



Regional School District #4
Chester – Deep River – Essex – Region 4

Via Google Meet
Dial +1 (617) 675-4444
PIN: 374 881 149 2894#
March 11, 2021 @ **7:00 p.m.**

ESSEX BOARD OF EDUCATION

AGENDA

To: Members of the Essex Board of Education
Subject: **Essex Board of Education meeting - Thursday, March 11, 2021**
Time: Board meetings begin promptly at 7:00 p.m.
Place: **Via Google Meet – To listen remotely please dial (US)+1 (617) 675-4444 PIN: 374 881 149 2894#**
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing *6 will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office - email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order 7:00 p.m.**
2. **Verbal roll call for BOE members**
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 3.1. Minutes from the regular meeting of January 14, 2021 (*encl #1*)
 - 3.2. Minutes from Budget Workshop I on January 26, 2021 (*encl #2*)
 - 3.3. Minutes from Budget Workshop II on February 11, 2021 (*encl #3*)
 - 3.4. Accounts Payable Report (*encl #4*)
4. **Public comment.** . (*In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply): PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press *6 if you would like to unmute your phone. When you are done speaking, please remember to press *6 (or your phone's mute button) again to reduce background noise.*
The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters
5. **Reports and Other Items:**
 - 5.1. Superintendent's Report – *B. White*
 - a. District update
 - b. Information and communication
 - 5.2. Finance Office Report – *R. Grissom*
 - a. Financial Status Updates
 - o Current Year to Date Financial Status Update (*encl #5*)
 - o Cafeteria Fund Update (*encl #6*)
 - o Medical Reserve Tracking (*encl #7*)
 - b. Discussion and possible VOTE to approve transfer(s) as presented (*encl #8*)

5.3. Presentation of proposed Essex Elementary 2021-22 budget (*encl #9*)

5.4. Possible **VOTE** to approve Essex Elementary 2021-22 budget in the amount of \$ _____ to be presented to the Town of Essex.

5.5. Committee Reports (*Chair or designated representative of each Comm.*)

a. Joint PK-12 Committees – Policy – *TBD*, Curriculum – *J. Stack*, Finance – *R. Daniels*

Finance	Policy	Curriculum
TBD	TBD	TBD

b. Supervision District Committee update – *L. Seidman*

c. Other committee reports

c.1 LEARN Committee update – *TBD*

c.2 Discussion regarding any Pending Policies – *standing item*

None pending

6. Public comment - The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

7. Future agenda items

7.1. Present proposed Essex BOE 2021-22 budget to Essex BOF/BOS March 30, 2021 @ 7:00 p.m.

7.2. Joint BOE meeting April 01, 2021 @ 7:00 p.m.

7.3. Present proposed Essex BOE 2021-22 budget April 22, 2021 at Public Hearing @ 7:30 p.m.

7.4. Essex Town budget vote May 10, 2021 @ 7:30 p.m.

7.5. Essex BOE next regular meeting May 13, 2021 @ 7:00 p.m.

8. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2020-21 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee	R4(Sandmann/Clymas) CH(Bernardoni/Scherber) DR(Maikowski/Campbell) ES (Seidman/McCluskey)		
*Joint PK-12 Curriculum Sub-Comm.	R4(Cavanaugh/Stack) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES(Johnston/Sweet)		
*Joint PK-12 Finance Sub-Committee	R4 (Clark/Daniels; Stack Alt.) CH (Pollock/Englert) DR (Hallden/Lewis) ES (Seidman/Watson)		
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Sandmann 21 / Cavanaugh 21 / Stack 21) CH (Fearon 21 /Fitzgibbons 21 / Englert 21) DR (Weglarz 21 / Ferretti 21 / Morrissey 21) ES (Fitton 21 /McCluskey 21 / Seidman 21)		
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		Contract duration	Initiate negotiations
- Joint BOE Teacher negotiations	R4 (Daniels/Clymas/Fitton.) CH (TBD/Englert Alt.) DR (Morrissey/Weglarz Alt.) ES (Fitton/Watson)	Expires 7/2022	6/2021
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2023	9/2022
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2021	3/2021
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians)	R4 (Daniels/Clymas/Fitton) CH (Fitzgibbons, TBD) DR (Campbell/Ferretti Alt.) ES (Fitton/Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2021	3/2021
Public Relations & Community Outreach	R4(TBD/TBD), CH (Bibbiani), ES (Seidman), DR (Wegalarz/TBD)		
Technology	R4(TBD), CH(Englert), ES (Seidman), DR (TBD)		
School Calendar	R4(TBD/Daniels), CH (Englert), ES (McCluskey), DR (Weglarz)		
LEARN Joint BOE representative(s)	R4(TBD; Cavanaugh Alt.), CH(Bernardoni), ES(TBD), DR(TBD)		
School Security Advisory Committee	R4(Fitton/Weglarz/Cavanaugh), CH(Greenberg-Ellis, Bibbiani), DR(Weglarz), ES(Fitton)		
Tuition Committee	R4(TBD), CH (TBD), DR (Morrissey), ES (McCluskey/Seidman Alt.)		
RFP Transportation Bid Review	R4(Clymas/Daniels/Fitton), CH (Englert), DR (Weglarz), ES (Seidman/Fitton)		
RFP Legal Bid Review	R4(Clymas/Daniels/Fitton), CH (Bibbiani), DR (Weglarz), ES (Seidman/Fitton)		
Wellness Committee (Food Services)	R4(TBD), CH (Scherber), DR(Weglarz), ES(TBD)		
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	Englert		
Internal Marketing	TBD		
PTO	Smith		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	Weglarz		
CATV Advisory Council (Cable TV)	TBD		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<u>Region 4 BOE</u>			
Personnel & Negotiations		Contract duration	Initiate negotiations
▪ R4 Secretaries/Nurses	Clymas/Daniels/Fitton	Expires 7/2021	3/2021
▪ R4 Custodians	Clymas/Daniels/Fitton	Expires 7/2021	3/2021
R4 Audit & Finance	TBD/TBD		
R4 Financial Task Force	Sandmann/Clark/Daniels/Clymas		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Sandmann/Weglarz/TBD		
R4 Building Committee	TBD/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clymas/Fitton/Daniels (only 1 rep needed)		
Public Relations & Outreach	TBD		
R4 Safety	TBD		
R4 Facilities Study Committee	TBD		

ESSEX BOARD OF EDUCATION

Welcome to tonight's meeting of the Essex Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Essex, elected by the community to serve 6 years (2 at each biennial election) without compensation.

Loretta McCluskey, Secretary 2023 **Cassandra Sweet** 2025 **Lon Seidman, Chair** 2021
Nancy Johnston (appt. to fill vacancy until Nov. '21) 2021 **Mark Watson** (appt. to fill vacancy until Nov. '21) 2021 **DG Fitton, Vice-Chair** 2021
(for term ending 2023) (for term ending 2025)

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools, Region 4
Vacancy, Assistant Superintendent

Jennifer Tousignant, Principal
Robert Grissom, Finance Director

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board will not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the second Thursday of every other month, unless there is a conflict with school vacation or a holiday. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Region 4. Our agenda is posted a week ahead of time on the bulletin board next to the cafeteria entrance and on the school website at (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Essex.

**ESSEX ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
REMOTE MEETING
JANUARY 14, 2021 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting
(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

CALL TO ORDER

Mr. Seidman called the meeting to order at 7:02pm.

VERBAL ROLL CALL FOR BOE MEMBERS

Attendance: Essex BOE	Administration:
Lon Seidman	Brian White
Loretta McCluskey	Sarah Smalley
Nancy Johnston	Bob Grissom
Cassandra Sweet	Jennifer Tousignant
DG Fitton	

Absent: Mark Watson

CONSENT AGENDA

Upon a motion duly made by DG Fitton seconded by Loretta McCluskey the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular November 12, 2020 meeting and the Accounts Payable report.

Amendments:

Committee meetings were listed as being held in the future but they have been cancelled at this time due to the pandemic.

PUBLIC COMMENT

No Comment

REPORTS and OTHER ITEMS:

Superintendent’s Report

District Update

Mr. White gave a brief report. The district continues to work through the challenges. The routines and protocols established are working.

Information and Communication

Update given on changes to the quarantine protocol which was adopted under guidance of the health department and health district. The school is working with the Governor’s office to get staff vaccinated.

Sharing of Superintendent's Goals

Mr. White shared his goals for the school year.

Finance Office Report

Current Year to Date Financial Status Update

Mr. White welcomed Mr. Bob Grissom as the new Finance Director. Mr. White answered questions regarding the financial reporting. Expenses are tracking well at this point in the year. Mr. White will keep the Board informed of any changes.

Cafeteria Fund Update

Mr. White gave a brief update on the cafeteria reporting.

Medical Reserve Tracking

No update at this time.

Discussion and Possible VOTE to Approve the Transfer of Funds as Presented

Mr. White discussed the transfer. This is for a special education expense and includes tuition and transportation.

Upon a motion made by DG Fitton and seconded by Loretta McCluskey the Essex Elementary Board of Education unanimously **VOTED** to approve the transfer of funds as presented in Enclosure #6 (see attached).

Principal's Update

A brief update was given. The winter concert did not occur due to the pandemic but the music teachers had students perform a song which is on the website. The Foundation is working with the school to provide an outdoor classroom and a STEM lab. They have also funded an author visit who will present to our students virtually. PTO programs are continuing virtually. Photo badges were given to all students from the Police Department. Ms. Tousignant discussed a repair needed on the boiler.

Ms. Sweet thanked Ms. Tousignant for her work with Square One and with teaching the kids about the importance of masks.

Possible VOTE to Approve Memorandum of Agreement between The Chester, Deep River, Essex Regional School District No. 4 Education Association as Presented (encl #7)

Upon a motion made by DG Fitton and seconded by Loretta McCluskey the Essex Elementary Board of Education unanimously **VOTED** to approve the Memorandum of Agreement between The Chester, Deep River, Essex Regional School District No. 4 Education Association as presented.

Committee Reports

No Committee Meetings.

Supervision District:

The budget is being worked on. Funding and billing of the summer program is being reviewed. Mr. White discussed what is currently in the Supervision budget.

The Assistant Superintendent position has been posted. The posting closes February 2nd and a start date of July 1st is expected.

Other Committee Reports

LEARN Committee Report

No report at this time.

Discussion regarding and Pending Policies

None Pending.

PUBLIC COMMENT

No Comment

FUTURE AGENDA ITEMS

7.1 Essex BOE Budget Workshops: Jan 26th, Feb 11th, March 9th, 2021 at 6:00PM

7.2 Joint BOE Meeting Regular Meeting is February 25, 2021 @ 7:00pm

7.3 Essex BOE Regular Meeting is March 11, 2021 @ 7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 7:52p.m.

Respectfully Submitted,

Kelley Frazier, Secretary

F.O.I. Compliance – Subject to Board approval

ESSEX BOARD of EDUCATION

Date: January 26, 2021

Budget Workshop I – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Board members</u>		<u>Administration:</u>		<u>Others:</u>
	Lon Seidman	√	Brian White	√	Naomi Marinelli √
√ = present	DG Fitton	√	Robert Grissom	√	
	Loretta McCluskey	√	Sarah Smalley	√	
	Nancy Johnston	√	Jennifer Tousignant	√	
	Cassandra Sweet				
	Mark Watson				

Call To Order: approx. 6:00 p.m.

Items/Discussion:

The board reviewed and discussed the proposed Essex Elementary budget document for 2021-22.

Public Comment

Stacy Padelli of Essex stated her hope that the Board would consider budgeting for additional class sections in order to keep class sizes as small as possible, particularly for those grades that may be approaching the bubble of the class size guidelines.

The next budget workshop will be held February 11, 2021 @ 6:00 p.m.

ADJOURNMENT:

On motion duly made and seconded, the board unanimously VOTED to adjourn at approx. 7:41 p.m.

F.O.I. Compliance – Subject to Board approval

ESSEX BOARD of EDUCATION

Date: February 11, 2021

Budget Workshop II – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Board members</u>		<u>Administration:</u>		<u>Others:</u>	
	Lon Seidman	√	Brian White	√	Naomi Marinelli	√
√ = present	DG Fitton	√	Robert Grissom	√		
	Loretta McCluskey	√	Sarah Smalley	√		
	Cassandra Sweet	√	Jennifer Tousignant	√		
	Nancy Johnston					
	Mark Watson					

Call To Order: approx. 6:00_p.m.

Items/Discussion:

Superintendent White recognized the hard work of everyone in the finance office.

Administration was able to answer a question from the last workshop regarding the AED machine battery maintenance cycle. Principal Tousignant shared that they are all set and batteries are up to date.

The board reviewed and discussed the proposed Essex Elementary budget document for 2021-22. Superintendent White reviewed the differences from the last budget document discussed at budget workshop I.

The list of capital equipment needs was reviewed. They will be brought to the Board of Finance for further discussion.

The impact of adding an additional Grade 3 class section was reviewed and discussed in depth. There was a Board consensus to add the funding for the additional class section to the proposed budget.

Public Comment

Rachel from Centerbrook voiced her support for the additional class section to be added.

Chair Seidman thanked the administration for all of their work to open schools for the children this year.

It was determined that the last budget workshop will not be needed, so the March 09, 2021 workshop III has been cancelled. The budget will now be advanced to a Board vote at their next regular meeting on March 11, 2021. Once a vote to approve a final proposed budget has been made, it will be presented to the Essex Board of Finance for their feedback.

ADJOURNMENT:

On motion duly made and seconded, the board unanimously VOTED to adjourn at 6:58 p.m.

Encl #4

BOE ✓



03/03/2021 09:21
9781dpea

REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

1
| P
| apchkrcc

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

Budget 2020-21

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

69570	03/03/2021	PRINTED	002539 ALL WASTE, INC.	783.03			
69571	03/03/2021	PRINTED	005719 ALLSTATE FIRE EQUIPMENT	320.00			
69572	03/03/2021	PRINTED	002836 AMAZON/SYNCB	247.30			
69573	03/03/2021	PRINTED	004951 AMERICAN INDUSTRIAL TECHN	305.00			
69574	03/03/2021	PRINTED	006645 COMMON CENTS EMS SUPPLY	196.00			
69575	03/03/2021	PRINTED	002197 ESSEX HARDWARE CO	46.14			
69576	03/03/2021	PRINTED	006719 EVERSOURCE	4,553.91			
69577	03/03/2021	PRINTED	006678 FRONTIER	96.23			
69578	03/03/2021	PRINTED	002506 GRAINGER	52.16			
69579	03/03/2021	PRINTED	007281 MACK FIRE PROTECTION, LLC	3,412.88			
69580	03/03/2021	PRINTED	002411 PITNEY BOWES GLOBAL FINAN	153.42			
69581	03/03/2021	PRINTED	002267 SCHOOL SPECIALTY	244.65			
69582	03/03/2021	PRINTED	006624 SOUTHERN CONNECTICUT GAS	5,653.31			
69583	03/03/2021	PRINTED	004262 TEC CONTROL SYSTEMS	1,990.56			
69584	03/03/2021	PRINTED	002297 W.B.MASON	170.70			
69585	03/03/2021	PRINTED	002587 WALTHAM SERVICES, INC	99.00			
69586	03/03/2021	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI	131.16			

17 CHECKS

CASH ACCOUNT TOTAL

18,455.45

.00

BOEY



1 P | apchkrccn

02/17/2021 09:21 REGIONAL SCHOOL DIST # 4 AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

Budget 2020-21

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
69547	02/17/2021	PRINTED	002467 ALLSTON SUPPLY CO INC	386.45			
69548	02/17/2021	PRINTED	002836 AMAZON/SYNCR	2,678.47			
69549	02/17/2021	PRINTED	004461 AUTOMATED BUILDING SYSTEM	730.73			
69550	02/17/2021	PRINTED	005835 CITIZENS BANK - HEALTH B	85,260.00			
69551	02/17/2021	PRINTED	006771 CT SOLAR LEASE 2, LLC	1,306.47			
69552	02/17/2021	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	9,715.00			
69553	02/17/2021	PRINTED	003631 ESSEX FLOWER SHOP	75.00			
69554	02/17/2021	PRINTED	002197 ESSEX HARDWARE CO	4.99			
69555	02/17/2021	PRINTED	006719 EVERSOURCE	44.24			
69556	02/17/2021	PRINTED	002506 GRAINGER	16.79			
69557	02/17/2021	PRINTED	007095 THE GRANITE GROUP WHOLESA	989.79			
69558	02/17/2021	PRINTED	008073 INTENSIVE EDUCATION ACADE	11,839.02			
69559	02/17/2021	PRINTED	005959 LEAF	1,683.81			
69560	02/17/2021	PRINTED	002267 SCHOOL SPECIALTY	312.00			
69561	02/17/2021	PRINTED	006544 SHORELINE READING, INC.	3,754.91			
69562	02/17/2021	PRINTED	005282 SOCIAL THINKING	139.65			
69563	02/17/2021	PRINTED	006542 THE FOUNDATION SCHOOL	7,600.00			
69564	02/17/2021	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,060.61			
69565	02/17/2021	PRINTED	002518 TREASURER SUPERVISION DIS	187,851.04			
69566	02/17/2021	PRINTED	002297 W.B.MASON	243.40			
69567	02/17/2021	PRINTED	002297 W.B.MASON	29.95			
69568	02/17/2021	PRINTED	002297 W.B.MASON	119.80			
69569	02/17/2021	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI	88.00			
23 CHECKS CASH ACCOUNT TOTAL				316,930.12			
							.00



02/03/2021 09:05 REGIONAL SCHOOL DIST # 4
9781dpea | AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

Budget 2020-21

CHECK #	CHECK DATE	CHECK TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
69530	02/03/2021	PRINTED	002539 ALL WASTE, INC.	783.03			
69531	02/03/2021	PRINTED	002625 APPLE COMPUTER INC.	497.95			
69532	02/03/2021	PRINTED	002197 ESSEX HARDWARE CO	26.67			
69533	02/03/2021	PRINTED	002323 ESSEX PRINTING	142.50			
69534	02/03/2021	PRINTED	006719 EVERSOURCE	4,719.26			
69535	02/03/2021	PRINTED	006678 FRONTIER	96.23			
69536	02/03/2021	PRINTED	002550 GIROUX LANDSCAPING, LLC	4,900.00			
69537	02/03/2021	PRINTED	002506 GRAINGER	62.70			
69538	02/03/2021	PRINTED	002506 GRAINGER	370.50			
69539	02/03/2021	PRINTED	008073 INTENSIVE EDUCATION ACADE	11,839.02			
69540	02/03/2021	PRINTED	002799 PRO-ED, INC.	103.40			
69541	02/03/2021	PRINTED	006624 SOUTHERN CONNECTICUT GAS	5,444.43			
69542	02/03/2021	PRINTED	007180 TREASURER - STATE OF CONN	750.00			
69543	02/03/2021	PRINTED	002297 W.B.MASON	850.96			
69544	02/03/2021	PRINTED	002587 WALTHAM SERVICES, INC	99.00			
69545	02/03/2021	PRINTED	004181 ZELEK ELECTRIC CO.	179.00			
69546	02/03/2021	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI	296.96			
17 CHECKS CASH ACCOUNT TOTAL				31,161.61			
							.00

2020 - 2021 Budget

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED
69502	01/25/2021	PRINTED	1000Bulbs.com	454.74
69503	01/25/2021	PRINTED	A&A OFFICE SYSTEMS, INC	1,228.53
69504	01/25/2021	PRINTED	ALLSTON SUPPLY CO INC	312.30
69505	01/25/2021	PRINTED	ALLSTON SUPPLY CO INC	1,705.66
69506	01/25/2021	PRINTED	SYNCB/AMAZON	505.78
69507	01/25/2021	PRINTED	BARCO PRODUCTS COMPANY	2,467.25
69508	01/25/2021	PRINTED	CALM STRIPS, LLC	7,138.64
69509	01/25/2021	PRINTED	CIRMA	85,260.00
69510	01/25/2021	PRINTED	CITIZENS BANK - HEALTH B	853.50
69511	01/25/2021	PRINTED	CONNECTICUT WATER CO	785.71
69512	01/25/2021	PRINTED	CT SOLAR LEASE 2, LLC	4,112.00
69513	01/25/2021	PRINTED	CURTIN MOTOR LIVERY, INC.	42.80
69514	01/25/2021	PRINTED	EVERSOURCE	121.15
69515	01/25/2021	PRINTED	GRAINGER	1,683.81
69516	01/25/2021	PRINTED	LEAF	1,000.00
69517	01/25/2021	PRINTED	RESERVE ACCOUNT	35.88
69518	01/25/2021	PRINTED	SCHOOL SPECIALTY	472.89
69519	01/25/2021	PRINTED	SHIPMAN'S FIRE EQUIPMENT	10,200.00
69520	01/25/2021	PRINTED	SHORELINE READING, INC.	2,350.84
69521	01/25/2021	PRINTED	SHORELINE READING, INC.	750.00
69522	01/25/2021	PRINTED	TREASURER - STATE OF CONN	424.09
69523	01/25/2021	PRINTED	STATE SUPPLY CO.	7,600.00
69524	01/25/2021	PRINTED	THE FOUNDATION SCHOOL	3,205.21
69525	01/25/2021	PRINTED	TREASURER REGIONAL SCHOOL	187,850.99
69526	01/25/2021	PRINTED	TREASURER SUPERVISION DIS	4.08
69527	01/25/2021	PRINTED	W.B.MASON	207.92
69528	01/25/2021	PRINTED	W.B.MASON	359.82
69529	01/25/2021	PRINTED	W.B.MASON	

28 CHECKS CASH ACCOUNT TOTAL 321,433.57 .00



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01/06/2021 09:09 REGIONAL SCHOOL DIST # 4
9781dpea | AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

2020-21 Budget

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
69482	01/06/2021	PRINTED	002539 ALL WASTE, INC.	783.03			
69483	01/06/2021	PRINTED	002467 ALLSTON SUPPLY CO INC	5,145.95			
69484	01/06/2021	PRINTED	002105 ASCD	69.00			
69485	01/06/2021	PRINTED	008213 CALM STRIPS, LLC	299.98			
69486	01/06/2021	PRINTED	002357 CIRMA	8,580.25			
69487	01/06/2021	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	8,247.00			
69488	01/06/2021	PRINTED	002323 ESSEX PRINTING	122.75			
69489	01/06/2021	PRINTED	006678 FRONTIER	95.75			
69490	01/06/2021	PRINTED	002550 GIROUX LANDSCAPING, LLC	3,500.00			
69491	01/06/2021	PRINTED	002506 GRAINGER	30.20			
69492	01/06/2021	PRINTED	002506 GRAINGER	104.33			
69493	01/06/2021	PRINTED	002936 POCKET FULL OF THERAPY	185.08			
69494	01/06/2021	PRINTED	002267 SCHOOL SPECIALTY	241.82			
69495	01/06/2021	PRINTED	006624 SOUTHERN CONNECTICUT GAS	4,243.10			
69496	01/06/2021	PRINTED	005776 THERMOMEDICS, LLC	4,652.00			
69497	01/06/2021	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,137.23			
69498	01/06/2021	PRINTED	002297 W.B.MASON	943.16			
69499	01/06/2021	PRINTED	002297 W.B.MASON	.25			
69500	01/06/2021	PRINTED	002587 WALTHAM SERVICES, INC	99.00			
69501	01/06/2021	PRINTED	004181 ZELEK ELECTRIC CO.	674.13			
20 CHECKS CASH ACCOUNT TOTAL				40,154.01			
							.00

Essex Board of Education
FY 2020-2021 Year-to-Date Report as of 2-28-2021

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available
OBJECT 100 - SALARIES:							
TOTAL SALARIES		4,548,807	(106,451)	4,442,356	2,819,336	1,602,633	20,387
OBJECT 200 - EMPLOYEE BENEFITS:							
TOTAL EMPLOYEE BENEFITS		1,765,568	-	1,765,568	1,305,560	390,512	69,496
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:							
TOTAL PURCHASED & TECHNICAL SERVICES		158,457	-	158,457	88,602	48,560	21,295
OBJECT 400 - PURCHASED PROPERTY SERVICES:							
TOTAL PURCHASED PROPERTY SERVICES		430,334	-	430,334	144,329	276,890	9,116
OBJECT 500 - OTHER PURCHASED SERVICES:							
TOTAL OTHER PURCHASED SERVICES		580,464	106,451	686,915	365,298	217,608	104,009
OBJECT 600 - SUPPLIES:							
TOTAL SUPPLIES		216,418	-	216,418	139,259	46,332	30,827
OBJECT 700 - PROPERTY:							
TOTAL PROPERTY		3,170	-	3,170	1,138	-	2,032
OBJECT 800 - OTHER OBJECTS:							
TOTAL OTHER OBJECTS		5,214	-	5,214	4,535	381	298
SUBTOTAL		<u>7,708,432</u>	<u>-</u>	<u>7,708,432</u>	<u>4,868,057</u>	<u>2,582,916</u>	<u>257,459</u>

Essex Board of Education
FY 2020-2021 Year-to-date Report as of 2-28-2021

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available	
OBJECT 100 - SALARIES:								
5111	Administration	152,227	-	152,227	106,928	46,839	(1,541)	
5113	Teachers' Salaries	1,911,645	(87,651)	1,823,994	985,983	837,128	883	
5114	Secretary Salaries	157,861	-	157,861	93,559	50,643	13,659	
5115	Custodial Salaries	221,326	11,200	232,526	162,901	88,144	(18,519)	
5116	Nurse Salary	53,534	-	53,534	29,828	24,246	(540)	
5118	Food Service Dir/Bookkeeper/Cafeteria Salaries	80,172	-	80,172	44,534	32,154	3,484	
5119	Para Educators	437,828	-	437,828	271,032	164,330	2,466	
5123	Substitute Teachers	45,000	(30,000)	15,000	29,000	-	(14,000)	(A)
5124	Substitute Secretary/Para-Educators	8,000	-	8,000	1,452	-	6,548	
5125	Sub Custodians	5,000	-	5,000	1,237	-	3,763	
5126	Summer Part Time Custodian Salary	12,000	-	12,000	10,974	-	1,026	(A)
5133	Coaches/Extra-Curricular	21,420	-	21,420	2,124	-	19,297	
5134	Secretary OT	1,700	-	1,700	200	-	1,500	
5135	Custodian OT	4,500	-	4,500	405	-	4,095	
5138	Cafeteria OT	-	-	-	1,734	-	(1,734)	
5198	Supervision District Salary	1,436,594	-	1,436,594	1,077,446	359,148	-	
TOTAL SALARIES		4,548,807	(106,451)	4,442,356	2,819,336	1,602,633	20,387	
OBJECT 200 - EMPLOYEE BENEFITS:								
5210	Health Insurance	1,023,115	-	1,023,115	767,340	255,775	-	
5210	Appropriation: Health Insurance Reserve Fund	33,524	-	33,524	33,524	-	-	
5214	Life Insurance	5,486	-	5,486	2,264	62	3,160	
5222	MERF	-	-	-	6,946	1,325	(8,271)	
5223	FICA/Medicare	101,930	-	101,930	58,310	742	42,878	
5250	Unemployment Compensation	30,000	-	30,000	956	14,044	15,000	
5260	Worker's Compensation	30,871	-	30,871	21,416	7,139	2,316	
5290	Other Employee Benefits	79,109	-	79,109	72,190	-	6,919	
5291	Annuities	15,829	-	15,829	8,335	-	7,494	
5298	Supervision District Fringe Benefits	445,704	-	445,704	334,278	111,426	-	
TOTAL EMPLOYEE BENEFITS		1,765,568	-	1,765,568	1,305,560	390,512	69,496	

Essex Board of Education
FY 2020-2021 Year-to-date Report as of 2-28-2021

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available	
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:								
5322	Professional Development Programs	7,000	-	7,000	-	-	7,000	
5330	Other Professional Services							
	Sound Equipment Services	850	-	850	-	-	850	
	Special Education	24,800	-	24,800	23,280	-	1,520	
	Health	1,175	-	1,175	-	-	1,175	
	Physical Therapy	18,669	-	18,669	-	18,669	-	
	Testing & Therapy	10,000	-	10,000	-	-	10,000	
	Other Services	31,500	-	31,500	16,974	13,776	750	
	TOTAL OTHER PROF SERVICES	86,994	-	86,994	40,254	32,445	14,295	
5398	Supervision District Purchased Svcs	64,463	-	64,463	48,347	16,116	-	
TOTAL PURCHASED & TECHNICAL SERVICES		158,457	-	158,457	88,602	48,560	21,295	
OBJECT 400 - PURCHASED PROPERTY SERVICES:								
5411	Water	9,100	-	9,100	3,678	5,422	-	
5412	Electricity	70,000	-	70,000	27,514	42,486	-	
5430	Repairs & Maintenance							
	Art	300	-	300	-	-	300	
	Music	1,949	-	1,949	1,001	945	3	
	Computer Education	9,000	-	9,000	3,287	149	5,563	
	Special Education	3,850	-	3,850	3,350	-	500	
	Health	85	-	85	75	-	10	
	Audio/Visual	500	-	500	-	-	500	
	Contracts	800	-	800	763	-	37	
	Plant Operations Repairs	211,950	-	211,950	82,332	131,525	(1,908)	(A)
	Security	540	-	540	-	-	540	
	Cafeteria	3,000	-	3,000	-	-	3,000	
	TOTAL REPAIRS & MAINTENANCE	231,974	-	231,974	90,808	132,620	8,546	
5440	Leases	111,505	-	111,505	16,512	94,423	570	
5498	Supervision District Purchased Property Services	7,755	-	7,755	5,816	1,939	0	
TOTAL PURCHASED PROPERTY SERVICES		430,334	-	430,334	144,329	276,890	9,116	

Essex Board of Education
FY 2020-2021 Year-to-date Report as of 2-28-2021

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available	
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511	Out-of-District Transportation	106,839	-	106,839	40,986	51,089	14,765	
5515	Field Trips & School Events	2,498	-	2,498	-	-	2,498	
5520	Comprehensive Insurance	25,485	552	26,037	25,741	8,325	(8,028)	
5530	Communications	6,828	-	6,828	2,894	3,306	628	
5540	Advertising	200	-	200	-	-	200	
5561	Out-of-District Tuition	208,553	106,451	315,004	144,655	86,927	83,421	
55611	Excess Cost Reimbursement	(48,000)	-	(48,000)	(53,886)	-	5,886	
5580	Travel & Conferences	9,500	(552)	8,948	3,488	821	4,639	
5598	Supervision District Other Purchased Services	268,561	-	268,561	201,421	67,140	-	
TOTAL OTHER PURCHASED SERVICES		580,464	106,451	686,915	365,298	217,608	104,009	
OBJECT 600 - SUPPLIES:								
5610	General Supplies							
	Computer Education	7,000	-	7,000	1,153	358	5,489	
	Health	1,400	-	1,400	604	-	796	
	Office Supplies	10,000	-	10,000	21,922	440	(12,362)	(A)
	TOTAL INSTRUCTIONAL SUPPLIES	18,400	-	18,400	23,678	798	(6,076)	
5611	Instructional Supplies							
	Art	5,400	-	5,400	5,305	86	9	
	Language Arts	7,092	-	7,092	5,318	94	1,680	
	Foreign Language (FLES)	480	-	480	-	-	480	
	Kindergarten	1,172	-	1,172	882	-	290	
	Mathematics	4,606	-	4,606	3,104	-	1,502	
	Music	1,116	-	1,116	2,725	-	(1,609)	(A)
	Physical Education	500	-	500	498	-	2	
	Reading	2,157	-	2,157	2,081	-	76	
	Science	4,000	-	4,000	675	-	3,325	
	Social Studies	3,000	-	3,000	1,223	-	1,777	
	Testing	2,955	-	2,955	2,367	-	588	
	Enrichment Projects	3,688	-	3,688	-	-	3,688	
	Special Education	1,731	-	1,731	751	-	980	
	Library	492	-	492	487	-	5	
	Audio Visual	7,113	-	7,113	3,677	-	3,436	
	TOTAL INSTRUCTIONAL SUPPLIES	45,502	-	45,502	29,091	180	16,231	

Essex Board of Education
FY 2020-2021 Year-to-date Report as of 2-28-2021

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available
5613	Operations Maintenance Supplies	19,000	-	19,000	6,335	12,165	500
5624	Heating Fuel Natural Gas	34,000	-	34,000	15,306	18,694	-
5625	Gasoline	50	-	50	20	-	30
5629	General Instructional Supplies	19,594	-	19,594	10,258	7,254	2,081
5641	Instructional Materials						
	Language Arts	1,554	-	1,554	182	-	1,373
	Foreign Language (FLES)	328	-	328	135	-	193
	Kindergarten	957	-	957	927	-	30
	Mathematics	6,100	-	6,100	6,045	-	55
	Music	3,031	-	3,031	2,893	-	138
	Reading	11,300	-	11,300	11,293	-	7
	Science	4,000	-	4,000	333	-	3,667
	Social Studies	500	-	500	-	-	500
	Computer Education	7,253	-	7,253	1,596	-	5,657
	Study Skill Program	1,678	-	1,678	-	-	1,678
	Enrichment Projects	1,750	-	1,750	387	-	1,363
	Special Education	5,300	-	5,300	2,366	100	2,834
	Guidance	920	-	920	360	-	560
	Library	6,640	-	6,640	6,634	-	6
	TOTAL INSTRUCTIONAL MATERIALS	51,311	-	51,311	33,150	100	18,061
5698	Supervision District Supplies	28,561	-	28,561	21,421	7,140	-
TOTAL SUPPLIES		216,418	-	216,418	139,259	46,332	30,827
OBJECT 700 - PROPERTY:							
5730	Equipment	3,170	-	3,170	1,138	-	2,032
5798	Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY		3,170	-	3,170	1,138	-	2,032
OBJECT 800 - OTHER OBJECTS:							
5810	Dues & Fees						
	Board of Education	3,000	-	3,000	2,777	-	223
	School Dues & Fees	689	-	689	614	-	75
	TOTAL DUES & FEES	3,689	-	3,689	3,391	-	298
5898	Supervision District Other Objects	1,525	-	1,525	1,144	381	-
TOTAL OTHER OBJECTS		5,214	-	5,214	4,535	381	298
SUBTOTAL		7,708,432	-	7,708,432	4,868,057	2,582,916	257,459
(A) Includes COVID related expenditures that will be moved to CRF grant in fund 3210							

Encl #6 Essex 2020-2021

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Eligible Students - Free	327	327	46	42	42	43	45						872
Eligible - Reduced	0	0	16	16	16	16	16						80
Eligible - Full Pay	0	0	245	251	250	252	247						1,245
Total Enrollment	327	327	307	309	308	311	308	0	0	0	0	0	2,197
Breakfast - Free meals served	760	398	109	412	670	599	609						3,557
Breakfast - Reduced meals served	0	0	0	0	0	0	0						0
Breakfast - Full Pay meals served	0	0	0	0	0	0	0						0
Lunch - Free meals served	760	398	345	1,732	902	1,597	2,175						7,909
Lunch- Reduced meals served	0	0	0	0	0	0	0						0
Lunch - Full Pay meals served	0	0	0	0	0	0	0						0
Total Meal Count	1,520	796	454	2,144	1,572	2,196	2,784	0	0	0	0	0	11,466
4090 Miscellaneous Income	\$ -	\$ -	\$ 17	\$ -	\$ -	\$ -	\$ -						\$ 17
4160 Cafeteria Cash Sales	\$ (26)	\$ 64	\$ 1,065	\$ 248	\$ 30	\$ -	\$ 70						\$ 1,451
4360 State & Fed Grants - Claims breakfast	\$ 1,436	\$ 752	\$ 206	\$ 779	\$ 1,266	\$ 1,132	\$ 1,151						\$ 6,723
4360 State & Fed Grants - Claims lunch	\$ 2,668	\$ 1,397	\$ 1,211	\$ 6,079	\$ 3,166	\$ 5,605	\$ 7,634						\$ 27,761
4360 State & Fed Grants - 6 Cent	\$ 53	\$ 28	\$ 24	\$ 121	\$ 63	\$ 112	\$ 152						\$ 554
4360 State & Fed Grants - Healthy Foods	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
4360 State & Fed Grants - CN State Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
4360 State & Fed Grants - State School Breakfast	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,715						\$ 2,715
4361 USDA commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
4890 Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
Total Revenue	\$ 4,131	\$ 2,241	\$ 2,523	\$ 7,227	\$ 4,525	\$ 6,849	\$ 11,723	\$ -	\$ 39,220				
5111 Administrator Salary													\$ -
5114 Secretary Salary													\$ -
5118 Food Service Salary													\$ -
5124 Sub Secty/ Cafeteria													\$ -
5138 OT Cafeteria Salary													\$ -
Total Salaries	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
5210 Health Insurance													\$ -
5214 Life Insurance													\$ -
5222 MERF													\$ -
5223 Fica/Medicare													\$ -
Total Benefits & Benefit Cost	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
5430 Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5600 All - Supplies / Energy	\$ -	\$ -	\$ 341	\$ 981	\$ 768	\$ 783	\$ 928						\$ 3,801
5601 USDA Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5610 General Supplies	\$ 2,360	\$ 1,665	\$ 1,006	\$ 3,844	\$ 1,760	\$ 3,650	\$ 4,736						\$ 19,021
5800 All - Other Misc. Expense	\$ 77	\$ -	\$ 2	\$ 394	\$ 68	\$ -	\$ -						\$ 540
5890 Other Objects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
Total Product Cost	\$ 2,437	\$ 1,665	\$ 1,349	\$ 5,219	\$ 2,596	\$ 4,433	\$ 5,664	\$ -	\$ 23,363				
Total Product, Salary & Benefit Costs	\$ 2,437	\$ 1,665	\$ 1,349	\$ 5,219	\$ 2,596	\$ 4,433	\$ 5,664	\$ -	\$ 23,363				
Profit (Loss)	\$ 1,695	\$ 576	\$ 1,174	\$ 2,008	\$ 1,930	\$ 2,416	\$ 6,058	\$ -	\$ 15,857				
Operating Days	22	17	20	21	17	17	19						111
Lunch Participation	10.6%	7.2%	5.6%	26.7%	17.2%	30.2%	37.2%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3.2%
Breakfast Participation	10.6%	7.2%	1.8%	6.3%	12.8%	11.3%	10.4%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	1.5%
Meals Product Cost	\$ 1.60	\$ 2.09	\$ 2.97	\$ 2.43	\$ 1.65	\$ 2.02	\$ 2.03	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Labor/Meal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
unpaid lunch balances - monthly value	\$ 1.60	\$ 2.09	\$ 2.97	\$ 2.43	\$ 1.65	\$ 2.02	\$ 2.03	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
lunch account balances- monthly value	\$ -	\$ -	\$ (337)	\$ (312)	\$ -	\$ (278)	\$ -						
Month End Checking Account Balance	\$ 669	\$ 12,353	\$ 15,925	\$ 17,669	\$ 14,252	\$ 18,636	\$ 18,768						

Region 4

Medical Reserve Tracking 2020-2021

Expenses	July	August	Sept.	October	Nov.	Dec.	January	February	March	April	May	June	Total
First Week	66,826	86,057	67,443	95,622	80,670	88,607	122,692	351,315					959,231
2nd Week	322,925	218,030	143,857	242,838	123,158	137,495	44,061						1,232,364
3rd Week	74,341	74,247	80,233	39,791	93,929	104,250	28,480						495,272
4th Week	32,710	94,033	119,007	76,994	77,797	64,558	32,899						497,999
5th week		26,420			75,953		47,517						149,890
H S A Payments	220,490	29,429	47,279	33,405	30,855	31,135	103,224	17,958					513,776
Medicare Supp.	9,076	110	12,538	14,179	9,076	9,260							54,239
Miscellaneous exp	1,527	10,000		10,000				10,000			10,000		41,527
Total Expenses	717,292	528,326	470,356	512,830	491,439	435,306	378,873	369,273	-	-	-	-	3,903,695
Monthly Revenue	July	August	Sept.	October	Nov.	Dec.	January	February	March	April	May	June	Total
Supv Dist.	103,364	103,364	103,364	103,364	103,364	103,364	143,745	103,371	103,372	103,373	103,374	103,375	1,280,794
Reg 4	329,834	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	2,952,289
Chest. BOE	76,790	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	708,069
Deep River BOE	54,392	54,392	54,392	54,392	54,392	54,392	74,963	54,392	54,392	54,392	54,392	54,392	673,275
Essex BOE	118,784	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	1,056,644
First Pay EE	679		51,794	62,314	61,417	61,786	61,272	67,600	67,600	67,600	67,600	67,600	637,262
Second Pay EE			62,380	62,563	60,935	62,909	61,192	67,600	67,600	67,600	67,600	67,600	647,980
TRB	12,274			14,474			10,734						37,482
Retirees	58,363	19,741	23,169	40,124	32,533	32,594	31,846	17,387					255,756
Other Rev.													-
Total Revenue	754,480	558,551	676,153	718,285	693,695	696,099	764,806						8,249,551
Net Rev/Exp/Month	37,189	30,225	205,796	205,455	202,255	260,793	385,932	(369,273)	-				
Self Insured cash balance at month end	\$ 1,104,855	\$ 1,002,128	\$ 1,250,117	\$ 1,499,597	\$ 1,911,328	\$ 2,060,672	\$ 2,438,081						

Revenue	8,249,551
Expenses	3,903,695
Net Position	4,345,856

Health Savings Account Policy

CGS 10-183 (T) requires that retired/certified employees be given the opportunity to purchase the Health insurance of the last employing BOE at the group rate.

This document is a working projection of medical revenue and expenses as a tool for projecting the District's fiscal position.

ESSEX ELEMENTARY SCHOOL									
BUDGET APPROPRIATION TRANSFER REQUEST									
3/5/2021									
TO ACCOUNT					FROM ACCOUNT				
ORG #	OBJECT #	DESCRIPTION	AMOUNT	ORG #	OBJECT #	DESCRIPTION	AMOUNT		
312705	5561	OOD Tuition	\$13,659	324101	5114	Secretary Salary	\$13,659		
312705	5561	OOD Tuition	\$1,694	311081	5133	Salary-Math Olympiad	\$1,694		
312705	5561	OOD Tuition	\$1,694	311091	5133	Jazz Band Stipend	\$1,694		
312705	5561	OOD Tuition	\$1,376	329061	5133	Drama Advisor Salary	\$1,376		
312705	5561	OOD Tuition	\$1,753	329091	5133	Green Team Stipend	\$1,753		
312705	5561	OOD Tuition	\$15,000	311152	5250	Unemployment Compensation	\$15,000		
312705	5561	OOD Tuition	\$6,919	324102	5290	Other Employee Benefits-Pension	\$6,919		
312705	5561	OOD Tuition	\$2,820	322133	5322	Staff Training-Tuition	\$2,820		
312705	5561	OOD Tuition	\$1,175	321343	5330	Professional Services-Health	\$1,175		
312705	5561	OOD Tuition	\$7,641	326004	5412	Electricity	\$7,641		
312705	5561	OOD Tuition	\$1,841	330004	5430	Café Repairs & Maint	\$1,841		
312705	5561	OOD Tuition	\$200	323105	5440	Advertising	\$200		
312705	5561	OOD Tuition	\$2,498	324105	5515	Field Trips	\$2,498		
312705	5561	OOD Tuition	\$313	312157	5730	Equipment-Special Education	\$313		
		Total	\$58,583			Total	\$58,583		
Reason for request:									
Unknown cost for students placed out-of-district.									
Requested by:					Approved by:				
Date:					Date:				
					<i>Jennifer Sauvignatt</i> <i>3/5/2021</i>				

Encl #9

ESSEX SCHOOL DISTRICT
Essex Elementary School
2021-2022 Proposed Budget

Essex BOE - For Vote on March 11, 2021 to Approve For Presentation to the Town

DRAFT



DRAFT

A Mission-Driven Learning Community with a PK-12 Line of Sight

Lon Seidman, Chair - Essex Board of Education
Brian J. White, Superintendent of Schools

Vacant, Assistant Superintendent
Jennifer Tousignant, Principal
Robert Grissom, Finance Director

This is a draft document subject to change



Regional School District 4
Chester - Deep River - Essex - Region 4

2021 - 2022 School Year Budget Request

ESSEX SCHOOL DISTRICT

TABLE OF CONTENTS	PAGE
Essex Elementary School	3
District Strategies	4
Essex Elementary School Enrollment	5 - 6
Pie Chart	7
Budget Summary and Detail	8 - 15
Staffing	16



Regional School District 4 Chester - Deep River - Essex - Region 4

2021 - 2022 School Year Budget Request

ESSEX SCHOOL DISTRICT

The Essex School District is part of a system of schools comprising the Chester, Deep River, Essex, and Region 4 school districts. The districts are governed by multiple Boards of Education and administered under the auspices of the Supervision District agreement. The Boards of Education are committed to providing a rigorous, challenging, and cohesive educational program with a PK-12 line of sight.

Essex Elementary School

Essex Elementary School opened in 1954 and serves students in Essex, Centerbrook, and Ivoryton. Today, Essex Elementary School serves approximately two hundred eighty students in grades PK-6. Essex Elementary School has high expectations for all students and uses a School Improvement Process to improve student achievement. School Improvement is a continuous process used to ensure that all students are achieving at high levels. Continuous improvement is essential to provide increased student performance and quality results. Innovative, exemplary, and research-based programs, coupled with professional development, focused and aligned resources, and public participation in planning, are critical factors in schools that demonstrate continuous growth. An early intervention process, SRBI, supports teacher and specialist collaboration for effective use of instructional resources and to monitor student progress. Performance Plus is used to monitor interventions and student data at Tier II and Tier III. All of these efforts are coordinated to provide seamless instruction between all professionals in the building for a continuum of instructional support for student growth. Meetings are held to discuss best practice, review student data, and plan collaboratively. The efforts of the staff are positively affecting student achievement and the staff is committed to continuing their efforts and expanding upon them in the future.

Besides a strong academic program in reading, writing and mathematics, there are other programs to enrich our students' elementary experience. Students in grades 3-6 participate in the World Language/Spanish program. Technology is integrated into the classrooms through three laptop labs, one full size iPad lab and one mini iPad lab along with multiple desktop computers in every classroom. The band and choral programs encourage students' skills in music. A school-wide Art Show demonstrates the multitude of media that students create in grades K-6. The Parent Teacher Organization (PTO) provides enrichment programs for students in the Cultural Arts, field trips to enhance the curriculum and a myriad of opportunities for parent/family involvement. The Essex Elementary School Foundation funds the Historian in Residence Program for students in grades 4, 5, and 6 and a World Cultures program for students in grade 3. The staff continues to enhance its Social Development Program, which helps to narrow the disparity between students who are already successful in school and those who struggle in school. The Social Development Program promotes a school culture, climate, and curriculum, which foster the social, emotional, and behavioral development of students. The Social Development Book of the Month program embeds our core values into the general curriculum in each classroom. At Essex Elementary School we strive to provide a strong academic program and to create an atmosphere that fosters a love of learning and a sense of community.



**Regional School District 4
Chester - Deep River - Essex - Region 4**

2021 - 2022 School Year Budget Request

ESSEX SCHOOL DISTRICT

District Strategies for 2017-2022

All schools and staff will be dedicated to pursuing and implementing the strategies that the strategic planning team identified as the most crucial to the improvement of student success in our priority identified skills. They are:

1. Operationalize a three community, unified focus – Pre-K to 12 – on critical and creative thinking for solving difficult problems and to focus and align the districts’ goal setting processes with these priorities across towns, building and grades.
2. Clarify/unify the assessment philosophy of the districts and comprehensively audit the use of assessment resources to ensure they are consistently applied throughout the districts and then build/use the assessment capacity of the districts to enable reliable assessment and data reporting of student proficiency in the priority skills (3 Year Process).
 - Data collection across the districts
 - Assessment Audit
 - Assessment Philosophy
3. Support teachers in the enhancement of their capacity (professional learning, development, support and feedback) to teach and assess higher order thinking skills (critical and creative problem-solving) in a digital learning environment. - (Educator Evaluation Rubric 3B and 3C).



Regional School District 4
Chester - Deep River - Essex - Region 4

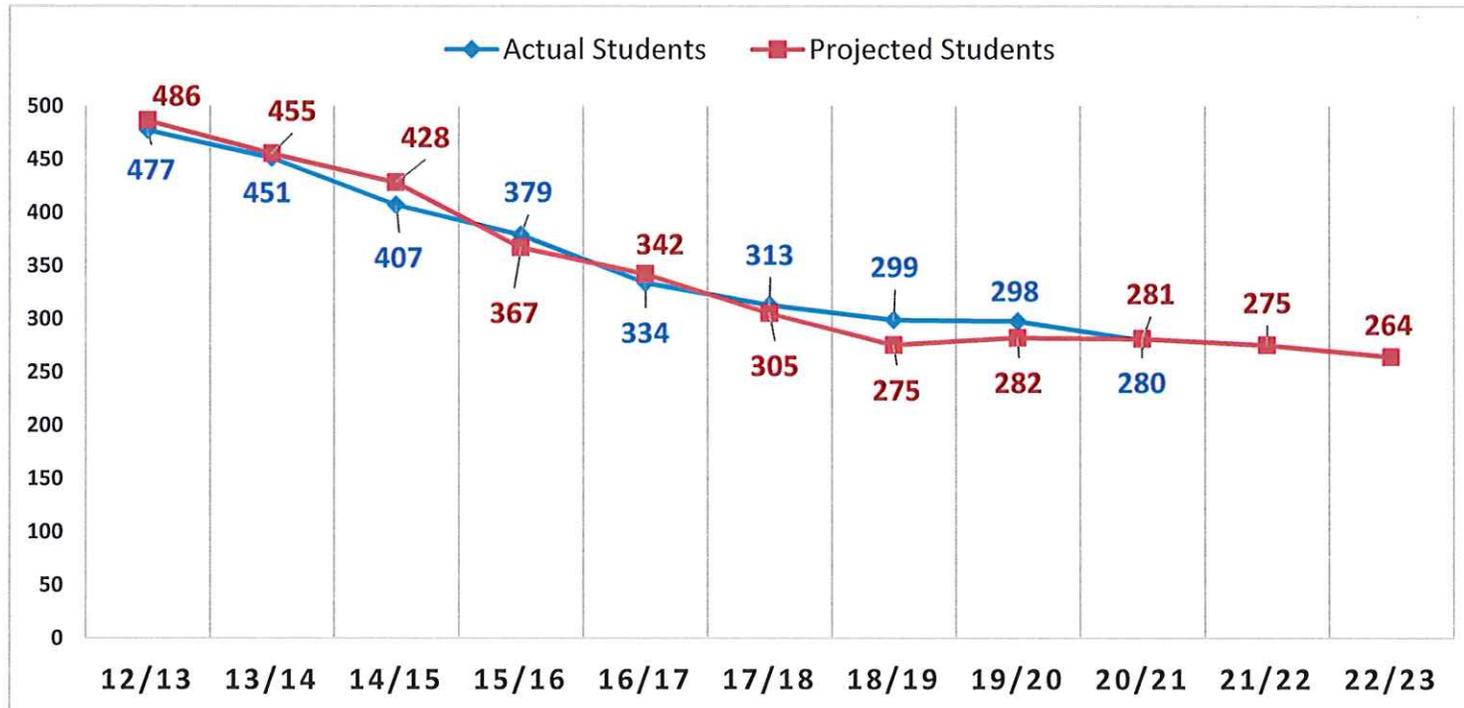
2021 - 2022 School Year Budget Request

ESSEX SCHOOL DISTRICT

Essex Elementary School

Enrollment and Projections (Grades K-6)
 2012/13 through 2022/23

(enrollment based upon SDE October 1 census PSIS report)



**Pete Prowda projections used for years 12/13 through 18/19*

** Principal's projections used for year 19/20*

** NESDEC study for projections for 20/21-22/23*



Regional School District 4
Chester - Deep River - Essex - Region 4

2021 - 2022 School Year Budget Request

ESSEX SCHOOL DISTRICT

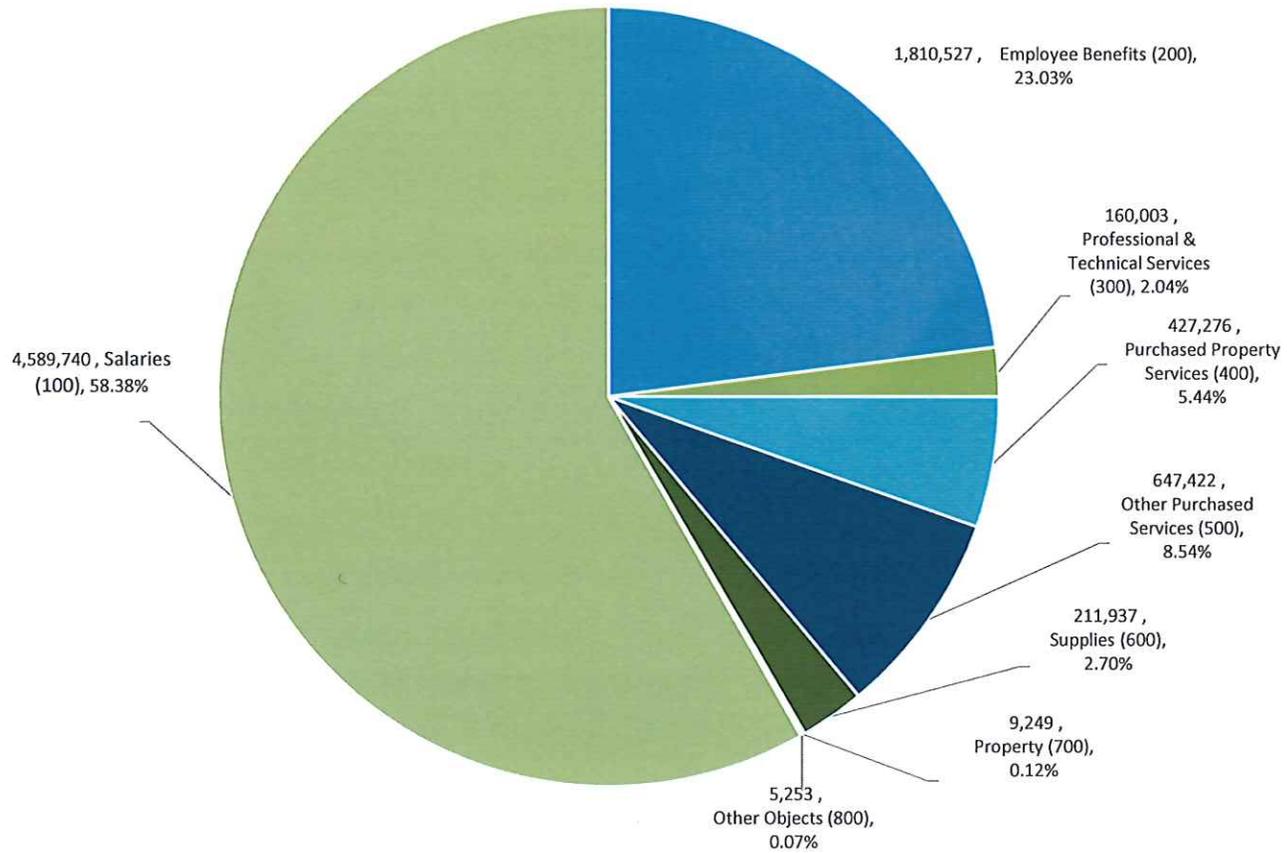
Essex Elementary School Enrollment and Projections

	K	1	2	3	4	5	6	TOTAL	SECTIONS	CLASS SIZE
2016/17	43	40	42	60	39	55	55	334	22	15.2
2017/18	35	41	37	41	61	42	56	313	20	15.7
2018/19	31	38	40	41	43	64	42	299	20	15.0
2019/20	37	32	39	38	45	44	63	298	19	15.7
2020/21	32	38	35	41	40	47	47	280	19	14.7
Projected										
2021/22	35	34	39	36	44	39	48	275	19	14.5

*Note: all actual figures based on October 1st PSIS census report
all projections based on NESDEC study Projections*

Essex Elementary School
Requested Budget for
School Year 2021 - 2022

2021-2022 Analysis of Requested Budget by Object
Total Budget Request: \$7,861,407



**Essex Elementary School
Proposed Budget for School Year 2021-2022**

BUDGET SUMMARY EXPENDITURES BY OBJECT CODE	2018-19 Approved Budget	2019-20 Approved Budget	2020-2021 Approved Budget	2021-2022 Requested Budget	% of Change over 2020-2021	\$ of Change over 2020-2021	Object Description
Salaries (100)	4,600,374	4,429,390	4,548,807	4,589,740	0.90%	40,933	Includes regular and extra compensatory wages for employees
Employee Benefits (200)	1,372,126	1,627,666	1,765,568	1,810,527	2.55%	44,960	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare.
Professional & Technical Services (300)	167,276	165,467	158,457	160,003	0.98%	1,546	Primarily legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Purchased Property Services (400)	397,345	483,226	430,335	427,276	-0.71%	(3,059)	Expenditures from these accounts are used for upkeep and repairs of school buildings, equipment and leases.
Other Purchased Services (500)	609,819	551,211	628,464	671,422	6.84%	42,958	Expenditures from these accounts are used primarily for out-of-district transportation, communications, out of district tuition, travel, and conferences.
Supplies (600)	204,592	201,463	216,418	211,937	-2.07%	(4,481)	Includes supplies, materials, textbooks, utilities such as heating fuel.
Property (700)	15,149	0	3,170	9,249	192%	6,079	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	5,539	5,553	5,214	5,253	0.75%	39	These accounts are used to budget for professional memberships.
TOTAL EXPENDITURES	7,372,220	7,463,976	7,756,432	7,885,407	1.66%	128,975	
REVENUES	0	0	(48,000)	(24,000)	-50.00%	24,000	Excess cost reimbursements for OOD Tuition (moved from 500)
NET BILLINGS TO TOWN	7,372,220	7,463,976	7,708,432	7,861,407	1.98%	152,975	Difference from 2020/21 budget 152,975 Over 2020/21 budget 1.98%

Essex Elementary School
 Requested Budget for School Year 2021-2022
 BY OBJECT

BUDGET BY OBJECT	2018-2019 Actual Expense	2019-2020 Approved Budget	2020-2021 Approved Budget	2021-2022 Requested Budget	\$ Change over 2020-2021	% Change over 2020-2021	Object Description
OBJECT 100 - SALARIES:							
5111 School Administration Salary	146,171	148,877	152,227	155,652	3,425	2.25%	Salaries of Principal and Teacher in Charge stipend.
5113 Teachers' Salaries	2,043,679	1,861,350	1,911,645	1,947,055	35,410	1.85%	Contractual salaries for teachers.
5114 Secretary Salaries	142,536	146,276	157,861	146,812	(11,049)	-7.00%	Salaries for secretaries.
5115 Custodian Salaries	214,336	233,112	221,326	222,385	1,059	0.48%	Salaries for Custodians and Maintenance Supervisor.
5116 Nurse Salary	55,261	53,303	53,534	55,941	2,407	4.50%	Salaries for school nurse. In 21-22, a longevity bonus will be attained. Contractual increase is 2.25%.
5118 Food Service Administrator Salary			15,665	16,017	352	2.25%	Food Service Administrator Salary.
5118 Food Service Bookkeeper Salary			5,867	5,999	132	2.25%	Food Service Bookkeeper Salary.
5118 Cafeteria Salary	57,097	35,000	58,640	59,946	1,306	2.25%	Salaries for cafeteria program.
5119 Para Educators Salaries	458,918	490,075	437,828	447,680	9,852	2.25%	Wages for para-educators.
5123 Substitute Teachers Salary	35,996	55,000	45,000	54,755	9,755	21.68%	Daily rate of \$91 non-cert/\$100 certified for the anticipated annual number of substitute days.
5124 Substitute Secretary/Para-Educators	22,508	8,000	8,000	8,180	180	2.25%	Sub coverage for secretaries and para-educators .
5125 Substitute Custodians	7,932	3,000	5,000	5,113	113	2.25%	Sub Custodian Coverage.
5126 Summer Part Time Custodian Salary	8,446	14,500	12,000	12,270	270	2.25%	Summer help for custodial services.
5133 Coaches/Extra-Curricular Salary	18,328	13,893	21,420	21,902	482	2.25%	Reflects expenses for Homework Club, Student Council Advisor, Drama Advisor, Math Olympiads, Green Team, Social Development, and Jazz Band.
5134 Secretary Overtime	568	1,700	1,700	1,738	38	2.25%	Reflects the cost of overtime for the school secretaries and the clerk for the BOE.
5135 Custodian Overtime	1,351	4,500	4,500	4,601	101	2.25%	Covers custodians for emergency snow removal, repairs, etc.
5198 Supervision District	1,291,072	1,360,804	1,436,594	1,423,694	(12,900)	-0.90%	Essex Elementary Schools proportionate share of Supervision District Salaries.
TOTAL SALARIES	4,552,209	4,429,390	4,548,807	4,589,740	40,933	0.90%	

Essex Elementary School
 Requested Budget for School Year 2021-2022
 BY OBJECT

BUDGET BY OBJECT	2018-2019 Actual Expense	2019-2020 Approved Budget	2020-2021 Approved Budget	2021-2022 Requested Budget	\$ Change over 2020-2021	% Change over 2020-2021	Object Description
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
5210 Health Insurance	755,640	879,318	1,023,115	1,056,808	33,693	3.29%	Contractual health insurance to employees.
5212 Appropriation: Health Insurance Reserve Fund			33,524	33,524	0	0.00%	Appropriation: Health Insurance Reserve Fund.
5214 Life Insurance	4,169	4,016	5,486	3,863	(1,623)	-29.58%	To provide contractual life insurance to employees.
5223 FICA/Medicare	100,259	98,324	101,930	101,126	(804)	-0.79%	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250 Unemployment Compensation	1,838	30,000	30,000	30,000	0	0.00%	Estimated expense based on potential claims due to staff reductions of long term substitutes due to the return of teachers on leave of absence.
5260 Worker's Compensation	31,644	29,683	30,871	31,797	926	3.00%	Premium payments, required by statute, for all employees.
5290 Other Employee Benefits	62,181	100,047	79,109	85,826	6,717	8.49%	Contractual contributions for non-certified pensions.
5291 Annuities	14,216	12,316	15,829	14,997	(832)	-5.26%	Para-educators and Administrators contractual contributions to annuity contracts.
5298 Supervision District	355,862	473,962	445,704	452,586	6,882	1.54%	Essex Elementary Schools proportionate share of Supervision District Benefits.
TOTAL EMPLOYEE BENEFITS	1,325,809	1,627,666	1,765,568	1,810,527	44,960	2.55%	
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
5322 Professional Development	1,279	7,000	7,000	12,500	5,500	78.57%	Contractual tuition reimbursement for teachers.
<u>5330 Other Professional Services</u>							
Sound Equipment Services	700	850	850	850	0	0.00%	Services purchased for concerts.
Special Education	31,466	39,000	24,800	17,000	(7,800)	-31.45%	To provide services and consulting for special needs students serviced in district.
Health	455	1,175	1,175	900	(275)	-23.40%	To provide for CPR recertification.
Physical Therapy	12,882	17,011	18,669	9,759	(8,910)	-47.73%	To provide physical therapy for special needs students.
Testing & Therapy	9,092	17,000	10,000	9,000	(1,000)	-10.00%	To provide diagnostic testing and speech therapy for special needs students serviced in district.
Building Study	0	0	0	17,000	17,000	100.00%	Building Study completed by Kaestle Boos Associates.
Other Services	15,272	30,500	31,500	31,500	0	0.00%	Audit fees, legal fees, and sound equipment services.
TOTAL OTHER PROFESSIONAL SER	69,867	105,536	86,994	86,009	(985)	-1.13%	
5398 Supervision District	49,035	52,931	64,463	61,494	(2,969)	-4.61%	Essex Elementary Schools proportionate share of Supervision District Purchased & Technical Services
TOTAL PURCHASED & TECHNICAL SERVICE	120,180	165,467	158,457	160,003	1,546	0.98%	

Essex Elementary School
 Requested Budget for School Year 2021-2022
 BY OBJECT

BUDGET BY OBJECT	2018-2019 Actual Expense	2019-2020 Approved Budget	2020-2021 Approved Budget	2021-2022 Requested Budget	\$ Change over 2020-2021	% Change over 2020-2021	Object Description
OBJECT 400 - PURCHASED PROPERTY SERVICES:							
5411 Water	8,821	8,900	9,100	9,100	0	0.00%	To provide water for the school.
5412 Electricity	58,921	78,334	70,000	70,000	0	0.00%	To provide electrical energy to the school.
5430 Repairs & Maintenance							
Art	300	300	300	300	0	0.00%	To provide repairs and maintenance for art equipment.
Music	1,798	1,780	1,950	2,050	100	5.13%	To provide repairs and maintenance for music equipment.
Computer Education	7,751	10,000	9,000	9,000	0	0.00%	To provide repairs and maintenance school technology equipment.
Special Education		100	3,850	3,550	(300)	-7.79%	To provide repairs and maintenance to SPED equipment.
Health	75	85	85	85	0	0.00%	To provide repairs and maintenance for the health equipment.
Audio/Visual	392	500	500	500	0	0.00%	To provide repairs and maintenance for the audio/visual equipment.
Contracts	738	800	800	825	25	3.13%	Maintenance for library automation.
Plant Operations Repairs							Repairs and maintenance costs for the building.
INSPECTIONS		9,500	9,800	9,800	0	0.00%	Inspections.
REGULAR FACILITY MAINTENANCE		11,700	13,800	13,800	0	0.00%	Maintenance of facilities.
COMMUNICATIONS SYSTEM		4,200	4,500	4,500	0	0.00%	Internet Service
PLUMBING		3,200	3,400	3,400	0	0.00%	Plumbing needs.
HEATING		37,600	40,600	40,600	0	0.00%	Heating.
GROUNDS		53,900	57,175	57,175	0	0.00%	Pavement repairs.
GENERAL REPAIRS		68,000	10,000	10,000	0	0.00%	General Repairs of facility.
MISCELLANEOUS		12,675	12,675	12,675	0	0.00%	Miscellaneous.
CAPITAL RESERVE FUND		60,000	60,000	60,000	0	0.00%	Moved to general repair.
Security		0	540	0	(540)	-100.00%	
Cafeteria	3,159	3000	3,000	2,500	(500)	-16.67%	To provide repairs as needed.
TOTAL REPAIRS & MAINTENANCE	208,909	277,340	231,975	230,760	(1,215)	-0.52%	
5440 Leases	99,103	111,505	111,505	111,505	0	0.00%	Equipment lease agreements for technology, copy machines, and musical instruments.
5498 Supervision District	4,121	7,147	7,755	5,911	(1,844)	-23.78%	Essex Elementary Schools proportionate share of Supervision District Property Services.
TOTAL PURCHASED PROPERTY SERVICES	394,088	483,226	430,335	427,276	(3,059)	-0.71%	

Essex Elementary School
 Requested Budget for School Year 2021-2022
 BY OBJECT

BUDGET BY OBJECT	2018-2019 Actual Expense	2019-2020 Approved Budget	2020-2021 Approved Budget	2021-2022 Requested Budget	\$ Change over 2020-2021	% Change over 2020-2021	Object Description
OBJECT 500 - OTHER PURCHASED SERVICES:							
5511 Transportation							
Out-of-District Transportation	70,719	65,000	106,839	75,200	(31,639)	-29.61%	Transportation for student(s) in educational placement outside of EES.
Excess Cost Reimb.	(3,004)	TBD	0	0	0	0.00%	Reimbursement from State of CT for excessive special education costs.
TOTAL TRANSPORTATION	67,715	65,000	106,839	75,200	(31,639)	-29.61%	
5515 Field Trips & School Events	1,489	2,400	2,498	2,850	352	14.09%	Money provided for transporting students to Unity Days at JWMS, buses for kindergarten orientation and community outreach and enrichment programs, etc.
5520 Comprehensive Insurance	30,151	24,656	25,485	29,333	3,848	15.10%	School portion of premium payments for Property and Liability Insurance.
5530 Communications	6,501	6,800	6,828	6,828	0	0.00%	Cost of telephone services.
5540 Advertising	-	-	200	200	0	0.00%	Primarily employment advertising in local newspapers.
5561 Tuition							
Out-of-District Tuition	238,608	181,200	208,553	279,333	70,780	33.94%	Tuition for student(s) in educational placement outside of EES.
TOTAL TUITION	238,608	181,200	208,553	279,333	70,780	33.94%	
5580 Travel & Conference							
Staff Travel & Conferences	7,769	7,500	7,500	2,308	(5,192)	-69.23%	Money provided for travel to out-of-district and in-district conferences and professional development seminars and workshops.
Admin. Travel & Conferences	833	1,000	2,000	2,000	0	0.00%	Contractual amount for travel to out-of-district and in-district conferences and professional development seminars and workshops, including mileage.
TOTAL TRAVEL & CONFERENCES	8,602	8,500	9,500	4,308	(5,192)	-54.65%	
5598 Supervision District	244,839	262,655	268,561	273,370	4,809	1.79%	Essex Elementary Schools proportionate share of Supervision District Purchased Services.
TOTAL OTHER PURCHASED SERVICES	597,905	551,211	628,464	671,422	42,958	6.84%	

Essex Elementary School
 Requested Budget for School Year 2021-2022
 BY OBJECT

BUDGET BY OBJECT	2018-2019 Actual Expense	2019-2020 Approved Budget	2020-2021 Approved Budget	2021-2022 Requested Budget	\$ Change over 2020-2021	% Change over 2020-2021	Object Description
OBJECT 600 - SUPPLIES:							
5610 General Supplies							
Computer Education	7,278	8,000	7,000	7,000	0	0.00%	To provide paper, ink, and other supplies for computer education equipment.
Health	1,853	1,400	1,400	1,400	0	0%	To provide for health care supplies and Hepatitis vaccine.
Office Supplies	9,585	11,000	10,000	10,000	0	0.00%	includes expenses for paper goods, postage, permanent record cards, local purchases, and the parent handbook/calender.
TOTAL GENERAL SUPPLIES	18,716	20,400	18,400	18,400	0	0.00%	
5611 Instruction Supplies:							
Art	5,415	5,400	5,400	5,400	0	0.00%	Purch of instructional supp for the art program.
Language Arts	6,849	7,291	7,092	7,075	(17)	-0.24%	Purch of instructional supp for the language arts program.
Foreign Language (FLES)	451	450	480	480	0	0.00%	Purch of instructional supp for the foreign language program.
Kindergarten	636	626	1,172	714	(458)	-39.08%	Purch of instructional supp for the kindergarten program.
Mathematics	6,026	3,995	4,606	6,349	1,743	37.84%	Purch of instructional supp for the math program.
Music	981	875	1,116	765	(351)	-31.45%	Purch of instructional supp for the music program.
Physical Education	1,995	2,008	500	2,208	1,708	341.60%	Purch of instructional supp for the physical ed program.
Reading	2,071	2,289	2,157	2,947	790	36.62%	Purch of instructional supp for the reading program.
Science	1,338	4,000	4,000	2,618	(1,382)	-34.55%	Purch of instructional supp for the science program.
Social Studies	1,508	1,747	3,000	1,279	(1,721)	-57.37%	Purch of instructional supp for the social studies program.
Testing (Incl Scoring Services)	2,450	2,452	2,955	2,114	(841)	-28.46%	To provide for all consumable materials necessary to conduct testing.
Enrichment Projects	3,703	3,598	3,688	4,356	668	18.11%	Purch of instructional supp for enrichment projects.
Special Education	1,669	1,763	1,731	1,789	58	3.35%	Purch of instructional supp for the special ed program.
Library	488	506	492	352	(140)	-28.46%	To provide for materials necessary for the library.
Audio Visual	6,944	7,179	7,113	7,609	496	6.97%	To provide for materials necessary for the audio visual program.
TOTAL INSTRUCTION SUPPLIES	42,524	44,179	45,502	46,055	553	1.22%	
5613 Operations Maintenance Supplies	19,925	20,000	19,000	19,000	0	0.00%	General maintenance & cleaning supplies.
5624 Heating Fuel Natural Gas	33,044	30,000	34,000	34,000	0	0.00%	Based on an estimated usage for new natural gas system.
5626 Gasoline	30	200	50	50	0	0.00%	Gas needed to operate the schools machinery.
5629 General Instructional Supplies	20,133	19,752	19,594	20,131	537	2.74%	Includes pens, writing and copy paper, pencils, rulers, clips, staples, etc. used for instruction.

Essex Elementary School
 Requested Budget for School Year 2021-2022
 BY OBJECT

BUDGET BY OBJECT	2018-2019 Actual Expense	2019-2020 Approved Budget	2020-2021 Approved Budget	2021-2022 Requested Budget	\$ Change over 2020-2021	% Change over 2020-2021	Object Description
5641 Instruction Materials:							
Language Arts	691	660	1,554	1,784	230	14.80%	Purchase of new and replacement textbooks and supporting materials for instruction for the language arts program.
Foreign Language (FLES)	93	95	328	329	1	0.30%	Purchase of new and replacement textbooks and supporting materials for instruction for the foreign language program.
Kindergarten	1,839	1,597	957	526	(431)	-45.04%	Purchase of new and replacement textbooks and supporting materials for instruction for the kindergarten program.
Mathematics	7,958	7,052	6,100	8,102	2,002	32.82%	Purchase of new and replacement materials for instruction for the math program.
Music	1,702	1,700	3,031	1,750	(1,281)	-42.26%	Purchase of new and replacement materials for instruction for the music program. Enrichment projects.
Reading	6,387	5,550	11,300	5,500	(5,800)	-51.33%	Purchase of new and replacement textbooks and supporting materials for instruction for the reading program.
Science	4,029	4,000	4,000	2,750	(1,250)	-31.25%	Purchase of new and replacement textbooks and supporting materials for instruction for the science program.
Social Studies	0	660	500	385	(115)	-23.00%	Purchase of new and replacement textbooks and supporting materials for instruction for the social studies program.
Computer Education Software	7,106	6,760	7,253	11,409	4,156	57.30%	TCI Social Studies Curriculum grades 5 & 6.
Study Skills Program	1,448	1,925	1,678	1,578	(100)	-5.96%	Purchase of new and replacement materials for instruction for the study skills program.
Enrichment Projects	1,746	1,750	1,750	1,750	0	0.00%	Purchase of new and replacement textbooks and supporting materials for instruction for enrichment projects.
Special Education	5,298	5,319	5,300	2,764	(2,536)	-47.85%	Purchase of new and replacement textbooks and supporting materials for instruction for the special education program.
Guidance	1,909	1,155	920	880	(40)	-4.35%	Purchase of new and replacement materials for instruction for the guidance program.
Library	6,981	6,919	6,640	6,560	(80)	-1.20%	To provide for materials necessary for the library.
TOTAL INSTRUCTION MATERIALS	47,187	45,142	51,311	46,067	(5,244)	-10.22%	
5698 Supervision District	20,991	21,790	28,561	28,234	(327)	-1.14%	Essex Elementary Schools proportionate share of Supervision District Supplies
TOTAL SUPPLIES	202,550	201,463	216,418	211,937	(4,481)	-2.07%	

Essex Elementary School
 Requested Budget for School Year 2021-2022
 BY OBJECT

BUDGET BY OBJECT	2018-2019 Actual Expense	2019-2020 Approved Budget	2020-2021 Approved Budget	2021-2022 Requested Budget	\$ Change over 2020-2021	% Change over 2020-2021	Object Description
OBJECT 700 - PROPERTY:							
5730 Equipment							
Physical Education	0	0	0	1,311	1,311	100.00%	Physical education needs.
Science	0	0	840	840	0	0.00%	Micscopes.
Special Education	904	0	2,330	2,330	0	0.00%	Purchase of new and replacement assistive technology equipment which supports the special education program.
Audio/Visual	0	0	0	0	0	0.00%	
Plant Operations	12,000	0	0	0	0	0.00%	
Cafeteria		0	0	4,768	4,768	100.00%	Cafeteria equipment.
TOTAL EQUIPMENT	13,893	0	3,170	9,249	6,079	191.77%	
5798 Supervision District	0	0	0	0	0	0%	Essex Elementary Schools proportionate share of Supervision District Equipment.
TOTAL PROPERTY	13,893	0	3,170	9,249	6,079	191.77%	
OBJECT 800 - OTHER OBJECTS:							
5810 Dues & Fees							
Board of Education	2,799	3,000	3,000	3,000	0	0.00%	Connecticut Association of Boards of Education dues.
School Dues & Fees	269	929	689	550	(139)	-20.17%	Connecticut Association of Schools and Learn dues.
TOTAL DUES & FEES	3,068	3,929	3,689	3,550	(139)	-3.77%	
5898 Supervision District	1,610	1,624	1,525	1,703	178	11.67%	Essex Elementary Schools proportionate share of Supervision District.
TOTAL OTHER OBJECTS	4,678	5,553	5,214	5,253	39	0.75%	
TOTAL EXPENDITURES	7,211,312	7,463,976	7,756,432	7,885,407	128,975	1.66%	
REVENUES							
Excess Cost Reimb.	(10,139)	0	(48,000)	(24,000)	24,000	-50.00%	Reimbursement from State of CT for excessive special education costs.
TOTAL REVENUES	(10,139)	0	(48,000)	(24,000)	24,000	-50.00%	
TOTAL REVENUES	(10,139)	0	(48,000)	(24,000)	24,000	-50.00%	
GRAND TOTAL	7,201,173	7,463,976	7,708,432	7,861,407	152,975	1.98%	

ESSEX ELEMENTARY STAFFING ANALYSIS

<u>Position</u>	<u>Description</u>	<u>18-19 Approved</u>	<u>19-20 Requested</u>	<u>20-21 Requested</u>	<u>21-22 Requested</u>	<u>Adjustments</u>
5111	Administration	1.0	1.0	1.0	1.0	0.0
5113	Teachers K-6 Classroom					
	Kindergarten	2.0	3.0	3.0	3.0	0.0
	1st Grade	3.0	2.0	3.0	2.0	-1.0
	2nd Grade	3.0	3.0	2.0	3.0	1.0
	3rd Grade	3.0	3.0	3.0	3.0	0.0
	4th Grade	3.0	3.0	3.0	3.0	0.0
	5th Grade	4.0	3.0	3.0	3.0	0.0
	6th Grade	2.0	3.0	2.0	3.0	1.0
	Teachers Special Area					
	Library Media Specialist	1.0	0.0	0.0	0.0	0.0
	Physical Education	1.0	0.0	0.0	0.0	0.0
	TLC Coordinator	0.5	0.5	0.5	0.5	0.0
	Reading Consultant	2.0	2.0	2.0	2.0	0.0
	Math Coach	1.0	1.0	1.0	1.0	0.0
	School Counselors	1.0	1.0	1.0	1.0	0.0
	Specials (.1 Art, .1 PE, .2 Music/Instrumental)		0.4	0.4	0.4	0.0
	Total Teachers	26.5	24.9	23.9	24.9	1.0
5114	Secretaries	2.8	2.8	2.8	2.8	0.0
5115	Custodians	3.60	3.60	3.60	3.60	0.0
5116	Nurse	1.0	1.0	1.0	1.0	0.0
5119	Para-educators					
	Special Education	17.25	17.75	14.75	14.75	0.0
	TLC	0.0	0.0	0.0	0.0	0.0
	Kindergarten	1.5	1.5	1.5	1.5	0.0
	Health	0.25	0.25	0.25	0.25	0.0
	Total Para-educators	19.00	19.50	16.50	16.50	0.0
5120	Network Technicians	1.0	0.0	0.0	0.0	0.0
	TOTALS	54.9	52.8	48.8	49.8	1.0

SUPERVISION FUNDED

5113	Teachers					
	Art	1.0	0.9	0.9	0.9	0.0
	Music	2.1	2.0	2.0	2.0	0.0
	FLES	0.8	0.8	0.8	0.8	0.0
	Physical Education	0.0	0.9	0.9	0.9	0.0
	Special Education	4.0	4.0	4.0	4.0	0.0
	Speech/Language	1.5	1.5	1.5	1.5	0.0
	Psychological Services	As needed	As needed	As needed	As needed	
	Occupational & Physical Therapy	As needed	As needed	As needed	As needed	
	Dyslexia Specialist	As needed	As needed	As needed	As needed	
	Behavior Analyst (BCBA)	As needed	As needed	As needed	As needed	
	Total Teachers	9.4	10.1	10.1	10.1	0.0
5120	Network Technicians	0.0	1.0	1.0	1.0	0.0
5119	Para-educators					
	Special Education	0.00	0.00	0.00	0.00	0.0
	TOTAL SUPERVISION FUNDED	9.40	11.10	11.10	11.10	0.0