



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**REGIONAL SUPERVISION DISTRICT COMMITTEE**

**AGENDA**

Date: February 18, 2016

To: Members of the Regional Supervision District Committee  
Subject: **Committee meeting February 25, 2016**  
Time: Committee meeting will begin at **6:30 p.m.**  
Place: Library, John Winthrop Middle School

Please contact Jennifer Bryan at Central Office- email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

**Mission Statement**

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

- 1. Call to order. 6:30 p.m. – Chris Riley – Chair (yearly rotation at December mtg. – goes to Region 4 until Dec. 2016)**
- 2. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 2.1 Minutes from the Regular Meeting of December 03, 2015 (*encl #1*)
  - 2.2 Minutes from the Public Budget Meeting of February 01, 2016 (*encl #2*)
  - 2.2 Accounts Payable report (*encl #3*)
- 3. Other Items – None needed**
- 4. Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
- 5. Reports.**
  - 5.1 Financial Status Report (G. Sawyer)
    - a. Supv. Dist. Financial Status Update - Current Financial Status (*encl #4*)
    - b. Presentation of Supervision District 2014-15 Audit Report
    - c. Discussion and Possible VOTE to approve Superintendent's recommendation for the return of surplus Supervision funds from FY 2014-15 to the member towns based on 2014-15 contributions
    - d. Discussion and possible VOTE on recommended Supervision District budget transfers for 2015-16

5.2 Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)

5.3 Joint PK-12 Committees – (Comm. Chairs) Policy – L. Rankin, Curriculum – D. Fitzgibbons, Finance – M. Watson

(hold for Joint BOE meeting)

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
Sept. 29, 2015	Sept. 28, 2015 Set on last <b>Mon</b>	Sept. 28, 2015 Set on last <b>Mon</b>
Nov. 17, 2015 <small>3<sup>rd</sup> Tues. b/c of holiday</small>	Nov. 16, 2015	Nov. 16, 2015
<del>Jan 19, 2016</del> Set on 3 <sup>rd</sup> Tues. To be re-set	Jan. 25, <del>2016</del> Set on last Mon.	Jan. 25, <del>2016</del> Set on last Mon
Mar. 29, <b>2016</b>	Mar. 21, <b>2016</b>	Mar. 21, <b>2016</b>
No May Mtg.	May 16, <b>2016</b>	May 16, <b>2016</b>
Sept. 27, <b>2016</b>	Sept. 19, <b>2016</b>	Sept. 19, <b>2016</b>
Nov. 29, <b>2016</b>	Nov. 14, <b>2016</b> <small>2<sup>nd</sup> Mon. due to holiday</small>	Nov. 14, <b>2016</b> <small>2<sup>nd</sup> Mon. due to holiday</small>

5.4 **Assistant Superintendent’s report.**

- a. District update. (hold for Joint BOE meeting)

5.5 **Superintendent’s report.**

- a. District update. (hold for Joint BOE meeting)
- b. Information and communication.
  - b.1 Discussion and possible VOTE to approve the 2016-17 Supervision District budget for a total appropriation of Six Million, nine hundred thirty one thousand, seven hundred eighty one dollars (\$6,931,781)

**6. Public comment.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

**7. Executive Session – Personnel**

- Discuss Superintendent’s recommendation regarding staff non-renewals

**8. Action Item - VOTE on Superintendent’s recommendation regarding Staff Non-Renewals**

**9. Future agenda items**

- 9.1 Next regular Supervision District Committee meeting – April 07, 2016
- 9.2 Executive Session for Superintendent to Present Self-Evaluation (Apr)

**10. Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2015-16 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Fitzgibbons/Rankin) CH(Stack/Henick) DR(T. Ciaglo/J.Talbott) ES (Seidman/McCluskey)		
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Jim Olson/Lori Ann Clymas) CH(Fitzgibbons/Bibbiani/Alt. Fearon) DR(T.Dickson/P.Weglarz/Kornacki Alt.) ES(Rotella/Conrad Alt.)		
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Hollister) CH (Stack/Scherber) DR (Munawar/Morrissey) ES (Watson/Conrad)		
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Cavanaugh 17 / Riley 17 / Clark 17) CH (Fearon 17 /Fitzgibbons 17 / Henick 17) DR (Grow 17 / Andrews 17 / Morrissey 17) ES (Fitton 16 /McCluskey 17 / Seidman 16)		
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		Contract duration	Initiate negotiations
- Joint BOE Teacher negotiations	R4 (Rankin/Riley) CH (Fitzgibbons) DR (Morrissey) ES (Fitton / Watson)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations		Expires 7/2017 9/2016
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.		Expires 7/2017 3/2016
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Riley, Olson) CH (Fitzgibbons) DR (TBD) ES (Fitton/Watson)	Expires 6/2015	3/2015
		Expires 6/2017	3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons) CH (Bibbiani) ES (Seidman) DR (TBD)		
Technology	R4(Gioco) CH(TBD) ES (Seidman) DR (TBD)		
Cafeteria	R4( Riley) CH (TBD) ES (TBD) DR (TBD)		
School Calendar	R4 (Clark) CH (TBD) ES (McCluskey) DR (Morrissey)		
Space Utilization	R4(Fitzgibbons) CH(TBD) ES (TBD) DR (TBD)		
District Governance (PK-12 Organization)	R4(Clark/TBD) CH(TBD) ES (Seidman) DR (TBD)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Kornacki)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	Ropiak		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Morrissey/Grow		
PTO	Grow		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		Contract duration	Initiate negotiations
▪ R4 Secretaries/Nurses	Riley/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Riley/Alt. TBD	Expires 6/2015	3/2015
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	Fitzgibbons/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Riley (only 1 rep needed)		
Public Relations & Outreach	Riley		
R4 Safety	Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

## REGIONAL SUPERVISION DISTRICT COMMITTEE

Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.

### WHO WE ARE:

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

<b>David Fitzgibbons</b> Vice-Chair(CH) 2017	<b>Michelle Grow</b> (DR) 2016	<b>Lon Seidman</b> (ES) 2016
<b>Arthur Henick</b> (CH) 2017	<b>Miriam Morrissey</b> (DR) 2016	<b>Loretta McCluskey,</b> (ES) 2017
<b>Charlene Fearon</b> (CH) 2017	<b>Nelle Andrews</b> (DR) 2017	<b>DG Fitton</b> Sec/Trsr (ES) 2016
<b>Jane Cavanaugh</b> (R4) 2017	<b>Chris Riley</b> (R4), Chair 2017	<b>Jennifer Clark</b> (R4) 2017

Our contact information is listed on the District web site: [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) Our annual goals are also listed.

We are assisted in the meeting by our school administration:

**Ruth I. Levy, Ed.D.**, Superintendent of Schools  
**Kristina Martineau**, Assistant Superintendent of Schools

**Garth Sawyer**, Business Manager  
**Sarah Smalley**, Director of Pupil Services

Our committee clerk is **Jennifer Bryan**.

### HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

### REGULAR MEETINGS:

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

### EXECUTIVE SESSION:

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

### SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.