

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT  
BOARD OF EDUCATION MEETING  
ESSEX ELEMENTARY SCHOOL BOARD OF EDUCATION  
September 13, 2018 7:00pm**

The regular meeting of the Essex Board of Education was held on Thursday, September 13, 2018. Lon Seidman, DG Fitton, Judie McCann, Carolyn Rotella and Loretta McCluskey. Also in attendance were Dr. Ruth Levy, Superintendent of Schools, Dr. Kristina Martineau, Assistant Superintendent, Kim Allen, Business Manager, Jennifer Tousignant, Principal and Kelley Frazier, Clerk. Absent: Adam Conrad

**CALL TO ORDER**

The meeting was called to order by Lon Seidman at 7:00p.m.

**STUDENT REPORT**

No report available.

**CONSENT AGENDA**

Upon a motion duly made by Loretta McCluskey seconded by DG Fitton the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting of May 10, 2018 and the Accounts Payable report.

**PUBLIC COMMENT**

No Comment.

The Board of Education will host the staff on Wednesday, October 10, 2018. Ms. McCluskey will coordinate this event.

**OTHER ITEMS:**

**Principal's Update**

Ms. Tousignant gave a brief update. Discussion was held regarding updates to the school over the summer.

**REPORTS:**

**Financial Status Report – Ms. Allen**

Ms. Allen gave a brief update on the financial status for Essex Elementary School. The final reports for last year were discussed. At this time, these reports are unaudited. Ms. Allen will remain vigilant of any unforeseen circumstances and we will keep the Board informed of any developments as they arise.

**Cafeteria Report – Ms. Allen**

Ms. Allen gave an update on the status of the cafeteria budget.

**Committee Reports**

**Finance** - Next meeting is September 25, 2018

**Curriculum** – Next meeting is September 17, 2018.

**Policy** – Next meeting is September 17, 2018

## **OTHER COMMITTEE REPORTS**

### **Supervision District Committee Update**

Superintendent Goals were discussed.

### **LEARN**

No update.

### **Ad hoc Joint BOE Cafeteria Committee**

No update.

### **Ad Hoc School Security Advisory Committee**

This committee will do a site survey and will prioritize the recommendations.

### **Assistant Superintendent's Report**

#### **General Update**

Ms. Martineau gave a brief update. Discussion was held regarding the Math and ELA assessments. There is a consistency of having aligned goals K-12.

### **SUPERINTENDENT'S REPORT**

#### **District Update – Critical Thinking and Creative Problem Solving**

The opening to school was discussed. Dr. Levy gave an update on the I/B program

#### **Pertinent Legislative Updates for 2018-19**

No Update.

#### **Appoint Board Representatives to Joint BOE Ad Hoc Tuition Committee**

This meeting will discuss establishing tuition rates. The first meeting is October 2, 2018 at 9:00am.

## **INFORMATION AND COMMUNICATION**

The Social and Wellness Committee will present three programs this year.

### **Discussion Regarding and Pending Policies – standing item**

#### **Policies discussed**

#1331 Smoking in School Facilities

#5131.6 Students – Alcohol, Drugs and Tobacco

#4118.231 Personnel – Alcohol, Drugs and Tobacco

## **PUBLIC COMMENT**

No Comment.

## **EXECUTIVE SESSION –PENDING LITIGATION**

Upon a motion duly made and seconded the Essex Elementary Board of Education unanimously **VOTED** to go into Executive Session at 8:18 pm. Dr. Levy was invited to stay.

The Board came out of Executive Session at 8:41pm.

## **FUTURE AGENDA ITEMS**

- Next Joint BOE meeting October 4, 2018
- Next Essex BOE Meeting is November 8, 2018 @ 7:00pm
- Election of Board Officers (Nov or after seating of new members)
- BOE and Community Input for 2019-20 (On-Going)
- Presentation of Major Budget Drivers for 2019-20 (TBD)
- BOE Self-evaluation (TBD)

## **ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:57p.m.

Respectfully Submitted,

Kelley Frazier, Secretary