



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

REVISED  
11/01/15

**REGIONAL SCHOOL DISTRICT NO. 4 BOARD OF EDUCATION**

**AGENDA**

Date: October 26, 2015

To: Members of the Regional School District No. 4 Board of Education  
Subject: **Board of Education meeting Thursday, November 05, 2015**  
Time: Board meetings begin promptly at 7:00 p.m.  
Place: Library, John Winthrop Middle School

Please contact Jennifer Bryan at Central Office email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

**Mission Statement**

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

1. **Call to order 7:00 p.m.** – Superintendent, Ruth Levy
2. **Election of Officers** for 1 yr. terms – Supt. Levy shall open the floor for nominations for the office of chairman

The newly elected Chair shall open the floor for nominations for the following offices:

- Vice-Chairman
- Secretary
- Treasurer

3. **Consent agenda**

The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion

- 3.1. Minutes from regular meeting of September 03, 2015 (*encl #1*)
- 3.2. Accounts Payable report (*encl #2*)

4. **Public comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

5. **Other Items**

- 5.1. Presentation of “Yale Bulldog Outstanding Attorney” Award to Julia Hammond – *B. Nidzgorski*
- 5.2. Region 4 Student Representatives Report
  - a. Middle School Representatives (rotating)
  - b. Seniors: Julia Hammond and Acacia Bowden
  - c. Juniors: TBD
- 5.3. Science presentation – Sam Wollschleager – JWMS student
- 5.4. Upcoming Region 4 Facilities Needs – *B. Glowac*
- 5.5. Principal Updates
  - a. Valley Regional High School –*Principal, Mike Barile*
    - a.1 Profile of 2014-15 Graduating Class
    - a.2 Technology Integration Video
    - a.3 Possible VOTE to accept a donation of Fitness Equipment
    - a.4 Possible VOTE to accept a donation of speakers for the P.A. system in the press box on playing fields
    - a.5. NafME – All National Music Competition – *K. Lam & VRHS students*
    - a.6 First Reading and possible VOTE on request to approve student trip to New England Music Festival – Gilford, Vermont (March 17-19, 2016) (*encl #3*) – *K. Lam, L. Hilton*

- b. John Winthrop Middle School – *Principal, William Duffy*
  - b.1 General Update

5.5 Superintendent’s report – *R. Levy*

- a. District update
- b. Information and communication
  - b.1 Discussion regarding any pending policies – *standing item*  
- None for discussion
  - b.2 Anti-bullying rally
  - b.3 Presentation of Major Region 4 Budget Drivers for 2016-17
  - b.4 Review school security and safety plans for JWMS and VRHS per P.A. 13-3, Section 86, 87
  - b.5 Discussion regarding Tuition

**6. Reports**

6.1 Financial Status Report (G. Sawyer)

- a. Financial Status Updates
  - a.1 Financial Status Update (*encl #4*)
  - a.2 Cafeteria Account Update (*encl #5*)

6.2 Committee reports. (BOE chair)

- a. Joint PK-12 Committees – Policy – *J. Clark*, Curriculum –*D. Fitzgibbons*, Finance – *M. Watson*

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
<del>Sept. 29, 2015</del>	<del>Sept. 28, 2015</del> Set on last Mon	<del>Sept. 28, 2015</del> Set on last Mon
Nov. 17, 2015 3 <sup>rd</sup> Tues. b/c of holiday	Nov. 16, 2015	Nov. 16, 2015
Jan 19, <b>2016</b> Set on 3 <sup>rd</sup> Tues.	Jan. 25, <b>2016</b> Set on last Mon.	Jan. 25, <b>2016</b> Set on last Mon
Mar. 29, <b>2016</b>	Mar. 21, <b>2016</b>	Mar. 21, <b>2016</b>
No May Mtg.	May 16, <b>2016</b>	May 16, <b>2016</b>
Sept. 27, <b>2016</b>	Sept. 19, <b>2016</b>	Sept. 19, <b>2016</b>
Nov. 29, <b>2016</b>	Nov. 14, <b>2016</b> 2 <sup>nd</sup> Mon. due to holiday	Nov. 14, <b>2016</b> 2 <sup>nd</sup> Mon. due to holiday

b. Other committee reports

- b.1 Supervision District Committee update – *C. Riley, E. Fitzgibbons, L. Wichtowski*
- b.2 LEARN Committee update – *E. Fitzgibbons*

6.3 Assistant Superintendent’s report - *K. Martineau*

- a. General update

**7. Public comment**

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**8. Executive Session – Personnel**

**9. Future Agenda Items**

- 9.1 Next Joint BOE meeting Dec. 03, 2015
- 9.2 Next Region 4 BOE meeting Jan. 07, 2016
- 9.3 BOE and Community input for 2016-17 budget (on-going)
- 9.4 BOE Self-evaluation (TBD)

**10. Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2015-16 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)	
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Clark/Fitzgibbons/Alt. Riley) CH(Henick/Fearon) DR(Corcoran/Andrews) ES (Seidman/McCluskey)
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Wichtowski/Monaghan/ Cavanaugh Alt.) CH(Fitzgibbons/Bibbiani/Fearon Alt.) DR(Berardis/Grabowski/ Grow Alt.) ES(Rotella/Conrad Alt.)
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Rankin) CH (Fitzgibbons/Scherber) DR (Olson/Daniels) ES (Watson/Conrad)
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Wichtowski 15 / Riley 15 / Fitzgibbons 15) CH (King 15 /Fitzgibbons 15 / Henick 15) DR (Grow 15 / Olson 15 / Morrissey 15) ES (Fitton 15 /McCluskey 15 / Seidman 15)

<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Rankin/Riley) CH (King/ Fitzgibbons/Alston Alt.) DR (Morrissey / Daniels) ES (Fitton / Watson)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2017	9/2016
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2017	3/2016
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians) - Cafeteria (all schools)	R4 (Riley, Olson) CH (King/Alston) DR (Olson/Daniels) ES (Fitton/Watson)	Expires 6/2015  Expires 6/2017	3/2015  3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons) CH (King/Bibbiani) ES (Seidman) DR (TBD)		
Pre-Employment Screening Study Committee	R4(TBD) CH (TBD) ES (TBD) DR (TBD)		
Technology	R4(Gioco) CH(TBD) ES (Seidman) DR (Daniels)		
Cafeteria	R4( Riley) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King) ES (McCluskey) DR (Morrissey)		
Space Utilization	R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Morrissey)		

<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Daniels/Olson/Morrissey		
PTO	Grow		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Riley/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Riley/Alt. TBD	Expires 6/2015	3/2015
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/Tomlinson		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	Tomlinson/Fitzgibbons/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Riley (only 1 rep needed)		
Public Relations & Outreach	Riley		
R4 Safety	Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

## REGIONAL SCHOOL DISTRICT NO. 4 BOARD OF EDUCATION

Welcome to tonight's meeting of the Regional 4 Board of Education. We appreciate your interest and attendance.

### WHO WE ARE: (Pending Nov. 2<sup>nd</sup> elections)

We are fellow residents of Chester, Deep River and Essex, elected by the communities to serve 6-year terms without compensation.

<b>Elaine Fitzgibbons (CH)</b>	2017	<b>Jane Cavanaugh (DR)</b>	2019	<b>Chris Riley, Chair (ES)</b>	2017
<b>Ann Monaghan (CH), Vice-chair</b>	2015	<b>Lauri Wichtowski (DR)</b>	2017	<b>Leigh Rankin (ES)</b>	2019
<b>Mario Gioco (CH), Treasurer</b>	2019	<b>James Olson (DR)</b>	2015	<b>Jennifer Clark, Secretary (ES)</b>	2015

Our contact information is listed on the District web site: [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) Our annual goals are also listed.

We are assisted in the meeting by our school administration:

**Ruth I. Levy, Ed.D.**, Superintendent of Schools  
**Kristina Martineau**, Assistant Superintendent of Schools  
**Garth Sawyer**, Business Manager

**Sarah Smalley**, Director of Pupil Services  
**Michael Barile**, Principal, VRHS  
**William Duffy**, Principal, JWMS

And our student representatives:

Junior Student Representative: **TBD**  
Junior Student Representative: **TBD**

Senior Student Representative: **Julia Hammond**  
Senior Student Representative: **Acacia Bowden**

Our board clerk is **Jennifer Bryan**

### HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

### REGULAR MEETINGS:

Our regular meetings are normally held on the first Thursday of every other month, September through June. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

### EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

### SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4.