

**F.O.I. Compliance** – Subject to BOE approval at a future meeting

## **REGION 4 BOARD OF EDUCATION**

**Date:** November 05, 2020

### **Regular Meeting – REMOTE MEETING held**

*(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)*

<b>Attendance:</b>	<u>Region 4 BOE</u>		<u>Administration:</u>		<u>Other:</u>
(√ = attended)	Kate Sandmann	√	Brian White	√	Libby Capp Student Rep√
	John Stack	√	Kristina Martineau	√	Henry McPherson Student Rep √
	Lori Ann Clymas(joined call @ 7:11 p.m.)	√	Sarah Smalley	√	
	Jane Cavanaugh	√	Kelly Sterner	√	
	Rick Daniels	√	Michael Barile	√	
	Paula Weglarz	√	Matt Espinosa	√	
	DG Fitton	√			
	Jennifer Clark	√			
	Rob Bibbiani	√			

Call To Order and Verbal Roll Call: 7:00 p.m. by Superintendent White

### **Items / Discussion**

#### **Election of Officers**

Superintendent White opened the floor for nominations for the position of Board Chair.

On motion duly made and seconded, the Board unanimously VOTED to elect Kate Sandmann to the position of Board Chair for a one year term.

Chair Sandmann welcomed new Board member Rob Bibbiani who recently joined the Board

Chair Sandmann opened the floor for nominations for the office of Vice-Chairman.

On motion duly made and seconded, the Board unanimously VOTED to elect Jane Cavanaugh to the position of Board Vice-Chairman for a one year term.

Chair Sandmann opened the floor for nominations for the office of Secretary.

On motion duly made and seconded, the Board unanimously VOTED to elect Rick Daniels to the position of Board Secretary for a one year term.

Chair Sandmann opened the floor for nominations for the office of Treasurer.

On motion duly made and seconded, the Board unanimously VOTED to elect DG Fitton to the position of Board Treasurer for a one year term.

Committee Appointments – Chair Sandmann noted that committee appointments will remain as currently listed unless any member wants to reach out to her to request a change.

**Public Comment** – no comments were made

### **Consent Agenda**

On motion duly made and seconded, the Board VOTED (7 yes, 1 abstention R. Bibbiani = motion passed) to approve the consent agenda consisting of the minutes from the special meeting of October 01, 2020 and the accounts payable report.

**VRHS Senior Student Representatives** Henry McPherson and Libby Capp shared an update on how students have been adapting to different modes of school and how much everything has improved from the spring time last year. They also discussed some struggles with the different modes of learning as well. Lastly, they mentioned that they created a student leadership club in order to hear viewpoints from a variety of clubs and student groups so that they will be able to share views and help advocate for students and their interests. There was time for Board members to ask questions.

### **Superintendent's Report**

Superintendent Brian White shared an update with the Board including the following:

- He shared an update on Covid-19 cases within in our school districts and the early dismissals and 2 day closures earlier today to allow for contact tracing. Health Departments have deemed it safe for essential staff to be on premises to continue their work. He also mentioned the communication shared with the communities earlier this week with regards to quarantines resulting from a private athletic event the previous weekend.
- He discussed the variety of the social and emotional supports for both students and staff that have been put into place at all of our schools in preparation for reopening in the fall. These supports were developed by the Social and Emotional Learning subcommittee of the Reopening Committee work completed over the summer. This is an area of focus for all of our schools this year. Later this evening, the Board will also be hearing from Finance Director Sterner regarding our new Employee Assistance Program.
- He noted the on-going difficulty our districts have had in filling long term position vacancies as well as covering staffing absences from day to day. Many open and posted positions have actually had no applicants. Although we have not currently reached a staffing shortage that necessitated the closure of any of our schools yet, we have come close a couple of times, so he wanted to bring that possibility to the Board to make sure they have a general awareness how that may affect the mode of school. He also mentioned the on-going statewide substitute shortage, which has been an issue prior to the pandemic. He answered questions from Board members.
- There is a Nov. 17<sup>th</sup> special Region 4 BOE meeting scheduled for a presentation by QA&M architects re: the outcomes of their JWMS Security and ADA Feasibility Study
- Dec. 1<sup>st</sup> there will be a special Joint BOE meeting for a ten year NESDEC demographic study presentation

- The First Supervision District Budget Workshop previously scheduled for Dec. 1<sup>st</sup> has now been moved to Dec. 16<sup>th</sup>.
- Superintendent White recognized two outgoing members of his Central Office administrative team. He shared that he is very grateful to outgoing Finance Director Kelly Sterner for her caliber of work and all of her efforts to address some much needed areas of improvement for our district. Also, he shared how proud he is of Dr. Martineau, who will be leaving us to become Superintendent in the neighboring district of Westbrook. He shared his personal gratitude for all of her hard work and her support that she has provided to him since his arrival in district.

### **Action Items:**

On motion duly made and seconded, the Board unanimously VOTED to accept donation of clothing items (including tuxedos, shirts, shoes and accessories) to Valley Regional Musical Productions (VRMP) from Colin's Tux Shop located in Old Saybrook for use as wardrobe pieces in future VRMP productions.

On motion duly made and seconded, the Board unanimously VOTED to accept donation of a Trac 7600 Pro Treadmill, valued at \$3,699 from Brian Purdy for use by students in the VRHS fitness center.

### **Assistant Superintendent's Report**

Assistant Superintendent Kristina Martineau first thanked the Board for her incredible time in our districts. She then shared an update with Boards including the following:

- The Professional Development day was a success and focused on standards work for staff at JWMS and VRHS, as well as opportunities to build social and emotional wellness into the curriculum no matter what model of school we are in. They are focusing on connections and relationships for both students and colleagues
- Surveys have been sent to all families to gather their feedback regarding teaching and learning
- She reviewed enclosure #3, and shared updates on the current status of a number of grants
- She reviewed enclosure #4 - the Performance Profile Reports for JWMS and VRHS.
- She reviewed enclosure #5 and shared information regarding work done over the past several months with VRHS administration, counselors and parents to revise the Valley Regional High School Transcript and School Profile.

### **Finance Office Report**

Finance Director Kelly Sterner reviewed board enclosures #6 - #11 in detail.

### **Presentation of Region 4 Fields and Grounds Study and next steps**

Michael Kluchman of BSC Group shared a presentation with the Board regarding their work so far on the Fields and Grounds Study that the Board authorized be done over the summer. (see attached presentation) A Region 4 Fields and Grounds Study ad hoc Committee comprised of a variety of stakeholders across the Region 4 communities will begin work in the coming weeks and a final presentation will be shared with the Board mid-December (Dec. 15<sup>th</sup>)

## **Committee Reports**

### **Supervision District Committee Update**

Jane Cavanaugh shared an update from the most recent Supervision District Committee meetings.

There was a second reading of proposed revisions to Bylaw #9126.

During discussion R. Daniels stated his concerns and disagreement with making any changes to the current bylaw as he does not feel it is in compliance with state statute. Member DG Fitton read state statute as it relates to treasurers in regional school districts. There was further discussion among members.

On motion duly made and seconded, the Board VOTED (6 Yes / 1 No – R. Daniels / 2 abstained – J. Cavanaugh, R. Bibbiani = motion passed) to approve Region 4 Bylaw #9126 Treasurer.

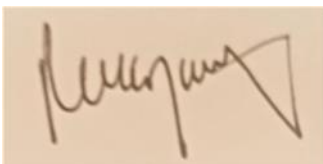
**Public Comment:** Julie Anne Divis, Chester thanked Finance Director Sterner for all she has accomplished in her short time in district. She also shared her concern over staff shortages at First Student bus company and the fact that some students need to, or are choosing to, take an alternate bus from the one to which they are assigned.

### **Call for Future Agenda Items:**

There was a request for an update on the status of winter student activities at a future meeting

**ADJOURNMENT:** On motion duly made and seconded, the Board unanimously VOTED to adjourn at approx. 9:20 p.m.

Respectfully submitted,

A handwritten signature in dark ink on a light-colored rectangular background. The signature is cursive and appears to read 'Rick Daniels'.

Rick Daniels, Secretary  
Regional District #4 Board of Education



**Regional School District No. 4**  
**Athletic Facilities Assessment and**  
**Master Plan**  
**November 5, 2020**



## Project Purpose

- Complete a general assessment of the existing exterior athletic facilities.
- Determine future athletic program and physical education curriculum demands
- Develop a strategic plan/master plan to define/illustrate what modifications or physical improvements are required to align with future demands.
- The strategic plan/master plan is intended to allow for the prioritizing of capital improvements on the campus in relation to use needs, maintenance schedules, athletic facilities life cycles, facility renovation projects, and potential new facilities.



## Scope of Services

- Task 1 – Existing Facilities and Use Analysis
- Task 2 – Needs Assessment
- Task 3 – Management Recommendations
- Task 4 – Mislick and Falls Landing Property Assessments
- Task 5 – Decision Matrix
- Task 6 – Facility  
Recommendations/Implementation/Master Plan
- Task 7 - Report



# Overall Map

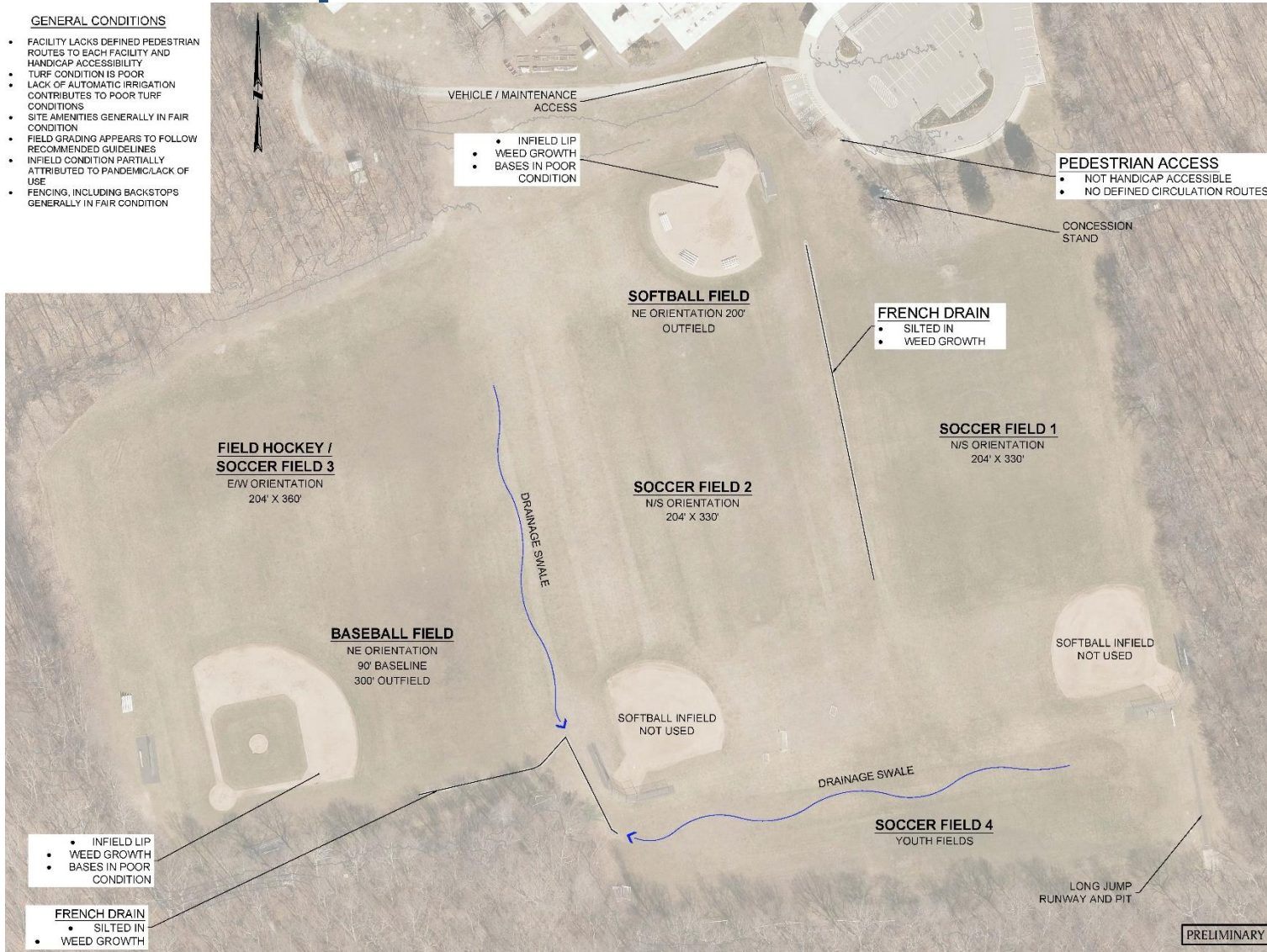




# John Winthrop Middle School

## GENERAL CONDITIONS

- FACILITY LACKS DEFINED PEDESTRIAN ROUTES TO EACH FACILITY AND HANDICAP ACCESSIBILITY
- TURF CONDITION IS POOR
- LACK OF AUTOMATIC IRRIGATION CONTRIBUTES TO POOR TURF CONDITIONS
- SITE AMENITIES GENERALLY IN FAIR CONDITION
- FIELD GRADING APPEARS TO FOLLOW RECOMMENDED GUIDELINES
- INFIELD CONDITION PARTIALLY ATTRIBUTED TO PANDEMIC/LACK OF USE
- FENCING, INCLUDING BACKSTOPS GENERALLY IN FAIR CONDITION







# John Winthrop Middle School



**Field French drain silted in and covered with vegetation**



**Poor infield conditions**



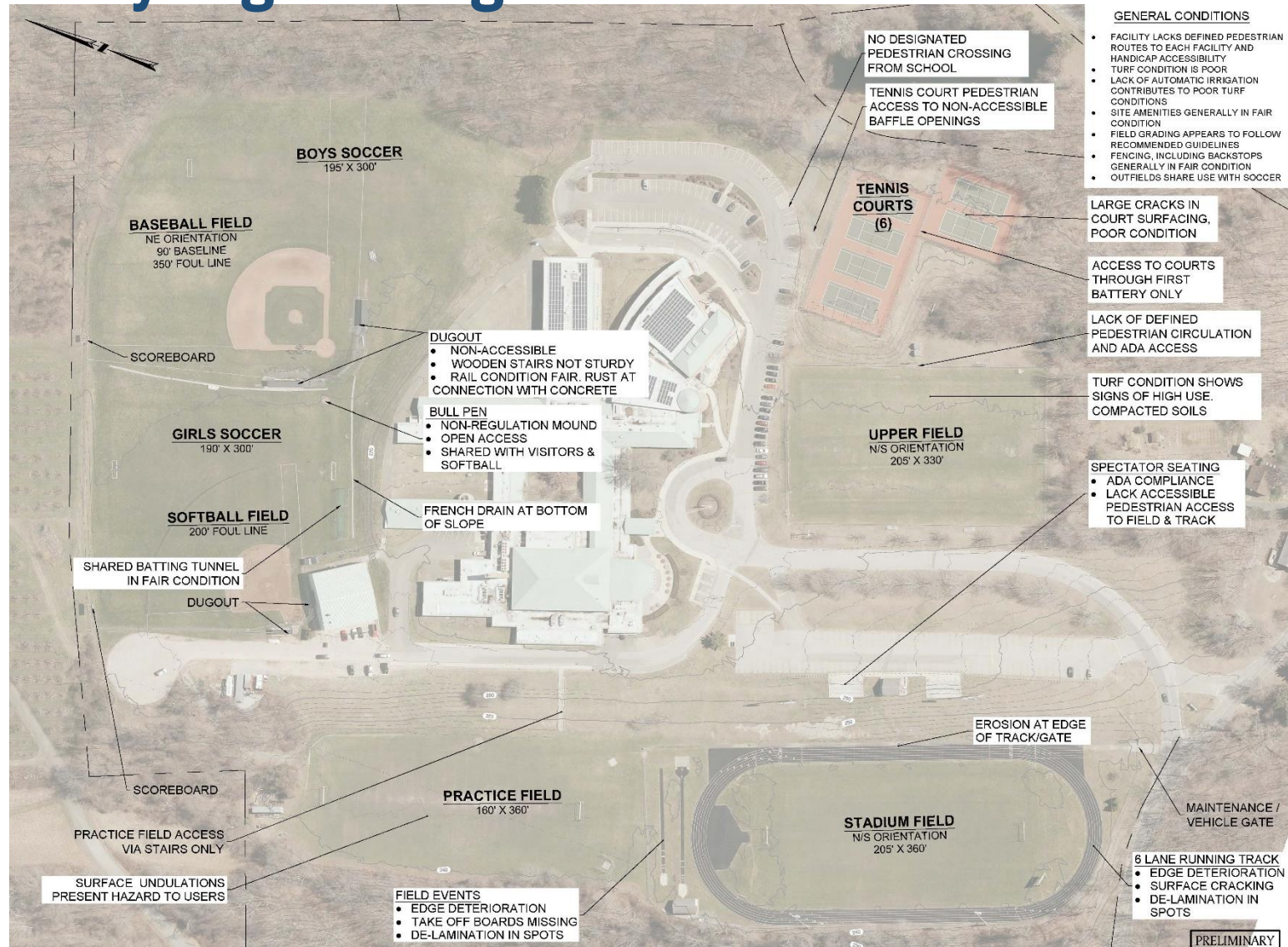
**Lack defined pedestrian circulation**



**High presence of weeds in turf grass**



# Valley Regional High School







# Valley Regional High School



**Patches in track, delamination at edge**



**Cracking in court surface**



**Non-accessible softball dugout**



**Batting tunnel shared by baseball & softball**

# Demand Matrix

## FIELD USAGE SUMMARY TABLE (With Multipliers)

Region 4 Athletic Field Assessment and Master Plan

Date Updated: 11/2/2020

Region 4 Athletic Field Assessment and Master Plan Date Updated: 11/2/2020			School Teams								Town Teams							Other				
			Baseball - V/ JV/F	Softball - V /JV	Boys Soccer V/JV	Girls Soccer V/JV	Football - V/JV/F	Boys LAX V/JV/F	Girls LAX V/JV/F	Field Hockey V/JV	Little League	Youth Soccer	Youth Football	Youth Lacrosse	Rec Soccer	Rec Softball	Graduation	Physical Education	Tournament Games	Practice		
Multipliers			1.00	1.00	1.00	1.00	2.00	1.50	1.50	1.00	0.75	0.75	0.75	0.75	1.00	1.00	1.00	1.00	1.50	1.50		
SCHOOLS																						
Field Name	Field Description	Approx. Field Size (feet)																				
Regional School District 10 / Lewis S. Mills High School			TOTALS																			TOTALS
Stadium Field	Football & Varsity Soccer	190 x 360	49	0	0	12	10	10	0	0	0	0	0	0	0	0	0	5	12	0	49	
Upper Field	Field Hockey & Lacrosse	221 x 365	308	0	0	0	0	0	24	24	17	0	0	0	0	0	2	5	11	225	308	
Boys Soccer	Baseball Outfield	180 x 330	131	0	0	6	0	0	0	0	0	0	0	0	0	0	0	5	0	120	131	
Girls Soccer	Softball Outfield		86	0	0	0	6	0	0	0	0	0	0	0	0	0	0	5	0	75	86	
Practice Field	Multi-Use	180 x 360	130	0	0	0	0	5	0	0	0	0	0	0	0	0	0	5	0	120	130	
Baseball Field	90'-diamond / shared with soccer	310	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	5	90	100	
Softball Field	60'-diamond/40' pitcher	225	122	18	19	0	0	0	0	0	0	0	0	0	0	0	0	5	5	75	122	
John Winthrop Middle School																						
Soccer 1	Soccer	195 x 360	113	0	0	0	0	0	0	0	0	0	69	0	0	44	0	0	0	0	113	
Soccer 2	Soccer	195 x 360	136	0	0	0	0	0	0	0	0	0	104	0	0	32	0	0	0	0	136	
Field Hockey	Multi-Use	180 x 330	53	0	0	0	0	0	0	0	8	0	45	0	0	0	0	0	0	0	53	
Youth Soccer	Soccer	100 x 450	12	0	0	0	0	0	0	0	0	0	12	0	0	0	0	0	0	0	12	
Baseball Field	90'-diamond / shared with soccer	350	29	0	0	0	0	0	0	0	0	29	0	0	0	0	0	0	0	0	29	
Softball Field	60'-diamond/40' pitcher	250	38	0	0	0	0	0	0	0	0	0	0	0	0	38	0	0	0	0	38	
TOTAL			1,305	18	19	18	16	15	24	24	25	29	230	0	0	76	38	2	35	32	705	1,305

### NOTES

- Each use event is defined as (2) teams on a field for 2 hour period
- This table does not reflect existing conditions of the fields

### LEGEND

- SUSTAINABLE USE** - < 125 events per year, maintenance is feasible and typical management practices apply.
- MODERATE USE** - 125 - 200 events per year, more frequent maintenance is required, additional management practices may be necessary.
- OVERUSE** - > 200 events per year, maintenance is less proactive / more reactive, field performance is low.
- INAPPROPRIATE USE** - Non-intended field use (e.g. baseball on a softball diamond)



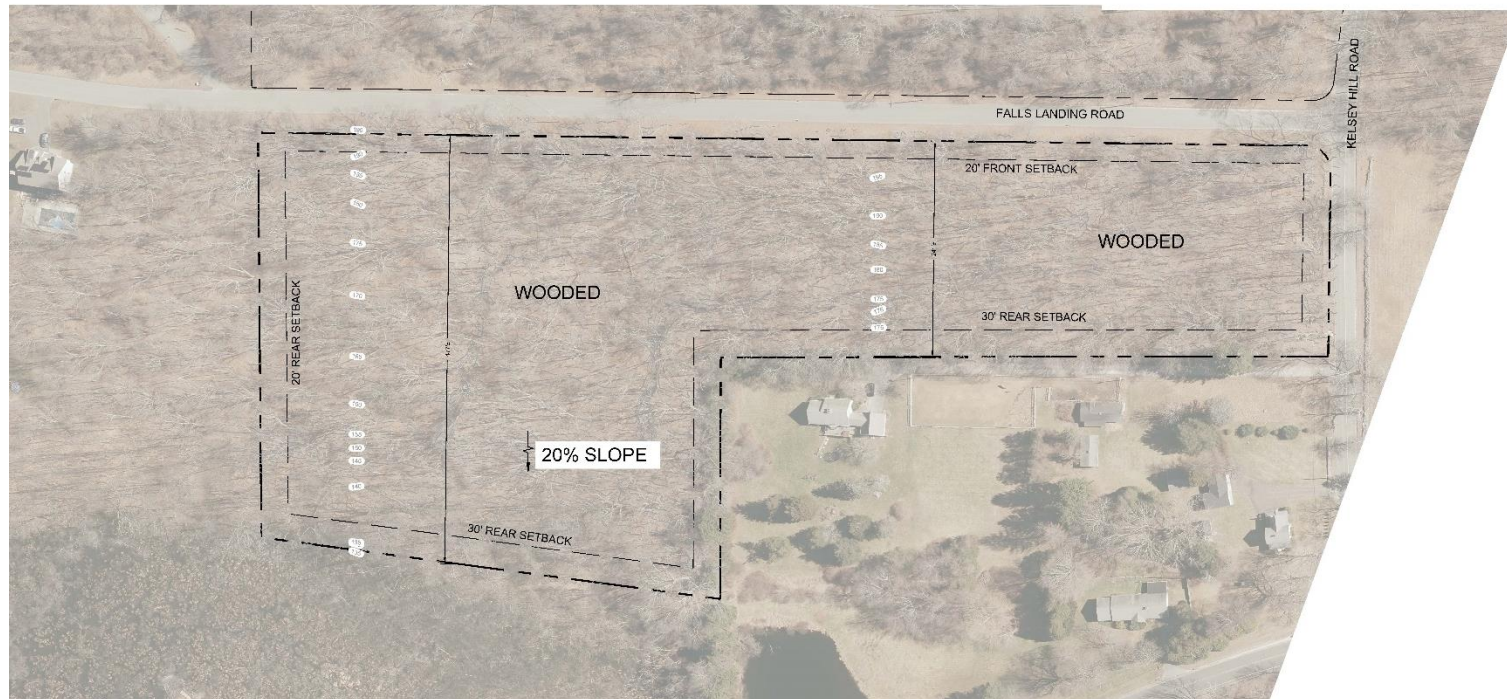
# Falls Landing Road Property

## PROPERTY INFORMATION

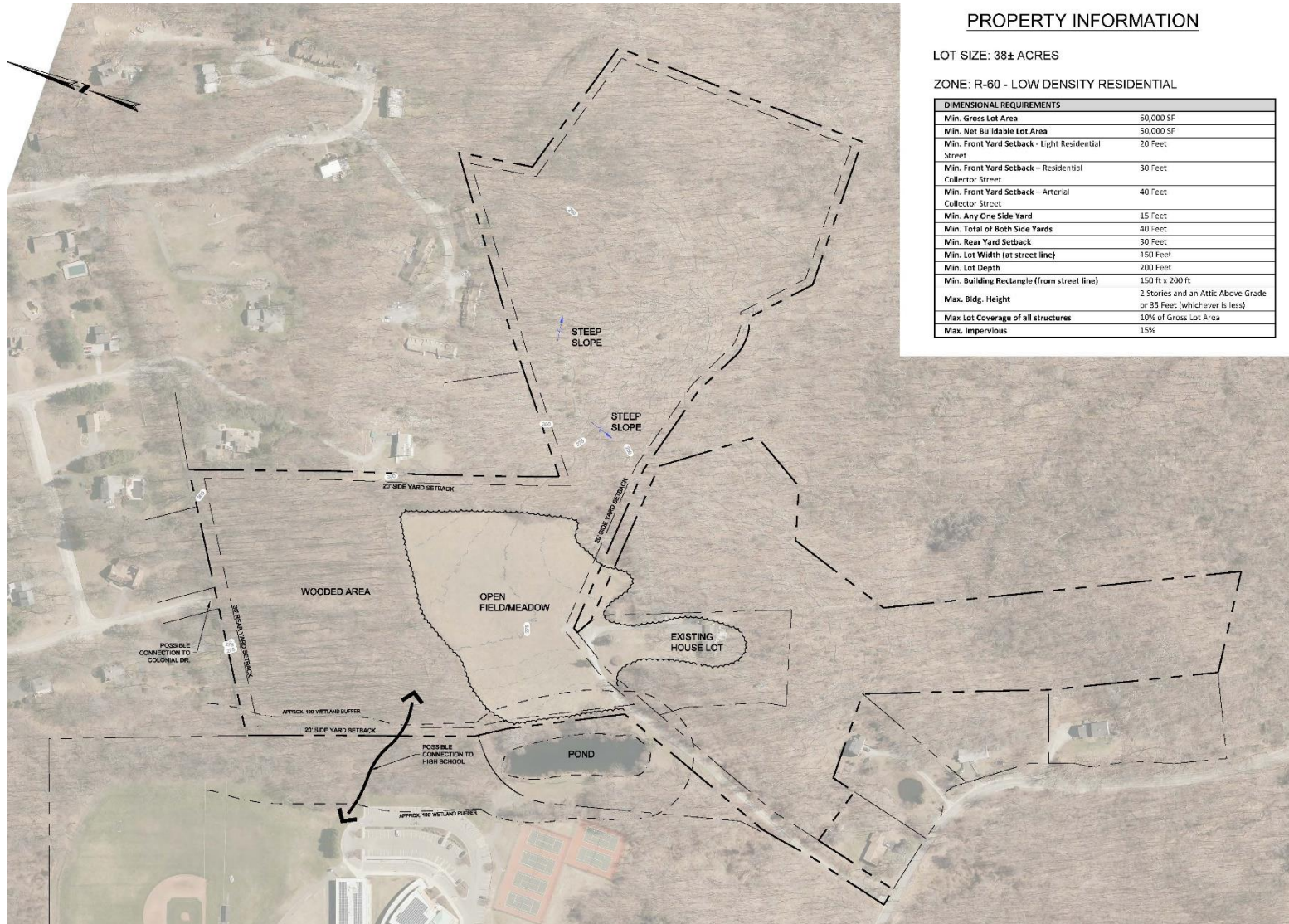
LOT SIZE: 9± ACRES

ZONE: R-60 - LOW DENSITY RESIDENTIAL

DIMENSIONAL REQUIREMENTS	
Min. Gross Lot Area	60,000 SF
Min. Net Buildable Lot Area	50,000 SF
Min. Front Yard Setback - Light Residential Street	20 Feet
Min. Front Yard Setback - Residential Collector Street	30 Feet
Min. Front Yard Setback - Arterial Collector Street	40 Feet
Min. Any One Side Yard	15 Feet
Min. Total of Both Side Yards	40 Feet
Min. Rear Yard Setback	30 Feet
Min. Lot Width (at street line)	150 Feet
Min. Lot Depth	200 Feet
Min. Building Rectangle (from street line)	150 ft x 200 ft
Max. Bldg. Height	2 Stories and an Attic Above Grade or 35 Feet (whichever is less)
Max Lot Coverage of all structures	10% of Gross Lot Area
Max. Impervious	15%



# Mislick Property



## PROPERTY INFORMATION

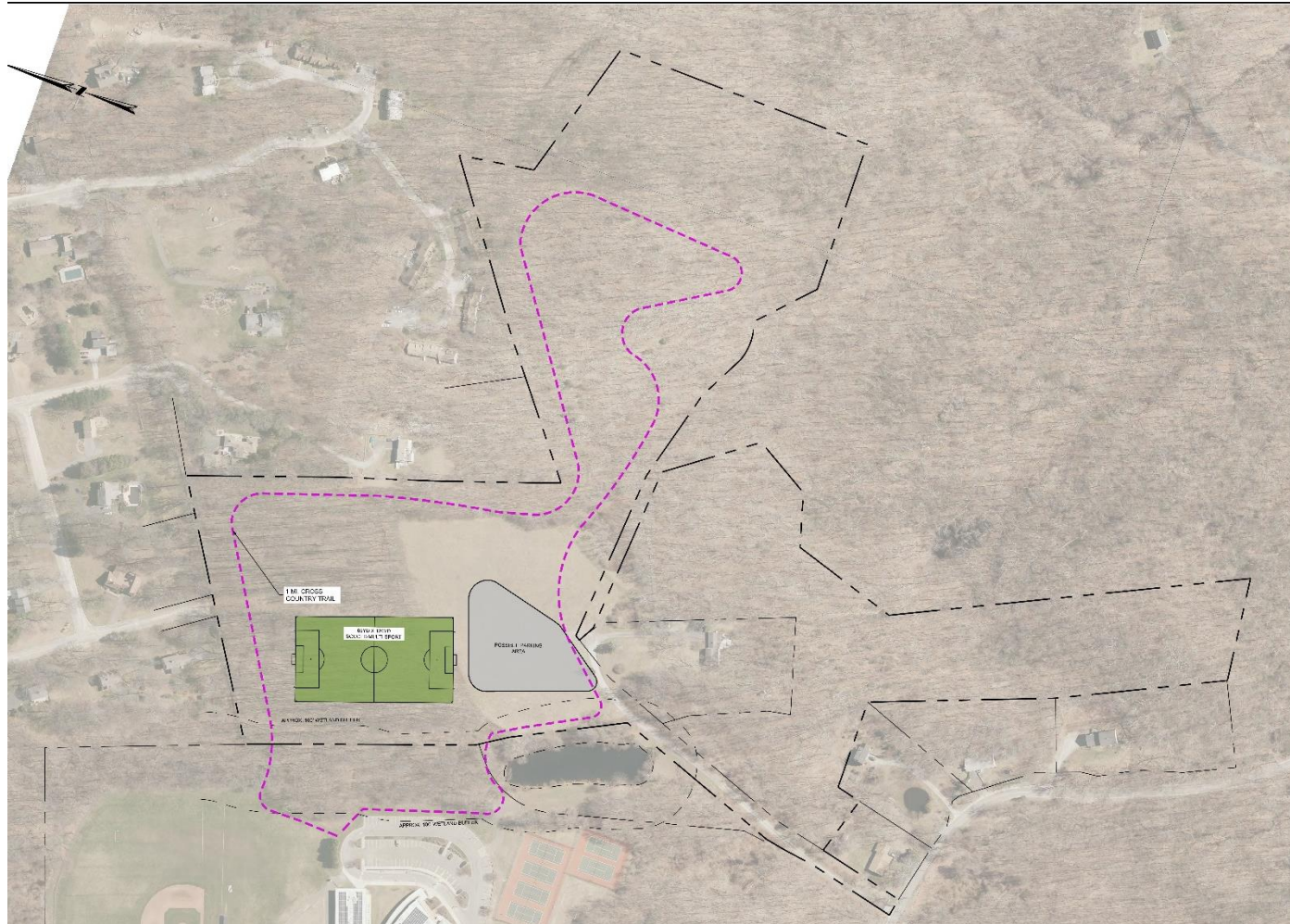
LOT SIZE: 38± ACRES

ZONE: R-60 - LOW DENSITY RESIDENTIAL

DIMENSIONAL REQUIREMENTS	
Min. Gross Lot Area	60,000 SF
Min. Net Buildable Lot Area	50,000 SF
Min. Front Yard Setback - Light Residential Street	20 Feet
Min. Front Yard Setback - Residential Collector Street	30 Feet
Min. Front Yard Setback - Arterial Collector Street	40 Feet
Min. Any One Side Yard	15 Feet
Min. Total of Both Side Yards	40 Feet
Min. Rear Yard Setback	30 Feet
Min. Lot Width (at street line)	150 Feet
Min. Lot Depth	200 Feet
Min. Building Rectangle (from street line)	150 ft x 200 ft
Max. Bldg. Height	2 Stories and an Attic Above Grade or 35 Feet (whichever is less)
Max Lot Coverage of all structures	10% of Gross Lot Area
Max. Impervious	15%



# Mislick Property Option 1



# Mislick Property Option 2

