



**Regional School District #4
Chester – Deep River – Essex – Region 4**

ESSEX BOARD OF EDUCATION

AGENDA

Date: January 03, 2018

To: Members of the Essex Board of Education
Subject: Board of Education meeting **January 11, 2018**
Time: Board meetings begin promptly at 7:00 p.m.
Place: Media Center, Essex Elementary School

Please contact Jennifer Bryan at Central Office - email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program.
We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order 7:00 p.m.** – Chair, Lon Seidman

2. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 2.1. Minutes from the regular meeting of November 09, 2017 (*encl #1*)
 - 2.2. Accounts Payable Report (*encl #2*)

3. **Student report** – General update by EES students

4. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

5. **Other Items:**
 - 5.1. Community and Board input on 2018-19 Budget
 - 5.2. Principal's Update – *J. Tousignant*
 - a. General Update

6. **Reports.**
 - 6.1. Financial Status Report - *K. Allen*
 - a. Financial Status and Cafeteria Budget Updates (*encl #3, encl #4*)

6.2 Committee reports. (*Chair*)

- a. Joint PK-12 Committees – Policy – *L. Rankin*, Curriculum – *T. Dickson*, Finance – *TBD*

Finance	Curriculum	Policy
Sept. 26, 2017	Sept. 18, 2017	Sept. 18, 2017
Nov. 28, 2017 Cancelled	Nov. 27, 2017 Set on 4 th Mon	Nov. 27, 2017 Set on 4 th Mon
Jan 30, 2018	Jan. 22, 2018	Jan. 22, 2018 cancelled
Mar. 27, 2018	Mar. 19, 2018	Mar. 19, 2018
No May Mtg.	May 21, 2018	May 21, 2018
Sept. 25, 2018	Sept. 17, 2018	Sept. 17, 2018
Nov. 27, 2018	Nov. 12, 2018 Set on 2 nd Mon	Nov. 12, 2018 Set on 2 nd Mon

- b. Supervision District Committee update – *L. Seidman*
c. Other committee reports
c.1 LEARN Committee update – *C. Rotella*
c.2 Ad hoc Joint BOE Cafeteria Committee – *R. Levy*

6.3 Assistant Superintendent’s report. (*K. Martineau*)

- a. General Update

6.4 Superintendent’s report. (*R. Levy*)

- a. District update
- Critical Thinking and Creative Problem Solving – *standing item*
- b. Information and Communication
b.1 Discussion regarding any pending policies - *standing item*
- #5132 Dress Code (*encl #5*) (first reading was held at Dec. 7th Joint BOE meeting)

7. Public comment - The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

8. Future agenda items

- 8.1 Essex Budget Workshops: Jan. 23rd, Feb. 13th, Feb. 28th, 2018 @ 6:00 p.m. @ Central Office
8.2 BOE and Community input for 2018-19 budget (on-going)
8.3 Presentation of Major Budget Drivers for 2018-19 (TBD)
8.4 Vote on non-renewals (Mar.)
8.5 End of Year Data and Strategic Focus Presentation
8.6 BOE Self-evaluation (TBD)

9. Adjournment.



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2017-18 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee	R4(Rankin/Clymas/Grow) CH(Iselin/ Scherber) DR(T. Ciaglo/Massey) ES (Seidman/McCluskey)		
*Joint PK-12 Curriculum Sub-Comm.	R4(Cavanaugh/Brookhart/Sandmann) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES(Rotella/McCann/Conrad Alt.)		
*Joint PK-12 Finance Sub-Committee	R4 (Gioco/Clark/Daniels) CH (Stack/Englert) DR (Munawar/Ferretti) ES (TBD/Conrad)		
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Cavanaugh 19 / Gioco 19 / Clark 19) CH (Fearon 19 /Fitzgibbons 19 / Stack 19) DR (Weglarz 19 / Andrews 19 / Morrissey 19) ES (Fitton 19 /McCluskey 19 / Seidman 19)		
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		Contract duration	Initiate negotiations
- Joint BOE Teacher negotiations	R4 (Rankin) CH (Fitzgibbons) DR (Morrissey) ES (Fitton)	Expires 6/2019	6/2018
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations		Expires 7/2017 9/2016
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.		Expires 7/2017 3/2016
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Rankin) CH (Fitzgibbons, Stack) DR (Massey) ES (Fitton)	Expires 6/2018	3/2018
		Expires 6/2017	3/2017
Public Relations & Community Outreach	R4(TBD/TBD) CH (Bibbiani) ES (Seidman) DR (Wegalarz/TBD)		
Technology	R4(Gioco) CH(TBD) ES (Seidman) DR (Munawar)		
Cafeteria	R4(Cavanaugh, Rankin) CH (Englert/Bibbiani) ES (Rotella) DR (Ciaglo/Dickson)		
School Calendar	R4 (Rankin/Brookhart) CH (Englert) ES (McCluskey) DR (Weglarz)		
Space Utilization	R4(TBD) CH(TBD) ES (TBD) DR (TBD)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Munawar)		
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	Weglarz/Ciaglo		
CATV Advisory Council (Cable TV)	TBD		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<u>Region 4 BOE</u>			
Personnel & Negotiations		Contract duration	Initiate negotiations
▪ R4 Secretaries/Nurses	Rankin/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Rankin/Alt. TBD	Expires 6/2018	3/2018
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	TBD/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark (only 1 rep needed)		
Public Relations & Outreach	TBD		
R4 Safety	TBD		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	TBD		

ESSEX BOARD OF EDUCATION

Welcome to tonight's meeting of the Essex Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Essex, elected by the community to serve 6 years (2 at each biennial election) without compensation.

Loretta McCluskey , Secretary	2023	Carolyn Rotella	2019	Lon Seidman , Chair	2021
Judie McCann	2023	Adam Conrad	2019	DG Fitton , Vice-Chair	2021

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Ruth I. Levy, Ed.D., Superintendent of Schools, Region 4 **Jennifer Tousignant**, Principal
Kristina Martineau, Assistant Superintendent
Kimberly Allen, Business Manager

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board will not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the second Thursday of every other month, unless there is a conflict with school vacation or a holiday. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Region 4. Our agenda is posted a week ahead of time on the bulletin board next to the cafeteria entrance and on the school website at (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Essex.