



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

REVISED  
03/23/16

**CHESTER BOARD OF EDUCATION**

**AGENDA**

Date: March 15, 2016

To: Members of the Chester Board of Education  
Subject: **Board of Education meeting on Thursday, March 24, 2016**  
Time: Board meetings begin promptly at **7:00 p.m.**  
Place: Library, Chester Elementary School

Please contact Jennifer Bryan at Central Office via email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

1. **Call to order.** 7:00 p.m. – Chairman, David Fitzgibbons
2. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 2.1. Minutes from the Regular Meeting of January 28, 2016 (*encl #1*)
  - 2.2. Minutes from the budget workshop of February 03, 2016 (*encl #2*)
  - 2.3. Minutes from the budget workshop of March 16, 2016 (*encl #3*)
  - 2.4. Accounts Payable report (*encl #4*)
3. **Student Report** – General update by CES students
4. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
5. **Other items**
  - 5.1. Principal's report – *J. Beekley*
  - 5.2. Possible VOTE to accept donation of \$300 to the Student Activity Fund from Melvin & Kristina Seifert.
6. **Reports**
  - 6.1 Financial Status Report – (*G. Sawyer*)
    - a. Financial Status and Cafeteria Updates (*encl #5*)(*encl #6*)

## 6.2 Committee reports. (Chair)

- a. Joint PK-12 Committees (*comm. chairs*) – Policy – *L. Rankin*, Curriculum – *D. Fitzgibbons*, Finance – *M. Watson*

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
Sept. 29, 2015	Sept. 28, 2015 Set on last Mon	Sept. 28, 2015 Set on last Mon
Nov. 17, 2015 <small>3<sup>rd</sup> Tues. b/c of holiday</small>	Nov. 16, 2015	Nov. 16, 2015
<del>Jan 19, 2016</del> Set on 3 <sup>rd</sup> Tues. To be re-set	Jan. 25, 2016 Set on last Mon.	Jan. 25, 2016 Set on last Mon
Mar. 29, 2016	Mar. 21, 2016	Mar. 21, 2016
No May Mtg.	May 16, 2016	May 16, 2016
Sept. 27, 2016	Sept. 19, 2016	Sept. 19, 2016
Nov. 29, 2016	Nov. 14, 2016 <small>2<sup>nd</sup> Mon. due to holiday</small>	Nov. 14, 2016 <small>2<sup>nd</sup> Mon. due to holiday</small>

- b. Supervision District Committee Update – *C. Fearon, D. Fitzgibbons, A. Henick*  
c. LEARN Committee Update – *C. Fearon*  
d. Other committee reports

## 6.3 Assistant Superintendent's report (*K. Martineau*)

- a. General update

## 6.4 Superintendent's report. (*R. Levy*)

- a. District update
- b. Information and Communication
- b.1 Discussion regarding any pending policies - *standing item*  
*None to discuss*
- b.2 Talking Points for the budgets

## 7. Public Comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

8. **Executive Session – Personnel** – Discuss Superintendent's Recommendation regarding staff non-renewals  
**Personnel** – Interview possible candidate for position of Principal to begin July 1, 2017

9. **Other Items:** VOTE to approve Superintendent's Recommendation regarding staff non-renewals  
Possible VOTE to appoint Principal to begin on or around July 1, 2017.

## 10. Future agenda items

- 10.1 Joint BOE next regular meeting April 07, 2016 @ 7:00 p.m. (JWMS)  
10.2 Chester BOE next regular meeting (May 26, 2016 @ 7:00 p.m.)  
10.3 BOE Self-evaluation (TBD)

## 11. Adjournment



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2015-16 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Fitzgibbons/Rankin) CH(Stack/Henick) DR(T. Ciaglo/J.Talbott) ES (Seidman/McCluskey)		
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Jim Olson/Lori Ann Clymas) CH(Fitzgibbons/Bibbiani/Alt. Fearon) DR(T.Dickson/P.Weglarz/Kornacki Alt.) ES(Rotella/Conrad Alt.)		
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Hollister) CH (Stack/Scherber) DR (Munawar/Morrissey) ES (Watson/Conrad)		
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Cavanaugh 17 / Riley 17 / Clark 17) CH (Fearon 17 /Fitzgibbons 17 / Henick 17) DR (Grow 17 / Andrews 17 / Morrissey 17) ES (Fitton 16 /McCluskey 17 / Seidman 16)		
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		Contract duration	Initiate negotiations
- Joint BOE Teacher negotiations	R4 (Rankin/Riley) CH (Fitzgibbons) DR (Morrissey) ES (Fitton / Watson)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations		Expires 7/2017 9/2016
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.		Expires 7/2017 3/2016
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Riley, Olson) CH (Fitzgibbons, Stack) DR (Ciaglo) ES (Fitton/Watson)	Expires 6/2015	3/2015
		Expires 6/2017	3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons) CH (Bibbiani) ES (Seidman) DR (Wegalarz/Grow)		
Technology	R4(Gioco) CH(TBD) ES (Seidman) DR (Munawar)		
Cafeteria	R4( Riley) CH (TBD) ES (TBD) DR (Dickson)		
School Calendar	R4 (Clark) CH (TBD) ES (McCluskey) DR (Grow)		
Space Utilization	R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Grow)		
District Governance (PK-12 Organization)	R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Grow)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Kornacki/Alt. Morrissey)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	Ropiak		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Morrissey/Grow		
PTO	Weglarz		
School Improvement Team	Weglarz/Ciaglo		
CATV Advisory Council (Cable TV)	Talbott		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		Contract duration	Initiate negotiations
▪ R4 Secretaries/Nurses	Riley/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Riley/Alt. TBD	Expires 6/2015	3/2015
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	Fitzgibbons/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Riley (only 1 rep needed)		
Public Relations & Outreach	Riley		
R4 Safety	Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

# CHESTER BOARD OF EDUCATION

Welcome to tonight's meeting of the Chester Board of Education. We appreciate your interest and attendance.

## WHO WE ARE:

We are fellow residents of Chester, elected by the community to serve 4 years (6-3 rotation) without compensation.

<b>Arthur Henick</b> , Vice Chair	2017	<b>Charlene Fearon</b> , Co-Sec.	2017	<b>Becky Iselin</b>	2019
<b>Robert Bibbiani</b> , Co-Sec.	2017	<b>Maria Scherber</b>	2017	<b>John Stack</b>	2019
<b>Tom Englert</b>	2017	<b>John Ropiak</b>	2017	<b>David Fitzgibbons</b> , Chair	2019

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

We are assisted in the meeting by our school administration:

**Dr. Ruth I. Levy**, Superintendent of Schools, Region 4 – Chester – Deep River - Essex  
**Kristina Martineau**, Assistant Superintendent of Schools  
**Dr. Joanne Beekley**, Interim Principal

Our board clerk is Ms. Kelley Frazier.

## HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

## REGULAR MEETINGS:

Our regular meetings are normally held on the fourth Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at town hall and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

## EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

## SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Chester.