

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF EDUCATION MEETING
ESSEX ELEMENTARY SCHOOL BOARD OF EDUCATION
May 12, 2016**

The regular meeting of the Essex Board of Education was held on Thursday, May 12, 2016. Lon Seidman, DG Fitton, Carolyn Rotella, Adam Conrad (7:10pm Arrival) Loretta McCluskey and Mark Watson. Also in attendance were Kristina Martineau, Assistant Superintendent, Jennifer Tousignant, Assistant Principal and Kelley Frazier, Clerk.
Absent:

CALL TO ORDER

The meeting was called to order by Lon Seidman at 7:00p.m.

Mr. Seidman asked that the Student Presentation be moved to the beginning of the agenda.

STUDENT REPORT

Ms. Tousignant introduced Nicholas Wyszowski and Ella Brenneman who presented their Invention Convention projects. The Board thanked the students for presenting.

CONSENT AGENDA

On a motion made by Loretta McCluskey and seconded by Mark Watson the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting of March 10, 2016 and the Accounts Payable report.

PUBLIC COMMENT

No Comment.

OTHER ITEMS:

Principal's Update

Ms. Martineau gave Mr. Jeffrey's report. EES had their spring concert. Preparations are being made for marching in the Memorial Day festivities. The Art show featured the Fifth grade hat show. Next week we will host a Volunteer Appreciation Breakfast. Each grade level will give a token of appreciation. Mr. Jeffrey would like to thank the PTO for their support. There will be no school on May 31st due to it being a snowflake day. Installation of air conditioning in the school is now complete. Fabric, furniture and equipment have been ordered for the Media Center renovation project. The media center renovation, paving, sidewalks and solar panels are projects that will be worked on during the summer.

REPORTS:

Financial Status Report – Mr. Garth Sawyer

Ms. Martineau gave a brief update of the financial status for Essex Elementary School. We currently are looking at a deficit. Ms. Martineau noted that staff is doing a great job of finding areas of savings to help mitigate the unanticipated costs. We will remain vigilant of any unforeseen circumstances and we will keep the Board informed of any developments as they arise.

Cafeteria Report – Mr. Sawyer

Ms. Martineau gave an update on the status of the cafeteria budget. Our expenses are less than budgeted.

Committee Reports

Finance will be held on September 27, 2016.

Curriculum will be held on September 19, 2016.

Policy will be held on September 19, 2016.

OTHER COMMITTEE REPORTS

Supervision District Committee Update

No update.

LEARN

No update.

Assistant Superintendent's Report

Ms. Martineau stated that our Math Resource Committee is meeting next week. There will be representatives from grades 3, 4 and 5. These grades will pilot the new resources. A timeline for implementation and feedback from teachers will be decided as well as the assessments data needed. This will not have a significant impact on the budget.

SUPERINTENDENT'S REPORT

District Update – Information and Communication

Region 4 and Essex budgets have passed.

Discussion Regarding Any Pending Policies – Standing Item

Policies #5118, #4134, #4138/4238, #4147/44247, #4152.6/4252.6 and #4212.42 were briefly discussed and will be voted on at the next Joint Board of Education Meeting. Dr. Levy asked for board members to email any concerns directly to her. Mr. Fitton feels that it is necessary to do drug testing for the teachers.

Discussion and possible Vote to Renew the Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program dated February 13, 2008.

There is plenty of space for the preschool. Ms. Tousignant noted that she feels it is beneficial to have the preschool in our school.

Upon a motion made by DG Fitton and seconded by Loretta McCluskey the Essex Elementary Board of Education unanimously **VOTED** to renew the Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program dated February 13, 2008 for renewal for a one year increment upon agreement (vote) of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30, 2016.

YMCA After School Care Contract

Mr. Fitton discussed the tuition which is charged monthly. Mr. Fitton feels that the program is successful and we may consider putting this out to bid next year.

Upon a motion made by Loretta McCluskey and seconded by DG Fitton the Essex Board of Education **VOTED** to renew the YMCA After School Care Contract for one year. The terms are as previously stated. Ayes: DG Fitton, Adam Conrad, Mark Watson, Carolyn Rotella and Loretta McCluskey. Abstentions: Lon Seidman

Upon a motion duly made and seconded, the Essex Elementary School Board of Education unanimously **VOTED** to add an agenda item regarding an RFQ for the after school contract.

RFQ for After School Contract

Upon a motion made by Lon Seidman and seconded by Carolyn Rotella, the Essex Elementary Board of Education unanimously **VOTED** to have the After School care program go out for a RFQ before the end of the contract on June 30, 2017.

PUBLIC COMMENT

No Comment.

FUTURE AGENDA ITEMS

- Essex BOE next regular meeting (September 8, 2016 @ 700pm)
- BOE Self-evaluation (TBD)

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 7:45 p.m.

Respectfully Submitted,

Kelley Frazier, Secretary