



**Regional School District #4  
Chester – Deep River – Essex – Region 4  
Chester BOE Special Meeting**

Via Google Meet  
**Dial +1 (662) 532-5098**  
**PIN: 836 178 285#**  
June 22 @ 6:00 p.m.

REVISED  
06/19/20

**To:** Members of the Chester Board of Education  
**Subject:** **Chester Board of Education Special Meeting** – Monday, **June 22, 2020**  
**Time:** **6:00 p.m.**  
**Place:** **Via Google Meet – To listen remotely please dial (US)+1 (662) 532-5098 PIN: 836 178 285#**  
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing **\*6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

**AGENDA**

- 1. Call to order**
- 2. Verbal roll call for BOE members**
- 3. Comment.** *(In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply):* **PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press \*6 if you would like to unmute your phone. When you are done speaking, please remember to press \*6 (or your phone's mute button) again to reduce background noise.**  
  
The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters
- 4. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 4.1. Minutes from the regular meeting of January 23, 2020 (*encl. #1*)
  - 4.2. Minutes from budget workshop I of January 30, 2020 (*encl. #2*)
  - 4.3. Minutes from special meeting of January 30, 2020 (*encl. #3*)
  - 4.4. Minutes from budget workshop II of February 11, 2020 (*encl. #4*)
  - 4.5. Minutes from budget workshop III of March 03, 2020 (*encl. #5*)
  - 4.6. Minutes from special meeting of April 01, 2020 (*encl. #6*)
- 5. Superintendent's Report – B. White**
- 6. Possible Action Items: (Please call each BOE member's name to record their vote)**
  - 6.1 Possible VOTE to accept the following donations: a donation from Chester Little League in the amount of \$1,658.73; a donation from United Way in the amount of \$149.99; a donation of \$500 from Laurence and Charlene Fearon for an outdoor learning space; and the donation of a piano by the Carlin Family. All are to be used at the discretion of administration (*encl. #7*)

6.2 Discussion and possible VOTE to approve purchase of COVID-19 related materials and supplies for use during 2020-21. (*encl. #8*)

6.3 Discussion and possible VOTE to approve end-of-year transfers as presented (*also encl. #8*)

6.4 Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The original contract expires on June 30, 2012 and per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30<sup>th</sup> (*encl. #9*)

## **7. Adjournment**

Cc: Town Clerks: Chester

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT  
BOARD OF EDUCATION MEETING  
CHESTER ELEMENTARY SCHOOL  
January 23, 2020 7:00pm**

The regular meeting of the Chester Board of Education was held on Thursday, January 23, 2020. In attendance were Tom Englert, Kris Pollock, Charlene Fearon, Rob Bibbiani, Rebecca Greenberg-Ellis, Dale Bernardoni and Maria Scherber. Also in attendance were Brian White, Superintendent and Tyson Stoddard, Principal. Absent: David Fitzgibbons

**CALL TO ORDER**

Substitute Chair Tom Englert called the meeting to order at 7:00pm.

**CONSENT AGENDA**

Upon a motion made by Rob Bibbiani and seconded by Maria Scherber the Chester Board of Education **VOTED** unanimously to approve the minutes from the November 25, 2019 regular meeting and the Accounts Payable report.

**STUDENT REPORT**

Student leaders discussed the Three Rivers Community College Leadership Conference they recently attended. Mr. Englert thanked the students for presenting.

**PUBLIC COMMENT**

No Comment.

**REPORTS and OTHER ITEMS:**

**Superintendent's Report**

**District Update**

Mr. White noted that the budget process for CES will start on January 30th. Mr. Richard Huot will be the interim business manager and Mr. Chip Ward will also offer support on a project basis.

**Information and Communication**

No additional update.

**Assistant Superintendent's Report**

Ms. Martineau was not present. Mr. Stoddard discussed the report card development committee work. Feedback will be received from staff regarding the new report card.

**Director of Pupil Services Report**

Ms. Smalley was not present.

**Financial Status Report**

**Financial Status and Cafeteria Account Update**

Mr. White discussed the report through November 29, 2019 and the new format being used.

**Possible VOTE to Approve Transfer of Funds in the Amount of \$1,507.00 from General Supplies – Principal’s Office to Insurance Board of Education LAP(Object 5520)**

Mr. White discussed the transfer.

Upon a motion made by Maria Scherber and seconded by Dale Bernardoni the Chester Board of Education unanimously **VOTED** to Transfer of Funds in the Amount of \$1,507.00 from General Supplies – Principal’s Office (Object 5610) to Insurance Board of Education LAP (Object 5520).

**Principal’s Update**

Mr. Stoddard discussed the activities at CES. He gave an update on ALICE and the feedback from parents. Mr. Stoddard discussed the structures and supports in place in our district which he shared with the Chester PTO. The STEAM program is underway. Judging will be March 5<sup>th</sup>. The next town meeting will focus on Choose Love. There are fundraising opportunities which the Student Leaders are facilitating. They have raised over \$1,600 for the Pulsera project.

**Possible VOTE to Accept the Following Donations to be used at the Discretion of Administration United Way of Central & Northeastern Connecticut donation in the Amount of \$299.86 and the Valley Soccer Club donation in the amount of \$500.00.**

Mr. Stoddard discussed the donations.

Upon a motion made by Rebecca Greenberg-Ellis and seconded by Rob Bibbiani the Chester Board of Education unanimously **VOTED** to Accept the Following Donations to be used at the Discretion of Administration: United Way of Central & Northeastern Connecticut donation in the Amount of \$299.86 and the Valley Soccer Club donation in the amount of \$500.00.

**Committee Reports**

A special meeting will be held for all Boards on January 27<sup>th</sup> regarding the self-insured fund.

**Finance** - Next meeting is January 27, 2020

**Curriculum** – The benefits of Music education was discussed. The Middle school and High School instrumental instructors gave a presentation. This program is growing. From 7<sup>th</sup> to 8<sup>th</sup> Grade there is a decline in participation due to scheduling. This will be examined more closely.

**Policy** – Next meeting is January 27, 2020

**Supervision District:**

The budget is up 3.57%. The next meeting is on January 28<sup>th</sup> at 6:00pm at JWMS. Chester’s allocation is up .16%.

**LEARN Committee Report**

A representative will need to be assigned.

**Other Committee Reports**

**Joint BOE Ad Hoc School Security Advisory Committee**

Parents are more comfortable with the implementation of security protocols at the Middle School.

**Discussion regarding and Pending Policies**

**Policy #5114 Suspension/Due Process**

This policy has been updated as discussed with the addition of pepper spray.

**PUBLIC COMMENT**

No comment.

**FUTURE AGENDA ITEMS**

7.1 CES Budget Workshop I is Thurs Jan 30, 2020 @ 6:00pm @CES Library

7.2 CES Budget Workshop II is Tues, Feb 11, 2020 @ 6:00pm @CES Library

7.3 CES Budget Workshop III is Tues Mar 3, 2020 @ 6:00pm @CES Library

7.4 Next CES BOE Regular Meeting is March 26, 2020 @ 7:00pm @ CES Library

7.5 BOE Self-evaluation (TBD)

**ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 7:40p.m.

Respectfully Submitted,

Kelley Frazier, Secretary

F.O.I. Compliance - Minutes

CHESTER BOARD of EDUCATION  
Budget Workshop  
*Subject to approval at future meeting*

Date: January 30, 2020

Budget Workshop

<b>Attendance:</b>	David Fitzgibbons	√	<u>Administration:</u>	<u>Others:</u>	
	Charlene Fearon	√	Brian White	√	Kristin Smith
√ = present	Dale Bernardoni	√	Kristina Martineau	√	Audience of Citizens
	Kris Pollock	√	Richard Huot	√	
	Tom Englert	√	Tyson Stoddard	√	
	Maria Scherber	√	Sarah Smalley	√	
	Rob Bibbiani	√			
	Rebecca Greenberg-Ellis	√			
	Vacancy				

Call To Order: 6:00 p.m.

**Items/Discussion:**

The Board review information regarding the development of the proposed 2020-21 Chester Elementary School budget.

The next budget workshop is scheduled for February 11, 2020.

**ADJOURNMENT:**

On motion duly made and seconded, the Board unanimously VOTED to adjourn the budget workshop at 6:50 p.m.

(the following minutes are also filed under Special Meetings)

A Special Meeting was called to order at 6:55 p.m.

On motion duly made and seconded the Board moved into Executive Session at 6:55 p.m. to interview a candidate to fill a board vacancy for a term ending Nov 2021.

The Board moved out of Executive Session at 7:02 p.m.

Special Meeting Action Item

On motion duly made and seconded the Board unanimously VOTED to appoint Kristin Smith to the board for a term ending November 2021.

On motion duly made and seconded, the Board unanimously VOTED to adjourn at 7:04 p.m.

F.O.I. Compliance - Minutes

CHESTER BOARD of EDUCATION  
SPECIAL MEETING  
*Subject to approval at future meeting*

Date: January 30, 2020

SPECIAL MEETING

Attendance:		Administration:	Others:	
	David Fitzgibbons	√	Brian White	√
√ = present	Charlene Fearon	√	Kristina Martineau	√
	Dale Bernardoni	√	Richard Huot	√
	Rob Bibbiani	√	Tyson Stoddard	√
	Charlene Fearon	√		
	Maria Scherber	√		
	Rebecca Greenberg-Ellis	√		
	Tom Englert	√		

Call To Order: 6:55 p.m.

Items/Discussion:

On motion duly made and seconded, the Board moved into Executive Session at 6:55 p.m. to interview a potential candidate to fill a board vacancy for a term ending Nov 2021.

The Board moved out of Executive Session at 7:02 p.m.

Special Meeting Action Item

On motion duly made and seconded the Board unanimously VOTED to appoint Kristin Smith to the board for a term ending November 2021.

ADJOURNMENT:

On motion duly made and seconded the Board unanimously VOTED to adjourn at 7:04 p.m.

**F.O.I. Compliance - Minutes**

**CHESTER BOARD of EDUCATION**  
**Budget Workshop**  
*Subject to approval at future meeting*

**Date:** February 11, 2020

**Budget Workshop**

<b>Attendance:</b>	David Fitzgibbons	✓	<u>Administration:</u>	<u>Others:</u>
	Charlene Fearon	✓	Brian White	✓
✓ = present	Dale Bernardoni	✓	Kristina Martineau	✓ Audience of Citizens
	Kris Pollock	✓	Richard Huot	✓
	Tom Englert	✓	Tyson Stoddard	✓
	Maria Scherber	✓		
	Rob Bibbiani	✓		
	Rebecca Greenberg-Ellis	✓		
	Kristin Smith	✓		

Call To Order: 6:00 p.m.

**Items/Discussion:**

The Board reviewed the proposed 2020-21 Chester Elementary School budget document.

There was a time for public comment.

The next budget workshop is scheduled for March 03, 2020 at 6:00 p.m.

**ADJOURNMENT:**

On motion duly made and seconded, the Board unanimously VOTED to adjourn at 7:12 p.m.



**F.O.I. Compliance - Minutes**

**CHESTER BOARD of EDUCATION**  
**Budget Workshop**  
*Subject to approval at future meeting*

**Date:** March 03, 2020

**Budget Workshop**

<b>Attendance:</b>	David Fitzgibbons	✓	<u>Administration:</u>	<u>Others:</u>
	Charlene Fearon	✓	Brian White	✓
✓ = present	Dale Bernardoni	✓	Kristina Martineau	✓ Audience of Citizens
	Kris Pollock	✓	Richard Huot	✓
	Tom Englert	✓	Tyson Stoddard	✓
	Maria Scherber	✓	Sarah Smalley	✓
	Rob Bibbiani	✓		
	Rebecca Greenberg-Ellis	✓		
	Kristin Smith			

Call To Order: 6:00 p.m.

**Items/Discussion:**

The Board started by covering the votes previously missed at the February 20, 2020 Joint BOE meeting due to lack of a quorum.

On motion duly made and seconded, Chester Board of Education unanimously VOTED to approve the consent agenda consisting of the minutes of the December 05, 2019 regular meeting of the Joint Board and the minutes of the January 27, 2020 special meeting of the Joint Board.

On motion duly made and seconded, the Chester Board unanimously VOTED to approve the proposed 2020-21 Supervision District budget in the amount of \$7,978,711 as presented.

On motion duly made and seconded the Chester Board unanimously VOTED to approve the Superintendent's and Director of Food Services' recommendation to vote "yes" on implementing the healthy food option of C.G.S. Section 10-215f and approve the following motion language for the healthy food option: *Pursuant to C.G.S. Section 10-215f, the board(s) of education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education will comply with the Connecticut Nutrition Standards during the period of July 1, 2020, through June 30, 2021. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.*

On motion duly made and seconded the Chester Board unanimously VOTED to approve the Superintendent's and Director of Food Services' recommendation to vote "yes" to allow food and beverage exemptions and approve the following motion language: *The board(s) of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1)the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2)the sale is at the location of the*

*event; and 3)the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held*

On motion duly made and seconded the Chester Board VOTED (7 Yes / 1 No – Englert = motion passed) to approve *Agreement between The Chester, Deep River, Essex, Region 4 Boards of Education; the Supervision District Committee and the Regional School District No. 4 Administrators Association for July 02, 2020 – June 30, 2023*, as presented.

On motion duly made and seconded, the Chester Board of Education unanimously VOTED to approve the following policy as presented: #5114 Suspension/Expulsion/Due Process.

The Board reviewed the proposed 2020-21 Chester Elementary School budget document.

There was a time for public comment.

The Board will plan to vote at their March 26<sup>th</sup> regular meeting to present the proposed budget to the town.

**ADJOURNMENT:**

On motion duly made and seconded, the Board unanimously VOTED to adjourn the budget workshop at 6:33 p.m.

F.O.I. Compliance - Minutes

CHESTER BOARD of EDUCATION  
SPECIAL MEETING  
*Subject to approval at future meeting*

Date: April 01, 2020 – REMOTE MEETING held

(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

SPECIAL MEETING

Attendance:		<u>Administration:</u>	<u>Others:</u> -
√ = present	David Fitzgibbons	√ Brian White	√
	Charlene Fearon	√ Kristina Martineau	√
	Dale Bernardoni	√ Richard Huot	√
	Rob Bibbiani	√ Tyson Stoddard	√
	Kris Pollock	√ Sarah Smalley	√
	Maria Scherber	√	
	Rebecca Greenberg-Ellis	√	
	Tom Englert	√	
	Kristin Smith	√	

Call To Order: approx. 11:00 a.m.

Items/Discussion:

On motion duly made and seconded, the board **VOTED** (8 Y / 1 N – Pollock / 0 abstain = **motion passed**) to approve the Chester Elementary 2020-21 Budget in the amount of \$4,964,446 to be presented to the Town of Chester.

ADJOURNMENT:

On motion duly made and seconded the Board unanimously VOTED to adjourn at approx. 11:17 a.m.

Encl #7

# Chester Elementary School

23 Ridge Road  
Chester, Connecticut 06412

Tyson M. Stoddard, Principal  
tstoddard@reg4.k12.ct.us

Telephone: (860) 526-5797  
FAX: (860) 526-3570

# MEMORANDUM

TO: Brian White

FROM: Tyson Stoddard TB

RE: Chester Little League Donation

DATE: March 2, 2020

Chester Little League sent a donation check to Chester Elementary School in the amount of \$1,658.73.

A thank you letter will be forwarded to the Chester Little League, pending Chester Board of Education approval.

Please do not hesitate to contact me with any questions.

LIBERTY BANK  
15 Main Street • Middletown, CT 06451  
(860) 374-6501 • www.libertybank.com

Official Check

420440

February 29, 2020

Pay to the Order of  
CHESTER ELEMENTARY SCHOOL

\$1,658.73

One Thousand Six Hundred Fifty Eight and 73/100

LIBERTY BANK

CHIESTER, IL DONATIONS

Sandy Bevel

PL 30440P \*2244702620 6573400445\*

# Chester Elementary School

23 Ridge Road  
Chester, Connecticut 06412

Tyson M. Stoddard, Principal  
tstoddard@reg4.k12.ct.us

Telephone: (860) 526-5797  
FAX: (860) 526-3570


## MEMORANDUM

TO: Brian White  
FROM: Tyson Stoddard TS  
RE: United Way Donation Check  
DATE: April 28, 2020

United Way of Central & Northeastern Connecticut sent a donation check to Chester Elementary School in the amount of \$149.99.

A thank you letter will be forwarded to United Way, pending Chester Board of Education approval.

Please do not hesitate to contact me with any questions.

	United Way of Central & Northeastern Connecticut AGENCY PAYOUT 30 LAUREL STREET HARTFORD, CONNECTICUT 06106	WEBSTER BANK HARTFORD, CT 06103 SI-70102111 133	119805	
			CHECK DATE 03/12/2020	CHECK NO. 119805
PAY	****One Hundred Forty Nine US dollars and 99/100		CHECK AMOUNT \$*****149.99	
TO THE ORDER OF	Chester Elementary School - CT 23 Ridge Road Chester, CT 06412		Photo Safe Deposit	
119805 121117010110 14980195011				

# Chester Elementary School

23 Ridge Road  
Chester, Connecticut 06412

Telephone: (860) 526-5797  
FAX: (860) 526-3570

Tyson M. Stoddard, Principal  
tstoddard@reg4.k12.ct.us

## MEMORANDUM

TO: Brian White  
FROM: Tyson Stoddard TS  
RE: Mr. and Mrs. Fearon Donation Check  
DATE: June 16, 2020

Laurence and Charlene Fearon presented a donation check to Chester Elementary School in the amount of \$500.00 for the creation of an outdoor learning space.

A thank you letter will be forwarded to the Fearons, pending Chester Board of Education approval.

Please do not hesitate to contact me with any questions.

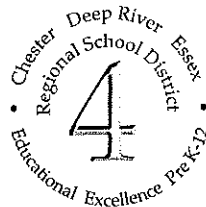
<b>LAURENCE W FEARON</b> <b>CHARLENE O FEARON</b> 12 MAIN STREET CHESTER, CT 06412		6956 51-7028/2111 25
Date <u>11 June 2020</u>		CHECK AGAIN
Pay to the Order of	<u>CES Student Activity Fund</u>	\$ <u>500</u> —
	<u>Five hundred</u>	Dollars
LIBERTY BANK		
For	<u>School Gift 2020</u>	<u>Laurence Fearon</u>
	<u>Fearon Family</u>	
⑈ 2111702821 ⑈		

Encl #8

**REGIONAL SCHOOL DISTRICT NO. 4**  
**CHESTER • DEEP RIVER • ESSEX**

**Brian J. White**  
Superintendent of Schools  
bwhite@reg4.k12.ct.us

**Sarah Smalley**  
Director of Pupil Services  
ssmalley@reg4.k12.ct.us



**Kristina Martineau, Ed.D.**  
Assistant Superintendent of Schools  
kmartineau@reg4.k12.ct.us

**Richard A. Huot**  
Interim Business Manager  
rhuot@reg4.k12.ct.us

June 8, 2020




To: Brian J. White, Superintendent  
From: Richard Huot, Interim Business Manager  
Re: Chester Covid – 19 Orders and Transfers

Attached you will find three items. First, is a transfer request to cover the cost of an order for Covid-19 supplies. The second item is the June 1, 2020, Chester financial projection showing the balances in accounts in order for Board Members to see those that are being requested. The third item is a list of the requested items from the school.





## Chester Elementary School

35	Toilets	Single Flush, Battery, Automatic Flush Valve Retrofit Kit		\$228.00	\$7,980.00	Installed in-house	
15	Bathroom type sinks	Charmingwater Automatic Sensor Touchless Bathroom Sink Faucet with Hole Cover Plate, Chrome Vanity Faucets, Hands Free Bathroom Water Tap with Control Box and Temperature Mixer		\$120.99	\$1,814.85	Installed in-house	
30	Classroom sinks Want to try one	Smart Touchless Faucet Adapter for Kitchen and Bathroom, Automatic Faucet Adapter Motion Sensor,Compatible With Male 35/56" Female 15/16"		\$41.99	\$41.99 Want to try one	Installed in-house	\$1,259.70
2	Sanitizing Sprayer	Victory Sprayer- Ion Mister		\$800.00	\$1,600.00		
36	8 oz Concentrate=1 gal	Smart Shield Antimicrobial protectant - use once a month		\$80.00	\$2,880.00		
60	Alcohol Based	Foaming Hand Sanitizer		\$53.60	\$3,216.00		
60	Touchless Dispensers	Touch Free Dispenser (White)		\$35.00	\$2,100.00		
50	Touchless Dispensers	Touch Free Dispenser (Black)		\$35.00	\$1,750.00		
4	Non Alcohol Based	CNRTED Foam HAND Sanitizer		\$259.00	\$1,036.00		
4	Stand alone	Sanitizer Stgation - Touch Free Stand alone		\$156.25	\$625.00		
	Plexiglass	For Office and café - 3 desks, café pickup			\$1,500.00		
2		Touchless water bottle stations Plus installation		\$1,500.00 \$1,000.00	\$3,000.00 \$1,000.00		
Total Request					\$28,543.84		

Chester Elementary School 2019-20 Budget

As of 6-1-2020

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBR ANCES	AVAILABLE BUDGET	EST YR END
124101	5111	1000-10-000-2410-000-0-0-1-5111 -	PRINCIPALS SALARY	153,724	0	153,724	148,302	5,803	-381	-381
111231	5113	1000-10-000-1123-000-0-0-1-5113 -	TEACHER SALARY	1,221,106	0	1,221,106	975,516	216,843	28,747	28,747
124101	5114	1000-10-000-2410-000-0-0-1-5114 -	SECRETARY SALARY	98,110	0	98,110	95,770	4,911	-2,571	-2,571
126001	5115	1000-10-000-2600-000-0-0-1-5115 -	CUSTODIAL SALARY	183,795	0	183,795	155,331	26,604	1,860	1,860
121341	5116	1000-10-000-2134-000-0-0-1-5116 -	NURSE SALARY	52,253	0	52,253	41,637	9,856	760	760
16161001	5118	1000-61-000-6100-000-0-0-1-5118 -	CAFETERIA SALARY	25,000	0	25,000	25,000	0	0	0
112151	5119	1000-10-000-1215-000-0-0-1-5119 -	SP ED PARA SALARY	234,976	0	234,976	207,248	27,053	675	675
111151	5123	1000-10-000-1115-000-0-0-1-5123 -	SUBSTITUTE TEACHERS	25,000	0	25,000	12,853	0	12,147	12,147
111161	5124	1000-10-000-1116-000-0-0-1-5124 -	SUBSTITUTE PARA/SEC	9,000	0	9,000	215	0	8,786	8,786
126001	5124	1000-10-000-2600-000-0-0-1-5124 -	SUB SECT\ PARA-ED\CUST\CAFE	0	0	0	20,508	0	-20,508	-20,508
111901	5133	1000-10-000-1190-000-0-0-1-5133 -	EXTRA CURRICULAR	21,609	0	21,609	18,019	0	3,591	3,591
112111	5133	1000-10-000-1211-000-0-0-1-5133 -	MENTORS SALARY	1,000	0	1,000	572	0	429	429
129021	5133	1000-10-000-2902-000-0-0-1-5133 -	COACH SALARY	0	0	0	1,719	0	-1,719	-1,719
124101	5134	1000-10-000-2410-000-0-0-1-5134 -	O/T SECRETARY SALARY	600	0	600	440	0	160	160
126001	5135	1000-10-000-2600-000-0-0-1-5135 -	O/T CUSTODIAL SALARY	6,000	0	6,000	2,257	0	3,743	3,743
160001	5198	1000-10-000-6000-000-0-0-1-5198 -	SUPV DIST SALARY	1,045,557	0	1,045,557	1,045,556	0	1	0
100 Total Salaries				3,077,730	0	3,077,730	2,750,941	291,070	35,720	35,719
120012	5210	1000-10-000-2001-000-0-0-2-5210 -	HEALTH INSURANCE	640,686	0	640,686	640,686	0	0	0
111151	5214	1000-10-000-1115-000-0-0-1-5214 -	LIFE INSURANCE	0	0	0	17	0	-17	0
111231	5214	1000-10-000-1123-000-0-0-1-5214 -	TEACHERS LIFE INSURANCE	1,577	0	1,577	1,086	0	491	491
112151	5214	1000-10-000-1215-000-0-0-1-5214 -	PARA LIFE INSURANCE	257	0	257	497	0	-240	0
121341	5214	1000-10-000-2134-000-0-0-1-5214 -	NURSE LIFE INSURANCE	80	0	80	0	0	80	0
124101	5214	1000-10-000-2410-000-0-0-1-5214 -	PRINCIPAL LIFE INSURANCE	544	0	544	724	0	-180	0
126001	5214	1000-10-000-2600-000-0-0-1-5214 -	CUSTODIAN LIFE INSURANCE	123	0	123	261	0	-138	0
111151	5223	1000-10-000-1115-000-0-0-1-5223 -	FICA/MEDICARE SUB	1,913	0	1,913	956	0	957	957
111161	5223	1000-10-000-1116-000-0-0-1-5223 -	FICA/MEDICARE PARA	689	0	689	16	0	673	673
112331	5223	1000-10-000-1123-000-0-0-1-5223 -	FICA/MEDICARE TEACHER	17,113	0	17,113	13,408	0	3,705	3,705
111901	5223	1000-10-000-1190-000-0-0-1-5223 -	FICA/MEDICARE	876	0	876	1,191	0	-315	0
112111	5223	1000-10-000-1211-000-0-0-1-5223 -	FICA/MEDICARE	0	0	0	8	0	-8	0
112151	5223	1000-10-000-1215-000-0-0-1-5223 -	FICA/MEDICARE	16,084	0	16,084	14,675	0	1,409	1,409
121341	5223	1000-10-000-2134-000-0-0-1-5223 -	FICA/MEDICARE NURSE	3,808	0	3,808	3,185	0	623	623
124101	5223	1000-10-000-2410-000-0-0-1-5223 -	FICA/MEDICARE PRINCIPAL	15,902	0	15,902	8,474	0	7,428	7,428
126001	5223	1000-10-000-2600-000-0-0-1-5223 -	FICA/MEDICARE CUSTODIAN	14,060	0	14,060	12,051	0	2,009	2,009
129021	5223	1000-10-000-2902-000-0-0-1-5223 -	CH COACHES FICA/MED	600	0	600	132	0	469	469
123102	5250	1000-10-000-2310-000-0-0-2-5250 -	UNEMPLOYMENT COMP	2,000	-476	1,524	183	317	1,024	1124
123102	5260	1000-10-000-2310-000-0-0-2-5260 -	WORKER'S COMPENSATION	21,008	476	21,484	19,241	0	2,243	2243
111151	5291	1000-10-000-1115-000-0-0-1-5291 -	ANNUITIES	0	0	0	53	0	-53	-53
112151	5291	1000-10-000-1215-000-0-0-1-5291 -	PARA-EDUCATOR ANNUITY	3,790	0	3,790	1,048	0	2,742	1000
124101	5291	1000-10-000-2410-000-0-0-1-5291 -	ANNUITIES	4,000	0	4,000	4,000	0	0	0
160002	5298	1000-10-000-6000-000-0-0-2-5298 -	DIST BILLING-FRinge BENEFITS	318,274	0	318,274	318,274	0	0	0
200 Total Employee Benefits				1,063,384	0	1,063,384	1,040,169	317	22,899	12494
122133	5322	1000-10-000-2213-000-0-0-3-5322 -	STAFF TRAINING IMPROVEMENT	6,000	0	6,000	0	0	6,000	6,000
121343	5330	1000-10-000-2134-000-0-0-3-5330 -	OTHER PROFESSIONAL SERVICES	450	0	450	0	0	450	450
121353	5330	1000-10-000-2135-000-0-0-3-5330 -	OTHER PROF SERVICES	10,965	0	10,965	0	10,965	0	0

# Chester Elementary School 2019-20 Budget

As of 6-1-2020

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	EST YR END
121403	5330	1000-10-000-2140-000-0-0-3-5330	- OTHER PROF SERVICES	16,000	-3,000	13,000	513	0	12,488	10,000
123103	5330	1000-10-000-2310-000-0-0-3-5330	- BOE OTHER SERVICES	20,000	3,000	23,000	20,250	2,750	0	0
160003	5398	1000-10-000-6000-000-0-0-3-5398	- DIST BILLING PURCHASED SER	34,241	0	34,241	34,241	0	0	0
		<b>300 Purchased Professional Services</b>		<b>87,656</b>	<b>0</b>	<b>87,656</b>	<b>55,003</b>	<b>13,715</b>	<b>18,938</b>	<b>16,450</b>
126004	5411	1000-10-000-2600-000-0-0-4-5411	- WATER	3,200	0	3,200	2,601	599	0	0
126004	5412	1000-10-000-2600-000-0-0-4-5412	- ELECTRICITY	53,928	-5,000	48,928	28,774	7,226	12,928	14,200
111094	5430	1000-10-000-1109-000-0-0-4-5430	- MUSIC REPAIRS	600	0	600	10	150	440	440
111104	5430	1000-10-000-1110-000-0-0-4-5430	- PHYSICAL ED REPAIRS	1,140	0	1,140	0	0	1,140	1,140
111144	5430	1000-10-000-1114-000-0-0-4-5430	- COMPUTER ED REPAIRS	3,100	0	3,100	778	990	1,332	1,332
121344	5430	1000-10-000-2134-000-0-0-4-5430	- HEALTH REPAIRS	660	0	660	75	0	585	585
122224	5430	1000-10-000-2222-000-0-0-4-5430	- LIBRARY REPAIRS	800	0	800	745	0	55	55
124104	5430	1000-10-000-2410-000-0-0-4-5430	- PRINCIPAL'S OFFICE REPAIRS	9,000	0	9,000	5,014	2,986	1,000	1,000
126004	5430	1000-10-000-2600-000-0-0-4-5430	- CUSTODIAN REPAIR	64,464	5,000	69,464	64,922	4,371	171	171
124104	5440	1000-10-000-2410-000-0-0-4-5440	- PRINCIPAL'S OFFICE RENTALS	65,134	0	65,134	61,503	1,644	1,987	1,987
160004	5498	1000-10-000-6000-000-0-0-4-5498	- DIST BILLING-PURCH PROP SER	4,622	0	4,622	4,622	0	0	0
		<b>400 Purchased Property Services</b>		<b>206,648</b>	<b>0</b>	<b>206,648</b>	<b>169,043</b>	<b>17,966</b>	<b>19,639</b>	<b>20,911</b>
112705	5511	1000-10-000-1270-000-0-0-5-5511	- IN-STATE DIST TRANSPORTATION	0	3,749	3,749	2,363	0	1,386	1,386
127005	5515	1000-10-000-2700-000-0-0-5-5515	- FIELD TRIP TRANSPORTATION	13,245	-1,050	12,195	3,415	0	8,780	8,780
123105	5520	1000-10-000-2310-000-0-0-5-5520	- INSURANCE BD OF EDUCATION	42,989	1,507	44,496	44,496	0	0	0
124105	5530	1000-10-000-2410-000-0-0-5-5530	- COMMUNICATION-PRINCIPALS OFF	5,700	1,050	6,750	6,287	463	0	0
112155	5561	1000-10-000-1215-000-0-0-5-5561	- IN-STATE DIST TUITION- SPED	16,045	-3,749	12,296	12,296	0	0	0
122135	5580	1000-10-000-2213-000-0-0-5-5580	- TRAVEL- STAFF TRAINING	7,070	0	7,070	3,968	28	3,074	3,074
123105	5580	1000-10-000-2310-000-0-0-5-5580	- TRAVEL - BD OF ED	300	0	300	0	0	300	300
124105	5580	1000-10-000-2410-000-0-0-5-5580	- TRAVEL- PRINCIPAL'S OFFICE	1,000	0	1,000	0	0	1,000	500
160005	5598	1000-10-000-6000-000-0-0-5-5598	- DICT-BILLING-OTHR PURCHASES	154,813	0	154,813	154,813	0	0	0
		<b>500 Other Purchased Services</b>		<b>241,162</b>	<b>1,507</b>	<b>242,669</b>	<b>227,639</b>	<b>491</b>	<b>14,539</b>	<b>14,039</b>
123106	5610	1000-10-000-2310-000-0-0-6-5610	- GENERAL SUPPLIES-P/O	300	0	300	0	0	300	0
124106	5610	1000-10-000-2410-000-0-0-6-5610	- GENERAL SUPPLIES	7,990	-1,507	6,483	5,352	773	358	358
111016	5611	1000-10-000-1101-000-0-0-6-5611	- SUPPLIES - ART	3,665	0	3,665	2,007	0	1,658	1,658
111036	5611	1000-10-000-1103-000-0-0-6-5611	- SUPPLIES - LANGUAGE ART	7,538	0	7,538	5,849	0	1,689	1,689
111046	5611	1000-10-000-1104-000-0-0-6-5611	- SUPPLIES - FLES	820	0	820	808	0	12	12
111076	5611	1000-10-000-1107-000-0-0-6-5611	- SUPPLIES - KINDERGARTEN	799	0	799	714	0	85	85
111086	5611	1000-10-000-1108-000-0-0-6-5611	- SUPPLIES - MATH	2,059	0	2,059	1,764	0	295	295
111096	5611	1000-10-000-1109-000-0-0-6-5611	- SUPPLIES - MUSIC	1,251	0	1,251	529	0	722	722
111106	5611	1000-10-000-1110-000-0-0-6-5611	- SUPPLIES - PHYSICAL ED	1,015	0	1,015	1,003	0	12	12
111116	5611	1000-10-000-1111-000-0-0-6-5611	- SUPPLIES - READING	4,260	0	4,260	3,952	0	308	308
111126	5611	1000-10-000-1112-000-0-0-6-5611	- SUPPLIES - SCIENCE	4,510	0	4,510	3,435	77	998	998
111136	5611	1000-10-000-1113-000-0-0-6-5611	- SUPPLIES - SOCIAL STUDIES	2,138	0	2,138	1,596	0	542	542

# Chester Elementary School 2019-20 Budget

As of 6-1-2020

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	EST YR END
111146	5611	1000-10-000-1114-000-0-0-6-5611	SUPPLIES - TECHNOLOGY ED	3,500	0	3,500	1,077	0	2,423	2,423
111906	5611	1000-10-000-1190-000-0-0-6-5611	SUPPLIES - TESTING	15,000	0	15,000	7,361	0	7,639	7,639
112076	5611	1000-10-000-1207-000-0-0-6-5611	SUPPLIES - TECHNOLOGY	12,575	0	12,575	738	0	11,837	11,837
112106	5611	1000-10-000-1210-000-0-0-6-5611	SUPPLIES - GIFTED & TALENTED	3,039	0	3,039	1,627	100	1,312	1,312
112156	5611	1000-10-000-1215-000-0-0-6-5611	SUPPLIES - SPECIAL ED	3,215	0	3,215	2,930	0	285	285
121346	5611	1000-10-000-2134-000-0-0-6-5611	SUPPLIES - HEALTH/NURSE	4,090	0	4,090	1,447	0	2,643	2,643
121506	5611	1000-10-000-2150-000-0-0-6-5611	SUPPLIES - SPEECH&HEAR	890	0	890	889	0	1	1
122136	5611	1000-10-000-2213-000-0-0-6-5611	SUPPLIES - SOCIAL DVLPMNT	5,990	0	5,990	4,189	0	1,801	1,801
122226	5611	1000-10-000-2222-000-0-0-6-5611	SUPPLIES - LIBRARY	1,250	0	1,250	325	0	925	925
126006	5613	1000-10-000-2600-000-0-0-6-5613	SUPPLIES - MAINTENANCE	24,000	0	24,000	23,301	537	161	161
126006	5624	1000-10-000-2600-000-0-0-6-5624	FUEL OIL	30,860	0	30,860	29,899	0	961	961
126006	5626	1000-10-000-2600-000-0-0-6-5626	GASOLINE	600	0	600	432	168	0	0
111036	5641	1000-10-000-1103-000-0-0-6-5641	TEXTBOOKS - LANGUAGE ARTS	2,199	0	2,199	1,510	0	689	689
111076	5641	1000-10-000-1107-000-0-0-6-5641	TEXTBOOKS - KINDERGARTEN	1,250	0	1,250	1,168	0	82	82
111086	5641	1000-10-000-1108-000-0-0-6-5641	TEXTBOOKS - MATH	3,772	0	3,772	3,820	0	-48	-48
111116	5641	1000-10-000-1111-000-0-0-6-5641	TEXTBOOKS - READING	7,700	0	7,700	7,663	0	37	37
111126	5641	1000-10-000-1112-000-0-0-6-5641	TEXTBOOKS - SCIENCE	836	0	836	248	0	588	588
111146	5641	1000-10-000-1114-000-0-0-6-5641	TEXTBOOKS - SOFTWARE	5,250	0	5,250	4,114	0	1,136	1,136
112156	5641	1000-10-000-1215-000-0-0-6-5641	TEXTBOOKS - SPECIAL ED	2,000	0	2,000	1,960	0	40	40
122226	5642	1000-10-000-2222-000-0-0-6-5642	LIBRARY BOOKS	10,067	0	10,067	9,231	0	836	836
160006	5698	1000-10-000-6000-000-0-0-6-5698	DIST BILLING - SUPPLIES	14,097	0	14,097	14,097	0	0	0
		<b>600 Total Materials &amp; Supplies</b>		<b>188,525</b>	<b>-1,507</b>	<b>187,018</b>	<b>145,036</b>	<b>1,656</b>	<b>40,326</b>	<b>40,026</b>
121348	5810	1000-10-000-2134-000-0-0-8-5810	DUES - HEALTH/NURSE	150	0	150	0	0	150	150
123108	5810	1000-10-000-2310-000-0-0-8-5810	DUES - BOARD OF ED	1,809	0	1,809	1,809	0	0	0
124108	5810	1000-10-000-2410-000-0-0-8-5810	DUES - PRINCIPAL'S OFFICE	564	0	564	259	0	305	305
129058	5810	1000-10-000-2905-000-0-0-8-5810	DUES - PROJECTS	300	0	300	300	0	0	0
160008	5898	1000-10-000-6000-000-0-0-8-5898	DIST BILLING - OTHER OBJECTS	1,049	0	1,049	1,049	0	0	0
		<b>800 Total Dues &amp; Fees</b>		<b>3,872</b>	<b>0</b>	<b>3,872</b>	<b>3,417</b>	<b>0</b>	<b>455</b>	<b>455</b>
		<b>Grand Total</b>		<b>4,868,977</b>	<b>0</b>	<b>4,868,977</b>	<b>4,391,247</b>	<b>325,215</b>	<b>152,515</b>	<b>140,094</b>



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

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**AGREEMENT CONCERNING THE ESTABLISHMENT AND OPERATION OF AN  
INTERIM COLLABORATIVE PRESCHOOL PROGRAM**

THIS COLLABORATIVE PRESCHOOL PROGRAM AGREEMENT, (“Agreement”) is entered into on Feb. 13, 2008 by and among the undersigned boards of education of Chester, Deep River, Essex (collectively, the “Boards”), and the Regional Supervision District Committee.

WHEREAS, this Agreement is entered into pursuant to the authority granted by Connecticut General Statute Section 10-158a, which allows two or more boards of education to agree in writing to establish cooperative arrangements to provide special services, programs or activities to enable such boards to carry out the duties specified in the general statutes.

WHEREAS, the said Boards are desirous of establishing a cooperative arrangement regarding the operation of a collaborative preschool program (the “Program”) to provide educational services to identified resident special education children ages three through five as required by State and Federal law.

NOW, THEREFORE, the Boards, intending to be legally bound, hereby agree as follows:

1. Each of the individual undersigned boards of education remains responsible for meeting the requirements of State and Federal law to the identified resident special education children of their respective Towns.
2. The Regional Supervision District Committee established by the Interdistrict Agreement entered into on September 28, 2000 by the Chester, Deep River, Essex, and Regional School District No. 4 Boards of Education, shall be responsible for the oversight and management of the Program.
3. This Agreement incorporates by reference the terms of the Interdistrict Agreement, including, but not limited to the authority and general powers of the Regional Supervision District Committee.
4. The teachers and staff dedicated to the Program shall be employees of the Regional Supervision District Committee. The Director of Pupil Services shall be responsible for oversight, staff supervision, evaluations, and general management of the Program. The school-based administrator for the school in which the program is housed shall be responsible for daily operations of the Program.
5. Each of the individual undersigned Boards shall be responsible for providing transportation through the Supervision District Committee for identified special education students participating in the Program consistent with the Interdistrict Agreement entered into on September 28, 2000.

6. Notwithstanding the provision of this Agreement to the contrary, the costs associated with housing and improvements associated with the Program should renovations and/or alternative space construction be necessary shall be based on the Average Daily Membership (ADM) among the participating Boards. *(For the purpose of determining shared costs for the subsequent school year, ADM = total number of students in each district K-6 or 7-12 based upon the October 1 census of the current year + PK special needs students (minus typical peers) assigned to the home district + students educated out of district assigned to the home district (special education, vocational agriculture) not including students attending Technical High Schools and Adult Education.)*
7. The Essex Board of Education has agreed to be the host district of the Program on an interim basis, providing two classroom spaces and an auxiliary space to the collaborative preschool program. Any addition to these space needs shall require a vote of the Essex Board of Education, which may decline to provide such additional space.
8. The Essex Board of Education shall not be obligated to accept more than 70 students in this Program including typical peers and in no case shall be obligated to provide more space than that which is provided in section 7 of this agreement.
9. The Essex Board of Education shall evaluate its participation as the host community each October while this agreement is in effect.
10. The undersigned Boards of Education recognize that the Essex Elementary School has limited space to host the program. Should The Essex Board of Education determine that elementary programs are negatively impacted by the space needs of the collaborative preschool program, the undersigned boards will discuss and act upon alternative space solutions.
11. The undersigned Boards of Education agree to promptly form a long-term plan for the collaborative pre-school program.
12. The Program is required by State and Federal law to provide the minimum of a one to one ratio of students with disabilities to students without disabilities otherwise known as "community children." This one to one ratio is accomplished through the participation of community children from the respective towns in the Program on a tuition\* basis. The host district in which the Program is housed shall have the benefit of providing the Program to community children who reside in the host community tuition-free, and priority shall be given to such community children from the host district, who meet specific criteria and can provide the necessary benefit to the program to support the educational programs of our disabled students
13. In accordance with Connecticut General Statute Section 10-158a(b), any of the undersigned Boards of Education may withdraw from this Agreement provided it gives written notice of its intent to do so by October 31<sup>st</sup> to each of the other Boards. The withdrawal would be effective at the start of the next academic year.
14. The Boards of Education may amend this agreement.
15. This agreement shall expire on June 30, 2013. It may be renewed in one-year increments, with said renewal to be approved no later than June 30, 2012.

IN WITNESS WHEREOF, the parties hereto have authorized their designated representatives to set their hand this 13<sup>th</sup> day of February, 2008.

Chester Board of Education

Pamela M. Christman  
Chairperson Pamela Christman

Deep River Board of Education

Lori Lenz  
Chairperson Lori Lenz

Essex Board of Education

Lon Seidman  
Chairperson Lon Seidman

Regional Supervision District Committee

Terry Stewart  
Chairperson Terry Stewart