



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**REGIONAL SCHOOL DISTRICT NO. 4 BOARD OF EDUCATION**

**AGENDA**

Date: October 24, 2016

To: Members of the Regional School District No. 4 Board of Education  
Subject: **Board of Education meeting Thursday, November 03, 2016**  
Time: Board meetings begin promptly at 7:00 p.m.  
Place: Library, John Winthrop Middle School

Please contact Jennifer Bryan at Central Office email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

**Mission Statement**

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

**1. Call to order 7:00 p.m.** – Superintendent, Ruth Levy

**2. Election of Officers** for 1 yr. terms – Supt. Levy shall open the floor for nominations for the office of chairman

The newly elected Chair shall open the floor for nominations for the following offices:

Vice-Chairman  
Secretary  
Treasurer

**3. Consent agenda**

The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion

- 3.1. Minutes from regular meeting of September 01, 2016 (*encl #1*)
- 3.2. Accounts Payable report (*encl #2*)

**4. Public comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

**5. Other Items**

- 5.1. Region 4 Student Representatives Report
  - a. Middle School Representatives (rotating)
  - b. Seniors: Maleena Frazier and Matthew O’Keefe
  - c. Juniors: TBD
- 5.2. Student Commendations – *M. Barile, B. Duffy*
- 5.3. Presentation by VRHS Crew Boosters

## 5.4. Principal Updates

- a. Valley Regional High School – *Principal, Mike Barile*
  - a.1 General Update
  - a.2 Profile of 2015-16 Graduating Class
  - a.3 Update on Chromebook Initiative
  
- b. John Winthrop Middle School – *Principal, William Duffy*
  - b.1 General Update
  - b.2 Update on Chromebook Initiative

## 6. Reports

- 6.1 Financial Status Report (G. Sawyer)
  - a. Financial Status Update (*encl #3*)
  - b. Cafeteria Account Update (*encl #4*)
  
- 6.2 Committee reports. (Chair)
  - a. Joint PK-12 Committees – Policy – *L. Rankin*, Curriculum – *D. Fitzgibbons*, Finance – *M. Watson*

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
Sept. 29, 2015	Sept. 28, 2015 Set on last Mon	Sept. 28, 2015 Set on last Mon
Nov. 17, 2015 <small>3<sup>rd</sup> Tues. b/c of holiday</small>	Nov. 16, 2015	<del>Nov. 16, 2015</del>
Jan 19, 2016 Set on 3 <sup>rd</sup> Tues. To be re-set	Jan. 25, 2016 Set on last Mon.	Jan. 25, 2016 Set on last Mon
Mar. 29, 2016 Re-set to April 11 <sup>th</sup>	Mar. 21, 2016	Mar. 21, 2016
No May Mtg.	May 16, 2016 cancelled	May 16, 2016 cancelled
Sept. 27, 2016 Re-set to Oct. 4	Sept. 19, 2016 Re-set to Sept. 26	Sept. 19, 2016 Re-set to Sept. 26
Nov. 29, 2016	Nov. 14, 2016 <small>2<sup>nd</sup> Mon. due to holiday</small>	Nov. 14, 2016 <small>2<sup>nd</sup> Mon. due to holiday</small>

- b. Other committee reports
  - b.1 Supervision District Committee update – *C. Riley, J. Clark, J. Cavanaugh*
  - b.2 LEARN Committee update – *E. Fitzgibbons*

### 6.3 Superintendent's report – *R. Levy*

- a. District update
- b. Information and communication
  - b.1 Discussion regarding any pending policies – *standing item*  
- None to discuss
  - b.2 Review proposed District Calendars for 2017-18 and 2018-19 (*encl #5*)
  - b.3 Discussion regarding cafeteria
  - b.4 Discussion regarding Supervision District Services payment
  - b.5 Discussion and possible VOTE re: Connecticut River Area Health District's Request to use JWMS as medication distribution site in the event of an emergency (*encl #6*)

### 6.4 Assistant Superintendent's report - *K. Martineau*

- a. General update

## 7. Public comment

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## **8. Future Agenda Items**

- 8.1 Next Joint BOE meeting is December 01, 2016
- 8.2 Next Region 4 BOE meeting is January 05, 2017
- 8.3 BOE and Community input for 2017-18 budget (on-going)
- 8.4 Presentation of Major Budget Drivers for 2017-18 (TBD)
- 8.5 BOE Self-evaluation (TBD)

## **9. Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2016-17 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)	
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Fitzgibbons/Rankin) CH(Stack/Henick) DR(T. Ciaglo/TBD) ES (Seidman/McCluskey)
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Jim Olson/Lori Ann Clymas) CH(Fitzgibbons/Bibbiani/Alt. Fearon) DR(T.Dickson/P.Weglarz/Kornacki Alt.) ES(Rotella/Conrad Alt.)
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Hollister) CH (Stack/Scherber) DR (Munawar/Morrissey) ES (Watson/Conrad)
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Cavanaugh 17 / Riley 17 / Clark 17) CH (Fearon 17 /Fitzgibbons 17 / Henick 17) DR (Grow 17 / Andrews 17 / Morrissey 17) ES (Fitton 16 /McCluskey 17 / Seidman 16)

<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Rankin/Riley) CH (Fitzgibbons) DR (Morrissey) ES (Fitton / Watson)	Expires 6/2019	6/2018
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2017	9/2016
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2017	3/2016
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians) - Cafeteria (all schools)	R4 (Riley, Olson) CH (Fitzgibbons, Stack) DR (Ciaglo) ES (Fitton/Watson)	Expires 6/2018  Expires 6/2017	3/2018  3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons) CH (Bibbiani) ES (Seidman) DR (Wegalarz/Grow)		
Technology	R4(Gioco) CH(TBD) ES (Seidman) DR (Munawar)		
Cafeteria	R4( Riley) CH (TBD) ES (TBD) DR (Dickson)		
School Calendar	R4 (Clark) CH (TBD) ES (McCluskey) DR (Grow)		
Space Utilization	R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Grow)		
District Governance (PK-12 Organization)	R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Grow)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Kornacki/Alt. Morrissey)		

<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	Ropiak		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Morrissey/Grow		
PTO	Weglarz		
School Improvement Team	Weglarz/Ciaglo		
CATV Advisory Council (Cable TV)	Talbot		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Riley/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Riley/Alt. TBD	Expires 6/2018	3/2018
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	Fitzgibbons/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Riley (only 1 rep needed)		
Public Relations & Outreach	Riley		
R4 Safety	Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

## REGIONAL SCHOOL DISTRICT NO. 4 BOARD OF EDUCATION

Welcome to tonight's meeting of the Regional 4 Board of Education. We appreciate your interest and attendance.

### WHO WE ARE:

We are fellow residents of Chester, Deep River and Essex, elected by the communities to serve 6-year terms without compensation. (one from each town, each biennial election)

<b>Elaine Fitzgibbons (CH)</b>	2017	<b>Jane Cavanaugh(DR)</b> Vice-Chair	2019	<b>Chris Riley, (ES)</b> Chair	2017
<b>Mario Gioco (CH)</b> Treasurer	2019	<b>Susan Hollister (DR)</b>	2017	<b>Leigh Rankin (ES)</b>	2019
<b>Lori Ann Clymas (CH),</b>	2021	<b>James Olson (DR)</b>	2021	<b>Jennifer Clark, (ES)</b> Secretary	2021

Our contact information is listed on the District web site: [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) Our annual goals are also listed.

We are assisted in the meeting by our school administration:

**Ruth I. Levy, Ed.D.**, Superintendent of Schools  
**Kristina Martineau**, Assistant Superintendent of Schools  
**Garth Sawyer**, Business Manager

**Sarah Smalley**, Director of Pupil Services  
**Michael Barile**, Principal, VRHS  
**William Duffy**, Principal, JWMS

And our student representatives:

Junior Student Representative: **TBD**  
Junior Student Representative: **TBD**

Senior Student Representative: **Maleena Frazier**  
Senior Student Representative: **Matthew O-Keefe**

Our board clerk is **Jennifer Bryan**

### HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

### REGULAR MEETINGS:

Our regular meetings are normally held on the first Thursday of every other month, September through June. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

### EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

### SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4.