



**Regional School District #4
Chester – Deep River – Essex – Region 4**

ESSEX BOARD OF EDUCATION

AGENDA

Date November 8, 2013

To: Members of the Essex Board of Education
Subject: Board of Education meeting **November 14, 2013**
Time: Board meetings begin promptly at 7:00 p.m.
Place: Media Center, Essex Elementary School

Please contact Jennifer Bryan at Central Office - email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

1. **Call to order 7:00 p.m.** – Superintendent, Ruth Levy
2. **Possible VOTE** to confirm appointment to fill BOE Vacancy
3. **Election of Officers** for 1 yr. terms – Supt. Levy shall open the floor for nominations for the office of Chairman

The newly elected Chair shall open the floor for nominations for the following offices:

Vice-Chairman

Secretary

Committee Appointments (Supv. Dist. Comm. / All Standing / All Ad Hoc Committees as needed)

4. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.

4.1. Minutes from the regular meeting of the September 12, 2013 (*encl #1*)

4.2. Accounts Payable Report (*encl #2*)

5. **Student report** – General update by EES students
6. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

7. Other Items:

7.1. Principal's update – *S. Jeffrey*

8. Reports.

8.1. Financial Status Report (G. Sawyer)

- a Financial Status and Cafeteria Budget Updates (*enclosure #3*)

8.2. Committee reports. (BOE chair)

- a. Joint PK-12 Committee

Finance	Curriculum	Policy
Sept. 24, 2013 Re-set to Oct 23 rd	Oct. 15, 2013	Oct. 15, 2013
Nov. 26, 2013	Nov. 19, 2013 Cancelled	Nov. 19, 2013 Cancelled
Jan 27, 2014 Set on Mon.	Jan. 21, 2014	Jan. 21, 2014
Mar. 25, 2014	Mar. 17, 2014 Set on Mon.	Mar. 17, 2014 Set on Mon.
No May Mtg.	May 20, 2014	May 20, 2014
Sept. 30, 2014	Sept. 16, 2014	Sept. 16, 2014
Nov. 25, 2014	Nov. 18, 2014	Nov. 18, 2014

- b. Supervision District Committee update – *L. Seidman*

- c. Other committee reports

8.3. Assistant Superintendent's report. (*J. Beekley*)

- a. General Update

8.4. Superintendent's report. (*R. Levy*)

- a. District update

- b. Information and Communication

- b.1 Discuss/Review Class Size Guidelines – Policy #6113.11 (*enclosure #4*)

- b.2 Discuss Natural Gas Project Status

- b.3 Discuss afterschool program

- b.4 BOE Member Workshop December 7th, 9:00 a.m. – 11:30 a.m. JWMS library

9. Public comment.

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

10. Future agenda items.

- 10.1 Joint BOE next regular meeting Dec. 05, 2013 @ 7:00 p.m. (JWMS)
- 10.2 Essex BOE next regular meeting (Jan. 09th, 2014 @ 7:00 p.m.)
- 10.3 BOE and Community input for 2014-15 budget (on-going)
- 10.4 Presentation of Major Budget Drivers for 2014-15 (Jan.)
- 10.5 Executive Session – mid-year evaluation of Superintendent (Jan.)

11. Adjournment.



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2013-14

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)	
*Joint PK-12 Policy Sub-Committee	R4 (Clark/Fitzgibbons) CH (Reyer/ Rutty) DR (Morrisey/Nelson-Oliveria) ES (Seidman/McCluskey)
*Joint PK-12 Curriculum Sub-Comm.	R4(Tomlinson/ Harrigan/Alt.Monaghan) CH(Fitzgibbons/Rubinow) DR(Tracy/BerardisAlt.Grabowski) ES(Burzin/Conrad Alt.)
*Joint PK-12 Finance Sub-Committee	R4 (Gioco/Riley) CH (Savoie/Safran) DR (Robbins/Malcarne) ES (Seidman/Conrad)
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Harrigan 13 / Hall 13 / Fitzgibbons 13) CH (King 13 /Rubinow 13 / Reyer 13) DR (Daniels 13 / Robbins 13 / Nelson-Oliveria 13) ES (Fitton 13 /McCluskey 13 / Seidman 13)

Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Riley/Gates) CH (King, Fitzgibbons) DR (Morrisey/Daniels/Tracy) ES (Fitton / McCann)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 6/2014	9/2013
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2014	3/2014
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Gates/Alt. Harrigan) CH (King) DR (Olson/Daniels) ES (Fitton/McCann)	Expires 6/2015 Expires 6/2017	3/2015 3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons/Hall) CH (King) ES (Seidman) DR (Tracy)		
Transportation	As needed		
Technology	R4(Harrigan/Gates) CH(Sypher) ES (Seidman) DR (Daniels)		
Cafeteria	R4(Riley/TBD) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King/Sypher) ES (McCann) DR (Daniels)		
Space Utilization	R4(Gates/Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/Harrigan) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Harrigan), CH(Rutty), ES(TBD), DR(Grabowski)		

Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	Rutty		
Internal Marketing	TBD		
PTO	Rutty		
School Improvement Team	Johnson		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Daniels/Malcarne/Olson/ Morrisey		
PTO	Tracy / Alt. Grabowski		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Hall/Alt. Harrigan	Expires 6/2013	3/2013
▪ R4 Custodians	Hall/Alt. Harrigan	Expires 6/2015	3/2015
R4 Audit & Finance	TBD/Hall/Gioco		
School Improvement Team	TBD/Harrigan/Tomlinson		
R4 Grounds Maintenance Oversight Committee	Gates/Harrigan		
R4 Building Committee	Tomlinson/Fitzgibbons/Gates		
R4 Educational Foundation	Gates		
Region 4 Extra compensation points committee	Gates (only 1 rep needed)		
Public Relations & Outreach	Hall/Riley		
R4 Safety	Gates/Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

ESSEX BOARD OF EDUCATION

Welcome to tonight's meeting of the Essex Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Essex, elected by the community to serve 6 years without compensation.

Adam Conrad	2019	Carolyn Rotella	2019	Lon Seidman, Chair	2015
Vacancy	2017	Loretta McCluskey, Secretary	2017	DG Fitton, Vice-Chair	2015

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.essex.k12.ct.us).

We are assisted in the meeting by our school administration:

Ruth I. Levy, Ed.D., Superintendent of Schools, Region 4

Joanne D. Beekley, Ed.D., Assistant Superintendent

Mr. Scott Jeffrey, Principal

Mrs. Deborah O'Donnell, Assistant Principal

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board will not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the second Thursday of every other month, unless there is a conflict with school vacation or a holiday. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Region 4. Our agenda is posted a week ahead of time on the bulletin board next to the cafeteria entrance and on the school website at (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Essex.