

As revised at the  
Oct. 3rd, 2019 mtg.

**THESE MINUTES ARE SUBJECT TO COMMITTEE APPROVAL AT THE  
October 03, 2019 MEETING  
REGIONAL SUPERVISION DISTRICT COMMITTEE**

**August 26, 2019**

A regular meeting of the Regional Supervision District Committee was held on Monday, August 26, 2019 in the conference room of the Central Administrative Office, with the following Committee members present:

CHESTER BOARD OF EDUCATION: David Fitzgibbons, Charlene Fearon, John Stack

DEEP RIVER BOARD OF EDUCATION: Bob Ferretti

ESSEX BOARD OF EDUCATION: Lon Seidman, DG Fitton

REGION 4 BOARD OF EDUCATION: Jane Cavanaugh, Mario Gioco

Also in attendance: Brian J. White, Superintendent; Dr. Kristina Martineau, Assistant Superintendent; Kim Allen, Business Manager

**CALL TO ORDER**

Committee Chair Lon Seidman called the meeting to order at approx. 7:00 p.m. (The position of Committee Chair rotates yearly among BOE Chairs, and moved to Essex this year.)

**CONSENT AGENDA**

On motion duly made and seconded the Committee unanimously VOTED to approve the consent agenda consisting of the Accounts Payable Report and the Minutes from the regular meeting of June 06, 2019 with the following revision: Add the phrase "a portion" to the following sentence in the report by the Deep River BOE "*...And because a waiver of MBR for last year's budget was denied, the MBR money that the Town had to contribute went into this year's budget and a portion will be put towards security upgrades for the Elementary School.*" .

**PUBLIC COMMENT** – none

**REPORTS AND COMMUNICATION**

**SUPERINTENDENT'S REPORT**

Superintendent White provided an update on this morning's convocation and preparations for the opening of schools on Aug. 29<sup>th</sup>. He also presented his proposed goals which will be aligned to the current district strategic goals.

**ASSISTANT SUPERINTENDENT'S REPORT**

Assistant Superintendent Kristina Martineau presented an update on summer curriculum work and current and future Professional Development topics.

**DIRECTOR OF PUPIL SERVICES REPORT**

Director of Pupil Services Sarah Smalley presented an update to the Committee.

**BUSINESS MANAGER'S REPORT**

Business Manager Kim Allen reviewed the highlights of the Supervision District Budget Status Reports. She presented a recommendation for year-end 2018-19 budget transfer of funds.

On motion duly made and seconded, the Committee VOTED (2 –Yes = Seidman, Fitton / 6 - No / 0 abstain = motion FAILED) to approve the Supervision District year-end budget transfers for 2018-19 as recommended: Decrease Object 100: Salaries by \$48,026; Increase Object 300: Purchased Services by \$48,026; Decrease Object 500: Other Outside Services by \$5,843; Increase Object 600: Supplies by \$5,843.

This will be revisited at the next meeting.

**PUBLIC COMMENT –**

Virginia Carmany, Chester resident voiced concerns related to the budget process for the Supervision District.

Mike Hammond, Essex resident voiced similar concerns.

**EXECUTIVE SESSION** – On motion duly made and seconded, the Committee unanimously VOTED to move into Executive Session at approx. 8:45 p.m. for the purposes of discussing the evaluation of the Superintendent.

The Committee moved out of Executive Session at approximately 9:15 p.m.

**FUTURE AGENDA ITEMS**

- Next regular Supervision District Committee meeting – October 03, 2019 @ 6:30 p.m. in JWMS library
- Beginning of Year Transportation Report – *A. Glaude* (Oct.)
- Supervision District Budget Workshop I in CO @ 6:00 p.m. on December 03, 2019
- Supervision District Committee meeting – December 05, 2019 @ 6:30 p.m. in JWMS library
- Rotation of Supervision District Chair and Election of Officers (Dec.)
- Possible Review/approval of Supervision District Audit Report for 2018-19 (Dec.)

**ADJOURNMENT:**

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 9:15 p.m.

Respectfully Submitted,

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DG Fitton, Secretary