	19500032	SD061419	113.03
Invoice: CES 050619				
STAFF APPRECIATION	CHECK		13564 TOTAL:	113.03
13565 06/14/2019 PRD 7052 DEEP RIVER ELEMENTAR 97849 DRES 050619	06/14/2019	19500032	SD061419	115.38
Invoice: DRES 050619				
STAFF APPRECIATION	CHECK		13565 TOTAL:	115.38
13566 06/14/2019 PRD 7556 DIME OIL, LLC 97852 73237	06/11/2019	19500010	SD061419	7,257.97
Invoice: 73237				
ACCT REG4D	CHECK		13566 TOTAL:	7,257.97
13567 06/14/2019 PRD 7053 ESSEX ELEMENTARYSCH 97853 EES 06122019	06/12/2019	19500032	SD061419	760.00
Invoice: EES 06122019				
PD DAYS EES				
13568 06/14/2019 PRD 4510 KIMBERLY A FAIR 97854 MAY/JUNE2019	06/12/2019		SD061419	18.56
Invoice: MAY/JUNE2019				
REIMBURSEMENT FOR MILEAGE	CHECK		13568 TOTAL:	18.56
13569 06/14/2019 PRD 6300 PRYOR LAERNING SOLUT 97863 5302457	05/30/2019	19500095	SD061419	199.00
Invoice: 5302457				
UNLIMITED TRAINING FOR ONE YEA	CHECK		13569 TOTAL:	199.00
13570 06/14/2019 PRD 6223 JUDI IVIMEY 97855 5/26/19	05/26/2019		SD061419	19.62
Invoice: 5/26/19				
REIMBURSEMENT FOR SUPPLIES	CHECK		13570 TOTAL:	19.62



06/14/2019 14:51  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 2  
apcshdsb

CASH ACCOUNT: 5000 1040  
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INVOICE DTL DESC

13571 06/14/2019 PRD 5450 JOHN WINTHROP CAFETE 97856 VR 050619

Invoice: VR 050619

Invoice: JW 050619

Invoice: CO 05302019

Invoice: CO061019

Invoice: CO 2019DLT

13572 06/14/2019 PRD 2699 MARIA VALENCIA 97864

Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

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Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

Invoice: 06/13/19

NUMBER OF CHECKS 10 \*\*\* CASH ACCOUNT TOTAL \*\*\*

COUNT 10

AMOUNT 9,472.86

TOTAL PRINTED CHECKS 10

AMOUNT 9,472.86

\*\*\* GRAND TOTAL \*\*\*

9,472.86





06/14/2019 14:51 REGIONAL SCHOOL DIST # 4 JOURNAL ENTRIES TO BE CREATED P 3  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcsbdsb

CLERK: 9781dpea

YEAR PER	JNL	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2019 12	396										
APP 5000-2000			06/14/2019	SD061419 DP				SUPERVISION ACCOUNTS PAYABLE		9,472.86	
APP 5000-1040			06/14/2019	SD061419 DP				AP CASH DISBURSEMENTS JOURNAL			9,472.86
								SUPERVISION CASH			
								AP CASH DISBURSEMENTS JOURNAL			
								JOURNAL 2019/12/396 TOTAL	9,472.86	9,472.86	



06/14/2019 14:51 REGIONAL SCHOOL DIST # 4 P 4  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019 12	396	06/14/2019	SUPERVISION CASH		9,472.86
5000-1040				SUPERVISION ACCOUNTS PAYABLE	9,472.86	
5000-2000				FUND TOTAL	9,472.86	9,472.86

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



06/20/2019 15:24  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P I  
apcshdsb

CASH ACCOUNT: 5000  
CHECK NO CHK DATE

1040  
TYPE VENDOR NAME

SUPERVISION CASH  
VOUCHER INVOICE

INVOICE

INVOICE DTL DESC

WARRANT

NET

13573 06/20/2019 PRD 2836 SYNCB/AMAZON 98020 757985385589  
Invoice: 757985385589

219.00

13574 06/20/2019 PRD 2836 SYNCB/AMAZON 98019 449393534936  
Invoice: 449393534936

237.24

13575 06/20/2019 PRD 2419 AT & T MOBILITY 98021 282742481688X061219  
Invoice: 282742481688X061219

28.55

13576 06/20/2019 PRD 6171 WINDSTREAM 98026 71414138/JUNE2019  
Invoice: 71414138/JUNE2019

28.55

13577 06/20/2019 PRD 2332 FIRST STUDENTS INC 98024 11594518  
Invoice: 11594518

1,364.98

1,364.98

10,426.63

55,030.50

65,457.13

67,306.90

NUMBER OF CHECKS 5 \*\*\* CASH ACCOUNT TOTAL \*\*\*

COUNT AMOUNT  
TOTAL PRINTED CHECKS 5 67,306.90

\*\*\* GRAND TOTAL \*\*\*

67,306.90



06/20/2019 15:24 | REGIONAL SCHOOL DIST # 4 | P 2  
9781dpea | A/P CASH DISBURSEMENTS JOURNAL | apcsbdb

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER	JNL	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2019 12	511										
APP 5000-2000								SUPERVISION ACCOUNTS PAYABLE		67,306.90	
06/20/2019	SD062019	DP						AP CASH DISBURSEMENTS JOURNAL			67,306.90
APP 5000-1040								SUPERVISION CASH			
06/20/2019	SD062019	DP						AP CASH DISBURSEMENTS JOURNAL			
JOURNAL 2019/12/511 TOTAL										67,306.90	67,306.90



06/20/2019 15:24  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 3  
apcsdshsb

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019 12	511	06/20/2019	SUPERVISION CASH		67,306.90
5000-1040				SUPERVISION ACCOUNTS PAYABLE	67,306.90	
5000-2000				FUND TOTAL	67,306.90	67,306.90

\*\* END OF REPORT - Generated by Dawn Pearson \*\*





06/27/2019 15:13  
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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcshdsb

CASH ACCOUNT: 5000

1040

SUPERVISION CASH

VOUCHER

INVOICE

PO

WARRANT

NET

CHECK NO CHK DATE

TYPE

VENDOR NAME

VOUCHER

INVOICE

INVOICE DTL DESC

INV DATE

WARRANT

NET

13578	06/27/2019	PRTD	6432	A&A OFFICE SYSTEMS,	98072	inv392795	06/20/2019	SD062519	1,191.10
	Invoice: inv392795						COLOR COPIES		
13578	06/27/2019	PRTD	2836	SYNCE/AMAZON	98054	JUNE	CHECK	13578 TOTAL:	1,191.10
	Invoice: JUNE								
13580	06/27/2019	PRTD	2419	FRONTIER COMMUNICATI	98057	061919	06/14/2019	SD062519	198.99
	Invoice: 061919						ORDER 114-0756427-4496236		
13581	06/27/2019	PRTD	2408	CABE	98055	21337	CHECK	13579 TOTAL:	198.99
	Invoice: 21337								
13582	06/27/2019	PRTD	6999	CT COMPUTER SERVICES	98056	INV000160651	06/13/2019	SD062519	37.88
	Invoice: INV000160651						ACCT 860-526-2490-123179-5		
13583	06/27/2019	PRTD	7556	DIME OIL, LLC	98058	73437	06/19/2019	SD062519	37.88
	Invoice: 73437						LEGISLATIVE WRAP-UP WORKSHOP -		
13584	06/27/2019	PRTD	6824	MARY HOTKOWSKI	98146	JUNE 2019	06/13/2019	SD062519	60.00
	Invoice: JUNE 2019						BACKUP, OFFSITE BACKUP AND SUP		
13585	06/27/2019	PRTD	5716	RICCI, ANDREA	98145	62019	CHECK	13582 TOTAL:	60.00
	Invoice: 62019								
13586	06/27/2019	PRTD	6082	VERIZON WIRELESS	98059	9832193151/JUNE	06/18/2019	SD062519	5,225.24
	Invoice: 9832193151/JUNE						ACCT REG4D		
							CHECK	13583 TOTAL:	5,225.24
							06/26/2019	SD062519	43.00
							REIMBURSEMENT CEL LEARN SUPPLIES		
							CHECK	13584 TOTAL:	43.00
							06/26/2019	SD062519	50.00
							REIMBURSEMENT CEL LEARN SUPPLIES		
							CHECK	13585 TOTAL:	50.00
							06/15/2019	SD062519	1,410.34
							ACCT 9809144644		



06/27/2019 15:13 REGIONAL SCHOOL DIST # 4 P 2  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CASH ACCOUNT: 5000 1040 SUPERVISION CASH VOUCHER INVOICE INV DATE PO WARRANT NET  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC

CHECK 13586 TOTAL: 1,410.34

13587 06/27/2019 PRD 4765 WB MASON CO., INC 98060 200066897 06/17/2019 19500026 SD062519 CUST C1024719 25.48

Invoice: 200066897

CHECK 13587 TOTAL: 25.48

NUMBER OF CHECKS 10 \*\*\* CASH ACCOUNT TOTAL \*\*\* 9,642.03

COUNT AMOUNT  
TOTAL PRINTED CHECKS 10 9,642.03

\*\*\* GRAND TOTAL \*\*\* 9,642.03

06/27/2019 15:13  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

ALL JOURNAL ENTRIES TO BE CREATED

3  
apcshdsb

CLERK: 9781dpea

YEAR PER JNL

**SRC ACCOUNT**

EFF DATE

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2019 12 632

2019 12 632  
APP 5000-2000

REF 2000-2000  
06/27/2019

APP 5000-1040

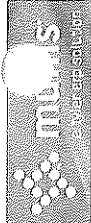
06/27/2019

SUPERVISION ACCOUNTS PAYABLE  
AP CASH DISBURSEMENTS JOURNAL  
SUPERVISION CASH  
AP CASH DISBURSEMENTS JOURNAL

JOURNAL 2019/12/632 TOTAL

9,642.03

9,642.03



06/27/2019 15:13  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 4  
apcshdsb

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019 12	632	06/27/2019	SUPERVISION CASH		9,642.03
5000-1040				SUPERVISION ACCOUNTS PAYABLE	9,642.03	
5000-2000				FUND TOTAL	9,642.03	9,642.03

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



07/02/2019 12:23 REGIONAL SCHOOL DIST # 4 P 1  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CASH ACCOUNT: 5000 1040  
CHECK NO CHK DATE TYPE VENDOR NAME SUPERVISION CASH VOUCHER INVOICE INV DATE PO WARRANT NET

13588 07/02/2019 PRD 2165 EVERSOURCE 98257 51017903063/JUN 2019 06/13/2019 19500013 SD63019A 450.10  
Invoice: 51017903063/JUN 2019 ACCT 5101 790 3063 CHECK 13588 TOTAL: 450.10

13589 07/02/2019 PRD 7078 JENNIFER NUCCI 98267 MAY-JUNE 2019 06/30/2019 SD63019A 93.84  
Invoice: MAY-JUNE 2019 REIMBURSEMENT FOR MILEAGE CHECK 13589 TOTAL: 93.84

13590 07/02/2019 PRD 6006 MARGARET PRICE 98258 APR-JUN 2019 06/13/2019 SD63019A 52.78  
Invoice: APR-JUN 2019 REIMBURSEMENT FOR MILEAGE CHECK 13590 TOTAL: 52.78

13591 07/02/2019 PRD 2249 REGIONAL SCHOOL DIST 98263 CUST-2019 06/28/2019 SD63019A 2,186.25  
Invoice: CUST-2019 CUST SERVICE W/E MAR-MAY 2019 CHECK 13591 TOTAL: 2,186.25

13592 07/02/2019 PRD 2588 SHERWIN- WILLIAMS CO 98259 0756-9 06/20/2019 SD63019A 53.03  
Invoice: 0756-9 PAINT FOR SUPT OFFICE

13593 07/02/2019 PRD 3042 SMALLEY, SARAH 98262 MAR4 -JUNE 27 2019 06/28/2019 SD63019A 854.92  
Invoice: MAR4 -JUNE 27 2019 REIMBURSEMENT FOR MILEAGE

13594 07/02/2019 PRD 0628-0 98261 0628-0 06/17/2019 SD63019A 53.08  
Invoice: 0628-0 PAINT SUPT OFFICE

13595 07/02/2019 PRD 13592 TOTAL: 106.11  
CHECK 13592 TOTAL: 106.11

13596 07/02/2019 PRD 6 \*\*\* CASH ACCOUNT TOTAL \*\*\* 3,744.00  
NUMBER OF CHECKS 6 \*\*\* CASH ACCOUNT TOTAL \*\*\*

COUNT AMOUNT  
TOTAL PRINTED CHECKS 6 3,744.00  
\*\*\* GRAND TOTAL \*\*\* 3,744.00





07/02/2019 12:23 9781dpea REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL JOURNAL ENTRIES TO BE CREATED P 3 apcsbdsb

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2020 1	79	07/02/2019	SUPERVISION CASH		3,744.00
5000-1040				SUPERVISION ACCOUNTS PAYABLE	3,744.00	
5000-2000				FUND TOTAL	3,744.00	3,744.00

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



07/02/2019 13:08 REGIONAL SCHOOL DIST # 4 P 1  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CASH ACCOUNT: 5000 1040 SUPERVISION CASH VOUCHER INVOICE  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC				INV DATE	PO	WARRANT	NET
13594	07/02/2019	PRTD	2408 CABE	06/13/2019	SD070219		182.70
Invoice: 70119SD				UNEMPLOYMENT COST			
				CHECK	13594	TOTAL:	182.70
13595	07/02/2019	PRTD	2135 CASBO	07/01/2019	SD070219		1,015.00
Invoice: 300001999				FULL MEMBERSHIP FOR KIMBERLY ALLEN			
				CHECK	13595	TOTAL:	1,015.00
13596	07/02/2019	PRTD	6728 FRONTLINE TECHNOLOGI	07/01/2019	SD070219		20,908.66
Invoice: INVUS101308				IEP-DIRECT ABSENCE & SUBSTITUTE			
				CHECK	13596	TOTAL:	20,908.66
13597	07/02/2019	PRTD	4131 KRYSTAL KLEER	07/01/2019	SD070219		43.00
Invoice: 171118				WATERPURIFICATION UNIT			
				CHECK	13597	TOTAL:	43.00
13598	07/02/2019	PRTD	2381 TYLER TECHNOLOGIES I	05/30/2019	SD070219		11,727.06
Invoice: 045-265148-JUL-SEPT				APPLICATION SERVICES			
				CHECK	13598	TOTAL:	11,727.06
NUMBER OF CHECKS				5	*** CASH ACCOUNT TOTAL ***		33,876.42

COUNT	AMOUNT
TOTAL PRINTED CHECKS	5
	33,876.42

\*\*\* GRAND TOTAL \*\*\* 33,876.42





07/02/2019 13:08 REGIONAL SCHOOL DIST # 4 P 2  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CLERK: 9781dpea JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T OB	DEBIT	CREDIT
2020	1	85										
APP	5000-2000		07/02/2019	SD070219	DP			SUPERVISION ACCOUNTS PAYABLE			33,876.42	
APP	5000-1040		07/02/2019	SD070219	DP			AP CASH DISBURSEMENTS JOURNAL				33,876.42
TOTAL											33,876.42	33,876.42



07/02/2019 13:08      REGIONAL SCHOOL DIST # 4      P      3  
9781dpea      A/P CASH DISBURSEMENTS JOURNAL      apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2020	1	85	07/02/2019		
	5000-1040				SUPERVISION CASH		33,876.42
	5000-2000				SUPERVISION ACCOUNTS PAYABLE	33,876.42	
					FUND TOTAL	33,876.42	33,876.42

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



07/02/2019 12:23  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcshdsb

CASH ACCOUNT: 5000  
CHECK NO CHK DATE

1040  
TYPE VENDOR NAME

SUPERVISION CASH  
VOUCHER INVOICE

INVOICE

INVOICE DTL DESC

WARRANT

NET

13588 07/02/2019 PRD 2165 EVERSOURCE 98257 51017903063/JUN 2019 06/13/2019 19500013 SD63019A 450.10  
Invoice: 51017903063/JUN 2019 ACCT 5101 790 3063 CHECK 13588 TOTAL: 450.10

13589 07/02/2019 PRD 7078 JENNIFER NUCCI 98267 MAY-JUNE 2019 06/30/2019 SD63019A 93.84  
Invoice: MAY-JUNE 2019 REIMBURSEMENT FOR MILEAGE CHECK 13589 TOTAL: 93.84

13590 07/02/2019 PRD 6006 MARGARET PRICE 98258 APR-JUN 2019 06/13/2019 SD63019A 52.78  
Invoice: APR-JUN 2019 REIMBURSEMENT FOR MILEAGE CHECK 13590 TOTAL: 52.78

13591 07/02/2019 PRD 2249 REGIONAL SCHOOL DIST 98263 CUST-2019 06/28/2019 SD63019A 2,186.25  
Invoice: CUST-2019 CUST SERVICE W/E MAR-MAY 2019 CHECK 13591 TOTAL: 2,186.25

13592 07/02/2019 PRD 2588 SHERWIN- WILLIAMS CO 98259 0756-9 06/20/2019 SD63019A 53.03  
Invoice: 0756-9 PAINT FOR SUT OFFICE  
0628-0 06/17/2019 SD63019A 53.08  
Invoice: 0628-0 PAINT SUT OFFICE CHECK 13592 TOTAL: 106.11

13593 07/02/2019 PRD 3042 SMALLEY, SARAH 98262 MAR4 -JUNE 27 2019 06/28/2019 SD63019A 854.92  
Invoice: MAR4 -JUNE 27 2019 REIMBURSEMENT FOR MILEAGE CHECK 13593 TOTAL: 854.92

NUMBER OF CHECKS 6 \*\*\* CASH ACCOUNT TOTAL \*\*\* 3,744.00

COUNT	AMOUNT
6	3,744.00

TOTAL PRINTED CHECKS

\*\*\* GRAND TOTAL \*\*\* 3,744.00





07/02/2019 12:23  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 3  
apcshdsb

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2020 1	79	07/02/2019	SUPERVISION CASH		3,744.00
	5000-1040				SUPERVISION ACCOUNTS PAYABLE	3,744.00	
	5000-2000				FUND TOTAL	3,744.00	3,744.00

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



07/02/2019 13:47 REGIONAL SCHOOL DIST # 4 P 1  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CASH ACCOUNT: 5000 1040 SUPERVISION CASH VOUCHER INVOICE  
CHECK NO CHK DATE TYPE VENDOR NAME

13599 07/02/2019 PRD 2159 CREC 98272 193835

Invoice: 193835

INVOICE DTL DESC

06/28/2019 SD63019B 275.00  
WORKSHOP BASED THREAT ASSESSMENT

CHECK 13599 TOTAL: 275.00

NUMBER OF CHECKS 1 \*\*\* CASH ACCOUNT TOTAL \*\*\* 275.00

COUNT AMOUNT  
TOTAL PRINTED CHECKS 1 275.00

\*\*\* GRAND TOTAL \*\*\* 275.00



07/02/2019 13:47  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 2  
apcsbdsb

CLERK: 9781dpea

YEAR PER JNL

SRC ACCOUNT

EFF DATE

JNL DESC

ACCOUNT DESC  
LINE DESC

REF 1

REF 2

REF 3

T OB

DEBIT

CREDIT

2020 1 86

APP 5000-2000

07/02/2019

SD63019B

DP

SUPERVISION ACCOUNTS PAYABLE

AP CASH DISBURSEMENTS JOURNAL

SUPERVISION CASH

AP CASH DISBURSEMENTS JOURNAL

275.00

275.00

JOURNAL 2020/01/86

TOTAL

275.00

275.00



07/02/2019 13:47  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 3  
apcsbdsb

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2020 1	86	07/02/2019	SUPERVISION CASH		275.00
	5000-1040				SUPERVISION ACCOUNTS PAYABLE	275.00	
	5000-2000				FUND TOTAL	275.00	275.00

\*\* END OF REPORT - Generated by Dawn Pearson \*\*





07/02/2019 14:05 REGIONAL SCHOOL DIST # 4 P 1  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdshb

CASH ACCOUNT: 5000 1040 SUPERVISION CASH VOUCHER INVOICE  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC INV DATE PO WARRANT NET

13600 07/02/2019 PRD 7223 INTERNATIONAL BACCAL 98274 JWNKMBUJ865  
Invoice: JWNKMBUJ865

CONF REG FEE K MARTINEAU 06/28/2019 SD70219A 1,095.00  
CHECK 13600 TOTAL: 1,095.00

13601 07/02/2019 PRD 4899 KRISTINA MARTINEAU 98273 2792129410285  
Invoice: 2792129410285

REIMBURSEMENT FOR FLIGHT 07/02/2019 SD70219A 398.60  
CHECK 13601 TOTAL: 398.60

NUMBER OF CHECKS 2 \*\*\* CASH ACCOUNT TOTAL \*\*\* 1,493.60

COUNT AMOUNT

TOTAL PRINTED CHECKS 2 1,493.60

\*\*\* GRAND TOTAL \*\*\* 1,493.60



07/02/2019 14:05 REGIONAL SCHOOL DIST # 4 P 2  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CLERK: 9781dpea

YEAR PER JNL

SRC ACCOUNT

EFF DATE JNL DESC REF 1 REF 2 REF 3 ACCOUNT DESC T OB DEBIT CREDIT

2020 1 92

APP 5000-2000

07/02/2019 SD70219A DP

APP 5000-1040

07/02/2019 SD70219A DP

SUPERVISION ACCOUNTS PAYABLE

AP CASH DISBURSEMENTS JOURNAL

SUPERVISION CASH

AP CASH DISBURSEMENTS JOURNAL

1,493.60

1,493.60

JOURNAL 2020/01/92 TOTAL

1,493.60

1,493.60



07/02/2019 14:05  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 3  
apcsbdsb

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2020 1	92	07/02/2019	SUPERVISION CASH		1,493.60
5000-1040				SUPERVISION ACCOUNTS PAYABLE	1,493.60	
5000-2000				FUND TOTAL	1,493.60	1,493.60

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



07/17/2019 11:21  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcshdsb

CASH ACCOUNT: 5000  
CHECK NO CHK DATE

1040  
TYPE VENDOR NAME

SUPERVISION CASH  
VOUCHER INVOICE

NET

INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
13602 07/17/2019 PRD 3837 CES CAFETERIA Invoice: APR-JUN 2019	98447	APR-JUN 2019		SD63019C	3,926.25
				CREDIT CARD RECEIPTS	
				CHECK	
				13602 TOTAL:	3,926.25
13603 07/17/2019 PRD 2178 DEEP RIVER SCHOOL LU 98448 Invoice: APR-JUN 2019		APR-JUN 2019		SD63019C	2,769.80
				CREDIT CARD RECEIPTS	
				CHECK	
				13603 TOTAL:	2,769.80
13604 07/17/2019 PRD 2195 ESSEX ELEMENTARY SCH 98449 Invoice: APR-JUN 2019		APR-JUN 2019		SD63019C	5,515.00
				CREDIT CARD RECEIPTS	
				CHECK	
				13604 TOTAL:	5,515.00
13605 07/17/2019 PRD 5450 JOHN WINTHROP CAFETE 98450 Invoice: APR-JUN 2019		APR-JUN 2019		SD63019C	12,939.00
				CREDIT CARD RECEIPTS	
				CHECK	
				13605 TOTAL:	12,939.00
13606 07/17/2019 PRD 2210 JOHNSON FLOOR COVERI 98452 Invoice: 21472		21472		SD63019C	890.44
				NEW RUG FOR SUPT OFFICE	
				CHECK	
				13606 TOTAL:	890.44
13607 07/17/2019 PRD 2381 TYLER TECHNOLOGIES I 98451 Invoice: 045-268786		045-268786		SD63019C	150.00
				TYLER FORMS MINOR FORMS CHANGE	
				CHECK	
				13607 TOTAL:	150.00

NUMBER OF CHECKS 6 \*\*\* CASH ACCOUNT TOTAL \*\*\* 26,190.49

COUNT	AMOUNT
6	26,190.49
TOTAL PRINTED CHECKS	

\*\*\* GRAND TOTAL \*\*\* 26,190.49



07/17/2019 11:21  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 2  
apcshdsb

CLERK: 9781dpea

YEAR PER JNL  
SRC ACCOUNT  
EFF DATE

JNL	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020 1 218								
APP 5000-2000	07/17/2019 SD63019C	DP			SUPERVISION ACCOUNTS PAYABLE		26,190.49	
APP 5000-1040	07/17/2019 SD63019C	DP			AP CASH DISBURSEMENTS JOURNAL			26,190.49
					SUPERVISION CASH			
					AP CASH DISBURSEMENTS JOURNAL			
					JOURNAL 2020/01/218 TOTAL		26,190.49	26,190.49



JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2020 1	218	07/17/2019	SUPERVISION CASH		26,190.49
	5000-1040				SUPERVISION ACCOUNTS PAYABLE	26,190.49	
	5000-2000				FUND TOTAL	26,190.49	26,190.49

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



07/17/2019 12:36  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 5000  
CHECK NO CHK DATE TYPE VENDOR NAME

1040  
SUPERVISION CASH

VOUCHER INVOICE

INVOICE DTL DESC

INV DATE PO WARRANT

NET

13608 07/17/2019 PRD 6350 AASA 98463 071719 SD071719 460.00

Invoice: 071719

AASA MEMBERSHIP B WHITE

CHECK 13608 TOTAL: 460.00

13609 07/17/2019 PRD 7567 ALICE TRAINING INSTI 98468 E-8612 SD071719 1,390.00

Invoice: E-8612

ALICE TRAINING B WHITE 7 M ESPINOSA

CHECK 13609 TOTAL: 1,390.00

13610 07/17/2019 PRD 4371 CES 98487 44102 SD071719 580.00

Invoice: 44102

CTREAP JOB POSTING 2019/2020

CHECK 13610 TOTAL: 580.00

13611 07/17/2019 PRD 7856 CT CENTER FOR SCHOOL 98474 001149 SD071719 3,675.00

Invoice: 001149

SIIP NETWORK 19/20 MEMBERSHIP K MARTINEAU

CHECK 13611 TOTAL: 3,675.00

13612 07/17/2019 PRD 3129 AMY LIPPINCOTT 98499 071619 SD071719 48.34

Invoice: 071619

REIMBURSEMENT FOR SUPPLIES CEL LEARN

CHECK 13612 TOTAL: 48.34

13613 07/17/2019 PRD 4899 KRISTINA MARTINEAU 98500 071719 SD071719 137.98

Invoice: 071719

REIMBURSEMENT FOR BOOKS

CHECK 13613 TOTAL: 137.98

13614 07/17/2019 PRD 2843 MUNICIPAL EMP. RETIR 98501 JULY 2019 SD071719 2,730.00

Invoice: JULY 2019

ADMIN CHARGE - 13 ACTIVE/8 RETIRED

CHECK 13614 TOTAL: 2,730.00

13615 07/17/2019 PRD 6512 THE OMNI GROUP 98502 20282 SD071719 1,824.00

Invoice: 20282

ANNUAL ADMIN FEE/COMPLIANCE & REMITTING SERVICES

CHECK 13615 TOTAL: 1,824.00

13616 07/17/2019 PRD 7230 POWER SCHOOL GROUP L 98503 INV184477 SD071719 11,641.92

Invoice: INV184477

SIS MAINTENANCE & SUPPORT

07/17/2019 12:36  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL



P 2  
apcsdhdsb

CHECK 13616 TOTAL: 11,641.92

NUMBER OF CHECKS 9 \*\*\* CASH ACCOUNT TOTAL \*\*\* 22,487.24

COUNT	AMOUNT
9	22,487.24

TOTAL PRINTED CHECKS

\*\*\* GRAND TOTAL \*\*\* 22,487.24





07/17/2019 12:36 REGIONAL SCHOOL DIST # 4 P 3  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CLERK: 9781dpea

YEAR PER	JNL	ACCOUNT	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC		
2020	1	226									
APP	5000-2000	07/17/2019	SD071719	DP				SUPERVISION ACCOUNTS PAYABLE		22,487.24	
APP	5000-1040	07/17/2019	SD071719	DP				AP CASH DISBURSEMENTS JOURNAL			22,487.24
APP	5000-1040	07/17/2019	SD071719	DP				SUPERVISION CASH			22,487.24
APP	5000-1040	07/17/2019	SD071719	DP				AP CASH DISBURSEMENTS JOURNAL			22,487.24
APP	5000-1040	07/17/2019	SD071719	DP				JOURNAL 2020/01/226	TOTAL	22,487.24	22,487.24



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9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 4  
apcsbdsb

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2020 1	226	07/17/2019			
	5000-1040				SUPERVISION CASH		22,487.24
	5000-2000				SUPERVISION ACCOUNTS PAYABLE	22,487.24	
					FUND TOTAL	22,487.24	22,487.24

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



07/17/2019 14:07 REGIONAL SCHOOL DIST # 4 P 1  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcsbdb

CASH ACCOUNT: 5000 1040 SUPERVISION CASH VOUCHER INVOICE  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC				INV DATE	PO	WARRANT	NET
13617	07/17/2019	PRTD	2836 SYNCB/AMAZON	98504	459535688745	SD63019D	4.49
Invoice: 459535688745							
	Invoice: 869498659936			98505	869498659936	SD63019D	4.49
	Invoice: 977359583378			98507	977359583378	SD63019D	4.49
				CHECK	13617 TOTAL:		13.47
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	13.47

COUNT	AMOUNT
1	13.47
TOTAL PRINTED CHECKS	

\*\*\* GRAND TOTAL \*\*\* 13.47

07/17/2019 14:07  
9781dpea

CLERK: 9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL

SRC ACCOUNT

EFF DATE

ACCOUNT	DESC
LINE	DESC

BO T

**CREDIT**

2020	1	228
------	---	-----

2020 I 228  
APP 5000-2000

APP 5000-2000  
07/17/2019 SD63019D DP

APP 5000-1040  
07/17/2019 SD63019D DE

000-1040  
07/17/2019 SD63019D TP

SUPERVISION ACCOUNTS PAYABLE  
AP CASH DISBURSEMENTS JOURNAL  
SUPERVISION CASH  
AP CASH DISBURSEMENTS JOURNAL

13.47

13.47

13.47

13.47

TOTAL

JOURNAL 2020/01/228



07/17/2019 14:07 REGIONAL SCHOOL DIST # 4 JOURNAL ENTRIES TO BE CREATED P 3  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcsbdsb

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2020	1	228	07/17/2019			
	5000-1040					SUPERVISION CASH	13.47	13.47
	5000-2000					SUPERVISION ACCOUNTS PAYABLE		
						FUND TOTAL	13.47	13.47

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



07/24/2019 15:07 REGIONAL SCHOOL DIST # 4 P 1  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CASH ACCOUNT: 5000 1040 SUPERVISION CASH VOUCHER INVOICE  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC INV DATE PO WARRANT NET

13618 07/24/2019 PRD 2152 CITIZENS BANK 98655 0717 07/18/2019 20500034 SD072419 400.00  
Invoice: 0717 DEP 19/20 ADMIN RETREAT - MADI

CHECK 13618 TOTAL: 400.00

13619 07/24/2019 PRD 4899 KRISTINA MARTINEAU 98654 072319 07/23/2019 SD072419 1,021.81  
Invoice: 072319 REIMBURSEMENT FOR TRAVEL EXPENSES IB CONFERENCE

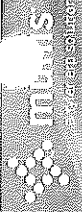
CHECK 13619 TOTAL: 1,021.81

NUMBER OF CHECKS 2 \*\*\* CASH ACCOUNT TOTAL \*\*\* 1,421.81

COUNT AMOUNT

TOTAL PRINTED CHECKS 2 1,421.81

\*\*\* GRAND TOTAL \*\*\* 1,421.81



07/24/2019 15:07 REGIONAL SCHOOL DIST # 4 JOURNAL ENTRIES TO BE CREATED P 2  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcsbdsb

CLERK: 9781dpea

YEAR PER	JNL	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T OB	DEBIT	CREDIT
2020	1	296										
APP	5000-2000		07/24/2019	SD072419	DP			SUPERVISION ACCOUNTS PAYABLE			1,421.81	
APP	5000-1040		07/24/2019	SD072419	DP			AP CASH DISBURSEMENTS JOURNAL				1,421.81
								SUPERVISION CASH				
								AP CASH DISBURSEMENTS JOURNAL				
								JOURNAL 2020/01/296	TOTAL	1,421.81		1,421.81



07/24/2019 15:07  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 3  
apcsbdb

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2020 1	296	07/24/2019			
	5000-1040				SUPERVISION CASH	1,421.81	1,421.81
	5000-2000				SUPERVISION ACCOUNTS PAYABLE		
					FUND TOTAL	1,421.81	1,421.81

\*\* END OF REPORT - Generated by Dawn Pearson \*\*





07/26/2019 08:19 9781dpea REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL P 1 apcshdsb

CASH ACCOUNT: 5000 1040 SUPERVISION CASH CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INVOICE DTL DESC

13620 07/26/2019 PRD 7567 ALICE TRAINING INSTI 98663 46193 800-SR ALICE INSTRUCTOR CERTIF 595.00

CHECK 13620 TOTAL: 595.00

13621 07/26/2019 PRD 2836 SYNCB/AMAZON 98665 437365479693 PROFESSIONAL BOOKS 155.20

Invoice: 437365479693 98666 846874943573 PROFESSIONAL BOOKS 377.93

Invoice: 846874943573 98667 443946785639 SD072619 33.79

Invoice: 443946785639 98668 457899889759 SD072619 9.99

Invoice: 457899889759 CHECK 13621 TOTAL: 576.91

13622 07/26/2019 PRD 2419 FRONTIER COMMUNICATI 98673 JULY 2019 ACCT 860-526-2940-123179-5 39.62

Invoice: JULY 2019 CHECK 13622 TOTAL: 39.62

13623 07/26/2019 PRD 7862 JEROME R BELAIR III 98669 JULY 2019 EXECUTIVE COACHING SERVICES 600.00

Invoice: JULY 2019 CHECK 13623 TOTAL: 600.00

13624 07/26/2019 PRD 2408 CABE 98670 071919 CABE WORKSHOP - LEADERSHIP CONFERENCE 90.00

Invoice: 071919 CHECK 13624 TOTAL: 90.00

13625 07/26/2019 PRD 6719 EVERSOURCE 98671 51017903063/JULY 19 ACCOUNT 5101-7903063 582.56

Invoice: 51017903063/JULY 19 CHECK 13625 TOTAL: 582.56

13626 07/26/2019 PRD 6728 FRONTLINE TECHNOLOGI 98672 INVUS104508 APPLICANT TRACKING, unlimited 2,100.00

Invoice: INVUS104508 CHECK 13626 TOTAL: 2,100.00



07/26/2019 08:19 REGIONAL SCHOOL DIST # 4 P 2  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcshdsb

CASH ACCOUNT: 5000 1040 SUPERVISION CASH  
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INVOICE DTL DESC WARRANT NET

13627 07/26/2019 PRD 5454 BRIAN KALKREUTH 98674 JULY 2019 07/26/2019 SD072619 27.94  
Invoice: JULY 2019 REOMBURSEMENT FOR CEL LEARN

13628 07/26/2019 PRD 2944 PLAN ADMINISTRATION, 98677 JULY19 07/01/2019 SD072619 308.82  
Invoice: JULY19 PAL 0868

13629 07/26/2019 PRD 5944 ANDRIA SAITTA 98675 JULY 2019 07/08/2019 SD072619 41.65  
Invoice: JULY 2019 PAL 0768,0769,0771,0770,0744 SD072619  
CHECK 13627 TOTAL: 27.94  
CHECK 13628 TOTAL: 3,083.56

13630 07/26/2019 PRD 5171 TCI - ORDER DEPARTME 98676 INV55188 07/18/2019 20500037 SD072619 254.00  
Invoice: INV55188 REIMBURSEMENT FOR SUPPLIES - CEL LEARN

0670-01  
CHECK 13629 TOTAL: 41.65  
CHECK 13630 TOTAL: 254.00

NUMBER OF CHECKS 11 \*\*\* CASH ACCOUNT TOTAL \*\*\* 7,991.24

COUNT	AMOUNT
11	7,991.24

\*\*\* GRAND TOTAL \*\*\* 7,991.24



07/26/2019 08:19 REGIONAL SCHOOL DIST # 4 JOURNAL ENTRIES TO BE CREATED P 3  
9781dpea A/P CASH DISBURSEMENTS JOURNAL apcsbdsb

CLERK: 9781dpea

YEAR PER JNL

SRC ACCOUNT

EFF DATE

JNL DESC

REF 1

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REF 3

ACCOUNT DESC

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2020 1 310

APP 5000-2000

07/26/2019 SD072619 DP

APP 5000-1040

07/26/2019 SD072619 DP

SUPERVISION ACCOUNTS PAYABLE

AP CASH DISBURSEMENTS JOURNAL

SUPERVISION CASH

AP CASH DISBURSEMENTS JOURNAL

JOURNAL 2020/01/310 TOTAL

7,991.24

7,991.24

7,991.24

7,991.24



07/26/2019 08:19  
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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 4  
apcshdsb

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2020 1	310	07/26/2019	SUPERVISION CASH		7,991.24
	5000-1040				SUPERVISION ACCOUNTS PAYABLE	7,991.24	
	5000-2000				FUND TOTAL	7,991.24	7,991.24

\*\* END OF REPORT - Generated by Dawn Pearson \*\*



08/05/2019 11:59 9781dpea REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL CASH ACCOUNT: 5000 1040 TYPE VENDOR NAME SUPERVISION CASH VOUCHER INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

13631	08/05/2019	PRTD	7860	FRANK ALOIA	98795	080519	08/05/2019	205000026	SD080519	TRAVEL EXPENSE REIMBURSEMENT	1,640.02
		Invoice: 080519					CHECK	13631	TOTAL:		1,640.02
13632	08/05/2019	PRTD	2323	ESSEX PRINTING	98796	24010	07/20/2019		SD080519	BUSINESS CARD B WHITE	96.60
		Invoice: 24010					CHECK	13632	TOTAL:		96.60
13633	08/05/2019	PRTD	3530	REBECCA SUNTHEIMER	98797	080516	07/18/2019		SD080519	REIMBURSEMENT FOR CEL LEARN SUPPLIES	24.18
		Invoice: 080516					CHECK	13633	TOTAL:		24.18
13634	08/05/2019	PRTD	4131	KRYSTAL KLEER	98798	172537	08/01/2019	205000008	SD080519	WATER PURIFICATION UNIT RENTAL	43.00
		Invoice: 172537					CHECK	13634	TOTAL:		43.00
13635	08/05/2019	PRTD	6325	LEANNE MCKENNA	98801	080119	08/01/2019		SD080519	REIMBURSEMENT FOR CWEL LEARN SUPPLIES	40.80
		Invoice: 080119					CHECK	13635	TOTAL:		40.80
13636	08/05/2019	PRTD	6047	SANDRA MEINSEN	98802	080219	08/01/2019		SD080519	REIMBURSEMENT FOR CEL LEARN SUPPLIES	46.92
		Invoice: 080219					CHECK	13636	TOTAL:		46.92
13637	08/05/2019	PRTD	7879	JENNIFER NIMS	98803	072519	07/25/2019		SD080519	REIMBURSEMENT FOR CEL LEARN SUPPLIES	13.56
		Invoice: 072519									
		Invoice: 080119					08/01/2019		SD080519	REIMBURSEMENT FOR CEL LEARN SUPPLIES	11.63
							CHECK	13637	TOTAL:		25.19
13638	08/05/2019	PRTD	2432	STAPLES ADVANTAGE	98805	3420317887	07/27/2019		SD080519	CUSTOMER BOS 1824234	51.27
		Invoice: 3420317887									
		Invoice: 3419763732					07/20/2019	205000014	SD080519	OFFICE SUPPLIES - JULY - JUNE	158.36



P 2  
apcsdshsb

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

08/05/2019 11:59  
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CASH ACCOUNT: 5000  
CHECK NO CHK DATE TYPE VENDOR NAME 1040 SUPERVISION CASH VOUCHER INVOICE

INVOICE DTL DESC

209.63

CHECK 13638 TOTAL:

13639 08/05/2019 PRD 6760 NICHOL STEVENS 98807 080119 08/01/2019 SD080519 14.62  
Invoice: 080119 REIMBURSEMENT FOR MILEAGE

14.62

CHECK 13639 TOTAL:

13640 08/05/2019 PRD 6082 VERIZON WIRELESS 98808 JULY/587177501-00001 07/16/2019 20500016 SD080519 1,602.30  
Invoice: JULY/587177501-00001 ACCT 9809144644

1,602.30

CHECK 13640 TOTAL:

NUMBER OF CHECKS 10 \*\*\* CASH ACCOUNT TOTAL \*\*\* 3,743.26

COUNT AMOUNT

TOTAL PRINTED CHECKS 10 3,743.26

\*\*\* GRAND TOTAL \*\*\* 3,743.26

08/05/2019 11:59  
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CLERK: 9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

**JOURNAL ENTRIES TO BE CREATED**

YEAR PER JNL

**SRC ACCOUNT**

EFF DATE

LINE DESC

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2020	2	66
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APP 5000-2000

08/05/2019 SD080519 DP

APP 5000-1040

08/05/2019	SD080519	DP
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SUPERVISION ACCOUNTS PAYABLE

AP CASH DISBURSEMENTS JOURNAL

THE CHINA DEVELOPMENT COOPERATION  
SUPERVISION CASH

AP CASH DISBURSEMENTS JOURNAL

JOURNAL 2020/02/66 TOTAL

3,743.26

3,743.26

08/05/2019 11:59  
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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

P 4  
apcsbdsb

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2020 2	66	08/05/2019			
	5000-1040				SUPERVISION CASH		3,743.26
	5000-2000				SUPERVISION ACCOUNTS PAYABLE	3,743.26	
					FUND TOTAL	3,743.26	3,743.26

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08/16/2019 14:56 9781dpea REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL P 1 apcshdsb

CASH ACCOUNT: 5000 1040 SUPERVISION CASH CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
13641 08/16/2019 PRD Invoice: 51448	6317 ALBERT SOLUTIONS INC	99033	51448	
			SD081619	4,243.50
			ANNAUL SUBSCRIPTION	
			CHECK	13641 TOTAL: 4,243.50
13642 08/16/2019 PRD Invoice: E-8675	7567 ALICE TRAINING INSTI	99034	E-8675	
			SD081619	2,580.00
			TWO-DAY ALICE TRAINING - MIKE	
			CHECK	13642 TOTAL: 2,580.00
13643 08/16/2019 PRD Invoice: AUG 5 2019	7862 JEROME R BELAIR III	99035	AUG 5 2019	
			SD081619	600.00
			EXECUTIVE COACHING SERVICES	
			CHECK	13643 TOTAL: 600.00
13644 08/16/2019 PRD Invoice: 09/30/19	4294 CNA SURETY	99036	09/30/19	
			SD081619	126.00
			19-20 ANNUAL SURETY BOND	
			CHECK	13644 TOTAL: 126.00
13645 08/16/2019 PRD Invoice: JULY 2019	6171 WINDSTREAM	99045	JULY 2019	
			SD081619	1,379.12
			ACCOUNT 209485924	
Invoice: AUG/71623359		99046	AUG/71623359	
			SD081619	1,399.58
			ACCOUNT 209485924	
			CHECK	13645 TOTAL: 2,778.70
13646 08/16/2019 PRD Invoice: 081219	2855 GOSTKIEWICZ, MARK	99037	081219	
			SD081619	50.00
			REIMBURSEMENT FOR SUPPLIES FOR CEL LEARN	
			CHECK	13646 TOTAL: 50.00
13647 08/16/2019 PRD Invoice: WA67847051	2175 HOME DEPOT	99039	WA67847051	
			SD081619	54.71
			ACCT 6035322500143544	
			CHECK	13647 TOTAL: 54.71
13648 08/16/2019 PRD Invoice: 4658000819	2748 LAKESHORE	99040	4658000819	
			SD081619	306.97
			ORDER NO 20500047-00	
			CHECK	13648 TOTAL: 306.97



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9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 5000  
CHECK NO CHK DATE

1040  
TYPE VENDOR NAME

SUPERVISION CASH

VOUCHER INVOICE

INV DATE PO WARRANT

INVOICE DTL DESC

13649 08/16/2019 PRD	2267 SCHOOL SPECIALTY	99041	308103375921	08/07/2019	20500043	SD081619	369.08
Invoice: 308103375921				ORDER 54276240			
13650 08/16/2019 PRD	2432 STAPLES ADVANTAGE	99042	3421188515			CHECK 13649 TOTAL:	369.08
Invoice: 3421188515				08/03/2019	20500014	SD081619	517.89
				OFFICE SUPPLIES - JULY - JUNE			
13651 08/16/2019 PRD	2580 UNITED ART & EDUCATI	99043	6419025			CHECK 13650 TOTAL:	517.89
Invoice: 6419025				08/08/2019	20500046	SD081619	64.85
				SA-346322 - SAFARI GOOD WORK M			
						CHECK 13651 TOTAL:	64.85
				NUMBER OF CHECKS	11	*** CASH ACCOUNT TOTAL ***	11,691.70

COUNT	AMOUNT
11	11,691.70
TOTAL PRINTED CHECKS	

\*\*\* GRAND TOTAL \*\*\*  
11,691.70



08/16/2019 14:56 9781dpea REGIONAL SCHOOL DIST # 4 JOURNAL ENTRIES TO BE CREATED P 3  
A/P CASH DISBURSEMENTS JOURNAL apcsbdsb

CLERK: 9781dpea

YEAR PER JNL

SRC ACCOUNT

EFF DATE

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2020 2 224

APP 5000-2000

08/16/2019 SD081619 DP

APP 5000-1040

08/16/2019 SD081619 DP

ACCOUNT DESC	LINE DESC	T	OB	DEBIT	CREDIT
SUPERVISION ACCOUNTS PAYABLE				11,691.70	
AP CASH DISBURSEMENTS JOURNAL					11,691.70
SUPERVISION CASH					
AP CASH DISBURSEMENTS JOURNAL					
JOURNAL 2020/02/224	TOTAL			11,691.70	11,691.70



JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000	SUPERVISION DISTRICT	2020 2	224	08/16/2019	SUPERVISION CASH		11,691.70
	5000-1040				SUPERVISION ACCOUNTS PAYABLE	11,691.70	
	5000-2000				FUND TOTAL	11,691.70	11,691.70

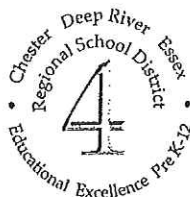
\*\* END OF REPORT - Generated by Dawn Pearson \*\*

Encl #3

REGIONAL SCHOOL DISTRICT NO. 4  
CHESTER • DEEP RIVER • ESSEX

Brian J. White  
Superintendent of Schools  
bwhite@reg4.k12.ct.us

Sarah Smalley  
Director of Pupil Services  
ssmalley@reg4.k12.ct.us



Kristina J. Martineau, Ed.D  
Assistant Superintendent of Schools  
kmartineau@reg4.k12.ct.us

Kim Allen  
Business Manager  
kallen@reg4.k12.ct.us

To: Brian J. White, Superintendent  
From: Kim Allen, Business Manager  
Date: August 26, 2019  
Re: Supervision District 2019-2020 Budget Status Report through August 20, 2019

Attached is the FY20 Supervision financial report through August 20, 2019.

The supervision budget is currently be forecasted to end with a surplus of \$68,719.

Object Details

Salaries (overall surplus)

The turnover in the superintendent position will leave a small surplus in salaries for the 19/20 fiscal year.

Benefits (overall deficit)

Changes in contractual annuities will cause a deficit in benefits; however, the small surplus in salaries will be used to cover this deficit.

Purchased Services

All budged funds are expected to be expended in full before June 30, 2020.

Rentals/Repairs (overall surplus)

We are currently forecasting a small surplus in our electricity account for the year.

Other Outside Services (overall surplus)

We are currently forecasting savings in daily transportation and our communication lines.

Supplies

All budged funds are expected to be expended in full before June 30, 2020. I project that the small current \$380 deficit will be covered in various supply lines throughout the year.

Other (overall surplus)

We have reviewed district-wide memberships and have expended fees to those that are the most beneficial to the district and staff. A small surplus is currently being forecasted at year-end.

**SUPERVISION DISTRICT**  
**FY2019-2020 BUDGET STATUS REPORT**  
**through AUGUST 20, 2019**

ACCOUNT DESCRIPTION	2019-2020 ORIGINAL BUDGET	2019-2020 TRANSFERS	2019-2020 REVISED BUDGET	2019-2020 YEAR TO DATE TOTAL EXPENDITURES	2019-2020 ENCUMBERED & FORECASTED THROUGH 6/30/20	2019-2020 AVAILABLE BUDGET	% USED
5412 ELECTRICITY	7,800	0	7,800	583	6,917	300	96%
5430 REPAIRS & MAINTENANCE	20,000	0	20,000	0	20,000	0	100%
5440 RENTALS	11,500	0	11,500	0	11,500	0	100%
<b>SUBTOTAL RENTALS/REPAIRS</b>	<b>39,300</b>	<b>0</b>	<b>39,300</b>	<b>583</b>	<b>38,417</b>	<b>300</b>	<b>99%</b>
5510 TRANSPORTATION DAILY	744,263	0	744,263	0	722,585	21,678	97%
5513 SPEC ED IN-DIST TRANSP	126,725	0	126,725	0	123,034	3,691	97%
5515 FIELD TRIPS	35,054	0	35,054	0	35,054	0	100%
5520 COMPREHENSIVE INSURANCE	4,819	0	4,819	126	4,819	(126)	103%
5530 COMMUNICATIONS	45,000	0	45,000	4,421	27,823	12,756	72%
5540 ADVERTISING	750	0	750	580	0	170	77%
5580 TRAVEL & CONFERENCE	32,522	0	32,522	4,031	28,491	0	100%
<b>SUBTOTAL OUTSIDE SERVICES</b>	<b>989,133</b>	<b>0</b>	<b>989,133</b>	<b>9,158</b>	<b>941,806</b>	<b>38,169</b>	<b>96%</b>
5610 GENERAL SUPPLIES	13,500	0	13,500	1,208	12,292	0	100%
5611 INSTRUCTIONAL SUPPLIES	4,772	0	4,772	847	3,925	0	100%
5613 MAINTENANCE SUPPLIES	1,000	0	1,000	0	893	107	89%
5624 HEATING OIL	5,400	0	5,400	0	5,400	0	100%
5626 GASOLINE / FUEL OIL	85,000	0	85,000	0	85,000	0	100%
5641 TEXTBOOKS & WORKBOOKS	1,750	0	1,750	0	1,750	0	100%
5642 LIBRARY & PROFESSIONAL BOOKS	1,000	0	1,000	925	562	(487)	149%
<b>SUBTOTAL SUPPLIES</b>	<b>112,422</b>	<b>0</b>	<b>112,422</b>	<b>2,980</b>	<b>109,822</b>	<b>(380)</b>	<b>100%</b>
5810 DUES & FEES	8,924	0	8,924	5,189	3,000	735	92%
<b>SUBTOTAL OTHER</b>	<b>8,924</b>	<b>0</b>	<b>8,924</b>	<b>5,189</b>	<b>3,000</b>	<b>735</b>	<b>92%</b>
<b>GRAND TOTAL</b>	<b>7,729,403</b>	<b>0</b>	<b>7,729,403</b>	<b>595,133</b>	<b>7,065,550</b>	<b>68,719</b>	<b>99%</b>

**SUPERVISION DISTRICT**  
**FY2019-2020 BUDGET STATUS REPORT**  
**through AUGUST 20, 2019**

ACCOUNT DESCRIPTION	2019-2020 ORIGINAL BUDGET	2019-2020 TRANSFERS	2019-2020 REVISED BUDGET	2019-2020 YEAR TO DATE TOTAL EXPENDITURES	2019-2020 ENCUMBERED & FORECASTED THROUGH 6/30/20	2019-2020 AVAILABLE BUDGET	% USED
5111 ADMINISTRATOR SALARY	923,998	0	923,998	136,601	751,306	36,091	96%
5113 TEACHER SALARY	3,097,798	0	3,097,798	0	3,097,798	0	100%
5114 SECRETARY SALARY	482,024	0	482,024	58,952	427,229	(4,157)	101%
5116 NURSE SALARY	3,000	0	3,000	0	3,000	0	100%
5120 NETWORK TECHNICIAN SALARY	245,340	0	245,340	26,028	214,533	4,780	98%
5123 SUBSTITUTE TEACHER SALARY	20,000	0	20,000	0	20,000	0	100%
5124 SUB SECTY\ PARA-ED\ CUSTODIAN	500	0	500	0	500	0	100%
5134 SECRETARY OT	2,000	0	2,000	0	2,000	0	100%
<b>SUBTOTAL SALARY</b>	<b>4,774,660</b>	<b>0</b>	<b>4,774,660</b>	<b>221,580</b>	<b>4,515,365</b>	<b>36,714</b>	<b>99%</b>
5210 HEALTH INSURANCE	1,205,867	0	1,205,867	200,000	1,005,867	0	100%
5214 LIFE INSURANCE	7,818	0	7,818	3,084	4,734	0	100%
5222 MRF	97,198	0	97,198	18,840	78,358	0	100%
5223 FICA/MEDICARE	131,119	0	131,119	15,129	114,726	1,264	99%
5250 UNEMPLOYMENT COMPENSATION	5,000	0	5,000	483	500	4,317	14%
5260 WORKER'S COMPENSATION	36,881	0	36,881	0	36,881	0	100%
5291 ANNUITIES	38,600	0	38,600	0	51,000	(12,400)	132%
<b>SUBTOTAL BENEFITS</b>	<b>1,522,483</b>	<b>0</b>	<b>1,522,483</b>	<b>237,236</b>	<b>1,292,066</b>	<b>(6,819)</b>	<b>100%</b>
5322 PROFESSIONAL DEVELOPMENT	86,000	0	86,000	36,400	49,500	0	100%
5330 OTHER PROFESSIONAL SERVICES	196,481	0	196,481	82,008	114,473	0	100%
<b>SUBTOTAL PURCHASED SERVICES</b>	<b>282,481</b>	<b>0</b>	<b>282,481</b>	<b>118,408</b>	<b>164,073</b>	<b>0</b>	<b>100%</b>